



# **MINUTES**

**Ordinary Council Meeting Thursday 25 July 2024**

**4.30 pm in Council Chambers, Nannup**

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 Contents

<b>1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS/ACKNOWLEDGMENT OF COUNTRY:</b>	3
<b>2. ATTENDANCE/APOLOGIES:</b>	3
<b>2.1 ATTENDANCE</b>	3
<b>2.2 APOLOGIES</b>	3
<b>3. PUBLIC QUESTION TIME:</b>	3
<b>4. MEMBERS ON LEAVE OF ABSENCE AND APPLICATIONS FOR LEAVE OF ABSENCE:</b>	3
<b>4.1 APPROVED LEAVE OF ABSENCE:</b>	3
<b>4.2 APPLICATION FOR A LEAVE OF ABSENCE:</b>	4
<b><i>COUNCIL RESOLUTION 24080</i></b>	4
<b>5. CONFIRMATION OF MINUTES:</b>	4
5.1 Sustainability Advisory Committee – 19 June 2024	4
5.2 South West Country Zone - 21 June 2024	4
5.3 Shire of Nannup Ordinary Council Meeting – 27 June 2024	4
<b><i>COUNCIL RESOLUTION 24081</i></b>	4
<b><i>COUNCIL RESOLUTION 24082</i></b>	5
<b><i>COUNCIL RESOLUTION 24083</i></b>	5
<b><i>COUNCIL RESOLUTION 24084</i></b>	6
<b>6. ANNOUNCEMENTS FROM PRESIDING MEMBER:</b>	6
<b>7. DISCLOSURE OF INTEREST:</b>	6
<b>8. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN:</b>	6
<b>9. PRESENTATIONS/DEPUTATIONS/PETITIONS:</b>	6
<b>10. REPORTS BY MEMBERS ATTENDING COMMITTEES:</b>	6
<b>11. REPORTS OF OFFICERS:</b>	7
11.1 – Delegated Planning Decisions for June 2024	7
<b><i>COUNCIL RESOLUTION 24085</i></b>	8
11.2 Financial Activity Statement – May 2024	9
<b><i>COUNCIL RESOLUTION 24087</i></b>	10
11.3 – Financial Activity Statement – June 2024	11
<b><i>COUNCIL RESOLUTION 24087</i></b>	12
11.4 Payment of Accounts – June 2024	13
<b><i>COUNCIL RESOLUTION 24088</i></b>	14
11.5 Sponsorship Request – Cape to Cape MTB (C2C)	15
<b><i>COUNCIL RESOLUTION 24089</i></b>	19
11.6 – Shire of Nannup Seniors Housing Needs Report	20

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<b>COUNCIL RESOLUTION 24090</b> .....	22
11.7 - Over 55's Development Proposal.....	23
<b>COUNCIL RESOLUTION 24091</b> .....	26
<b>12 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN:</b> .....	27
<b>13. MEETING MAY BE CLOSED:</b> .....	27
<b>14. CLOSURE OF MEETING:</b> .....	27

## A G E N D A

### 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS/ACKNOWLEDGMENT OF COUNTRY:

The Shire President declared the meeting open at 4.30pm and welcomed the public gallery.

The Shire President acknowledged the traditional custodians of the land, the Wardandi and Bibbulmun people, paying respects to Elders past, present, and emerging.

The Shire President welcomed the newly elected councillors Lynette Curtis and Timothy Sly. The swearing in ceremony was held on Wednesday 24 July 2024 witnessed by Ross F Croft, Justice of the Peace.

The Shire President thanked the other five candidates and advised there were 660 postal votes received which was a record for the Shire of Nannup.

### 2. ATTENDANCE/APOLOGIES:

#### 2.1 ATTENDANCE

Councillors	Officers
Cr Anthony (Tony) Dean (Shire President)	David Taylor – Chief Executive Officer
Cr Vicki Hansen (Deputy President)	Kim Dolzadelli – Executive Manager Corporate Services
Cr Cheryle Brown	Damon Lukins, Manger Infrastructure
Cr Patricia Fraser	Lisa Atkinson – Executive Support Officer
Cr Ian Gibb	
Cr Lynette Curtis	
Cr Timothy Sly	

#### Public Gallery

Bob Longmore, Brian Gatfield, Lois Gatfield, Phil Hewitt, Isobelle Green

#### 2.2 APOLOGIES

Nil

### 3. PUBLIC QUESTION TIME:

Nil

### 4. MEMBERS ON LEAVE OF ABSENCE AND APPLICATIONS FOR LEAVE OF ABSENCE:

#### 4.1 APPROVED LEAVE OF ABSENCE:

Nil

#### 4.2 APPLICATION FOR A LEAVE OF ABSENCE:

Cr Hansen has applied for leave of absence from 18 August - 25 August 2024

##### **EXECUTIVE RECOMMENDATION:**

That Council endorse Cr Hansen's application for leave of absence from 18 August -25 August 2024.

##### **COUNCIL RESOLUTION 24080**

**MOVED: CR BROWN**

**SECONDED: CR CURTIS**

***That Council endorse Cr Hansen's application for leave of absence from 18 August 2024 to 25 August 2024***

**CARRIED**

**TOTAL VOTES FOR: 7**

***Cr Brown, Cr Dean, Cr Fraser, Cr Gibb, Cr Hansen, Cr Curtis, Cr Sly***

**TOTAL VOTES AGAINST: 0**

#### 5. CONFIRMATION OF MINUTES:

5.1 Sustainability Advisory Committee – 19 June 2024

5.2 South West Country Zone - 21 June 2024

5.3 Shire of Nannup Ordinary Council Meeting – 27 June2024

5.4 Shire of Nannup Special Council Meeting – 11 July 2024

##### **EXECUTIVE RECOMMENDATION:**

That the Minutes from the Sustainability Advisory Committee meeting held on 19 June 2024 be received (attachment 5.1).

##### **COUNCIL RESOLUTION 24081**

**MOVED: CR HANSEN**

**SECONDED: CR BROWN**

***That the Minutes from the Sustainability Advisory Committee meeting held on 19 June 2024 be received (attachment 5.1).***

**CARRIED**

**TOTAL VOTES FOR: 7**

***Cr Brown, Cr Dean, Cr Fraser, Cr Gibb, Cr Hansen, Cr Curtis, Cr Sly***

**TOTAL VOTES AGAINST: 0**

**EXECUTIVE RECOMMENDATION:**

That the Minutes from the South West Country Zone meeting held on 21 June 2024 be received (attachment 5.2).

**COUNCIL RESOLUTION 24082****MOVED: CR GIBB****SECONDED: CR BROWN**

*That the Minutes from the South West Country Zone meeting held on 21 June 2024 be received (attachment 5.2).*

**CARRIED****TOTAL VOTES FOR: 7****Cr Brown, Cr Dean, Cr Fraser, Cr Gibb, Cr Hansen, Cr Curtis, Cr Sly****4083****TOTAL VOTES AGAINST: 0****EXECUTIVE RECOMMENDATION:**

That the Minutes from the Shire of Nannup Ordinary Council meeting held on 27 June 2024 be confirmed as a true and correct record (attachment 5.3).

**COUNCIL RESOLUTION 24083****MOVED: CR HANSEN****SECONDED: CR SLY**

*That the Minutes from the Shire of Nannup Ordinary Council meeting held on 27 June 2024 be confirmed as a true and correct record (attachment 5.3).*

**CARRIED****TOTAL VOTES FOR: 7****Cr Brown, Cr Dean, Cr Fraser, Cr Gibb, Cr Hansen, Cr Curtis, Cr Sly****TOTAL VOTES AGAINST: 0****EXECUTIVE RECOMMENDATION:**

That the Minutes from the Shire of Nannup Special Council meeting held on 11 July 2024 be confirmed as a true and correct record (attachment 5.4).

**COUNCIL RESOLUTION 24084****MOVED: CR HANSEN****SECONDED: CR BROWN****CARRIED**

***That the Minutes from the Shire of Nannup Special Council meeting held on 11 July 2024 be confirmed as a true and correct record (attachment 5.4).***

**TOTAL VOTES FOR: 7*****Cr Brown, Cr Dean, Cr Fraser, Cr Gibb, Cr Hansen, Cr Curtis, Cr Sly.*****TOTAL VOTES AGAINST: 0****6. ANNOUNCEMENTS FROM PRESIDING MEMBER:**

Nil

**7. DISCLOSURE OF INTEREST:**

Cr Gibb declared a proximity interest in agenda item 11.7 - **Plan WA Planning Consultants – Over 55's Development Proposal** as he is a Company Director of a property named in the report being lot 500 Brockman Highway.

The Shire of Nannup Disclosure of Interest Register is on our website [here](#).

**8. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN:**

Nil

**9. PRESENTATIONS/DEPUTATIONS/PETITIONS:**

Nil

**10. REPORTS BY MEMBERS ATTENDING COMMITTEES:**

<b>Meeting</b>	<b>Date</b>	<b>Councillor</b>
Senior Housing Committee	28 June	Dean,Hansen
Meet the Candidates Session	28 June	Hansen, Brown,
Lions Annual Change Over Lunch	29 June	Hansen
Nannup Chamber of Commerce and Industry	30 June	Brown
Rates Setting Workshop	8 July	Hansen, Brown, Fraser, Gibb
Strategic Forum	11 July	Hansen, Brown, Fraser, Gibb
Special Council Meeting	11 July	Hansen, Brown, Fraser, Gibb
Extraordinary Council Election Count	19 July	Dean, Brown
Nannup Geopark Community Presentation	22 July	Brown
Southern Forrest and Valleys Tourism Conference	23 July	Dean, Hansen, Brown, Fraser, Gibb, Sly



## 11. REPORTS OF OFFICERS:

AGENDA NUMBER & SUBJECT:	11.1 – Delegated Planning Decisions for June 2024
LOCATION/ADDRESS:	Various
NAME OF APPLICANT:	Various
FILE REFERENCE:	TPL18
AUTHOR:	Erin Gower – Development Services Coordinator
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	17 July 2024
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENTS:	11.1.1 – Register of Delegated Development Approvals

### BACKGROUND:

To ensure the efficient and timely processing of planning related applications, Council delegates authority to the Chief Executive Officer to conditionally approve Applications for Development Approval that meet the requirements of both Local Planning Scheme No.4 (LPS4) and adopted Council policy.

Delegated planning decisions are reported to Council monthly to ensure that Council has an appropriate level of oversight on the use of this delegation. A Register of Delegated Development Approvals, detailing those decisions made under delegated authority in June 2024 is presented in Attachment 11.1.1.

### COMMENT:

As shown in the attachment, each application has been advertised in accordance with LPS4 and Council's adopted Local Planning Policy *LPP5 Consultation* as detailed in the Policy Implications section of this report.

During June 2024, five (5) development applications were determined under delegated authority. The table below shows the number and value of development applications determined under both delegated authority and by Council for June 2024 compared to June 2023:

	June 2023	June 2024
<b>Delegated Decisions</b>	3 (\$90,500)	5 (\$15,700)
<b>Council Decisions</b>	0 (\$0)	0 (\$0)
<b>Total</b>	<b>3 (\$90,500)</b>	<b>(\$15,700)</b>

100% of all approvals issued in the month of June were completed within the statutory timeframes of either 60 or 90 days.

**STATUTORY ENVIRONMENT:**

*Planning and Development Act 2005, Local Government Act 1995 and LPS4.*

Regulation 19 of the *Local Government (Administration) Regulations 1996* requires that a written record of each delegated decision is kept.

**POLICY IMPLICATIONS:**

Applications for Development Approval must be assessed against the requirements of LPS4 and Local Planning Policies adopted by Council. These Policies include Local Planning Policy *LPP5 Consultation* which details the level and scope of advertising required for Applications for Development Approval.

Each application processed under delegated authority has been processed and advertised and has been determined to be consistent with the requirements of all adopted Local Planning Policies.

**FINANCIAL IMPLICATIONS:**

The required planning fees have been paid for all applications for Development Approval processed under delegated authority

**STRATEGIC IMPLICATIONS:**

Nil

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER RECOMMENDATION:**

That Council receives the report on Delegated Development Approvals for June 2024 as per Attachment 11.1.1.

**COUNCIL RESOLUTION 24085**

**MOVED: CR HANSEN**

**SECONDED: CR BROWN**

***That Council receives the report on Delegated Development Approvals for June 2024 as per Attachment 11.1.1.***

**CARRIED**

**TOTAL VOTES FOR: 7**

***Cr Brown, Cr Dean, Cr Fraser, Cr Gibb, Cr Hansen, Cr Curtis, Cr Sly***

**TOTAL VOTES AGAINST: 0**

AGENDA NUMBER & SUBJECT:	11.2 Financial Activity Statement – May 2024
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	FNC 15
AUTHOR:	Robin Lorkiewicz – Finance Coordinator
REPORTING OFFICER:	Kim Dolzadelli – Executive Manger Corporate Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	16 July 2024
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENT:	11.2.1 – Financial Activity Statement – May 2024

### **BACKGROUND:**

The financial statements are presented to Council in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, stipulate that a Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds.

Section 6.4 of the *Local Government Act 1995*, requires that financial reports be prepared and presented in the manner and form prescribed in the *Local Government (Financial Management) Regulations*.

The requirement is for a Statement of Financial Activity with a report detailing material variances. The Financial Report presented includes this as well as other statements and supplementary information.

### **COMMENT:**

The Financial Statements for the period ending 31 May 2024, Attachment 11.2.1 present the financial performance of the Shire for the 2023/24 financial year and compare year to date expenditure and revenue against the corresponding year to date budget.

The document attached includes Statement of Financial Activity by Nature or Type, Notes to the financial statements and an explanation of material variances.

### **STATUTORY ENVIRONMENT:**

*Local Government Act 1995, Section 6.4.*

*Local Government (Financial Management) Regulations 1996, Regulation 34.*

### **POLICY AND CONSULTATION IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

Nil

**STRATEGIC IMPLICATIONS:**

Nil

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER RECOMMENDATION:**

That Council, in accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1966*, receives the Financial Activity Statements for the period ending 31 May 2024 as per Attachment 11.2.1

**COUNCIL RESOLUTION 24087****MOVED: CR HANSEN****SECONDED: CR BROWN**

*That Council, in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1966, receives the Financial Activity Statements for the period ending 31 May 2024 as per Attachment 11.2.1*

**CARRIED****TOTAL VOTES FOR: 7*****Cr Brown, Cr Dean, Cr Fraser, Cr Gibb, Cr Hansen, Cr Curtis, Cr Sly*****TOTAL VOTES AGAINST: 0**

AGENDA NUMBER & SUBJECT:	11.3 – Financial Activity Statement – June 2024
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	FNC 15
AUTHOR:	Robin Lorkiewicz – Finance Coordinator
REPORTING OFFICER:	Kim Dolzadelli – Executive Manger Corporate Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	16 July 2024
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENTS:	11.3.1- Financial Activity Statement – June 2024

### **BACKGROUND:**

The financial statements are presented to Council in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, stipulate that a Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds.

*Section 6.4 of the Local Government Act 1995*, requires that financial reports be prepared and presented in the manner and form prescribed in the *Local Government (Financial Management) Regulations*.

The requirement is for a Statement of Financial Activity with a report detailing material variances. The Financial Report presented includes this as well as other statements and supplementary information.

These figures are not finalised, and are subject to change, as the end of year processing is ongoing until the 2023-24 Annual Financial Statements are completed and audited.

### **COMMENT:**

The Financial Statements for the period ending 30 June 2024, Attachment 11.3.1 present the financial performance of the Shire for the 2023/24 financial year and compare year to date expenditure and revenue against the corresponding year to date budget.

### **STATUTORY ENVIRONMENT:**

*Local Government Act 1995, Section 6.4.*

*Local Government (Financial Management) Regulations 1996, Regulation 34.*

### **POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

Nil

**STRATEGIC IMPLICATIONS:**

Nil

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER RECOMMENDATION:**

That Council, in accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, receives the Financial Activity Statements for the period ending 30 June 2024 as per Attachment 11.3.1.

**COUNCIL RESOLUTION 24087****MOVED: CR HANSEN****SECONDED: CR BROWN**

*That Council, in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996, receives the Financial Activity Statements for the period ending 30 June 2024 as per Attachment 11.3.1.*

**CARRIED****TOTAL VOTES FOR: 7*****Cr Brown, Cr Dean, Cr Fraser, Cr Gibb, Cr Hansen, Cr Curtis, Cr Sly*****TOTAL VOTES AGAINST: 0**

AGENDA NUMBER & SUBJECT:	11.4 Payment of Accounts – June 2024
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC
AUTHOR:	Robin Lorkiewicz – Finance Coordinator
REPORTING OFFICER:	Kim Dolzadelli – Executive Manager Corporate Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT	16 July 2024
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENT:	11.4.1 Payment of Accounts – June 2024

**BACKGROUND:**

To advise Council of payments made for the period 1 June to 30 June 2024.

**COMMENT:**

Payments of \$448,835.91 as detailed in the payment of accounts listing for the period 1 June to 30 June 2024 as per Attachment 11.4.1 have been approved under delegated authority.

**Municipal Account**

Accounts paid by EFT	17202- 17336	\$299,039.08
Accounts paid by cheque	20630 - 20632	\$1,978.41
Accounts paid by Direct Debit	13259.1 – 13332.19	\$147,818.42
<i>Sub Total Municipal Account</i>		<u>\$448,835.91</u>

**Trust Account**

Accounts paid by EFT	-	\$0.00
<i>Sub Total Trust Account</i>		<u>\$0.00</u>
<b>Total Payments</b>		<u><b>\$448,835.91</b></u>

**STATUTORY ENVIRONMENT:**

Regulation 13(2) of the *Local Government (Financial Management) Regulations 1996*, requires a local government to prepare a list of accounts approved for payment under delegated authority showing the payee's name; the amount of the payment; and sufficient information to identify the transaction, and the date of the payment; this list is to be presented to council at the next ordinary meeting of the Council after the list is prepared.

Regulation 13A of the *Local Government (Financial Management) Regulations 1996*, requires a local government to prepare a list of payments made using the purchasing cards showing the payee's name; the amount of the payment; and sufficient information to identify the transaction and the date of the payment; this list is to be presented to council at the next ordinary meeting of the Council after the list is prepared

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

As indicated in Payment of Accounts

**STRATEGIC IMPLICATIONS:**

Nil.

**VOTING REQUIREMENT:**

Simple majority.

**OFFICER RECOMMENDATION:**

That Council notes the payment of accounts totalling \$448,835.91 for the period 1 June to 30 June 2024 as per Attachment 11.4.1 .

**COUNCIL RESOLUTION 24088**

**MOVED: CR BROWN**

**SECONDED: CR FRASER**

***That Council notes the payment of accounts totalling \$448,835.91 for the period 1 June to 30 June 2024 as per Attachment 11.4.1 .***

**CARRIED**

**TOTAL VOTES FOR: 5**

***Cr Brown, Cr Dean, Cr Fraser, Cr Gibb, Cr Hansen, Cr Curtis, Cr Sly.***

**TOTAL VOTES AGAINST: 0**



AGENDA NUMBER & SUBJECT:	11.5 Sponsorship Request – Cape to Cape MTB (C2C)
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	EVE 6
AUTHOR:	Nicole Botica – Economic and Community Development Coordinator
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	17 July 2024
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENT:	11.5.1 - 2024 Cape to Cape MTB – Funding Request Letter 11.5.2 - 2024 Cape to Cape – Rider T Shirt Design

### **BACKGROUND:**

Cape to Cape MTB (C2C) is Australia’s premier four-day mountain bike stage race, acclaimed by Red Bull as one of the country’s best MTB events. Since its inception in 2008, C2C has grown into a world-renowned event on the International MTB racing calendar. Held annually in the third week of October, the 2024 event will run from October 17-20, offering participants a unique riding experience through the stunning landscapes of South West WA, including private trails, vineyards, breweries, and warm local hospitality.

The 2024 C2C will feature an exciting new development: Stage Two will be hosted in Nannup on Friday 18 October, showcasing Nannup’s exceptional mountain bike network and boosting local tourism. EventMatrix Pty Ltd, a WA-based company specialising in large-scale sporting events, has recently acquired full ownership of C2C, marking a new era of local management and growth.

EventMatrix seeks \$5,000 in cash and \$5,000 in in-kind support from the Shire of Nannup to enhance visitor experience and create socioeconomic value for the region. The 2022 event attracted over 500 out-of-state visitors, generating significant economic impact through visitor spending and extended stays. The 2023 event drew 935 participants, including 147 international competitors, further highlighting C2C’s global appeal. This year they are expecting up to 1000 participants with an extra 2000 supporters attending the event.

With substantial digital engagement and planned media coverage, including a one-hour documentary, C2C promises to deliver extensive promotional benefits to the Shire of Nannup. This support will be instrumental in maximizing the event’s potential, driving economic growth, and establishing Nannup as a key destination for MTB enthusiasts.

Community participation is a cornerstone of the C2C event. The event organisers are committed to engaging local businesses and residents to create a vibrant and inclusive atmosphere. By partnering with local attractions and involving the community in various event activities, their aim is to foster a strong sense of local pride and ownership.

Proposed initiatives include:

- **Local Business Involvement:** By collaborating with local businesses to integrate their offerings into the event. This will not only boost local commerce but also highlight the unique attractions and services available in Nannup.
- **High School Engagement:** With a plan to involve high school students in the event, by providing them with an opportunity to actively participate. It is proposed for students to help at by handing water bottles to riders. It is proposed that transport will be arranged for them to the site, allowing them to experience the event firsthand and understand its scope.
- **Primary School Activities:** To engage younger children, the C2C propose to organise a colouring competition for primary school students. Their artwork will be displayed at the event, and prizes will be awarded, fostering excitement and anticipation among the kids.
- **Spectator Opportunities:** designated viewing points will be coordinated to watch the bikes race down the main street, giving a front-row seat to the action and a memorable experience.

By supporting C2C, the Shire of Nannup will not only enhance the event but also create meaningful opportunities for community involvement, fostering a deeper connection between residents and the event. This partnership will ensure that the benefits of C2C extend beyond economic gains, enriching the community's social fabric and providing lasting positive impacts.

#### **COMMENT:**

The Shire of Nannup has developed a DRAFT Sponsorship Program, which categorizes sponsorship investments into four funding streams: Bronze, Silver, Gold, and Platinum. This program emphasises supporting events with an economic or community focus.

The Cape to Cape MTB (C2C) will be classified as an economically focused event due to its potential to boost visitation and generate economic benefits for Nannup, including local spending, job creation, and increased visitor expenditure.

Gold Sponsorship, valued at up to \$10,000, requires a minimum applicant contribution of \$1,000. Eligible events must demonstrate:

- Potential for international recognition
- Status as an annual or single event
- Local participation and community engagement
- Opportunities for media exposure
- Hyperlocal marketing within the region
- Showcasing facilities and attractions in the Shire of Nannup

C2C requests \$5,000 in cash and \$5,000 in-kind support. The in-kind contribution includes fee waivers for:

1. Use of Foreshore Park facilities for commercial purposes
2. Event cleaning for 2,500+ people
3. Public building use approval for 1,000+ people
4. Reduced rider fees for Nannup Mountain Bike Park (up to \$2,510)
5. Standard event application fees

The \$5,000 cash support from the Shire of Nannup will be pivotal in enhancing the C2C experience and delivering socioeconomic benefits to the region. In exchange for this support, the Shire of Nannup will receive significant partnership benefits, including:

- Inclusion in all event communications and promotions
- Prominent placement in the C2C documentary
- A feature in the rider guide
- Branding and signage opportunities throughout the event

This partnership will ensure extensive visibility and recognition for the Shire of Nannup, both locally and internationally, showcasing the unique assets of the region to a global audience. The support will help C2C create an exceptional event that not only delights participants and visitors but also drives economic growth and strengthens Nannup's reputation as a premier destination for mountain biking.

#### **STATUTORY ENVIRONMENT:**

Nil

#### **POLICY IMPLICATIONS:**

FNC 3 – Community Groups and Donations

#### **FINANCIAL IMPLICATIONS:**

Gold sponsorship is up to \$10,000 in value with a minimum applicant contribution of \$1000. The event must demonstrate;

- The potential for international recognition;
- Be an annual or single event;
- Local participation for community life;
- Provide opportunities for media exposure;
- Hyperlocal marketing into the region; and
- Showcase facilities and attractions within the Shire of Nannup.

The in-kind waiver of fees value is \$5000 and itemised below:

- \$1100            Foreshore Park using all facilities for commercial purposes
- \$750            Event cleaning for 2500 people or more

- \$570 Public Building used for event Certificate of Approval for 1000 people or more;
- \$7 per rider Reduced Rider Fee for Nannup Mountain Bike Park, not exceeding \$2510 in total value;
- \$70 Standard Event Application fee.

### **STRATEGIC IMPLICATIONS:**

**OUR COMMUNITY:** We role model sustainability, friendliness, and we are proud of and engage with our heritage, festivals and events.

#### 1.1 Who We Are

We will retain our pride in being a small, unique and friendly town that is a vibrant and engaging place to live.

**OUR ECONOMY:** Well planned, managed, sustained growth is the key to Nannup's future.

#### 2.2 Tourism and Attraction

We will work together to attract people, investment and innovation to our Shire

### **VOTING REQUIREMENTS:**

Absolute Majority

### **OFFICER RECOMMENDATION:**

That Council:

Support the proposal for the Gold Sponsorship under the below conditions and use this to support the growth of this event and secure a Nannup stage for 2025:

1. A cash contribution of up to \$3,000 cash to be negotiated by the Chief Executive Officer.
2. Acknowledgement at the base of all print and electronic material for the event (Shire of Nannup logo and Experience Nannup logo):
  - a) Acknowledgement of sponsorship in all formal correspondence (press releases, email signatures, landing page website).
  - b) Display 4 x Shire teardrop banners in main event location.
  - c) Use of 2 x Shire display tent/gazebo in event village.
  - d) 4 x Complimentary Entry tickets (if applicable).
  - e) Post event report demonstrating the positive outcomes for the Nannup community.
  - f) Post event acquittal report (including financial).
  - g) Event registered on the Experience Nannup App.
  - h) Minimum of 5 social media posts acknowledging the Shire of Nannup in the lead up to the event.
  - i) Verbal acknowledgements through the Public Announcement system during the event.
  - j) Event photography available for Shire of Nannup to use for promotional purposes.

**COUNCIL RESOLUTION 24089****MOVED: CR GIBB****SECONDED: CR SLY*****That Council:******Support the proposal for the Gold Sponsorship under the below conditions and use this to support the growth of this event and secure a Nannup stage for 2025:***

- 1. A Sponsorship to be negotiated up to \$3,000 cash***
  
- 2. Acknowledgement at the base of all print and electronic material for the event (Shire of Nannup logo and Experience Nannup logo):***
  - Acknowledgement of sponsorship in all formal correspondence (press releases, email signatures, landing page website).***
  - Display 4 x Shire teardrop banners in main event location.***
  - Use of 2 x Shire display tent/gazebo in event village.***
  - 4 x Complimentary Entry tickets (if applicable).***
  - Post event report demonstrating the positive outcomes for the Nannup community.***
  - Post event acquittal report (including financial).***
  - Event registered on the Experience Nannup App.***
  - Minimum of 5 social media posts acknowledging the Shire of Nannup in the lead up to the event.***
  - Verbal acknowledgements through the Public Announcement system during the event.***
  - Event photography available for Shire of Nannup to use for promotional purposes.***

**CARRIED****TOTAL VOTES FOR: 7*****Cr Brown, Cr Dean, Cr Fraser, Cr Gibb, Cr Hansen, Cr Curtis, Cr Sly*****TOTAL VOTES AGAINST: 0**

AGENDA NUMBER & SUBJECT:	11.6 – Shire of Nannup Seniors Housing Needs Report
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	PRO001
AUTHOR:	Louise Stokes – Special Projects Casual
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT	18 July 2024
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENT:	11.6.1 Shire of Nannup Seniors Housing Needs Report

### **BACKGROUND:**

Affordable and appropriate housing is an issue that every regional town is currently facing in Western Australia, and particularly for seniors and communities with ageing populations. Since 2000, house prices in Perth have increased more than 200%, with minimum wages only increasing by 92%. Over the same period, rental prices have increased 135% (WA Housing Strategy 2020-2030). Discussion with Ray White Nannup indicates that these figures are similar for the Shire of Nannup. Most older people want to age in the community they know, with the support of friends and family. However, people's housing needs may change with age. For seniors, it is important that their home provides safety, security (both personal and tenure), and is sustainable (affordable and connected to services and community facilities).

Currently we are seeing seniors leave Nannup to live in other towns due to the lack of suitable housing, medical and Allied Health and transport options available locally. A sustainable, vibrant and inclusive community is one that supports all ages, catering for the full continuum of housing, access, social and service needs as people age.

This report builds on previous research undertaken by Council, with the aim to:

- Identify the current inventory of housing options,
- Demonstrate that there is a need for housing in Nannup and
- Develop a document to support the Council in seeking funding for construction of affordable seniors housing.

In 2011 the Shire of Nannup and community organisations, through the Age Friendly Communities program commenced consultation and developing programs to support seniors and ageing in place. In 2012 the Nannup Aged Housing Report was developed, outlining key recommendations to supporting seniors to remain in place and identifying gaps and opportunities. Activities and programs implemented included:

- Weekly and then monthly seniors activities
- Undertook the finance and storage of the Community bus
- Established a Home maintenance program in partnership with the Nannup Men's Shed.
- Supported the establishment of the Nannup Men's Shed and
- Provided support for an Independent Doctor to work in Nannup.

**COMMENT:**

In 2023 the Community Strategic Plan identified support for seniors as a priority, and Council established the Nannup Live ability 'Age in Place' program.

Through the Warren Blackwood Alliance of Councils, seniors housing has been raised as a priority, and identified as a strategic project with the South West Development Commission as part of their forward planning review.

A local resident offered a private/government partnership opportunity, consultation was undertaken with residents, with the findings detailed in the Seniors Housing Needs Report. Consultation identified three clear groups:

- Those seeking to downsize and purchase small lot sizes (300-500m<sup>2</sup>) blocks in the Nannup townsite.
- Those seeking independent living group dwelling housing, and
- A small number seeking assisted living care in the immediate future.

A Seniors Housing Needs Working Party was established to progress each component of the project. The Shire of Nannup Seniors Housing Report May 2023 included a demonstrated need for additional low care and hostel care. Through discussion with the WA Country Health Service it was determined that Nannup does have capacity to service this need and this is outside the jurisdiction of Local Government. For this reason, this element of the consultation has not been included or researched further in this report.

In essence, there are three elements to this project including:

1. Community housing (public) adjacent to the existing Danjangerup Cottages land.
2. Development of private rental housing.
3. Greater infill of residential land for purchase (300-400m<sup>2</sup> blocks).

Through consultation we discovered that there was no waitlist of Nannup residents seeking aged housing. It was understood that this is not the case, therefore this report has been produced to establish the need for additional housing to be constructed. This applies to all seniors housing, for government funded projects and to support developers in this area within Nannup.

The report also details a desktop review undertaken for site locations that are considered strategic housing and land availability for development.

**STATUTORY ENVIRONMENT:**

Nil

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

Nil

**STRATEGIC IMPLICATIONS:***Extracts from the Strategic community Plan 2021 – 2036*

Our Economy – Well planned, managed, sustained growth is the key to Nannup's future.

2.1 The Big Picture – we will grow our economy in ways that add value to our diverse opportunities for our residents.

Our Built Environment – Keep the charm and fabric of Nannup while expanding infrastructure, housing and amenity.

3.3 Planning and Building – Sustainable growth for the benefit of the community, with development that enhances quality of life, enabled by our local planning scheme.

*Extracts from the Shire of Nannup Investment Prospectus*

GROW – Key Investment Themes

Accommodation and Housing – lifestyle village and seniors housing, subdivision to increase housing density.

**VOTING REQUIREMENT:**

Simple majority

**OFFICER RECOMMENDATION:**

That Council endorse the Shire of Nannup Seniors Housing Needs Report and supports the strategically identified locations of available land per Attachment 11.6.1 and that the CEO and Shire President negotiate the strategic acquisition of the portion of church land at the corner of Cross Street and Warren Road.

**COUNCIL RESOLUTION 24090**

**MOVED: CR HANSEN**

**SECONDED: CR BROWN**

***That Council endorse the Shire of Nannup Seniors Housing Needs Report and supports the strategically identified locations of available land per Attachment 11.6.1 and that the CEO and Shire President negotiate the strategic acquisition of the portion of church land at the corner of Cross Street and Warren Road.***

**CARRIED**

**TOTAL VOTES FOR: 7**

***Cr Brown, Cr Dean, Cr Fraser, Cr Gibb, Cr Hansen, Cr Curtis, Cr Sly***

**TOTAL VOTES AGAINST: 0**

\*Cr Gibb left the room at 5.05pm\*



AGENDA NUMBER & SUBJECT:	11.7 – PlanWA Planning Consultants - Over 55's Development Proposal
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	PlanWA on behalf of Directors of Askino Pty Ltd and developer Moonlight Ridge Estate.
FILE REFERENCE:	A1907
AUTHOR:	David Taylor – Chief Executive Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT	18 July 2024
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENT:	Nil

### **BACKGROUND:**

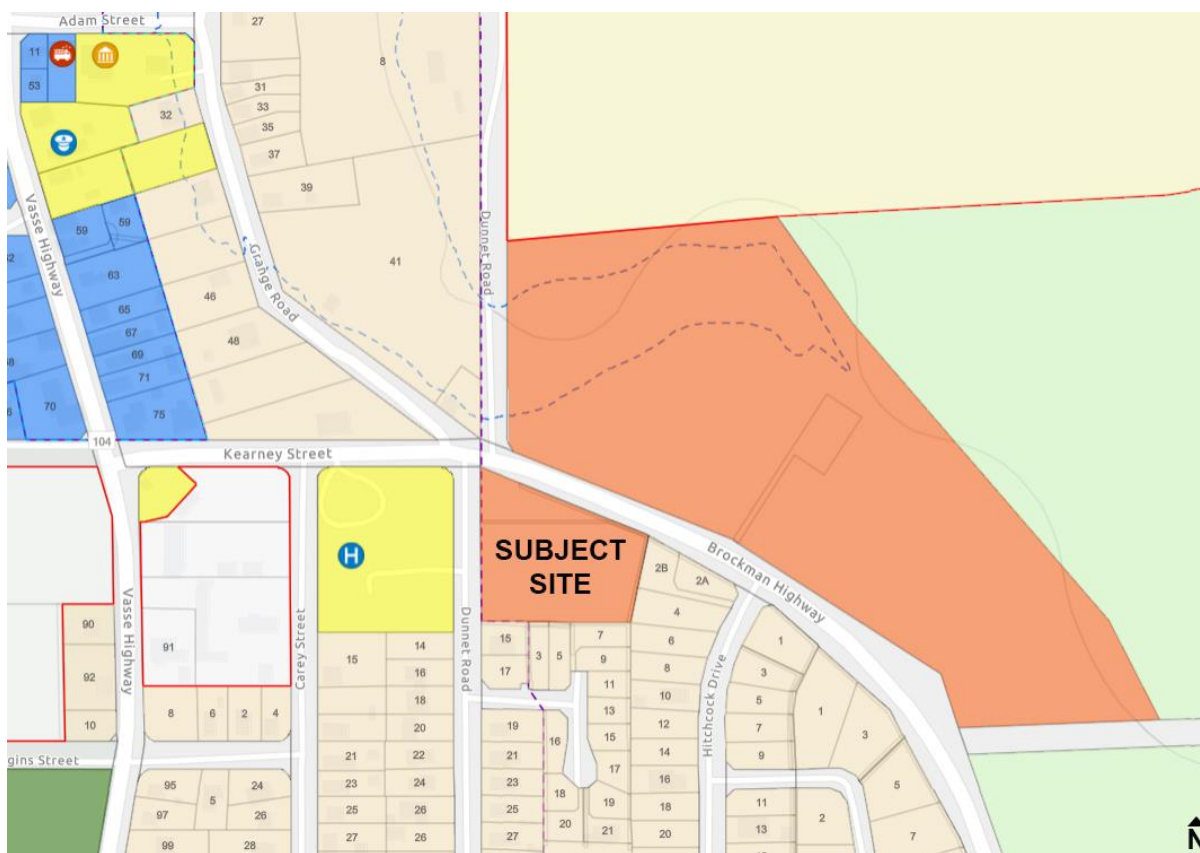
The Shire has received a preliminary email of from PlanWA Planning Consultants on behalf of the Director of Askino Pty Ltd and developer Moonlight Ridge Estate in Nannup notifying of their intention to develop a Portion of Lot 9005 Brockman Highway (cnr. Dunnet Road), Nannup into an over 55 Years Development Site..

### **COMMENT:**

PlanWA has provided the following development summary of the land and the proposal brief for the Shire's consideration.

1. *The subject land is zoned 'Tourism' in LPS 4, as identified on the below extract of the Shire's LPS 4 Zoning Map.*
2. *The land is also identified as 'Tourism' in the Shire's Local Planning Strategy.*
3. *The land use classification of 'Grouped Housing' in the Zoning Table of LPS 4 is identified as 'X' (not permitted) in this zone.*
4. *The land use of 'Grouped Housing' and a suitable residential density code is required to be assigned to the land in LPS 4 to allow for a survey strata subdivision for an over 55 years development outcome to be considered for approval by the WAPC and, subsequently, for the Shire to consider and approve the residential dwellings on each of the lots by the future landowners.*
5. *An amendment to LPS 4 is therefore required.*
6. *It is proposed that the Shire consider supporting an amendment to LPS 4 which would retain the 'Tourism' zone and insert an 'Additional Use' provision in LPS 4 to identify the land use classification of 'Grouped Housing' as a discretionary ('D') land use for this portion of the site at an appropriate residential density code. (The required residential density code will be considered further and identified as part of the detailed submission to the Shire.)*

7. *The reason for retaining the 'Tourism' zone on the land and addressing the inclusion of 'Grouped Housing' as an 'Additional Use' provision in LPS 4 is to remain in alignment with the strategic planning for the Shire, which identifies the land as being suitable for Tourism related uses.*
8. *It is relevant to note that Lot 500 which is located to the northeast of the subject site and on the opposite side of Brockman Highway is also zoned 'Tourism' and similarly identified in the Local Planning Strategy for this purpose. Lot 500 is larger in land area and more suitable for Tourism development with a substantial frontage length to the Primary Regional Road of Brockman Highway. It is therefore considered (in our view) that an amendment to LPS 4 to facilitate the development of the subject land for much needed Over 55 Years housing lots in Nannup will have a negligible impact in terms of maintaining an adequate supply of land for future tourism development in locations near the Nannup Townsite.*
9. *It is also recognised that this site is not overly suited for Tourism type uses given its limited developable lot area and that it shares a common boundary with residential lots to the south. There are amenity and land use conflicts which will arise from a tourist attracting development being built in this location, particularly in regards to traffic and noise.*



*Extract of the Shire's LPS 4 Zoning Map.*

The Shire of Nannup has been working on attracting development and investment into Nannup, particularly in the areas that address the demands for housing, this is evident in the Nannup Investment Prospectus released in 2022.

Recently, the Shire of Nannup has produced a Seniors Housing Needs Report – June 2024 via a community consultation process which identified the following demand in the upcoming years.

Timeframe	Public Housing	Private Housing	Downsizing
1-2 years	17 respondents	14 respondents	5 respondents
3-5 years	4 respondents	30 respondents	70 respondents
6 + years		18 respondents	7 respondents
<b>Total</b>	<b>21 respondents</b>	<b>62 respondents</b>	<b>82 respondents</b>

This highlights not only an immediate demand for private seniors housing and downsizing but a very strong demand over the next 3 to 5 years.

The Shire of Nannup does not own or occupy any land that it is able to be developed into seniors housing. The land adjacent to Danjangerup cottages is often mistaken as Shire controlled but in fact it is State Government controlled and at this point in time they have it allocated for seniors social housing.

Providing support to a private proposal such as this one to address the need for over 55 years housing in Nannup is a great step towards addressing one of the categories of the housing shortage.

#### **STATUTORY ENVIRONMENT:**

*Planning and Development Act*

#### **POLICY IMPLICATIONS:**

Nil.

#### **FINANCIAL IMPLICATIONS:**

50% reduction in Scheme Amendment Fees and Charges as detailed in the schedule of fees and charges.

#### **STRATEGIC IMPLICATIONS:**

*Extracts from the Strategic community Plan 2021 – 2036*

Our Economy – Well planned, managed, sustained growth is the key to Nannup’s future.

2.1 The Big Picture – we will grow our economy in ways that add value to our diverse opportunities for our residents.

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3.3 Planning and Building – Sustainable growth for the benefit of the community, with development that enhances quality of life, enabled by our local planning scheme.

Extracts from the Shire of Nannup Investment Prospectus

GROW – Key Investment Themes

Accommodation and Housing – lifestyle village and seniors housing, subdivision to increase housing density.

Shire of Nannup Seniors Housing Needs Report – June 2024

Portion of Lot 9005 Brockman Highway (cnr. Dunnet Road), Nannup is identified as a potential seniors housing development site.

**VOTING REQUIREMENT:**

Simple majority

**OFFICER RECOMMENDATION:**

That Council –

1. Provide in-principle support the project to develop an over 55 Years Development on a Portion of Lot 9005 Brockman Highway (cnr. Dunnet Road), Nannup as detailed in this report, noting that the project is subject to a formal scheme amendment process.
2. Approve a 50% reduction in the Scheme Amendment fees as stated in the Shire of Nannup Fees and Charges.

**COUNCIL RESOLUTION 24091**

**MOVED: CR HANSEN**

**SECONDED: CR BROWN**

**That Council –**

- 1. Provide in-principle support the project to develop an over 55 Years Development on a Portion of Lot 9005 Brockman Highway (cnr. Dunnet Road), Nannup as detailed in this report, noting that the project is subject to a formal scheme amendment process.**
- 2. Approve a 50% reduction in the Scheme Amendment fees as stated in the Shire of Nannup Fees and Charges.**

**CARRIED**

**TOTAL VOTES FOR: 6**

**Cr Brown, Cr Dean, Cr Fraser, Cr Hansen, Cr Curtis, Cr Sly**

**TOTAL VOTES AGAINST: 0**

\*Councillor Gibb returned to the room at 5.12pm\*

**12 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN:**

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Nil.

**13. MEETING MAY BE CLOSED:**

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Nil.

**14. CLOSURE OF MEETING:**

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The Shire President declared the meeting closed at 5.13pm.

### Attachments

<b>Item #</b>	<b>Attachment #</b>	<b>Title</b>
<b>5.1</b>	1	Sustainability Advisory Committee – 19 June 2021
<b>5.2</b>	1	South West Country Zone - 21 June 2024
<b>5.3</b>	1	Shire of Nannup Ordinary Council Meeting – 27 June2024
<b>5.4</b>	1	Shire of Nannup Special Council Meeting – 11 July 2024
<b>11.1.1</b>	1	Register of Delegated Development Approvals
<b>11.2.1</b>	1	Financial Activity Statement – May 2024
<b>11.3.1</b>	1	Financial Activity Statement – June 2024
<b>11.4.1</b>	1	Payment of Accounts – June 2024
<b>11.5.1</b>	1	2024 Cape to Cape MTB – Funding Request Letter
<b>11.5.2</b>	1	2024 Cape to Cape – Rider T Shirt Design
<b>11.6.1</b>	1	Shire of Nannup Seniors Housing Needs Report