

OFFICIAL
**SOUTH WEST REGIONAL ROAD GROUP
 MINUTES OF MEETING**

VENUE – Dardanup Shire Council Chambers, 1 Council Drive, Eaton
 On **Monday 25 November 2024** commencing at 9.30am

**ELECTED MEMBERS, LGA TECHNICAL STAFF, MRWA AND WALGA
 REPRESENTATIVES AND INVITED GUESTS PRESENT AND APOLOGIES RECEIVED**

Cr David Binks	Shire of Augusta Margaret River (SWRRG Deputy Chairperson)	Present
David Nicholson	Shire of Augusta Margaret River	Apology
Cr Lee Lewis	Shire of Boddington	Present
Fabian Houbrechts	Shire of Boddington	Apology
Cr Helen O'Connell	Shire of Boyup Brook	Present
Jason Forsyth	Shire of Boyup Brook	Present
Cr Tony Pratico	Shire of Bridgetown Greenbushes	Apology
Steele Alexander	Shire of Bridgetown Greenbushes	Apology
Cr Karen Steele	City of Bunbury	Present
Aileen Clemens	City of Bunbury	Present
Cr Anne Ryan	City of Busselton	Present
Daniell Abrahamse	City of Busselton	Present
Cr Peter McCleery	Shire of Capel (SWRRG Chairperson)	Present
Jamie Muir	Shire of Capel	Present
Cr Dale Hill Power	Shire of Collie	Apology
Scott Geere	Shire of Collie	Present
Cr Tyrrell Gardiner	Shire of Dardanup	Present
Theo Naude	Shire of Dardanup	Present
Cr Anne Mitchell	Shire of Donnybrook Balingup	Present (TEAMS) <i>Departed 10.30am</i>
Damien Morgan	Shire of Donnybrook Balingup	Present (TEAMS) <i>Departed 10.30am</i>
Cr John Bromham	Shire of Harvey	Present
Ronald Wildschut	Shire of Harvey	Present
Mayor Rhys Williams	City of Mandurah	Present (TEAMS)
Matthew Hall	City of Mandurah	Present (TEAMS)
Cr Donelle Buegge	Shire of Manjimup	Present
Michael Leers	Shire of Manjimup (Technical Chairperson)	Present
Cr David Pike	Shire of Murray	Apology
Alan Smith	Shire of Murray	Apology
Martin Harrop	Shire of Murray	Present
Cr Ian Gibb	Shire of Nannup	Present
Damon Lukins	Shire of Nannup	Apology
Cr John Mason	Shire of Waroona	Apology
Brad Oborn	Shire of Waroona	Present
Robert Barnsley	MRWA Director South West Operations	Present
Melody Patterson	MRWA	Present
Hayley Frontino	MRWA	Present (TEAMS)
Kevin Pethick	MRWA	Present
Katherine Celenza	RoadWise	Present
Mark Bondietti	WALGA	Apology
Max Bushell	WALGA	Present

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1. OPEN MEETING / APOLOGIES / IDENTIFY ELECTED MEMBERS	ACTION
<ul style="list-style-type: none"> • Cr McCleery opened the meeting at 9:30am. • Acknowledgement of Country. • Apologies were called for and noted (refer previous page). 	
2. CONFIRMATION OF MINUTES OF PREVIOUS MEETING	ACTION
<p>Motion: <i>That the minutes from the previous RRG Elected Members Committee meeting held on 29 July 2024 be accepted as a true recording of the proceedings.</i></p> <p>Moved: Cr Donell Buegge (Manjimup) Seconded: Cr David Binks (Augusta Margaret River) Result: Carried (unanimous)</p>	
3. BUSINESS ARISING FROM PREVIOUS MEETING	ACTION
<p>The following points were raised relating to the minutes of the previous minutes:</p> <p>Item 3 Action (Cr McCleery) Letter to be prepared to the Minister / SAC regarding factors influencing SWRRG carryovers and request for additional funding. Technical Officers to provide further information, responses provided will be collated by the Secretariat and forwarded to the Chair, who will prepare a letter for SAC and the Minister.</p> <p>This item was discussed at the November Technical Committee meeting which was also attended by Cr McCleery. Cr McCleery requested this item be put on hold as although there are cost increases being experienced by all LGs, requesting additional funding may not resolve the issue as there are restrictions on availability of resources, as well as limits on LG abilities to match 1/3 funding.</p> <p>Issues arise when budgets are set based on an estimation of works, and the LG budgets set the revenue required to be raised through rates. Once tenders are received they are often higher than the estimate by 30%, which means the 30% contribution from LGs increases along with the State contribution. The difficulty faced by shires is the ability to fund the shortfall and hence a change on what can be delivered. This change then results in some projects unable to proceed which in turn affects the overall fund spend for SWRRG.</p> <p>Item 6 Action (M Leers, Cr McCleery) SWRRG Technical Committee meet to discuss possible outcomes and suggestions and provide advice to Elected Members to inform letter. SWRRG prepare correspondence to SAC regarding the lack of resources (particularly State resources) to upgrade and renew bridges in the South West.</p> <p>Discussion was held regarding:</p> <ul style="list-style-type: none"> • Liability • Design support • Apprenticeships and training • Contractor availability and suitability • LG resource issues • Tender requirements • Availability of timber • Impact on overall State road network • Funding rules • Bridge replacements can still be undertaken Main Roads, subject to negotiation with the LG, the LG would need to request MRWA to design and construct the bridge replacement • Main Roads has a list of contractors which has been provided to LGs upon request (attached to the minutes), this is a list of suitably experienced bridge designers and contractors but not necessarily prequalified by MRWA 	

<p>Cr Peter McCleery – Cr McCleery put forward the following Motion:</p> <p>Motion: <i>That the South West Regional Road Group Elected Members Committee request clarity around the risks associated with the MRWA proposal to hand over repairs to timber bridges and replacement of timber bridges with culverts to local government to project manage. These include, but are not limited to financial implications, quality control, resourcing, and safety of works both short term and after project completion.</i></p> <p>Moved: Cr Peter McCleery (Capel) Seconded: Cr David Binks (Augusta Margaret River) Result: Not put to vote</p> <p>Cr Anne Ryan – Cr Ryan put forward the following amendment to the Motion:</p> <p>Amendment: <i>Include the wording ...clarity and solutions... in the Motion.</i></p> <p>Moved: Cr Anne Ryan (Busselton) Seconded: Cr Donelle Buegge (Manjimup) Result: Carried (unanimous)</p> <p>Final Motion: <i>That the South West Regional Road Group Elected Members Committee request clarity and solutions around the risks associated with the MRWA proposal to hand over repairs to timber bridges and replacement of timber bridges with culverts to local government to project manage. These include, but are not limited to financial implications, quality control, resourcing, and safety of works both short term and after project completion.</i></p> <p>Result: Carried (11 in favour, 1 against)</p> <p>Item 6 Action (M Leers) Lack of additional maintenance funding for MRWA, and the impact on maintenance of State assets on LG roads, particularly maintenance of audible centre lines. Responsibility to maintain stays with MRWA, but reprioritisation may result in maintenance occurring less frequently. The SWRRG Committee is seeking to support MRWA to receive additional funding for maintenance on LG roads (regs, signs and lines). It was agreed that the Technical Committee would provide advice as to the wording of a motion to provide clarity on the request, to be brought to the next meeting for a formal motion to be put forward.</p> <p>This item was discussed at the November Technical Committee meeting which was also attended by Cr McCleery. Cr McCleery requested this item be put on hold while LG Technical staff collate evidence of the impacts of the reduced maintenance works being undertaken.</p>	<p>Rob Barnsley</p>
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4. CORRESPONDENCE	ACTION
<p>Motion: <i>That the correspondence as attached to Agenda Item 4 be noted.</i></p> <p>Moved: Cr David Binks (Augusta Margaret River) Seconded: Cr Tyrrell Gardiner (Dardanup) Result: Carried (unanimous)</p>	

5. STATE ADVISORY COMMITTEE (SAC) MEETING MINUTES	ACTION
<p>Regional Road Group – Chairperson Report Nil</p> <p>Minutes of the SAC meeting – 02/2024 – 27 August 2024 <i>(Information only no motion of acceptance required)</i></p> <ul style="list-style-type: none"> Next meeting 10 December 2024 	

6. SOUTH WEST RRG TECHNICAL COMMITTEE REPORT	ACTION
<p>Minutes from Technical Committee meeting held 11 November 2024 attached under Item 6 of the Agenda. <i>(Information only no motion of acceptance required)</i></p> <p>Chairperson Michael Leers (Manjimup) provided a summary of the minutes. Discussion was held regarding:</p> <ul style="list-style-type: none"> • MCA Review • ROADS 2040 • 2025/26 Bridge Program 	
7. SOUTH WEST REGIONAL ROAD GROUP WORKS PROGRAM REPORT	
2024 / 2025 KPI Summary	ACTION
<p>Attached is a summary of the SWRRG KPIs as at 31 October 2024. <i>(Information only no motion of acceptance required)</i></p> <p>Discussion was held regarding how to monitor progress of documented visual condition surveys throughout the year. WALGA advised this task is contracted out at cost once per year.</p>	
2023/24 Project Progress – Quarterly Report & Program Summary	ACTION
<p>Attached is a summary of all funded projects (including carryover projects) detailing current and planned expenditure and comments affecting full delivery as at 31 October 2024. <i>(Information only no motion of acceptance required)</i></p>	
2024/25 Program Amendments – Elected Members to Note: <u>Approval not required.</u> Approval requested through “Out of Session” process. <i>(Copies of the correspondence included under Agenda Item 4)</i>	ACTION
<p>“Out of Session” approval received for the following amendments.</p> <ul style="list-style-type: none"> • Shire of Donnybrook Balingup – Requesting to transfer surplus fund \$5,219 from Upper Capel Road PN30001659 to Southampton Road PN30002585. Requesting additional funds \$14,825 Southampton Road PN30002585. • City of Bunbury – Requesting to return surplus funds \$21,441 Lillydale Road PN30002569. • City of Bunbury – Requesting additional funds \$100,000 Estuary Drive PN30003769. • Shire of Dardanup – Requesting to return surplus funds \$80,000 Ferguson Road PN30000548, \$128,553 Pile Road PN30001655, \$38,016 Pile Road PN30002582 and \$260,000 Pile Road PN30003536. • Shire of Murray – Requesting to transfer \$500,000 from Del Park Road PN30003550 to Lakes Road PN30003552. 	
2024/25 Program Amendments – Elected Members to Note: <u>Approval Required.</u> <i>(Copies of the correspondence included under Agenda Item 4)</i>	ACTION
<ul style="list-style-type: none"> • Shire of Harvey – Requesting to return surplus funds \$300,000 Harvey Quindanning Road PN30003540, and extend overall approved project timeframe (4 years). • Shire of Murray – Requesting to extend overall approved project timeframes on Burnside Road (5 years), Del Park Road (10 years), Hopeland Road (5 years) and Lakes Road (4 years). • City of Mandurah – Request 2025/26 funding allocation above \$500,000 project cap – \$1,200,000 Pinjarra Road and \$800,000 Tims Thicket. • Shire of Capel – Request 2025/26 funding allocation above \$500,000 project cap – \$1,740,000 Gavins Road and \$970,000 Boundary Road. • Shire of Murray – Request 2025/26 funding allocation above \$500,000 project cap – \$640,000 Del Park Road. <p>Motion: That approval be granted to amend the above projects as detailed above and in correspondence received.</p> <p>Moved: Cr John Bromham (Harvey) Seconded: Cr Helen O’Connell (Boyup Brook) Result: Carried (unanimous)</p>	

<p>2025 / 2026 Draft Road Project Program</p> <p>Attached are the draft Road Project Grant funding program for 2025 / 2026, and the SWRRG 5 Year Program 2025 / 2026 – 2029 / 2030.</p> <p>Members are reminded that all information provided relating to 2025 / 2026 funding programs is <i>strictly confidential</i> and the contents must only be discussed with the council staff directly involved in works programming and funding until approved by the Minister for Transport.</p> <p>Motion: <i>That the above program as endorsed by the SWRRG Technical Committee be recommended by the SWRRG Elected Members to the State Advisory Committee for seeking of Minister for Transport approval. The program allocations are based on indicative values. Where these indicative values change projects funded under these programs will be added / removed based on priority score achieved to match the revised indicative values.</i></p> <p>Moved: Cr Donelle Buegge (Manjimup) Seconded: Cr Tyrrell Gardiner (Dardanup) Result: Carried (unanimous)</p>	<p>ACTION</p>
<p>ROADS 2040</p> <p>Attached is the Auditors review of and recommendations regarding the additional roads submitted for inclusion in the ROADS 2040 document (Regional Strategies for Significant Local Government Roads).</p> <p>Motion: <i>That the roads submitted for inclusion in ROADS 2040 as recommended by the Auditor and endorsed by the SWRRG Technical Committee be recommended by the SWRRG Elected Members to the State Advisory Committee.</i></p> <p>Moved: Cr Karen Steele (Bunbury) Seconded: Cr John Bromham (Harvey) Result: Carried (unanimous)</p>	<p>ACTION</p>
<p>2025 RRG Report and Meeting Schedule</p> <p>Attached is the proposed 2025 RRG Report and Meeting Schedule.</p> <p>Motion: <i>That the 2025 RRG Report and Meeting Schedule be endorsed by the SWRRG Elected Members.</i></p> <p>Moved: Cr Karen Steele (Bunbury) Seconded: Cr Donelle Buegge (Harvey) Result: Carried (unanimous)</p>	<p>ACTION</p>
<p>Level 1 Bridge Inspections</p> <p>Attached is a summary of all Level 1 Bridge Inspections undertaken as at 31 October 2024. <i>(Information only, no motion of acceptance required)</i></p>	<p>ACTION</p>
<p>8. PRESENTATION BY INVITED GUESTS</p> <p>Nil</p>	<p>ACTION</p>
<p>9. WALGA REPORT</p> <p>Max Bushell (WALGA) submitted November 2024 Report.</p> <p>Report taken as read.</p> <p>Discussion was held regarding:</p> <ul style="list-style-type: none"> • Commodity Route funding – only 2 submissions received from SWR. • Doug Pearson (Local Roads Program Delivery Manager) has resigned, recruiting replacement. • Congress being held in Shire of Augusta Maragret River in December, encouraged to attend. 	<p>ACTION</p>

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<p>Max Bushell also provided a summary of the SWRRG MCA Review process undertaken and proposed changes to be made.</p> <p>Motion: <i>That the revised South West Regional Road Group Multi Criteria Assessment Model be endorsed for use from the 2026/27 cycle onwards, with annual revisions to be undertaken as necessary.</i></p> <p>Moved: Cr David Binks (Augusta Margaret River) Seconded: Cr Lee Lewis (Boddington) Result: Carried (unanimous)</p>	
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10. ROADWISE UPDATE	ACTION
<p>RoadWise Officer Katherine Celenza submitted November 2024 Report.</p> <p>Report taken as read.</p> <p>Discussion was had regarding rumble strips, audible edgelines and audible centrelines.</p>	

11. MRWA ROADWORKS PROGRAM UPDATE	ACTION
<p>Director South West Operations Robert Barnsley presented the Main Roads Current and Planned works program report (November 2024).</p> <p>Discussion was held regarding:</p> <ul style="list-style-type: none"> • BORR – public event 15 December 2024 • SWH – Brunswick to Roelands • Caves Road • Bussell Highway – Dunsborough to Vasse • Pinjarra Williams Road • Bussell Highway (Busselton Inner Bypass) • DSWO meetings with LGs 	

12. GENERAL BUSINESS	ACTION
<p>Rob Barnsley (MRWA) – Rob mentioned speed zones, in particular considering an area 40km/h speed zone for Brunswick.</p> <p>Cr Anne Ryan (Busselton) – Cr Ryan queried why there seems to be resistance from MRWA on putting down speeds.</p> <p>Rob Barnsley (MRWA) – Rob commented that there MRWA takes a wider view of the network when considering requests, and looks at consistency of speeds across the network, as well as credibility of requests and supporting data.</p> <p>Max Bushell (WALGA) – Max commented on the WALGA policy position and agreed that LGs have an understanding of their roads, and there is a great safety benefit to reducing speeds. Max also commented that there is a major review / revision of the policy currently in progress.</p>	

13. MEETING CLOSE	ACTION
<p>Meeting closed: Chairperson thanked all for their attendance.</p> <p>The meeting closed at 11.20am.</p> <p>Next Meeting: 9.30am 31 March 2025 at Shire of Dardanup Council Chambers</p>	