

AGENDA NUMBER: 10.8
SUBJECT: Monthly Financial Statements for 31 May 2009
LOCATION/ADDRESS: Nannup
NAME OF APPLICANT:
FILE REFERENCE: FNC 9
AUTHOR: Craige Waddell – Manager Corporate Services
DISCLOSURE OF INTEREST:
DATE OF REPORT: 2 June 2009

Attachment: Monthly Financial Statements for the period ending 31 May 2009.

COMMENT:

The monthly Financial Statements for the period ending 31 May 2009 are attached.

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulation 34 (1)(a).

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: Nil.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

That the Monthly Financial Statements for the period ending 31 May 2009 be received.

VOTING REQUIREMENTS:


CRAIGE WADDELL
MANAGER CORPORATE SERVICES

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2008 TO 31 MAY 2009

<u>Operating</u>	Y-T-D Actual \$	Y-T-D Budget \$	2008/09 Budget \$	Variences Y-T-D Budget to Actual %
Revenues/Sources				
Governance	0	0	0	0%
General Purpose Funding	2,172,251	2,065,162	1,401,342	(5%)
Law, Order, Public Safety	101,491	108,680	118,590	7%
Health	2,096	3,201	3,500	35%
Education and Welfare	0	0	0	0%
Housing	22,549	28,259	30,840	20%
Community Amenities	108,144	70,840	77,300	(53%)
Recreation and Culture	214,053	1,592,514	1,737,303	87%
Transport	9,134,308	5,580,003	6,087,303	(64%)
Economic Services	42,701	55,693	60,763	23%
Other Property and Services	109,715	22,913	25,000	(379%)
	<u>11,907,308</u>	<u>9,527,265</u>	<u>9,541,941</u>	<u>(25%)</u>
(Expenses)/(Applications)				
Governance	(179,102)	(219,533)	(249,905)	18%
General Purpose Funding	(146,612)	(107,335)	(121,378)	(37%)
Law, Order, Public Safety	(183,242)	(156,168)	(202,848)	(17%)
Health	(37,558)	(51,281)	(59,077)	27%
Education and Welfare	(72,374)	(82,041)	(90,865)	12%
Housing	(45,255)	(38,509)	(64,044)	(18%)
Community Amenities	(277,842)	(359,130)	(397,323)	23%
Recreation & Culture	(312,863)	(344,540)	(395,071)	9%
Transport	(542,852)	(600,168)	(1,829,643)	10%
Economic Services	(172,776)	(229,622)	(257,163)	25%
Other Property and Services	83,359	258,786	160,408	68%
	<u>(1,887,119)</u>	<u>(1,929,542)</u>	<u>(3,506,909)</u>	<u>2%</u>
Adjustments for Non-Cash (Revenue) and Expenditure				
(Profit)/Loss on Asset Disposals	0	0	(7,351)	0%
Depreciation on Assets	1,554,932	1,291,049	1,511,621	(20%)
Capital Revenue and (Expenditure)				
Purchase Land and Buildings	(214,948)	(2,215,686)	(2,417,149)	90%
Purchase Infrastructure Assets - Roads	(8,993,563)	(5,548,609)	(6,053,054)	(62%)
Purchase Infrastructure Assets - Parks	(31,891)	(46,024)	(50,210)	31%
Purchase Plant and Equipment	(379,385)	(220,000)	(360,000)	(72%)
Purchase Furniture and Equipment	(12,600)	(17,413)	(19,000)	28%
Proceeds from Disposal of Assets	144,091	133,826	146,000	(8%)
Repayment of Debentures	(21,320)	(22,913)	(25,007)	7%
Proceeds from New Debentures	0	300,564	327,896	0%
Depreciation - Plant Reversal	0	0	(103,110)	0%
Accruals	148,503	148,503	148,503	0%
Transfers to Reserves (Restricted Assets)	0	(316,239)	(345,000)	100%
Transfers from Reserves (Restricted Assets)	0	329,241	359,200	100%
ADD Net Current Assets July 1 B/Fwd	204,852	204,852	0	
LESS Net Current Assets Year to Date	621,571	0	0	
Amount Raised from Rates	<u>1,797,289</u>	<u>1,618,874</u>	<u>(851,629)</u>	

SHIRE OF NANNUP

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2008 TO 31 MAY 2009

	2008/09 Actual \$	Brought Forward 01-July-2008 \$
NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	406,482	199,851
Cash - Restricted	1,328,544	5,834,475
Cash - Reserves	935,381	923,174
Receivables	421,959	155,952
Inventories	0	0
	<u>3,092,366</u>	<u>7,113,452</u>
LESS: CURRENT LIABILITIES		
Payables and Provisions	<u>(206,870)</u>	<u>(150,951)</u>
	2,885,496	6,962,501
Less: Cash - Reserves - Restricted	(2,263,925)	(6,757,649)
NET CURRENT ASSET POSITION	<u><u>621,571</u></u>	<u><u>204,852</u></u>

SHIRE OF NANNUP

STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD 1 JULY 2008 TO 31 MAY 2009

REPORT ON MATERIAL VARIANCES BETWEEN YEAR TO DATE BUDGET ESTIMATE AND YEAR TO DATE ACTUAL.

All except five of the variances shown in the above named statement of financial activity are outside of the adopted variance of 10%.

The main reason for the variances is that expenditure and income is not occurring as predicted by Officers during the budget development stage. This is due to a number of reasons, the main one being not projecting cashflows throughout the year, i.e. predicting when the budgeted income or expenditure will occur as opposed to having it evenly spread throughout the year.

Other reasons are not receiving a grant for grant dependant expenditure, projects controlled by Advisory Committees, suppliers/contractors not having the capacity to undertake the works within Council's timeframes, altered Council priorities, etc.

Normally this report would highlight the major areas within programs that have variances outside of the adopted variance, however as the majority of the non operating items fall into this category, it is thought that the report would be of no use as it is comparing actual income and expenditure to an inaccurate cashflow budget.

AGENDA NUMBER: 10.9
 SUBJECT: Rates in the Dollar
 LOCATION/ADDRESS: Nannup
 NAME OF APPLICANT:
 FILE REFERENCE: FNC 3
 AUTHOR: Craige Waddell – Manager Corporate Services
 DISCLOSURE OF INTEREST:
 DATE OF REPORT: 3 June 2009

BACKGROUND:

For the purposes of compiling Council's draft 2009/10 cash budget, the amount included as the start point for the imposition of rates is \$889,000 being \$875,000 per Council's Forward Plan 2008/09 – 2012/13 plus the \$14,000 interim rates raised in 2008/09. Council must now strike appropriate rates in the dollar to be applied to the different categories of rates Council has to obtain this or another figure being the amount desired to be raised from rates.

Council's rating model for the current year is:

	RATE IN THE \$ MINIMUM	
GRV - GENERAL	9.9300	\$507
UV - GENERAL	0.2120	\$521

This model was budgeted to raise \$853,629. As per the 2008/09 budget review as at 30 April 2009, it is estimated that \$866,848 will be raised in rates. The difference between the two is explained by the raising of interim rates, i.e. changes to the rates applicable to properties throughout the year due to subdivision or change of basis of rates.

COMMENT:

Council at its Ordinary Meeting of 26 March 2009 resolved the following in relation to how its future rating model will be determined:

"Council adopt the following rating model for implementation in the 2009/10 financial year:

GROSS RENTAL VALUATION: General

UNIMPROVED VALUATION: Rural"

Council at its Ordinary Meeting of 26 April 2007 resolved in part the following in relation to how its rating model for 2007/08 will be determined:

"That Council discount the rate in the dollar by the average change in valuation as provided by the Valuer General due to the general revaluation of all properties when determining its rates in the dollar."

The Valuer General's Office has provided information that the average change in valuations for Unimproved Valuation (UV) properties for the coming year throughout the Shire will be 10%. There was no revaluation of Gross Rental Valuation (GRV) properties for the coming year.

Taking these resolutions in to account, the following process was undertaken:

1. A rating model was developed which started with the incorporation of the new UV valuations (due to the revaluation as provided by the Valuer General's Office) and the new GRV valuations for properties that changed due to subdivision or change of basis of rates.
2. The rate in the dollar for UV properties was discounted by 10%.
3. The UV and GRV rates in the dollar were increased by the same factor to produce the start point for the estimated budgeted rate yield of \$889,000.

The following model provides the outcome of the above process:

Model 1

	RATE IN THE \$	MINIMUM	YIELD	MINIMUMS	% CHANGE IN YIELD
GRV	0.1011	\$507	\$475,124	66.5%	6.8%
UV	0.001947	\$521	\$413,877	23.9%	1.7%
			\$889,001	46.5%	4.4%

This model is not acceptable from a legal point of view in relation to the number of GRV properties on the minimum rate, being 66.5%.

The following model is based on the previous model, with the rate in the \$ for GRV properties increased such that the number of properties on the minimum rate is less than 50%, (the minimum legally allowed) with the UV rate in the \$ increased by the same factor. Please note the minimum rate has not been increased as this will compound the issue associated with the number of GRV properties on the minimum rate:

Model 2

	RATE IN THE \$	MINIMUM	YIELD	MINIMUMS	% CHANGE IN YIELD
GRV	0.1147	\$507	\$521,788	49.8%	17.3%
UV	0.002237	\$521	\$462,017	20.5%	13.6%
			\$983,804	36.7%	15.2%

The result of this model produces an additional \$94,804 in rates to that which Council indicated that it wished to raise in its deliberations over the draft 2009/10 cash budget. The rate in the \$ for GRV properties cannot decrease below that indicated in the model unless the minimum rate is decreased as well. This is due to the relationship between the minimum and the rate in the \$ which produces the number of properties on the minimum which must be below 50%.

Two further models have been developed which produce a 5% and 10% increase in yield from rates, whilst maintaining the 50% minimum requirement. It should be noted the only way that this can be undertaken is to drop the minimum rate for the GRV properties.

Model 3 (5% increase in overall yield)

	RATE IN THE \$	MINIMUM	YIELD	MINIMUMS	% CHANGE IN YIELD
GRV	0.1035	\$456	\$470,430	49.8%	5.8%
UV	0.001997	\$543	\$426,084	24.6%	4.7%
			\$896,514	39.8%	5.0%

Model 4 (10% increase in overall yield)

	RATE IN THE \$	MINIMUM	YIELD	MINIMUMS	% CHANGE IN YIELD
GRV	0.1087	\$461	\$490,097	48.4%	10.2%
UV	0.002108	\$570	\$449,187	24.3%	10.4%
			\$939,284	39.0%	10.0%

Both of these models are legally acceptable with the number of minimums being kept below the 50% threshold. Both models would see the need to alter Council's draft budget, most likely by increasing the anticipated loan funding for plant by any amount that rate revenue is dropped. Other models can be developed using different strategies applied to the minimum and the rate in the \$ across GRV and/or UV properties. These would need to be such that the number of properties on the minimum must be below 50%.

From a budget point of view, model 2 is a realistic option as it provides a sizeable increase from Council rates across the board (allowing for the general UV revaluation) which will assist Council to balance its budget.

It is however clear, and has been pointed out on previous occasions, that Council's assessed rate capacity is significantly higher than what the current rate levels are. Additionally, there is a significant discrepancy in the makeup of rates in terms of UV and GRV capacity. The following table demonstrates this:

Rate Category	Assessed *	Shire Actual *	Variation \$	Var'n %
Residential/Commercial/Industrial GRV	\$295,760	\$364,124	+ \$68,364	+ 23.1%
Agricultural UV	\$565,791	\$350,933	- \$214,858	- 38.0%
Mining Rates UV	\$23,751	\$11,486	- \$12,265	- 51.6%
Total	\$885,302	\$726,543	- \$158,759	-17.9%

* Based on 2005/06.

Based on this Council should be looking at increasing its overall rating effort up by the 17.9% that its assessed capacity is determined as. Additionally Council should look at increasing its rating effort in the UV area and decreasing its rating effort in the GRV area. Prior experience has seen Council choose to not act on this information which is a political decision by elected members who have every right to determine the level of rates raised and their composition.

The following table compares surrounding shires UV and GRV rates in the dollar. A property with a UV valuation of 300,000 in Manjimup would see a rate levied of \$1,184.70. The same property in Nannup would have a rate of \$636.

Shire	GRV Rate-in Dollar	UV Rate-in-Dollar
Augusta-Margaret River	12.0533c	0.2805c
Bridgetown-Greenbushes	8.2330c	0.2875c
Busselton	10.4223c	0.3198c
Donnybrook-Balingup	8.8312c	0.2665c
Manjimup	9.1520c	0.3949c
Nannup	9.9300c	0.2120c

The recommendation to this item reflects in part the independently assessed capacity position referred to above with an intended incremental aim to reach the assessed capacity of rates both overall, and split according to the assessed capacity in the GRV and UV areas. Model 5 below:

Model 5 (9.1% increase in overall yield)

	RATE IN THE \$	MINIMUM	YIELD	MINIMUMS	% CHANGE IN YIELD
GRV	0.103272	\$456	\$469,722	49.8%	5.6%
UV	0.002290	\$458	\$461,957	16.8%	13.5%
			\$939,284	33.9%	9.1%

If Councillors wish any other scenarios to be modelled in time for discussion at the meeting, please advise as soon as possible.

As the above model does not propose differential rates the requirement of S6.36 of the Local Government Act 1995 to give local public notice is not required to be undertaken. Also, a document describing the objects of, and reasons for, each proposed rate and minimum payment is not required.

STATUTORY ENVIRONMENT: Local Government Act 1995 Division 6.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: 2009/10 Budget.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

That Council agree to the following rates in the dollar and minimum rates for the 2009/10 financial year for the purposes of incorporation into Council's budget to be adopted at the Ordinary meeting of Council to be held 23 July 2009.

	RATE IN THE \$	MINIMUM
GRV - GENERAL	0.103272	\$456
UV - GENERAL	0.002290	\$458

VOTING REQUIREMENTS:

CRAIGE WADDELL
MANAGER CORPORATE SERVICES



SHANE COLLIE
CHIEF EXECUTIVE OFFICER

AGENDA NUMBER: 10.10
 SUBJECT: 2009/10 Draft Cash Budget
 LOCATION/ADDRESS: Nannup
 NAME OF APPLICANT:
 FILE REFERENCE: FNC 3
 AUTHOR: Craig Waddell – Manager Corporate Services
 DISCLOSURE OF INTEREST:
 DATE OF REPORT: 2 June 2009

Attachment: 2009/10 Draft Cash Budget.

BACKGROUND:

Council at its meeting of 28 May 2009 resolved to alter the draft 2009/10 cash budget as follows:

0011 RATES	-\$14,000
4893 INTEREST ON INVESTMENTS DOTARS	-\$6,000
0142 REFRESHMENTS & FUNCTIONS	-\$1,950
0162 DONATIONS	-\$5,000
0182 SUBSCRIPTIONS	500
0192 CONFERENCE EXPENSES	-\$11,000
0202 INSURANCE	-\$11,200
0254 MEMBERS EQUIPMENT	-\$3,000
0532 GRATUITIES	-\$1,200
0254 FURNITURE & EQUIPMENT	-\$5,000
0362 BUILDINGS	-\$10,000
0492 STAFF TRAINING	-\$1,500
0802 RANGER SERVICES	\$3,000
XXXX EMERGENCY RESPONSE	-\$5,000
1642 COMMUNITY DEVELOPMENT	-\$27,195
1614 DANJANERUP COTTAGES	-\$40,000
7042 ROAD DEVELOPMENT	-\$15,000
2302 CEMETERY	-\$3,000
XXXX ACCESSIBILITY AUDIT	-\$20,000
2574 CAPITAL WORKS HALLS	-\$8,000
2702 STREETScape	-\$2,000
XXXX OFFROAD VEHICLE ACCESS AREA	-\$10,000
XXXX CYCLE PATH TO COCKATOO VALLEY	-\$10,000
2782 GOLF COURSE	-\$3,000
3160 BRIDGE WORKS	-\$12,000
3170 CWRP AGG RD	-\$40,000
3190 TIRES PROJECTS	\$5,000
3210 FOOTPATHS	-\$50,000
3240 TRAFFIC SIGNS	-\$3,000
6880 DEPOT CONSTRUCTION	-\$10,000
3380 ROAD MAINTENANCE	-\$20,000

3572 MINOR EQUIPMENT	-\$6,000
3842 WEED CONTROL	-\$4,500
3872 FEREL PIG PROGRAM	-\$34,000
3862 FUNCTIONS & EVENTS	-\$3,000
3932 CARAVAN PARKS	-\$13,600
4263 SALE OF MATERIAL	-\$5,000
	-\$406,645

Incorporating these changes into the draft cash budget left it with a shortfall of income over expenditure of \$674,896.

COMMENT:

The following comments are made concerning the further development of the draft cash budget based on changes that have evolved and specific feedback from points raised when the budget was last discussed by Council:

1. Rates

Contained elsewhere in this agenda is an item concerning the striking of rates in the dollar for the purpose of the 2009/10 rates.

Through the modelling that was undertaken in that item, it was recommended to accept a model which produced an additional \$44,520 in rates to that which Council indicated that it wished to raise in its deliberations over the draft 2009/10 cash budget.

Council may chose to accept a different model which will produce a different level of income from rates, however it should be pointed out that rates, along with the fees and charges Council sets, is the only form of income that Council has control over, and should use this source of funds to assist in the current shortfall of income over expenditure as contained in the draft 2009/10 cash budget.

2. Mobile Bin Charges / Waste management Facility Fees

There is scope to increase fees associated with the pickup of kerbside mobile bins and the waste management facility in the order of \$100,000 per annum. A quick comparison of neighbouring Shires shows that we have been considerably undercharging for these services. The reason for this is that we have not adopted a cost recovery mode of operation in these areas. A change in culture is required of Council concerning this mode of operation. Discussion during budget deliberations is not the best way to achieve an outcome on this issue acceptable to Council and the community.

This principal could be applied to other facilities that Council own and will be the subject of future agenda items specifically addressing areas of Council

operations. This means that we cannot build any potential increase to Council's income from this source in this draft budget.

3. Loan

Council could build into the draft budget a loan for any area of its operations. This should from a financially sustainable point of view only be undertaken for the purchase or development of assets. Traditionally Council has taken out loans for buildings and plant.

If the currently budgeted purchase of plant were to be funded via a loan over say five years, then a reduction in expenditure in this year's budget of \$265,000 would be achieved, with committed expenditure in the following five years of \$66,250.

The following table details Council's current loan situation:

Particulars	1/07/2008	Repayments	30/06/2009
L21 GRANGE RD DUPLEX	\$4,594	\$2,198	\$2,396
L31 OFFICE EXTENSIONS	\$6,902	\$6,902	\$0
L32 U/GROUND POWER	\$22,781	\$8,655	\$14,126
L36 CAREY ST HOUSE	\$32,010	\$7,252	\$24,758
TOTALS	\$66,287	\$25,007	\$41,280

This shows that Council is starting the 2009/10 financial year with outstanding debt of \$41,280. The attached draft budget has one proposed new loan within it, being a loan to balance the predicted shortfall of income over expenditure for the Timewood Centre of \$398,000.

As detailed above, Council's debt level is low. Notwithstanding the recommended Timewood Centre loan as contained in the draft budget, Council could still look favourably at sourcing other works via a loan facility if desired.

Note an additional loan of \$111,059 is attributed to Plant will see a balanced budget achieved per the summary to this report.

4. General Cull

Further analysis of the attached draft budget has revealed the following areas where adjustments to the budget could/have be made:

Grants Commission (advised 12/6/09)	-\$13,256
Scott River Hall – Feasibility Study	-\$10,000
General Wages Increase	-\$11,600
Transfer to Reserve – Recreation Centre	-\$20,000
Bicycle Racks	-\$3,000

Rock Climbing Wall	-\$5,000
Environmental Officer	-\$8,970
Transfer to Reserve – Warren Road.	-\$50,000
Regional Trails Project	-\$4,000
TOTAL:	-\$125,826

The above adjustments are included in the summary to this item which balances the budget. Councillors may wish to explore other areas of expenditure that could be cut.

5. Outside Workforce Overtime

Councillors would be aware of the road funding arrangements for projects such as Mowen Road and major projects (Milyeannup Coast Road) whereby large amounts of funding are received for differing periods of time. The current year saw funding from these two projects totalling \$7,127,000, with next year being \$300,000 and the following year estimated to be \$6,000,000. This presents a significant issue when seeking to manage such large fluctuations in external funding with similar levels of plant/equipment and employee numbers.

Practices are put in place to accommodate the peaks and troughs in external funding however they need to be adjusted from time to time such as the use or non use of contract labour and plant.

One of these practices is overtime for the outside works crew. The attached draft budget contains an amount of \$80,000 worth of overtime included in the wages area to assist in delivering the works program. This has been the case for some number of years.

This could be withdrawn from the draft budget and would represent a reduction in expenditure of this amount. Given the contraction next year of external funding this is an internal financial management option. The significant minus in doing this however is the efficiency impact of the operations involved. An example is when the construction crew is working on roads in the south of the Shire. The amount of actual construction time compared to staff paid time is reduced because of the travel involved at the beginning and end of the working day. The overtime is utilised to increase the percentage of construction time per paid day. The end result is that less road is built for the dollars spent.

While this saving could be implemented, it is considered a false economy as the longer term efficiency cost is considered to be at least double the savings made. It is recommended that this "saving" be invoked only as a last resort.

6. Royalties for Regions

Councillors would be aware of the Royalties for Regions allocations for the 2009/10 budget year, being \$211,880 allocated via the Warren Blackwood Strategic Alliance for a regionally based project, and \$393,491 allocated via Council. The attached draft 2009/10 budget does not contain this income nor any expenditure associated with these funds.

Council has not yet discussed which projects/areas it wishes these funds to be allocated to. The regionally based allocation of \$211,880 will be determined through the Warren Blackwood Strategic Alliance, the subject of a separate item within this agenda. The \$393,491 that Council will receive more or less as of right can be allocated via Council based on the expenditure occurring in one of the following allowable areas:

- Buildings
- Infrastructure – Roads
- Infrastructure – Bridges
- Infrastructure – Drainage
- Infrastructure – Parks, Gardens and Reserves
- Infrastructure – Footpaths and Cycleways
- Infrastructure – Airports
- Infrastructure – Sewerage
- Infrastructure - Other

If Council chose to use the funds to offset expenditure which is currently contained in its draft 2009/10 budget, this would assist in resolving the shortfall of income over expenditure. An example of where this would be of benefit is if Council allocated the funds to Infrastructure – Roads, whereby the expenditure is currently within the budget and not offset by income.

This is a major financial decision to be taken in respect of “balancing” the budget. In normal circumstances Council would allocate the funds of \$393,491 to new asset creation rather than asset preservation. Note it is not permitted under the funding program to allocate funding to recurrent expenditure. Hence it needs to be clear that if the allocation is to asset preservation it needs to be work that would not normally be undertaken. Given that Council undertook very little asset preservation work last year this argument can be put quite easily.

Council is simply not in a position to fund additional asset creation works over and above what would be considered historical operating levels in the 2009/10 financial year. It is well known that Council relies heavily on external funds and has been very successful in obtaining them. While this raises some obvious questions on sustainability/capacity to fund operations, that is not a discussion point for this item.

The only viable option given the current deficit figure in the budget is to allocate the \$393,491 of Royalties for Regions funding to asset preservation/renewal rather than "new" works.

7. Timewood Centre

Council could decide not to proceed with the construction of the Timewood Centre. The basis being that if Council does not have the funds to continue providing "core" business, then it probably doesn't have the funds to build a civic building in the current environment.

The saving to Council of not building the Timewood Centre, which currently is fully funded within the draft budget, is that it could reallocate the reserve funds of \$366,000 currently held for this purpose. If this were to occur, Council should be mindful of the origins of these funds, ie proceeds from sale of a Council asset (vacant land lots 148 & 149 Struthers Street) which if redirected should be to the development of another asset.

On this matter there remains the possibility of Federal funding though this can not be relied upon. Should any such program be created funding submissions would be undertaken.

In the present economic circumstance it is disappointing that a community infrastructure initiative of this magnitude does not have any Federal funding allocated. Council members would recall that this was as a result of the present Federal Government withdrawing Regional Partnerships funding from the project and as yet a replacement program has not been implemented.

8. Deficit Budget

Council could budget for a deficit budget. This is not a preferred option as the deficit still needs to be funded in the following years. This should only be considered if a detailed forward financial plan indicating all sources of income and expenditure which shows how and when over the period of the plan that the funding situation will right itself. Council is not currently in a position to provide this level of forward financial planning.

9. Unknowns

Still to be built into the draft budget is the surplus/deficit from the current year's operations. These figures should be known at the very latest by the second week in July, which is in time to build into the budget for final adoption at Council's ordinary July meeting.

Councillors are advised to review the draft budget document, making any changes deemed necessary to ensure that community expectations are balanced against available resources. The preferred outcome of this process is a balanced position.

In undertaking this, careful consideration should be given to reducing or increasing expenditure in any areas that contain labour, public works overheads and plant operating costs. The allocation of these throughout the budget balance back to the total budgeted amount for these areas. Any reduction in these areas needs to be put back into the budget to balance back to the overall payroll that will be incurred by Council.

Likewise, the draft budget contains a high percentage of grant dependent expenditure, i.e. the expenditure is directly related to grant income. This means that if Council chooses not to undertake the grant dependent works, Council will not receive the income from the grant associated with the works.

The next step in the process of adopting the 2009/10 budget is to convert this cash budget to a statutory compliant budget for adoption at the Ordinary meeting of Council to be held 23 July 2009.

10. Summary

Any changes made to the budget from this point are at the sole discretion of Council and it is acknowledged that the most contentious points above are likely to be rates and the Royalties for Regions funding. The following table represents the recommended path to a balanced budget based on the information contained in this report:

Commencement Deficit		(\$674,896)
Rates		\$44,520
	Sub Total	(\$630,376)
General Cull		\$125,826
	Sub Total	(\$504,550)
Royalties for Regions		\$393,491
	Sub Total	(\$111,059)
Loan (Plant)		\$111,059
Concluding Deficit		\$0

STATUTORY ENVIRONMENT:

Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: 2009/10 budget.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

That Council make the following changes to the draft cash budget to achieve a balanced budget.

Commencement Deficit		(\$674,896)
Rates		\$44,520
	Sub Total	(\$630,376)
General Cull		\$125,826
	Sub Total	(\$504,550)
Royalties for Regions		\$393,491
	Sub Total	(\$111,059)
Loan (Plant)		\$111,059
Concluding Deficit		\$0

VOTING REQUIREMENTS:

CRAIGE WADDELL
MANAGER CORPORATE SERVICES



SHANE COLLIE
CHIEF EXECUTIVE OFFICER

SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

Attachment

INCOME AND EXPENDITURE DESCRIPTION	2009/10 detail	2009/10 BUDGET		2008/09 BUDGET		ANTICIPATED 30/6/2009	
		expense	Income	expense	Income	expense	Income
SCHEDULE 3 - GENERAL PURPOSE REVENUE							
GENERAL PURPOSE REVENUE - OPERATING INCOME							
0011 RATE REVENUE (FP P21)	\$889,000		\$889,000		\$851,629		\$850,889
0041 LEGAL FEES	\$0		\$0		\$0		\$0
0081 INTEREST ON OVERDUE RATES	\$2,800		\$2,800		\$2,500		\$2,800
0091 EQUALISATION GRANT	\$559,674		\$559,674		\$559,674		\$559,674
0231 INTERIM RATES	\$2,000		\$2,000		\$2,000		\$15,959
0261 INTEREST ON INSTALLMENTS	\$2,700		\$2,700		\$2,000		\$2,700
0291 LOCAL ROAD GRANT	\$358,347		\$358,347		\$358,347		\$358,347
0361 ADMINISTRATION CHARGES ON INSTALLMENTS	\$2,800		\$2,800		\$2,500		\$2,900
0523 DEPT. OF TRANSPORT COMMISSION	\$18,000		\$18,000		\$17,000		\$18,000
0633 SUNDRY INCOME			\$10,800		\$17,321		\$11,000
Photocopies, Faxes & Miscellaneous services	\$100						
Account enquires	\$3,000						
Trainee commencement	\$2,500						
WALGA advertising rebate	\$200						
FESA Levy	\$4,000						
Other sundry income	\$1,000						
0573 EXPENSES RECOVERED							\$66,000
Payments recovered from others	\$20,000		\$20,000		\$20,000		
0583 B.C.I.T.F. AND BRB COMMISSION	\$500		\$500		\$0		
4882 SURPLUS CARRIED FORWARD FROM 2008/09			\$23,034		\$0		\$233,523
Carry forward from operations							
Parking Strategy	\$9,000						
Cemetery Works	\$14,034						
4873 INTEREST ON INVESTMENTS - GENERAL	\$25,000		\$25,000		\$20,000		\$29,000
4883 INTEREST ON INVESTMENTS - RTR	\$0		\$0		\$0		\$20,000
4893 INTEREST ON INVESTMENTS - DOTARS	\$37,000		\$37,000		\$400,000		\$244,900
GENERAL PURPOSE REVENUE - OPERATING EXPENDITURE							
0472 RATING VALUATION EXPENSES			\$26,300		\$8,100		\$8,100
Miscellaneous Valuation Expenses	\$4,000						
Annual Unimproved Valuation Roll	\$5,800						
4 yearly GRV Valuation Roll	\$15,500						
Change of Valuation basis Revaluations - estimate	\$1,000						
4862 GRANTS COMMISSION REVIEW			\$500		\$500		\$2,416
Review of Annual Information Return	\$500						
3832 INTEREST ON OVERDRAFT	\$100		\$100		\$0		\$1,167
4872 DOT LICENSING EXPENSES			\$14,809		\$10,300		\$4,500
Telephone							
Salaries	\$13,330						
Superannuation	\$1,479						
0422 RECOVERABLE EXPENSES							
Payments to be recovered from others	\$20,000		\$20,000		\$20,000		\$66,000
4802 WRITE OFFS	\$200		\$200		\$200		\$246
SCHEDULE 4 - GOVERNANCE							
GOVERNANCE - OPERATING EXPENDITURE							
0112 ELECTION EXPENSES	\$4,000		\$4,000		\$1,000		
0142 REFRESHMENTS AND FUNCTIONS			\$15,850		\$16,300		\$16,300
Refreshments	\$15,000						
Purchase of minor utensils	\$150						
Lecturn	\$0						
Australia Day Plaque	\$0						
Australia Day breakfast	\$500						
Community/Council get togethers	\$200						
0162 DONATIONS/CONTRIBUTIONS			\$9,700		\$16,100		\$16,100
ONE OFF REQUESTS							
Henri Nouwen House							
Volunteer Resource Centre	\$0						
ANNUAL REQUESTS							
NDHS - Graduation Ceremony Awards	\$200						
Blackwood River Valley Marketing Association	\$1,000						
NOCCA	\$1,000						
Nannup Arts Council - Acquisitive Art Prize	\$500						
Nannup Music Club (cash \$3,000 In-kind \$2,000)	\$5,000						
Nannup Garden Village Committee (In-kind)	\$500						
Nannup Tigers Soccer Club	\$500						

SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2009/10 detail	2009/10 BUDGET		2008/09 BUDGET		ANTICIPATED 30/6/2009	
		expense	Income	expense	Income	expense	Income
Sundry Provision for Ad-hoc Donations	\$1,000						
0172 COUNCILLOR ALLOWANCES, FEES & REIMBURSEMENTS		\$41,170		\$43,000		\$43,000	
President's Allowance	\$8,000						
Deputy President's Allowance	\$2,000						
Meeting Attendance Fees	\$12,650						
Phone/Fax Line Rental/SP mobile phone calls	\$320						
Crs Computer Allowance	\$9,000						
Travel Costs	\$9,200						
Child Care Expenses	\$0						
0182 SUBSCRIPTIONS		\$6,638		\$6,200		\$5,965	
Industrial Service (Fitz Gerald Strategies)	\$450						
WALGA	\$5,008						
SWZ LGA	\$500						
LGMA - CEO & MCS	\$680						
0192 CONFERENCE EXPENSES		\$9,500		\$15,500		\$15,500	
Local Government Week	\$0						
Local Govt. Week banners	\$0						
Other Conferences/Seminars/Meetings	\$2,500						
Councilor Training Courses (FP P23)	\$7,000						
0202 INSURANCE		\$15,438		\$14,497		\$11,827	
Liability, Personal Insurance, Fidelity & Vehicle	\$10,938						
Regional Risk Co Coordinator	\$4,600						
Revaluation	\$0						
0212 CEO PERFORMANCE REVIEW		\$0		\$0			
0264 MEMBERS EQUIPMENT		\$0		\$0			
Alterations to Council Tables	\$0						
0632 GRATUITIES & APPRECIATIONS		\$0		\$1,100		\$4,634	
Gifts	\$0						
0572 MEMBER'S CONSUMABLES	\$1,000	\$1,000		\$1,000		\$500	
GOVERNANCE - CAPITAL EXPENDITURE							
0264 FURNITURE AND EQUIPMENT - CAPITAL		\$5,000		\$0		\$0	
Audio equipment for Chambers	\$5,000						
SCHEDULE 4 - GENERAL ADMINISTRATION							
GENERAL ADMINISTRATION - OPERATING EXPENDITURE							
0242 ANNUAL LEAVE EXPENSE ADMIN		\$0		\$0			
0272 SALARIES	\$299,737	\$299,737		\$336,208			
0282 SUPERANNUATION	\$29,129	\$29,129		\$27,552		\$27,552	
0292 INSURANCE	\$18,473	\$18,473		\$14,928		\$16,162	
0312 FURNITURE AND EQUIPMENT - MINOR		\$4,000		\$4,000		\$4,000	
Five year office equipment replacement program (FP APP.#1)	\$2,000						
Council Maps - Laminating	\$2,000						
0362 TRANSFER TO RESERVES		\$35,000		\$25,000		\$25,000	
Office Equipment (FP APP 3)	\$15,000						
Long Service Leave (FP APP3)	\$20,000						
0362 BUILDING AND GARDENS MAINTENANCE		\$81,391		\$22,263		\$22,263	
Wages - Cleaner	\$8,300						
Overheads	\$2,246						
Cleaning Materials	\$100						
Wages - Gardener	\$6,000						
Overheads	\$4,200						
Gardener Materials	\$150						
Water & Sewerage Charges	\$1,000						
Electricity	\$6,700						
Building Maintenance	\$1,200						
Carpet Cleaning	\$900						
FESA Levy	\$95						
Redevelopment of front garden (FP P53)	\$0						
Repair Floor (FP APP 4)	\$5,500						
Replace carpet (FP APP 4)	\$10,000						
Front Office security works	\$15,000						
0372 COMPUTER MAINTENANCE		\$23,695		\$32,240		\$32,240	
Product and Telephone Support	\$12,610						
Virus control annual license	\$550						
Miscellaneous Maintenance and Repairs	\$4,000						
IT Vision User Group	\$440						
Website Maintenance	\$5,295						
WALGA - Secure Internet Gateway Management Service	\$800						
0382 PRINTING AND STATIONERY		\$16,000		\$16,000		\$16,000	
Printing	\$8,000						
Stationery	\$4,500						
Printing Consumables	\$3,000						
Freight	\$500						
0392 TELEPHONE		\$10,000		\$10,000		\$9,000	
Telephone Expenses	\$9,000						
Call Centre	\$1,000						

SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2009/10 detail	2009/10 BUDGET		2008/09 BUDGET		ANTICIPATED 30/6/2009	
		expense	Income	expense	Income	expense	Income
0402 OFFICE EQUIPMENT MAINTENANCE		\$6,000		\$4,000		\$4,000	
Photocopier Service Contract	\$4,800						
General Repairs & Maintenance	\$1,200						
0412 POSTAGE	\$5,000	\$5,000		\$4,800		\$4,800	
0432 VEHICLE AND TRAVELLING	\$12,000	\$12,000		\$13,500		\$13,500	
0442 BANK CHARGES		\$3,500		\$3,500		\$3,500	
Account Management Fee	\$3,500						
0462 ADVERTISING		\$11,000		\$6,000		\$11,000	
Nannup Telecentre news	\$3,000						
Other publications	\$8,000						
0462 AUDIT FEES		\$11,000		\$10,300		\$11,800	
Audit & Interim Audit	\$7,800						
Attendance at Audit Committee meeting	\$1,200						
Other audit requirements	\$2,000						
0482 LEGAL EXPENSES		\$10,000		\$6,000		\$5,000	
General Legal Expenses	\$10,000						
0492 STAFF TRAINING EXPENSES		\$6,500		\$8,000		\$8,000	
Staff Training Requirement - Administration	\$5,000						
OS&H course (statutory requirement)	\$1,500						
0502 SUNDRY EXPENSES	\$1,000	\$1,000		\$1,000		\$0	
0522 UNIFORM ALLOWANCE		\$1,000		\$1,000		\$1,221	
Uniform expenses for Council staff as per policy	\$1,000						
0562 FRINGE BENEFITS TAX	\$18,750	\$18,750		\$15,850		\$14,776	
0812 RECRUITMENT EXPENSES	\$4,500	\$4,500		\$4,500		\$11,543	
GENERAL ADMINISTRATION - OPERATING INCOME							
0543 TRANSFER FROM RESERVES			\$14,500		\$22,050		\$18,000
Office Equipment (FP APP1)	\$14,500						
8053 INCOME FROM SALE OF ASSETS			\$18,000		\$23,000		\$18,181
1 x Motor Vehicle	\$18,000						
GENERAL ADMINISTRATION - CAPITAL EXPENDITURE							
0584 FURNITURE AND EQUIPMENT - CAPITAL		\$8,500		\$19,000		\$15,000	
Five year office equipment replacement program (FP APP.#1)	\$8,500						
0644 PLANT		\$28,200		\$30,000		\$28,193	
1 x Motor Vehicle	\$28,200						
SCHEDULE 5 - LAW, ORDER AND PUBLIC SAFETY							
FIRE PREVENTION - OPERATING EXPENDITURE (FP P31)							
0602 ASSISTANCE TO BFB'S		\$36,300		\$42,500		\$44,388	
Balingup Rd	\$1,800						
Bidellia	\$1,000						
Carlotta	\$2,500						
Cundinup	\$2,300						
Darradup	\$13,700						
East Nannup	\$3,000						
Nannup Brook	\$3,400						
North Nannup	\$5,400						
Scott River Jasper	\$3,200						
0642 INSURANCE	\$10,953	\$10,953		\$16,098		\$15,172	
0652 MAINTENANCE OF FIRE BREAKS		\$5,000		\$5,000		\$8,120	
Wages	\$1,500						
Overheads	\$1,050						
Plant Operation Costs	\$1,400						
Plant depreciation (non cash)	\$574						
Materials	\$476						
0712 FIRE BREAK INSPECTIONS (NON FESA FUNDED)		\$3,000		\$3,000		\$2,288	
Contract Inspector (FP P32)	\$3,000						
0722 FIRE CONTROL OFFICER (FP P31)		\$31,865		\$20,000		\$26,000	
Salaries	\$27,952						
Superannuation	\$3,913						
0762 MAINTENANCE OF PLANT & EQUIPMENT		\$1,000		\$3,000		\$6,700	
Maintenance of brigade units and equipment	\$1,000						
0832 MAINTENANCE OF VEHICLES, BOATS & TRAILERS	\$497	\$497		\$2,500		\$5,200	
0842 MAINTENANCE OF LAND & BUILDINGS		\$500		\$1,200		\$233	
Annual inspection and maintenance of repeater station	\$500						
0862 UTILITIES, RATES & TAXES	\$500	\$500		\$500		\$0	
0872 OTHER GOODS & SERVICES	\$500	\$500		\$6,560		\$6,560	
FIRE PREVENTION - OPERATING INCOME							

SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2009/10 detail	2009/10 BUDGET		2008/09 BUDGET		ANTICIPATED 30/6/2009	
		expense	Income	expense	Income	expense	Income
0703 FESA LEVY OPERATING INCOME			\$75,240		\$80,000		\$80,000
Bush Fire Brigades	\$60,240						
Contribution to Fire Control Officer	\$15,000						
FESA levy - N.Nannup BFB							
0773 FINES			\$100		\$0		\$15
Estimated infringements - firebreaks	\$100						
FIRE PREVENTION - CAPITAL EXPENDITURE							
0744 PLANT PURCHASES			\$0		\$0		
0764 BUILDINGS			\$0		\$0		
ANIMAL CONTROL - OPERATING EXPENDITURE							
0802 CONTROL EXPENSES			\$4,000		\$4,500		\$3,000
Compliance with Dog Act (FP P33)	\$1,000						
Contract Ranger	\$3,000						
ANIMAL CONTROL - OPERATING INCOME							
0833 DOG REGISTRATION FEES			\$2,000		\$2,000		\$1,666
Income from Dog Registrations	\$2,000						
0843 FINES & PENALTIES			\$100		\$0		
Fines	\$100						
OTHER - LAW, ORDER AND PUBLIC SAFETY - OPERATING EXPENDITURE							
0902 EMERGENCY MANAGEMENT			\$0		\$0		
XXXX EMERGENCY RESPONSE	\$15,000		\$15,000				
0912 COMMUNITY SAFETY PROGRAM			\$0		\$5,500		\$20,000
0922 DONATION TO NANNUP S.E.S.			\$12,250		\$15,390		\$15,417
Insurance	\$1,287						
Operating Grant	\$10,963						
OTHER - LAW, ORDER AND PUBLIC SAFETY - OPERATING INCOME							
0983 FESA LEVY OPERATING INCOME - SES	\$12,250		\$12,250		\$15,390		\$15,390
0983 FESA LEVY CAPITAL INCOME - SES			\$0		\$0		
6983 GRANT EMERGENCY MANAGEMENT			\$0		\$0		
6993 GRANT COMMUNITY SAFETY PROGRAM c/f 2007/08			\$0		\$21,200		\$0
OTHER - LAW, ORDER AND PUBLIC SAFETY - CAPITAL EXPENDITURE							
SCHEDULE 7 - HEALTH							
HEALTH INSPECTION AND ADMINISTRATION - OPERATING EXPENDITURE							
1242 INSURANCE	\$421		\$421		\$883		\$962
1252 ANNUAL LEAVE EXPENSE HEALTH			\$0		\$0		
1262 HEALTH SERVICES			\$11,049		\$34,393		\$30,000
Salaries	\$8,049						
New food standard training	\$1,000						
Contracted Services - Food Premises Audit	\$2,000						
1252 LSL EXPENSE HEALTH			\$0		\$0		
1282 SUPERANNUATION	\$705		\$705		\$3,936		\$2,583
1322 ADMINISTRATION EXPENSES			\$5,300		\$3,294		\$3,294
Analytical Expenses	\$300						
Publications	\$1,000						
Training	\$2,000						
Motor Vehicle Running Costs	\$2,000						
HEALTH - INSPECTION AND ADMINISTRATION - OPERATING INCOME							
1383 / 1373 GENERAL LICENSE FEES	\$2,000		\$2,000		\$3,500		\$1,959
1475 INCOME FROM SALE OF ASSETS (CASH)			\$6,000		\$0		\$0
Motor Vehicle (1/3)	\$6,000						
HEALTH INSPECTION AND ADMINISTRATION - CAPITAL EXPENDITURE							
1464 PLANT (MOTOR VEHICLE)			\$9,400		\$0		\$0
Motor Vehicle (1/3)	\$9,400						
1464 FURNITURE AND EQUIPMENT - CAPITAL			\$0		\$0		\$0
SCHEDULE 8 - EDUCATION AND WELFARE							
PRE-SCHOOL - OPERATING EXPENDITURE							
0992 PRE-SCHOOLS MAINTENANCE			\$5,574		\$3,834		\$3,834
Gardeners Wages	\$2,000						

SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2009/10 detail	2009/10 BUDGET		2008/09 BUDGET		ANTICIPATED 30/6/2009	
		expense	Income	expense	income	expense	income
Overheads	\$1,400						
Gardeners Materials	\$150						
Insurance	\$524						
General Maintenance	\$1,500						
9902 EARLY YEARS COMMUNITY CENTRE		\$0		\$2,000		\$6,000	
Feasibility Study (FP P36)							
9892 TRANSFER TO RESERVE		\$0		\$0			
Kindergarten							
PRE-SCHOOL - CAPITAL EXPENDITURE							
1644 KINDERGARTEN EXTENSION (FP P35)		\$0		\$0			
Construction							
9883 GRANTS			\$0		\$0		
Kindergarten extension							
OTHER EDUCATION OPERATING EXPENDITURE							
1642 COMMUNITY DEVELOPMENT OFFICER		\$76,732		\$59,502		\$50,000	
Salary	\$81,552						
Superannuation	\$5,540						
Insurance	\$4,940						
Community Development specific training	\$1,200						
Annual Leave (non cash)							
Cultural Strategy	\$0						
Lewin Sailing Ship Sponsorship	\$500						
Seed Funding for Grant applications not yet developed	\$3,000						
OTHER AGED AND DISABLED - CAPITAL EXPENDITURE							
1614 DANJANGERUP COTTAGES (FP P37)	\$0	\$0					
SCHEDULE 9 - HOUSING							
COUNCIL STAFF - OPERATING EXPENDITURE							
1712 BUILDING MAINTENANCE		\$6,651		\$9,355		\$22,000	
Water Rates	\$1,100						
Maintenance	\$2,000						
Electricity	\$2,700						
FESA Levy	\$80						
Insurance	\$771						
1722 INTEREST REPAYMENTS		\$1,485		\$1,964		\$1,974	
Loan 36 Carey St House (FP APP2)	\$1,485						
COUNCIL STAFF - OPERATING INCOME							
1723 RENTAL INCOME			\$17,420		\$10,400		\$7,100
L233 Carey St (\$180 / wk)	\$9,360						
L1302 Carey St (\$80 / wk)	\$4,160						
L234 Dunnet Rd (\$75 / wk)	\$3,900						
COUNCIL STAFF - CAPITAL EXPENDITURE							
1764 PRINCIPAL REPAYMENTS (PAP)		\$7,721		\$7,252		\$8,252	
Loan 36 Carey St House (FP APP2)	\$7,721						
HOUSING OTHER - OPERATING EXPENDITURE							
1732 BUILDING MAINTENANCE		\$8,396		\$20,799		\$20,799	
Water Rates	\$650						
Maintenance by Contractors	\$2,000						
Insurance	\$1,296						
Sewage rates	\$2,250						
Rental Management Fees	\$2,200						
1742 INTEREST REPAYMENTS		\$163		\$362		\$453	
Loan 21 Grange Rd Duplex (FP APP2)	\$163						
HOUSING OTHER - OPERATING INCOME							
1743 RENTAL INCOME			\$13,520		\$20,440		\$18,000
Grange Rd Duplex (2 x \$130/wk)	\$13,520						
HOUSING OTHER - CAPITAL EXPENDITURE							
1784 PRINCIPAL REPAYMENTS		\$2,396		\$2,198		\$2,198	
Loan 21 Grange Rd Duplex (FP APP2)	\$2,396						
SCHEDULE 10 - COMMUNITY AMENITIES							
SANITATION - HOUSEHOLD REFUSE - OPERATING EXPENDITURE							
1762 CONTRACTORS COLLECTION FEES (FP P41)		\$80,273		\$52,353		\$52,353	
335 Rubbish services @ \$1.80/service/week	\$31,356						
332 Recycling services @ \$3.35/service/fortnight	\$28,917						
1772 WASTE MANAGEMENT FACILITY MAINTENANCE		\$114,932		\$124,617		\$119,500	
Contract	\$110,000						
Perimeter Clean Up	\$500						
Insurance	\$432						

SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2009/10 detail	2009/10 BUDGET		2008/09 BUDGET		ANTICIPATED 30/6/2009	
		expense	income	expense	Income	expense	income
Install monitoring bore	\$2,000						
Leachate ponds	\$2,000						
1824 STREET BIN PICK-UP		\$7,859		\$10,627		\$8,000	
Wages	\$4,175						
Overheads	\$2,923						
Plant Operation Costs	\$400						
Plant depreciation (non cash)	\$164						
Materials	\$197						
Solid Waste Collection - Townsite							
SANITATION - HOUSEHOLD REFUSE - OPERATING INCOME							
1803 MOBILE BIN CHARGES			\$69,900	\$63,800		\$58,184	
318 Rubbish @ \$120.00	\$38,160						
276 Recycling @ \$115.00	\$31,740						
1813 TIP FEES	\$2,000		\$2,000	\$3,000		\$2,500	
1823 WASTE MANAGEMENT FACILITY GRANT			\$0	\$0			
TOWN PLANNING AND REGIONAL DEVELOPMENT - OPERATING EXPENDITURE							
2122 PARKING STRATEGY		\$9,000		\$9,000		\$9,000	
Development (c/f)	\$9,000						
2132 TOWN PLANNING SERVICES		\$163,294		\$60,393		\$61,453	
Salaries	\$48,294						
Contracted services	\$100,000						
Review Townsite Strategy Document (FP P44)	\$15,000						
2142 ADMINISTRATION EXPENSES		\$12,321		\$26,283		\$26,283	
Miscellaneous Office Expenses	\$600						
Insurance	\$3,721						
Training	\$2,000						
Motor Vehicle Running Costs	\$2,000						
Advertising - scheme amendments	\$4,000						
2162 SUPERANNUATION	\$4,228	\$4,228		\$5,779		\$2,613	
2172 TOWN PLANNING SCHEME		\$0		\$0			
Consultants Fees for new Town Planning Scheme							
Advertising & miscellaneous non-contract expenses							
7032 COMMUNITY INFRASTRUCTURE PLAN (FP P45)	\$15,000	\$15,000		\$10,000		\$0	
7042 ROAD DEVELOPMENT EXPENSES		\$5,000		\$7,500		\$7,500	
Bogadiup Rd re-alignment	\$0						
Cundinup Rd re-alignment							
Agg Rd	\$5,000						
TOWN PLANNING AND REGIONAL DEVELOPMENT - OPERATING INCOME							
2253 MISCELLANEOUS FEES AND CHARGES			\$7,000	\$7,000		\$38,000	
Town Planning Fees	\$7,000						
2295 INCOME FROM SALE OF ASSETS			\$6,000	\$0			
Motor Vehicle (1/3)	\$6,000						
TOWN PLANNING AND REGIONAL DEVELOPMENT - CAPITAL EXPENDITURE							
2274 PLANT		\$9,400		\$0			
Motor Vehicle (1/3)	\$9,400						
OTHER COMMUNITY AMENITIES - OPERATING EXPENDITURE							
2302 CEMETERY OPERATION AND MAINTENANCE		\$22,130		\$22,089		\$22,089	
Wages	\$3,300						
Overheads	\$2,310						
Plant Operation Costs	\$750						
Plant depreciation (non cash)	\$308						
Materials	\$78						
Water	\$150						
Landscaping (FP P46)	\$0						
Plaques	\$1,200						
Cemetery works C/F from 2008/09	\$14,034						
2322 PUBLIC CONVENIENCES		\$22,926		\$16,732		\$29,000	
Cleaners Wages	\$11,200						
Overheads	\$3,031						
Materials	\$200						
Water	\$200						
Sanitary Bins	\$1,700						
Sewage charges for caravan park public toilet	\$700						
Insurance	\$1,395						
Maintenance by Contractors	\$2,000						
Tourist Centre public toilets wheel chair access	\$500						
Demolish oval toilet block (FP APP 4)	\$1,000						
Demolish Old Roads Board Office toilet block (FP APP 4)	\$1,000						
OTHER COMMUNITY AMENITIES - OPERATING INCOME							
2373 CEMETERY FEES			\$3,500	\$3,500		\$5,507	
Cemetery Fees	\$3,500						
SCHEDULE 11 - RECREATION AND CULTURE							

SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2009/10 detail	2009/10 BUDGET		2008/09 BUDGET		ANTICIPATED 30/6/2009	
		expense	Income	expense	Income	expense	Income
PUBLIC HALLS AND CIVIC CENTRES - OPERATING EXPENDITURE							
2422 TOWN HALL		\$10,637		\$46,617		\$46,617	
Cleaners Wages	\$1,050						
Overheads	\$284						
Electricity	\$5,000						
Water & Sewerage Charges	\$450						
Insurance	\$1,613						
Cleaning Materials	\$200						
FESA Levy	\$40						
Maintenance by Contractors	\$2,000						
2432 RECREATION CENTRE BUILDING		\$101,283		\$45,435		\$35,500	
Cleaners Wages	\$3,700						
Overheads	\$1,001						
Electricity	\$3,500						
Water	\$750						
Insurance	\$3,022						
Cleaning Materials	\$200						
FESA Levy	\$110						
Maintenance	\$2,000						
Reseal Floor (FP APP 4)	\$3,500						
Recreation Officer Salary	\$8,714						
Recreation Officer Superannuation	\$784						
Recreation Plan Expenses	\$14,002						
Rock climbing wall	\$50,000						
Development of Business Plan	\$10,000						
2442 COMMUNITY CENTRE BUILDING		\$3,088					
Insurance	\$1,478						
Maintenance	\$1,000						
Carpet cleaning	\$500						
FESA Levy	\$110						
2462 TELECENTRE BUILDING		\$3,571					
Insurance	\$571						
Security Screens	\$3,000						
2472 OLD ROADS BOARD BUILDING		\$457					
Insurance	\$457						
2482 BOWLING CLUB BUILDING		\$3,245					
Insurance	\$1,545						
Water	\$1,700						
2492 CUNDINUP HALL		\$349					
Insurance	\$309						
FESA Levy	\$40						
2602 CARLOTTA HALL		\$316					
Insurance	\$275						
FESA Levy	\$40						
2612 SCOTT RIVER HALL		\$10,000					
Feasibility study	\$10,000						
XXXX ACCESSIBILITY AUDIT	\$0	\$0					
2622 TRANSFER TO RESERVE		\$20,000		\$40,000		\$40,000	
Recreation Centre (FP APP 3)	\$20,000						
PUBLIC HALLS AND CIVIC CENTRES - OPERATING INCOME							
2443 TRANSFER FROM RESERVE							
Co location building	\$366,000	\$366,000		\$25,000		\$0	
Recreation Centre/Kindergarten Upgrade							
2453 GRANTS		\$45,000		\$133,203		\$95,074	
Recreation centre - Rock Climbing Wall	\$45,000						
2473 CO LOCATION BLDG GRANTS		\$1,387,000		\$1,600,000			
State Royalties for Regions	\$440,000						
Regional Infrastructure Program	\$220,000						
Lotterywest	\$500,000						
Regional Co location	\$150,000						
South West Development Commission	\$57,000						
2483 CO LOCATION BLDG LOAN	\$398,000	\$398,000		\$150,000			
7043 RECREATION CENTRE HIRE FEES		\$3,000		\$3,300		\$3,300	
Estimated hire fees Recreation Centre	\$3,000						
7053 OTHER HIRE CHARGES		\$1,250		\$750		\$1,700	
Estimated hire fees Town Hall	\$1,000						
Estimated hire fees Function Room	\$250						
PUBLIC HALLS AND CIVIC CENTRES - CAPITAL EXPENDITURE							
2564 TIMWOOD CENTRE (FP P67)		\$2,131,000		\$2,150,000		\$19,000	
Construction	\$2,131,000						
2574 CAPITAL WORKS - HALLS (FP APP4)		\$5,000		\$108,559		\$58,500	
Storage area in roof	\$0						
Paint Interior	\$0						
Ceiling fans	\$5,000						
OTHER RECREATION AND SPORT - OPERATING EXPENDITURE							
2642 PUBLIC PARKS, GARDENS AND RESERVES		\$317,000		\$158,500		\$158,000	

SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2009/10 detail	2009/10 BUDGET		2008/09 BUDGET		ANTICIPATED 30/6/2009	
		expense	income	expense	income	expense	income
Includes Marinko Tomas Playground (FP APP 9)							
Wages	\$105,000						
Overheads	\$73,500						
Plant Operation Costs	\$26,000						
Plant depreciation (non cash)	\$10,660						
Materials	\$94,840						
Water	\$4,000						
Electricity	\$3,000						
2702 STREETScape (FP P48)							
Wages	\$3,000						
Overheads	\$2,100						
Plant Operation Costs	\$2,000						
Plant depreciation (non cash)	\$820						
Materials	\$2,080						
		\$10,000		\$12,000		\$12,000	
2712 GARDEN VILLAGE THEME							
Purchase of tulip & daffodil bulbs	\$7,000						
		\$7,000		\$7,000		\$7,000	
XXXX BIKE RACKS							
	\$37,938	\$37,938					
XXXX OFF ROAD VEHICLE ACCESS AREA							
	\$0	\$0					
XXXX CYCLE PATH TO COCKATOO VALLEY							
	\$0	\$0					
2782 GOLF COURSE WORKS (FP P64)							
	\$0	\$0		\$3,000		\$3,000	
7432 FORESHORE PARK							
	\$15,000	\$15,000		\$12,000		\$11,919	
OTHER RECREATION AND SPORT - OPERATING INCOME							
3033 USER CHARGES							
Miscellaneous ground fees	\$100		\$100		\$0		
			\$322,640				
7703 GRANTS							
State Royalties for Regions - Marinko Tomas playground	\$100,000						
State Royalties for Regions - Ablution blocks	\$65,370						
Regional Infrastructure - Ablution blocks	\$77,000						
SVV Regional Grants scheme - Ablution blocks	\$45,332						
DSR - Bicycle Racks	\$34,938						
Off Road Vehicle Access Area	\$0						
Cycle Path to cockatoo Valley	\$0						
OTHER RECREATION AND SPORT - CAPITAL EXPENDITURE							
2834 FORESHORE PARK ENTRY STATEMENT (FP P64)							
		\$0		\$50,210		\$31,891	
7814 FORESHORE PARK ABLUTION BLOCK (FP P64)							
	\$187,702	\$187,702		\$98,440			
LIBRARIES - OPERATING EXPENDITURE							
2902 SALARIES							
25% Executive Officer and Trainee	\$19,365		\$21,108		\$18,279		\$26,000
Superannuation	\$1,743						
2922 OFFICE EXPENSES							
Office Expenses attributable to Library Operation	\$500		\$1,900		\$1,600		\$1,600
Software support	\$900						
Minor Equipment	\$500						
2932 WRITE OFFS							
	\$100	\$100		\$100			
LIBRARIES - OPERATING INCOME							
2993 LOST BOOK CHARGES							
Charges for lost books	\$50		\$50		\$50		\$160
LIBRARIES - CAPITAL EXPENDITURE							
3014 FURNITURE & EQUIPMENT (FP APP1)							
	\$4,000	\$4,000					
SCHEDULE 12 - TRANSPORT							
CONST. STREETS, ROADS, BRIDGES AND DEPOTS - CAPITAL EXPENDITURE							
3130 MOWEN ROAD							
Wages	\$35,000	\$200,000		\$2,600,000		\$6,650,000	
Overheads	\$24,500						
Plant Operation Costs	\$35,000						
Plant depreciation (non cash)	\$14,350						
Materials	\$91,150						
3160 BRIDGE MAINTENANCE							
Wages	\$6,000	\$12,000		\$24,000		\$23,170	
Overheads	\$4,200						
Plant Operation Costs	\$1,000						
Plant depreciation (non cash)	\$410						
Materials	\$390						
3170 CAPITAL ROAD WORKS PROGRAM (FP P55)							
Wages	\$136,500	\$525,000		\$597,000		\$597,000	
Overheads	\$95,550						
Plant Operation Costs	\$133,000						
Plant depreciation (non cash)	\$54,530						
Materials	\$105,420						
		\$425,000		\$2,004,000		\$2,004,000	

SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2009/10 detail	2009/10 BUDGET		2008/09 BUDGET		ANTICIPATED 30/6/2009	
		expense	income	expense	income	expense	income
Scott Rd	\$300,000						
Stallard Rd	\$125,000						
3190 TIRES PROJECTS		\$95,000		\$170,054		\$170,000	
Wages	\$23,310						
Overheads	\$16,317						
Plant Operation Costs	\$23,024						
Plant depreciation (non cash)	\$9,440						
Materials	\$22,909						
7880 PNUEMONIA ROAD		\$300,000		\$200,000		\$190,000	
Wages	\$81,000						
Overheads	\$42,700						
Plant Operation Costs	\$72,000						
Plant depreciation (non cash)	\$29,520						
Materials	\$94,780						
7890 BLACKSPOT BALINGUP ROAD		\$80,000		\$180,000		\$200,000	
Wages	\$10,250						
Overheads	\$7,175						
Plant Operation Costs	\$9,000						
Plant depreciation (non cash)	\$3,690						
Materials	\$49,885						
3210 FOOTPATH PROGRAM (FP P55)		\$0		\$25,000		\$22,165	
Wages	\$0						
Overheads	\$0						
Plant Operation Costs	\$0						
Plant depreciation (non cash)	\$0						
Construction by contractors	\$0						
3212 DEPOT OFFICE & MAINTENANCE EXPENSES		\$18,175		\$15,000		\$8,000	
Telephone							
Wages	\$1,000						
Overheads	\$700						
Cleaners wages	\$800						
Cleaners overheads	\$217						
Cleaning Materials	\$100						
Plant Operation Costs	\$650						
Depreciation (non cash)	\$267						
Materials	\$1,384						
Water	\$5,000						
FESA Levy	\$60						
Electricity	\$3,000						
General Maintenance	\$4,997						
3240 TRAFFIC SIGNS AND CONTROL	\$5,000	\$5,000		\$8,000		\$5,000	
3260 JALBARRAGUP BRIDGE (FP APP 8)	\$2,800,000	\$2,800,000		\$0		\$4,850	
3302 MAJOR PROJECT MILYANNUP COAST RD		\$0		\$277,000		\$277,000	
Wages							
Overheads							
Plant Operation Costs							
Plant depreciation (non cash)							
Materials							
6880 DEPOT CONSTRUCTION		\$10,000		\$20,000		\$21,063	
Wages	\$3,000						
Overheads	\$2,100						
Plant Operation Costs	\$2,500						
Plant depreciation (non cash)	\$1,025						
Materials	\$1,375						
7120 ROMANS ROAD INVENTORY SYSTEM		\$10,781		\$3,000		\$730	
Program maintenance fee	\$781						
Data collection	\$10,000						
7870 TRANSFER TO RESERVE		\$50,000		\$30,000		\$30,000	
Main street upgrade (FP APP 3)	\$50,000						
ROAD CONSTRUCTION - INCOME							
3221 MRWA DIRECT GRANTS	\$59,611		\$59,611		\$59,611		\$59,611
3381 PNUEMONIA RD (DEC)	\$300,000		\$300,000		\$200,000		\$200,000
3391 BALINGUP RD BLACKSPOT	\$80,000		\$80,000		\$180,000		\$200,000
3231 REGIONAL ROAD GROUP GRANTS			\$210,000		\$150,000		\$150,000
Balingup Rd	\$30,000						
Fouracres Rd	\$50,000						
Bridgetown Rd	\$50,000						
Cundinup West Rd	\$50,000						
Cundinup South Rd	\$30,000						
3241 OTHER GRANTS			\$0		\$0		
Bikewest - footpath							
3261 MAJOR PROJECTS			\$100,000		\$277,000		\$277,000
Agg Rd	\$100,000						
3261 ROADS TO RECOVERY GRANTS			\$208,081		\$345,492		\$345,492
Stacey Rd	\$100,000						
East Nannup Rd	\$100,000						
Agg Rd bridge connecting Rd	\$8,081						
3281 MRWA BRIDGEWORK GRANT			\$125,000		\$2,004,000		\$2,004,000
Stallard Rd	\$125,000						

SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2009/10 detail	2009/10 BUDGET		2008/09 BUDGET		ANTICIPATED 30/6/2009	
		expense	income	expense	Income	expense	Income
3341 MOWEN ROAD	\$200,000		\$200,000		\$2,700,000		\$6,850,000
3351 TIRES PROJECTS	\$95,000		\$95,000		\$170,000		\$170,000
3371 JALBARRAGUP BRIDGE	\$2,800,000		\$2,800,000		\$0		\$4,850
MAINTENANCE. STREETS, BRIDGES AND DEPOTS - OPERATING EXPENDITURE							
3230 CONSTRUCTION OF CROSSTOVERS	\$1,000	\$1,000		\$1,200			
3242 INTEREST REPAYMENTS Loan 32 Underground Power Warren Rd (APP 2)	\$812	\$812		\$1,415		\$1,591	
3380 LOCAL ROAD MAINTENANCE		\$400,001		\$369,000		\$350,000	
Wages	\$106,475						
Overheads	\$74,533						
Plant Operation Costs	\$101,000						
Plant depreciation (non cash)	\$41,410						
Materials	\$76,583						
Community safety lighting audit (FP P60)	\$0						
Rural Street Numbering (FP P60)	\$0						
3410 ROAD VERGE MAINTENANCE Contract Tree Pruning	\$15,000	\$15,000		\$10,000		\$9,688	
3420 LIGHTING OF STREETS	\$14,000	\$14,000		\$9,500		\$8,000	
3440 CONTRACT STREET SWEEPING Contract sweeping - 2 to 3 services per year	\$7,000	\$7,000		\$6,000		\$5,000	
3450 TRAFFIC COUNTER PLACEMENT		\$5,000		\$4,000		\$4,000	
Wages	\$2,600						
Overheads	\$1,820						
Plant Operation Costs	\$400						
Plant depreciation (non cash)	\$164						
Materials & Other	\$16						
3550 RELOCATION OF GRANGE RD LIGHT POLE		\$0		\$0			
4012 GRAVEL PIT REHABILITATION & SEARCH		\$20,000		\$10,000		\$10,000	
Wages	\$2,000						
Overheads	\$1,400						
Plant Operation Costs	\$2,000						
Depreciation (non cash)	\$820						
Materials & Other	\$13,780						
3470 (4022, 3584) SAFETY MEASURES WORKS		\$9,500		\$6,600		\$3,000	
Hoist	\$6,500						
Lifting Chains and Inspection and web slings	\$1,500						
Radio Replacement	\$1,500						
3572 (3574) PURCHASE OF MINOR EQUIPMENT 50mm Pump	\$1,100	\$3,600		\$22,300		\$17,600	
Whipper Snipper x2	\$2,500						
Slasher	\$0						
3682 TRANSFER TO RESERVES Plant Purchases (FP APP 3)	\$230,000	\$230,000		\$250,000		\$250,000	
MAINTENANCE. STREETS, BRIDGES AND DEPOTS - OPERATING INCOME							
3311 INCOME FROM CROSSTOVER WORKS	\$500		\$500		\$1,200		
3361 SUPERVISION FEE	\$15,000		\$15,000		\$0		\$175,000
MAINTENANCE. STREETS, BRIDGES AND DEPOTS - CAPITAL EXPENDITURE							
3254 PRINCIPAL REPAYMENTS Loan 32 Underground Power Warren Rd (APP 2)	\$9,258	\$9,258		\$8,655		\$8,655	
ROAD PLANT PURCHASES OPERATING INCOME							
3595 PROCEEDS FROM LOAN Plant Purchases			\$0		\$177,896		\$0
3685 TRANSFER FROM RESERVE Plant Purchases	\$230,000		\$230,000		\$272,000		\$240,000
8393 INCOME FROM SALE OF ASSETS (FP APP7) Truck 14t	\$80,000		\$175,000		\$123,000		\$125,909
Truck 14t	\$80,000						
Utility 2WD	\$15,000						
ROAD PLANT PURCHASES CAPITAL EXPENDITURE							
3564 PURCHASE OF PLANT (FP APP 7) Truck 14t 385hp	\$190,000	\$440,000		\$330,000		\$334,138	
Truck 14t 275hp	\$160,000						
Utility 2WD	\$25,000						
Trailer pig	\$65,000						
SCHEDULE 13 - ECONOMIC SERVICES							
RURAL SERVICES - OPERATING EXPENDITURE							
3842 WEED CONTROL - ROAD RESERVES		\$7,000		\$7,000		\$5,000	

SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2009/10 detail	2009/10 BUDGET		2008/09 BUDGET		ANTICIPATED 30/6/2009	
		expense	Income	expense	Income	expense	income
Weed Spraying - Contract Work	\$7,000						
Weed Action Report (FP P66)	\$0						
3872 FERAL PIG PROGRAM		\$0		\$34,016		\$21,590	
Wages etc	\$0						
Wages	\$0						
Superannuation	\$0						
Insurance	\$0						
3882 WARREN BLACKWOOD STRATEGIC ALLIANCE (FP P48)	\$7,836	\$7,836		\$5,000		\$5,000	
3892 LIA ENHANCEMENT		\$0		\$15,000		\$0	
7162 ENVIRONMENTAL OFFICER	\$8,970	\$8,970		\$8,000		\$8,000	
RURAL SERVICES - OPERATING INCOME							
3893 FERAL PIG PROGRAM	\$0		\$0		\$33,763		\$5,000
TOURISM AND AREA PROMOTION - OPERATING EXPENDITURE							
3882 FUNCTIONS AND EVENTS SUPPORT (Road closures etc.) (FP P69)		\$20,000		\$24,000		\$23,000	
Wages	\$10,000						
Overheads	\$7,000						
Plant Operation Costs	\$1,000						
Plant depreciation (non cash)	\$410						
Materials	\$1,690						
Strategic Event Project Officer (FP P29)	\$0						
3932 CARAVAN PARKS AND CAMPING GROUNDS		\$17,394		\$80,750		\$96,000	
Contract Maintenance	\$2,000						
Insurance	\$669						
Water	\$625						
FESA Levy	\$100						
Demolish Balingup Rd caravan park toilet block (FP APP 4)	\$3,000						
Connect caravan park timber toilet block to sewer (FP APP 4)	\$2,500						
Tourist Centre Building - Replace deck (FP APP 4)	\$5,000						
Tourist Centre Building - Insulate roof (FP APP 4)	\$0						
Association request - Ride on mower	\$0						
Association request - Chainsaw	\$0						
Association request - Mulching unit	\$0						
Association request - Removal of tree	\$0						
Association request - Sewage connection - arboretum toilet	\$0						
Association request - New blinds	\$0						
Association request - Paint Visitors Centre	\$0						
Association request - Reseal floor	\$3,500						
XXXX CARAVAN PARKS AND CAMPING GROUNDS GARDENING		\$35,688					
Wages	\$5,000						
Overheads	\$3,500						
Plant Operation Costs	\$1,200						
Plant depreciation (non cash)	\$492						
Materials	\$696						
Tree inspection and Works	\$25,000						
3972 BARRAGE		\$0		\$15,000		\$21,260	
Feasibility Study (FP P71)							
XXXX REGIONAL TRAILS PROJECT	\$4,000	\$4,000					
TOURISM AND AREA PROMOTION - OPERATING INCOME							
3993 GRANTS			\$0		\$12,000		\$10,085
Bunbury Port Authority Balingup Rd Caravan Park Improvements Grant for shade shelter							
4005 TRANSFER FROM RESERVE			\$0		\$40,150		
Balingup Rd (Riversbend) Caravan Park Ablution Block							
TOURISM AND AREA PROMOTION - CAPITAL EXPENDITURE							
3704 BALINGUP RD (RIVERSBEND) CARAVAN PARK		\$0		\$40,150			
New Ablution Block							
BUILDING CONTROL - OPERATING EXPENDITURE							
4062 SALARY	\$64,147	\$64,147		\$30,393		\$54,000	
4072 SUPERANNUATION	\$7,714	\$7,714		\$3,936		\$2,800	
4092 ADMINISTRATIVE EXPENSES		\$6,728		\$4,545		\$5,000	
Administration Expenses							
Insurance	\$2,728						
Training	\$2,000						
Motor Vehicle Running Costs	\$2,000						
BUILDING CONTROL - OPERATING INCOME							
4153 CHARGES AND FEES/BUILDING, PERMITS			\$12,000		\$12,000		\$18,000
Income from Building Permits	\$12,000						
4225 INCOME FROM SALE OF ASSETS			\$6,000		\$0		
Motor Vehicle (1/3)	\$6,000						
BUILDING CONTROL - CAPITAL EXPENDITURE							
4194 PLANT		\$8,400		\$0			
Motor Vehicle (1/3)	\$8,400						

SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2009/10 detail	2009/10 BUDGET		2008/09 BUDGET		ANTICIPATED 30/6/2009	
		expense	income	expense	Income	expense	Income
OTHER ECONOMIC SERVICES - OPERATING INCOME							
4263 SALE OF MATERIAL	\$5,000		\$5,000		\$3,000		\$10,000
SCHEDULE 14 - OTHER PROPERTY AND SERVICES							
PRIVATE WORKS							
4292 PRIVATE WORKS - EXPENDITURE							
Wages	\$5,000						
Overheads	\$3,500						
Cleaners Wages	\$800						
Overheads	\$217						
Plant Operation Costs	\$5,000						
Plant depreciation (non cash)	\$2,050						
Materials	\$4,450						
4323 PRIVATE WORKS - INCOME							
Plant Hire Income & Miscellaneous Private Works	\$25,000		\$25,000		\$25,000		\$87,000
PUBLIC WORKS OVERHEADS - OPERATING EXPENDITURE							
4312 TRAINING							
Wages	\$4,500	\$9,000		\$9,000		\$6,000	
Overheads	\$3,150						
External training providers	\$1,350						
4322 LONG SERVICE LEAVE (NON CASH)							
	\$8,694	\$8,694		\$12,768		\$12,768	
4332 SALARIES							
	\$73,818	\$73,818		\$65,116		\$65,600	
4352 ANNUAL LEAVE EXPENSE (NON CASH)							
	\$61,648	\$61,648		\$51,684		\$51,684	
4362 SUPERANNUATION							
	\$75,683	\$75,683		\$79,846		\$90,605	
4402 SICK LEAVE PAY							
	\$11,577	\$11,577		\$11,682		\$7,000	
4432 INSURANCE ON WORKS							
	\$51,074	\$51,074		\$43,150		\$47,030	
4452 PROTECTIVE CLOTHING							
	\$10,000	\$10,000		\$9,000		\$9,000	
4482 SAFETY MEETINGS - WAGES							
Wages paid during safety meeting attendance	\$3,500	\$3,500		\$3,500		\$1,000	
4532 ADMINISTRATIVE EXPENSES							
Technical papers	\$1,000	\$1,000		\$500		\$500	
6792 PUBLIC HOLIDAY PAY							
	\$27,784	\$27,784		\$28,038		\$15,000	
7672 RECRUITMENT EXPENSES							
Advertising	\$2,000	\$2,000		\$2,000		\$0	
9662 DEPRECIATION (NON CASH)							
	\$19,444	\$19,444		\$0			
7422 LESS P.W.O. ALLOCATED							
	-\$355,222	-\$355,222		-\$316,286		-\$410,684	
PLANT OPERATION COSTS - OPERATING EXPENDITURE							
4472 WAGES							
Mechanic	\$61,546	\$64,546		\$45,660		\$56,000	
Others	\$3,000						
4482 TYRES AND BATTERIES							
Tyres and Batteries Requirement	\$25,000	\$25,000		\$25,000		\$22,000	
4492 INSURANCES AND LICENSES							
Insurance	\$15,278	\$19,778		\$19,275		\$19,275	
Licenses	\$4,500						
4982 FUEL AND OIL							
	\$250,000	\$250,000		\$250,000		\$220,000	
4992 SUNDRY TOOLS AND STORES							
	\$4,000	\$4,000		\$4,000		\$4,000	
6802 PARTS AND EXTERNAL WORK							
	\$55,000	\$55,000		\$55,000		\$35,000	
9382 DEPRECIATION (NON CASH)							
	\$169,096	\$169,096		\$147,234		\$147,234	
4512 LESS POC ALLOCATED TO WORKS AND SERVICES							
	-\$587,420	-\$587,420		-\$726,576		-\$406,234	
LESS NON CASH ITEMS							
		-\$258,882		-\$211,686		-\$211,686	
TOTALS		\$10,025,313	\$9,350,417	\$11,219,492	\$11,226,666	\$13,273,863	\$13,478,852
(SURPLUS) DEFICIT ANTICIPATED			\$674,896			-\$204,989	

NON CASH ITEMS CONTAINED IN CASH BUDGET
 Plant depreciation \$188,540
 Long service leave \$8,694
 Annual leave \$61,648
 \$258,882

AGENDA NUMBER: 10.11
SUBJECT: Councillor Fees & Reimbursements
LOCATION/ADDRESS:
NAME OF APPLICANT:
FILE REFERENCE: ADM 18
AUTHOR: Craig Waddell – Manager Corporate Services
DISCLOSURE OF INTEREST: Section 5.63 (1) (c) of the Local Government Act 1995 Specifically Exempts Council Members from Declaring an Interest Relating to Fees & Reimbursements
DATE OF REPORT: 3 June 2009

Attachment: Current Policy ADM 10.

BACKGROUND:

Council resolved at its May 2009 meeting:

“That Nannup move towards an annualised payment in lieu of meeting fees of Shire Councillors effective financial year 2009/10”.

Current Policy ADM 10 Councillor Fees and Reimbursements was scheduled for review in October this year as per the policy itself which states that it will be reviewed by Council at the ordinary Council meeting held in October of each election year.

COMMENT:

Current Policy ADM 10, Councillor Fees & Reimbursements, is attached for Councillors information. The above resolution refers directly to the first section of the policy Meeting Attendance Fees. The intent of the resolution could also extend to the second section of the policy, Prescribed Expenses for Reimbursement, and as such information is also provided regarding this within this item.

Local Government Act 1995 sections 5.99 and 5.99A refer to the above resolution as follows:

5.99. Annual fee for council members in lieu of fees for attending meetings

A local government may decide* that instead of paying council members a fee referred to in section 5.98(1), it will instead pay all council members who attend council or committee meetings —

- (a) the prescribed minimum annual fee; or
- (b) where the local government has set a fee within the prescribed range for annual fees, that fee.

* Absolute majority required.

5.99A. Allowances for council members in lieu of reimbursement of expenses

A local government may decide* that instead of reimbursing council members under section 5.98(2) for all of a particular type of expense it will instead pay all council members —

- (a) the prescribed minimum annual allowance for that type of expense; or
- (b) where the local government has set an allowance within the prescribed range for annual allowances for that type of expense, an allowance of that amount,

and only reimburse the member for expenses of that type in excess of the amount of the allowance.

* *Absolute majority required.*

Local Government (Administration) Regulations 1996, as follows, refers to the above LGA sections in relation to the prescribed amounts

34. Annual attendance fees — s. 5.99

- (1) For the purposes of section 5.99 —
 - (a) the minimum annual fee for a council member other than —
 - (i) the mayor or president; or
 - (ii) in the case of a regional local government, the chairman, attending meetings (whether of the council or of any committee) is \$2 400; and
 - (b) the maximum annual fee for a council member other than —
 - (i) the mayor or president; or
 - (ii) in the case of a regional local government, the chairman, attending meetings (whether of the council or of any committee) is \$7 000.
- (2) For the purposes of section 5.99 —
 - (a) the minimum annual fee —
 - (i) for the mayor or president; or
 - (ii) in the case of a regional local government, for the chairman, attending meetings (whether of the council or of any committee) is \$6 000; and
 - (b) the maximum annual fee —
 - (i) for the mayor or president; or
 - (ii) in the case of a regional local government, for the chairman, attending meetings (whether of the council or of any committee) is \$14 000.

[Regulation 34 amended in Gazette 23 Apr 1999 p. 1719-20; 31 Mar 2005 p. 1035.]

34A. Allowances in lieu of reimbursement of telecommunications expenses — s. 5.99A

For the purposes of section 5.99A(b), the maximum total annual allowance for telephone and facsimile machine rental charges referred to in regulation 31(1)(a) and any other telecommunications expenses that might otherwise have been approved for reimbursement under regulation 32 is \$2 400.

[Regulation 34A inserted in Gazette 23 Apr 1999 p. 1720; amended in Gazette 31 Mar 2005 p. 1035.]

34AA. Allowances in lieu of reimbursement of information technology expenses — s. 5.99A

For the purposes of section 5.99A(b), the maximum total annual allowance for information technology expenses that have been approved for reimbursement under regulation 32 is \$1 000.

[Regulation 34AA inserted in Gazette 31 Mar 2005 p. 1035.]

The allowances for the Shire President and Deputy Shire President, as allowed for under sections 5.98(5) and 5.98(A), and for mileage are not included in the above, ie if Council decides to introduce annual attendance fees or allowances in lieu of certain reimbursements, this will not change the existing arrangements for the Shire President and Deputy Shire President's annual allowances and mileage reimbursements.

It is purely a Council decision as to which method it chooses to reimburse meeting attendance fees and expenses. Based on Council's resolution at its May 2009 meeting, it is assumed that this is the direction Council desires to proceed and therefore the recommendations to this item reflect this intent.

It is not possible to compare financially the different systems due to the following two reasons:

1. Under the current arrangement, if a Councillor chooses not to submit a claim form for the claiming of fees and reimbursements, then no expense will be incurred.
2. Without knowing the level of annual allowances Council chooses to reimburse itself, it is not possible to state how much the annualised option will cost. The two extremes based on the prescribed minimums and maximums are:

Annual attendance fees	\$22,800 - \$63,000
Reimbursement - telecommunications	up to \$19,200
Reimbursement - IT	up to \$8,000

Council budgets accordingly to cover the cost of fees and charges associated with the various allowances, meeting attendance fees and reimbursements. Council members are also reminded that fees and allowances are considered assessable income under the Income Tax Assessment Act.

STATUTORY ENVIRONMENT:

Local Government Act 1995 and Administration Regulations.

POLICY IMPLICATIONS:

Dependant on Council decision as to whether the Policy is updated.

FINANCIAL IMPLICATIONS:

Council includes an amount in each year's budget to cover these costs.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

That Council alter policy ADM10 as follows:

Meeting Attendance Fees:

An annual fee for Council members in lieu of fees for attending meetings shall be \$_____ (range \$2,400 - \$7,000).

An annual fee for the Shire President in lieu of fees for attending meetings shall be \$_____ (range \$6,000 - \$14,000).

Prescribed Expenses for Reimbursement:

An annual fee for Council members in lieu of reimbursement of telecommunication expenses shall be \$_____ (maximum \$2,400).

An annual fee for Council members in lieu of reimbursement of information technology expenses shall be \$_____ (maximum \$1,000).

VOTING REQUIREMENTS:

Absolute Majority Decision required as per Local Government Act 1995 sections 5.99 and 5.99A.



for **CRAIGE WADDELL**
MANAGER CORPORATE SERVICES

COUNCILLOR FEES AND REIMBURSEMENTS

ADM 10

Meeting Attendance Fees

That Councillors be entitled to \$80 for attendance at each Council meeting as per Local Government Act 1995 S5.98 (1).

That Councillors be entitled to \$40 for attendance at each Committee meeting as per Local Government Act 1995 S5.98 (1).

That the Shire President be entitled to \$150 for attendance at each Council meeting as per Local Government Act 1995 S5.98 (1).

Prescribed Expenses for Reimbursement

That prescribed expenses as per Local Government Act Section 5.98 (2)(a) be:

1. Rental charges incurred by a member in relation to one telephone line.
2. Childcare expenses necessarily incurred by a member to attendance at Council meetings and whilst on business authorised by Council.
3. Expenses associated with conference attendance as per current Council Policy ADM 6.

That prescribed expenses as per Local Government Act Section 5.98 (2)(b) be:

1. The reimbursement of all Council related phone calls for the Shire President from the Presidential Allowance.
2. An annual allocation of \$1,300 for the Shire President and \$1,100 to Councillors to offset the expenses associated with private ownership of a computer and associated peripherals and software.

Presidential Annual Allowance

The Presidential Annual Allowance shall be \$8,000 per annum

Deputy Presidential Annual Allowance

The Annual Allowance payable to the Deputy Shire President shall be 25% of the allowance payable to the Shire President in accordance with the requirements of the Local Government (Administration) Regulations.

Councillors' Mileage

A Council vehicle will be made available to transport members to meetings at which Council is a delegate provided that the car is driven by a Councillor or a staff member, and that the use does not clash with other Council business.

A Council vehicle may be driven by a Councillor's partner while travelling to and from Nannup and while the Councillor is attending Council business provided that such use only shall be made if the vehicle is not required for the business of Council. Mileage reimbursement is applicable when Councillors use their private vehicles whilst on Council business. Councillors shall check the availability of a Shire vehicle for use whilst on Council business prior to using their private vehicle. The rate to be reimbursed will be that as stated in the Local Government Officers (WA) Award 1988 (Federal) as updated from time to time.

Generally

The Councillor Fee and Reimbursement Claim Form shall be used when claiming fees and reimbursements. Claims should be submitted by Councillors on a quarterly basis.

All claims for reimbursement of expenses such as telephone rental, childminding fees etc must be supported by a copy of the paid account. This policy will be reviewed by Council at the Ordinary Council meeting held in May of each election year.

Policy Adopted at a Council Meeting on 22 May 1997.

Policy Reviewed at a Council Meeting on 24 September 1998.

Policy Reviewed at a Council Meeting on 27 May 1999.

Policy Reviewed at a Council Meeting on 26 August 1999.

Policy Reviewed at a Council Meeting on 22 June 2000.

Policy Reviewed at a Council Meeting on 22 March 2001.

Policy Reviewed at a Council Meeting on 20 December 2001.

Policy Reviewed at a Council Meeting on 22 May 2003.

Policy Reviewed at a Council Meeting on 26 May 2005.

Policy Reviewed at a Council Meeting on 22 November 2007.

Policy Reviewed at a Council Meeting on 24 January 2008.

AGENDA NUMBER: 10.12
SUBJECT: Proposed Barrage
LOCATION/ADDRESS: Nannup
NAME OF APPLICANT:
FILE REFERENCE: REC3
AUTHOR: Craig Waddell – Manager Corporate Services
DISCLOSURE OF INTEREST:
DATE OF REPORT: 2 June 2009

Attachment: Executive Summary from Report.

BACKGROUND:

Council is in receipt of a feasibility study into the construction of a barrage over the Blackwood River.

The Nannup Visitors Centre requested Council investigate the construction of a barrage over the Blackwood River in February 2007. Mr Jerome Goh from Main Roads WA made a presentation to Council in December 2007 concerning the general principles of construction a barrage over a river.

Council made an allowance of \$15,000 in this year's budget for this feasibility study, and accepted a recommendation from Mr Goh to engage the services of BG & E to undertake this study at a cost of \$21,260.

The report has been circulated to Councillors under separate cover.

COMMENT:

The report presents the findings of the feasibility study for the construction of a barrage structure across the Blackwood River.

The report presents four options for different types of construction method of the barrage, along with four potential sites. It does not make a recommendation for one of the options, or one of the sites, however offers comment on the options on page 18, comparing their relative merits in meeting design objectives and constraints.

The report does recommend that once Council has chosen a preferred construction and location option, that the project be advanced to a detailed design stage which would provide more accurate costings and detailed drawings to allow construction. An estimate obtained from BG & E to undertake this further design is \$50,000.

It is considered that the most visually appealing combination of options would be the construction of a rock gambion weir located approximately 50m downstream

from the old railway bridge. This option would also be the best from a life cycle costing point of view. It is estimated that this option would cost approximately \$378,000 to construct, after the development of the detailed drawings.

Whichever options are believed to be the most appropriate, it is quite clear that Council does not currently have the funds to construct such a structure given its current financial situation. Council may wish to choose an option and advance the project to detailed drawing stage at an estimated cost of \$50,000, however this is not recommended at this stage.

Community consultation and budget consideration has not yet occurred. Note one letter of enquiry/support for this project was recently received by Council.

Funding opportunities may arise in the future which would enable Council to consider proceeding with this project.

STATUTORY ENVIRONMENT: Nil.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: \$21,260 for the feasibility report.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

That Council accept the Blackwood River Barrage Feasibility Study Report, prioritising the project in the next review of Council's Forward Plan.

VOTING REQUIREMENTS:



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**CRAIGE WADDELL
MANAGER CORPORATE SERVICES**

1 EXECUTIVE SUMMARY

This report presents the findings of a feasibility study for the installation of a barrage structure across the Blackwood River in Nannup. The barrage structure is being considered by the Shire of Nannup to increase the summer water level of the Blackwood River, and thereby improve the visual amenity from the Vasse Highway Road Bridge as it crosses the river into Nannup.

The Blackwood River site is designated as Unallocated Crown Land, and therefore consultation with all relevant government organisations will be required, including the Department for Land and Infrastructure, the Department of Environment and Conservation, the Department of Water and the Department of Indigenous Affairs.

The report selects four potential sites downstream of the Vasse Highway Bridge which would be suitable for the proposed structure. All sites have similar geometry and none of them have distinct hydraulic advantages or disadvantages over the others. Constructing the barrage within the existing timber rail bridge would offer a small cost saving, and provide good access for construction, however it may reduce the visual appeal of the timber bridge and this should be assessed against any cost saving.

Four distinct options are investigated, with construction cost estimates provided:

Option 1: Timber board structure supported by 1500mm high steel vertical columns and a concrete strip footing base.

Cost Estimate: \$206,778

Option 2: Timber board structure retro-fitted to the existing timber rail bridge, utilising the piles as supports.

Cost Estimate: \$206,184

Option 3: "Off the Shelf" product from AWMA water control solutions or Maccaferri (not costed).

Option 4: Rock Gabion Weir 1.5m high and approximately 8m wide at the base, with a clay core.

Cost Estimate: \$378,015

Options 1 and 2 are considered to be sympathetic with the natural environment and suitably reflect the history of Nannup as a timber town. These options have been presented as temporary structures (to be removed each winter and replaced in the summer), which will require ongoing maintenance and associated costs, and such requirements should be taken into consideration by the Shire. Option 4 has a significant cost premium to the other options, however will have lower maintenance requirements and also provides an aesthetically pleasing option.

The report recommends that once the preferred construction site and barrage option(s) is selected, the investigation should be advanced to the preliminary design stage. This would involve a site survey, detailed hydrological and geotechnical investigation, detailed structural design, and would also provide advice on operational and maintenance requirements. A preliminary design would also include accurate costings, allowing a firm project budget to be developed.

AGENDA NUMBER: 10.13
SUBJECT: Community Communications Survey
LOCATION/ADDRESS: Shire wide
NAME OF APPLICANT: N/A
FILE REFERENCE: DEP 22
AUTHOR: Kevin Waddington – Acting Manager Corporate Services
DISCLOSURE OF INTEREST:
DATE OF REPORT: 8th June 2009

Attachments:

1. Summary of Returned Survey Forms – Analysis by distance from Nannup.
2. Summary of Returned Survey Forms – Analysis by locality.
3. Telstra's Universal Service Obligation Policy Statement.
4. Telstra's Mobile Phone coverage map for the Nannup area.
5. Press Release – Nola Marino's appointment to Federal House Standing Committee on Communications.

BACKGROUND:

Council's Forward Plan (page 74 Items H & I) details actions required to improve radio and television reception and of mobile phone services within the district. Council previously considered the issue of poor radio and mobile phone reception at its 26th March 2009 Ordinary Meeting with the following resolution being made:

"8132 LORKIEWICZ/BIRD

That Council implement the following action plan in relation to improving communications within the Nannup district:

1. *Request Hon Terry Redman, MLA assist Council with lobbying the Federal Government to change the satellite feed for the Nannup retransmission facility from Karratha to Bunbury so that local residents can receive local emergency bulletins rather than those related to the North West of Western Australia.*
2. *Ascertain existing ABC Local Radio reception throughout whole Shire district by way of a "Community Communications Survey".*
3. *Carry out an analysis of what ABC Local Radio services are currently received and the effective coverage of each within the Shire and identify any "gaps" in the service provision.*

4. *If the Shire is totally covered by ABC Local Radio (without gaps) then undertake a community awareness program (advertising the available radio stations and frequencies).*
5. *Ascertain the level of need within the Nannup townsite and adjacent rural area (up to 5kms from Dunnet Road retransmission facility) for the provision of SBS Radio and TV, GWN & WIN TV retransmission facilities. Once again this can be incorporated into the above "Community Communication Survey".*
6. *If the community survey also highlights that the reception for GWN TV & WIN TV is in need of upgrading, investigate the options available to have both companies improve their service delivery to the residents of Nannup.*
7. *If there is a demonstrated need within a majority of residents within the "catchment area" investigate the costs associated with the provision of a combined SBS Radio and TV, GWN & WIN TV retransmission service for the area and determine how these costs are to be funded prior to making application for a subsidy.*
8. *Investigate all other funding opportunities that maybe available, ie SWDC, Telstra, Federal Government "Communications Black Spot" funds etc.*

Since Council's resolution of the 26th March 2009, letters have been sent to members of State and Federal Parliaments, the Australian Broadcasting Commission and to Telstra detailing Council's concerns. The Community Communications Survey has also been sent out to residents to provide feedback on what level of reception is being received for ABC radio and the various TV stations that transmit throughout the Shire of Nannup. The survey also sought feedback on the level of mobile phone coverage.

COMMENT:

At the cut off date for the receipt of community survey forms, on the 30th April 2009, Council had received 98 forms completed to various degrees. This represents 11.65% of all ratepayers (Attachments 1 & 2).

Although the response was not overwhelming, the information obtained still provides Council with valuable data that can be used to formulate an action plan on how best to have radio, television and mobile phone services provided or improved throughout the Nannup Shire.

It should be noted that some sections of the survey could have more than one response marked, therefore, the final totals for each section may exceed the total of all survey forms received. This is particularly the case for the sections relating to quality of signal, terrain and vegetation types.

It also applies to the section where residents are requested to state whether they are prepared to contribute to the cost of improving the services received. The following information obtained from the analysis of the survey forms is provided for Council's information:

59.2% of respondents lived within a radius of 10 kilometres from Nannup town of which 29.3% of those lived within 1.0 kilometres of the town centre and 41.4% lived between 1.0 and 5.0 kilometres of the town centre.

A further 29.6% live between 10 and 20 kilometres from town with the balance (11.2%) living between 20 and 60 kilometres from town.

When analysed by locality, 19.4% were from the town area, 25.5% from West Nannup, 4.1% from East Nannup, 6.1% from Carlotta, 9.2% from Cundinup, 4.1% from Darradup, 15.3% from Jalbarragup, 5.1% from Scott River, 4.1% from Dudinillup/Ellis Creek and 1% from Maidment Bridge and from Peerabeelup. 5.1% could not be identified as to their locality as their survey forms did not disclose the area of the respondents.

Most respondents used a radio receiver operated off mains power (81.6%) although some had both battery and mains operated radios, with 43.9% of respondents using satellite receivers to listen to radio stations. Few respondents using a standard radio receiver (not satellite) received a clear signal with most experiencing medium to heavy interference depending on the station being listened to.

Of those who responded to the section of additional services required (57), local radio reception (13 or 22.8%) and mobile phone coverage (24 or 42.1%) were the main areas of concern.

During the analysis of the responses, it was noted that wherever TV signal was received by way of the standard antenna, the quality of signal reception varied from slight to heavy interference being experienced. The general indication is that the further the antenna is from the town retransmission facility (UHF signal on 555.224 MHz) and the extent of timber and terrain the more interference was experienced. There were exceptions to the above when analysing responses from the northern areas of the Shire most probably due to being able to pick up the FM reception from Bunbury rather than the UHF Nannup transmission.

Those residents who receive TV services via satellite received a clear signal with no or minimal interference being experienced. The proportion of residents who utilise satellite to receive TV increases the further from the Nannup retransmission facility they are, although some residents within the town also utilise satellite for TV.

Of the total number of respondents to the survey (98) all localities indicated that they could receive at least one (1) local ABC radio station with most able to receive two or more. Most respondents could receive ABC, GWN & WIN TV services (60.2% by satellite, 32.5% by standard antenna). Of those receiving SBS TV, the majority received the signal via satellite.

Only 4 (or 7%) respondents indicated that they wanted to receive SBS TV in addition to those stations already obtained.

More respondents (5 or 8.8%) wanted to receive ABC2 (Digital TV). Note: Digital transmission to the South West of Western Australia is scheduled for the later part of 2013.

Of the 98 surveys received, 77 provided a response on the question of whether they would be prepared to contribute financially to improving Radio, TV and Mobile Phone services.

59 (or 76.6%) indicated they were not prepared to contribute to improving the services.

18 (or 23.4%) indicated they would be prepared to contribute either by an increase in Shire rates (10 or 55.6%), 14 or 77.8% by fixed annual charge and 8 or 44.4% by way of annual contribution to a community group specifically formed to provide and maintain such infrastructure. As mentioned previously, some respondents indicated multiple options as being acceptable.

Of the responses received to date on these issues, the majority of politicians express their general agreement with Council's argument without making any commitment to lobby on Council's behalf to have services improved. The Managing Director of the ABC thanked Council for their comments however advised that funding is not available to alter the "feed" for local radio from Kalgoorlie to Bunbury although this will be given consideration if and when funding for such a change can be provided. The ABC contend that the Kalgoorlie feed contains sufficient "local content" for the south west region in the case of emergencies occurring within the area. Council has previously indicated that it does not accept this view and would like to see the local content relate to the South West Region instead of the Goldfields Region.

Telstra's response was as one would have expected, they are not prepared to provide additional mobile phone towers to assist small rural communities maintain communications during periods of natural emergencies such as was experienced in the Ferndale/Cundinup area this last summer.

Telstra will only install mobile phone towers if it proves to be commercially viable to do so and therefore such services will continue to be provided to major population centres where the potential for profit can be maximised.

Small rural communities such as Nannup (and Balingup) will only be provided with additional mobile phone towers if the Local Governments in the areas contribute substantially to the infrastructure costs.

Telstra also maintain that they meet all of the requirements of the "Universal Service Obligation" which requires them to maintain the public switch telephone service (the land line infrastructure). A copy of the USO is attached for Councillor's information (*Attachment 3*).

Telstra's mobile phone coverage map for the Shire of Nannup area (*Attachment 4*) clearly shows the poor level of coverage and one that will not improve if Telstra are not convinced to vary their application of the criteria used to determine where mobile phone towers are to be located. The Australian Department of Broadband, Communications and the Digital Economy supports Telstra's position on the provision of mobile phone tower infrastructure in small rural communities.

They state that mobile phone towers are extremely susceptible to damage during wild fires because of the fact that they are usually located at the highest point possible to provide maximum coverage and are therefore more likely to be damaged by fire because of their vulnerable position. For this reason mobile phones are not seen as being suitable as the primary emergency communications network.

The Department also suggests that residents of the Shire who cannot receive terrestrial mobile phone coverage maybe eligible for a "Satellite Phone Subsidy" which provides up to \$1,000 (inclusive of GST) towards the cost of the hardware (not for recurrent operating costs).

There are several conditions that must be met prior to having any application approved including making a statutory declaration that you cannot receive a mobile phone reception using a car kit – this is because the subsidy does not cover the provision of a fixed satellite phone in a place of residence or business.

Information on the subsidy can be found on the Department of Broadband, Communications and the Digital Economy's website at www.dbcde.gov.au/satphone for anyone interested in this option.

Summary

In general, most respondents are happy with the level of television service provided with the majority currently utilising satellite receivers to obtain a suitable signal. Those residents whose signal is not strong may need to consider alternative antenna systems (including satellite and external AM antenna) to provide a clearer signal and to receive SBS given the nature of the terrain and vegetation density within the Shire.

In regards to the reception of ABC radio and in particular Local Radio, continued lobbying by Council and individual residents to the ABC (online <http://abc.net.au/reception/contact/>) may assist in increasing the priority of having the satellite feed for local radio being changed from the Kalgoorlie studio to the Bunbury studio.

Although the majority of residents opposed contributing to any costs associated with improving the quality of services within the Shire, Council may give consideration to seeking funding from the Royalties for Regions funds to have Telstra install a new mobile phone tower at the top of Mt Folly adjacent to the Nannup-Bridgetown Road (Brockman Highway) as it may prove to be the optimum location to provide more widespread coverage to residents of the Shire. This could be determined by having suitably qualified technicians undertake a mobile phone signal strength survey at some selected sites around Nannup to optimise coverage. Telstra may be able to assist Council in this regard.

It is apparent that Telstra will not give any serious consideration to requests from local governments to improve mobile phone services in rural communities where there is little commercial benefit to Telstra, therefore the only option open to Council and local residents is to continue lobbying members of parliament to change how Telstra assesses when new communications infrastructure is to be provided. The recent appointment of Federal member for Forrest, Nola Marino, to the House Standing Committee on Communications (Attachment 5) is most probably one of the best ways to have residents' needs brought to the Government's attention.

Continued lobbying of other parliamentary representatives will also assist in having Telstra recognise the special circumstances within the Shire of Nannup that warrant the provision of additional infrastructure ie:

- the failing landline system that Telstra is reluctant to upgrade to provide a reliable communications system during emergency periods,
- the difficult terrain and vegetation within the Shire and
- the fact that the majority of the Nannup Shire (approximately 85%) is Crown Land and therefore providing any likelihood of meeting the "commercial viability" test that Telstra uses to determine whether to provide new infrastructure or not.

STATUTORY ENVIRONMENT:

Local Government Act 1995.

Telecommunications (Consumer Protection and Service Standards) Act 1999.

POLICY IMPLICATIONS:

Council does not have a policy on the provision of telecommunications (television and radio) or mobile phone services within the Shire.

FINANCIAL IMPLICATIONS:

Respondents to the survey have indicated that they do not want to contribute to the costs associated with improving service provision within the Shire, therefore any costs associated with improving services would need to be sourced from other bodies e.g. Royalties for Regions.

STRATEGIC IMPLICATIONS:

Current Forward Plan Action item 13.4 (H) states as follows:

Seek improvements to district mobile telecommunications coverage, to ensure adequate and modern communication systems are in place throughout the district.

Current Forward Plan Action item 13.4 (I) states as follows:

Seek improvements to communications services of SBS and GWN (Television) and ABC Radio reception. The area should receive services on par with other areas of the state and programs that are relevant to this area.


Both Telstra and the Department of Broadband, Communications and the Digital Economy state that the Mobile Phone Network is not suitable as a primary communications network due to the vulnerability of phone towers (especially to bushfire threats). Both also state that the provision of mobile phone towers is determined on commercial factors and not on community interest.

RECOMMENDATION

That Council:

1. Continues lobbying its state and federal members of Parliament to have the mobile phone reception within the Nannup Shire to provide improved coverage for residents.
2. Provides the Managing Director of the ABC with a copy of the Community Communications Survey results as requested.

VOTING REQUIREMENTS:


For

KEVIN J WADDINGTON
ACTING MANAGER CORPORATE SERVICES

**SHIRE OF NANNUP
Community Communications Survey
(by Distance from Nannup)**

		Straight Line Distance (in kilometers) from Nannup Townsite											
		0-0.9	1-5	6-10	11-15	16-20	21-25	26-30	31-40	41-60	>60	Unknown	
Number of Surveys Returned		17	24	17	12	17	2	2	1	5		1	
1	What services do you currently receive												
a	ABC Classic FM 93.3 FM	11	12	5	7	10	1	1					
b	ABC Triple J 94.1 FM	10	9	6	6	8				1			
c	ABC Local Radio 684 AM	3	8	4	5	8				5		1	
d	ABC Radio National 1224 AM	2	8	2	2	1							
e	ABC Local Radio 738 AM	3	3	4	2	2							
f	ABC Local Radio 98.1 FM	8	13	5	1								
g	ABC Radio National 98.9 FM	9	9	4	2	1		1					
h	ABC Local Radio 720 AM	4	6	5	2	3		1		2			
i	ABC Local Radio 558 AM	4	5	5	5	3							
j	ABC TV 102.25 FM	7	11	10	6	8		1		2		1	
k	ABC TV 555.224 MHz	10	12	8	3	4							
l	SBS TV	4	14	15	10	12		2		2		1	
m	GWIN TV	11	20	14	11	14		2		4		1	
n	WTIN TV	12	21	14	10	14		2		2		1	
o	Next G Mobile Phone	7	12	5	3	2							
p	ADSL Broadband	6	12		5	4		2					
q	Wireless Broadband		2		1	1							
r	Dial up Modem	3	4	3	1	5		2		1			
s	Satellite Broadband		4	10	4	6		1		1		3	
In relation to Radio & TV services:													
2	How are they received												
a	Radio												
i	Battery powered	4	8	2	3	5		1		2			
ii	Mains power	16	20	13	10	13		2		1		3	
iii	Satellite receiver/decoder		8	11	7	12		2		2		1	
b	TV												
i	Antenna	13	8	6	2	3							
ii	Satellite receiver/decoder	3	14	11	9	13		2		2		5	
3	Quality of signal												
a	Clear	9	13	8	10	11		1		1		4	
b	Slight interference	8	5	5	3	5		1		2		1	
c	Medium interference		5	2		3		1		1			
d	Heavy interference evident	2	2	6				1		1		1	
Totals	98	17	24	17	12	17	2	2	1	5	>60	Unknown	1

SHIRE OF NANNUP
Community Communications Survey
(by Distance from Nannup)

		Straight Line Distance (in kilometers) from Nannup Townsite										
		0-0.9	1-5	6-10	11-15	16-20	21-25	26-30	31-40	41-60	>60	Unknown
Totals												
5	Terrain where the property is located											
a	Flat	9	5	2	1					1		
b	Slight undulating land	3	18	9	6	9	2	2		3		
c	Very hilly land	2	6	5	3	7						3
6	Vegetation type surrounding property											
a	Cleared land	9	14	5	1	5				3		
b	Medium timbered forest	8	9	6	5	8	1	1		2		
c	Heavy timbered forest		5	5	5	8	1	1				
7	Any other service you would like to receive											
	ABC news radio		3	1			1					
	All Services	1			1							
	Radio - local	13	7	1	2	2	1					
	Clearer reception	1		1								
	Mobile Coverage	24	4	6	4	6	1	1				
	ADSL Broadband	2	1	1								
	ABC 2 (Digital)	5	1	3	1							
	SBS	4	2	2								
	Perth Radio	1						1				
8	Are you prepared to contribute financially to the provision of improved radio and TV services?											
	No	59	7	15	13	9	11	1				3
	Yes	18	5	6	3		4					
	<i>If yes, by way of:</i>											
a	Increase in Shire rates	10	2	4	3	1						
b	Fixed annual contribution to the Shire	14	5	5	1	3						
c	Annual contribution to a community group specifically formed to provide the infrastructure and ongoing maintenance costs of the service	8	1	4	2	1						

**SHIRE OF NANNUP
Community Communications Survey
(by Locality)**

		District/Locality											
		Nannup Town	West Nannup	East Nannup	Carlotta	Cundinup	Darradup	Jalbarragup	Scott River	Dudinyillup / Ellis Creek	Maidment Bridge	Peerabeelup	Unknown
	Number of Surveys Returned	98	19	25	4	6	9	15	4	5	4	1	5
1	What services do you currently receive												
a	ABC Classic FM 93.3 FM	47	12	13	2	7	1	9		1			2
b	ABC Triple J 94.1 FM	40	9	12	2	5	1	7	1	1			1
c	ABC Local Radio 684 AM	34	3	8	2	4	1	7	5	1			2
d	ABC Radio National 1224 AM	15	2	8	1			2					2
e	ABC Local Radio 738 AM	14	2	5	2	1		1		1			
f	ABC Local Radio 98.1 FM	27	8	15	1			1		1			1
g	ABC Radio National 98.9 FM	26	9	11	1	1	1	1					1
h	ABC Local Radio 720 AM	23	4	8	1	2	1	2	2	1			
i	ABC Local Radio 558 AM	22	4	5	2	3	2	3	2	1			2
j	ABC TV 102.25 FM	46	8	12	2	4	6	3	2	4			2
k	ABC TV 555.224 MHz	37	11	13	2	3	1	4					2
l	SBS TV	61	4	18	4	6	5	3	1	4			4
m	GWN TV	78	13	20	4	6	6	3	12	4			5
n	WTN TV	77	14	21	4	6	6	3	11	4			5
b	Next G Mobile Phone	33	8	13	3			3	2				
p	ADSL Broadband	29	7	10	1			10					1
q	Wireless Broadband	5		2				2	1				
r	Dial up Modem	19	3	3	1	2	2	5		1			1
s	Satellite Broadband	31		8	2	2	6	2	3	3		1	3
	In relation to Radio & TV services:												
2	How are they received												
a	Radio												
i	Battery powered	25	4	8	1	1	1	6	2	2			
ii	Mains power	80	17	21	2	6	8	11	3	4	1		4
iii	Satellite receiver/decoder	43		13	2	2	3	4	1	3			3
b	TV												
i	Antenna	32	15	5	2	5	2	2	2	2			1
ii	Satellite receiver/decoder	59	3	18	3	4	4	12	5	3	1		3
3	Quality of signal												
a	Clear	57	8	15	4	4	4	9	4	4	1		3
b	Slight interference	30	8	7	1	0	4	4	1	1			2
c	Medium interference	12	1	4		2	2	2	2	1			

SHIRE OF NANNUP
Community Communications Survey
(by Locality)

		District/Locality											
		Nannup Town	West Nannup	East Nannup	Carlotta	Cundinup	Darradup	Jalbarragup	Scott River	Dudinyillup / Ellis Creek	Maidment Bridge	Peerabeelup	Unknown
d	Heavy interference evident	13	3		3	2	1	1	1	1			1
5	Terrain where the property is located												
a	Flat	18	10	4	1	1		1	1				
b	Slight undulating land	52	4	20	1	6	3	7	3				4
c	Very hilly land	26	4	2	3	1	1	6	1	4	1		1
6	Vegetation type surrounding property												
a	Cleared land	37	9	12	3	4	1	1	3		1		2
b	Medium timbered forest	40	9	11	1	5	2	4	2	1	1		1
c	Heavy timbered forest	25	1	4	1	2	2	9		3			1
7	Any other service you would like to receive												
	ABC news radio	5	1	1				1		1			1
	All Services	2	1					1					
	Radio - local	13	2	4		1	1	3		1			1
	Clearer reception	1			1								
	Mobile Coverage	24	2	5	1	6	2	2		2	1		3
	ADSL Broadband	2		1	1								
	ABC 2 (Digital)	5	1	3		1							
	SBS	4	3										1
	Perth Radio	1					1						
8	Are you prepared to contribute financially to the provision of improved radio and TV services?												
	No	59	9	14	4	7	2	8	4	2	1		4
	Yes	18	6	4	1	2		3		1			1
	<i>If yes, by way of:</i>												
a	Increase in Shire rates	10	3	4		1		1					
b	Fixed annual contribution to the Shire	14	5	4		2		2					1
c	Annual contribution to a community group specifically formed to provide the infrastructure and ongoing maintenance costs of the service	8	1	4		1		1					



TELSTRA'S

Universal Service Obligation

POLICY STATEMENT

Approved by the Australian Communications Authority 30 October 2001. A variation of this policy statement, incorporating reference to Telstra's *Priority Assistance for Individuals* policy, was approved by the Australian Communications Authority with effect from 16 September 2002. A further variation of this policy statement was approved by the Australian Communications Authority with effect from 29 June 2005.

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POLICY STATEMENT

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1. Introduction

The universal service obligation incorporated into the *Telecommunications (Consumer Protection and Service Standards) Act 1999* (the **Act**), is designed to ensure that all people in Australia, no matter where they live or conduct business, have reasonable access on an equitable basis to:

- (i) standard telephone services;
- (ii) payphones; and
- (iii) prescribed carriage services;

each of which is classified as a separate service obligation. There are currently no prescribed carriage services.

The Minister for Communications, Information Technology and the Arts (the **Minister**) may make a written determination that a service area (generally, an area of land within Australia), determined in any way the Minister considers appropriate, is a universal service area in respect of one or more of these service obligations.

The universal service obligation is fulfilled by universal service providers (either primary universal service providers or, where the Minister has determined that a service obligation for a universal service area is contestable, competing universal service providers). All universal service areas have a primary universal service provider for each service obligation.

The Minister has determined that Telstra is the primary universal service provider for the whole of Australia in respect of the service obligations dealing with standard telephone services, payphones and prescribed carriage services.

In fulfilling its universal service obligation, Telstra will comply with the relevant requirements of the Act.

Where a service obligation is a contestable service obligation and a competing universal service provider for the universal service area concerned ceases to supply equipment, goods or services in that area, Telstra will, when requested by customers of the competing universal service provider, supply standard telephone services in accordance with the timeframes set out in Telstra's standard marketing plan.

This *Policy Statement* is a general statement of the policy Telstra will apply in supplying equipment, goods or services as the primary universal service provider. It describes the universal service obligation and the role of Telstra as the primary universal service provider.

Customers should also refer to Telstra's *Standard Marketing Plan*, which describes the standard telephone service and payphone service that Telstra will supply in fulfilment of the universal service obligation, including timeframes for supply and repair of services, and performance standards.

The universal service regime also includes the digital data service obligation, which is the obligation to ensure that either:

- (i) general digital data services; or
- (ii) special digital data services;

are reasonably accessible to all people in Australia on an equitable basis, no matter where they live or conduct business.

Telstra is a carrier declared by the Government to fulfil the digital data service obligation throughout Australia. Customers who require further information should refer to:

- Telstra's Digital Data Service Plan for General Digital Data Service Areas;
- Telstra's Digital Data Service Plan for Special Digital Data Service Areas.

Both plans can be accessed on the Telstra web site or hard copies can be obtained by writing to the:

Group Manager
Consumer & Compliance
Telstra Regulatory, Corporate and Human Relations
Level 39
242 Exhibition St
Melbourne Victoria 3000

2. "Reasonable Access"

Broadly, all people in Australia, regardless of where they live or conduct business, should have reasonable access, on an equitable basis, to standard telephone services and payphones. "Reasonable access" is a key component of the universal service obligation.

Any attempt to describe reasonable access in relation to the universal service obligation cannot be absolute. It must take account of those situations in which a normal carrier would not consider the net cost of supply to be excessive in the circumstances and where the standard telephone service could reasonably be supplied in an effective, efficient and economic way.

Telstra will be taken to have fulfilled its universal service obligation by supplying and maintaining the first standard telephone service to another person (the customer) at each particular place of residence or place of business, if that standard telephone service is reasonably accessible to persons other than the customer reasonably requiring the use of that service in that property or place.

The reasonable access policy objective of the universal service obligation will generally be met by the supply of the first standard telephone service to a place of residence or place of business.

Telstra considers the test for reasonable fulfilment of the universal service obligation to be objective. That is, each case must be determined by reference to what would ordinarily be considered reasonable in the circumstances of the request for a particular standard telephone service. The universal service obligation is not an absolute right for every Australian to have the standard telephone service at whichever location they demand.

In determining whether a person requesting a standard telephone service already has reasonable access to a standard telephone service, Telstra will consider the following general factors together with any other relevant circumstances:

- Is a standard telephone service already provided at the place of residence or place of business where the standard telephone service is requested?
- Does the place of residence or place of business where the standard telephone service is requested meet with any applicable ordinary principles of the meaning of a residence or business, for example, local planning laws?
- Is the place of residence self-contained? In other words, does it contain facilities to support independent living, for example, a separate kitchen and bathroom as opposed to shared facilities?
- Has the standard telephone service been requested for non-voice purposes? A service requested for telemetry purposes, for example, water level, weather data or traffic flow and the like will not be supplied under the universal service obligation.
- Has the standard telephone service been requested for a temporary site, for example, a mining exploration site? For temporary sites, Telstra will consider the supply of an interim service for the duration of the customer's stay to ensure the universal service obligation is fulfilled in an efficient and economic manner.
- Is there sufficient physical security for telecommunications equipment, particularly at properties in remote areas or that are not permanently occupied?
- Is the standard telephone service able to be supplied in an effective, efficient and economic manner?

The following are examples of the situations in which Telstra will supply the standard telephone service in fulfilment of its universal service obligation (subject to the general factors described above). Telstra will supply the standard telephone service upon request to:

1. A distinct, self-contained place of residence on a property where the standard telephone service already exists at a separate place of residence on the same property, for example;
 - a block of flats or units;
 - a farming property that has separate places of residence for the property owner and a staff member;
 - retirement villages/nursing homes that comprise self-contained and distinct places of residence; and
 - a caravan that is permanently located at a caravan park and the customer is a permanent residence of that caravan park;
2. A place of business on a property where a standard telephone service already exists at a separate, distinct place (s) of business on the same property, for example, a group of retail stores/service outlets that are located on the same property; and
3. A place of residence on a property where the standard telephone service already exists at a place of business on the same property, or vice versa.

3. Fulfilling the Universal Service Obligation

3.1 Standard Telephone Services and Payphones

For the great majority of Australians, the level of service available (for example, data and internet access) far exceeds the standard telephone service specified under the universal service obligation. These services are now provided on a competitive basis.

The provision of these services are profitable in themselves, so most people in urban areas are not reliant on the universal service obligation. The only notable exception is people with a disability.

However, the universal service obligation takes on greater importance in rural and remote areas of Australia, due to the higher cost of providing telephone services to these areas.

The Government has introduced an initiative to provide untimed local calls and untimed local call rate Internet access to people in the Telstra extended zones of remote Australia, which cover 80% of the Australian land mass. Telstra is the carrier chosen by the Government to deliver this initiative.

As the primary universal service provider, Telstra will ensure that people in Australia, no matter where they live or conduct business, have reasonable access on an equitable basis to standard telephone services and payphones.

Telstra's obligation extends to the supply, installation and maintenance of Telstra operated payphones in Australia, including public consultation and resolution of any complaints about the location of payphones.

In fulfilling its universal service obligation of:

- equity in provision of the standard telephone service and payphones; and
- meeting the obligation as effectively, efficiently and economically as practicable.

Telstra will consider:

- using alternative transmission technologies such as satellite, radiocommunications and wireline where necessary for the provision of voice grade standard telephone services and payphone services throughout Australia; and
- international best practice in the telecommunications industry, including compliance with relevant Industry Standards on network performance.

Telstra has established a number of FREECALL™ multi-lingual enquiry lines to assist customers from non English speaking backgrounds to obtain information about Telstra's products and services. The FREECALL™ numbers that are available can be obtained from the White Pages™ or from Section 4.2 of Telstra's *Standard Marketing Plan*.

3.2 People with a Disability

3.2.1 Overview

The universal service obligation includes the obligation to ensure that standard telephone services are reasonably accessible to all people in Australia on an equitable basis, wherever they reside or carry on business. This includes people with sight impairment, hearing impairment and other disabilities.

The standard telephone service is a carriage service for the purpose of voice telephony, or for a person with a disability, an equivalent service required to be supplied in order to comply with the *Disability Discrimination Act 1992*.

The universal service obligation includes the supply of customer equipment (including disability customer equipment) upon request to enable people to access the standard telephone service.

In conjunction with supplying the standard telephone service, Telstra will, at the request of a person with a disability, supply disability equipment by way of hire to enable that person to access a standard telephone service.

Telstra supplies disability equipment through its *Disability Equipment Program*. Equipment available under the *Disability Equipment Program* includes a teletypewriter (TTY), computer modem and Cochlear Implant Telephone Adaptor.

For further information on Telstra's Disability Equipment Program - see Section 2.8.1 of Telstra's *Standard Marketing Plan*.

3.2.2 Telstra's Disability Action Plan

Telstra's Disability Action Plan (the **Plan**) sets out strategies on how Telstra will work to achieve the objectives of the *Disability Discrimination Act 1992*. The Plan underpins Telstra's recognition of the needs of people with disabilities and efforts to improve the accessibility of its products and services.

Telstra has internal monitoring and compliance processes to report on achievements and progress against its current Plan, which is also subject to formal review. The Plan also contains a commitment by Telstra to regularly analyse disability-related complaints to identify causes and to take remedial action.

Further details on Telstra's initiatives in relation to the Plan and copies of the Plan, can be obtained from Telstra Disability Services on (03) 9634 5686 or by mail at Locked Bag 4960, Melbourne 8100.

3.2.3 Consultation

Telstra's consumer consultation process includes consultation with representatives of disability consumer organisations. Telstra engages willingly in consultation with Government, industry and consumers to achieve an industry-wide approach to meeting the needs of people with a disability. In consultation with disability consumer organisations, Telstra also seeks to improve its own consumer consultation process to ensure that it continues to meet the needs of customers with a disability.

As part of these consultation processes, Telstra convenes a Disability Forum in March and September of each year. The *Disability Equipment Program* Consumer Advisory Group also meets twice each year with representatives nominated by peak disability groups. Customers may participate in this process by contacting participating groups. In addition, the Telstra Consumer Consultative Councils include representatives of disability groups. Telstra Consumer Relations engages regularly with a range of disability groups around Australia through specific forums. Telstra also maintains a database of approximately 400 disability groups around Australia that regularly receive Telstra information briefs electronically and by printed newsletter.

Telstra uses these forums to increase awareness and access to Telstra's Standard Marketing Plan, and to respond to feedback from consumer representatives within the disability sector. A range of material is available to consumers with a disability, for example, *Telstra's Disability Equipment Program* and *Telstra's Services for People with Disabilities*. A comprehensive catalogue of Telstra products and services for elderly and disabled customers is also available. Telstra's *Customer Service Charter* also references Telstra's Standard Marketing Plan and disability services. Finally, Telstra participates in sponsored events and works with service providers and health professionals to enhance awareness.

3.3 Remote Indigenous Communities

The obligations to supply standard telephone services in remote indigenous communities are the same as those that apply to customers in other communities. However, in recognition of the requirements in servicing these communities, Telstra has introduced a number of initiatives – see section 2.9 of Telstra's *Standard Marketing Plan* for further information.

In planning and delivering network infrastructure, and supplying a suitable and adequate mix of services to remote indigenous communities, Telstra undertakes appropriate consultation with these communities to:

- distribute information for effective community decision-making about access to and use of land for telecommunication facilities; and
- assess a community's needs and the community's regional interdependence to ensure that its overall requirements are met.

3.4 Priority Assistance for Individuals

Telstra's *Priority Assistance for Individuals* Policy provides Telstra residential customers who have a diagnosed life-threatening medical condition (described in Section 3 of the *Priority Assistance for Individuals* Policy) with the highest level of service practicably available on:

- the supply of a first standard telephone service (where no other standard telephone service exists, whether provided by Telstra or another provider); and

- the fault repair of an existing standard telephone service (where all other standard telephone services at the place of residence are inoperative, whether provided by Telstra or another service provider).

Telstra will effect supply/fault repair within the timeframes prescribed in its *Priority Assistance for Individuals Policy*.

A Priority Customer (as defined in Telstra's *Priority Assistance for Individuals Policy*) is entitled to Priority Assistance on one nominated standard telephone service per residence to maximise service continuity. Telstra's obligations are to:

- implement a communications strategy to generate awareness of Priority Assistance amongst customers;
- train staff to manage the end to end process for Priority Assistance;
- maintain a straightforward assessment and application process for Priority Assistance (as detailed in Sections 8 and 9 of Telstra's *Priority Assistance for Individuals Policy*);
- inform affected Priority Customers of Service Disruptions at the time a Priority Customer reports a fault with an existing standard telephone service or requests the supply of a new standard telephone service;
- implement methods of enhancing service reliability for Priority Customers;
- where service level timeframes cannot be met, offer Priority Customers an Interim Priority Service or the choice between an Interim Priority Service and an Alternative Service (as outlined in Telstra's *Priority Assistance for Individuals Policy*);
- provide Priority Customers with 24 hours/7 days per week service coverage for priority fault management, handling and repair;
- abide by the privacy requirements as outlined in the *Privacy Act 1988*;
- apply special credit management guidelines where a Priority Customer is repaying, or fails to repay, an overdue bill;
- ensure the complaint management process adequately manages customer complaints relating to Priority Assistance, including a Priority Customer's right to seek a review with the Telecommunications Industry Ombudsman (TIO);
- maintain records of Priority Assistance and report to the ACA on Priority Assistance as described in the record and reporting regime outlined in Telstra's Carrier Licence Conditions; and
- advise Priority Customers of Telstra's right to charge for prioritised connection or repair of a standard telephone service, where a customer is found to be ineligible for Priority Assistance and Telstra has incurred additional costs for the prioritised service of work undertaken.

For further information on the *Priority Assistance for Individuals Policy*, including the eligibility criteria, see section 2.7 and the Appendix of Telstra's *Standard Marketing Plan*.

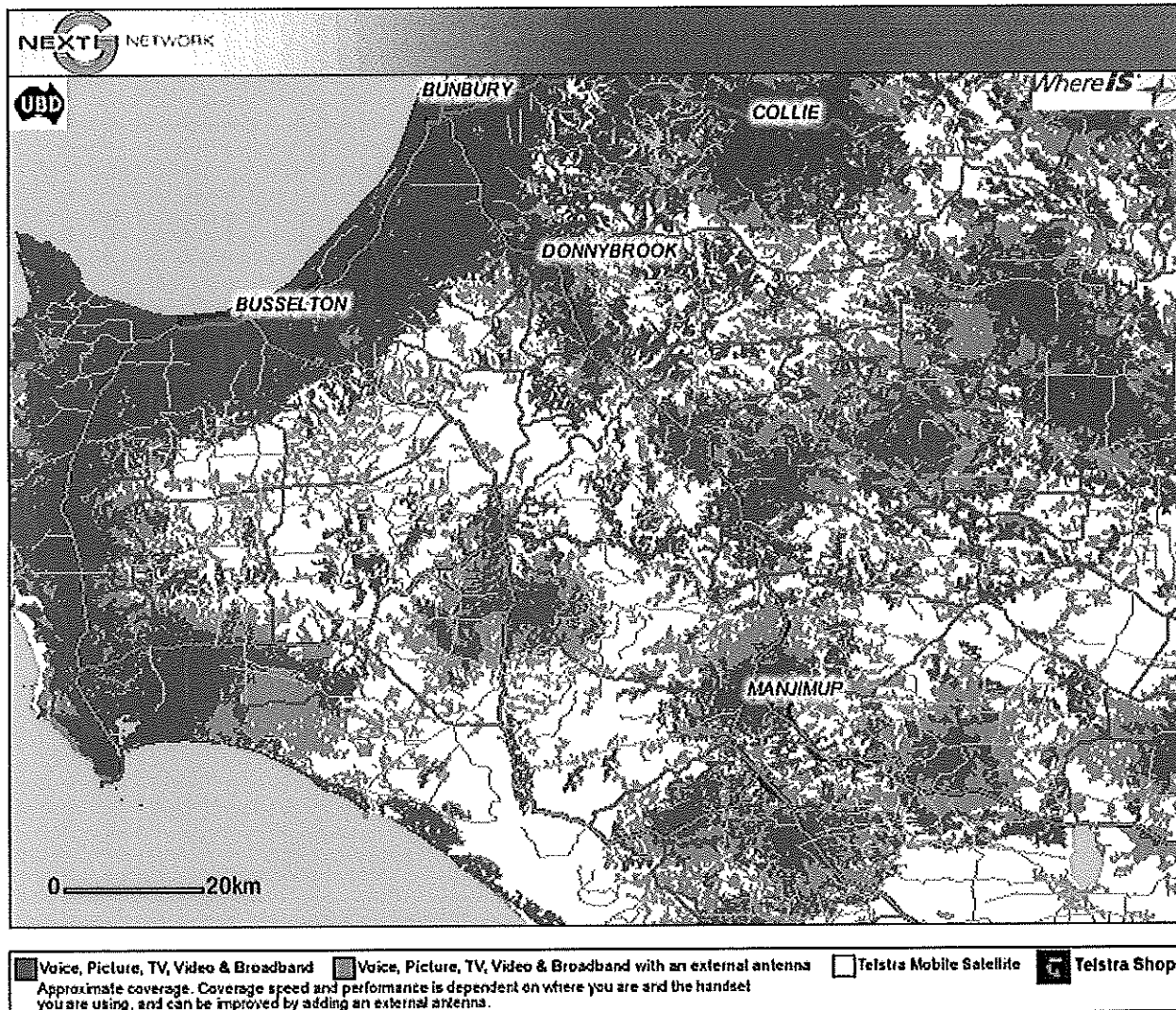
3.5 Non-commercial emergency, essential and community service organisations

To ensure that eligible non-commercial emergency, essential and community service organisations have the first standard telephone service (or equivalent) in working order at their premises, Telstra will offer priority status for repair of the standard telephone service in accordance with its *Community, Essential and Emergency Services Policy* (refer to Section 2.5.2 of Telstra's *Standard Marketing Plan*).

3.6 Customer Complaints

Telstra aims to continuously improve its standard of service and would therefore like to hear from its customers if our service doesn't meet their expectations or they have any other concerns with Telstra. Telstra aims to resolve all problems or complaints at the first point of contact. Customers and members of the public have access to a formal complaint management process and can expect to be kept informed of proposed actions, expected timeframes, progress and the outcome of their complaint.

For information on how to lodge a complaint, see section 4.3 of Telstra's *Standard Marketing Plan*.



Disclaimer

All mobile devices have been tested to operate within the handheld coverage contours of the advertised coverage maps. Mobile telephone coverage depends on where you are, the handset you are using and whether it has an external antenna attached. For tips on maximising your coverage, visit the [Maximise Your Coverage](#) page.

Customers should be aware that the Telstra wireless coverage maps displayed have been created using tools that predict the likely areas of coverage. Not every particular location within the identified coverage areas has been individually tested for coverage. This means that while the footprint of coverage outlined on the maps is generally accurate, there will be specific areas described as being within a coverage area where a customer's device will not work. This is a common characteristic of wireless systems. For example, coverage could be degraded or not exist in specific locations due to certain physical structures or geographic features. Physical structures which may block or inhibit coverage could include basements, lifts, underground car parks, concrete buildings, tunnels and road cuttings. Geographic features which may block or inhibit coverage could include formations such as hills and mountains or even trees.

Customers should also be aware the Telstra wireless coverage maps also may indicate planned coverage expansions of the Telstra wireless network. Coverage planned for the future is based on Telstra's rollout schedule. Telstra reserves the right to modify this schedule without notice, as required from time to time.

Data speeds experienced on Telstra's wireless networks may be affected by network availability, the type and configuration of customer equipment, the performance of external networks (for example the Internet), the signal strength of the device used and other factors such as the type of application being used.

For more information about Telstra coverage, visit www.telstra.com.au/mobile or call Customer Service on 125 111*

* Call charges apply

Date Produced: 8-Jun-09 16:45



Media Release
Date: 8 June 2009

SECOND FEDERAL STANDING COMMITTEE APPOINTMENT FOR NOLA MARINO

Nola Marino, Federal Member for Forrest has been appointed to a second Federal Parliamentary Committee.

Last week Nola Marino was appointed to the House Standing Committee on Communications.

Nola said she was very happy to be elected to the Communications Committee as communications represented a major issue in the electorate of Forrest.

"I will be able to continue my focus on ensuring South West towns do not miss out on crucial communications infrastructure and services."

"It will also strengthen my work on resolving the inadequate mobile phone coverage in towns such as Nannup and Bridgetown, which is of great concern in times of emergencies during bush fire seasons.

"High speed internet facilities should also be available to all regional customers at comparable metro prices and the broadcast of local content radio programs should be extended to include the communities of Collie and Nannup, after all they are integral to our South West region," said Nola Marino.

Other areas of communication that Nola Marino is focusing on include identifying television transmission black spots in regional South West towns, especially free to air channels.

"With the future roll out of digital TV, I want to make sure that no South West town is disadvantaged and that TV black spots are identified and rectified before the switch over," Nola Marino said.

"I am looking forward to contributing to policies that assist our regional South West areas," said Nola Marino.

Nola Marino is also a member of a range of Coalition Policy Committees that meet in Canberra during Parliamentary sitting weeks.

Ends

Contact: Lynnie Butler 9725-2300

AGENDA NUMBER: 10.14 SUBJECT: Unallocated Funds LOCATION/ADDRESS: Nannup NAME OF APPLICANT: FILE REFERENCE: AUTHOR: Louise Stokes –Community Development Officer DISCLOSURE OF INTEREST: DATE OF REPORT: 9 June 2009

BACKGROUND:

There is unallocated expenditure of \$1023.05 from the Nannup Water Summit held in December 2003. It is recommended that this money is re-allocated to assist the presentation of the senior's activities program which will commence in July 2009.

COMMENT:

The Nannup Water Summit was held at the height of the Yarragadee debate. Sponsorship, donations and funding financed the activity from a variety of sources. There was unallocated expenditure of \$1023.05 left over from the event which have been left in a trust account for the past 5 and a half years. There is no set purpose for these funds nor any claim against them. Council can allocate these funds as it chooses fit.

The senior's activities are a community development initiative as an outcome of the community planning workshops to build upon and deliver a comprehensive program of activities for seniors.

The activities will commence in July 2009 based at the Nannup Bowling Club in partnership with community organisations and the Nannup Recreation Officer. Each Monday activities will be hosted by individual community groups and on the forth Monday a recreational based activity will be hosted by the Recreation Officer.

As part of the recreational activities it is anticipated there will be transport required, including outings to Manjimup and Busselton Heated Pools, Barrabup Pool, Bibbulmun Track, Blackwood River Canoeing etc. Funding applications have sought to cover administrative, promotional and venue hire costs however it has not been possible to source a grant to cover transport.

Nannup does not have a community bus and commercial buses cost between \$400 - \$600 per day. Participants will contribute towards the cost of transport however the full cost would not be covered due to the expense.

The inclusion of the unallocated funding would assist to underwrite transport costs for the seniors activities program.

STATUTORY ENVIRONMENT: Nil.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: \$1023.05 from trust account allocated.

STRATEGIC IMPLICATIONS:

Forward Plan 2008/09 -2012/13: Education & Welfare 8.2: Investigate options for the holding of seniors activities and/or a meeting place.

RECOMMENDATION:

That Council transfer the unallocated funding of \$1023.05 remaining from the Nannup Water Summit to the seniors activities program.

VOTING REQUIREMENTS:



for

**LOUISE STOKES
COMMUNITY DEVELOPMENT OFFICER**

<p>AGENDA NUMBER: 10.15 SUBJECT: Accounts for Payment LOCATION/ADDRESS: Nannup Shire FILE REFERENCE: FNC 8 AUTHOR: Tracie Bishop – Administration Officer DISCLOSURE OF INTEREST: DATE OF REPORT: 16 June 2009</p>
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Attachment: Schedule of Accounts for Payment.

COMMENT:

The Accounts for Payment for the Nannup Shire Municipal Account fund and Trust Account fund are detailed hereunder and noted on the attached schedule are submitted to Council.

Municipal Account

Accounts Paid By EFT EFT 713 - 770	\$ 246,121.46
Accounts Paid By Cheque Vouchers 17540 - 17603	\$ 129,629.24
Direct Debits Vouchers 99126 - 99129	\$ 20,774.38

Trust Account

Accounts Paid By Cheque Vouchers 22700 - 22702	\$ 430.00
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STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulation 13

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS:

As indicated in the Schedule of Accounts for Payment.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$396,955.08 in the attached schedule be accepted.

VOTING REQUIREMENTS:

A handwritten signature in black ink, appearing to read 'Tracie Bishop', written in a cursive style.

**TRACIE BISHOP
ADMINISTRATION OFFICER**

SCHEDULE OF ACCOUNTS PAYABLE
SHIRE OF NANNUP
SUBMITTED TO COUNCIL'S JUNE 2009 MEETING

Chq/EFT	Name	Description	Amount
MUNICIPAL ACCOUNT			
EFT713	ROB PAULL AND ASSOCIATES	PROFESSIONAL SERVICES - APRIL 2009	\$5,791.50
EFT714	WITCHCLIFFE FARM SERVICE	WORKS SUNDRY	\$4.72
EFT715	CPS WEAR PARTS	WORK EQUIPMENT SUNDRY	\$726.00
EFT716	CASHFLOW DEBTOR FINANCE PTY LTD	WORKS SUNDRY - ASPHALT	\$1,980.00
EFT717	SHANI WAUGH GOLF SCHOOL	JUNIOR GOLF TUITION	\$605.00
EFT718	BG&E PTY LIMITED	NANNUP FLOOD BARRAGE FEASIBILITY STUDY	\$5,130.40
EFT719	RICOH BUSINESS CENTRE	METERPLAN CHARGES	\$373.42
EFT720	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$9,187.76
EFT721	NANNUP SURVEYS	SIX MILE GRAVEL PIT SURVEY	\$506.00
EFT722	PICTON TYRE CENTRE PTY LTD	MISC TYRE SUPPLIES	\$323.00
EFT723	CPS WEAR PARTS	SUNDRY SUPPLIES	\$47.30
EFT724	SHANE COLLIE	REIMBURSEMENT OF EXPENSES	\$1,028.77
EFT725	CIVI TEST SOU WEST	SUPERVISION FOR MOWEN ROAD	\$2,851.75
EFT726	LANDGATE	MOWEN ROAD AGREEMENT	\$2,182.40
EFT727	K & C HARPER	RECREATION CENTRE MAINTENANCE	\$2,168.10
EFT728	NANNUP TELECENTRE	SHIRE NOTES AND ADVERTISING	\$275.00
EFT729	VASSE EXPRESS COURIER	FREIGHT CHARGES	\$297.00
EFT730	WORTHY CONTRACTING	ROADWORKS AND CULVERTS	\$75,768.00
EFT731	MUIRS MANJIMUP	MOTOR VEHICLE PURCHASE	\$11,012.79
EFT732	PHOENIX BUILDING COMPANY	PROGRESS CLAIM FOR FORESHORE ABLUTION BLOCK	\$51,700.00
EFT733	LEEWIN CIVIL PTY LTD	MOWEN ROAD WORKS EXTRA'S	\$3,662.99
EFT734	SOUTHERN SKIRMISH OUTDOOR LASER TAG	LASER TAG EVENT 17/05/09	\$600.00
EFT735	COURIER AUSTRALIA	FREIGHT CHARGES	\$191.97
EFT736	CEMEX AUSTRALIA PTY LTD	CEMENT PRODUCTS	\$2,583.03
EFT737	CORPORATE EXPRESS	STATIONERY SUPPLIES	\$187.36
EFT738	LANDGATE	LAND ENQUIRY	\$35.00
EFT739	INSIGHT CCS PTY LTD	MONTHLY SERVICE FEE	\$79.75
EFT740	MALATESTA ROAD PAVING	BITUMEN PRODUCTS	\$660.00
EFT741	SW PRECISION PRINT	STATIONERY ORDER	\$797.00
EFT742	RICOH BUSINESS CENTRE	TRAVEL CHARGES	\$51.70
EFT743	NANNUP SURVEYS	SURVEY FOR MOWEN ROAD	\$2,612.50
EFT744	DEPARTMENT OF PREMIER AND CABINET	GOVERNMENT GAZETTE ADVERTISING 12/05/09	\$349.12
EFT745	PICTON TYRE CENTRE PTY LTD	SUNDRY TYRE SUPPLIES	\$2,739.00
EFT746	BOC LIMITED	GAS SUPPLIES	\$331.67
EFT747	COURIER AUSTRALIA	FREIGHT CHARGES	\$49.32
EFT748	WESTRAC EQUIPMENT	PLANT REPAIR	\$318.16
EFT749	WORTHY CONTRACTING	MONTHLY CONTRACT FOR NWF	\$9,615.33
EFT750	ROB PAULL AND ASSOCIATES	PROFESSIONAL SERVICES MAY 2009	\$4,145.00
EFT751	NANNUP SURVEYS	BOGADILUP ROAD SURVEY	\$3,350.05
EFT752	PICTON TYRE CENTRE PTY LTD	TYRES	\$2,518.00
EFT753	BG&E PTY LIMITED	NANNUP FLOOD BARRAGE	\$14,180.10
EFT754	COURIER AUSTRALIA	FREIGHT CHARGES	\$47.64
EFT755	D & J COMMUNICATIONS	REPAIR RADIOS	\$536.25
EFT756	GEOGRAPHE SAWS & MOWERS	CHAINSAW SUNDRY	\$1,218.20
EFT757	LANDGATE	LAND VALUATION	\$103.40
EFT758	GL HAPP PTY LTD	FUEL	\$271.75
EFT759	NANNUP HARDWARE & AGENCIES	SUNDRY HARDWARE SUPPLIES	\$2,531.95
EFT760	RICOH BUSINESS CENTRE	PHOTOCOPIER USAGE PLAN	\$514.13
EFT761	WESTRAC EQUIPMENT	PLANT REPAIR	\$161.03
EFT762	WML CONSULTANTS	MOWEN RD PROJECT MANAGEMENT	\$4,033.43
EFT763	WORTHY CONTRACTING	CARTING GRAVEL PHNUMONIA RD	\$12,265.00
EFT764	WADIFARM CONSULTANCY SERVICES	MCS RELIEVING WORK	\$605.00
EFT765	TIVELLA PTY LTD	COUNCIL MINUTES BINDING	\$242.00
EFT766	BOC LIMITED	GAS	\$117.50
EFT767	COURIER AUSTRALIA	FREIGHT CHARGES	\$23.93
EFT768	K & C HARPER	WORKS SHIRE DEPOT	\$1,475.10
EFT769	ROD'S AUTO ELECTRICS	PLANT REPAIR	\$304.14
EFT770	ZIPFORM PTY LTD	COMPUTER STATIONERY	\$655.05
TOTAL EFT PAYMENTS:			\$246,121.46

**SCHEDULE OF ACCOUNTS PAYABLE
SHIRE OF NANNUP
SUBMITTED TO COUNCIL'S JUNE 2009 MEETING**

17540	SOUTH WEST DEVELOPMENT COMMISSION	REFUND OF GRANT	\$18,750.00
17541	CAROLINE HARBEN	HERITAGE INTERPRETATION STRATEGY	\$4,856.50
17543	NANNUP NEWSAGENCY	STATIONERY & POSTAGE	\$702.86
17544	NANNUP EZIWAY SELF SERVICE STORE	REFRESHMENTS AND CLEANING	\$582.76
17545	NANNUP LIQUOR STORE	REFRESHMENTS	\$32.99
17546	TELSTRA	TELEPHONE EXPENSES	\$165.89
17547	AMP LIFE LTD	SUPERANNUATION CONTRIBUTIONS	\$740.03
17548	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$361.21
17549	WESTSCHEME	SUPERANNUATION CONTRIBUTIONS	\$280.54
17550	NORWICH UNION SUPERANNUATION TRUST	SUPERANNUATION CONTRIBUTIONS	\$271.92
17551	COMMONWEALTH SUPER SELECT	SUPERANNUATION CONTRIBUTIONS	\$278.48
17552	IIML ACF IPS APPLICATION TRUST	SUPERANNUATION CONTRIBUTIONS	\$302.40
17553	HOSTPLUS EXECUTIVE	SUPERANNUATION CONTRIBUTIONS	\$105.82
17554	SHIRE OF NANNUP	PAYROLL DEDUCTIONS	\$100.00
17555	CIVIL LEGAL	LEGAL EXPENSES	\$165.00
17556	HYATT REGENCY PERTH	ACCOMODATION	\$440.00
17557	THE GRYGLECKI FAMILY TRUST	AGG ROAD - MRWA AGREEMENT	\$1,331.00
17558	RAWSON GANNICOTT	GARDEN FERTILISER	\$200.00
17559	THE GOOD FOOD SHOP	SUPPLY OF MORNING TEA AND LUNCH	\$359.80
17560	JASON SIGNMAKERS	BOUNDARY SIGNS	\$1,145.10
17561	JEM TRUCK SALES	SUNDRY SUPPLIES	\$660.62
17562	NANNUP LIQUOR STORE	REFRESHMENTS	\$10.00
17563	R & J POTTS PLUMBING	MARINKO TOMAS TOILET MAINTANENCE	\$2,057.55
17564	BUSSELTON RURAL	SUNDRY GARDEN SUPPLIES	\$134.00
17565	SHIRE OF NANNUP	MOTOR VEHICLE REGISTRATION FEES	\$271.00
17566	KEITH ROGERS	REIMBURSEMENT OF EXPENSES	\$72.00
17567	GOLF BOX	GOLF EQUIPMENT FOR YOUTH GOLF DAY	\$615.00
17568	METROPOLITAN CEMETERIES BOARD	DEVELOPMENT OF PLANNING OPTIONS	\$1,100.00
17569	BULLIVANTS	SAFETY GLOVES	\$69.30
17570	HOLLY MARLOW	REFUND OF HALL HIRE	\$42.50
17571	JASON SIGNMAKERS	SIGNAGE	\$1,336.50
17572	JEM TRUCK SALES	SUNDRY SUPPLIES	\$50.79
17573	GREG MADER EARTHWORKS	MACHINERY HIRE - 6 MILE PIT	\$60,481.20
17574	NEAT N' TRIM UNIFORMS PTY LTD	STAFF UNIFORMS	\$377.00
17575	NANNUP BROOK BUSH FIRE BRIGADE	SMALL COMMUNITY GRANT	\$1,064.64
17576	NANNUP LIQUOR STORE	REFRESHMENTS	\$208.92
17577	PROTECTOR ALSAFE	SAFETY EQUIPMENT	\$247.17
17578	SOUTH WEST FIRE	REPLACE PUMP SEAL NORTH NANNUP BFB	\$1,094.17
17579	STEWART & HEATON CLOTHING CO. PTY LTD	SAFETY WEAR	\$314.71
17580	WALGA	APRIL 2009 MARKET FORCE ADVERTISING	\$163.53
17581	CJD EQUIPMENT PTY. LTD.	PARTS FOR SERVICE OF VEHICLE	\$61.44
17582	PRESTIGE PRODUCTS	CLEANING PRODUCTS	\$431.20
17583	ROBERT STANLEY	55 METRES OF STONEMALL - SHIRE OFFICE	\$3,925.00
17584	TELSTRA	TELEPHONE EXPENSES	\$773.70
17585	WARREN BLACKWOOD WASTE	BIN PICKUPS MAY 2009	\$4,817.54
17586	CARLOTTA AG SERVICES	POST AND RAIL FENCE TELECENTRE	\$3,300.00
17587	AUS RECORD	LABELS	\$12.76
17588	SOILS AIN'T SOILS BUSSELTON	POTTING MIX	\$558.00
17589	BUSSELTON PEST & WEED CONTROL	PEST CONTROL	\$495.00
17590	JEM TRUCK SALES	WORKS EQUIPMENT SUNDRY	\$322.37
17591	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	LICENSE REVENUE PAYMENTS	\$812.40
17592	SHIRE OF BRIDGETOWN GREENBUSHES	SUNDRY ITEM	\$84.15
17593	SYNERGY	STREET LIGHT ACCOUNT	\$937.56
17594	TELSTRA	TELEPHONE EXPENSES	\$777.61
17595	BLACKWOOD CAFE - ARIHIA PTY LTD	REFRESHMENTS	\$42.00
17596	DATA #3 LIMITED	SOFTWARE	\$8,153.31
17597	NANNUP NETBALL ASSOCIATION	REFUND OF MONIES HELD IN RESTRICTED ASSETS	\$220.00
17598	JASON SIGNMAKERS	ROAD SIGNAGE	\$510.40
17599	KD POWER SALES & SERVICE	PLANT REPAIR	\$661.20
17600	NANNUP NEWSAGENCY	STATIONERY AND STATIONERY	\$604.09
17601	NANNUP EZIWAY SELF SERVICE STORE	REFRESHMENTS AND CLEANING	\$162.30
17602	LIONS CLUB OF NANNUP	REFUND OF SURPLUS DARRADUP 1ST RESRONDERS UNIT	\$186.31
17603	WORK CLOBBER	PROTECTIVE CLOTHING	\$238.00
TOTAL CHEQUE PAYMENTS:			\$129,629.24

**SCHEDULE OF ACCOUNTS PAYABLE
SHIRE OF NANNUP
SUBMITTED TO COUNCIL'S JUNE 2009 MEETING**

99126	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN 32 INTEREST	\$6,828.60
99127	BP AUSTRALIA	FUEL EXPENSES	\$12,980.35
99128	CALTEX AUSTRALIA	FUEL EXPENSES	\$845.54
99129	WESTNET	INTERNET EXPENSES	\$119.89
		TOTAL DIRECT CREDITS:	\$20,774.38
TRUST ACCOUNT			
22700	TRISH CATO	REFUND OF BOND	\$150.00
22701	HOLLY MARLOW	BOND REFUND	\$160.00
22702	JENNY MARLOW	BOND REFUND	\$120.00
		TOTAL TRUST CHEQUE PAYMENTS:	\$430.00
		TOTAL MUNICIPAL PAYMENTS:	\$396,525.08
		TOTAL TRUST PAYMENTS:	\$430.00
		TOTAL PAYMENTS FOR THE MONTH:	\$396,955.08