

AGENDA NUMBER: 10.6  
SUBJECT: Bush Fire Advisory Committee Meeting  
LOCATION/ADDRESS:  
NAME OF APPLICANT:  
FILE REFERENCE: FRC 1  
AUTHOR: Shane Collie – Chief Executive Officer  
DISCLOSURE OF INTEREST:  
DATE OF REPORT: 12 May 2009

Attachment: Minutes of Bush Fire Advisory Committee Meeting 4 May 2009.

**BACKGROUND:**

The minutes of the Bush Fire Advisory Committee meeting held on Monday 4 May 2009 are attached.

**COMMENT:**

There are two matters that have led to recommendations for Council's consideration being the appointment of Chief and Deputy Chief Bush Fire Control Officers and secondly a proposal to amend the current Firebreak order.

The first recommendations seek to confirm the appointment of Ms T Levick Godwin as Chief Bush Fire Control Officer and Mr N Hamilton and Mr G Crothers as Deputy Chief Bush Fire Control Officers.

These recommendations are supported. The proposed appointments are with consent of all parties and more or less sees a confirmation of the existing situation. Council's Fire Management Officer is presently undertaking the majority of the organising/fire management duties in the district and that will not change. Council members would recall that FESA have provided 50% of the funding for the next three years for this part time paid position and are happy with the progress that the position has made.

The positioning of two experienced and practical fire fighters in Mr Neville Hamilton and Mr Greg Crothers in the deputy positions represents a good set up blending the various skills that the different people have.

The second recommendations relate to extending the current firebreak order to all brigade areas requiring all property owners outside of the Nannup townsite to install firebreaks. The recommendations are as follows:

*"That the entire district of the Shire of Nannup is covered by a compulsory firebreak order."*

*"In the instance that the Shire of Nannup approves a compulsory firebreak order for all areas of the district, that brigades document in consultation with individual landowners, on one map, strategic breaks which are then presented to the Shire through the Fire Management Officer for approval."*

Neither of these recommendations are supported which was noted at the Bush Fire Advisory Committee meeting. The reasons for non support are as follows:

1. A risk management assessment exercise to determine whether firebreaks should be extended to all areas of the district has not been undertaken. If Council was to want this undertaken there would be a cost involved and a budget allocation would need to be made. Extending the firebreak order to any area without conducting a formal risk assessment is not supported.
2. Resources for enforcement and policing. Council has not considered the implications from a financial or human resource perspective the requirement for firebreaks to the whole district. There would be additional costs incurred as well as an increased liability risk to property owners (who do not comply) and to Council if enforcement is not thorough.
3. Council adopted in May 2006 a recommendation from the Bush Fire Advisory Committee that future fire management plans containing strategic firebreaks not be supported. If a strategic firebreak surrounds a number of blocks and one of those blocks has a fire all of the properties remaining within the area are extremely susceptible to that fire. Additionally brigades within the Nannup Shire and those beyond do not have and would not be expected to have the knowledge of the intricacies of strategic firebreaks in other brigade areas.
4. Not all brigade Fire Control Officers supported the extension of the requirement for firebreaks in brigade areas with two FCOs wanting to consult further with their brigades. The imposition of firebreaks in an area that does not have the support of the local FCO is likely to cause friction with the brigade and lead to resentment by brigade volunteers.
5. The current firebreak order is considered to be well known throughout the district and changing the document is not desired unless there is compelling reason to do so.
6. The whole of the district is effectively covered by the present firebreak order. There remains the authority for Council to declare any property in the district a fire hazard and place an order for works to be done or by issue of an infringement notice. While this rarely happens in practice if an FCO is aware of a specific property that is considered a high risk such an order which may have a requirement for firebreaks to be installed can be issued, regardless of which brigade area the property is in.

**STATUTORY ENVIRONMENT:** Bush Fires Act 1954.

**POLICY IMPLICATIONS:** Nil.

**FINANCIAL IMPLICATIONS:** Nil.

**STRATEGIC IMPLICATIONS:** Nil.

**RECOMMENDATIONS:**

1. That Council endorse the following Fire Control Officer appointments:

Chief Bush Fire Control Officer:	Ms T Levick Godwin
Deputy Chief Bush Fire Control Officer:	Mr N Hamilton
Deputy Chief Bush Fire Control Officer:	Mr G Crothers

2. That Council make no changes to the present Firebreak Order for 2009/10 advising Fire Control Officers accordingly.

**VOTING REQUIREMENTS:**



**SHANE COLLIE  
CHIEF EXECUTIVE OFFICER**

**Bush Fire Advisory Committee  
Monday 4 May, 2009  
7.30pm Nannup Shire Function Room**

<b>MINUTES</b>
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**1. OPENING**

Mr N Hamilton chaired the meeting which was declared open at 7.35pm.

**2. ATTENDANCE & APOLOGIES**

Attendance:

Mr M McNamara – FESA  
Mr M Cole – Carlotta Bush Fire Brigade  
Mr G Crothers – Nannup Brook Bush Fire Brigade  
Mr C Scott – Balingup Bush Fire Brigade  
Mr N Hamilton – Chief Bush Fire Control Officer  
Ms T Levick-Godwin – Deputy Chief Bush Fire Control Officer/FMO  
Mr V Lorkiewicz – East Nannup Bush Fire Brigade  
Mr K Oldfield – Darradup Bush Fire Brigade  
Mr D Vines – Scott River/Lake Jasper Bush Fire Brigade  
Mrs J Lorkiewicz – Council Representative  
Mr B Commins – Department of Environment and Conservation  
Mr G Dickson – Bidellia Bush Fire Brigade  
Mr D Henderson – WAPRES

Visitors:

Ms M O'Connor – Department of Environment and Conservation  
Mrs L Stokes – Community Development Officer

**Apologies:**

Mr S Collie – Chief Executive Officer  
Mr G Brown – Cundinup Bush Fire Brigade

**3. CONFIRMATION OF PREVIOUS MINUTES**

**T LEVICK-GODWIN / D. VINES**

That the minutes of the meeting of the Bush Fire Advisory Committee held on 9 February 2009 be confirmed as a true and correct record.

**CARRIED**

#### **4. BUSINESS ARISING FROM THE MINUTES**

Nil.

#### **5. REPORTS**

##### **5.1 Chief Bush Fire Control Officer – Mr N Hamilton**

A very successful fire season with no wildfires reported in the Shire of Nannup.

##### **5.2 Fire & Emergency Service – Mr McNamara**

It is anticipated the radios will be available in September onwards due to a staffing setback.

##### **5.3 DEC – Mr B Commins**

Introduced Ms Meagan O'Connor as the Blackwood Fire Controller with Department of Environment and Conservation. Mr B Commins thanked everyone for their efforts during the fire season. The airstrip at Nannup has received maintenance to ensure safe aircraft and vehicle access.

##### **5.4 Deputy Chief Bush Fire Control Officer/FMO – Ms T Levick Godwin**

Meeting report is per Attachment 1. Emergency Management Conference meeting report is per Attachment 2.

##### **5.5 Plantation Company Representatives**

Plantation Fire maps have been distributed around the Shire over summer. These are for quick reference and have contact details inside the canisters in case of fire. Re-digging and digging of water holes has been undertaken to check water supplies.

Available for brigade burns if required. Bunbury Foresters will be doing some control burns in the Scott River area once the rain commences.

A blackberry spraying program is undertaken annually and firebreaks maintained. Firebreak control will be checked on the East Nannup Road at Mike Lindsay's property and in consultation with Mr V Lorkiewicz if there are additional plantation issues.

#### **6. GENERAL BUSINESS**

##### **6.1 ELECTION OF OFFICE BEARERS**

Mr N Hamilton stood down from the chair and Cr J. Lorkiewicz took the chair for the election process.

#### **CHIEF BUSH FIRE CONTROL OFFICER**

T Levick-Godwin nominated by Mr N Hamilton.  
Seconded by Mr M Cole

**ELECTED UNOPPOSED**

### **DEPUTY CHIEF BUSH FIRE CONTROL OFFICER**

Mr N Hamilton nominated by Mr M Cole  
Seconded by Mr C Scott

**ELECTED UNOPPOSED**

### **C. SCOTT / N. HAMILTON**

That two Deputy Chief Bush Fire Control Officers be elected.

**CARRIED**

### **SECOND DEPUTY BUSH FIRE CONTROL OFFICER**

Mr G Crothers nominated by Mr M Cole  
Seconded by Mr P Russell

**ELECTED UNOPPOSED**

### **6.2 Blackwood River Banks and Reserves Responsibility.**

Raised by Mr P. Russell. Department of Water is responsible for water flow area. DEC is responsible for Unallocated Crown land alongside river.

North Nannup Volunteer Bush Fire Brigade would like to do a burn along the Blackwood River to the Old Railway Bridge and requires permission or acknowledgement of who is responsible for this maintenance.

Mr B. Commins to determine responsibility and advise Ms T Levick-Godwin.

### **6.3 Fire Break Controls**

Raised by Mr V Lorkiewicz. Some landowners who have not complied with the fire break order remain outstanding and are being followed up.

### **6.3 Fire Control Officer Handbooks**

T Levick – Godwin distributed FCO handbooks to all Fire Control Officers. Ground controller certificates were presented to Mr D Vines for distribution at the next Scott River/Jasper meeting. Deputy Chief Bush Fire Control Officers were presented with operations folders.

### **6.4 DEC Fire Approaching Nannup Shire Boundaries**

There is no protocol for fire over Shire boundaries. During the last Ferndale fire the Shire of Nannup was not alerted that a fire was approaching its boundary, Mr Commins stated that this was an oversight during a very busy fire.

## **6.5 Emergency Management Plans**

These documents are due for review. Information from brigades to T Levick-Godwin.

## **6.7 Brigade Acknowledgment**

T Levick-Godwin thanked all brigades for their efforts throughout the fire season.

## **6.8 Fire Blankets**

Council will be considering an agenda item to make Fire blankets available for brigades to purchase through the Shire at a cost price of \$44.

## **6.9 Incident Management Team**

T Levick-Godwin stated that an Incident Management Team was required for Nannup. It was acknowledged that this would be a valuable addition to the management of fires. This most probably would require Shire staff to be involved and Mr M McNamara also stated that it would require a commitment from Fire Control Officers to participate and undertake training.

Mr B Commins mentioned that community members aged 65 years and over could participate in logistics teams supporting brigades due to their experience and fire management background.

T Levick Godwin has contacted the Local Government Insurance Services (LGIS) for clarification on brigade volunteers and insurance cover within brigades. Documentation received illustrated that if an injured brigade member was a wage earner and over 65 years that long term benefits would cease. Attachment 3 refers.

## **6.10 Extension of Fire Break Order**

At the last Balingup Road brigade meeting it was felt that one map with all of the strategic breaks marked instead of individual variations being received by the Shire would be more beneficial. The width of the breaks was also discussed. Currently the Firebreak Order states that the width is to be three metres.

The Nannup Brook brigade has some strategic breaks in place but questions why half of the Shire is exempt.

Discussion was held on the different levels of road closures and those organisations with the responsibility of manning them. Mr M McNamara to clarify whether EPA soil degradation legislation overrides the Bush Fires Act.

T Levick-Godwin indicated that Council's CEO does not support the extension of compulsory Firebreaks to all areas of the Shire while the resource and policing requirements have not been considered by Councils and due to the familiarity in general of the current Firebreak Order which has been unchanged for a number

of years. Compulsory firebreaks are required in the North Nannup, Nannup Brook and Darradup areas.

### **C. SCOTT / P. RUSSELL**

That the entire district of the Shire of Nannup is covered by a compulsory firebreak order.

**CARRIED**

Mr C. Scott raised a point of discussion that brigades at their first meeting of the season document in consultation with individual property owners on one map which is presented to the Chief Bush Fire Control Officer to assist with management of firebreaks and enforcement of the firebreak order. In the instance that land owners do not wish to work in conjunction with the brigades, then they would need to liaise directly with the Shire of Nannup.

### **C. SCOTT / K. OLDFIELD**

In the instance that the Shire of Nannup approves a compulsory firebreak order for all areas of the district, that brigades document in consultation with individual landowners, on one map, strategic breaks which are then presented to the Shire through the Fire Management Officer for approval.

**CARRIED**

## **6.11 Fire Training**

Brigades queried if basic fire training would be offered in the near future. FESA indicated that training would be offered in August or September.

## **6.12 Emergency Service Levy Funds**

Allocation has been approved by Council and will be distributed as per prior years.

## **6.13 Nannup Dam Standpipes**

The firefighting pipelines have been removed from the Tanjanerup Dam and not replaced. T Levick-Godwin to follow up and this will be addressed in the revised Emergency Management Arrangements.

## **6.14 Road Closures**

Mr C Scott, FCO Balingup Road Brigade questioned the administering and management of road closures during fires. Balingup Road brigade expressed dissatisfaction with the placement of road closures by DEC during the Ferndale fire in January.

## **6.15 Burn Dressings & Electrolytes**

T Levick-Godwin advised that burn dressings are available for purchase at \$12 for large and \$4 for small. (Burnaids Dressings). Electrolytes are also available for purchase.



**7. NEXT MEETING**

The next meeting of the Bush Fire Advisory Committee will be held on Monday 14<sup>th</sup> September 2009 commencing at 7.30pm.

**8. CLOSURE**

The Chairman declared the meeting closed at 9.38pm.

## FIRE MANAGEMENT OFFICER'S REPORT FOR THE BUSH FIRE ADVISORY COMMITTEE MEETING MONDAY MAY 4 2009

The February 14 09 Ferndale fire occurred after the last Bushfire Advisory on February 9 with multiple crews attending from Cundinup, Nannup Brook, East Nannup, Darradup, Carlotta, East Nannup, North Nannup

One of the positive outcomes of the fire was that during this fire the Nannup Brigade crews mixed with crews other than their own, this worked well, and they also now have had experience on the different fire appliances.

Other areas covered:

- Comms and DEC liaison for fires
- Attended the IMG meeting at DEC Kirup for the February 14 onward Ferndale fire
- Darradup Brigade Debrief for Ferndale fire
- Training Coordinators meeting February
- Fire Awareness meeting on March
- Cundinup Brigade debrief for Ferndale Fires
- Balingup Road Brigade meeting
- Confirmed list of Brigade members over 65
- North Nannup Brigade meeting – Evacuation plans
- Emergency Management Conference - Perth
- Plantation Companies meeting with Neville Hamilton, Shane Collie and Merv McNamara of FESA
- Active Brigade members over 65; See Attachment A
- Emergency Management Conference
- Firebreaks and fines
- Group Call protocol to be sorted out
- Fire blanket project for Brigades and Community

**FMO/DEPUTY CHIEF'S REPORT  
ON THE EMERGENCY MANAGEMENT CONFERENCE PERTH  
APRIL 17 & 18 2009**

The FMO attended the Emergency Management Conference in Perth on Thursday April 16 & 17 2009 at the Perth Convention Centre and below are the presentations attended.

**THURSDAY**

1. The Volunteer Workforce – How to implement the best Volunteer Action Plan – Dr Judy Esmond and Merveen Cross
2. Working with Communities to develop their capacity in Emergency Management
  - Overview of Community Emergency Management Services, Overview of Community Fire Managers (*FMO's*)
  - Community Emergency Services Managers, EM Training Options
  - Workshop on Emergency Arrangements (*Very effective – I have brought these home with me*)
3. Recovery – Panel discussion
  - Consequence Management: Environment Health Recovery – Ken Raine DEC, Local Government/Local Community – Disaster Recovery; Preparedness or Improvisation? Lewis Winter - City of Bunbury
4. Information Technology – Workshop
  - SLIP-EM; Establishing a common operating picture for the Emergency Management Community – Mark Taylor FESA
  - Emergency Management WA Extranet – Darryl Ott, EMWA FESA
  - State Alert – John Butcher FESA

**FRIDAY**

**Keynote addresses**

1. Jo Harrison-Ward
2. Tony Pearce Director General Emergency Management Australia
3. Futures Thinking – Anne Hill, Department for Planning and Infrastructure
4. Climate change and Weather Extremes – Bryson Bates, Chief Research Scientist, CSIRO
5. Leadership, Culture and Change in Emergency Services – Mary Barry CEO, Victoria SES

## Presentations

- The Human Element – Beyond Survival – John Richardson, Red Cross
- Worrying for Kiwirrkurra – Cath Brinkley Attorney General's Office and Moya Newman of FESA
- From Research to Recruitment; Recruiting more Volunteers - Dr Judy Esmond and Merveen Cross - FESA
- Resilience – Community Resilience – A call for Cultural Change Through Participatory Action, Research and Dynamic Network Analysis – Rebecca Cotton, Integrated Change Management and Lewis Winter, City of Bunbury
- Resilience – Fact or Fantasy – Andrew Della-Vedova Truscott – Crisis Leaders

The conference was well worth going to and it seemed that the focus of the conference was on Community Resilience, which seemed very appropriate in the current environment after the Victorian fires and of course, our local fires in Bridgetown and Ferndale.

The presentation by Bryson Bates Chief Research Scientist on Climate Change and Weather Extremes in part, painted a bleak picture of more frequent and more intense fires with a warmer and drier climate in the South West. In addition, Laurie Ratz of the Insurance Council of Australia stated that by 2070 the bush fire danger days would have escalated by 100-300% with a predicted 15-20% decrease in rainfall.

The Recovery Presentations were excellent and for me, an appropriate heads-up with the Nannup Emergency and Recovery Arrangements about to be revised by Kevin Waddington and I in the near future. One quote that struck me as relevant was;

*'The manner in which recovery processes are undertaken is critical to their success. Recovery is best achieved when the affected community is able to exercise a high degree of self determination.'*

Another point that was made strongly during the Recovery presentations was that although the physical recovery of the community after a disaster (eg; fire) could be measured in time units, the emotional recovery of the community would take very much longer with some community members not recovering at all, perhaps we need to keep this in mind when our plans are revised as it could possibly affect Community outcomes after an emergency.

If anyone would like to discuss the conference further, please don't hesitate to contact me.

Terese Levick-Godwin  
FMO/Deputy Chief

**TERESE LEVICK-GODWIN**

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**From:** eckhb@jlt.com.au  
**Sent:** Thursday, 19 March 2009 2:53 PM  
**To:** TERESE LEVICK-GODWIN  
**Cc:** Craige Waddell  
**Subject:** RE: Fire fighters over the age of 65

Hi Terese

Thank you for your enquiry.

To clarify the position:

**Any** volunteer who is defined as a "Volunteer Fire Fighter" under the Bush Fires Act 1954 has coverage for injuries sustained during the course of their VBFB activities. Medical, Physio and the like.

It is when it comes to a Volunteer who is incapacitated for an extended period of time and they may be entitled to weekly benefits that the age restrictions come in. A wage earner (as opposed to self employed person) will cease to receive the weekly benefits:

- (a) if the disability occurs on or before the date on which the worker attains the age of 64 - on attaining the age of 65; or
- (b) if the disability occurs after the date on which the worker attains the age of 64 - on the date one year after the disability occurs"

Trust this is of assistance and clarifies.

Regards,

**Brian Eckhart**  
Account Manager - LGIS Insurance Broking  
Phone: (08) 9483 8862  
Mobile: 0427 062154  
Facsimile: (08) 9481 5639  
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Visit our website at [www.lgiswa.com.au](http://www.lgiswa.com.au)  
*Please confirm by return email that you received this transmission*

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**From:** TERESE LEVICK-GODWIN [<mailto:terese@nannup.wa.gov.au>]  
**Sent:** Tuesday, 17 March 2009 3:26 PM  
**To:** Eckhart, Brian - AUS PRS  
**Subject:** Fire fighters over the age of 65

Hi Brian,  
I am emailing with regard to our discussion last week regarding the insuring of firefighters over the age of 65 and the insuring of them.

Attached you will find the spreadsheet of those active volunteer Bushfire Fighters over the age of 65.

If you could let me know as soon as possible what the insured status of these firefighters are I would really appreciate it.

AGENDA NUMBER: 10.7  
SUBJECT: Review of Ward Boundaries and Representation  
LOCATION/ADDRESS: Nannup  
NAME OF APPLICANT:  
FILE REFERENCE: ADM 2  
AUTHOR: Shane Collie - Chief Executive Officer  
DISCLOSURE OF INTEREST:  
DATE OF REPORT: 20 May 2009

Attachment: Extract from Local Government Act 1995 Schedule 2.2.

### **BACKGROUND:**

Council resolved as following at its February 2009 meeting:

*"That Council commence a review process of both Ward boundaries and the number of offices of councillor for each ward pursuant to Schedule 2.2 of the Local Government Act 1995 putting forward as part of community consultation the following options:*

1. *Maintain the current ward system with the current representation. North (3), Central (3) and South (2). Total of 8.*
2. *Maintain the current ward system with reduced representation. North (2), Central (2) and South (1). Total of 5. Any other combination could also be considered, mindful that the elected member to electors ratio should be similar for all wards.*
3. *No wards with the current representation (8).*
4. *No wards with reduced representation (7).*
5. *No wards with reduced representation (6).*
6. *No wards with reduced representation (5)."*

As mentioned in the February 2009 report local government elections are scheduled for October 2009 and it is recommended that this review be completed prior to that time in order that any possible change or non change to wards and representation is confirmed for both electors and candidates prior to the elections being held and new terms commencing.

Recent contact with the Department of Local Government has indicated that the local Government Advisory Board will still consider ward and representation submissions that had already commenced prior to the Minister announcing his intention to impose local government reform/amalgamations on councils. This review had already commenced and hence should be completed.

**COMMENT:**

A local government is required to give local public notice advising of the intent to conduct a review and call for submissions over a period of at least six weeks. As part of the review process public submissions are to be taken into account in determining if there is any recommendation to change.

Council advertised in accordance with the requirements of the Local Government Act 1995. A full page advertisement was placed in the Nannup Telecentre Telegraph March 2009. No submissions have been received at the close date which was Friday 8 May 2009.

Council presently has eight members representing three wards being North, South and Central. The Brockman Highway divides the North and South Wards with the townsite boundary encompassing the Central Ward. The last certified residents roll for Nannup (2 September 2007) had the following electoral statistics:

- 341 electors in the North Ward with three members giving a representation of one member for every 114 electors.
- 335 electors in the Central Ward with three members giving a representation of one member for every 112 electors.
- 196 electors in the South Ward with two members giving a representation of one member for every 98 electors.

These statistics will have changed since that time, though probably only marginally upwards.

Some of the matters that are to be taken into account in the review process are as follows:

- Community of Interests,
- Physical and Topographical Features,
- Demographic Trends,
- Economic Factors,
- Ratio of Councillors to Electors in the Various Wards.

When considering this matter Council is advised to take into account the following matters including direction from the State in determining if any change is applicable.

**Ratio of Councillors to Electors in Wards:**

The current ratio of Councillors to electors is 1:109 (averaged across the three wards) throughout the district and plus or minus 10% of this benchmark is considered normal. It is unlikely that the Local Government Advisory Board would support any proposal that has an uneven ratio of representation in wards.

**Wards:**

Section 2.10(a) of the Local Government Act 1995 states under the heading of the role of Councillors: *"A councillor – represents the interests of electors, ratepayers and residents of the district."*

Members would also be aware that nominations for positions on Council do not have to come from the ward that the person resides in. Councillors when elected are to serve the district as a whole and wards to a degree become irrelevant aside from the election process.

An example of this is Council's priorities when setting a road program. Clearly a road program should be set based on the needs of the district as a whole and not based on what ward an elected member represents.

**Direction from Minister on Structural Reform:**

The Minister has made it clear in his push for structural reform that he desires to see councils with elected member numbers between 6 and 9. It is not clear if there will be a benchmark recognised for the ratio of Councillors to electors, however the current Nannup average of 1: 109 would certainly be considered on the low side.

**Odd/Even Number of Councillors**

An even number of elected members is not desirable given the increased likelihood of tied votes. While the Local Government Act 1995 provides a solution in this instance it is not ideal and places a significant and somewhat undemocratic responsibility on the presiding member who must exercise a casting vote. Note even with an odd number of Councillors this situation can still arise if an elected member is on leave of absence, an apology for a meeting, or is not in the Council Chamber when a vote is taken.

**Summary:**

Given that there was no response to the public calling of submissions Council is in a position where it can determine itself what it believes is the best form of representation for the community. The direction from the Minister for Local Government is clear in that the push is for fewer local governments in the State with greater ratios of Councillors to electors. That is, less Councillors. It is also considered that in keeping with the principle of fewer local governments and



Section 2.10(a) of the Local Government Act 1995 that the Minister would see local governments, particularly smaller ones, as not having wards.

With the Minister nominating a preferred elected member number of between 6 and 9 Councillors it would be unwise to deviate from those numbers. Politically it is considered a strategically advantageous action for this Council if desiring to be an ongoing local government entity, to put forward a proposal in keeping with the Minister's stated principles.

For these reasons above it is recommended that Council put forward a submission to the Local Government Advisory Board to reduce elected member numbers to 7 and dispense with the current ward system.

**STATUTORY ENVIRONMENT:** Local Government Act 1995 Schedule 2.2.

**POLICY IMPLICATIONS:** Nil

**FINANCIAL IMPLICATIONS:** Nil

**STRATEGIC IMPLICATIONS:**

Council's Forward Plan Action Item 4.1.A. notes this matter for attention in 2009/10. As indicated in the body of this report given the election date of October 2009 it is preferable to conduct the review prior to the election date in order that any possible change or non change to wards and representation is confirmed for both electors and candidates prior to the elections being held and new terms commencing.

**RECOMMENDATION:**

That Council submit a report to the Local Government Advisory Board advising that it has completed a review of ward boundaries and representation for the Shire of Nannup and has resolved to seek approval to implement the following system of representation and ward structure for the Shire of Nannup:

No wards with reduced representation (7)

**VOTING REQUIREMENTS**

Absolute Majority Vote required for proposal to be put to the Local Government Advisory Board, Schedule 2.2, clause 9 of the Local Government Act 1995.



**SHANE COLLIE**  
**CHIEF EXECUTIVE OFFICER**

## Schedule 2.2 — Provisions about names, wards and representation

*[Heading amended by No. 64 of 1998 s. 53.]*

[Section 2.2(3)]

### 1. Terms used in this Schedule

In this Schedule, unless the contrary intention appears —

*affected electors*, in relation to a submission, means electors whose eligibility as electors comes from residence, or ownership or occupation of property, in the area directly affected by the submission;

*review* means a review required by clause 4(4) or 6 or authorised by clause 5(a);

*submission* means a submission under clause 3 that an order be made to do any or all of the things referred to in section 2.2(1), 2.3(3) or 2.18(3).

### 2. Advisory Board to make recommendations relating to new district

- (1) When a local government is newly established, the Advisory Board —
- (a) at the direction of the Minister; or
  - (b) after receiving a report made by a commissioner appointed under section 2.6(4) after carrying out a review,

is, in a written report to the Minister, to recommend the making of an order to do all or any of the things referred to in section 2.2(1)(a), 2.3(2) or 2.18(1).

- (2) In making its recommendations under subclause (1) the Advisory Board is to take into account the matters referred to in clause 8(c) to (g) so far as they are applicable.

### 3. Who may make submissions about ward changes etc.

- (1) A submission may be made to a local government by affected electors who —
- (a) are at least 250 in number; or

**cl. 4**

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- (b) are at least 10% of the total number of affected electors.
- (2) A submission is to comply with any regulations about the making of submissions.

**4. Dealing with submissions**

- (1) The local government is to consider any submission made under clause 3.
- (2) If, in the council's opinion, a submission is —
  - (a) one of a minor nature; and
  - (b) not one about which public submissions need be invited,the local government may either propose\* to the Advisory Board that the submission be rejected or deal with it under clause 5(b).
- (3) If, in the council's opinion —
  - (a) a submission is substantially similar in effect to a submission about which the local government has made a decision (whether an approval or otherwise) within the period of 2 years immediately before the submission is made; or
  - (b) the majority of effected electors who made the submission no longer support the submission,

*\* Absolute majority required.*

the local government may reject the submission.

- (4) Unless, under subclause (2) or (3), the local government rejects, or proposes to reject, the submission or decides to deal with it under clause 5(b), the local government is to carry out a review of whether or not the order sought should, in the council's opinion, be made.

*[Clause 4 amended by No. 49 of 2004 s. 68(2)-(4).]*

**5. Local government may propose ward changes or make minor proposals**

A local government may, whether or not it has received a submission —

- (a) carry out a review of whether or not an order under section 2.2, 2.3(3) or 2.18 should, in the council's opinion, be made;

- (b) propose\* to the Advisory Board the making of an order under section 2.2(1), 2.3(3) or 2.18(3) if, in the opinion of the council, the proposal is —
  - (i) one of a minor nature; and
  - (ii) not one about which public submissions need be invited;

or

- (c) propose\* to the Minister the making of an order changing the name of the district or a ward.

*\* Absolute majority required.*

**6. Local government with wards to review periodically**

- (1) A local government the district of which is divided into wards is to carry out reviews of —
  - (a) its ward boundaries; and
  - (b) the number of offices of councillor for each ward,from time to time so that not more than 8 years elapse between successive reviews.
- (2) A local government the district of which is not divided into wards may carry out reviews as to —
  - (a) whether or not the district should be divided into wards; and
  - (b) if so —
    - (i) what the ward boundaries should be; and
    - (ii) the number of offices of councillor there should be for each ward,from time to time so that not more than 8 years elapse between successive reviews.
- (3) A local government is to carry out a review described in subclause (1) or (2) at any time if the Advisory Board requires the local government in writing to do so.

*[Clause 6 amended by No. 49 of 2004 s. 68(5) and (6).]*

**7. Reviews**

- (1) Before carrying out a review a local government has to give local public notice advising —
  - (a) that the review is to be carried out; and
  - (b) that submissions may be made to the local government before a day fixed by the notice, being a day that is not less than 6 weeks after the notice is first given.
- (2) In carrying out the review the local government is to consider submissions made to it before the day fixed by the notice.

**8. Matters to be considered in respect of wards**

Before a local government proposes that an order be made —

- (a) to do any of the matters in section 2.2(1), other than discontinuing a ward system; or
- (b) to specify or change the number of offices of councillor for a ward,

or proposes under clause 4(2) that a submission be rejected, its council is to have regard, where applicable, to —

- (c) community of interests;
- (d) physical and topographic features;
- (e) demographic trends;
- (f) economic factors; and
- (g) the ratio of councillors to electors in the various wards.

*[Clause 8 amended by No. 49 of 2004 s. 68(7).]*

**9. Proposal by local government**

On completing a review, the local government is to make a report in writing to the Advisory Board and may propose\* to the Board the making of any order under section 2.2(1), 2.3(3) or 2.18(3) it thinks fit.

*\* Absolute majority required.*

**10. Recommendation by Advisory Board**

- (1) Where under clause 5(b) a local government proposes to the Advisory Board the making of an order under section 2.2(1), 2.3(3) or 2.18(3), and the Board is of the opinion that the proposal is —
- (a) one of a minor nature; and
  - (b) not one about which public submissions need be invited,
- the Board, in a written report to the Minister, is to recommend the making of the order but otherwise is to inform the local government accordingly and the local government is to carry out a review.
- (2) Where under clause 9 a local government proposes to the Advisory Board the making of an order of a kind referred to in clause 8 that, in the Board's opinion, correctly takes into account the matters referred to in clause 8(c) to (g), the Board, in a written report to the Minister, is to recommend the making of the order.
- (3) Where a local government proposes to the Advisory Board the making of an order of a kind referred to in clause 8, or that a submission under clause 4(2) be rejected, that, in the Board's opinion, does not correctly take into account the matters referred to in that clause —
- (a) the Board may inform the local government accordingly and notify the local government that a proposal that does correctly take those matters into account is to be made within such time as is set out in the notice; and
  - (b) if the local government does not make a proposal as required by a notice under paragraph (a), the Board may, in a written report to the Minister, recommend\* the making of any order under section 2.2(1), 2.3(3) or 2.18(3) it thinks fit that would correctly take into account those matters.

*\* Absolute majority required.*

- (4) Where a local government fails to carry out a review as required by clause 6, the Advisory Board, in a written report to the Minister, may recommend\* the making of any order under section 2.2(1), 2.3(3) or 2.18(3) it thinks fit that would correctly take into account the matters referred to in clause 8.

*\* Absolute majority required.*

*[Clause 10 amended by No. 49 of 2004 s. 68(8).]*

**11. Inquiry by Advisory Board**

- (1) For the purposes of deciding on the recommendation, if any, it is to make under clause 10(3)(b) or (4), the Advisory Board may carry out any inquiry it thinks necessary.
- (2) The Advisory Board may recover the amount of the costs connected with an inquiry under subclause (1) from the local government concerned as if it were for a debt due.

**12. Minister may accept or reject recommendation**

- (1) The Minister may accept or reject a recommendation of the Advisory Board made under clause 10.
- (2) If the recommendation is accepted the Minister can make a recommendation to the Governor for the making of the appropriate order.

AGENDA NUMBER: 10.8  
SUBJECT: Registration of Voting Delegates- WALGA Annual General Meeting  
LOCATION/ADDRESS:  
NAME OF APPLICANT:  
FILE REFERENCE: DEP 14  
AUTHOR: Shane Collie – Chief Executive Officer  
DISCLOSURE OF INTEREST:  
DATE OF REPORT: 12 May 2009

Attachment: Letter from WA Local Government Association.

**BACKGROUND:**

Crs Dunnet, Taylor, Dean and Pinkerton have indicated an intention to attend the WALGA 2008 Annual General Meeting to be held in Perth on Saturday 8 August 2009. There are two voting delegates per Council required to be nominated.

Previous this has been done by consensus in that the Shire President and the Deputy Shire President have been in attendance and their seniority has seen them as the voting delegates. Cr Dunnet should be one of the nominations as a voting delegate being the Shire President and the selection of one other attending member of Council is required to be made.

**COMMENT:** Nil.

**STATUTORY ENVIRONMENT:** Nil.

**POLICY IMPLICATIONS:** Nil.

**FINANCIAL IMPLICATIONS:** Nil.

**STRATEGIC IMPLICATIONS:** Nil.

**RECOMMENDATION:**

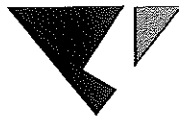
That Councillors Dunnet and \_\_\_\_\_ be the Shire of Nannup voting delegates for the WA Local Government Association 2009 Annual General Meeting.

**VOTING REQUIREMENTS:**



**SHANE COLLIE  
CHIEF EXECUTIVE OFFICER**





WALGA

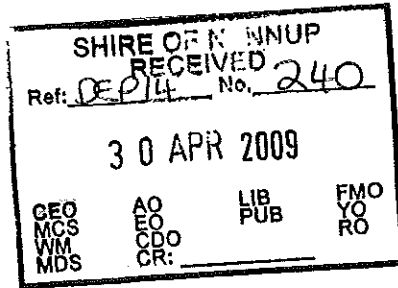
RT of TD BD  
Info 4/09

Attachment

24 April 2009

Our Ref: 01-006-04-0001 MN

Mr Shane Collie  
Chief Executive Officer  
Shire of Nannup  
PO Box 11  
NANNUP WA 6275



Dear Shane

**Registration of Voting Delegates – WALGA 2009 Annual General Meeting**

The 2009 Annual General Meeting for the WA Local Government Association will be held during the Local Government Convention on **Saturday 8 August 2009** at the Perth Convention and Exhibition Centre, 21 Mounts Bay road, Perth.

Pursuant to the WALGA Constitution, all Member Councils are entitled to be represented by two (2) voting delegates. Voting delegates may be either elected members or serving officers.

Member Councils seeking to exercise their voting entitlements must ensure that their voting delegates are appropriately registered. To register delegates, the enclosed **Registration for Voting Delegates** must be completed, signed off by the Chief Executive Officer and faxed back to the Association by Monday, **20 July 2009**.

Proxy voting is available for Councils that are unable to be represented by two (2) delegates. To exercise voting entitlements via proxy, Councils must have registered valid proxies with the CEO of the Association. Proxy authorisations should nominate the person in whose favour the proxy is to be given, be signed by the delegate AND by the CEO of the Member Council. All authorisations must be received by the Association prior to Friday, **3 August 2009**.

For enquiries on registering voting delegates, please contact Meredith Neilsen on 9213 2013 or by e-mail at [mneilsen@walga.asn.au](mailto:mneilsen@walga.asn.au).

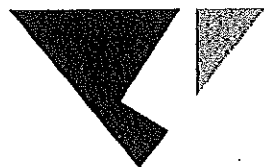
Yours sincerely

**Ricky Burges**  
Chief Executive Officer

Enclosure: Voting Delegate Registration.

Local Government House  
15 Altona Street  
West Perth WA 6005  
PO Box 1544  
West Perth WA 6872

Telephone: (08) 9321 5055  
Facsimile: (08) 9322 2611  
Email: [info@walga.asn.au](mailto:info@walga.asn.au)  
Website: [www.walga.asn.au](http://www.walga.asn.au)



**WALGA**

**FAX BACK**

**VOTING DELEGATE INFORMATION  
2009 ANNUAL GENERAL MEETING**

**TO: Chief Executive Officer**

*All Member Councils are entitled to be represented by two (2) voting delegates at the Annual General Meeting of the WA Local Government Association.*

*Please complete and return this form to the Association by 20 July 2009 to register the attendance and voting entitlements of your Council's delegates to the Annual General Meeting.*

*Only registered delegates will be permitted to exercise voting entitlements on behalf of Member Councils. Delegates may be elected members or serving officers.*

If this form is submitted electronically, an electronic signature is required.

(Please print)	
Local Government Name:	Shire/Town/City of _____
Name of Voting Delegates (2):	_____ _____
Signature _____	Date _____
Chief Executive Officer (An electronic signature is <u>required</u> if submitting via email)	

**ON COMPLETION PLEASE FORWARD TO:  
Meredith Neilsen, Governance Policy Officer  
by either  
FACSIMILE (08) 9322 2611 or  
Email: [mneilsen@walga.asn.au](mailto:mneilsen@walga.asn.au)**

**WALGA USE ONLY**

Local Government Voting Delegate Entitlement encoded: \_\_\_\_\_ DATE: \_\_\_\_\_

AGENDA NUMBER: 10.9  
SUBJECT: Fire Blankets for the Community  
LOCATION/ADDRESS:  
NAME OF APPLICANT:  
FILE REFERENCE: FRC 1  
AUTHOR: Shane Collie – Chief Executive Officer  
DISCLOSURE OF INTEREST:  
DATE OF REPORT: 15 May 2009

Attachment: Quotation.

### **BACKGROUND:**

One of the suggestions that was raised in the aftermath of the Bridgetown and Ferndale fires was for a community based organisation (or Council) to provide a service of making fire blankets available. The idea came from Mrs Katherine Waddington from the Nannup Volunteer Resource Centre.

### **COMMENT:**

Council's Fire Management Officer and Mrs Waddington met on April 30 2009 to discuss the matter seeking to make available fire blankets to the community (and volunteer bush fire brigades) at an affordable cost. Investigation revealed that the Kevlar fire blanket, a product which does not burn, appeared to be the best solution. These blankets could save lives, or reduce the incidence of very severe burns, of anyone caught in a burn over situation during a wildfire.

Given Council's role as the lead agency for bushfire in the district the initiative was pursued and steps taken to set up a method of providing fire blankets to members of the community. The Volunteer Resource Centre (operating out of the Nannup Telecentre) have agreed to be the base location for the provision of fire blankets. Council could have a role in the initial purchase of the blankets and promoting the initiative.

Council's role could also extend to the initial negotiation on price, which has occurred. Mr J Ponsonby, the owner of the company Bell Fire in Bunbury has offered to supply the Kevlar fire blankets at a reduced cost to the Shire. A large size fire blanket, which measures 1200x1800mm, will cost \$40 excluding GST; (the normal retail price is \$60 excluding GST). Hence if sold at cost the purchase would be quite affordable. Council would recoup the purchase cost hence the only actual costs would be freight and any officer time involved which is anticipated to be minimal. Council would effectively be participating in a non profit community service role.

These blankets are sufficiently large to cover two people in the front of a vehicle. The Nannup Volunteer Resource Centre through the Telecentre proposes to purchase the fire blankets from Council and have agreed to store and on sell the fire blankets at cost recovery plus GST as a community service.

Mrs Waddington has indicated that she would investigate future grant funding for the Telecentre to provide funding for fire blankets in the future.

Additionally FESA have indicated that all bush fire brigade appliances should have available fire blankets. The purchase costs can be met by Emergency Services Levy funds. It was also suggested that Farmer Response/Rural Brigades place fire blankets in utilities with Slip On units. To date brigades have ordered 13 fire blankets to date more orders are expected in the future.

The initial quotation attached is for 50 blankets and reorder can occur at any time once they are gone.

**POLICY IMPLICATIONS:** Nil.

**FINANCIAL IMPLICATIONS:**

An initial cost of the purchase of 50 fire blankets is \$2,200, inclusive of GST, which would be fully recouped when the blankets are sold. As indicated minor freight and administrative costs would be incurred.

**STRATEGIC IMPLICATIONS:** Nil

**RECOMMENDATION:**

That Council participate in a partnership with the Nannup Volunteer Resource Centre through the Nannup Telecentre for the provision of fire blankets to members of the community by arranging for an initial purchase of 50 blankets for resale, and any required subsequent reorders, with costs to be recouped by the sale of the blankets.

**VOTING REQUIREMENTS:**



**SHANE COLLIE  
CHIEF EXECUTIVE OFFICER**

# BELL FIRE EQUIPMENT COMPANY

PTY LTD

Attachment



BOX 1229, BUNBURY W.A. 6231  
ABN 2800 9271 961  
Phone (08) 9725 6100  
Fax (08) 9725 6105  
[www.bellfire.com.au](http://www.bellfire.com.au)  
[sales@bellfire.com.au](mailto:sales@bellfire.com.au)



## EXTINGUISHER SERVICES DIVISION EMAIL QUOTATION ADVICE

-----  
COMPANY NAME: SHIRE OF NANNUP | EMAIL: [terese.levickgodwin@nannup.wa.gov.au](mailto:terese.levickgodwin@nannup.wa.gov.au)  
-----  
ATTENTION: TERESE LEVICK-GODWIN | PAGE No: 1  
-----  
FROM: JIM PONSONBY | DATE: 14 / 05 / 2009  
-----  
SUBJECT: PROTECTIVE FIRE BLANKETS | QUOTE: EXT / 1697 / 09  
-----

Terese, Good Afternoon,

QUOTATION:- As per phone call 14/05/2009.

TO SUPPLY – FOB Bunbury:-

- 50 x Large Fire Blankets (1200 x 1800) – Kevlar manufacture @ \$40.00 ea

**TOTAL QUOTATION @ \$ 2,000.00**  
(Add GST)

AVAILABILITY:- Stock Item.  
VALIDITY:- This quotation is valid for 30 days from date of dispatch.  
TRADING TERMS:- Strictly 30 days from date of invoice.

Terese,

Thank you for the opportunity to provide this quotation. Contact me on the above number if you require further information.

Regards,

*Jim Ponsonby*

DIRECTOR  
EXTINGUISHER SERVICES

AGENDA NUMBER: 10.10  
SUBJECT: Monthly Financial Statements for 30 April 2009  
LOCATION/ADDRESS: Nannup  
NAME OF APPLICANT:  
FILE REFERENCE: FNC 9  
AUTHOR: Craig Waddell – Manager Corporate Services  
DISCLOSURE OF INTEREST:  
DATE OF REPORT: 6 May 2009

Attachment: Monthly Financial Statements for the period ending 30 April 2009.

**COMMENT:**

The monthly Financial Statements for the period ending 30 April 2009 are attached.

**STATUTORY ENVIRONMENT:**

Local Government (Financial Management) Regulation 34 (1)(a).

**POLICY IMPLICATIONS:** Nil.

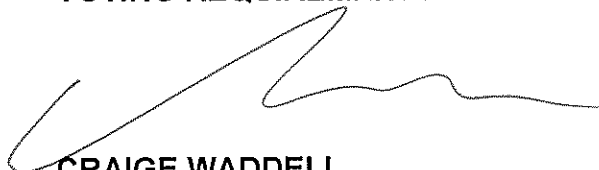
**FINANCIAL IMPLICATIONS:** Nil.

**STRATEGIC IMPLICATIONS:** Nil.

**RECOMMENDATION:**

That the Monthly Financial Statements for the period ending 30 April 2009 be received.

**VOTING REQUIREMENTS:**



**CRAIGE WADDELL  
MANAGER CORPORATE SERVICES**

## SHIRE OF NANNUP

### STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD 1 JULY 2008 TO 30 APRIL 2009

#### REPORT ON MATERIAL VARIANCES BETWEEN YEAR TO DATE BUDGET ESTIMATE AND YEAR TO DATE ACTUAL.

All except three of the variances shown in the above named statement of financial activity are outside of the adopted variance of 10%.

The main reason for the variances is that expenditure and income is not occurring as predicted by Officers during the budget development stage. This is due to a number of reasons, the main one being not projecting cashflows throughout the year, i.e. predicting when the budgeted income or expenditure will occur as opposed to having it evenly spread throughout the year.

Other reasons are not receiving a grant for grant dependant expenditure, projects controlled by Advisory Committees, suppliers/contractors not having the capacity to undertake the works within Council's timeframes, altered Council priorities, etc.

Normally this report would highlight the major areas within programs that have variances outside of the adopted variance, however as the majority of the non operating items fall into this category, it is thought that the report would be of no use as it is comparing actual income and expenditure to an inaccurate cashflow budget.

**SHIRE OF NANNUP**

**STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2008 TO 30 APRIL 2009**

<u>Operating</u>	Y-T-D Actual \$	Y-T-D Budget \$	2008/09 Budget \$	Variances Y-T-D Budget to Actual %
<b>Revenues/Sources</b>				
Governance	0	0	0	0%
General Purpose Funding	1,935,428	1,877,420	1,401,342	(3%)
Law, Order, Public Safety	81,124	98,800	118,590	18%
Health	1,794	2,910	3,500	38%
Education and Welfare	0	0	0	0%
Housing	21,099	25,690	30,840	18%
Community Amenities	80,825	64,400	77,300	(26%)
Recreation and Culture	204,809	1,462,323	1,737,303	86%
Transport	8,717,985	5,072,730	6,087,303	(72%)
Economic Services	41,859	50,630	60,763	17%
Other Property and Services	108,931	20,830	25,000	(423%)
	<u>11,193,854</u>	<u>8,675,733</u>	<u>9,541,941</u>	<u>(29%)</u>
<b>(Expenses)/(Applications)</b>				
Governance	(167,043)	(199,575)	(249,905)	16%
General Purpose Funding	(136,176)	(97,577)	(121,378)	(40%)
Law, Order, Public Safety	(174,818)	(141,971)	(202,848)	(23%)
Health	(35,991)	(46,619)	(59,077)	23%
Education and Welfare	(59,067)	(74,583)	(90,865)	21%
Housing	(43,798)	(35,008)	(64,044)	(25%)
Community Amenities	(234,409)	(326,482)	(397,323)	28%
Recreation & Culture	(274,638)	(313,209)	(395,071)	12%
Transport	(370,071)	(545,607)	(1,829,643)	32%
Economic Services	(152,729)	(208,747)	(257,163)	27%
Other Property and Services	105,089	235,260	160,408	55%
	<u>(1,543,653)</u>	<u>(1,754,120)</u>	<u>(3,506,909)</u>	<u>12%</u>
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>				
(Profit)/Loss on Asset Disposals	0	0	(7,351)	0%
Depreciation on Assets	1,268,977	1,173,690	1,511,621	(8%)
<b>Capital Revenue and (Expenditure)</b>				
Purchase Land and Buildings	(94,546)	(2,014,260)	(2,417,149)	95%
Purchase Infrastructure Assets - Roads	(7,925,411)	(5,044,190)	(6,053,054)	(57%)
Purchase Infrastructure Assets - Parks	(31,891)	(41,840)	(50,210)	24%
Purchase Plant and Equipment	(351,193)	(300,000)	(360,000)	(17%)
Purchase Furniture and Equipment	(12,600)	(15,830)	(19,000)	20%
Proceeds from Disposal of Assets	125,909	121,660	146,000	(3%)
Repayment of Debentures	(15,157)	(20,830)	(25,007)	27%
Proceeds from New Debentures	0	260,740	327,896	0%
Depreciation - Plant Reversal	0	0	(103,110)	0%
Accruals	148,503	148,503	148,503	0%
Transfers to Reserves (Restricted Assets)	0	(287,490)	(345,000)	100%
Transfers from Reserves (Restricted Assets)	0	297,227	359,200	100%
ADD Net Current Assets July 1 B/Fwd	204,852	204,852	0	
LESS Net Current Assets Year to Date	1,109,236	0	0	
<b>Amount Raised from Rates</b>	<u>1,858,408</u>	<u>1,403,845</u>	<u>(851,629)</u>	



# SHIRE OF NANNUP

## STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2008 TO 30 APRIL 2009

	2008/09 Actual \$	Brought Forward 01-July-2008 \$
<b>NET CURRENT ASSETS</b>		
<b>Composition of Estimated Net Current Asset Position</b>		
<b>CURRENT ASSETS</b>		
Cash - Unrestricted	934,843	199,851
Cash - Restricted	1,442,343	5,834,475
Cash - Reserves	934,806	923,174
Receivables	356,522	155,952
Inventories	0	0
	<u>3,668,514</u>	<u>7,113,452</u>
<b>LESS: CURRENT LIABILITIES</b>		
Payables and Provisions	<u>(182,129)</u>	<u>(150,951)</u>
	3,486,385	6,962,501
Less: Cash - Reserves - Restricted	(2,377,149)	(6,757,649)
<b>NET CURRENT ASSET POSITION</b>	<u><u>1,109,236</u></u>	<u><u>204,852</u></u>

AGENDA NUMBER: 10.11  
SUBJECT: Annual Electors Meeting Minutes  
LOCATION/ADDRESS:  
NAME OF APPLICANT:  
FILE REFERENCE: ADM 17  
AUTHOR: Craig Waddell – Manager Corporate Services  
DISCLOSURE OF INTEREST:  
DATE OF REPORT: 7 May 2009

Attachment: Electors Meeting Minutes 20 April 2009.

**BACKGROUND:**

The 2007/08 Annual Meeting of Electors for the Shire of Nannup was held recently and the minutes are attached.

**COMMENT:**

Council is required to consider any decisions made at the electors meeting at the next ordinary council meeting held.

There were no decisions made at the electors meeting, though previously there has been some discussion as to whether the receipt of the Annual Report constitutes a decision. To ensure absolute compliance a recommendation to note this matter is put forward. Other points raised at the meeting as noted in the minutes have been actioned or noted where applicable.

**STATUTORY ENVIRONMENT:** Section 5.33 (1) Local Government Act 1995.

**POLICY IMPLICATIONS:** Nil.

**FINANCIAL IMPLICATIONS:** Nil.

**STRATEGIC IMPLICATIONS:** Nil.

**RECOMMENDATION:**

That Council note the receipt of the 2007/08 Annual Report at the Annual Electors Meeting held 20 April 2009.

**VOTING REQUIREMENTS:**



**CRAIGE WADDELL  
MANAGER CORPORATE SERVICES**



# MINUTES

Of the General Meeting of Electors  
Of The Shire of Nannup

Held in the Shirley Humble Room  
15 Adam St Nannup  
20 April 2009

## INDEX

	page
1. Attendance and Apologies	1
2. Receiving of Annual Report	1
That the Shire of Nannup Annual Report for 2007/08 be received.	
3. Questions on Notice	1
4. Other Business at the Discretion of the Presiding Person	2
5. Meeting Closure	2

## 1. Attendance and Apologies

Councillor Dunnet welcomed members of the public and declared the meeting open at 7.04pm.

Attending:

Cr B Dunnet – Shire President  
Councillors Boulter, Lorkiewicz, Taylor, Camarri, Pinkerton and Dean.

S Collie – Chief Executive Officer  
C Waddell – Manager Corporate Services  
E Ross – Manager Development Services  
C Wade – Works Manager

Electors - C Brown, J Kay, C Gilbert, S Boak and M Loveland.

Apologies:

Cr Bird

## 2. Receiving of Annual Report

**Moved: Pinkerton            Seconded: Taylor**

That the Shire of Nannup Annual Report for 2007/08 be received.

**CARRIED**

## 3. Comments on Annual Report

Nil

## 4. Questions on Notice

Nil

## 5. Other Business at the Discretion of the Presiding Person

### 5.1 Mr Loveland:

Has a drainage system plan been developed and tested for the Balingup Road Caravan Park?

Manager Development Services responded:

This has not been undertaken to date but will occur prior to the construction of it.

### 5.2 Mr Loveland:

Could Council ask him to shift his material and equipment located at his residence to the light industrial area because of the activity happening there?

Manager Development Services responded:  
It was dependent of the nature of the activity. Essentially activities should occur in the appropriately zoned areas.

- 5.3 Ms Kaye:  
Queried the noise that CALM occasionally make at their workshop on Warren Road during the weekend.

Manager Development Services responded:  
That consideration should be given to all members of the public from people undertaking noisy work activities. Further that if the issue could not be resolved, that Council could assist.

- 5.4 Mr Boak:  
What is the progress of the Jalbarragup Road Bridge?

Chief Executive Officer responded:  
There are two issues still requiring resolution namely the remaining heritage issues raised by the Heritage Council and secondly the estimated short fall of the construction costs of about 1 million dollars.

Mr Boak:  
What happens to the existing timbers at Jalbarragup bridge upon demolition?

Works Manager responded:  
It would depend upon the quality of the timber, however the Heritage Council would be encouraging its use in value adding industries.

- 5.5 Ms Brown:  
Requested an update on funding for Agg Road.

Works Manager responded:  
Council will be discussing this during the coming budget process and at the moment there is some funds allocated to it. He commented further that hopefully Main Roads WA will contribute to this project as well.

- 5.6 Mr Loveland:  
Requested that he be able to view the plans for the drainage system at the Balingup Road Caravan Park.

Manager Development Services responded:  
This would be possible.

## 6. Meeting Closure

There being no further business to discuss the Shire President thanked everyone for their attendance and declared the meeting closed at 7.30 pm.

AGENDA NUMBER: 10.12  
SUBJECT: Budget Review  
LOCATION/ADDRESS: Nannup  
NAME OF APPLICANT:  
FILE REFERENCE: FNC 3  
AUTHOR: Craig Waddell – Manager Corporate Services  
DISCLOSURE OF INTEREST:  
DATE OF REPORT: 6 May 2009

Attachment: Analysis of Budgeted and Actual Income and Expenditure for the Period Ending 30 April 2009.

### **BACKGROUND:**

Council is required under Local Government (Financial Management) Regulation 33A to conduct a budget review between 1 January and 31 March each financial year. Council is also required to submit the outcome of the review to the Department of Local Government and Regional Development within 30 days of the acceptance of the review.

Council at its February 2009 meeting resolved in relation to the 2008/09 budget review:

*Council not make any changes to its budgetary position at this stage as there is still four months of operations left within the financial year.*

This was based on an analysis of known variations to the budget at that date which resulted in a predicted surplus of \$566,602 which included the Royalties for Regions amount of \$605,370. As these funds would either be spent on a project this year or carried forward to the next year against a specific project, the review resulted in a predicted deficit of \$38,768.

### **COMMENT:**

The attached report details Council's 2008/09 budget, the actual expenditure or income to 30 April 2009, and the anticipated expenditure or income to 30 June 2009 for each item of expenditure and income. It should be noted that in the attached report a negative figure in the "difference" column is good from an overall budget point of view. Council budgeted in its 2008/09 budget for a balanced cash position. The net result of the review shows an anticipated deficit of \$52,500. This is consistent with that reported to Council at the seven monthly review.

The following details those significant variations from the review that Council may wish to take into consideration in terms of identifying any proposed action to be taken to trim the budget or commit further funds. Some variations in both income and expenditure that nullify each other, such as the predicted income and

expenditure associated with Recoverable expenses (COA 0422) and Expenses recovered (COA 0573) have not been included in the following as they do not impact the bottom line.

1. The carried forward position from the previous financial year when calculated from the audited financial statements reveals a deficit position of \$233,523. There was no allowance for a carried forward position contained within the budget.
2. Rates income was approximately \$14,000 more than budgeted due to interim rates raised.
3. Interest on investments will realise \$126,100 less than budgeted.
4. The budgeted income for the Community Safety Program was \$21,200 with expenditure of \$5,500. The actual income will be nil as the grant was received last financial year with expenditure this year of \$20,000.
5. A saving of approximately \$15,500 will be realised in the Community Development Officer area.
6. Building maintenance on Council's housing stock is estimated to be approximately \$12,500 over budget.
7. Building maintenance on public toilets is estimated to be approximately \$12,000 over budget.
8. Planning fees received will be approximately \$31,000 over budget due primarily to Verve Energy's fee for the South Coast Wind Farm.
9. Building maintenance on the Recreation Centre is estimated to be approximately \$10,000 under budget.
10. Transfer from reserve of \$25,000 for the development of plans for the Recreation Centre will not occur as the plans were not developed.
11. Expenditure and income for the Timewood Centre has been netted off with a result of \$381,000 saving in the budget due to the transfer from reserve of \$400,000 not being included in the budget. This includes not taking out the budgeted loan of \$150,000.
12. Income via grants for the construction of the Foreshore Park entry statement of \$48,573 was not included in the budget, and expenditure is predicted to be \$1,637 less than budgeted producing a net saving of \$50,210.



13. The net result of attributing part (\$23,000) of the Regional Infrastructure Grant of \$100,000 to the ablation blocks and the transfer from reserve for the Foreshore Park ablation block which was not budgeted for this year, against the predicted year end expenditure on these projects means that a saving of \$98,356 has been achieved over what was originally budgeted to be sourced from Council funds on these projects. The balance of the Regional Infrastructure Grant will be transferred to a reserve account to be bought to account as income next financial year.
14. A budgeting duplication on the renovation works associated with the Town Hall resulted in a reduction of expenditure of \$50,059, however this is offset by a reduction in grant income received of approximately \$38,000.
15. The Royalties for Regions grant to be received this financial year of \$605,370 has not been included as the expenditure of this will not occur until next financial year. The funds have been transferred to a reserve account and will be bought to account as income next year.
16. An additional \$75,000 in supervision fees for the Mowen Road project will be realised.
17. The budgeted loan for the purchase of plant of \$177,896 has not been invoked to date.
18. Transfer from reserve for the purchase of plant was reduced by \$32,000 due to insufficient funds being available in the reserve account.
19. The \$15,000 budgeted to spend on the Light Industrial Area enhancement project will not occur.
20. Expenditure on caravan parks and the Visitors Centre is estimated to be approximately \$15,000 under budget.
21. Expenditure on salaries in the building regulation area is estimated to be approximately \$22,500 over budget.
22. Approximately \$16,300 will be overspent in the Nannup Ferrel Pig Action Group due to under expenditure of the group's funds from last financial year not being carried forward into this financial year.
23. Income received on Private Works will be approximately \$69,000 over the expenditure.
24. A mistake of approximately \$148,000 was contained in the budget across Public Works Overheads and Plant Operation Costs. This has little bearing on the actual expenditure and income associated with these areas, but needs

to be highlighted as a discrepancy between what was originally budgeted and the predicted end year result.

A summary of these variations follow:

Carried forward position	\$233,523
Rates	-\$14,000
Interest on investment	\$126,100
Community Safety Program	\$35,700
Community Development	-\$15,500
Housing	\$12,500
Public Toilets	\$12,000
Planning Fees	-\$31,000
Recreation Centre	-\$10,000
Timewood Centre	-\$381,000
Transfer from Reserve	\$25,000
Foreshore park entry statement	-\$50,210
Ablution Blocks	-\$98,356
Town Hall Alterations	-\$12,000
Supervision fees	-\$75,000
LIA enhancement project	-\$15,000
Loan	\$177,896
Transfer from Reserve	\$32,000
Caravan parks	-\$15,000
Building regulation	\$22,500
Ferrel Pig Action Group	\$16,300
Private Works	-\$69,000
PWO and POC	\$148,000
Various	-\$3,953
<b>Total (deficit)</b>	<b>\$52,500</b>

The "Various" as stated above is made up of a myriad of minor line by line variations, any of which can be detailed to Councillors if required.

Contained within the budget were various transfers to and from reserves. Apart from the changes to these transfers as a result of the above mentioned variances, it is planned to undertake these transfers as budgeted.

The 2008/09 budget contained two loans being \$150,000 for the Timewood Centre and \$177,896 for plant which was used to "balance" the budget. The Timewood Centre loan is not required as construction of the project has not commenced, and the loan for plant would appear not to be required due to the predicted end of year cash position as detailed above. A further review and determination as to the requirement for this loan will be undertaken at the end of this month.

It is recommended that Council take no further action other than not drawing upon the loans in relation to its current budgetary. If further action is required, it can be undertaken at a future budget review.

**STATUTORY ENVIRONMENT:**

Local Government (Financial Management) 1996 Regulations 33A.

**POLICY IMPLICATIONS:** Nil.

**FINANCIAL IMPLICATIONS:**

If the year end position is as predicted, Council's 2009/10 budget will have a small deficit carry forward position incorporated into it.

**STRATEGIC IMPLICATIONS:** Nil.

**RECOMMENDATION:**

That Council alter its budgeted income by not drawing upon the budgeted loans for 2008/09 of \$150,000 for the Timewood Centre and \$177,896 for plant.

**VOTING REQUIREMENTS:**



**CRAIGE WADDELL  
MANAGER CORPORATE SERVICES**

## 2008/09 BUDGET REVIEW AS AT 30/4/09

Programme Description	COA	Description	Original Budget	YTD Budget	YTD Actual	% YTD Difference	30/06/09 Estimate	Difference
Municipal Fund Summary Of Accl	6890	Less Depreciation W/Back	\$0	\$0	-\$269,090	#DIV/0!	\$0	\$0
General Purpose Funding	0080	Rates Written Off	\$0	\$0	\$0	#DIV/0!	\$0	\$0
	0011	Rates Levied All Areas	-\$851,629	-\$709,690	-\$850,889	120%	-\$850,889	\$740
	0061	Non-Payment Penalty	-\$2,500	-\$2,080	-\$2,764	133%	-\$2,800	-\$300
	0091	Equalisation Grant	-\$559,674	-\$466,390	-\$423,210	91%	-\$559,674	\$0
	0231	Interim Rates	-\$2,000	-\$1,660	-\$15,959	961%	-\$15,959	-\$13,959
	0261	Instalment Interest	-\$2,000	-\$1,660	-\$2,638	159%	-\$2,700	-\$700
	0291	Local Road Grant	-\$358,347	-\$298,620	-\$271,065	91%	-\$358,347	\$0
	0361	Instalment Administration	-\$2,500	-\$2,080	-\$2,830	136%	-\$2,900	-\$400
	0422	Recoverable Expenses	\$20,000	\$16,660	\$65,564	394%	\$66,000	\$46,000
	0472	Rating Valuations	\$8,100	\$6,750	\$5,025	74%	\$8,100	\$0
	3832	Interest On Overdraft	\$0	\$0	\$1,167	#DIV/0!	\$1,167	\$1,167
	4802	Write Offs	\$200	\$160	\$0	0%	\$246	\$46
	4852	Grants Comm/Review Report	\$500	\$410	\$2,416	589%	\$2,416	\$1,916
	4872	D.O.T. Licensing Expenses	\$10,637	\$8,860	\$3,339	38%	\$4,500	-\$6,137
	0523	Dept Of Tran. Commission	-\$17,000	-\$14,160	-\$17,405	123%	-\$18,000	-\$1,000
	0533	Sundry Income	-\$17,321	-\$14,430	-\$10,211	71%	-\$11,000	\$6,321
	0573	Expenses Recovered (I)	-\$20,000	-\$16,660	-\$65,651	394%	-\$66,000	-\$46,000
	4873	Interest On Investments - General	-\$20,000	-\$16,660	-\$25,486	153%	-\$29,000	-\$9,000
	4883	Interest On Investments - Rtr	\$0	\$0	-\$18,824	#DIV/0!	-\$20,000	-\$20,000
	4893	Interest On Investments - Dotars	-\$400,000	-\$333,330	-\$228,482	69%	-\$244,900	\$155,100
		Surplus / Deficit B/F					\$233,523	\$233,523
Governance	0112	Election & Poll Expenses	\$1,000	\$830	\$0	0%	\$0	-\$1,000
	0132	Equipment & Improvements - Non Capital	\$0	\$0	\$0	#DIV/0!	\$0	\$0
	0142	Refreshments & Functions -Council	\$16,300	\$13,580	\$13,362	98%	\$16,300	\$0
	0152	Allowances	\$0	\$0	\$0	#DIV/0!	\$0	\$0
	0162	Donations	\$16,100	\$13,410	\$12,440	93%	\$16,100	\$0
	0172	Councillor Allowances	\$43,000	\$35,830	\$17,003	47%	\$43,000	\$0
	0182	Subscriptions	\$6,200	\$5,160	\$5,965	116%	\$5,965	-\$235
	0192	Conference Expenses	\$15,500	\$12,910	\$7,396	57%	\$15,500	\$0
	0202	Insurance	\$14,497	\$12,080	\$11,827	98%	\$11,827	-\$2,670
	0242	A/Leave Exp Admin	\$25,923	\$21,600	\$0	0%	\$25,923	\$0
	0272	Salaries (Adm)	\$346,199	\$288,490	\$260,908	90%	\$346,199	\$0

# 2008/09 BUDGET REVIEW AS AT 30/4/09

Programme Description	COA	Description	Original Budget	YTD Budget	YTD Actual	% YTD Difference	30/06/09 Estimate	Difference
	0282	Superannuation	\$27,552	\$22,960	\$22,857	100%	\$27,552	\$0
	0292	Insurance	\$14,928	\$12,440	\$16,162	130%	\$16,162	\$1,234
	0312	Furn & Equip Minor	\$4,000	\$3,330	\$1,803	54%	\$4,000	\$0
	0342	Interest On Loan 31	\$286	\$230	\$135	59%	\$286	\$0
	0352	Transfer To Reserves	\$25,000	\$20,830	\$0	0%	\$25,000	\$0
	0362	Building & Gdns Oper&Mtce	\$22,263	\$18,540	\$20,461	110%	\$22,263	\$0
	0372	Computer Maintenance	\$32,240	\$26,860	\$26,031	97%	\$32,240	\$0
	0382	Printing & Stationery	\$16,000	\$13,330	\$12,258	92%	\$16,000	\$0
	0392	Telephone	\$10,000	\$8,330	\$6,172	74%	\$9,000	-\$1,000
	0402	Equipment Repair & Mtce	\$4,000	\$3,330	\$2,362	71%	\$4,000	\$0
	0412	Postage	\$4,800	\$4,000	\$3,947	99%	\$4,800	\$0
	0432	Vehicle And Travelling	\$13,500	\$11,250	\$8,858	79%	\$13,500	\$0
	0442	Bank Charges	\$3,500	\$2,910	\$2,748	94%	\$3,500	\$0
	0452	Advertising	\$6,000	\$5,000	\$10,545	211%	\$11,000	\$5,000
	0462	Audit Fees	\$10,300	\$8,580	\$11,800	138%	\$11,800	\$1,500
	0482	Legal Expenses	\$6,000	\$5,000	\$1,761	35%	\$5,000	-\$1,000
	0492	Staff Training Expenses	\$8,000	\$6,660	\$6,683	100%	\$8,000	\$0
	0502	Sundry Expenses	\$1,000	\$830	\$0	0%	\$0	-\$1,000
	0522	Uniforms-Council Contrib	\$1,000	\$830	\$1,221	147%	\$1,221	\$221
	0532	Gratuities	\$1,100	\$910	\$4,634	509%	\$4,634	\$3,534
	0542	Lsl Expense Admin	\$3,738	\$3,110	\$0	0%	\$3,738	\$0
	0552	Fringe Benefit Tax	\$15,850	\$13,200	\$10,853	82%	\$14,776	-\$1,074
	0572	Mem Equip. Consumables	\$1,000	\$830	\$132	16%	\$500	-\$500
	0812	Recruitment Expenses	\$4,500	\$3,750	\$11,543	308%	\$11,543	\$7,043
	9042	Depreciation Expense Mem	\$3,081	\$2,560	\$1,290	50%	\$3,081	\$0
	9052	Depreciation Expense Adm	\$21,847	\$18,200	\$14,483	80%	\$21,847	\$0
	0543	Transfer From Reserve	-\$22,050	-\$18,370	\$0	0%	-\$18,000	\$4,050
	8053	Income Sale Of Assets	-\$23,000	-\$19,160	\$0	0%	-\$18,181	\$4,819
	0544	Plant (Vehicles)	\$30,000	\$25,000	\$0	0%	\$28,193	-\$1,807
	0574	Principal Repayments	\$6,902	\$5,750	\$5,136	89%	\$6,902	\$0
	0584	Furniture And Equipment	\$19,000	\$15,830	\$12,600	80%	\$15,000	-\$4,000
Law, Order, Public Safety	0602	Assistance To Bfb'S	\$42,500	\$35,410	\$44,386	125%	\$44,386	\$1,886
	0642	Insurance	\$16,098	\$13,410	\$15,172	113%	\$15,172	-\$926

# 2008/09 BUDGET REVIEW AS AT 30/4/09

Programme Description	COA	Description	Original Budget	YTD Budget	YTD Actual	% YTD Difference	30/06/09 Estimate	Difference
	0652	Maintenance Of Fire Breaks	\$5,000	\$4,150	\$8,120	196%	\$8,120	\$3,120
	0712	Fire Break Inspections	\$3,000	\$2,500	\$2,288	92%	\$2,288	-\$712
	0722	Fire Control Officer	\$20,675	\$17,220	\$25,183	146%	\$26,000	\$5,325
	0762	Mtce Plant & Equipment	\$3,000	\$2,500	\$6,652	266%	\$6,700	\$3,700
	0802	Control Expenses	\$4,500	\$3,750	\$1,878	50%	\$3,000	-\$1,500
	0832	Mtce Vehicles, Etc	\$2,500	\$2,080	\$5,043	242%	\$5,200	\$2,700
	0842	Mtce Land & Buildings	\$1,200	\$1,000	\$233	23%	\$233	-\$967
	0862	Utilities Rates & Taxes	\$500	\$410	\$0	0%	\$0	-\$500
	0872	Other Goods & Services	\$6,560	\$5,460	\$6,478	119%	\$6,560	\$0
	0912	Community Safety Program	\$5,500	\$4,580	\$10,727	234%	\$20,000	\$14,500
	0922	Donation Nannup Ses	\$15,390	\$12,820	\$15,417	120%	\$15,417	\$27
	9062	Depreciation Expense Fpr	\$30,618	\$25,510	\$33,655	132%	\$33,655	\$3,037
	0703	Fesa Levy Operating Inc.	-\$80,000	-\$66,660	-\$62,115	93%	-\$80,000	\$0
	0773	Fines	\$0	\$0	-\$15	#DIV/0!	-\$15	-\$15
	0833	Dog Registration Fees	-\$2,000	-\$1,660	-\$1,666	100%	-\$1,666	\$334
	0963	Fesa Levy Operating Inc.	-\$15,390	-\$12,820	-\$11,264	88%	-\$15,390	\$0
	6993	Community Safety Program	-\$21,200	-\$17,660	\$0	0%	\$0	\$21,200
Health	1242	Insurance	\$883	\$730	\$962	132%	\$962	\$79
	1252	A/Leave Exp Health	\$2,079	\$1,730	\$0	0%	\$2,079	\$0
	1262	Salaries	\$35,453	\$29,540	\$23,049	78%	\$30,000	-\$5,453
	1272	Lsl Expense Health	\$514	\$420	\$0	0%	\$514	\$0
	1282	Superannuation	\$3,936	\$3,280	\$2,156	66%	\$2,583	-\$1,353
	1322	Health Admin Expenses	\$3,294	\$2,730	\$2,403	88%	\$3,294	\$0
	9142	Depreciation Expense Hia	\$2,637	\$2,190	\$2,000	91%	\$2,637	\$0
	1373	Septic Tank Gst Portion	\$0	\$0	-\$659	#DIV/0!	-\$659	-\$659
	1383	General License Fees	-\$3,500	-\$2,910	-\$1,135	39%	-\$1,300	\$2,200
Education & Welfare	0992	Pre-Schools Mtce	\$3,834	\$3,170	\$2,066	65%	\$3,834	\$0
	1642	Community Dev. Officer	\$65,749	\$54,780	\$37,433	68%	\$50,000	-\$15,749
	9092	Depreciation Expense Psc	\$1,350	\$1,120	\$1,024	91%	\$1,350	\$0
	9192	Depreciation Expense	\$291	\$240	\$0	0%	\$291	\$0
	9902	Early Years Community Centre	\$2,000	\$1,660	\$6,000	361%	\$6,000	\$4,000
Housing	1712	Building Mtce	\$9,355	\$7,780	\$20,756	267%	\$22,000	\$12,645
	1722	Interest On Loan 36	\$1,974	\$1,640	\$1,027	63%	\$1,974	\$0

## 2008/09 BUDGET REVIEW AS AT 30/4/09

Programme Description	COA	Description	Original Budget		YTD Budget		YTD Actual		% YTD Difference		30/06/09 Estimate		Difference
			Budget	Budget	Budget	Actual	Difference	Estimate					
	1732	Geha - Building Maint.	\$20,799	\$17,320	\$14,667	\$20,799	85%	\$20,799	\$0			\$0	
	1742	Interest On Loans 21	\$453	\$370	\$190	\$453	51%	\$453	\$0			\$0	
	9232	Depreciation Expense Sta	\$9,977	\$8,310	\$6,786	\$9,977	82%	\$9,977	\$0			\$0	
	9242	Depreciation Expense Hot	\$2,546	\$2,120	\$1,911	\$2,546	90%	\$2,546	\$0			\$0	
	1723	Rental	-\$10,400	-\$8,660	-\$5,922	-\$7,100	68%	-\$7,100	\$3,300			\$3,300	
	1743	Rentals	-\$20,440	-\$17,030	-\$15,177	-\$18,000	89%	-\$18,000	\$2,440			\$2,440	
	1764	Loan Redemption	\$7,252	\$6,040	\$3,568	\$8,252	59%	\$8,252	\$1,000			\$1,000	
	1794	Loan Redemption Loan 21	\$2,198	\$1,830	\$2,198	\$2,198	120%	\$2,198	\$0			\$0	
Community Amenities	1762	Contractors Collection Fees	\$52,353	\$43,620	\$30,371	\$52,353	70%	\$52,353	\$0			\$0	
	1772	Rubbish Site Mtce	\$124,617	\$103,840	\$85,747	\$119,500	83%	\$119,500	-\$5,117			-\$5,117	
	1824	Street Bin Pickups	\$10,627	\$8,850	\$5,154	\$8,000	58%	\$8,000	-\$2,627			-\$2,627	
	2122	Parking Strategy	\$9,000	\$7,500	\$0	\$9,000	0%	\$9,000	\$0			\$0	
	2132	Town Planning Services	\$61,453	\$51,210	\$43,063	\$61,453	84%	\$61,453	\$0			\$0	
	2142	Admin Expenses	\$26,283	\$21,890	\$2,434	\$26,283	11%	\$26,283	\$0			\$0	
	2152	Lsl Expense	\$514	\$420	\$0	\$514	0%	\$514	\$0			\$0	
	2162	Superannuation	\$5,779	\$4,810	\$2,186	\$2,613	45%	\$2,613	-\$3,166			-\$3,166	
	2192	Annual Leave Expense	\$2,079	\$1,730	\$0	\$2,079	0%	\$2,079	\$0			\$0	
	2302	Cemetery Oper & Mtce-Np	\$22,089	\$18,390	\$4,592	\$22,089	25%	\$22,089	\$0			\$0	
	2322	Public Conveniences	\$16,732	\$13,930	\$23,963	\$29,000	172%	\$29,000	\$12,268			\$12,268	
	7022	South Coast Planning	\$0	\$0	\$3,910	\$3,910	#DIV/0!	\$3,910	\$3,910			\$3,910	
	7032	Community Infrastructure Plan	\$10,000	\$8,330	\$625	\$10,000	8%	\$10,000	\$0			\$0	
	7042	Road Development Costs.	\$7,500	\$6,250	\$0	\$7,500	0%	\$7,500	\$0			\$0	
	9262	Depreciation Expense Ots	\$2,666	\$2,220	\$2,496	\$2,666	112%	\$2,666	\$0			\$0	
	9312	Depreciation Expense Oca	\$1,893	\$1,570	\$1,561	\$1,893	99%	\$1,893	\$0			\$0	
	1803	Mobile Bin Charges	-\$63,800	-\$53,160	-\$58,184	-\$58,184	109%	-\$58,184	\$5,616			\$5,616	
	1813	Tip Fees	-\$3,000	-\$2,500	-\$2,053	-\$2,500	82%	-\$2,500	\$500			\$500	
	2213	South Coast Planning	\$0	\$0	-\$8,000	-\$8,000	#DIV/0!	-\$8,000	-\$8,000			-\$8,000	
	2253	Misc. Fees & Charges	-\$7,000	-\$5,830	-\$6,968	-\$8,000	120%	-\$8,000	-\$31,000			-\$31,000	
	2373	Cemetery Fees	-\$3,500	-\$2,910	-\$5,507	-\$5,507	189%	-\$5,507	-\$2,007			-\$2,007	
Recreation And Culture	2422	Public Halls	\$46,617	\$38,820	\$20,917	\$46,617	54%	\$46,617	\$0			\$0	
	2432	Rec Centre Expense	\$45,435	\$37,840	\$20,295	\$35,500	54%	\$35,500	-\$9,935			-\$9,935	
	2622	Transfer To Reserve Fund	\$40,000	\$33,330	\$0	\$40,000	0%	\$40,000	\$0			\$0	
	2642	Public Parks Gdnrs & Reser	\$158,500	\$132,060	\$132,322	\$158,000	100%	\$158,000	-\$500			-\$500	

# 2008/09 BUDGET REVIEW AS AT 30/4/09

Programme Description	COA	Description	Original Budget	YTD Budget	YTD Actual	% YTD Difference	30/06/09 Estimate	Difference
	2702	Streetscape / Tidy Towns	\$12,000	\$9,990	\$6,626	66%	\$12,000	\$0
	2712	Garden Village Theme	\$7,000	\$5,830	\$5,543	95%	\$7,000	\$0
	2782	Golf Course Works	\$3,000	\$2,500	\$0	0%	\$3,000	\$0
	2902	Salaries (Lib)	\$18,891	\$15,740	\$22,281	142%	\$26,000	\$7,109
	2922	Office Expenses	\$1,600	\$1,330	\$1,252	94%	\$1,600	\$0
	2932	Write Off Of Debts	\$100	\$80	\$0	0%	\$0	-\$100
	7432	Foreshore Park	\$12,000	\$10,000	\$11,919	119%	\$11,919	-\$81
	9322	Depreciation Expense H&C	\$4,980	\$4,150	\$6,117	147%	\$6,117	\$1,137
	9342	Depreciation Expense Ors	\$11,159	\$9,290	\$9,374	101%	\$9,374	-\$1,785
	9352	Depreciation Expense Lib	\$0	\$0	\$368	#DIV/0!	\$368	\$368
	2443	Transfer From Reserve	-\$25,000	-\$20,830	\$0	0%	\$0	\$25,000
	2453	Grants	-\$133,203	-\$111,000	-\$95,074	86%	-\$95,074	\$38,129
	2473	Co Location Bldg Grants	-\$1,600,000	-\$1,333,330	\$0	0%	\$0	\$1,600,000
	2743	Regional Infrastructure Grant	\$0	\$0	-\$100,000	#DIV/0!	\$0	-\$23,000
	2483	Co Location Bldg Loan	-\$150,000	-\$125,000	\$0	0%	\$0	\$150,000
	2793	Capital Works Grant	\$0	\$0	\$0	#DIV/0!	\$0	\$0
	2853	Foreshore Park Entry Statement	\$0	\$0	-\$14,149	#DIV/0!	-\$48,573	-\$48,573
	2865	Transfer From Reserve	\$0	\$0	\$0	#DIV/0!	-\$62,900	-\$62,900
	2993	Lost Book Charge	-\$50	-\$40	-\$160	400%	-\$160	-\$110
	7043	Rec Centre Hire Fees	-\$3,300	-\$2,750	-\$2,943	107%	-\$3,300	\$0
	7053	Hire Charges	-\$750	-\$620	-\$1,574	254%	-\$1,700	-\$950
	2564	Co Location Bldg	\$2,150,000	\$1,791,660	\$18,026	1%	\$19,000	-\$2,131,000
	2574	Capital Works - Halls	\$108,559	\$90,460	\$17,828	20%	\$58,500	-\$50,059
	2834	Foreshore Park Entry Statement	\$50,210	\$41,840	\$31,891	76%	\$48,573	-\$1,637
	7814	Foreshore Park Ablution Block	\$98,440	\$82,030	\$35,699	44%	\$126,184	\$27,744
Transport	3160	Bridge Maintenance	\$24,000	\$19,990	\$23,170	116%	\$23,170	-\$830
	3230	Crossovers	\$1,200	\$1,000	\$0	0%	\$0	-\$1,200
	3240	Traffic Signs & Control	\$8,000	\$6,660	\$4,033	61%	\$5,000	-\$3,000
	3380	Local Road Maintenance	\$369,000	\$307,490	\$273,079	89%	\$369,000	\$0
	3410	Road verge Maintenance	\$10,000	\$8,330	\$9,688	116%	\$9,688	-\$312
	3420	Lighting Of Streets	\$9,500	\$7,910	\$6,983	88%	\$8,000	-\$1,500
	3440	Contract Street Sweeping	\$6,000	\$5,000	\$3,055	61%	\$5,000	-\$1,000
	3450	Traffic Counter Placement	\$4,000	\$3,320	\$2,916	88%	\$4,000	\$0



## 2008/09 BUDGET REVIEW AS AT 30/4/09

Programme Description	COA	Description	Original Budget	YTD Budget	YTD Actual	% YTD Difference	30/06/09 Estimate	Difference
	3470	Safety Measures Works	\$6,600	\$5,500	\$2,312	42%	\$3,000	-\$3,600
	7120	Romans Road Inv. System	\$3,000	\$2,500	\$730	29%	\$730	-\$2,270
	7870	Transfer To Reserve	\$30,000	\$25,000	\$0	0%	\$30,000	\$0
	3221	Mrd Direct Grants	-\$59,611	-\$49,670	-\$59,611	120%	-\$59,611	\$0
	3231	Regional Road Group Grants	-\$150,000	-\$125,000	-\$120,000	96%	-\$150,000	\$0
	3251	Major Projects	-\$277,000	-\$230,830	-\$203,000	88%	-\$277,000	\$0
	3261	Roads To Recovery Grant	-\$345,492	-\$287,910	-\$175,482	61%	-\$345,492	\$0
	3281	Mrd Bridgework Grant	-\$2,004,000	-\$1,670,000	-\$796,000	48%	-\$2,004,000	\$0
	3311	Crossover Contribution	-\$1,200	-\$1,000	\$0	0%	\$0	\$1,200
	3341	Mowen Road	-\$2,700,000	-\$2,250,000	-\$6,754,900	300%	-\$6,850,000	-\$4,150,000
	3351	Tires Income	-\$170,000	-\$141,660	-\$170,000	120%	-\$170,000	\$0
	3361	Superv.Fee Road Const.	\$0	\$0	-\$164,901	#DIV/0!	-\$175,000	-\$175,000
	3371	Jaibarragup Bridge	\$0	\$0	\$0	#DIV/0!	-\$4,850	-\$4,850
	3381	Pnuemonia Road	-\$200,000	-\$166,660	-\$200,000	120%	-\$200,000	\$0
	3391	Balingup Road Blackspot	-\$180,000	-\$150,000	-\$200,000	133%	-\$200,000	-\$20,000
	3212	Depot Office Mtce	\$15,000	\$12,470	\$6,503	52%	\$8,000	-\$7,000
	3242	Interest On Loan 32	\$1,591	\$1,320	\$487	37%	\$1,591	\$0
	3572	Purchase Of Minor Equip.	\$22,300	\$18,580	\$545	3%	\$545	-\$21,755
	3682	Transfer To Reserve	\$250,000	\$208,330	\$0	0%	\$250,000	\$0
	4012	Gravel Pit Rehabilitation	\$10,000	\$8,310	\$2,216	27%	\$10,000	\$0
	8392	Prof/Loss On Sale Assets	\$0	\$0	\$0	#DIV/0!	\$0	\$0
	9372	Depreciation Expense Rco	\$1,157,060	\$964,210	\$1,063,500	110%	\$1,157,060	\$0
	3595	Proceeds From Loan	-\$177,896	-\$148,240	\$0	0%	\$0	\$177,896
	3685	Transfer From Reserve	-\$272,000	-\$226,660	\$0	0%	-\$240,000	\$32,000
	8393	Income Sale Of Assets	-\$123,000	-\$102,500	\$0	0%	-\$125,909	-\$2,909
	3130	Mowen Road	\$2,600,000	\$2,166,660	\$6,820,946	315%	\$6,850,000	\$4,250,000
	3170	Council Road Programme	\$597,000	\$497,500	\$503,331	101%	\$597,000	\$0
	3180	Mrd Special Bridgeworks	\$2,004,000	\$1,670,000	\$603	0%	\$2,004,000	\$0
	3190	Tires Projects	\$170,054	\$141,710	\$74,898	53%	\$170,000	-\$54
	3210	Footpath Program	\$25,000	\$20,830	\$22,165	106%	\$22,165	-\$2,835
	3250	Jaibarragup Bridge	\$0	\$0	-\$1,000	#DIV/0!	\$4,850	\$4,850
	3254	Principal Repayments	\$8,655	\$7,210	\$4,255	59%	\$8,655	\$0
	3302	Major Projects	\$277,000	\$230,830	\$200,175	87%	\$277,000	\$0

# 2008/09 BUDGET REVIEW AS AT 30/4/09

Programme Description	COA	Description	Original		YTD		% YTD		Difference
			Budget	Budget	Budget	Actual	Difference	Estimate	
	3564	Purchase Of Plant	\$330,000	\$275,000	\$334,138	\$334,138	122%	\$334,138	\$4,138
	3574	Purchase Of Equipment	\$0	\$0	\$17,055	\$17,055	#DIV/0!	\$17,055	\$17,055
	6880	Depot Construction	\$20,000	\$16,660	\$21,063	\$21,063	126%	\$21,063	\$1,063
	7880	Pneumonia Road (Dec)	\$200,000	\$166,660	\$141,135	\$200,000	85%	\$200,000	\$0
	7890	Balingup Road Blackspot	\$180,000	\$150,000	\$162,159	\$200,000	108%	\$200,000	\$20,000
Economic Services	3842	Noxious Weeds/Pest Plants	\$7,000	\$5,830	\$1,686	\$5,000	29%	\$5,000	-\$2,000
	3862	Functions/Events Support	\$24,000	\$19,990	\$22,735	\$23,000	114%	\$23,000	-\$1,000
	3872	Ferel Pig Program	\$34,016	\$28,340	\$12,236	\$21,590	43%	\$21,590	-\$12,426
	3882	Warren Blackwood E.A.	\$5,000	\$4,160	\$5,000	\$5,000	120%	\$5,000	\$0
	3892	Lia Enhancement	\$15,000	\$12,500	\$0	\$0	0%	\$0	-\$15,000
	3932	Caravan Pks/Camping Grds	\$80,750	\$67,260	\$50,444	\$66,000	75%	\$66,000	-\$14,750
	3972	Barrage	\$15,000	\$12,500	\$0	\$21,260	0%	\$21,260	\$6,260
	4052	Lsl Expense Building	\$514	\$420	\$959	\$959	228%	\$959	\$445
	4062	Salary	\$31,453	\$26,210	\$39,140	\$54,000	149%	\$54,000	\$22,547
	4072	Superannuation	\$3,936	\$3,280	\$2,318	\$2,800	71%	\$2,800	-\$1,136
	4082	A/Leave Exp Building	\$2,079	\$1,730	-\$959	\$2,079	-55%	\$2,079	\$0
	4092	Control Expenses	\$4,545	\$3,780	\$4,265	\$5,000	113%	\$5,000	\$455
	4132	Sundry Other Expenses	\$0	\$0	\$328	\$328	#DIV/0!	\$328	\$328
	7152	Environmental Officer	\$8,000	\$6,660	\$0	\$8,000	0%	\$8,000	\$0
	9452	Depreciation Expense Tou	\$4,092	\$3,410	\$3,072	\$3,072	90%	\$3,072	-\$1,020
	3893	Ferel Pig Program	-\$33,763	-\$28,130	-\$5,000	-\$5,000	18%	-\$5,000	\$28,763
	3993	Grants	-\$12,000	-\$10,000	-\$10,085	-\$10,085	101%	-\$10,085	\$1,915
	4005	Transfer From Reserve	-\$40,150	-\$33,450	\$0	-\$41,100	0%	-\$41,100	-\$950
	4153	Chges & Fees Build Permit	-\$12,000	-\$10,000	-\$16,797	-\$18,000	168%	-\$18,000	-\$6,000
	4263	Sale Of Material	-\$3,000	-\$2,500	-\$9,977	-\$10,000	399%	-\$10,000	-\$7,000
Other Property And Services	3704	Balingup Rd (Riversbend) C/Pk Ablutions	\$40,150	\$33,450	\$719	\$900	2%	\$900	-\$39,250
	4292	Private Works - Expenditure	\$20,000	\$16,640	\$36,457	\$38,000	219%	\$38,000	\$18,000
	4312	Training	\$9,000	\$7,500	\$5,678	\$6,000	76%	\$6,000	-\$3,000
	4322	Lsl Expense Works	\$12,768	\$10,640	\$0	\$12,768	0%	\$12,768	\$0
	4332	Salaries (Pwo)	\$90,536	\$75,440	\$62,191	\$65,500	69%	\$65,500	-\$25,036
	4352	A/Leave Exp Works	\$51,684	\$43,070	\$0	\$51,684	0%	\$51,684	\$0
	4362	Occupational Super	\$79,848	\$66,540	\$73,105	\$90,605	110%	\$90,605	\$10,757
	4382	Depot Office Expenses	\$0	\$0	\$242	\$242	#DIV/0!	\$242	\$242

## 2008/09 BUDGET REVIEW AS AT 30/4/09

Programme Description	COA	Description	Original Budget	YTD Budget	YTD Actual	% YTD Difference	30/06/09 Estimate	Difference
	4402	Sick Leave	\$11,682	\$9,730	\$5,021	52%	\$7,000	-\$4,682
	4432	Insurance On Works	\$43,150	\$35,950	\$47,030	131%	\$47,030	\$3,880
	4452	Protective Clothing	\$9,000	\$7,500	\$7,009	93%	\$9,000	\$0
	4462	Occup. Hlth. Safety Expen	\$3,500	\$2,910	\$155	5%	\$1,000	-\$2,500
	4532	Administrative Expenses	\$500	\$410	\$370	90%	\$500	\$0
	6792	Public Holiday Pay	\$28,038	\$23,360	\$13,102	56%	\$15,000	-\$13,038
	7672	Recruitment Expenses	\$2,000	\$1,660	\$0	0%	\$0	-\$2,000
	9562	Depreciation Expense Unc	\$7,080	\$5,900	\$40,522	687%	\$7,080	\$0
	4512	Less Poc Allocated To W&S	-\$694,076	-\$578,390	-\$224,929	39%	-\$313,409	\$380,667
	4472	Poc Wages	\$45,660	\$38,050	\$47,639	125%	\$56,000	\$10,340
	4482	Tyres & Batteries	\$25,000	\$20,830	\$16,786	81%	\$22,000	-\$3,000
	4492	Insurance & Licenses	\$19,275	\$16,060	\$17,519	109%	\$19,275	\$0
	4982	Fuel & Oil	\$250,000	\$208,330	\$163,784	79%	\$220,000	-\$30,000
	4992	Sundry Tools & Stores	\$4,000	\$3,330	\$255	8%	\$4,000	\$0
	6802	Parts And External Work	\$55,000	\$45,830	\$21,189	46%	\$35,000	-\$20,000
	9382	Depreciation Expense Rmc	\$147,234	\$122,690	\$80,818	66%	\$147,234	\$0
	7422	Less Pwo Allocated To W&S	-\$348,786	-\$290,650	-\$387,690	133%	-\$503,509	-\$154,723
	4323	Private Works -Income	-\$25,000	-\$20,830	-\$108,931	523%	-\$112,000	-\$87,000
			\$1,557,156	\$1,296,890	-\$260,547		\$1,609,656	\$52,500

AGENDA NUMBER: 10.13 SUBJECT: 2009/10 Draft Cash Budget LOCATION/ADDRESS: Nannup NAME OF APPLICANT: FILE REFERENCE: FNC3 AUTHOR: Craig Waddell – Manager Corporate Services DISCLOSURE OF INTEREST: DATE OF REPORT: 6 May 2009
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Attachments:

1. 2009/10 Draft Cash Budget.
2. Nannup Ferel Pig Action Group submission
3. Town Planning Initiatives
4. Nannup Tourism Association submission

### **BACKGROUND:**

The presentation of this agenda item represents the first budget deliberation meeting of Council for the 2009/10 financial year. This follows the review of Council's Forward Plan undertaken at the Ordinary April 2009 meeting.

It is planned to again discuss the budget at the ordinary June meeting where it is hoped a final cash position will be agreed to. This will then be converted into a statutorily compliant budget document to be adopted by Council at the Ordinary July 2009 meeting.

### **COMMENT:**

The attachment to this report details the draft 2009/10 cash budget. The report also shows the anticipated income and expenditure for the current financial year as predicted at 30 April 2009.

The budget currently contains a shortfall of income over expenditure of \$1,080,541.

The following specific comments are offered in relation to various components of the budget:

#### **1. Surplus/Deficit Carried Forward From 2008/09**

The draft budget contains a carried forward amount from the 2008/09 operations of \$0. An agenda item appears elsewhere within this agenda which predicts an estimated deficit of \$52,500 at year end. It is suggested that at this stage no allowance be included due to the small amount of the predicted deficit.

As previously explained in budget reviews, the actual carried forward amount will not be known until about the second week of July 2009. It is planned to build this

known figure into the budget process at a later date to enable Council to proceed with the adoption of the budget in full knowledge of it.

## 2. Rates

The amount contained in the draft budget is the amount contained within Council's Forward Plan. This represents a 3% increase on what was contained in the Forward Plan for the current year.

An agenda item appears elsewhere within this agenda which predicts an increase of income from rates of \$14,000 at year end. This is a windfall to Council and should be allowed for when determining the rates for the current year. If this approach were to be adopted, an additional \$14,000 in rates will be achieved without increasing individual rates beyond what was planned.

Council may wish to increase rates beyond this due to the current excess of expenditure over income as contained in the attached draft budget.

At this point in time, only the total amount to be raised from rates is required for the purposes of agreeing on a cash budget position. The break up of this into the various categories of rates Council has will be determined at Council's Ordinary June 2009 meeting.

## 3. Debt Level

Council had loans with outstanding principal of \$66,287 as at 1 July 2008 with two proposed new loans allowed for within the current budget. The following table details Council's current loan situation:

Particulars	1/07/2008	Repayments	30/06/2009
L21 GRANGE RD DUPLEX	\$4,594	\$2,198	\$2,396
L31 OFFICE EXTENSIONS	\$6,902	\$6,902	\$0
L32 U/GROUND POWER	\$22,781	\$8,655	\$14,126
L36 CAREY ST HOUSE	\$32,010	\$7,252	\$24,758
TOTALS	\$66,287	\$25,007	\$41,280

The attached draft budget has one proposed new loan within it, being a loan to balance the predicted shortfall of income over expenditure for the Timewood Centre of \$398,000. Council may wish to consider raising further loans as an option in "balancing" the budget.

As reported to Council elsewhere within this agenda in the budget review as at 30 April 2009, the need for the two proposed loans as contained in the current year's budget are recommended not to be drawn upon.

As detailed above, Council's debt level is low. Notwithstanding the recommended Timewood Centre loan as contained in the draft budget, Council could still look favourably at sourcing other works via a loan facility if desired.

#### **4. Community Group Grants**

The attached draft budget contains \$9,200 for community group grants. These requests have been reviewed by the Community Group Grant Advisory Committee whose recommendation is contained elsewhere in this agenda.

The Nannup Arts Council did not submit an application to the Community Group Grants prior to the closing date. Their request of \$1,000 is for an Acquisitive Prize as part of the Nannup Arts Festival, to be held in September. This request has been included in the attached draft cash budget.

Any changes to the recommendation to Council from the committee will have a direct bearing on the draft budget.

#### **5. Timewood Centre**

Expenditure and income for this project has been balanced by the drawing down of a loan for \$398,000. This is based on the expenditure on the facility being as budgeted this year (\$2,150,000) less anticipated expenditure at year end leaving \$2,131,000. A more accurate cost of the facility will be known after the drawings are received from the architect recently engaged by Council to review the existing plans. If this revised estimate exceeds what is contained in the draft budget, Council should review the revenue options available to fund the project.

#### **6. Nation Building Grants**

The \$605,370 State Royalties for Regions (Country Local Government Fund) grant and the balance of the Regional Infrastructure grant of \$77,000 which was received this financial year has been carried forward and included in the attached draft cash budget in the appropriate programs as per Council's previous resolutions on the allocation of these funds.

The \$393,491 State Royalties for Regions (Country Local Government Fund) grant to be received in 2009/10 has not yet been discussed or allocated by Council. This should be appropriately allocated and included in the draft 2009/10 budget. The recommendation on this matter would be to allocate this funding to Council's next major infrastructure project being the proposed upgrade to the Recreation Centre via reserve transfer. At the time of writing information is being sought from the Department of Local Government if it is permissible to "bank" these funds as the project is not going to be construction ready in 2009/10.

The \$211,880 State Royalties for Regions (Country Local Government Fund) grant which will be allocated via the Warren Blackwood Strategic Alliance has not been included in the attached draft budget as it has not yet been agreed to by the Alliance on its allocation. A similar allocation (Recreation Centre) would be proposed and the same information as mentioned in the preceding paragraph is applicable.

#### **7. Nannup Feral Pig Action Group**

Attachment 2 to this item received by Council from the Nannup Feral Pig Action Group is the support provided to justify a requested Council contribution of \$34,000 for the program. This request is included in the attached draft cash budget.

#### **8. Town Planning Initiatives**

Attachment 3 to this item details the initiatives in the Town Planning area that have not been able to be resourced via previous budgets. They have been estimated to cost approximately \$300,000. An allowance of \$100,000 has been included in the attached draft budget to allow some of these initiatives to be undertaken.

#### **9. Visitor Centre / Caravan Parks**

Attachment 4 to this item details the Nannup Tourism Association's budget request of Council.

This request is included in the attached draft cash budget, however some of the items may be perceived to be operational issues that Council may not believe to be a priority to fund.

Contact was made by the Manager Nannup Visitor Centre suggesting that another request of Council for budget consideration is forthcoming. At the time of writing this report, this request has not been received, and therefore no allowance, other than as detailed in attachment 4, has been made in the attached draft budget.

#### **10. Bike Rack Project**

Funding has been sourced through Bicycle Network, Country Arts WA and DSR to complete this project. Grants will be announced in August and there could be a requirement for Council contributions or a shortfall in funding.

Total project cost	\$ 37,938
Grant funding requested	\$ 34,938
Council contribution	\$ 3,000

### 11. Off Road Vehicle Access Area

The draft report has now been received and will go to public comment prior to acceptance by Council. This project is valued at \$194,950 with in kind support from volunteer organisations. A budget request would assist to progress this project if approved by Council.

Total Project Cost	\$ 194,950
Grant funding & Sponsorship	\$ 184,950
Council Contribution	\$ 10,000

### 12. Cycle Path to Cockatoo Valley

This project is subject to successful grant funding and sponsorship.

Total project cost	\$200,000
Water Corporation sponsorship	\$ 95,000
Grant funding request	\$ 95,000
Council contribution	\$ 10,000

### 13. Leeuwin Scholarship

This is a partnership project with Nannup Lions with each organisation contributing \$500 towards the cost of a fare on the Leeuwin ship. The total cost of an average fare is \$1600.00

### 14. Forward Plan

The attached draft cash budget takes into account all activities contained within Council's Draft Forward Plan 2008/09 – 2012/131 as reviewed at Council's Ordinary April 2009 meeting.

The one exception to this is the construction of the Kindergarten which will now not occur due to Council's resolution not to proceed with the alterations to the existing kindergarten building.

### 14. Balanced Budget

Council should aim for a balanced cash budget, i.e. having sufficient income to meet expenditure. As stated previously, the attached draft budget currently contains a shortfall of income over expenditure of \$1,080,541.

After Council has reviewed the budget and made any changes it deems necessary, if there still exists an excess of expenditure over income, Council may



wish to consider offsetting this shortfall against the raising of a loan for a specific component of the budget such as plant purchases as noted in point 3 above.

Councillors are advised to review the draft budget document, making any changes deemed necessary to ensure that community expectations are balanced against available resources. The preferred outcome of this process is a balanced position.

In undertaking this, careful consideration should be given to reducing or increasing expenditure in any areas that contain labour, public works overheads and plant operating costs. The allocation of these throughout the budget balance back to the total budgeted amount for these areas. Any reduction in these areas needs to be put back into the budget to balance back to the overall payroll that will be incurred by Council.

Likewise, the draft budget contains a high percentage of grant dependent expenditure, i.e. the expenditure is directly related to grant income. This means that if Council chooses not to undertake the grant dependent works, it will not receive the income from the grant associated with the works.

The next step in the process of adopting the 2009/10 budget is to review the attached budget and any requested alterations at Council's Ordinary June 2009 meeting.

Councillors will recall resolving to accept the proposed 2009/10 Fees and Charges at the Ordinary April 2009 meeting. Unfortunately two fees associated with the Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974 were omitted from the schedule of fees included in that item. These fees, as detailed in recommendation 2 to this item, are prescribed by regulation, Council having no input into their structure. A resolution of Council is required to include them in Council's Schedule of fees and charges.

**STATUTORY ENVIRONMENT:**

Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

**POLICY IMPLICATIONS:** Nil.

**FINANCIAL IMPLICATIONS:** 2009/10 budget.

**STRATEGIC IMPLICATIONS:** Nil.

**RECOMMENDATIONS:**

1. That Council make the necessary changes to the draft cash budget to achieve a balanced budget.
2. That Council endorse the following Fees and Charges for 2009/10 for inclusion in the 2009/10 budget:

Application for the approval of an apparatus	\$108.00
Issuing of a "Permit to Use an Apparatus"	\$108.00

**VOTING REQUIREMENTS:**



**CRAIGE WADDELL  
MANAGER CORPORATE SERVICES**

INCOME AND EXPENDITURE DESCRIPTION	2009/10 detail	2009/10 BUDGET		2008/09 BUDGET		ANTICIPATED 30/6/2009	
		expense	Income	expense	Income	expense	Income
<b>SCHEDULE 3 - GENERAL PURPOSE REVENUE</b>							
<b>GENERAL PURPOSE REVENUE - OPERATING INCOME</b>							
0011 RATE REVENUE (FP P21)	\$875,000		\$875,000		\$851,629		\$850,889
0041 LEGAL FEES	\$0		\$0		\$0		\$0
0061 INTEREST ON OVERDUE RATES	\$2,800		\$2,800		\$2,500		\$2,800
0091 EQUALISATION GRANT	\$559,674		\$559,674		\$559,674		\$559,674
0231 INTERIM RATES	\$2,000		\$2,000		\$2,000		\$15,959
0261 INTEREST ON INSTALLMENTS	\$2,700		\$2,700		\$2,000		\$2,700
0291 LOCAL ROAD GRANT	\$358,347		\$358,347		\$358,347		\$358,347
0361 ADMINISTRATION CHARGES ON INSTALLMENTS	\$2,800		\$2,800		\$2,500		\$2,900
0523 DEPT. OF TRANSPORT COMMISSION	\$18,000		\$18,000		\$17,000		\$18,000
0533 SUNDRY INCOME			\$10,800		\$17,321		\$11,000
Photocopies, Faxes & Miscellaneous services	\$100						
Account enquires	\$3,000						
Trainee commencement	\$2,500						
WALGA advertising rebate	\$200						
FESA Levy	\$4,000						
Other sundry income	\$1,000						
0573 EXPENSES RECOVERED							\$66,000
Payments recovered from others	\$20,000		\$20,000		\$20,000		
0583 B.C.I.T.F. AND BRB COMMISSION	\$500		\$500		\$0		
4882 SURPLUS CARRIED FORWARD FROM 2008/09			\$23,034		\$0		\$233,523
Carry forward from operations							
Parking Strategy	\$9,000						
Cemetery Works	\$14,034						
4873 INTEREST ON INVESTMENTS - GENERAL	\$25,000		\$25,000		\$20,000		\$29,000
4883 INTEREST ON INVESTMENTS - RTR	\$0		\$0		\$0		\$20,000
4893 INTEREST ON INVESTMENTS - DOTARS	\$31,000		\$31,000		\$400,000		\$244,900
<b>GENERAL PURPOSE REVENUE - OPERATING EXPENDITURE</b>							
0472 RATING VALUATION EXPENSES		\$26,300		\$8,100		\$8,100	
Miscellaneous Valuation Expenses	\$4,000						
Annual Unimproved Valuation Roll	\$5,800						
4 yearly GRV Valuation Roll	\$15,500						
Change of Valuation basis Revaluations - estimate	\$1,000						
4862 GRANTS COMMISSION REVIEW		\$500		\$500		\$2,416	
Review of Annual Information Return	\$500						
3832 INTEREST ON OVERDRAFT	\$100	\$100		\$0		\$1,167	
4872 DOT LICENSING EXPENSES		\$14,809		\$10,300		\$4,500	
Telephone							
Salaries	\$13,330						
Superannuation	\$1,479						
0422 RECOVERABLE EXPENSES							\$66,000
Payments to be recovered from others	\$20,000	\$20,000		\$20,000			
4802 WRITE OFFS	\$200	\$200		\$200		\$246	
<b>SCHEDULE 4 - GOVERNANCE</b>							
<b>GOVERNANCE - OPERATING EXPENDITURE</b>							
0112 ELECTION EXPENSES	\$4,000	\$4,000		\$1,000			
0142 REFRESHMENTS AND FUNCTIONS		\$17,800		\$16,300		\$16,300	
Refreshments	\$16,000						
Purchase of minor utensils	\$300						
Lecturn	\$400						
Australia Day Plaque	\$400						
Australia Day breakfast	\$500						

# SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2009/10 detail	2009/10 BUDGET		2008/09 BUDGET		ANTICIPATED 30/6/2009	
		expense	income	expense	income	expense	income
Community/Council get togethers	\$200						
<b>0162 DONATIONS/CONTRIBUTIONS</b>		\$14,700		\$16,100		\$16,100	
<b>ONE OFF REQUESTS</b>							
Henri Nouwen House							
Volunteer Resource Centre	\$3,000						
<b>ANNUAL REQUESTS</b>							
NDHS - Graduation Ceremony Awards	\$200						
Blackwood River Valley Marketing Association	\$1,000						
NOCCA	\$1,000						
Nannup Arts Council - Acquisitive Art Prize	\$1,000						
Nannup Music Club (cash \$3,000 In-kind \$2,000)	\$5,000						
Nannup Garden Village Committee (In-kind)	\$1,500						
Nannup Tigers Soccer Club	\$500						
Sundry Provision for Ad-hoc Donations	\$1,500						
<b>0172 COUNCILLOR ALLOWANCES, FEES &amp; REIMBURSEMENTS</b>		\$41,170		\$43,000		\$43,000	
President's Allowance	\$8,000						
Deputy President's Allowance	\$2,000						
Meeting Attendance Fees	\$12,650						
Phone/Fax Line Rental/SP mobile phone calls	\$320						
Crs Computer Allowance	\$9,000						
Travel Costs	\$9,200						
Child Care Expenses	\$0						
<b>0182 SUBSCRIPTIONS</b>		\$6,138		\$6,200		\$5,965	
Industrial Service (Fitz Gerald Strategies)	\$450						
WALGA	\$5,008						
LGMA - CEO & MCS	\$680						
<b>0192 CONFERENCE EXPENSES</b>		\$20,500		\$15,500		\$15,500	
Local Government Week	\$6,000						
Local Govt. Week banners	\$500						
Other Conferences/Seminars/Meetings	\$5,000						
Councilor Training Courses (FP P23)	\$9,000						
<b>0202 INSURANCE</b>		\$26,838		\$14,497		\$11,827	
Liability, Personal Insurance, Fidelity & Vehicle	\$10,938						
Regional Risk Co Coordinator	\$4,500						
Revaluation	\$11,200						
<b>0212 CEO PERFORMANCE REVIEW</b>		\$0		\$0			
<b>0254 MEMBERS EQUIPMENT</b>		\$3,000		\$0			
Alterations to Council Tables	\$3,000						
<b>0532 GRATUITIES &amp; APPRECIATIONS</b>		\$1,200		\$1,100		\$4,634	
Gifts	\$1,200						
<b>0572 MEMBER'S CONSUMABLES</b>		\$1,000		\$1,000		\$500	
<b>GOVERNANCE - CAPITAL EXPENDITURE</b>							
<b>0264 FURNITURE AND EQUIPMENT - CAPITAL</b>		\$10,000		\$0		\$0	
Audio equipment for Chambers	\$10,000						
<b>SCHEDULE 4 - GENERAL ADMINISTRATION</b>							
<b>GENERAL ADMINISTRATION - OPERATING EXPENDITURE</b>							
<b>0242 ANNUAL LEAVE EXPENSE ADMIN</b>		\$0		\$0			
<b>0272 SALARIES</b>	\$299,737	\$299,737		\$336,208			
<b>0282 SUPERANNUATION</b>	\$29,129	\$29,129		\$27,552		\$27,552	
<b>0292 INSURANCE</b>	\$18,473	\$18,473		\$14,928		\$16,162	
<b>0312 FURNITURE AND EQUIPMENT - MINOR</b>		\$4,000		\$4,000		\$4,000	
Five year office equipment replacement program (FP APP.#1)	\$2,000						
Council Maps - Laminating	\$2,000						
<b>0362 TRANSFER TO RESERVES</b>		\$35,000		\$25,000		\$25,000	
Office Equipment (FP APP 3)	\$15,000						
Long Service Leave (FP APP3)	\$20,000						
<b>0362 BUILDING AND GARDENS MAINTENANCE</b>		\$71,391		\$22,263		\$22,263	
Wages - Cleaner	\$8,300						
Overheads	\$2,246						

# SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2009/10 detail	2009/10 BUDGET		2008/09 BUDGET		ANTICIPATED 30/6/2009	
		expense	income	expense	income	expense	income
Cleaning Materials	\$100						
Wages - Gardener	\$6,000						
Overheads	\$4,200						
Gardener Materials	\$150						
Water & Sewerage Charges	\$1,000						
Electricity	\$6,700						
Building Maintenance	\$1,200						
Carpet Cleaning	\$900						
FESA Levy	\$95						
Redevelopmnt of front garden (FP P53)	\$10,000						
Repair Floor (FP APP 4)	\$5,500						
Replace carpet (FP APP 4)	\$10,000						
Front Office security works	\$15,000						
<b>0372 COMPUTER MAINTENANCE</b>		<b>\$23,695</b>		<b>\$32,240</b>		<b>\$32,240</b>	
Product and Telephone Support	\$12,610						
Virus control annual license	\$550						
Miscellaneous Maintenance and Repairs	\$4,000						
IT Vision User Group	\$440						
Website Maintenance	\$5,295						
WALGA - Secure Internet Gateway Management Service	\$800						
<b>0382 PRINTING AND STATIONERY</b>		<b>\$16,000</b>		<b>\$16,000</b>		<b>\$16,000</b>	
Printing	\$8,000						
Stationery	\$4,500						
Printing Consumables	\$3,000						
Freight	\$500						
<b>0392 TELEPHONE</b>		<b>\$10,000</b>		<b>\$10,000</b>		<b>\$9,000</b>	
Telephone Expenses	\$9,000						
Call Centre	\$1,000						
<b>0402 OFFICE EQUIPMENT MAINTENANCE</b>		<b>\$6,000</b>		<b>\$4,000</b>		<b>\$4,000</b>	
Photocopier Service Contract	\$4,800						
General Repairs & Maintenance	\$1,200						
<b>0412 POSTAGE</b>	<b>\$5,000</b>	<b>\$5,000</b>		<b>\$4,800</b>		<b>\$4,800</b>	
<b>0432 VEHICLE AND TRAVELLING</b>	<b>\$12,000</b>	<b>\$12,000</b>		<b>\$13,500</b>		<b>\$13,500</b>	
<b>0442 BANK CHARGES</b>		<b>\$3,500</b>		<b>\$3,500</b>		<b>\$3,500</b>	
Account Management Fee	\$3,500						
<b>0452 ADVERTISING</b>		<b>\$11,000</b>		<b>\$6,000</b>		<b>\$11,000</b>	
Nannup Telecentre news	\$3,000						
Other publications	\$8,000						
<b>0462 AUDIT FEES</b>		<b>\$11,000</b>		<b>\$10,300</b>		<b>\$11,800</b>	
Audit & Interim Audit	\$7,800						
Attendance at Audit Committee meeting	\$1,200						
Other audit requirements	\$2,000						
<b>0482 LEGAL EXPENSES</b>		<b>\$10,000</b>		<b>\$6,000</b>		<b>\$5,000</b>	
General Legal Expenses	\$10,000						
<b>0492 STAFF TRAINING EXPENSES</b>		<b>\$8,000</b>		<b>\$8,000</b>		<b>\$8,000</b>	
Staff Training Requirement - Administration	\$6,500						
OS&H course (statutory requirement)	\$1,500						
<b>0502 SUNDRY EXPENSES</b>	<b>\$1,000</b>	<b>\$1,000</b>		<b>\$1,000</b>		<b>\$0</b>	
<b>0522 UNIFORM ALLOWANCE</b>		<b>\$1,000</b>		<b>\$1,000</b>		<b>\$1,221</b>	
Uniform expenses for Council staff as per policy	\$1,000						
<b>0552 FRINGE BENEFITS TAX</b>	<b>\$18,750</b>	<b>\$18,750</b>		<b>\$15,850</b>		<b>\$14,776</b>	
<b>0812 RECRUITMENT EXPENSES</b>	<b>\$4,500</b>	<b>\$4,500</b>		<b>\$4,500</b>		<b>\$11,543</b>	
<b>GENERAL ADMINISTRATION - OPERATING INCOME</b>							
<b>0543 TRANSFER FROM RESERVES</b>			<b>\$14,500</b>		<b>\$22,050</b>		<b>\$18,000</b>
Office Equipment (FP APP1)	\$14,500						
<b>8053 INCOME FROM SALE OF ASSETS</b>			<b>\$18,000</b>		<b>\$23,000</b>		<b>\$18,181</b>
1 x Motor Vehicle	\$18,000						
<b>GENERAL ADMINISTRATION - CAPITAL EXPENDITURE</b>							
<b>0584 FURNITURE AND EQUIPMENT - CAPITAL</b>		<b>\$8,500</b>		<b>\$19,000</b>		<b>\$15,000</b>	
Five year office equipment replacement program (FP APP.#1)	\$8,500						
<b>0544 PLANT</b>		<b>\$28,200</b>		<b>\$30,000</b>		<b>\$28,193</b>	
1 x Motor Vehicle	\$28,200						

SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2009/10 detail	2009/10 BUDGET		2008/09 BUDGET		ANTICIPATED 30/6/2009	
		expense	Income	expense	Income	expense	Income
<b>SCHEDULE 5 - LAW, ORDER AND PUBLIC SAFETY</b>							
<b>FIRE PREVENTION - OPERATING EXPENDITURE (FP P31)</b>							
0602 ASSISTANCE TO BFB'S		\$36,300		\$42,500		\$44,386	
Balingup Rd	\$1,800						
Bidellia	\$1,000						
Carlotta	\$2,500						
Cundinup	\$2,300						
Darradup	\$13,700						
East Nannup	\$3,000						
Nannup Brook	\$3,400						
North Nannup	\$5,400						
Scott River Jasper	\$3,200						
0642 INSURANCE	\$10,953	\$10,953		\$16,098		\$15,172	
0652 MAINTENANCE OF FIRE BREAKS		\$5,000		\$5,000		\$8,120	
Wages	\$1,500						
Overheads	\$1,050						
Plant Operation Costs	\$1,400						
Plant depreciation (non cash)	\$574						
Materials	\$476						
0712 FIRE BREAK INSPECTIONS (NON FESA FUNDED)		\$3,000		\$3,000		\$2,288	
Contract Inspector (FP P32)	\$3,000						
0722 FIRE CONTROL OFFICER (FP P31)		\$31,865		\$20,000		\$26,000	
Salaries	\$27,952						
Superannuation	\$3,913						
0762 MAINTENANCE OF PLANT & EQUIPMENT		\$1,000		\$3,000		\$6,700	
Maintenance of brigade units and equipment	\$1,000						
0832 MAINTENANCE OF VEHICLES, BOATS & TRAILERS	\$497	\$497		\$2,500		\$5,200	
0842 MAINTENANCE OF LAND & BUILDINGS		\$500		\$1,200		\$233	
Annual inspection and maintenance of repeater station	\$500						
0862 UTILITIES, RATES & TAXES	\$500	\$500		\$500		\$0	
0872 OTHER GOODS & SERVICES	\$500	\$500		\$6,560		\$8,560	
<b>FIRE PREVENTION - OPERATING INCOME</b>							
0703 FESA LEVY OPERATING INCOME			\$75,240		\$80,000		\$80,000
Bush Fire Brigades	\$80,240						
Contribution to Fire Control Officer	\$15,000						
Fesa levy - N.Nannup BFB							
0773 FINES			\$100		\$0		\$15
Estimated infringements - firebreaks	\$100						
<b>FIRE PREVENTION - CAPITAL EXPENDITURE</b>							
0744 PLANT PURCHASES		\$0		\$0			
0764 BUILDINGS		\$0		\$0			
<b>ANIMAL CONTROL - OPERATING EXPENDITURE</b>							
0802 CONTROL EXPENSES		\$1,000		\$4,500		\$3,000	
Compliance with Dog Act (FP P33)	\$1,000						
Contract Ranger							
<b>ANIMAL CONTROL - OPERATING INCOME</b>							
0833 DOG REGISTRATION FEES			\$2,000		\$2,000		\$1,666
Income from Dog Registrations	\$2,000						
0843 FINES & PENALTIES			\$100		\$0		
Fines	\$100						
<b>OTHER - LAW, ORDER AND PUBLIC SAFETY - OPERATING EXPENDITURE</b>							
0902 EMERGENCY MANAGEMENT		\$0		\$0			
XXXX EMERGENCY RESPONSE	\$20,000	\$20,000					
0912 COMMUNITY SAFETY PROGRAM		\$0		\$5,500		\$20,000	

SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2009/10 detail	2009/10 BUDGET		2008/09 BUDGET		ANTICIPATED 30/6/2009	
		expense	Income	expense	Income	expense	Income
<b>0922 DONATION TO NANNUP S.E.S.</b>		\$12,250		\$15,390		\$15,417	
Insurance	\$1,287						
Operating Grant	\$10,963						
<b>OTHER - LAW, ORDER AND PUBLIC SAFETY - OPERATING INCOME</b>							
<b>0963 FESA LEVY OPERATING INCOME - SES</b>	\$12,250		\$12,250		\$15,390		\$15,390
<b>0983 FESA LEVY CAPITAL INCOME - SES</b>			\$0		\$0		
<b>6983 GRANT EMERGENCY MANAGEMENT</b>			\$0		\$0		
<b>6993 GRANT COMMUNITY SAFETY PROGRAM c/f 2007/08</b>			\$0		\$21,200		\$0
<b>OTHER - LAW, ORDER AND PUBLIC SAFETY - CAPITAL EXPENDITURE</b>							
<b>SCHEDULE 7 - HEALTH</b>							
<b>HEALTH INSPECTION AND ADMINISTRATION - OPERATING EXPENDITURE</b>							
<b>1242 INSURANCE</b>	\$421	\$421		\$883		\$962	
<b>1252 ANNUAL LEAVE EXPENSE HEALTH</b>		\$0		\$0			
<b>1262 HEALTH SERVICES</b>		\$11,049		\$34,393		\$30,000	
Salaries	\$8,049						
New food standard training	\$1,000						
Contracted Services - Food Premises Audit	\$2,000						
<b>1262 LSL EXPENSE HEALTH</b>		\$0		\$0			
<b>1282 SUPERANNUATION</b>	\$705	\$705		\$3,936		\$2,583	
<b>1322 ADMINISTRATION EXPENSES</b>		\$5,300		\$3,294		\$3,294	
Analytical Expenses	\$300						
Publications	\$1,000						
Training	\$2,000						
Motor Vehicle Running Costs	\$2,000						
<b>HEALTH - INSPECTION AND ADMINISTRATION - OPERATING INCOME</b>							
<b>1383 / 1373 GENERAL LICENSE FEES</b>	\$2,000		\$2,000		\$3,500		\$1,959
<b>1475 INCOME FROM SALE OF ASSETS (CASH)</b>			\$6,000		\$0		\$0
Motor Vehicle (1/3)	\$6,000						
<b>HEALTH INSPECTION AND ADMINISTRATION - CAPITAL EXPENDITURE</b>							
<b>1454 PLANT (MOTOR VEHICLE)</b>		\$9,400		\$0		\$0	
Motor Vehicle (1/3)	\$9,400						
<b>1464 FURNITURE AND EQUIPMENT - CAPITAL</b>		\$0		\$0		\$0	
<b>SCHEDULE 8 - EDUCATION AND WELFARE</b>							
<b>PRE-SCHOOL - OPERATING EXPENDITURE</b>							
<b>0992 PRE-SCHOOLS MAINTENANCE</b>		\$5,574		\$3,834		\$3,834	
Gardeners Wages	\$2,000						
Overheads	\$1,400						
Gardeners Materials	\$150						
Insurance	\$524						
General Maintenance	\$1,500						
<b>9902 EARLY YEARS COMMUNITY CENTRE Feasibility Study (FP P36)</b>		\$0		\$2,000		\$6,000	
<b>9892 TRANSFER TO RESERVE Kindergarten</b>		\$0		\$0			
<b>PRE-SCHOOL - CAPITAL EXPENDITURE</b>							
<b>1644 KINDERGARTEN EXTENSION (FP P35) Construction</b>		\$0		\$0			
<b>9883 GRANTS Kindergarten extension</b>			\$0		\$0		

# SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2009/10 detail	2009/10 BUDGET		2008/09 BUDGET		ANTICIPATED 30/6/2009	
		expense	income	expense	income	expense	income
<b>OTHER EDUCATION OPERATING EXPENDITURE</b>							
<b>1642 COMMUNITY DEVELOPMENT OFFICER</b>		\$103,927		\$59,502		\$50,000	
Salary	\$78,979						
Superannuation	\$7,108						
Insurance	\$4,940						
Community Development specific training	\$2,400						
Annual Leave (non cash)							
Cultural Strategy	\$5,000						
Lewin Sailing Ship Sponsorship	\$500						
Seed Funding for Grant applications not yet developed	\$5,000						
<b>OTHER AGED AND DISABLED - CAPITAL EXPENDITURE</b>							
<b>1614 DANJANGERUP COTTAGES (FP P37)</b>	\$40,000	\$40,000					
<b>SCHEDULE 9 - HOUSING</b>							
<b>COUNCIL STAFF - OPERATING EXPENDITURE</b>							
<b>1712 BUILDING MAINTENANCE</b>		\$6,651		\$9,355		\$22,000	
Water Rates	\$1,100						
Maintenance	\$2,000						
Electricity	\$2,700						
FESA Levy	\$80						
Insurance	\$771						
<b>1722 INTEREST REPAYMENTS</b>		\$1,485		\$1,964		\$1,974	
Loan 36 Carey St House (FP APP2)	\$1,485						
<b>COUNCIL STAFF - OPERATING INCOME</b>							
<b>1723 RENTAL INCOME</b>			\$17,420		\$10,400		\$7,100
L233 Carey St. (\$180 / wk)	\$9,360						
L1302 Carey St. (\$80 / wk)	\$4,180						
L234 Dunnet Rd (\$75 / wk)	\$3,900						
<b>COUNCIL STAFF - CAPITAL EXPENDITURE</b>							
<b>1764 PRINCIPAL REPAYMENTS (PAP)</b>		\$7,721		\$7,252		\$8,252	
Loan 36 Carey St House (FP APP2)	\$7,721						
<b>HOUSING OTHER - OPERATING EXPENDITURE</b>							
<b>1732 BUILDING MAINTENANCE</b>		\$8,396		\$20,799		\$20,799	
Water Rates	\$650						
Maintenance by Contractors	\$2,000						
Insurance	\$1,296						
Sewage rates	\$2,250						
Rental Management Fees	\$2,200						
<b>1742 INTEREST REPAYMENTS</b>		\$163		\$362		\$453	
Loan 21 Grange Rd Duplex (FP APP2)	\$163						
<b>HOUSING OTHER - OPERATING INCOME</b>							
<b>1743 RENTAL INCOME</b>			\$13,520		\$20,440		\$18,000
Grange Rd Duplex (2 x \$130/w)	\$13,520						
<b>HOUSING OTHER - CAPITAL EXPENDITURE</b>							
<b>1794 PRINCIPAL REPAYMENTS</b>		\$2,398		\$2,198		\$2,198	
Loan 21 Grange Rd Duplex (FP APP2)	\$2,398						
<b>SCHEDULE 10 - COMMUNITY AMENITIES</b>							
<b>SANITATION - HOUSEHOLD REFUSE - OPERATING EXPENDITURE</b>							
<b>1762 CONTRACTORS COLLECTION FEES (FP P41)</b>		\$60,273		\$52,353		\$52,353	
335 Rubbish services @ \$1.80/service/week	\$31,356						
332 Recycling services @ \$3.35/service/fortnight	\$28,917						
<b>1772 WASTE MANAGEMENT FACILITY MAINTENANCE</b>		\$114,932		\$124,617		\$119,500	
Contract	\$110,000						
Perimeter Clean Up	\$500						
Insurance	\$432						
Install monitoring bore	\$2,000						
Leachate ponds	\$2,000						



# SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2009/10 detail	2009/10 BUDGET		2008/09 BUDGET		ANTICIPATED 30/6/2009	
		expense	Income	expense	Income	expense	Income
<b>1824 STREET BIN PICK-UP</b>		\$7,859		\$10,827		\$8,000	
Wages	\$4,175						
Overheads	\$2,923						
Plant Operation Costs	\$400						
Plant depreciation (non cash)	\$164						
Materials	\$197						
Solid Waste Collection - Townsite							
<b>SANITATION - HOUSEHOLD REFUSE - OPERATING INCOME</b>							
<b>1803 MOBILE BIN CHARGES</b>			\$69,900		\$63,800		\$58,184
318 Rubbish @ \$120.00	\$38,160						
276 Recycling @ \$115.00	\$31,740						
<b>1813 TIP FEES</b>	\$2,000		\$2,000		\$3,000		\$2,500
<b>1823 WASTE MANAGEMENT FACILITY GRANT</b>			\$0		\$0		
<b>TOWN PLANNING AND REGIONAL DEVELOPMENT - OPERATING EXPENDITURE</b>							
<b>2122 PARKING STRATEGY</b>		\$9,000		\$9,000		\$9,000	
Development (c/f)	\$9,000						
<b>2132 TOWN PLANNING SERVICES</b>		\$163,294		\$60,393		\$61,453	
Salaries	\$48,294						
Contracted services	\$100,000						
Review Townsite Strategy Document (FP P44)	\$15,000						
<b>2142 ADMINISTRATION EXPENSES</b>		\$12,321		\$26,283		\$26,283	
Miscellaneous Office Expenses	\$600						
Insurance	\$3,721						
Training	\$2,000						
Motor Vehicle Running Costs	\$2,000						
Advertising - scheme amendments	\$4,000						
<b>2162 SUPERANNUATION</b>	\$4,228	\$4,228		\$5,779		\$2,613	
<b>2172 TOWN PLANNING SCHEME</b>		\$0		\$0			
Consultants Fees for new Town Planning Scheme							
Advertising & miscellaneous non-contract expenses							
<b>7032 COMMUNITY INFRASTRUCTURE PLAN (FP P45)</b>	\$15,000	\$15,000		\$10,000		\$0	
<b>7042 ROAD DEVELOPMENT EXPENSES</b>		\$20,000		\$7,500		\$7,500	
Bogadillup Rd re-alignment	\$10,000						
Cundinup Rd re-alignment							
Agg Rd	\$10,000						
<b>TOWN PLANNING AND REGIONAL DEVELOPMENT - OPERATING INCOME</b>							
<b>2253 MISCELLANEOUS FEES AND CHARGES</b>			\$7,000		\$7,000		\$38,000
Town Planning Fees	\$7,000						
<b>2295 INCOME FROM SALE OF ASSETS</b>			\$6,000		\$0		
Motor Vehicle (1/3)	\$6,000						
<b>TOWN PLANNING AND REGIONAL DEVELOPMENT - CAPITAL EXPENDITURE</b>							
<b>2274 PLANT</b>		\$9,400		\$0			
Motor Vehicle (1/3)	\$9,400						
<b>OTHER COMMUNITY AMENITIES - OPERATING EXPENDITURE</b>							
<b>2302 CEMETERY OPERATION AND MAINTENANCE</b>		\$25,130		\$22,089		\$22,089	
Wages	\$3,300						
Overheads	\$2,310						
Plant Operation Costs	\$750						
Plant depreciation (non cash)	\$308						
Materials	\$78						
Water	\$150						
Landscaping (FP P46)	\$3,000						
Plaques	\$1,200						
Cemetery works C/F from 2008/09	\$14,034						
<b>2322 PUBLIC CONVENIENCES</b>		\$22,926		\$16,732		\$29,000	
Cleaners Wages	\$11,200						
Overheads	\$3,031						
Materials	\$200						
Water	\$200						
Sanitary Bins	\$1,700						
Sewage charges for caravan park public toilet	\$700						
Insurance	\$1,395						

# SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2009/10 detail	2009/10 BUDGET		2008/09 BUDGET		ANTICIPATED 30/6/2009	
		expense	income	expense	income	expense	income
Maintenance by Contractors	\$2,000						
Tourist Centre public toilets wheel chair access	\$500						
Demolish oval toilet block (FP APP 4)	\$1,000						
Demolish Old Roads Board Office toilet block (FP APP 4)	\$1,000						
<b>OTHER COMMUNITY AMENITIES - OPERATING INCOME</b>							
<b>2373 CEMETERY FEES</b>			\$3,500		\$3,500		\$5,507
Cemetery Fees	\$3,500						
<b>SCHEDULE 11 - RECREATION AND CULTURE</b>							
<b>PUBLIC HALLS AND CIVIC CENTRES - OPERATING EXPENDITURE</b>							
<b>2422 TOWN HALL</b>		\$10,637		\$46,617		\$46,617	
Cleaners Wages	\$1,050						
Overheads	\$284						
Electricity	\$5,000						
Water & Sewerage Charges	\$450						
Insurance	\$1,613						
Cleaning Materials	\$200						
FESA Levy	\$40						
Maintenance by Contractors	\$2,000						
<b>2432 RECREATION CENTRE BUILDING</b>		\$101,283		\$45,435		\$35,500	
Cleaners Wages	\$3,700						
Overheads	\$1,001						
Electricity	\$3,500						
Water	\$750						
Insurance	\$3,022						
Cleaning Materials	\$200						
FESA Levy	\$110						
Maintenance	\$2,000						
Reseal Floor (FP APP 4)	\$3,500						
Recreation Officer Salary	\$8,714						
Recreation Officer Superannuation	\$784						
Recreation Plan Expenses	\$14,002						
Rock climbing wall	\$50,000						
Development of Business Plan	\$10,000						
<b>2442 COMMUNITY CENTRE BUILDING</b>		\$3,088					
Insurance	\$1,478						
Maintenance	\$1,000						
Carpet cleaning	\$500						
FESA Levy	\$110						
<b>2462 TELECENTRE BUILDING</b>		\$3,571					
Insurance	\$571						
Security Screens	\$3,000						
<b>2472 OLD ROADS BOARD BUILDING</b>		\$457					
Insurance	\$457						
<b>2482 BOWLING CLUB BUILDING</b>		\$3,245					
Insurance	\$1,545						
Water	\$1,700						
<b>2492 CUNDINUP HALL</b>		\$349					
Insurance	\$309						
FESA Levy	\$40						
<b>2502 CARLOTTA HALL</b>		\$315					
Insurance	\$275						
FESA Levy	\$40						
<b>2512 SCOTT RIVER HALL</b>		\$10,000					
Feasibility study	\$10,000						
<b>XXXX ACCESSIBILITY AUDIT</b>	\$20,000	\$20,000					
<b>2622 TRANSFER TO RESERVE</b>		\$20,000		\$40,000		\$40,000	
Recreation Centre (FP APP 3)	\$20,000						
<b>PUBLIC HALLS AND CIVIC CENTRES - OPERATING INCOME</b>							
<b>2443 TRANSFER FROM RESERVE</b>			\$366,000		\$25,000		\$0
Co location building	\$366,000						
Recreation Centre/Kindergarten Upgrade							
<b>2453 GRANTS</b>			\$45,000		\$133,203		\$95,074
Recreation centre - Rock Climbing Wall	\$45,000						

# SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2009/10 detail	2009/10 BUDGET		2008/09 BUDGET		ANTICIPATED 30/6/2009	
		expense	income	expense	income	expense	income
<b>2473 CO LOCATION BLDG GRANTS</b>			\$1,367,000		\$1,600,000		
State Royalties for Regions	\$440,000						
Regional Infrastructure Program	\$220,000						
Lotterywest	\$500,000						
Regional Co location	\$150,000						
South West Developemnt Commission	\$57,000						
<b>2483 CO LOCATION BLDG LOAN</b>	\$398,000		\$398,000		\$150,000		
<b>7043 RECREATION CENTRE HIRE FEES</b>			\$3,000		\$3,300		\$3,300
Estimated hire fees Recreation Centre	\$3,000						
<b>7053 OTHER HIRE CHARGES</b>			\$1,250		\$750		\$1,700
Estimated hire fees Town Hall	\$1,000						
Estimated hire fees Function Room	\$250						
<b>PUBLIC HALLS AND CIVIC CENTRES - CAPITAL EXPENDITURE</b>							
<b>2564 TIMWOOD CENTRE (FP P67)</b>		\$2,131,000		\$2,150,000		\$19,000	
Construction	\$2,131,000						
<b>2574 CAPITAL WORKS - HALLS (FP APP4)</b>		\$13,000		\$108,559		\$58,500	
Storage area in roof	\$5,000						
Paint interior	\$3,000						
Ceiling fans	\$5,000						
<b>OTHER RECREATION AND SPORT - OPERATING EXPENDITURE</b>							
<b>2642 PUBLIC PARKS, GARDENS AND RESERVES</b>		\$317,000		\$158,500		\$158,000	
Includes Marinko Tomas Playground (FP APP 9)							
Wages	\$105,000						
Overheads	\$73,500						
Plant Operation Costs	\$26,000						
Plant depreciation (non cash)	\$10,660						
Materials	\$94,840						
Water	\$4,000						
Electricity	\$3,000						
<b>2702 STREETScape (FP P48)</b>		\$12,000		\$12,000		\$12,000	
Wages	\$3,000						
Overheads	\$2,100						
Plant Operation Costs	\$2,000						
Plant depreciation (non cash)	\$620						
Materials	\$4,080						
<b>2712 GARDEN VILLAGE THEME</b>		\$7,000		\$7,000		\$7,000	
Purchase of tulip & daffodil bulbs	\$7,000						
<b>XXXX BIKE RACKS</b>	\$37,938	\$37,938					
<b>XXXX OFF ROAD VEHICLE ACCESS AREA</b>	\$194,950	\$194,950					
<b>XXXX CYCLE PATH TO COCKATOO VALLEY</b>	\$200,000	\$200,000					
<b>2782 GOLF COURSE WORKS (FP P64)</b>	\$3,000	\$3,000		\$3,000		\$3,000	
<b>7432 FORESHORE PARK</b>	\$15,000	\$15,000		\$12,000		\$11,919	
<b>OTHER RECREATION AND SPORT - OPERATING INCOME</b>							
<b>3033 USER CHARGES</b>			\$100		\$0		
Miscellaneous ground fees	\$100						
<b>7703 GRANTS</b>			\$697,590				
State Royalties for Regions - Marinko Tomas playground	\$100,000						
State Royalties for Regions - Ablution blocks	\$65,370						
Regional Infrastructure - Ablution blocks	\$77,000						
SW Regional Grants scheme - Ablution blocks	\$45,332						
DSR - Bicycle Racks	\$34,938						
Off Road Vehicle Access Area	\$184,950						
Cycle Path to cockatoo Valley	\$190,000						
<b>OTHER RECREATION AND SPORT - CAPITAL EXPENDITURE</b>							
<b>2834 FORESHORE PARK ENTRY STATEMENT (FP P54)</b>		\$0		\$50,210		\$31,891	
<b>7814 FORESHORE PARK ABLUTION BLOCK (FP P54)</b>	\$187,702	\$187,702		\$98,440			
<b>LIBRARIES - OPERATING EXPENDITURE</b>							
<b>2902 SALARIES</b>		\$21,108		\$18,279		\$26,000	

# SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2009/10 detail	2009/10 BUDGET		2008/09 BUDGET		ANTICIPATED 30/6/2009	
		expense	income	expense	income	expense	income
25% Executive Officer and Trainee	\$19,365						
Superannuation	\$1,743						
<b>2922 OFFICE EXPENSES</b>		\$1,900		\$1,600		\$1,600	
Office Expenses attributable to Library Operation	\$500						
Software support	\$900						
Minor Equipment	\$500						
<b>2932 WRITE OFFS</b>	\$100	\$100		\$100			
<b>LIBRARIES - OPERATING INCOME</b>							
<b>2993 LOST BOOK CHARGES</b>			\$50		\$50		\$160
Charges for lost books	\$50						
<b>LIBRARIES - CAPITAL EXPENDITURE</b>							
<b>3014 FURNITURE &amp; EQUIPMENT (FP APP1)</b>	\$4,000	\$4,000					
<b>SCHEDULE 12 - TRANSPORT</b>							
<b>CONST. STREETS, ROADS, BRIDGES AND DEPOTS - CAPITAL EXPENDITURE</b>							
<b>3130 MOWEN ROAD</b>		\$200,000		\$2,600,000		\$6,850,000	
Wages	\$35,000						
Overheads	\$24,500						
Plant Operation Costs	\$35,000						
Plant depreciation (non cash)	\$14,350						
Materials	\$91,150						
<b>3160 BRIDGE MAINTENANCE</b>		\$24,000		\$24,000		\$23,170	
Wages	\$6,000						
Overheads	\$4,200						
Plant Operation Costs	\$1,000						
Plant depreciation (non cash)	\$410						
Materials	\$12,390						
<b>3170 CAPITAL ROAD WORKS PROGRAM (FP P56)</b>		\$565,000		\$597,000		\$597,000	
Wages	\$136,500						
Overheads	\$95,550						
Plant Operation Costs	\$133,000						
Plant depreciation (non cash)	\$54,530						
Materials	\$145,420						
<b>3180 MRWA SPECIAL BRIDGEWORKS (FP APP6)</b>		\$425,000		\$2,004,000		\$2,004,000	
Scott Rd	\$300,000						
Stallard Rd	\$125,000						
<b>3190 TIRES PROJECTS</b>		\$90,000		\$170,054		\$170,000	
Wages	\$23,310						
Overheads	\$16,317						
Plant Operation Costs	\$23,024						
Plant depreciation (non cash)	\$9,440						
Materials	\$17,909						
<b>7880 PNUEMONIA ROAD</b>		\$300,000		\$200,000		\$190,000	
Wages	\$61,000						
Overheads	\$42,700						
Plant Operation Costs	\$72,000						
Plant depreciation (non cash)	\$29,520						
Materials	\$94,780						
<b>7890 BLACKSPOT BALINGUP ROAD</b>		\$80,000		\$180,000		\$200,000	
Wages	\$10,250						
Overheads	\$7,175						
Plant Operation Costs	\$9,000						
Plant depreciation (non cash)	\$3,690						
Materials	\$49,885						
<b>3210 FOOTPATH PROGRAM (FP P56)</b>		\$50,000		\$25,000		\$22,165	
Wages	\$3,520						
Overheads	\$2,464						
Plant Operation Costs	\$1,000						
Plant depreciation (non cash)	\$410						
Construction by contractors	\$42,606						
<b>3212 DEPOT OFFICE &amp; MAINTENANCE EXPENSES</b>		\$18,175		\$15,000		\$8,000	
Telephone							
Wages	\$1,000						
Overheads	\$700						
Cleaners wages	\$800						
Cleaners overheads	\$217						

# SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2009/10 detail	2009/10 BUDGET		2008/09 BUDGET		ANTICIPATED 30/6/2009	
		expense	income	expense	income	expense	income
Cleaning Materials	\$100						
Plant Operation Costs	\$650						
Depreciation (non cash)	\$267						
Materials	\$1,384						
Water	\$5,000						
FESA Levy	\$60						
Electricity	\$3,000						
General Maintenance	\$4,997						
<b>3240 TRAFFIC SIGNS AND CONTROL</b>	<b>\$8,000</b>	<b>\$8,000</b>		<b>\$8,000</b>		<b>\$5,000</b>	
<b>3250 JALBARRAGUP BRIDGE (FP APP 6)</b>	<b>\$2,800,000</b>	<b>\$2,800,000</b>		<b>\$0</b>		<b>\$4,850</b>	
<b>3302 MAJOR PROJECT MILYEANNUP COAST RD</b>		<b>\$0</b>		<b>\$277,000</b>		<b>\$277,000</b>	
Wages							
Overheads							
Plant Operation Costs							
Plant depreciation (non cash)							
Materials							
<b>6880 DEPOT CONSTRUCTION</b>		<b>\$20,000</b>		<b>\$20,000</b>		<b>\$21,063</b>	
Wages	\$3,000						
Overheads	\$2,100						
Plant Operation Costs	\$2,500						
Plant depreciation (non cash)	\$1,025						
Materials	\$11,375						
<b>7120 ROMANS ROAD INVENTORY SYSTEM</b>		<b>\$10,761</b>		<b>\$3,000</b>		<b>\$730</b>	
Program maintenance fee	\$761						
Data collection	\$10,000						
<b>7870 TRANSFER TO RESERVE</b>		<b>\$50,000</b>		<b>\$30,000</b>		<b>\$30,000</b>	
Main street upgrade (FP APP 3)	\$50,000						
<b>ROAD CONSTRUCTION - INCOME</b>							
<b>3221 MRWA DIRECT GRANTS</b>	<b>\$59,611</b>		<b>\$59,611</b>		<b>\$59,611</b>		<b>\$59,611</b>
<b>3381 PNUEMONIA RD (DEC)</b>	<b>\$300,000</b>		<b>\$300,000</b>		<b>\$200,000</b>		<b>\$200,000</b>
<b>3391 BALINGUP RD BLACKSPOT</b>	<b>\$80,000</b>		<b>\$80,000</b>		<b>\$180,000</b>		<b>\$200,000</b>
<b>3231 REGIONAL ROAD GROUP GRANTS</b>			<b>\$210,000</b>		<b>\$150,000</b>		<b>\$150,000</b>
Balingup Rd	\$30,000						
Fouracres Rd	\$50,000						
Bridgetown Rd	\$50,000						
Cundinup West Rd	\$50,000						
Cundinup South Rd	\$30,000						
<b>3241 OTHER GRANTS</b>			<b>\$0</b>		<b>\$0</b>		
Bikewest - footpath							
<b>3251 MAJOR PROJECTS</b>			<b>\$100,000</b>		<b>\$277,000</b>		<b>\$277,000</b>
Agg Rd	\$100,000						
<b>3261 ROADS TO RECOVERY GRANTS</b>			<b>\$208,081</b>		<b>\$345,492</b>		<b>\$345,492</b>
Stacey Rd	\$100,000						
East Nannup Rd	\$100,000						
Agg Rd bridge connecting Rd	\$8,081						
<b>3281 MRWA BRIDGEWORK GRANT</b>			<b>\$125,000</b>		<b>\$2,004,000</b>		<b>\$2,004,000</b>
Stallard Rd	\$125,000						
<b>3341 MOWEN ROAD</b>	<b>\$200,000</b>		<b>\$200,000</b>		<b>\$2,700,000</b>		<b>\$6,850,000</b>
<b>3361 TIRES PROJECTS</b>	<b>\$95,000</b>		<b>\$95,000</b>		<b>\$170,000</b>		<b>\$170,000</b>
<b>3371 JALBARRAGUP BRIDGE</b>	<b>\$2,800,000</b>		<b>\$2,800,000</b>		<b>\$0</b>		<b>\$4,850</b>
<b>MAINTENANCE, STREETS, BRIDGES AND DEPOTS - OPERATING EXPENDITURE</b>							
<b>3230 CONSTRUCTION OF CROSSOVERS</b>	<b>\$1,000</b>	<b>\$1,000</b>		<b>\$1,200</b>			
<b>3242 INTEREST REPAYMENTS</b>		<b>\$812</b>		<b>\$1,415</b>		<b>\$1,591</b>	
Loan 32 Underground Power Warren Rd (APP 2)	\$812						
<b>3380 LOCAL ROAD MAINTENANCE</b>		<b>\$420,001</b>		<b>\$369,000</b>		<b>\$350,000</b>	
Wages	\$106,475						
Overheads	\$74,533						
Plant Operation Costs	\$101,000						
Plant depreciation (non cash)	\$41,410						
Materials	\$76,583						

# SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2009/10 detail	2009/10 BUDGET		2008/09 BUDGET		ANTICIPATED 30/6/2009	
		expense	income	expense	income	expense	Income
Community safety lighting audit (FP P60)	\$10,000						
Rural Street Numbering (FP P60)	\$10,000						
<b>3410 ROAD VERGE MAINTENANCE</b>		\$15,000		\$10,000		\$9,688	
Contract Tree Pruning	\$15,000						
<b>3420 LIGHTING OF STREETS</b>	\$14,000	\$14,000		\$9,500		\$8,000	
<b>3440 CONTRACT STREET SWEEPING</b>		\$7,000		\$6,000		\$5,000	
Contract sweeping - 2 to 3 services per year	\$7,000						
<b>3450 TRAFFIC COUNTER PLACEMENT</b>		\$5,000		\$4,000		\$4,000	
Wages	\$2,600						
Overheads	\$1,820						
Plant Operation Costs	\$400						
Plant depreciation (non cash)	\$164						
Materials & Other	\$16						
<b>3550 RELOCATION OF GRANGE RD LIGHT POLE</b>		\$0		\$0			
<b>4012 GRAVEL PIT REHABILITATION &amp; SEARCH</b>		\$20,000		\$10,000		\$10,000	
Wages	\$2,000						
Overheads	\$1,400						
Plant Operation Costs	\$2,000						
Depreciation (non cash)	\$820						
Materials & Other	\$13,780						
<b>3470 (4022, 3584) SAFETY MEASURES WORKS</b>		\$9,500		\$6,600		\$3,000	
Hoist	\$6,500						
Lifting Chains and Inspection and web slings	\$1,500						
Radio Replacement	\$1,500						
<b>3572 (3574) PURCHASE OF MINOR EQUIPMENT</b>		\$9,600		\$22,300		\$17,600	
50mm Pump	\$1,100						
Whipper Snipper x 2	\$2,500						
Slasher	\$6,000						
<b>3682 TRANSFER TO RESERVES</b>		\$230,000		\$250,000		\$250,000	
Plant Purchases (FP APP 3)	\$230,000						
<b>MAINTENANCE, STREETS, BRIDGES AND DEPOTS - OPERATING INCOME</b>							
<b>3311 INCOME FROM CROSSOVER WORKS</b>	\$500		\$500		\$1,200		
<b>3361 SUPERVISION FEE</b>	\$15,000		\$15,000		\$0		\$175,000
<b>MAINTENANCE, STREETS, BRIDGES AND DEPOTS - CAPITAL EXPENDITURE</b>							
<b>3254 PRINCIPAL REPAYMENTS</b>		\$9,258		\$8,655		\$8,655	
Loan 32 Underground Power Warren Rd (APP 2)	\$9,258						
<b>ROAD PLANT PURCHASES OPERATING INCOME</b>							
<b>3595 PROCEEDS FROM LOAN</b>			\$0		\$177,896		\$0
Plant Purchases							
<b>3685 TRANSFER FROM RESERVE</b>			\$230,000		\$272,000		\$240,000
Plant Purchases	\$230,000						
<b>8393 INCOME FROM SALE OF ASSETS (FP APP7)</b>			\$175,000		\$123,000		\$125,909
Truck 14t	\$80,000						
Truck 14t	\$80,000						
Utility 2WD	\$15,000						
<b>ROAD PLANT PURCHASES CAPITAL EXPENDITURE</b>							
<b>3564 PURCHASE OF PLANT (FP APP 7)</b>		\$440,000		\$330,000		\$334,138	
Truck 14t 385hp	\$190,000						
Truck 14t 275hp	\$160,000						
Utility 2WD	\$25,000						
Trailer pig	\$65,000						
<b>SCHEDULE 13 - ECONOMIC SERVICES</b>							
<b>RURAL SERVICES - OPERATING EXPENDITURE</b>							
<b>3842 WEED CONTROL - ROAD RESERVES</b>		\$11,500		\$7,000		\$5,000	
weed Spraying - Contract Work	\$7,000						
Weed Action Report (FP P66)	\$4,500						
<b>3872 FERAL PIG PROGRAM</b>		\$62,220		\$34,016		\$21,590	

# SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2009/10 detail	2009/10 BUDGET		2008/09 BUDGET		ANTICIPATED 30/6/2009	
		expense	Income	expense	Income	expense	Income
Wages etc	\$57,984						
Wages	\$3,000						
Superannuation	\$270						
Insurance	\$986						
<b>3882 WARREN BLACKWOOD STRATEGIC ALLIANCE (FP P48)</b>	<b>\$7,836</b>	<b>\$7,836</b>		<b>\$5,000</b>		<b>\$5,000</b>	
<b>3892 LIA ENHANCEMENT</b>		<b>\$0</b>		<b>\$15,000</b>		<b>\$0</b>	
<b>7152 ENVIRONMENTAL OFFICER</b>	<b>\$8,970</b>	<b>\$8,970</b>		<b>\$8,000</b>		<b>\$8,000</b>	
<b>RURAL SERVICES - OPERATING INCOME</b>							
<b>3893 FERAL PIG PROGRAM</b>	<b>\$28,220</b>		<b>\$28,220</b>		<b>\$33,763</b>		<b>\$5,000</b>
<b>TOURISM AND AREA PROMOTION - OPERATING EXPENDITURE</b>							
<b>3862 FUNCTIONS AND EVENTS SUPPORT (Road closures etc.) (FP P69)</b>		<b>\$23,000</b>		<b>\$24,000</b>		<b>\$23,000</b>	
Wages	\$10,000						
Overheads	\$7,000						
Plant Operation Costs	\$1,000						
Plant depreciation (non cash)	\$410						
Materials	\$1,590						
Strategic Event Project Officer (FP P29)	\$3,000						
<b>3932 CARAVAN PARKS AND CAMPING GROUNDS</b>		<b>\$30,994</b>		<b>\$80,750</b>		<b>\$96,000</b>	
Contract Maintenance	\$2,000						
Insurance	\$669						
Water	\$625						
FESA Levy	\$100						
Demolish Balingup Rd caravan park toilet block (FP APP 4)	\$1,000						
Demolish caravan park timber toilet block (FP APP 4)	\$1,000						
Tourist Centre Building - Replace deck (FP APP 4)	\$5,000						
Tourist Centre Building - Insulate roof (FP APP 4)	\$3,000						
Association request - Ride on mower	\$4,500						
Association request - Chainsaw	\$1,000						
Association request - Mulching unit	\$1,000						
Association request - Removal of tree	\$2,000						
Association request - Sewage connection - arboretum toilet	\$3,000						
Association request - New blinds	\$600						
Association request - Paint Visitors Centre	\$2,000						
Reseal floor	\$3,500						
<b>XXXX CARAVAN PARKS AND CAMPING GROUNDS GARDENING</b>		<b>\$35,888</b>					
Wages	\$5,000						
Overheads	\$3,500						
Plant Operation Costs	\$1,200						
Plant depreciation (non cash)	\$492						
Materials	\$686						
Tree inspection and Works	\$25,000						
<b>3972 BARRAGE</b>		<b>\$0</b>		<b>\$15,000</b>		<b>\$21,260</b>	
Feasibility Study (FP P71)							
<b>XXXX REGIONAL TRAILS PROJECT</b>	<b>\$4,000</b>	<b>\$4,000</b>					
<b>TOURISM AND AREA PROMOTION - OPERATING INCOME</b>							
<b>3993 GRANTS</b>			<b>\$0</b>		<b>\$12,000</b>		<b>\$10,085</b>
Bunbury Port Authority Balingup Rd Caravan Park Improvements							
Grant for shade shelter							
<b>4005 TRANSFER FROM RESERVE</b>			<b>\$0</b>		<b>\$40,150</b>		
Balingup Rd (Riversbend) Caravan Park Ablution Block							
<b>TOURISM AND AREA PROMOTION - CAPITAL EXPENDITURE</b>							
<b>3704 BALINGUP RD (RIVERSBEND) CARAVAN PARK</b>		<b>\$0</b>		<b>\$40,150</b>			
New Ablution Block							
<b>BUILDING CONTROL - OPERATING EXPENDITURE</b>							
<b>4062 SALARY</b>	<b>\$64,147</b>	<b>\$64,147</b>		<b>\$30,393</b>		<b>\$54,000</b>	
<b>4072 SUPERANNUATION</b>	<b>\$7,714</b>	<b>\$7,714</b>		<b>\$3,936</b>		<b>\$2,800</b>	
<b>4092 ADMINISTRATIVE EXPENSES</b>		<b>\$6,728</b>		<b>\$4,545</b>		<b>\$5,000</b>	
Administration Expenses							
Insurance	\$2,728						
Training	\$2,000						
Motor Vehicle Running Costs	\$2,000						

# SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2009/10 detail	2009/10 BUDGET		2008/09 BUDGET		ANTICIPATED 30/6/2009	
		expense	income	expense	income	expense	Income
<b>BUILDING CONTROL - OPERATING INCOME</b>							
<b>4153 CHARGES AND FEES/BUILDING, PERMITS</b>			\$12,000		\$12,000		\$18,000
Income from Building Permits	\$12,000						
<b>4225 INCOME FROM SALE OF ASSETS</b>			\$6,000		\$0		
Motor Vehicle (1/3)	\$6,000						
<b>BUILDING CONTROL - CAPITAL EXPENDITURE</b>							
<b>4194 PLANT</b>		\$8,400		\$0			
Motor Vehicle (1/3)	\$8,400						
<b>OTHER ECONOMIC SERVICES - OPERATING INCOME</b>							
<b>4263 SALE OF MATERIAL</b>			\$0		\$3,000		\$10,000
<b>SCHEDULE 14 - OTHER PROPERTY AND SERVICES</b>							
<b>PRIVATE WORKS</b>							
<b>4292 PRIVATE WORKS - EXPENDITURE</b>		\$21,017		\$20,000		\$38,000	
Wages	\$5,000						
Overheads	\$3,500						
Cleaners Wages	\$800						
Overheads	\$217						
Plant Operation Costs	\$5,000						
Plant depreciation (non cash)	\$2,050						
Materials	\$4,450						
<b>4323 PRIVATE WORKS - INCOME</b>			\$25,000		\$25,000		\$87,000
Plant Hire Income & Miscellaneous Private Works	\$25,000						
<b>PUBLIC WORKS OVERHEADS - OPERATING EXPENDITURE</b>							
<b>4312 TRAINING</b>		\$9,000		\$9,000		\$6,000	
Wages	\$4,500						
Overheads	\$3,150						
External training providers	\$1,350						
<b>4322 LONG SERVICE LEAVE (NON CASH)</b>	\$8,694	\$8,694		\$12,768		\$12,768	
<b>4332 SALARIES</b>	\$73,818	\$73,818		\$65,116		\$65,500	
<b>4362 ANNUAL LEAVE EXPENSE (NON CASH)</b>	\$61,648	\$61,648		\$51,684		\$51,684	
<b>4362 SUPERANNUATION</b>	\$75,683	\$75,683		\$79,848		\$90,605	
<b>4402 SICK LEAVE PAY</b>	\$11,577	\$11,577		\$11,682		\$7,000	
<b>4432 INSURANCE ON WORKS</b>	\$51,074	\$51,074		\$43,150		\$47,030	
<b>4452 PROTECTIVE CLOTHING</b>	\$10,000	\$10,000		\$9,000		\$9,000	
<b>4462 SAFETY MEETINGS - WAGES</b>		\$3,500		\$3,500		\$1,000	
Wages paid during safety meeting attendance	\$3,500						
<b>4632 ADMINISTRATIVE EXPENSES</b>		\$1,000		\$500		\$500	
Technical papers	\$1,000						
<b>6792 PUBLIC HOLIDAY PAY</b>	\$27,784	\$27,784		\$28,038		\$15,000	
<b>7672 RECRUITMENT EXPENSES</b>		\$2,000		\$2,000		\$0	
Advertising	\$2,000						
<b>9562 DEPRECIATION (NON CASH)</b>	\$19,444	\$19,444		\$0			
<b>7422 LESS P.W.O. ALLOCATED</b>	-\$355,222	-\$355,222		-\$316,286		-\$410,684	
<b>PLANT OPERATION COSTS - OPERATING EXPENDITURE</b>							
<b>4472 WAGES</b>		\$64,546		\$45,680		\$56,000	
Mechanic	\$61,546						
Others	\$3,000						
<b>4482 TYRES AND BATTERIES</b>		\$25,000		\$25,000		\$22,000	
Tyres and Batteries Requirement	\$25,000						
<b>4492 INSURANCES AND LICENSES</b>		\$19,778		\$19,275		\$19,275	
Insurance	\$15,278						
Licenses	\$4,500						



# SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2009/10 detail	2009/10 BUDGET		2008/09 BUDGET		ANTICIPATED 30/6/2009	
		expense	income	expense	income	expense	income
4982 FUEL AND OIL	\$250,000	\$250,000		\$250,000		\$220,000	
4992 SUNDRY TOOLS AND STORES	\$4,000	\$4,000		\$4,000		\$4,000	
6802 PARTS AND EXTERNAL WORK	\$55,000	\$55,000		\$55,000		\$35,000	
9382 DEPRECIATION (NON CASH)	\$169,096	\$169,096		\$147,234		\$147,234	
4512 LESS POC ALLOCATED TO WORKS AND SERVICES	-\$587,420	-\$587,420		-\$726,576		-\$406,234	
LESS NON CASH ITEMS		-\$258,882		-\$211,686		-\$211,686	
<b>TOTALS</b>		<b>\$10,809,128</b>	<b>\$9,728,587</b>	<b>\$11,219,492</b>	<b>\$11,226,666</b>	<b>\$13,273,863</b>	<b>\$13,478,852</b>
<b>(SURPLUS) DEFICIT ANTICIPATED</b>		<b>\$1,080,541</b>				<b>-\$204,989</b>	

NON CASH ITEMS CONTAINED IN CASH BUDGET

Plant depreciation	\$188,540	
Long service leave	\$8,694	
Annual leave	\$61,648	\$258,882

### **Submission for Consideration for the 2009-10 Shire of Nannup Budget.**

This submission to the Shire of Nannup for consideration as a budgetary item for the year 2009-2010 is for \$34,000. This is to assist the Nannup Feral Pig Action Group (NFPAG) in their control of feral pigs in the Shire of Nannup for the 2010 trapping season.

The NFPAG, a community based group administered by the Shire of Nannup, was officially formed at a meeting of interested people on 15 February 2007. This was in response to increased feral pig activity and ecosystem damage within the Shire. The group consists of community members, a Shire Councillor and the Regional Environmental Officer, representatives from Department of Environment and Conservation (DEC), Department of Agriculture and Food WA (DAFWA) Biosecurity, Water Corporation, ITC Limited, Great Southern Plantations Limited, and WAPRES. The first trapping season of seventeen weeks finished in June 2007 with 20 feral pigs trapped and destroyed and 4 feral deer shot. The NFPAG Trappers continued to destroy feral pigs as they could and a further 27 were destroyed "off" season making a total of 47 feral pigs for 2007. This season was funded by DEC with in-kind support from the Shire of Nannup. The second trapping season ran from January through till July 2008 and 88 feral pigs were destroyed. This season was funded by DEC and South West Catchment Council through a DAFWA grant and in-kind support from the Shire of Nannup.

#### ***Background***

Feral pigs in Western Australia can cause a significant impact on all aspects of the community. These impacts can be through the destruction of crops, or the transference of disease. Economical loss associated with feral pig damage in the agriculture sector is substantial. The damage can be direct as in the damage to infrastructure (fences, pasture, or crops) or indirect as in the loss of income in the processing stages of the crop; or the effect of ill health from disease transference through the community; or the loss of natural habitat and iconic species that may be threatened by feral pig activity; or the transference of pathogens such as *Phyptothora cinnimona* that can change the environment. Feral pigs cause considerable damage to natural ecosystems inside and outside of National Parks and State Forests. They can enter residential areas and destroy lawns, gardens and areas of small fruit orchards and other farm enterprises.

There are 11 major invasive invertebrate species which cost the Australian economy about \$720 million a year. Feral pigs in NSW and Queensland alone cause damage in excess of \$100 million to agriculture annually and the damage to biodiversity/natural ecosystem is neither quantified nor qualified and so no cost

analysis can occur. Everything about feral pigs is contrary to the Australian ecosystem. Feral pigs can be found in a variety of habitats, though they are particularly associated with wetlands and riparian ecosystems. Their impacts affect such ecological parameters as; species composition; succession; and nutrient and water cycles. These impacts can be direct or indirect, acute or chronic, periodic or constant, and may be seasonally influenced. As for most pest animals, the damage caused by feral pigs is probably greatest where the species under threat is confined to a relatively small area.

The continued digging and foraging in sensitive areas not only removes rare flora but opens up pathways for pests to predate upon the secluded fauna living therein and by disturbing the soil surface allows weed invasion and or erosion. Because of their fecundity under optimal conditions feral pig populations can explode and irreversible damage can occur to the biodiversity of this area that may never recover. As this area is a world renowned biodiversity hotspot that attracts tourists from around the world the economic loss to the area if the biodiversity is lost will be huge. Nobody will come half way round the world to see feral pig diggings.

You can knock out 90% of a population and if you are not vigilant the population will rebound very quickly. In good seasons, feral pigs can recover their numbers at a rate of up to 86% a year, a reproductive potential that is closer to that of rabbits than to other pests of a similar size. They can breed all year round. This means that you have to remove about 70% of the population to maintain it at that level. The best time to remove pigs is before pregnancy or before litter drop to maximise the removal effect.

### ***Project Overview***

There is evidence of increasing feral pig populations and movement in the Scott River, Lake Jasper and the Blackwood River areas. The project is to reduce/control/locally eradicate the feral pig population and in that manner protect the ecosystems/biodiversity of this area. Due to the mobility of feral pigs, their need for water and difficulty accessing some areas because of the terrain, much of the trapping will occur on private property that borders larger bushland areas.

Trapping is the preferred method for catching whole family groups of pigs at once. Correct trapping procedures can reduce non-target species in traps with proper and appropriate trap design, free feeding, suitable locations for traps, regular maintenance of the door mechanism, and regular inspection once the trap is set. Additional recommendations for a successful trapping campaign are to stop all activities that may disturb the pigs normal feeding and behavioural habits such as shooting or dogging.

From radio tracking data in the Serpentine area females average about 2km a day and a dominant male covers a slightly larger distance. The average home

range for a female was 1.6km<sup>2</sup> and for a male 5.6km<sup>2</sup>. It is suspected that home ranges are larger in the Nannup area due to the large areas of continuous bushland/plantations and the terrain.

### **Biosecurity Risks**

The biosecurity risks that feral pigs pose are to agriculture (foot and mouth disease, *Brachyspira* spp and brucellosis); the environment (*Phytophthora cinnamomi*); and to public health (water-borne pathogens such as *Gardia* spp; *Cryptosporidium* spp, *Balatidium coli*, *Toxoplasma gondii*, *Campylobacter* spp, *Salmonella* spp, *Brachyspira* spp, *Coxiella burnetti* or Q fever, *Yersinia enterocolitica*; vector-borne pathogens such as Ross River Virus and Barmah Forest Virus; or direct transmission such as *Hepatitis E* and *Leptospira* spp).

Zoonoses found in feral pigs in the northern jarrah forest are *Cryptosporidium* spp, *Balatidium coli*, *Salmonella* spp, *Brachyspira hydroenteriae*, *Erysipelothrix rhusiopathiae*, *Hepatitis E* (double the prevalence found in studies from the eastern states), Ross River Virus, and Barmah Forest Virus.

Feral pigs may act as reservoirs of pathogens and parasites. Disease transmission to native fauna is also of major concern.

### **Soil Conservation**

The first indication of the presence of feral pigs in an area is the observation of disturbed soil from their digging and rooting activities. This activity impacts on the ecosystem in a variety of different ways; including destruction of vegetation, reduction in vegetation cover, changes in successional events, alteration of nutrient cycles, mixing of soil horizons and changes in species composition. The digging and rooting activities of feral pigs are not evenly distributed across the landscape with a greater concentration of activity usually observed along water courses and in swampy areas. Rooting from feral pigs has the potential to expose areas of land to erosion by wind and water. This can cause subsequent problems including siltation and destruction of waterways and or a reduction in water quality.

### **Fauna Protection**

Feral pigs impact fauna directly through the destruction of habitat, competition for resources and predation. Diet studies of feral pigs provide an indication of the potential for competition with other species utilising the same food resources. The omnivorous and adaptable diet of the feral pig means that they have the potential to out compete species with more specific diet requirements.

In NSW and Queensland, feral pigs have contributed to the decline of at least 18 nationally-listed threatened species, either through habitat destruction, disease

transmission, direct predation or competition, including 2 mammal, 3 frog, 3 bird, 1 fish, 2 turtle, and 7 plant species. Competition and predation are difficult to quantify, and yet their role in species decline in WA is likely to be important. Feral pigs have a significant impact on several turtle species via direct predation and predation of nests. In WA this is a major concern of the western swamp tortoise (*Pseudemydura umbrina*) recovery program, since these tortoises (which have the smallest surviving population of any Australian reptile) are being reintroduced into riparian areas where feral pigs are known to frequent.

Another impact of feral pigs is the degradation of the otherwise dense riparian habitat preferred by the quokka (*Setonix brachyurus*). Surveys of 1,920 potential quokka habitat sites conducted by DEC, have detected a correlation between the presence of feral pig activity and the absence of quokka activity. Data modelling predicts that feral pig presence (indicated by disturbance) of 18% or more of sites would result in complete loss of the quokka from these Districts. It is theorised that the habitat degradation caused by feral pigs leads to an increased susceptibility of quokkas to predation by feral pigs, foxes and cats. Habitat destruction also exacerbates isolation of populations which is linked with the decline of the species. The impact of feral pigs in riparian environments represents a significant threat to the preservation of quokka populations.

Feral pigs have been identified as a threat in the recovery plan for orange-bellied and white-bellied frogs. The sunset frog, a vulnerable species, is potentially threatened by feral pig activity. There are three species of burrowing crayfish (*Engaewa spp*) on the list of threatened fauna that live in habitat that has the potential to be destroyed by feral pig activity.

Feral pigs are known to eat the eggs of ground and swamp nesting birds. There is one vulnerable and three priority species of bird that nest in wetlands or in riparian vegetation in Western Australia. These are the Australasian bittern, black bittern, little bittern and the purple-crowned fairy-wren.

From surveys and recorded sightings threatened and priority fauna within the Shire of Nannup that could be directly impacted by feral pig activity include: woylie (*Bettongia penicillata ogilbyi*); quokka (*Setonix brachyurus*); Balston's pygmy perch (*Nannatherina balstoni*); Western mud minnow (*Galaxiella munda*); Australasian bittern (*Botaurus poiciloptilus*); Black-stripe minnow (*Galaxiella nigrostriata*); quenda/southern brown bandicoot (*Isoodon obesulus fusciventer*).

Invertebrates maybe directly consumed by feral pigs or the vegetation, leaf litter and soil (the invertebrate ecosystem) disturbed and changed by feral pig activity thus reducing the numbers/removing some invertebrate species.

### **Flora Protection**

Feral pigs are known to impact on threatened flora or floral communities by direct predation or by soil disturbance through their digging and rooting. Soil disturbance can also impede plant recruitment. There are 36 plant species that are threatened or priority flora listed for the Nannup area.

Feral pigs have been identified as being able to facilitating the spread of *Phytophthora cinnamomi* (sometimes called "the silent bulldozer") throughout their range by either carrying the fungal spores or increasing the ability of the pathogen to spread naturally as a result of their activities. There is evidence that feral pigs wallowing in mud spread *Phytophthora cinnamomi* in Queensland rainforest. The spread of *Phytophthora cinnamomi* in soil is well known from studies of the spread of the organism in road making gravel. From preliminary studies at Murdoch University it has been found that pigs are able to disseminate viable *Phytophthora cinnamomi* material up to one week following ingestion. This is "bad news" for 2,284 south west plant taxa that are considered susceptible to this pathogen as the feral pig population expands throughout the southern jarrah forest.

#### ***Threatened Ecological Communities***

The digging and rooting behaviour of feral pigs could destroy ecological communities such as the threatened *Reedia spathacea* communities in the south west or the Scott Plains iron stone community. Control/local removal of feral pigs may help these communities survive.

#### ***Weed Spread***

Weeds are disturbance specialists and are therefore able to colonise areas disturbed by feral pig activity before the native species can re-establish. It has been observed that the weed spear thistle (*Cirsium vulgare*) dominates old pig diggings. Feral pigs can also spread weeds through the dispersal of seed attached to their body or in their faeces. Weed invasion degrades the habitat for fauna and reduces the floral diversity as less competitive species are unable to persist.

A study of the diet of feral pigs in the south west of Western Australia found that the summer diet is dominated by roots and carrion; the autumn diet by zamia nuts and crops; the winter diet by grasses; and the spring diet by roots, fungi and *Persoonia* berries. In this study *Persoonia* berries appeared to be an important food for young pigs during the weaning process. From this it is evident that feral pigs utilise farm land and therefore have the potential to carry weed species from agriculture lands into bushland.

#### ***Funding Implications***

Pigs are a declared animal that has no respect for boundaries or land tenure. Successful invasive animal control requires long term programmes that are generally resource hungry and the short-term gains difficult to monitor. Many funding bodies are outcome based and generally have a short-term focus making this sort of continuing project unattractive for funding. This declaration often means agencies and government bodies see it as the responsibility of the land managers to control these feral animals and will not provide funding to community groups. Enforcement and compliance then become a difficult issue. This is compounded when these same bodies, in times of economical stress, strip funds from these sort of control programmes on the lands that they are supposed to manage for the State to keep other operations going. The mobility of feral pigs and their popularity for hunting creates community conflict making them a sport rather than a feral pest. People are unaware of the level of damage they can cause to the natural or built environment.

### ***Measures of Success***

In the first season in 2007 (11 weeks of operation) 20 pigs and 4 deer were destroyed (and a further 27 were destroyed "off" season). The second season, 2008 (24 weeks) saw 88 pigs destroyed. The cost per pig destroyed was \$730 for these two seasons which is below the DEC figure of \$850 per pig for the southern area. This cost is high due to the large distances that the trappers must travel in this area.

Continual removal of pigs from this area will continue to reduce the pig population, their future breeding potential and will significantly impact on isolated populations to the extent that it may even lead to localised eradication. Difficult terrain and the constant threat of reinfestation through pig movement (both natural and assisted) makes setting time frames for a measure of success unpredictable. Results from three years of trapping from the Lake Muir Group have shown a decline in pig numbers and reduction in live weights over this time.

Another way to look at a measure of success is the amount of data that can be accumulated on feral pigs within this area.

### ***Monitoring and evaluation***

The Draft Industry Code of Practice for Feral Pig Control (Trapping and Eradication) being developed by the Southern Feral Pig Advisory Group stipulates that Trappers record:

- Date of capture;
- Number of pigs caught;
- Sex and age. (eg sucker, adult male, young sow, etc.);
- Weight;
- GPS readings;
- Photograph every pig caught and destroyed;

- General condition and health of pigs (ie parasites, any abnormalities noted, etc);
- Pregnancy status;
- Bait/lure used;
- Pre-feeding time frames; and
- DNA and body samples (if applicable).

Photographs of environmental damage are also an important record that can be useful. These must be identified by time and location (GPS readings). Trappers are to keep a daily log of what they do, the hours they work, and the kilometres travelled. Other notes that can be useful are animal observations, environmental (natural or built) observations, weather conditions, and any anecdotal thoughts.

All activity by the NFPAG will be summarised in a report produced at the end of the trapping season.

***Proposed Budget for a 24 week operating season, 2010***

Wages and mileage payments	\$ 54,000
Trap materials and feed	\$ 4,450
Trapper insurance	\$ 2,105
OHS/data collection equipment, training, other sundry items	\$ 1,665
<b>TOTAL</b>	<b>\$ 62,220 ✓</b>

The NFPAG requests \$34,000 to partially fund the 2010 trapping season. This equates to about 50% of the projects expected costs.



**1. TOWN PLANNING: DEVELOPMENT OF POLICY DIRECT COST TO COUNCIL**

Serial (a)	Policy (b)	Position (d)	Priority (e)	Estimated Cost (f)	Running Total (g)
1	Nannup Local Planning Scheme No3 Amendment 1 (Flood Plan)	Draft for advertising	1	\$ 5,000	\$ 5,000
2	Draft Coastal Management Plan	With DPI final draft	1	\$ 1,000	\$ 6,000
3	Retaining walls (Residential)	Final advertising	1	\$ 1,000	\$ 7,000
4	Standard Conditions for Planning Approvals		1	\$ 5,000	\$ 12,000
5	Clearance Conditions for Subdivision		1	\$ 5,000	\$ 17,000
6	Developers bonds and maintenance contributions		1	\$ 5,000	\$ 22,000
7	Delegations to Staff		1	\$ 5,000	\$ 27,000
8	Residential Development Policy	With consultant	1	\$20,000	\$ 47,000
9	Municipal Inventory, Heritage List and implementation		1	\$20,000	\$ 67,000
10	Implementation of Residential Development Guidelines/Scheme (Folly)		1	\$50,000	\$117,000
11	Rural Residential Development Policy including		1	\$20,000	\$137,000
12	Chalet/ Residential Accommodation Developments		1	\$20,000	\$157,000
13	Rural Strategy		1	\$20,000	\$197,000
14	Industrial Development Policy		1	\$10,000	\$207,000
15	Minimum Standards for Scheme Amendments		1	\$10,000	\$217,000
16	Road dedications <ul style="list-style-type: none"> <li>• Middle Street – closure of legal road</li> <li>• Nash Road closure</li> <li>• Nannup Timber Mill</li> <li>• Agg Road</li> <li>• Tomas Road</li> <li>•</li> </ul>		1	\$20,000	\$237,000

17	Tree Farms/Plantations		2	\$ 5,000	\$242,000
18	Demountable Buildings / Sea Containers & Other Similar Relocatable Storage Units		2	\$20,000	\$262,000
19	Building Envelopes Policy		2	\$ 5,000	\$271,000
20	Subdivision Fire Management Requirements		2	\$10,000	\$281,000
21	Car Parking Policy		2	\$10,000	\$291,000
22	Retaining Walls Industrial and Commercial		2	\$ 5,000	\$296,000
23	Extractive Industry Policy		2	\$10,000	\$306,000
24	Commercial Development Policy		2	\$10,000	\$316,000
25	Heritage Precinct	Advertised, comments with MDS	2	\$ 5,000	\$321,000
26	Relocated Dwellings – Conditions of Approvals		2	\$ 5,000	\$326,000
27	Dams Policy		2	\$10,000	\$336,000
28	Lane way development		2	\$ 5,000	\$341,000
29	Fencing Standards		2	\$ 5,000	\$346,000
30	Bed & Breakfast Accommodation Policy / Ancillary Accommodation		3	\$ 5,000	\$351,000
31	Street Stalls		3	\$ 2,000	\$353,000
32	Permitted land uses within Freehold State Forest		3	\$ 5,000	\$358,000
33	Community Buildings Policy		3	\$ 5,000	\$363,000

**2. COUNCIL AMENDMENTS – ALREADY COMMENCED AND MONIES RECEIVED NOT TRANSFERRED FORWARD**

Serial (a)	Policy (b)	Costs (c)
1	Amendment No 1 (Folly)	\$10,000
2	Amendment No 2 (Lot 10 Balingup)	\$ 2,000
3	Amendment No 3 (Lot 74 East Nannup Road)	\$ 2,000
4	Amendment No 4 (Nelson Location 853 Barrabup / Mowen Road)	\$ 2,000
5	Amendment No 5	
6	Amendment No 6 (Lot 3 of Nelson 778 Balingup-Nannup Road)	\$ 2,000
7	Amendment No 7 (Lot 1 Balingup – Nannup Road)	\$ 2,000
		\$20,000

**3. SUB DIVISIONS / MAJOR DEVELOPMENTS – COST INCURRED 2009/10 NOT CARRIED FORWARD**

Serial (a)	Activity (b)	Comment (c)	Cost (d)
1	Askino	Stage 1 and 2A on market, balance stage 2 and 3 under construction	\$20,000
2	Folly	Zoning stage	
3	Sexton Way	Applicant stage	\$20,000
4	Widdeson Road	Completed	\$10,000
5	Verve Energy	Application stage	\$30,000
			\$80,000

**4. ADMINISTRATION: ADDITIONAL TO CURRENT ALLOCATIONS**

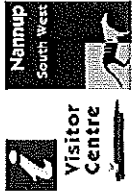
Serial (a)	Policy (b)	Position (c)	Comment (d)	Cost (e)
1	Synergysoft	No planning module activated	Required	\$ 2,500
2	Up date information for TPS1	Synergysoft not up dated for LPS No3	Required, project	\$ 5,000
3	Approval database	No approval databases integrated into a managerial system.	Needs to be developed, project	\$ 5,000
4	Bring up system	No bring up system and automatic mail out system for planning, health and building approvals	Needs to be developed, project	\$ 5,000
5	Land Purchase Inquiries	Review of current system		\$ 2,000
6				\$19,500

**5. COUNCIL ASSETS**

Serial (a)	Policy / Activity (b)	Position (c)	Comment (d)	Cost (e)
1	Maintenance Plan	No assets maintenance/management plan to be established including reserve funding allocations	Required, has be previously contracted	\$ 5,000
2	Shire Rural Street Numbering project	Council has a responsibility to ensure all properties have an identifier.	Project previously suggested on hold	\$10,000
3	Caravan Parks and Camping Grounds	Long term development plans for caravan parks and camping grounds and funding to implement	Under discussion	
4	Accessibility Audit	Implementation of the accessibility audit to council assets including streets	Not funded as yet	
				\$15,000

**6. SUMMARY**

Serial (a)	Activity (b)	Income (c)	Expenditure (d)
1	Development of Policy		\$ 363,000
2	Council Amendments - LPS No3		\$ 20,000
3	Sub Divisions / Developments	\$37,000	\$ 80,000
4	Administration (Includes Planning and Building)		\$ 19,500
5	Council Assets (Under building)		\$ 15,000
6		\$ 37,000	\$497,500
7			\$460,500



## Nannup Tourism Association

Application for 09/10 funding (23.3.09)

Item	Rationale	Cost (\$)	Priority
<b>BROCKMAN CARAVAN PARK</b>			
Ride on mower (John Deere - automatic)	Save Shire manpower	4,500	1.
Chainsaw	General maintenance around both parks	1,000	2
Mulching unit	Dispose of garden waste and recycle	1,000	3
Removal of large gum tree on Brockman Street	Danger of limbs dropping - safety of campers	?2,000	4
Arboretum toilet on deep sewage	Release up to three tent sites at the moment land on top of leach drains ( or link with new powered sites??)	3,000	6
<b>TOTAL</b>	<b>BROCKMAN CARAVAN PARK</b>	<b>\$11,500</b>	

Nannup Visitor Centre		Priority
Provide new blinds for front windows Behind counter, kitchen and mgr's office	Vertical blinds old and damaged; replace with cedar wood	600
Paint inside of centre	Improve image and appearance	2,000
Sand and seal wooden floor	Improve professional image - protect wooden floor - 80sqm	3,500
<b>TOTAL</b>	NANNUP VISITOR CENTRE	\$6,100
<b>GRAND TOTAL</b>	Brockman Caravan Park (b/f)	11,500
		<del>\$15,600(excl. GST)</del>

\$ 17,600

AGENDA NUMBER: 10.14  
SUBJECT: Functions and Events Advisory Committee Meeting  
LOCATION/ADDRESS: Nannup  
NAME OF APPLICANT:  
FILE REFERENCE: ASS: 1  
AUTHOR: Louise Stokes – Community Development Officer  
DISCLOSURE OF INTEREST:  
DATE OF REPORT: 28 April 2009

Attachments:           1. Minutes of the Functions and Events Advisory Committee Meeting 22 April 2009.  
                              2. Economic Evaluation, Summary of Submissions, Great Escapade.

#### **BACKGROUND:**

A meeting of the Functions and Events Advisory Committee was held on 22 April 2009. Two recommendations were made at this meeting requiring Council consideration:

1. *That Mrs Jean McCabe be accepted as a Community Member to the Functions and Events Advisory Committee.*
2. *That the Great Escapade Cycle Tour be an initiative of the BigN Business Group, to include any future financial contributions sought by Bike Victoria in relation to the inclusion of Nannup in future tours. It is acknowledged that the Shire of Nannup makes an in kind contribution to this event.*

#### **COMMENT:**

1. A vacancy exists on the Advisory Committee for a Community Representative. Ms Jean McCabe is a valued and respected member of the business community in Nannup. Her appointment to the Functions and Events Advisory Committee is supported.
2. Bike Victoria has a three term contract with Tourism Western Australia to conduct cycle tours in Western Australia. Two rides have been held to date with the third tour scheduled for 2012. Whilst Nannup has been included in the tour itinerary each previous time, there is no guarantee that Nannup will be included in future rides.

Each Shire that the tour passes through is requested by Bike Victoria for a financial contribution of \$6000.00. The Shire of Nannup negotiated a reduced fee for the past cycle tour to \$4650.00. Of this, the Shire of Nannup contributed \$3000.00 and the community and main street traders



through the Nannup Tourist Association raised the balance of \$1650.00. In addition the Shire of Nannup contributes in kind support to Bike Victoria through provision of camping area at the Nannup Recreation and Community Centre, waiving of hire fees for the Recreation and Community Centre, logistical support and waiving of fees for rubbish disposal.

An economic evaluation was undertaken with all main street traders, tourism operators and community groups that fundraised whilst the cyclists were in Nannup. Evaluations forms were sent to 49 businesses and organisations. A total of 32 responses were received.

26 of the 32 respondents saw an increase in trade whilst the cyclists were in town and an additional 12 paid staff were employed. Two businesses said they would employ additional staff next time. 29 respondents supported the Great Escapade being in Nannup and 17 respondents supported the shire financially contributing to the event.

As the cyclists are in town for a limited period of time, the main beneficiaries of this ride are the main street traders and tourism operators. It is acknowledged that visitors to the region do return to the South West region, injecting economic stimulus to the town that filters to all industries.

The BigN Business Group is currently seeking incorporation and membership. If operating, this would be the most suitable organisation to coordinate and seek a financial contribution to host any future events in Nannup by Bike Victoria.

The recommendation that Council does not contribute financially to future financial requests by Bike Victoria to the Shire of Nannup is supported.

**STATUTORY ENVIRONMENT:** Nil.

**POLICY IMPLICATIONS:** Nil.

**FINANCIAL IMPLICATIONS:** Nil.

**STRATEGIC IMPLICATIONS:** Nil.

**RECOMMENDATIONS:**

1. That Mrs Jean Mc Cabe be accepted as a Community Member to the Functions and Events Advisory Committee
2. That Council does not contribute financially to future financial requests by Bike Victoria to the Shire of Nannup.

**VOTING REQUIREMENTS:**

Absolute Majority Vote required for Recommendation 1 Committee appointment.



*For* **LOUISE STOKES**  
**COMMUNITY DEVELOPMENT OFFICER**



## MINUTES OF THE FUNCTIONS AND EVENTS ADVISORY COMMITTEE

held on 22 April 2009 at 1pm  
in the Shirley Humble Room  
Nannup Shire Office

### 1 OPENING, RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

#### 1.1 Attendance

Committee Members	Shire Staff
Cr. Carol Pinkerton (Chair)	Louise Stokes
Dr Bob Longmore	
Mr Ken Wright	
Mrs Chris Ludkins	

#### 1.2 Apologies

Committee Members	Shire Staff
Mrs Elisabeth Pellicaan	
Cr Margaret Bird	

#### 1.3 Visitors

Committee Members	Shire Staff

#### 1.4 Leave of Absence

Committee Members	Shire Staff
Nil	Nil

### 2. PREVIOUS MEETING MINUTES

#### B. Longmore / C. Ludkins

That the minutes from the meetings held on 9 February 2009 be accepted as a true and accurate record.

**CARRIED**

#### 2.1. AMENDMENT TO THE MINUTES

### 3. BUSINESS ARISING FROM PREVIOUS MINUTES

#### 3.1 Committee Membership (Item 3.1 refers)

Cr Pinkerton welcomed Mrs C. Ludkins as a member on the Functions and Events Advisory Committee.

Mrs Jean McCabe is interested in being a member of the Functions and Events Advisory Committee.

**B. Longmore/ K. Wright**

That Mrs Jean McCabe be accepted as a Community Member to the Functions and Events Advisory Committee

**CARRIED**

**3.2 Great Escapade Bike Ride (Item 3.2 refers)**

49 Survey forms were sent out and 22 returned. The Summary of Submissions was tabled for comment. This summary is to be forwarded to Bike Victoria. The survey was accepted by the Functions and Events Advisory Committee.

**B. Longmore / K. Wright**

That the Great Escapade Cycle Tour be an initiative of the BigN Business Group, to include any future financial contributions sought by Bike Victoria in relation to the inclusion of Nannup in future tours. It is acknowledged that the Shire of Nannup makes an in kind contribution to this event.

**CARRIED**

A letter of Thanks has been sent to Bike Victoria acknowledging the support of Sarah and Kylee in the lead up to the Great Escapade Cycle Tour.

**3.3 AUSTRALIA DAY PLAQUE**

Mr Brian Tomas will manufacture and donate plaque. The Advisory committee prefers the gold lettering consistent with Council members plaque. CDO will continue to liaise with Mr Brian Tomas.

Dr Bob Longmore has continued to investigate and trialled vegetarian options for the 2010 Australia Day breakfast.

**4. NEW BUSINESS**

**4.1 Lectern.** CDO has recommended that Council budget in the forthcoming year for a lectern. A verbal quotation has been received from Phil Laird of \$300 and has been included as a forward budget request.

**Flower and Garden Festival**

Heather Walford is the new coordinator of the Flower and Garden Festival and is coordinating the forward planning of the event well.

**4.3 Community Shed**

A meeting is being called with stakeholders of Community Shed to discuss common issues of insurance, maintenance, protocols etc. The meeting will be held in May.

**5. OTHER BUSINESS**

**6. NEXT MEETING**

The next meeting will be held when required and advice will be sent out by the CDO.

**7. CLOSURE**

There being no further business the meeting closed at 1.50pm.

**SHIRE OF NANNUP  
SUMMARY OF SUBMISSIONS - ECONOMIC EVALUATION, GREAT ESCAPADE TOUR 2009**

Submission Number	Date	Submission Lodged By:	Recommendations						Recommendations			Issues identified/raised
			Did you see an increase in trade as a result of the Great Escapade Tour?	How would your rate business due to the Great Escapade?	Total cost of additional advertising?	Number of additional volunteers / staff employed?	Do you support Nannup hosting the Great Escapade based on economic stimulus?	Do you consider \$3000 to be a fair contribution by Council?				
1	15-Apr-09	Kim Dawe, Grub of the Hub	✓	med - busy			1	Yes				
2	09-Apr-09	Geoff Ludkins, Blackwood Wines	x	standard				Yes		Yes		
3	09-Apr-09	Jeanette Brown, Nannup Handy Foods	x	little busier							ordered additional water for no reason, had own water truck	
4	14-Apr-09	Michelle & Gary Hawkins, Moss Brook B&B	✓	fully booked							Would be good if shops stayed open and have more to offer.	
5	15-Apr-09	Cheryle Brown, Nannup Telecentre	✓	medium	\$200		2			No		
6	15-Apr-09	Carolyn McGinty, The Good Food Shop	✓	extremely busy			1	Yes		No		Council should not have to contribute financially other than to provide camping space
7	16-Apr-09	Wayne Jolley, Garden Village Committee	✓	fundraiser				Yes		Yes		
8	16-Apr-09	Wayne Jolley, Crab Apple Lane B&B	✓	busy				Yes		Yes		
9	16-Apr-09	Dirk Avery, Redgum Hill Country Retreat	x	no trade				Yes		Yes		
10	14-Apr-09	Joe Twiss, Old Templemore Antiques	x					Yes		Yes		The Great Escapade promotes physical exercise and non intrusive tourism.

## SHIRE OF NANNUP SUMMARY OF SUBMISSIONS - ECONOMIC EVALUATION, GREAT ESCAPADE TOUR 2009

Date	Submission Lodged By:	Recommendations				Issues identified/raised
		✓	med - busy	extremely busy	time	
11	Athalie Chambers, Kismet Gallery	✓		\$15	Yes	Foreshore Park event not ideally promoted.
12	Wendy & Nick Wilton, Wilton's Bistro	✓	med - busy	3	No	Yes These events attract people who are not our target market, however we are happy to contribute as we are an integral part of the business community.
13	Isabell Green, Nannup Bowling Club	✓	extremely busy	4	Yes	Community organisations should only have to contribute if you make a profit.
14	Beth & Geoff Trainer, Nannup Putt Putt	x	medium		Yes	No Large amount of money for a small Shire to contribute. Activities need to be focused near the camp ground if that is where the bar is located. Disappointed with the number of people who attended activities at Putt Putt and Foreshore Park given the time and effort spent of both.
15	Ian & Chris Benporath, Mythic Mazes	x			No	Don't see why 99.9% of ratepayers should subsidise an event from which only the liquor outlets make money from with no special input from them
16	Louise Stokes, Holberry House	✓	medium		Yes	Not a large commitment for the Shire given that the tour is only once every 3 years
17	Grant Raynel, Loose Goose Chalets	✓	med - busy		Yes	Yes It would be fairer for community groups to pay a nominal fee as \$50 is a large contribution. There was a lack of coordination and organisation from the NVC and critical information was not passed on to community groups. Detailed notes from last tour were not used.
18	Grant Raynel, Nannup Skip Bins	✓	extremely busy		Yes	Yes It is hoped that the NVC contributed in proportion to their increased profits. We should be encouraging more cycle groups to Nannup and the NVC should use this experience to market and promote Nannup.
19	Tony Dean, Nannup Liquor Store	✓	extremely busy	\$1,000	2	Yes This type of tourism event should happen every year
20	Geoff Wishart, Nannup Hardware	x	medium		Yes	No It's great that people want to visit, but we should have a bit more pride in ourselves and not feel that we need to pay people to come here.
21	Maggie Longmore, Nannup Music Club		fundraiser		No	No Other events held by Bike Victoria diluted possible attendance. Difficulty communicating with Bike Victoria organisers.

**SHIRE OF NANNUP  
SUMMARY OF SUBMISSIONS - ECONOMIC EVALUATION, GREAT ESCAPADE TOUR 2009**

Date	Submission Lodged By:	Recommendations					Issues identified/raised
22	Verbal Pam Sewell, North Nannup Bushfire Brigade		fundraiser	3	Yes	No	Volunteer groups should not have to contribute to payment requests. Main street traders should cover costs of hosting.
23	Verbal Bee Winfield, Merri Bee	✓	extremely busy	1	Yes	Yes	Raises the profile of Nannup
24	Verbal Denise Monaghan, Nannup Hotel	✓	extremely busy	2	Yes		Would have employed more people if had known it would be so busy
25	Verbal Roz Nelson, Nannup Newsagency	✓	busy		Yes		
26	Verbal Nannup Valley Resort	✓	extremely busy		Yes	Yes	
27	Verbal Nannup Eziway	✓	busy		Yes		
28	Verbal Nannup Tourist Association	✓	extremely busy		Yes	Yes	Hopefully people will return to Nannup to visit, hard to put a \$ value on this. Need to educate businesses about sponsorship component.
29	Verbal Nannup Bakery	✓	extremely busy	1	Yes	Yes	
30	Verbal Claire Wright, Nannup Pharmacy	✓	extremely busy		Yes	Yes	Very good for business, look forward to next one and will put on additional staff