



# AGENDA

Council Meeting to be held  
on Thursday 26 November 2009



# **Shire of Nannup**

## **NOTICE OF AN ORDINARY COUNCIL MEETING**

Dear Council Member,

The next Ordinary Meeting of the Shire of Nannup Council will be held on Thursday 26 November 2009 in the Council Chambers, Nannup commencing at 4.15 pm.

Schedule for 26 November:

2.00 pm                      Cuppa with a Councillor

2.45 pm                      Brad Commins/Greg Mair (DEC)

- Letter from North Nannup Brigade on access
- Possible visitor development sites - Beyonderup, Ellis Creek, Bald Eagle
- Changes to Incident control BF Act and DEC - any impact?
- Act precedence DEC/EPA and BF Act - mainly in relation to burning of river reserves (in and out of townsite areas)
- Spring burn program and DEC fire service levels
- Gold gully to Blyth's block (East Nannup area from Cr Lorkiewicz)
- Culvert damage Maidments area (from Cr Boulter)

3.15 pm                      Information Session

4.00 pm                      Audit Committee Meeting

4.15 pm                      Council Meeting commences

7.00 pm                      Dinner



**SHANE COLLIE  
CHIEF EXECUTIVE OFFICER**

# A g e n d a

1. **DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**
2. **RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**  
(previously approved)
3. **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

A question was taken on notice regarding what is known as Surina's cottage in the Donnelly River area.

The matter is still being investigated and contact has been made with an interest group (Lower Donnelly River Conservation Association) to try and ascertain any relevant and up to date information. There are other avenues that could be explored and Mr Loveland has been kept informed in this regard.

4. **PUBLIC QUESTION TIME**
5. **APPLICATIONS FOR LEAVE OF ABSENCE**
6. **PETITIONS/DEPUTATIONS/PRESENTATIONS**
7. **CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

That the Minutes of the Ordinary Council Meeting of the Shire of Nannup held in Council Chambers on 22 October 2009 be confirmed as a true and correct record.

8. **ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**
9. **REPORTS BY MEMBERS ATTENDING COMMITTEES**
10. **REPORTS OF OFFICERS**

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#### **11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

- (a) OFFICERS
- (b) ELECTED MEMBERS

#### **12. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Cr Dean has put forward the following three Notices of Motion:

##### **12.1 Notice of Motion 1**

*“That this council declines an offer of a seat on the Board of the Nannup Visitor Centre and seeks to conduct its business with the Nannup Tourism Association through a newly signed lease agreement”*

#### **OFFICER COMMENT**

In discussions with Cr Dean it was considered that this Notice of Motion is a rescission motion as the action sought is substantially different (contrary) to that passed by Council at the last meeting when Council nominated Cr Pinkerton to the Visitor Centre Board. This being the case the proposed motion needs the support of 3 members to be introduced and an absolute majority (5) to pass.

The chairman of the Nannup Tourism Association Inc advised by email on 29 October the following which is relevant:

*"The Board of the Nannup Tourism Association Inc ("NTA") unanimously resolved at its Board Meeting on 22 October 2009 not to accept the appointment of Councillor Carol Pinkerton's as the Shire representative to NTA Board meetings.*

*At a NTA Board meeting held on 15 March 2009 it was decided unanimously that it was unnecessary to have Shire representation at each meeting. The Board resolved that it would informally meet with Shire Councillors on a tri- monthly basis to discuss NTA issues. The Board would like to continue on this basis.*

*In the past Councillor Pinkerton has been relentlessly antagonistic towards staff of the Visitors Centre and Board members and the Board questions her enthusiasm and reasons at being appointed Shire representative. Councillor Pinkerton has publicly displayed her antagonism towards our previous Visitors Centre Manager and one of our Board members and her appointment as Shire representative presents a conflict of interest.*

*The Board suggests that it continue with tri- monthly meetings with interested Shire Councillors and if this is not satisfactory to the Shire then the Board would be happy to have a Shire councillor (preferably not Councillor Pinkerton) to attend Board meetings tri-monthly."*

The Nannup Tourism Association constitution stipulates that the Board of Management shall consist of eight members plus voting representatives from CALM (DEC), the Nannup Shire and the volunteer's representative. The constitution does not authorise the Board to determine who the Shire, DEC or Volunteer representatives are. The "decision" made by the board to reject Cr Pinkerton's nomination has no effect under the Visitor Centre constitution.

Per Cr Dean's Notice of Motion it is for Council to determine how it wishes to address the appointment.

In terms of a new lease document Council's solicitors have provided an interpretation of the current document which was very helpful and are waiting on further instructions to draft a new document. An inspection of the caravan parks for the purposes of licensing was undertaken on 23 October 2009 and this is fundamental to the terms of any proposed new agreement. Both caravan parks must be licensed to be operated (by lease or other arrangement) by an entity external to Council.

A request to meet with Nannup Tourism Association representatives on this matter was forwarded 22 October 2009 and followed up 3 November 2009. It is understood the lease agreement was the subject of discussion at the NTA Board meeting held 12 November 2009. Council's Manager Development Services has

been requested to meet with Visitor Centre Board representatives regarding the licensing of the caravan parks.

### **12.2 Notice of Motion 2**

*"that this Council disbands the TIMEWOOD ADVISORY COMMITTEE and all power and decision making reverts back to elected representatives"*

#### **OFFICER COMMENT**

This again is considered a rescission motion and needs the support of 3 members to be introduced and an absolute majority (5) to pass.

### **12.3 Notice of Motion 3**

*"that this Council adopt at its December meeting a comprehensive set of standing orders"*

#### **OFFICER COMMENT**

This motion if passed would be *"ultra vires"* that is beyond the powers of Council in terms of legal timing. A formal advertising period must be observed and submissions considered prior to Council adopting any local law. This would be unable to be achieved by the December 2009 meeting. To achieve the result of introducing a Standing Orders Local Law Council could adopt the recommendation contained in current agenda item 10.6.

## **13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

## **14. CLOSURE OF MEETING**

# **DEVELOPMENT**

# **SERVICES**

AGENDA NUMBER: 10.1  
SUBJECT: Application for Subdivision referral WAPC 1102-09  
LOCATION/ADDRESS: Lot 118 Dunnet Road  
NAME OF APPLICANT: Frederick and Joanne Ball  
FILE REFERENCE: A 424  
AUTHOR: Ewen Ross – Manager Development Services  
DISCLOSURE OF INTEREST:  
DATE OF REPORT: 12 November 2009

Attachments:           1. Location/Zoning Plan.  
                              2. Plan of Subdivision.

## **BACKGROUND:**

Council will recall an application for subdivision (Freehold) referral WAPC 139902 which was referred to Council in June 2009 and conditionally approved. This is a further application for subdivision (Survey Strata) for Lot 118 Dunnet Road. The recommendation reflects that of the previous approval with the exception that those conditions already met have been deleted and the requirement with regards stormwater added, which was overlooked previously.

This lot has an area of 4058m<sup>2</sup> and is occupied by a "Grouped Dwelling" consisting of a dwelling and studio with associated outbuildings (garden shed and double garage) and vegetated. The land slopes steeply from Dunnet Road to the west. Legal access is also provided to Balingup Road via a 1 metre wide access leg.

One of the dwellings on Lot 118 was used as the Nannup Masonic Hall which was converted to a dwelling, our reference A424 dated 23 September 2003 refers. A building permit was issued 24 May 2004 for the conversion of the Masonic Lodge to a dwelling and a studio. A planning application was made 23 September 2008 and planning approval was given 7 October 2008 for a "Grouped Dwelling" including reference to various "tourist" uses.

The Hall is referred to in the Shire's Municipal Inventory (Feb 96) LGA site no: HCWA no 90 1775, as follows:



**"3.5.8 Masonic Lodge Circa 1936,**

*Dunnet Rd, Nannup.*

*Building of random stone construction with brick quoining. Red corrugated iron roof.*

**Previous Listing:** *HC database SWDA.*

**Historical Theme:** *Social and civic activities.*

**Significance:** *Local historical and social.*

**Management:** *High level of protection."*

Further detail is contained in pages 64 and 65 with the management recommendation, *"High level of protection appropriate; provide maximum encouragement to the owner under the town planning scheme to conserve the significance of the place."*

Access to these lots is via Dunnet Road which only partially bitumen sealed (commencing from Balingup Road) and where the land abuts Dunnet Road, it is unsealed.

**COMMENT:**

The subdivision seeks to create two (2) lots of 2041m<sup>2</sup> (Lot 1) and 2005m<sup>2</sup> (lot 2) respectively for the purposes of "Dwellings" (Note: Lots sizes do not match the parent lot size?). The land is zoned Residential R10/15 under the Scheme where Clause 5.2.3 applies:

*5.2.3 Where a split density coding is indicated for a particular area shown on the Scheme Map, development for residential use shall conform to the lower density code, except where the subject land is connected to a reticulated sewerage system, in which case the higher density code is to prevail.*

Under the Residential Planning Codes ('R Codes') the minimum lot area is either 875m<sup>2</sup> (R10) or 580m<sup>2</sup> (R15). The average lot size under the R Codes is 1000m<sup>2</sup> (R10) or 666m<sup>2</sup> (R15). As Clause 5.2.3 of the Scheme provides, the difference in the minimum lot area under the Scheme relates to the provision of sewer. In this regard, the land is not connected to sewer; however, the lot sizes are far in excess of the R Code minimums.

Having regards to the steepness of the land, the positioning of the existing development/infrastructure and the vegetation, the proposed lot sizes are appropriate as any significant increase of yield could result in a very different amenity outcome for the land. It is noted that the shape of the lots and the access leg to Dunnet Road generally follows the contour of the land.

Accordingly the Subdivision is in accordance with the Residential Planning Codes and Local Planning Scheme 3.

An aspect of the Subdivision that will require the consideration of Council relates to the sealing of Dunnet Road to northern corner of the proposed access leg of Lot 1 which connects to Dunnet Road. It has been common practice when considering subdivisions to ensure roads are upgraded, and crossings provided together with contribution towards footpaths. The WAPC has generally accepted this recommendation and made it a condition of subdivision approval.

In this case there is scope to consider that Council has already approved both the dwelling and studio which have been erected since 2004, and that the application for subdivision for the purpose is as "dwellings," that is it would quite possibly lessen traffic, given previous planning approvals for "tourist use" would be superseded. Given that this application for subdivision is unlikely to increase traffic road upgrading, while considered, is not recommended.

With regards to the Application for proposed use and development as "dwellings" then there would be minimum requirements. The previous planning approval our reference A424 dated 7 October 2008 would be superseded. It is noted that application for the provision of septic tank and leach drains on lot 1 and the leach drains for lot 2 was applied for in November 2004, and it is understood this has occurred. On-site waste disposal on 2000m<sup>2</sup> lots is permitted. With regards to the building permit for the studio, confirmation that this meets the Building Code of Australia (BCA) standards as a dwelling should be attained.

With the subdivision proposed Lot 1 is below the level of Dunnet Road and no longer has the opportunity to discharge stormwater to Balingup Road. With the increasing building on lots and the infill subdivision the disposal of stormwater is becoming of increasing importance. In this case the options for proposed lot 1, is retention of stormwater on site or provisions to discharge to Dunnet Road or easements to discharge to Balingup Road.

The inclusion of the land in the Municipal Inventory does not preclude the Council supporting the Application, as the Subdivision does not appear to impact on the historical nature of the converted Masonic Hall building.

Should Council support the Application, conditions should be imposed relating to ensuring necessary setbacks between lots for the effluent disposal areas, a 1 metre wide pedestrian access way be provided along Balingup Road frontage of the (minor) battleaxe leg in order to prevent vehicular access onto Balingup Road, the existing "studio unit" being confirmed as meeting the minimum requirements of a "dwelling" and that stormwater is either contained onsite or to an approved outlet..

#### **STATUTORY ENVIRONMENT:**

Planning and Development Act 2005 and the Shire of Nannup Local Planning Scheme No. 3.

**POLICY IMPLICATIONS:** Nil.

**FINANCIAL IMPLICATIONS:** Nil.

**STRATEGIC IMPLICATIONS:** Nil.

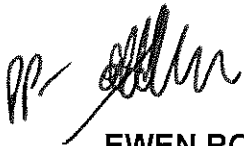
**RECOMMENDATION:**

That Council advise the WAPC as follows:

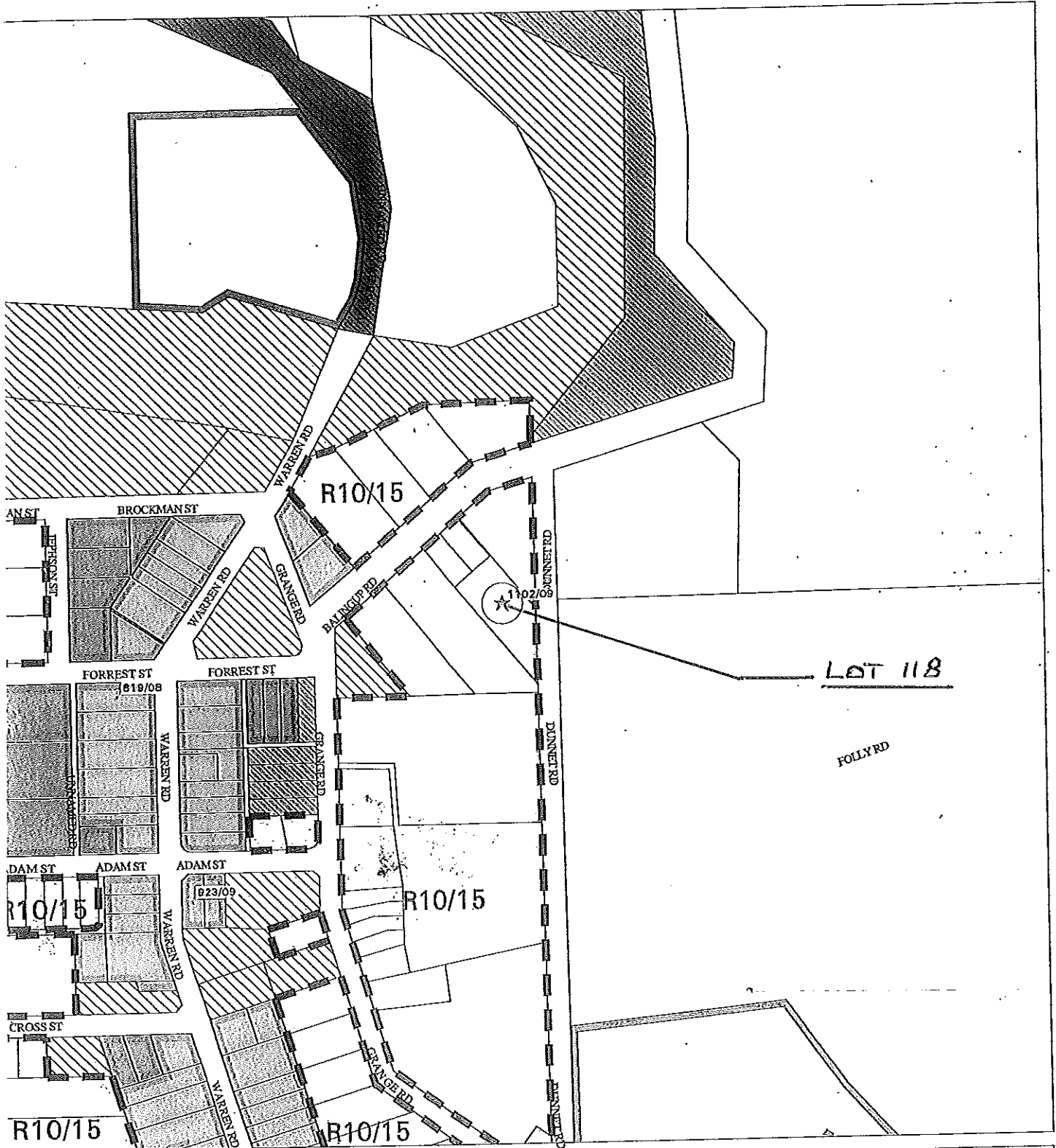
No objection to Subdivision referral No. WAPC 139902 subject to the following conditions:

1. All buildings and effluent disposal systems having the necessary clearance from the new boundaries as required under the relevant legislation.
2. A Restrictive Covenant, pursuant to section 129BA of the Transfer of Land Act 1893 (as amended) is to be placed on the Certificates of Title of the proposed lot(s) advising of the existence of a restriction on the use of the land. Notice of this restriction to be included on the Deposited Plan. The restrictive covenant is to state as follows:  
  
"Motor vehicle access between Lot 1 and Balingup Road is prohibited."
3. The existing studio on proposed Lot 2 complying with all relevant Local Government requirements applicable to a 'residential dwelling'.
4. Stormwater being contained on-site, or connected to the local drainage system after passing through an appropriate water quality improvement treatment device.

**VOTING REQUIREMENTS:**



**EWEN ROSS  
MANAGER DEVELOPMENT SERVICES**



ata Application 1102/09 (MGA ref 386184mE 6239687mN Zone 50)  
 s data is to be used for the processing of subdivision applications only.

CADASTRAL BOUNDARY	PUBLIC PURPOSES RECREATION	PUBLIC PURPOSES RELIGIOUS
STRATA APPLICATION	PUBLIC PURPOSES DRAINAGE	PUBLIC PURPOSES COMMUNITY
R CODE BOUNDARY	MIXED USE	
WATER COURSE	PUBLIC PURPOSES MUNICIPAL	
PARKS AND RECREATION	PUBLIC PURPOSES GOVERNMENT	
SPECIAL USE	MAJOR ROAD	
RESIDENTIAL	AGRICULTURE	
TOWN CENTRE	RAILWAY	

PROPOSED SURVEY-STRATA  
SUBDIVISION  
LOT 118 DUNNET ROAD  
NANNUP

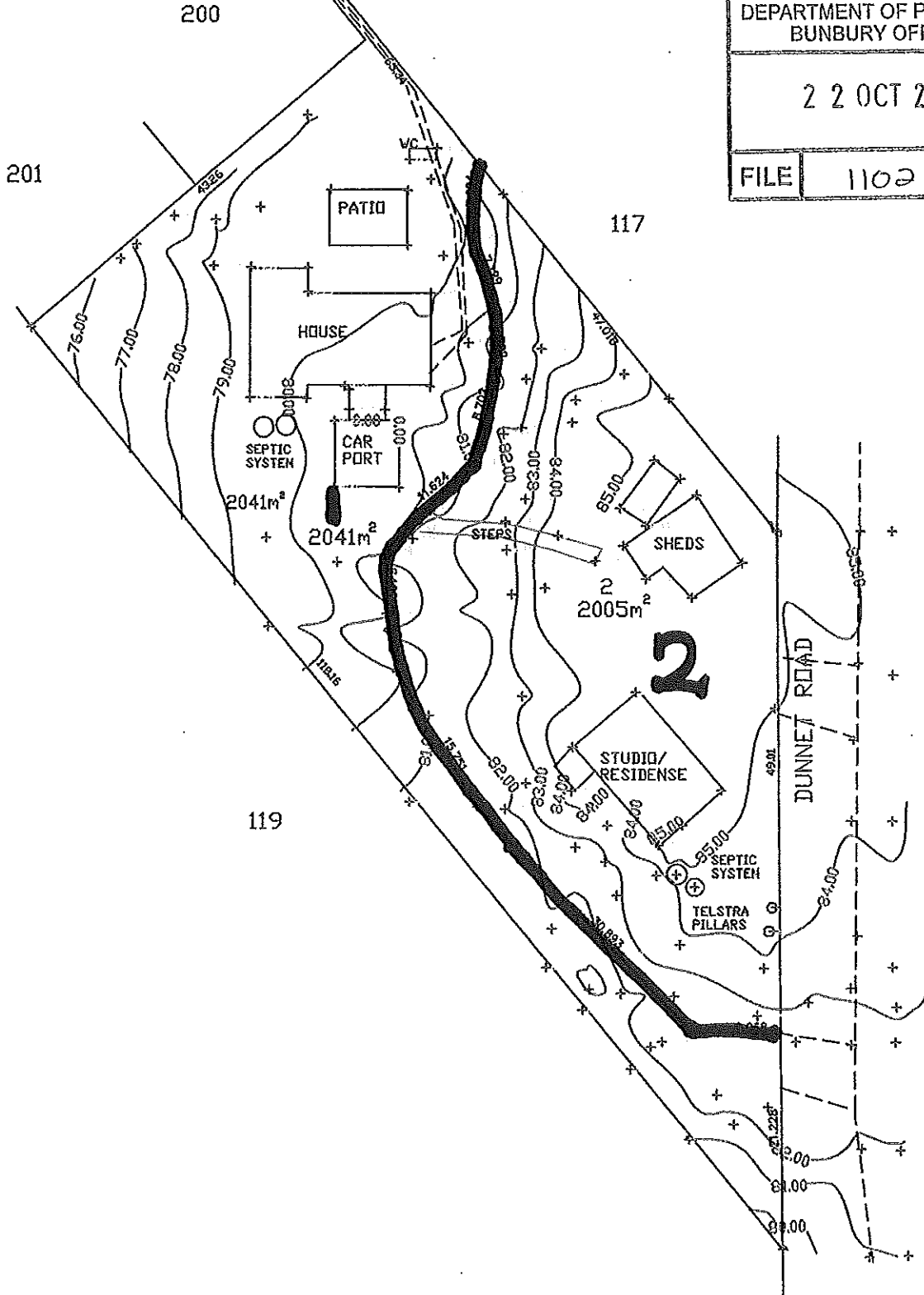
BALINGUP ROAD

WATER METER  
POWER PILLAR

WATER & POWER  
LINES

SCALE 1:600

DEPARTMENT OF PLANNING BUNBURY OFFICE	
22 OCT 2009	
FILE	1102-09



AGENDA NUMBER: 10.2 SUBJECT: Regional Funding Program for Local Government Regional Investment Plan for Warren Blackwood Group LOCATION/ADDRESS: N/A NAME OF APPLICANT: Shire of Nannup FILE REFERENCE: HLT 2 AUTHOR: Ewen Ross – Manager Development Services DISCLOSURE OF INTEREST: DATE OF REPORT: 12 November 2009
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Attachment: Regional Funding Program for Local Government –  
Regional Investment Plan for Warren Blackwood Group

### **BACKGROUND:**

Council will be aware that the Shires of Manjimup, Bridgetown-Greenbushes, Nannup and Boyup Brook have agreed to collaborate and engage in the formulation of individual local and the Regional Strategic Waste Management Plan (SWMP). A Memorandum of Understanding has been signed by the participating Councils to formalise and define the parameters and the participation of individual Councils in the regional plan.

Council endorsed the SWMP in April 2009, which provided direction for the provision of regional waste disposal. The Regional Funding Programme for Local Government – Regional Investment Plan for Warren Blackwood Group builds on the SWMP and funding is being sourced from the Government of Western Australia Waste Authority.

The regional goals and targets for the pilot phase included, *“Identify and set up systems to deal with problematic waste such as recycling and E-Waste and Investigation, planning for facilities to service a future Regional landfill.”*

The five year outlook included establishing future regional waste services and cooperation, a Regional landfill site, waste transfer stations to receive and forward deposited waste and recyclables to a Regional Landfill site. With the implementation of the strategies the criteria included a Regional Investment Plan to address capital purchases and infrastructure upgrades.

Under the Regional Funding Programme for Local Government – Regional Investment Plan for Warren Blackwood Group the Waste Authority investment at this stage is \$58,318.70 which the funding programme intends to fund three projects.

1. *Development of a Waste and Recycling Transfer Station Facility at the Bridgetown-Greenbushes Refuse Centre.*

2. *The Purchase of Bulk Recycling Bins for Regional Rural Recycling.*
3. *The Purchase of Weighing Scales and Recycling Bins for E-Waste Recycling.*

**COMMENT:**

Council has indicated its commitment to the Warren Blackwood Regional Waste Management group and already endorsed the Strategic Waste Management Plan. The Council will be financially benefiting to the order of \$17,000 through:

1. Purchase of one shipping container bulk bin for recycle waste which will provide a better service particularly for industrial recyclables and an opportunity to reduce the number of recycle bins held at the waste management facility.
2. Have shared access to a shipping container bulk bin for recyclables to enable reduced cost in pick up and drop off of bins.
3. Four bulk (1 tonne wooden pallet) bins and one weighing scale (certified) for the collection of e-waste.

**STATUTORY ENVIRONMENT:** Nil.

**POLICY IMPLICATIONS:**

Memorandum of Understanding Warren Blackwood Waste Management Group.

**FINANCIAL IMPLICATIONS:** Nil.

**STRATEGIC IMPLICATIONS:** Nil.

**RECOMMENDATION:**

That Council endorses the Regional Funding Program for Local Government – Regional Investment Plan for Warren Blackwood Waste Management Group.

**VOTING REQUIREMENTS:**



**EWEN ROSS  
MANAGER DEVELOPMENT SERVICES**



**Waste Authority**

***Regional Funding Program for  
Local Government***

***Regional Investment Plan***  
for Warren Blackwood Group

***An initiative of the Waste Authority***



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## 1. Introduction

### 1.1 Regional Group Name

Warren Blackwood Group

### 1.2 Regional Group members

Shire of Manjimup – Administering Council

Shire of Bridgetown-Greenbushes

Shire of Nannup

Shire of Boyup Brook

## 2. Goals and Targets

### 2.1 Process used to determine regional priorities

Activities and projects were not specifically prioritised during the development of the Regional and Local Strategic Waste Plans, but the main theme was regional cooperation. The projects proposed for funding are part of that theme. If the proposals are accepted and implemented a system of outer waste transfer stations, at the main centres, with services to cater for the acceptance of domestic waste and recyclables (including E-waste) will be established in the future.

### 2.2 Regional goals and targets

#### *2.2.1. For Pilot Phase*

- Identify and set up systems to deal with problematic waste such as recycling and E-Waste.
- Investigation, planning for facilities to service a future Regional landfill

#### *2.2.2. Five year outlook*

- Establish future regional waste services and cooperation.
- Establish a Regional landfill site
- Establish waste transfer stations in adjoining Shires (Bridgetown-Greenbushes and Nannup) to receive and forward deposited waste and recyclables to a Regional Landfill site and appropriate MRF.

### **3. Linkages**

#### **3.1 Linkages with Waste Authority Investment Criteria**

This Regional Investment Plan addresses the investment criteria thus:

- 1) Capital purchases and infrastructure upgrades – such as bulk recycling and E- waste recycling bins, scales and alterations to existing bins.
- 2) Research and development related to system improvements and construction of facilities – for the proposed waste transfer facility in Bridgetown.

### **4. Total Waste Authority Investment**

**\$58,318.70**

### **5. Project Briefs**

- 1) Survey for the planning of the Bridgetown-Greenbushes Transfer Station Facility.
- 2) Regional rural recycling – Bulk Recycling Bins
- 3) E-waste recycling.

## 5. PROJECT BRIEF 1

**Project Title:** *Development of a Waste and Recycling Transfer Station Facility at the Bridgetown-Greenbushes Refuse Centre*

**Total Project Budget: \$7885      Total Waste Authority Investment: \$7885**

### **Project Methodology/Description:**

The Shire of Bridgetown-Greenbushes current refuse site has a limited life span. It is planned to develop a waste and recycling transfer station at the present site to initially internally transfer waste to the tip face and provide a location for a bulk recycling bin service for rural and commercial recyclables.

A comprehensive survey will be required to;

- Survey, map and validate the proposed site of the transfer facility
- Determine the amount of fill required to be able to construct the facility.
- Locate on the present site where to extract fill to use for the transfer station facility.
- Determine the cost of the site works and fill required to construct the transfer facility.

When the transfer station facility is constructed it will;

- be a transfer facility in the short term for waste from the public to be deposited at the present landfill: to prevent public access to the tipping face and enable staff to vet and divert any recyclables or hazardous waste;
- have a recycling bulk bin (the same as being currently used by the shires of Manjimup and proposed to be used by the Shire of Nannup and Boyup Brook) it will accept rural and commercial recycling;
- be used as a waste transfer facility to accept waste and recyclables to be transported to the proposed regional landfill and MRF sites in Manjimup. It is also proposed in future to install at the site a waste compactor to reduce transport costs;

**The regional group has or will obtain the staff/resources required to carry out this project?**

Yes X

Surveyors have been contacted and are able to commence immediately funding is confirmed.

**How does this project demonstrate continuous improvement and who are the local governments involved?**

The facility will improve existing waste processing, enhance regional recycling and be a future transfer facility as a depot for the regional landfill facility in Manjimup. This investigation will be a model for the proposed future waste transfer station at the Nannup landfill site.

**How does the project address Waste Authority Investment Criteria?**

Research and development related to system improvements and construction of facilities.

**Partner Organisations and their role in the project:**

Shires of Manjimup will be participating as the location of the Regional landfill site. The proposed bulk recycling bin will be part of a regional rural collection system involving the Shires of Manjimup, Bridgetown, Boyup Brook and Nannup.

**Project Manager/Contact Person and Position:**

Klaus Mueller Waste Management Officer, Shire of Manjimup

**Project Duration (including start and finish dates):**

The survey will be carried out as soon as funding is approved. Contractors have been approached to carry out the survey before the end of December.

**Expected Outputs:**

A final cost and construction timetable for a waste transfer station can be established.

**Attachment 1**

**Project Details:**

Milestone	Activities	Outcomes	Completion Date	Expenditure
Initial payment of 20% upon validation of contract	Survey conducted	Site Surveyed	14 <sup>th</sup> December 2009	\$7885.00
Payment of remaining 80% on proof of purchase of service provided. Final report provided to DEC	Survey summary conducted – commencement of transfer station construction decided	Project completed report provided to DEC	End of December 2009	
Total Project Budget				\$7885.00

## Overall Detailed Budget

EXPENDITURE	DESCRIPTION	Total	Waste Authority contribution	Regional Group members contribution	In-kind	\$ from other sources
<b>Project costs</b>						
Salaries/wages (including on-costs)						
Consultants & Subcontractors fees	Survey and fill and profile calculation	\$7885.00	\$7885.00			
Capital items						
Non- capital items						
Other (please state)						
<b>TOTAL PROJECT EXPENDITURE</b>				\$	\$	\$
<b>INCOME</b>						
Include all sources of income including but not limited to donations and sale of assets.				\$	\$	\$
<b>TOTAL PROJECT INCOME</b>		\$7885.00	\$7885.00	\$	\$	\$

## PROJECT BRIEF 2

**Project Title:** *The Purchase of Bulk Recycling Bins for Regional Rural Recycling*

**Total Project Budget:** \$45619.20 **Total Waste Authority Investment:** \$45619.20

### Project Methodology/Description:

Basically involves the purchase of four bulk 33m<sup>3</sup> hook lift bins and altering the design configuration of existing bins. Bins will have clip on access ramps to facilitate higher disposal portals that will increase present bin capacity. Three of the bins will require accompanying ramps: one bin will only need attaching clips, as it will be used as an exchange bin. All bins will be totally interchangeable from Shire to Shire.

The Shire of Manjimup conducted a trial bulk bin recycling service at its waste disposal sites utilising converted sea containers and existing bulk waste hook lift transport bins. The trial has been very successful and Manjimup has continued the trial as a permanent service: the trial system and bin design has been adopted by other Shires including the Shire of Boddington. Some refinements have been carried out to the original design of the sea container in the form of clip on access ramps, which negates the future necessity to have expensive concrete walls for top loading and increases the fill capacity of the bins ( refer to attached photograph). The bins can also be used as mobile event recycling containers.

An opportunity is present to have a regional service providing an efficient service to rural residents in the Shires of Manjimup, Nannup, Bridgetown-Greenbushes, and Boyup Brook by using and expanding the trial system.

By purchasing additional bins and adding some refinement (clip on ramps) to present bins a regional system of standard interchangeable bin service could be commenced. This would result in a regional standard bin service, ability to interchange bins in a sustainable cost effective way (two each way collection instead of a four way collection trip), increase the capacity of the present bins and promote the collection and diversion of recyclables from landfill from rural out of town residents and the commercial sector.

The Shire of Bridgetown-Greenbushes will participate in this scheme once it has completed its proposed transfer station.

**The regional group has or will obtain the staff/resources required to carry out this project?**

Yes X

Suppliers have been contacted and are able to provide bins and alterations

**How does this project demonstrate continuous improvement and who are the local governments involved?**

Currently Sulo bins are used at the Nannup landfill, which results in poor recycling participation by the town's commercial sector ( the bins are unable to accommodate large pieces of cardboard) and there are issues with bins overflowing. Bulk bins with clip on access ramps would provide access to both commercial and domestic rural patrons, provide a larger storage space in between collections and prevent the spillage problems.

The adaptation of clip on access ramps and higher portals to one of the existing bins in Manjimup would increase the present capacity of those bins, avoid lengthy delays when the present bin is collected and processed and provide access to commercial users. The additions would also mean that bin will be interchangeable between the Shires.

The purchase of new bins and bin upgrades will result in a cheaper more efficient service and give rural residents the same access to recycling as town residents.

Presently on site bulk waste bins are being used for recyclables at two waste transfer station sites, additional recycling bins would free up those bins so normal domestic rubbish collection runs with those bins can recommence.

The implementation of this system will be the first regional cooperative waste initiative and may be a catalyst for future waste management cooperation.

### **How does the project address Waste Authority Investment Criteria?**

Research and development related to system improvements and construction of facilities and Capital purchases and infrastructure upgrades.

### **Partner Organisations and their role in the project:**

The proposed bulk recycling bin will be part of a regional rural recycling collection system involving the Shires of Manjimup, Nannup, Boyup Brook and eventually Bridgetown Greenbushes.

### **Project Manager/Contact Person and Position:**

Klaus Mueller Waste Management Officer, Shire of Manjimup

### **Project Duration (including start and finish dates):**

Bin purchases and alterations can be made soon as funding is approved. The service can then commence on delivery of bins.

### **Expected Outputs:**

The bin service, if compared to volumes per population of the Manjimup Bin Trial, should divert 48 tonnes from Nannup and 24 tonnes from Northcliffe per year. Boyup Brook is estimated to be about 20 tonnes.

The bins will be utilised at events such as the Boyup Brook Music Festival and Nannup Music Festival. Events have been difficult to service using Sulo bins, because of the collection waiting time and security of recyclables stored for any length of time in Sulo bins.

There isn't any financial contribution ( except for administration and some signage costs) by the Region as it was felt that the ongoing transport and processing costs in this very large area (11500 sq km) with a small population (16200) would be sufficient contribution.

**Attachment 1**

**Project Details:**

<b>Milestone</b>	<b>Activities</b>	<b>Outcomes</b>	<b>Completion Date</b>	<b>Expenditure</b>
Initial payment of 20% upon validation of contract approved by DEC	Quotes confirmed	Bins and alterations purchased	December 2009	\$45619.20
Payment of remaining 80% on proof of purchase of goods.	Bins in place alterations completed – signage provided.	Service commenced	December 2009	
Final report provided to DEC	Service appraised	Project completed report provided to DEC	December 2009	
<b>Total Project Budget</b>				<b>\$45619.20</b>

**Overall Detailed Budget**

<b>EXPENDITURE</b>	<b>DESCRIPTION</b>	<b>Total</b>	<b>Waste Authority contribution</b>	<b>Regional Group members contribution</b>	<b>In-kind</b>	<b>\$ from other sources</b>
<b>Project costs</b>			\$45619.20			
Salaries/wages (including on-costs)						
Consultants & Subcontractors fees	3 x 33m <sup>3</sup> bulk bins with access ramps	\$34214.40				
	1 x 33m <sup>3</sup> bulk bin without ramps (But with attachment clips)	\$7197.30				
	1 x ramp	\$4207.50				
Capital items						
Non- capital items						
Other (please state)						
<b>TOTAL PROJECT EXPENDITURE</b>		<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>INCOME</b>						
Include all sources of income including but not limited to donations and sale of assets.		\$	\$	\$	\$	\$
<b>TOTAL PROJECT INCOME</b>		<b>\$45619.20</b>	<b>\$45619.20</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>



## **PROJECT BRIEF 3**

**Project Title:** *The Purchase of Weighing Scales and Recycling Bins for E-Waste Recycling*

**Total Project Budget:** \$4814.50 **Total Waste Authority Investment:** \$4814.50

### **Project Methodology/Description:**

It is proposed to purchase four bulk (1 tonne wooden pallet) bins and one weighing scale (certified) for each Shire site. Manjimup has already purchased two bins, but as yet does not have a scale. Certified scales are legally required as some sites will be charging per kg per e-waste deposited. Scales will also correctly determine what is received so accurate data can be collated. Filled bins will be transported by a common carrier or, if negotiations are successful, collected by the processor from Perth.

### **The regional group has or will obtain the staff/resources required to carry out this project?**

Yes

Quotes have been obtained, suppliers have been contacted: they are able to provide bins and scales at short notice.

### **How does this project demonstrate continuous improvement and who are the local governments involved?**

There isn't any e-waste recycling currently undertaken in this region. All sites are reporting an alarming increase in the volume of e-waste being deposited at landfill sites. This proposed initiative will provide accurate data on the amount of e-waste currently being put into landfill and will provide a regional service. A processor in Perth has been contacted and they will commit to accepting and processing the e-waste. They will also accept TV screens, microwaves and electrical goods (Hardware tools etc).

The Shires of Manjimup, Nannup and Bridgetown-Greenbushes will be involved. The Shire of Boyup has indicated that their small population doesn't warrant the equipment and will transport collected e-waste to the Bridgetown-Greenbushes facility.

### **How does the project address Waste Authority Investment Criteria?**

Capital purchases and infrastructure upgrades.

**Partner Organisations and their role in the project:**

The proposed e-waste recycling will be part of a regional rural collection system involving the Shires of Manjimup, Nannup, Boyup Brook and Bridgetown Greenbushes.

**Project Manager/Contact Person and Position:**

Klaus Mueller Waste Management Officer, Shire of Manjimup

**Project Duration (including start and finish dates):**

Bin and weighing scale purchases can be made soon as funding is approved

**Expected Outputs:**

The provision and implementation of an E-waste recycling service to cater for the ever increasing amount of that waste being landfilled. Although currently the estimate of e-waste currently is visual, it is estimated (compared with Busselton figures) that Manjimup and Bridgetown-Greenbushes should be collecting 2 tonnes each per month. It is at the moment difficult to gauge the collection volume from Nannup.

**Attachment 1**

**Project Details:**

Milestone	Activities	Outcomes	Completion Date	Expenditure
Initial payment of 20% upon validation of contract approved by DEC	Bins and scales purchased	Bins and scale delivered to sites	14 <sup>th</sup> December 2009	\$4814.50
Payment of remaining 80% on proof of purchase of goods. Final report provided to DEC	Service commenced	Project completed report provided to DEC	End of December 2009	
Total Project Budget				\$4814.50

**Overall Detailed Budget**

EXPENDITURE	DESCRIPTION	Total	Waste Authority contribution	Regional Group members contribution	In-kind	\$ from other sources
<b>Project costs</b>						
Salaries/wages (including on-costs)						

Consultants & Subcontractors fees						
Capital items	10 x 1 tonne bins	\$1300.00	\$4814.50			
	3 x Weighing Scales	\$3514.50				
Non- capital items						
Other (please state)		\$4814.50	\$4814.50			
<b>TOTAL PROJECT EXPENDITURE</b>		\$	\$	\$	\$	\$
<b>INCOME</b>						
Include all sources of income including but not limited to donations and sale of assets.		\$	\$	\$	\$	\$
<b>TOTAL PROJECT INCOME</b>		\$4814.50	\$4814.50	\$	\$	\$

## 6. Funding Acknowledgment

Organisations and individuals that receive funding through the Regional Funding Program are required to acknowledge Waste Authority support in all media statements, articles and printed materials associated with the funded activity including advertisements, annual reports, newsletters, brochures, banners, posters and multimedia materials.

Further information on this can be found in Attachment 3 of this document. Please be aware that when signing this RIP you are agreeing to adhere to these guidelines and acknowledge the Waste Authority when referring to the funded project.

## 7. General Contract Conditions

- If funds are inappropriately spent DEC may recoup this amount from the regional group.
- If funds are not expended by December 31<sup>st</sup> 2009 DEC may recoup this amount back from the regional group.
- This process is not a substitute for any other statutory approval process required for any aspect of projects associated with the program and does not imply DEC approval has been granted.
- It is not the intent of the RFP to fund activities that can/should be funded through other Waste Authority programs or schemes.

- A final report is required by all regional groups participating in the RFP. The final report will provide such information as key achievements, project performance against expected outcomes, community and other participation and verification of expenditure.
- Regional groups must retain and provide evidence of expenditure. Final reports provided by all regional groups should provide sufficient evidence of expenditure and be accompanied by the signature of the CEO. If directed to do so by the Waste Authority, the DEC may require a full audited financial statement in accordance with section 80(5) of the *Waste Avoidance and Resource Recovery Act 2007*.

## 8. Group member's approval of RIP

RIPs may be submitted to DEC prior to gaining all the signatures required, however, this signed form must be returned to DEC prior to the initial project payment being made. Payments to regional groups will be made once this completed form, containing all local government signatures, is received by DEC.

---

**SIGNED on behalf of the «Local Government»**

---

(Signature of CEO or authorised person)

---

(Name and Position held)

SIGNED in my presence by

DATE

---

(Signature of witness)

---

(Name and position of witness - block letters)

---

**SIGNED on behalf of the « Local Government »**

---

(Signature of authorised person)

---

(Name and Position held)

SIGNED in my presence by

DATE

\_\_\_\_\_  
(Signature of witness)

\_\_\_\_\_  
(Name and position of witness - block letters)

\_\_\_\_\_  
**SIGNED on behalf of the « Local Government »**

\_\_\_\_\_  
(Signature of authorised person)

\_\_\_\_\_  
(Name and Position held)

SIGNED in my presence by

DATE

\_\_\_\_\_  
(Signature of witness)

\_\_\_\_\_  
(Name and position of witness - block letters)

\_\_\_\_\_  
**SIGNED on behalf of the « Local Government »**

\_\_\_\_\_  
(Signature of authorised person)

\_\_\_\_\_  
(Name and Position held)

SIGNED in my presence by

DATE

\_\_\_\_\_  
(Signature of witness)

\_\_\_\_\_  
(Name and position of witness - block letters)

\_\_\_\_\_  
**SIGNED on behalf of the « Local Government »**

\_\_\_\_\_  
(Signature of authorised person)

\_\_\_\_\_  
(Name and Position held)

SIGNED in my presence by

DATE

\_\_\_\_\_  
(Signature of witness)

\_\_\_\_\_  
(Name and position of witness - block letters)

**SIGNED on behalf of the « Local Government »**

\_\_\_\_\_  
(Signature of authorised person)

\_\_\_\_\_  
(Name and Position held)

SIGNED in my presence by

DATE

\_\_\_\_\_  
(Signature of witness)

\_\_\_\_\_  
(Name and position of witness - block letters)

**SIGNED on behalf of the « Local Government »**

\_\_\_\_\_  
(Signature of authorised person)

\_\_\_\_\_  
(Name and Position held)

SIGNED in my presence by

DATE

\_\_\_\_\_  
(Signature of witness)

\_\_\_\_\_  
(Name and position of witness - block letters)

**SIGNED on behalf of the « Local Government »**

\_\_\_\_\_  
(Signature of authorised person)

\_\_\_\_\_  
(Name and Position held)

SIGNED in my presence by

DATE

\_\_\_\_\_  
(Signature of witness)

\_\_\_\_\_  
(Name and position of witness - block letters)

\_\_\_\_\_  
**SIGNED ON BEHALF OF THE STATE OF WESTERN AUSTRALIA**

\_\_\_\_\_  
Keiran McNamara  
**DIRECTOR GENERAL**

\_\_\_\_\_  
DATE

DEPARTMENT OF ENVIRONMENT AND CONSERVATION

AGENDA NUMBER: 10.3  
SUBJECT: Commissioning of Riversbend and Foreshore Facilities  
LOCATION/ADDRESS: Nannup Townsite  
NAME OF APPLICANT: Shire of Nannup  
FILE REFERENCE: BLD 18  
AUTHOR: Ewen Ross – Manager Development Services  
DISCLOSURE OF INTEREST:  
DATE OF REPORT: 12 November 2009

Attachment: Summary of Public Toilet Facilities in Nannup.

### **BACKGROUND:**

Council will recall the information report to the October 2009 meeting regarding rationalisation of the public toilets in Nannup. With regards an update on the new facilities:

1. The Foreshore toilet block is to be handed over to the Shire with effect 20 November 2009.
2. The Riversbend ablution block is planned to be handed over 30 November 2009, subject to the installation of the private pump station and private pressure main.

### **COMMENT:**

The summary of the public toilet facilities in Nannup is as attached. In order to rationalise facilities the following is proposed:

1. Riversbend: Handed over to the Tourist Association as part of the Caravan Park and Camping Ground lease.
2. Foreshore: Opened with directional signage at Brockman Street / Warren Road and a budget amendment to cover operational costs.
3. Old Roads Board Building Toilets to be demolished.
4. Public Toilets adjacent to Tourist Centre and the old wooden toilet block in the Brockman Caravan Park and Camping Ground to revert into the lease of the Caravan Park and handed over to the Tourist Association.
5. Riversbend existing facilities: Use to be determined by the development plan with options; converted to a kitchen, caretaker's one bedroom cabin and storage facility.
6. Status quo for remaining facilities.



**STATUTORY ENVIRONMENT:** Nil.

**POLICY IMPLICATIONS:** Nil.

**FINANCIAL IMPLICATIONS:**

Future budget review (inclusion of operating costs) point 2.

**STRATEGIC IMPLICATIONS:** Nil.

**RECOMMENDATION:**

That Council endorse the following actions:

1. Riversbend ablutions are handed over to the Nannup Tourist Association as part of the Caravan Park and Camping Ground lease.
2. Foreshore toilets are opened with directional signage at Brockman Street /Warren Road and a budget amendment to cover operational costs.
3. The Old Roads Board Building toilets to be demolished.
4. The Public Toilets adjacent to Tourist Centre and the old wooden toilets in the Brockman Street Caravan Park and Camping Ground to be included in the lease of the Caravan Park and handed over to the Nannup Tourist Association.
5. The Riversbend existing facilities use to be determined by the development plan with options; converted to a kitchen, caretaker's one bedroom cabin, storage facility.
6. All other facilities the status quo remains.

**VOTING REQUIREMENTS:**



**EWEN ROSS  
MANAGER DEVELOPMENT SERVICES**

**RATIONALISATION OF PUBLIC CONVIENANCES**

<b>Ser</b>	<b>Facility</b>	<b>Services</b>	<b>Comments</b>
1	Tourist Centre	Males and Females and Assessable W/c with shower	Main public toilet for Visitors Centre and is necessary for licensing the number of sites at the Brockman Street Caravan Park and Camping Ground. <b>Recommend that this facility should be part of the Caravan Park and Camping Ground.</b>
2	Caravan Park – Brockman Street	Male/Female toilet	Necessary for licensing the number of sites at the Brockman Street Caravan Park and Camping Ground. Needs to be connected to the sewer and could be included in connection of a dump ezy. <b>Recommend that this facility should be part of the Caravan Park and Camping Ground.</b>
3	Old Roads Building	W/c and urinal.	No lighting, Security issue, Building maintenance, Sewage connection required. Timewood will result in demolition of this facility. <b>Recommend demolish.</b>
4	Town Hall	Male/Female and accessible	Lighting, Main toilets for Town Hall and Telecentre. <b>Recommend that they remain as the main public toilets for northern end of Town.</b>
5	Shire Offices	Male/Female	No lighting, Security issue (sensor lights for administration building), No assessable toilets, supports Shirley Humble and Council Chambers, high use and serves central town and markets. <b>Recommend that these be up graded with lighting and assessable toilets.</b>
6	Marinko Thomas	Male/Female and assessable	Supports the Marinko Thomas Park and Oval, Main public toilet southern town. Up-grading parking being completed. <b>Recommend retention</b>
7	Recreation Centre	Male/Female changing rooms.	Public support the oval, Golf club users have keys, additional facilities in the complex. <b>Recommend retention</b>
8	Brick "Golf Club"	Male/Female	No lighting, security issue, no assessable, upgrading of septic recently done, strengthening of wall recently carried out, support the oval and golf course. <b>Recommend retention</b>
9	Riverbend Camping Ground	Male/Female/ Laundry	Old building, strengthening recently completed, septics are old, has lighting. <b>Recommend toilets removed and utilised as a "kitchen", or Caretakers store.</b>
10	Riverbend Camping Ground	Male/Female/ Assessable/Laundry/Showers	To be commissioned November 2009 and transferred to Tourist Association, lease agreement. <b>Recommendation transferred to Nannup Tourist Association.</b>
11	Foreshore Park	Male/Female/ Assessable	Ready for commissioning November 2009, additional operating cost estimated \$10,000 @ year will require budget variation. <b>Recommend opening for activities and that cleaning be part of the activity.</b>

AGENDA NUMBER: 10.4  
SUBJECT: Application for Subdivision referral WAPC 140739 / 140740  
LOCATION/ADDRESS: Lot 1 Dean Road / Lot 2 Dean Road  
NAME OF APPLICANT: Burgess Design Group  
FILE REFERENCE: A050 / 1039  
AUTHOR: Ewen Ross – Manager Development Services  
DISCLOSURE OF INTEREST:  
DATE OF REPORT: 16 November 2009

**Attachments:**

1. Location/Zoning Plan.
2. Arial View.
3. Plan of Subdivision Lot 1 Dean Road.
4. Plan of Subdivision Lot 2 Dean Road.

**BACKGROUND:**

Council will recall an application to rezone Lots 1 & 2 Dean Road, Nannup from 'Agriculture' under the Shire of Nannup Local Planning Scheme No. 3 ('LPS 3') to 'Special Rural' to (via an approved Development Guide Plan) which was recommended for final approval at the Council meeting of 27 August 2009. The current status is that this amendment No 5 to Local Planning Scheme No 3 is being forwarded to the Minister for final approval. It is unlikely that the amendment would not be approved and the intention is to consider the rezoning and subdivision concurrently. Once Ministerial approval is obtained the subdivision application can be actioned.

The Amendment documentation is complete and includes an Amendment to LPS No3 Schedule 12, a comprehensive Development Guide Plan (DGP) and a Fire Management Plan.

**COMMENT:**

As the rezoning was handled as one item, the subdivision of the two lots has been handled in the same way.

The subject land currently contains single dwellings used for rural-residential purposes, which have previously been used for limited rural purposes. It is predominantly cleared of vegetation however it does contain some vegetation around the existing dwellings. A portion of Lot 1 is currently used as an olive grove and the remainder for rural residential purposes.

The surrounding area of the subject land has been progressively developed over the past 10 years for rural-residential purposes, with lots generally 2 hectares in area. However, land adjoining to the west of Lot 1, south and north of Lot 2 are generally 8ha in area.

Attachment 1 provides a location plan (with zoning) and Attachment 2 and Arial view.

The Subdivision Application Plan (SAP) has created 5 rural residential lots ranging in area from 1.06ha to 2.53ha, with an overall average of 1.64ha. The 1ha minimum lot size, without connection to reticulated potable water is consistent with the objectives, actions and provisions of the WAPC's DC 3.4. Building envelopes of 2,000m<sup>2</sup> have been identified on the draft SAP which would ensure that no clearing is to be undertaken outside the building envelope, therefore, protecting the remnant vegetation and environmental attributes existing on the subject land which is in compliance with the Development Guide Plan.

A 20m wide foreshore reserve has been provided where the eastern boundary of the subject land abuts the Blackwood River. The 20m width has been identified on the basis that the width corresponds with the Pedestrian Access Way located on the north eastern boundary of the subject land. The provision of the Foreshore Reserve has been at the request of the Shire and is to be contributed free of cost by the owner through the subdivision process.

The proposed Amendment required that development is only applicable to be within the development envelope. Attachment 3 is the SAP for Lot 1 Dean Road and Attachment 4 is the SAP for Lot 2 Dean Road.

**STATUTORY ENVIRONMENT:**

Planning and Development Act 2005 and the Shire of Nannup Local Planning Scheme No. 3.

**POLICY IMPLICATIONS:** Nil.

**FINANCIAL IMPLICATIONS:** Nil.

**STRATEGIC IMPLICATIONS:** Nil.

**RECOMMENDATION:**

That Council advise the WAPC as follows:

No objection to Subdivision referral No. WAPC 140739 and 140740 subject to the following conditions:

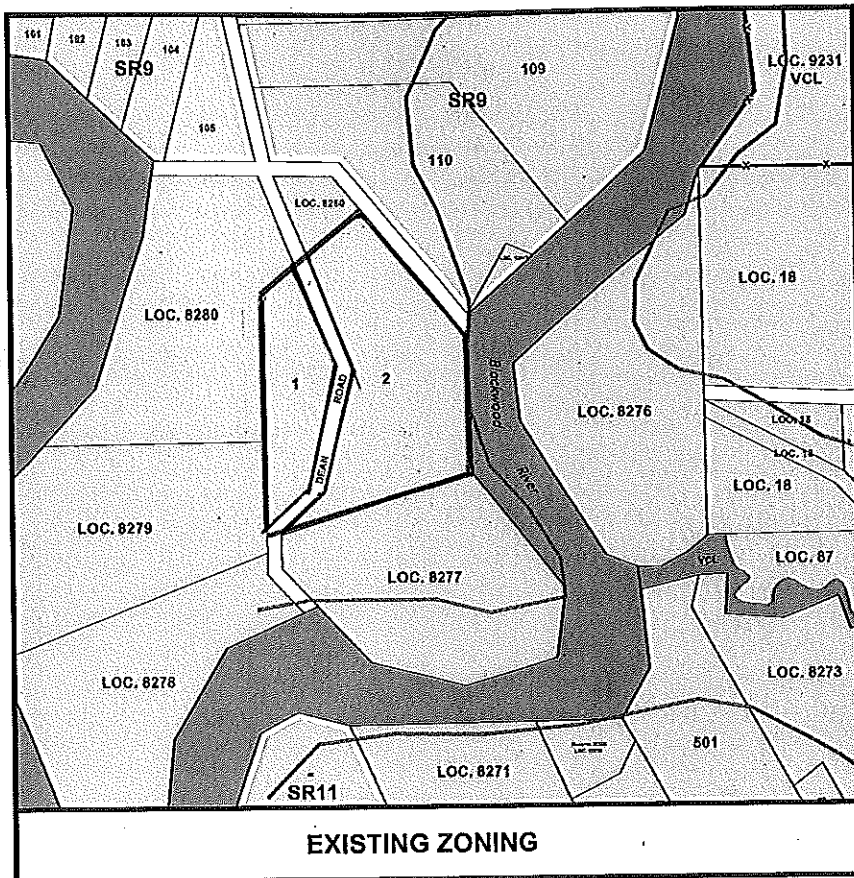
1. WAPC approval of LPS No3 Amendment No5 and any amendments thereto.
2. Compliance with LPS No3 Schedule 12, Special Residential No14 and the Development Guide Plan thereto.
3. Compliance with the Subdivision Application Plan as submitted.
4. Prior to subdivision the following is submitted for approval:
  - a. Foreshore Management Plan prepared to the requirements of the Department of Water and Department of Environment and Conservation for Lot 2 Dean Road.
  - b. A Landscape Protection Plan
5. Prior to subdivision the fire management plan submitted for approval and is to be implemented.
6. Suitable arrangements being made with the local government for the provision of vehicular crossover(s) to service the lot(s) shown on the approved plan of subdivision.

**VOTING REQUIREMENTS:**

**EWEN ROSS**  
**MANAGER DEVELOPMENT SERVICES**

**SHIRE OF NANNUP  
TOWN PLANNING SCHEME No. 3 (District Scheme)**

Planning and Development Act 2005



**LEGEND**

**LOCAL SCHEME RESERVES**

PARKS AND RECREATION

**ZONES**

RURAL

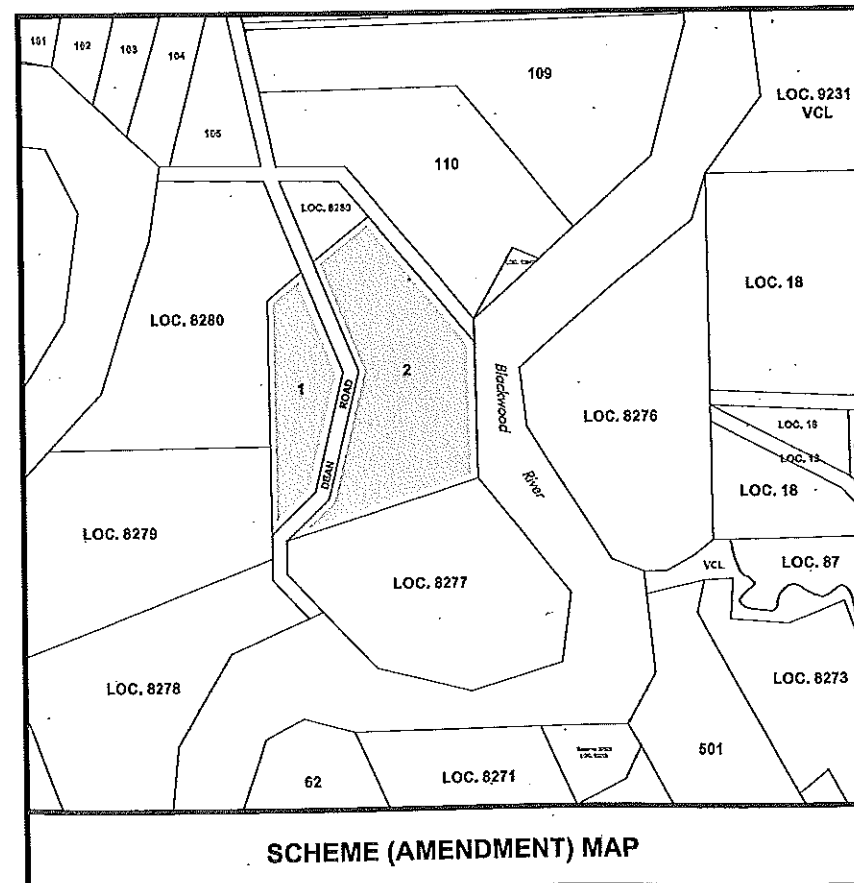
SPECIAL RURAL

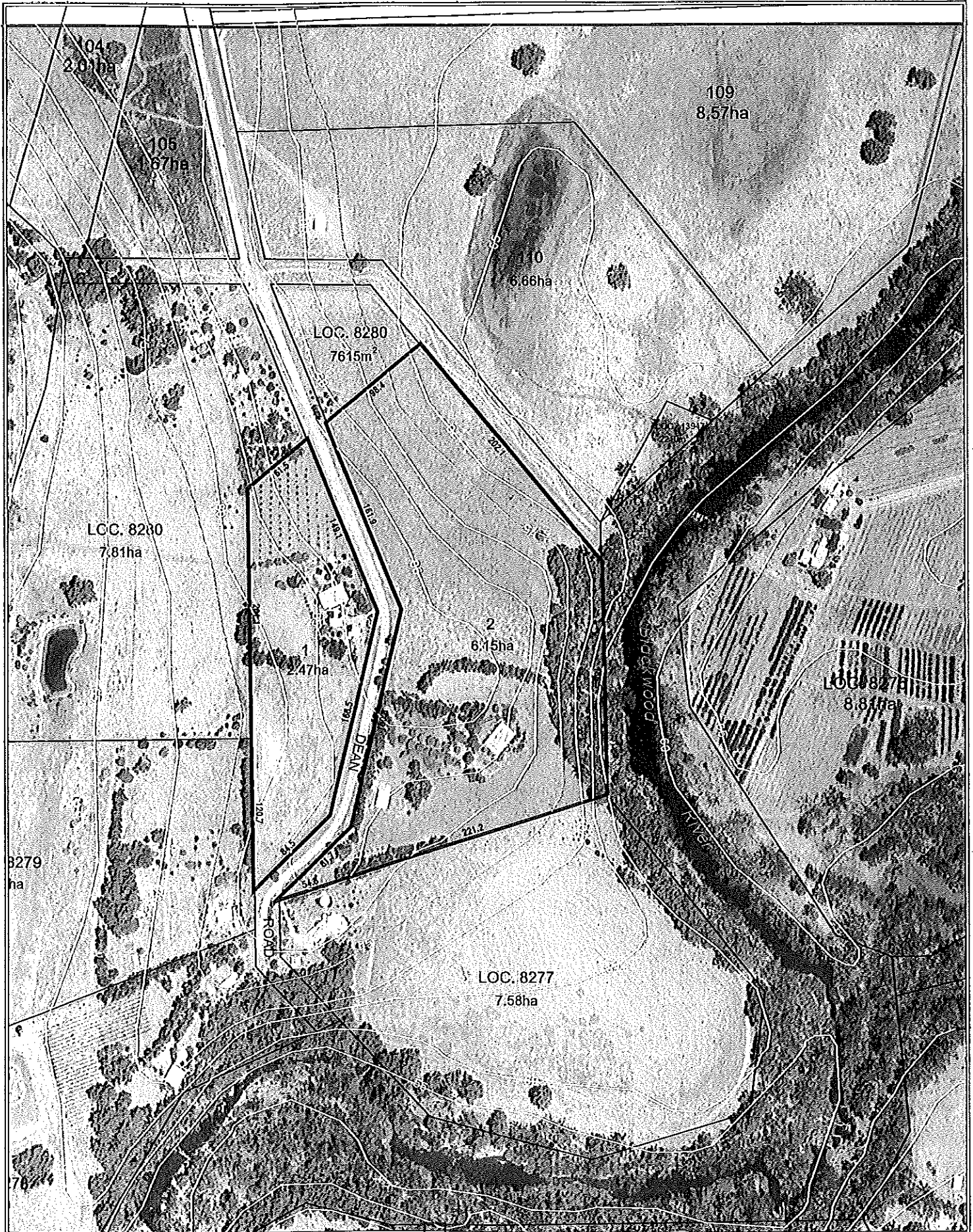
**OTHER**


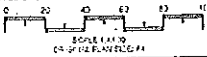


TOWNSITE - LAND ACT

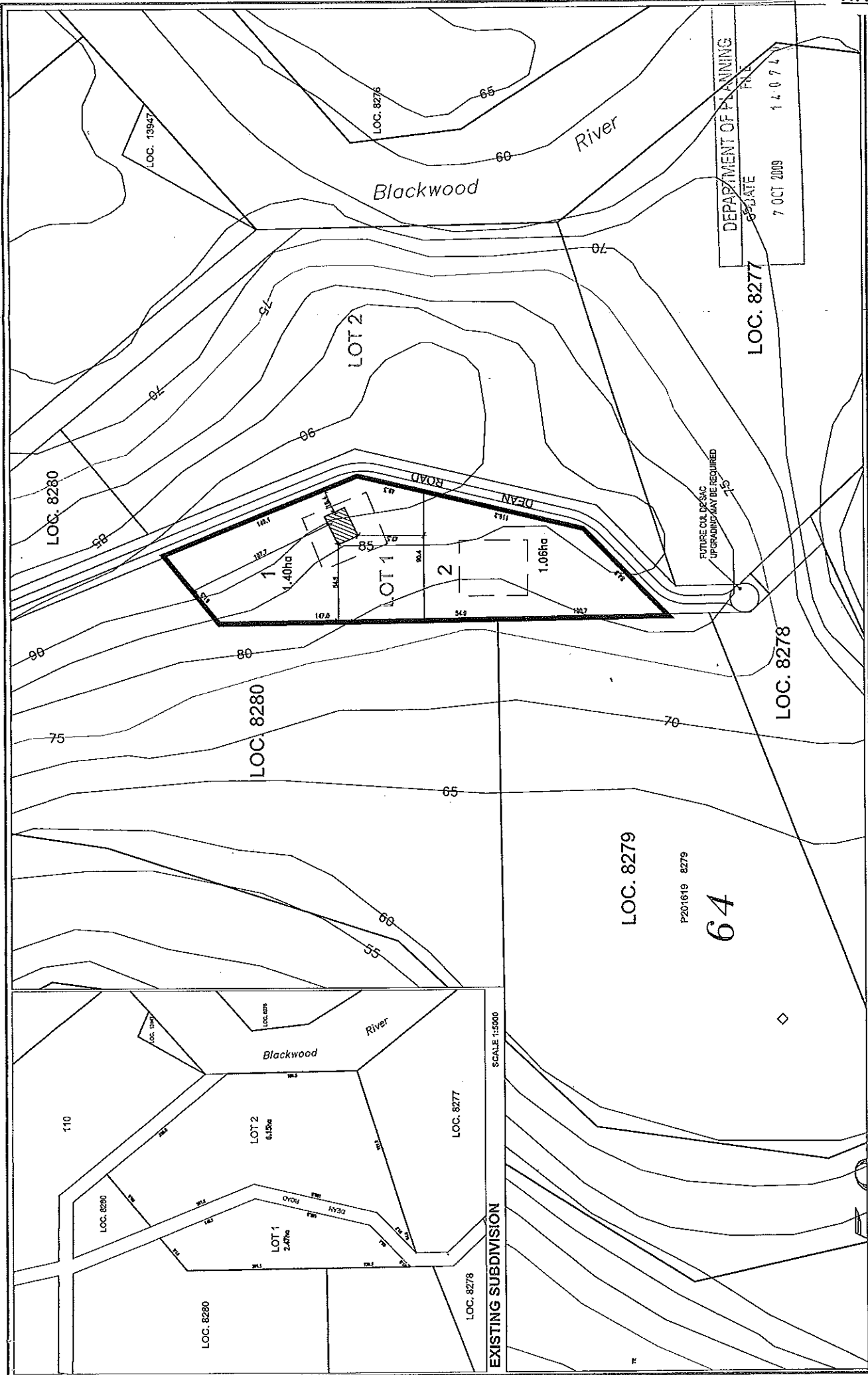
SPECIAL RURAL AREA  
(See Scheme Text)

FLOOD AFFECTED AREAS





 <p><b>burgess design group</b> LAND &amp; WATER CONSULTANTS</p>	 <p>SCALE: 1:1000 (AS SHOWN ON PLAN)</p>	<p>LEGEND:</p> <p>Subject Land</p>	 <p>NORTH</p>	<p><b>ORTHO PHOTO</b></p>		
	<p>DRAWING NUMBER: KNI NAN-10-01a</p>	<p>DATE: 24.10.2008</p>			 <p>CCC Countryside Community Care</p>	<p>LOT 1 &amp; 2 DEAN ROAD, NANNUP</p>
	<p>351 Newcastle Street, Northbridge W.A. 6003 PO Box 374 Northbridge W.A. 6065 PH: (08) 9328 6411 FAX: (08) 9328 6511</p>				<p>Authorised Representative of Planning Consultants</p>	



DEPARTMENT OF PLANNING  
 6-STATE  
 7 OCT 2009 14:074

**SUBDIVISION APPLICATION PLAN**  
 LOT 1 DEAN ROAD  
 NANNUP  
 Shire of Nannup



- LEGEND**
- Subject Land
  - Existing Dwelling to be retained
  - Building Envelope

All areas and dimensions are subject to survey, engineering and detailed design and may change without notice.

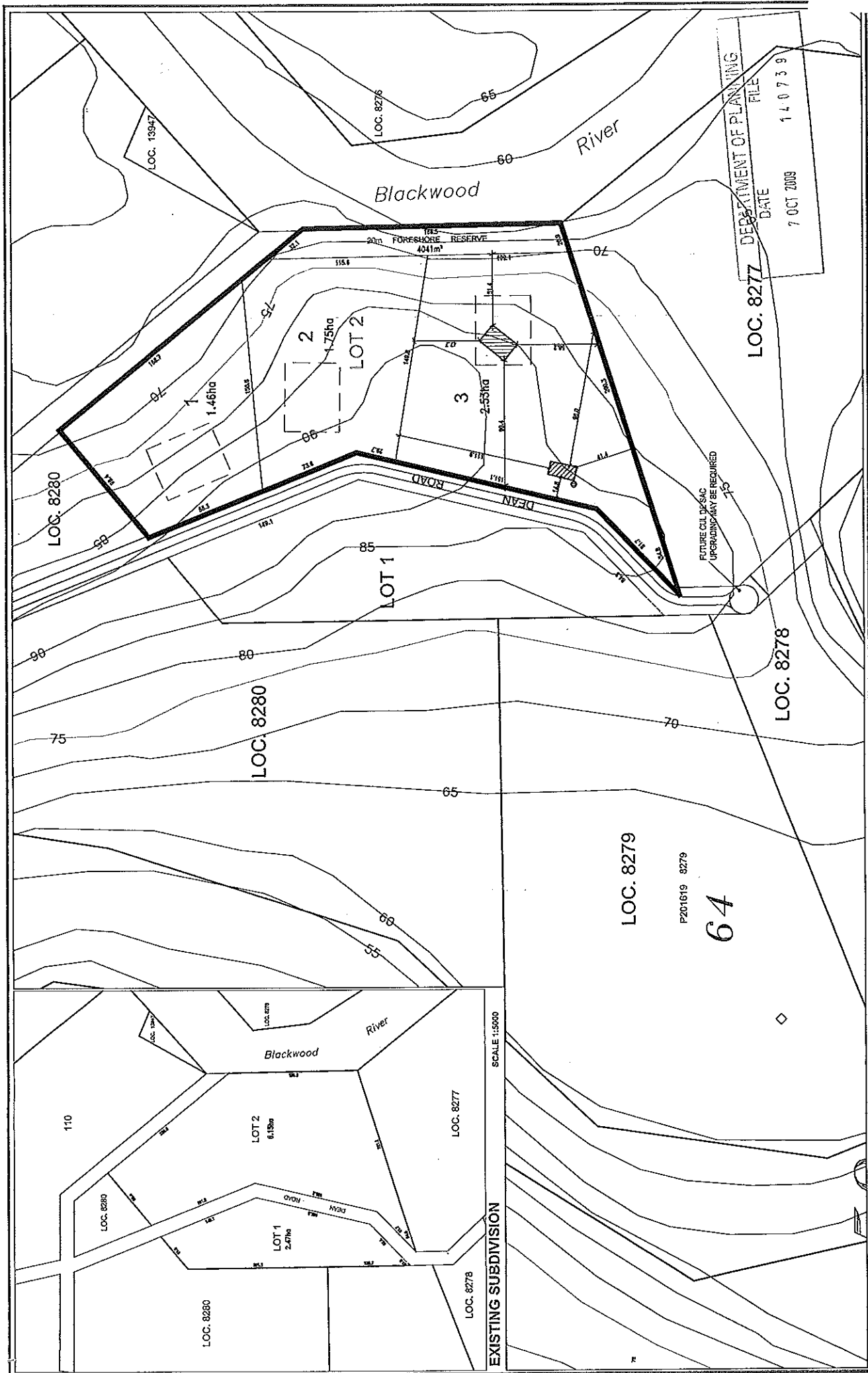
DRAWING NUMBER:  
 HOR-NAN-5-01

DATE:  
 17.06.2009

351 Navacatio Street, Northbridge W.A. 6003  
 PO Box 374 Northbridge W.A. 6865  
 P.H: (08) 9328 6411 FAX: (08) 9328 6511







DEPARTMENT OF PLANNING  
FILE  
DATE  
7 OCT 2009 11:0739

**SUBDIVISION APPLICATION PLAN**  
LOT 2 DEAN ROAD  
NANNUP  
Shire of Nannup



**LEGEND**  
 [Solid line] Subject Land  
 [Hatched area] Existing Dwelling to be retained  
 [Dashed line] Building Envelopes

SCALE 1:5000  
 0 10 20 30 40 50 60 70 80 90 100  
 METRES

DRAWING NUMBER: CRK-NAN-3-02  
 DATE: 17.09.2009  
 351 Newcastle Street, Northbridge W.A. 6003  
 PO Box 374 Northbridge W.A. 6965  
 PH: (08) 9328 6411 FAX: (08) 9328 6511



All areas and dimensions are subject to survey, engineering and detailed design and may change without notice.