



Minutes

Council Meeting held on Thursday 28 June 2012

CONFIRMATION OF MINUTES

These minutes comprising pages 1 – 45 were confirmed by Council on 26 July 2012 as a true and accurate record.

.....
Tony Dean
SHIRE PRESIDENT

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Minutes

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Chairperson declared the meeting open at 16:15 hrs.

ATTENDANCE:

Councillors; Dean, Camarri, Dunnet, Gilbert, Longmore, Mellema, Steer and Lorkiewicz.

Robert Jennings - Chief Executive Officer
Vic Smith - Manager Corporate Services
Chris Wade - Manager Infrastructure

VISITORS: 12

APOLOGIES: None.

LEAVE OF ABSENCE: None.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (previously approved)

None.

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Mr M Loveland

Q2. Was consultation taken out regarding the community garden?

A2. No planning approval was required and therefore public consultation was not required.

4. PUBLIC QUESTION TIME

Ms P Fraser

Q1. How is the Council going to address a 100% rate increase?

A1. The 100% rate increase does not apply to 2012/13. This level of increase would be required in 2015/16 if the Council takes no action. Over the coming two years Council will be seeking to reduce costs and increase income from other sources to reduce the impact to a manageable level.

Ms Fraser thanked the Shire for the work done after the storm.

Ms R Rowe

Q2 Who is building homes opposite me?

A2. Shire President responded that John Ogden owns the property.

Q3. When will the building commence?

A3. Shire President responded, when the Shire approves a structure plan building could commence probably three to six months.

Ms A Chambers

Q4. Have Council received and read her document?

A4. Shire President responded that yes it has been received and read.

5. APPLICATIONS FOR LEAVE OF ABSENCE

8783 STEER/CAMARRI

Cr Dunnet application received for the period;
3rd July 2012 - 29th July 2012.

CARRIED 8/0

8784 STEER/CAMARRI

Cr Mellema application received for the period;
7th July 2012 - 19th August 2012.

CARRIED 8/0

8785 STEER/CAMARRI

Cr Gilbert application received for the period;
1st July 2012 - 16th July.

CARRIED 8/0

6. PETITIONS/DEPUTATIONS/PRESENTATIONS

Ms A Chambers presented on opportunities for tourism promotion.

Mr M Richards presented on behalf of proponents of Higgins Swamp.

7. DECLARATIONS OF INTEREST

Received by the Shire President: None.

8. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

8786 DUNNET/LONGMORE

That the Minutes of the Ordinary Council Meeting of the Shire of Nannup held in Council Chambers on 24 May 2012 be confirmed as a true and correct record.

CARRIED 8/0

9. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Shire President reported on the passing of Craige Waddell and acknowledges his service to the organisation and the community. The office and depot will be closed to allow employees to attend the funeral on Monday 2nd July 2012.

10. REPORTS BY MEMBERS ATTENDING COMMITTEES

Frogs Opening
Southern Forest Food Council workshop
Local LEMC meeting
Warren Blackwood Alliance of Councils
Colin Holt Meeting

11. REPORTS OF OFFICERS

AGENDA NUMBER: 11.1

SUBJECT: Draft Bush Fire Hazard Strategy – seeking consent to publicly advertise

LOCATION/ADDRESS: Whole of Shire

NAME OF APPLICANT: Strategen on behalf of the Shire of Nannup and Shire of
Bridgetown-Greenbushes

FILE REFERENCE: FRC 7

AUTHOR: Steve Thompson – Consultant Planner

REPORTING OFFICER: Robert Jennings – Chief Executive Officer

DISCLOSURE OF INTEREST: The author, Edge Planning & Property receive planning
fees for advice to the Shire therefore declare a Financial Interest – Section 5.65 of
the Local Government Act 1995

DATE OF REPORT: 18 June 2012

Item withdrawn due to Consultants unable to able to attend the June
Council meeting.

Item to be re-scheduled to July 2012.

8787 CAMARRI/LORKIEWICZ

That Standing orders be suspended at 16:45hrs for an open discussion.

CARRIED 8/0

The meeting was suspended.

8788 STEER/LONGMORE

That standing orders be resumed at 16.54 hrs.

CARRIED 7/0

The meeting was resumed.

AGENDA NUMBER: 11.2
SUBJECT: Higgins Swamp Structure Plan – submitted for adoption
LOCATION/ADDRESS: Lot 701 Kearney Street, Lots 67 & 68 Warren Road and Lot 700 Higgins Street, Nannup
NAME OF APPLICANT: Martin Richards Town Planning and Project Management (Impact Urban Design)
FILE REFERENCE: TPL2/01
AUTHOR: Steve Thompson – Consultant Planner
REPORTING OFFICER: Robert Jennings – Chief Executive Officer
DISCLOSURE OF INTEREST: Edge Planning & Property receive planning fees for advice to the Shire therefore declare a Financial Interest – Section 5.65 of the Local Government Act 1995
DATE OF REPORT: 18 June 2012

- Attachment: 1. Draft Structure Plan report, previously received (available on request)
2. Submissions
3. Response by applicant to submissions
4. Structure Plan

BACKGROUND:

The purpose of this report is to advise the Council regarding the outcomes of the consultation period, consider issues raised and seek Council adoption of the *Higgins Swamp Structure Plan* subject to modifications.

At the Council Meeting of 26 April 2012, the Council passed the following motion, at minute No 8755:

“That Council:

1. Support the public release of the draft Higgins Swamp Structure Plan outlined in Attachment 1.

2. Require the draft Structure Plan to be publicly advertised in accordance with the requirements set out in the Shire of Nannup Local Planning Scheme No. 3 with an increased advertising period of four weeks.
3. Will reconsider the draft Structure Plan following the close of the public submission period and will determine whether or not to approve the Structure Plan with or without modification.”

The publicly advertised Structure Plan and associated report are set out in Attachment 1. This provides background information which is generally not repeated in this report.

The Shire sought public comment on the draft Structure Plan for a four week period through:

- writing to and inviting comments from 28 adjoining/nearby landowners and 13 stakeholders and government agencies;
- placing public notices and details in local papers on multiple occasions;
- placing details on the Shire of Nannup website;
- placing a sign on the site; and
- information being available at the Shire office.

The Shire received 11 submissions on the draft Structure Plan which are provided in full in Attachment 2. The submissions from State Government departments and servicing agencies raise no objections and they typically provide standard advice. The submissions from neighbours and community members are overall supportive with only one submission raising an objection. The submissions from some neighbours and community members do however raise issues which are outlined later in this report.

The applicant has provided additional advice (Attachment 3) which responds to matters raised in the submissions.

The site is located immediately to the south of the Nannup town centre, generally bounded by Kearney Street to the north, Warren Road to the east, Higgins Street to the south and the rear boundaries of the lots fronting North Street to the west.

The site is zoned “Special Use (SU5)” in the Shire of Nannup Local Planning Scheme No. 3 (LPS3). The statutory conditions/special provisions for SU5 require the preparation of a Structure Plan prior to the local government considering planning applications. The Structure Plan and associated report have been prepared to satisfy the LPS3 requirement.

Key features of the Structure Plan include:

- it sets out preferred land uses/precincts which are residential (low and medium density), tourism, mixed use and conservation;
- an indicative internal access/movement network; and
- guiding provisions including the approach to servicing, addressing environmental assets, design and future planning.

Related to this current request, a Planning Application for 4 dwellings on Lot 67 was lodged late 2011 which was deferred pending approval of the Structure Plan. At this stage, the Structure Plan is intended to provide broad guidance for the future direction of the site and to enable the local government to approve the 4 dwellings in a timely manner.

The Structure Plan is a precursor for more detailed planning initiatives. A more detailed Structure Plan will be required, with associated technical investigations (including geotechnical and stormwater management), which is approved by the Council and Western Australian Planning Commission prior to subdivision applications being approved for the site.

COMMENT:

It is suggested that the Council is now in a position to adopt the Structure Plan subject to modifications which are outlined below. Based on community and stakeholder feedback, there are limited concerns with the proposed land uses, densities, servicing requirements and broad design considerations.

The submissions raised matters and issues including (responses to the issues have been inserted after the comment in italics):

- the need for future development/subdivision to be connected to reticulated water and reticulated sewerage
refer condition 1g and comments from the Water Corporation
- the requirement to prepare and implement an Urban Water Management Plan
refer condition 1c
- concerns as to where the water supply is coming from
refer condition g and comments from the Water Corporation
- concerns that there will be an oversupply of residential land
the structure plan is a long term strategic document that allows for well planned development over the next decades
- impacts on the environmental values of Higgins Swamp
- opportunities for environmental enhancement of Higgins Swamp
Council will be looking at ways to enhance the Higgins Swamp
- need for appropriate drainage/stormwater management
refer condition 1c

- seeking to expand the development area of precinct LDR1 into precinct C1 *refer condition 2*
- the tenure of Higgins Swamp
- a need for greater detail with associated technical investigations undertaken *further approvals will be required on any further sub-divisions*
- Residential R40 is too high a density and seek R10/15 density
- provision of greater flexibility for future development on Lot 68.

The report only deals with the comments received by the time of writing the report.

The site has planning merit for residential development and associated uses given it adjoins the town centre, is close to facilities, can be appropriately serviced, (although there is a need for increased details in future planning stages for matters including how stormwater will be addressed) and if implemented, will provide an important boost to the development of Nannup.

Supported features of the Structure Plan and associated report include:

- providing an appropriate range of land uses that overall relate well to the site's opportunities and constraints;
- setting out that development is to be connected to reticulated sewerage;
- requiring cash in lieu payments for public open space (POS) rather than additional POS provision on site. There is POS nearby, on the southern side of Higgins Street, which is considered appropriate to accommodate local POS needs for future residents;
- minimising direct vehicular access to Warren Road;
- the provision of an internal north-south access through the site;
- setting out a possible need to prepare building and design guidelines; and
- providing the opportunity for a portion of the site to accommodate medium density housing (up to Residential R40). The site is considered to be well suited for medium density housing given its close proximity to the town centre and nearby community facilities. If approved and implemented, the site offers the potential to increase the variety in housing choice in Nannup including for aged persons and those seeking lower maintenance properties.

Subject to the Council decision, the applicant will modify the structure plan to the satisfaction of the Shire's Chief Executive Officer.

The Shire administration will shortly issue a planning approval for the 4 dwellings on Lot 67.

Should landowners on land subject to Special Use SU5 seek to subdivide, they will need to prepare and gain endorsement to a Structure Plan which is adopted by the Council

and endorsed by the WAPC. As part of this, relevant technical investigation will be required. The Structure Plan will be subject to further community and stakeholder consultation.

STATUTORY ENVIRONMENT:

Planning and Development Act 2005 and LPS3.

POLICY IMPLICATIONS: None

FINANCIAL IMPLICATIONS:

There are no immediate financial implications for Council from this draft Structure Plan. As planning and design progress, it will be imperative that the landowners/developers install drainage systems that achieve effective stormwater control that meet best practice environmental standards and which ensure lower operating costs for Council. The Council should, in-time, adequately increase budget accounts to ensure that infrastructure is appropriately maintained.

The landowners/developers will meet the cost of providing new infrastructure to service future development and lots in accordance with State Planning Policy.

STRATEGIC IMPLICATIONS:

The site forms part of Policy Area No. 1 – Townsite in the *Shire of Nannup Local Planning Strategy*. The Strategy's recommendation for the policy area is that urban consolidation is encouraged subject to issues of effluent disposal and flooding being addressed where relevant. The site is outside of the 1 in 100 ARI floodplain.

The site represents a logical area to accommodate new development in Nannup.

RECOMMENDATION:

That Council:

1. Adopt the Higgins Swamp Structure Plan as set out in Attachment 1 subject to:
 - A) showing a truncation at the intersection of Warren Road/Kearney Street and a truncation at the intersection of Warren Road/Higgins Street;
 - B) provision 5a to be reworded from "Direct vehicle access will not be supported by the Shire" to "Other than the existing crossover on Lot 68 plus a crossover to serve the dwelling on Lot 68, direct vehicular access from Warren Road will not be supported by the Shire";
 - C) adding a provision 5d "An Urban Water Management Plan is to be prepared and implemented at the subdivision stage prior to the creation of new titles";

- D) adding a section in the report relating to compliance with *Liveable Neighbourhoods*;
 - E) replacing MDR2 and MDR3 with "Development Site (Future Use and Development Form to be determined)" for Lot 68 with the boundaries to be consistent with the advertised structure plan;
 - F) adding rationale regarding the Council's support for seeking cash-in-lieu payments for public open space;
 - G) modifying the report to outline there are options for servicing the land with reticulated sewerage rather than the site being reliant on extending the existing sewer in North Street; and
 - H) addressing minor grammatical changes e.g. correction to Nannup Timber references and adding a glossary of abbreviations.
2. Advise Mr. Michael Heffernan that the Council will consider the opportunity to expand the development area of precinct LDR1 into precinct C1, should it be demonstrated to the satisfaction of the Council that the land is both suitable and capable of development. This justification will need to be provided in a detailed Structure Plan.
3. Note the Shire administration will determine the planning application for the four dwellings on Lot 67 Kearney Street subject to Council adoption of the structure plan.
4. Advise the applicant and submitters of the above.

8789 LONGMORE/CAMARRI

That Council:

1. Adopt the Higgins Swamp Structure Plan as set out in Attachment 1 subject to:
- A) showing a truncation at the intersection of Warren Road/Kearney Street and a truncation at the intersection of Warren Road/Higgins Street;
 - B) provision 5a 4a to be reworded from "Direct vehicle access will not be supported by the Shire" to "Other than the existing crossover on Lot 68 plus a crossover to serve the dwelling on Lot 68, direct vehicular access from Warren Road will not be supported by the Shire";
 - C) adding a provision ~~5d~~ 4d "An Urban Water Management Plan is to be prepared and implemented at the subdivision stage prior to the creation of new titles";

- D) adding a section in the report relating to compliance with *Liveable Neighbourhoods*;
 - E) replacing MDR2 and MDR3 with “Development Site (Future Use and Development Form to be determined)” for Lot 68 with the boundaries to be consistent with the advertised structure plan;
 - F) adding rationale regarding the Council’s support for seeking cash-in-lieu payments for public open space;
 - G) modifying the report to outline there are options for servicing the land with reticulated sewerage rather than the site being reliant on extending the existing sewer in North Street; and
 - H) addressing minor grammatical changes e.g. correction to Nannup Timber references and adding a glossary of abbreviations.
2. Advise Mr. Michael Heffernan that the Council will consider the opportunity to expand the development area of precinct LDR1 into precinct C1, should it be demonstrated to the satisfaction of the Council that the land is both suitable and capable of development. This justification will need to be provided in a detailed Structure Plan.
 3. Note the Shire administration will determine the planning application for the four dwellings on Lot 67 Kearney Street subject to Council adoption of the structure plan.
 4. Advise the applicant and submitters of the above.

CARRIED 8/0

Cr Mellema left the meeting at 16:55 hrs.

AGENDA NUMBER: 11.3 SUBJECT: Bushfire Advisory Committee Terms of Reference LOCATION/ADDRESS: Nannup NAME OF APPLICANT: Terese Levick-Godwin FILE REFERENCE: FRC 1 AUTHOR: T LEVICK-GODWIN AUTHORISING OFFICER: Chris Wade – Manager Infrastructure DISCLOSURE OF INTEREST: DATE OF REPORT: 6 2 2012

Attachment: Bushfire Advisory Committee Terms of Reference 2012

BACKGROUND:

The objectives of the Bushfire Advisory Committee Terms of Reference document are;
To assist Council in the effective management of Bush Fire related activities in the district through the following methods:

- Prevention of Bushfires;
- Preparedness for Bushfire situations,
- Response to bushfire situations, and
- Recovery from bushfire situations

Recommendations from the Committee will assist Council in managing all bushfire related activities throughout the district.

COMMENT:

The Terms of Reference for the Bushfire Advisory Committee have not been reviewed since 2009; the main change to the document is to remove the names of the Committee membership and replace them with the Organisational representative names, this also applies to the Support Officer positions.

STATUTORY ENVIRONMENT:

Local Government Act

POLICY IMPLICATIONS:

None.

FINANCIAL IMPLICATIONS:

None.

STRATEGIC IMPLICATIONS:

None.

VOTING REQUIREMENTS:

Simple majority.

RECOMMENDATION:

That the amended Bushfire Advisory Terms of Reference are endorsed by Council.

8790 DUNNET/GILBERT

That the amended Bushfire Advisory Terms of Reference are endorsed by Council.

CARRIED 7/0

Public Copy

Cr Mellema returned to the meeting at 16:58 hrs.

8791 LORKIEWICZ/MELLEMA

That Standing orders be suspended at 17:01hrs for an open discussion.

CARRIED 8/0

The meeting was suspended.

8792 MELLEMA/STEER

That standing orders be resumed at 17.25 hrs

CARRIED 8/0

The meeting was resumed.

AGENDA NUMBER: 11.4 SUBJECT: Firebreak Order LOCATION/ADDRESS: Nannup NAME OF APPLICANT: T Levick-Godwin FILE REFERENCE: FRC 1 AUTHOR: T Levick-Godwin AUTHORISING OFFICER: Chris Wade – Manager Infrastructure DISCLOSURE OF INTEREST: N/A DATE OF REPORT: 22 May 2012

Attachments: Annual Fuel Reduction Notice – Separate Cover

BACKGROUND:

In 2009 the Bushfire Advisory Committee (BFAC) recommended to Council that firebreaks should be implemented across the whole of the Nannup Shire, this was not supported by Council.

Since 2009 there have been minor changes in the Annual Firebreak Order and over the last few seasons the firebreak compliance level has improved however, there have been a number of requests for clearer information from the landowners and the general community for more clarity in the Firebreak Order.

A Firebreak Working Party was formed to assist with the Firebreak revision which is to be carried out across the Shire. The working group comprised of two Councillors four Fire Control Officers, the Manager Infrastructure and the CESM/Chief Bushfire Control Officer.

The outcome of these Working Group meetings was the revised Firebreak Order, including the changes discussed at the BFAC meeting and the resulting document is attached.

COMMENT:

Considerable discussion has taken place, both at the Working Group Meeting and the BFAC, regarding the Annual Firebreak Order which will be renamed the Annual Fuel Reduction Notice. This will be consistent with industry best practice, and it should be noted that WALGA are developing a uniform firebreak order that can be used by Local Governments.

The Annual Fuel Reduction Notice booklet will be included with the rates notices and the Information Booklet which are sent out each year after the Council Meeting when the budget is adopted and the rates are set.

STATUTORY ENVIRONMENT: None

POLICY IMPLICATIONS: None.

FINANCIAL IMPLICATIONS:

The financial implications are dependent on the budget recommendations to Council in a later item in this agenda.

STRATEGIC IMPLICATIONS:

Changes from the Annual Firebreak Notice to the Fuel Reduction Notice, firebreaks across the whole of the Shire

VOTING REQUIREMENTS: Simple majority.

RECOMMENDATION:

That the altered Firebreak Order which has been renamed the Fuel Reduction Notice and which was supported at the BFAC meeting on 14 May 2012, be endorsed by Council.

CAMARRI/DUNNET

That the altered Firebreak Order which has been renamed the Fuel Reduction Notice and which was supported at the BFAC meeting on 14 May 2012, be endorsed by Council with the following adjustments;

Pages 1 through to 4 and 6 through to 12 be approved with amendments to;

2.1 'all flammable material over 75 mm shall be removed'

2.2 to include subsequent paragraph.

Page 5 be removed.

LOST 3/5

Voting for the motion: Dunnet, Camarri and Lorkiewicz.

Voting against the motion; Dean, Mellema, Gilbert, Longmore and Steer.

8793 GILBERT/STEER

That the altered Firebreak Order which has been renamed the Fuel Reduction Notice and which was supported at the BFAC meeting on 14 May 2012, be endorsed by Council with the following adjustments;

- 1.2 'There must be managed ~~Active~~ fuel reduction'
- 1.3 'All buildings must have an access track not less than 3 ~~4~~ metres'
- 1.4 'trees and shrubbery for at least 10 ~~20~~ metres around the buildings'
- 2.1 'all flammable material over 75 mm shall be removed'
- 2.2 to include subsequent paragraph

CARRIED 5/3

Voting for the motion: Dean, Mellema, Gilbert, Longmore and Steer.

Voting against the motion; Dunnet, Camarri and Lorkiewicz.

Cr Dunnet left the meeting at 17:39 hrs.

AGENDA NUMBER: 11.5 SUBJECT: Election of Officer Bearers (BFAC) LOCATION/ADDRESS: Nannup NAME OF APPLICANT: Terese Levick-Godwin FILE REFERENCE: FRC 1 AUTHOR: T LEVICK-GODWIN AUTHORISING OFFICER: Chris Wade – Manager Infrastructure DISCLOSURE OF INTEREST: DATE OF REPORT: 23 5 2012

Attachment: Minutes of the 14 May Bushfire Advisory Committee meeting

BACKGROUND:

At the Bushfire Advisory Committee (BFAC) meeting in May of every year an election is held for the Chairperson, the Chief Bushfire Control Officer and the Deputy Chief Bushfire Control Officer.

Mr J Patman, Fire Control Officer Darradup Brigade indicated his willingness to perform the role prior to the meeting.

COMMENT:

Mr Patman was voted in as Chief Bushfire Control Officer at the 14 May BFAC meeting. The Deputy Chief Bushfire Control Officer position was unable to be filled.

STATUTORY ENVIRONMENT: None.

POLICY IMPLICATIONS: None.

FINANCIAL IMPLICATIONS: None.

STRATEGIC IMPLICATIONS: None.

VOTING REQUIREMENTS: Simple majority.

RECOMMENDATION:

That Council endorse the appointment of Mr John Patman as Chief Bushfire Control Officer.

8794 MELLEMA/STEER

That Council endorse the appointment of Mr John Patman as Chief Bushfire Control Officer.

CARRIED 6/1

Voting for the motion: Dean, Mellema, Gilbert, Longmore, Lorkiewicz, and Steer.

Voting against the motion; Camarri.

Cr Dunnet returned to the meeting at 17:42 hrs.

8795 DUNNET/CAMARRI

That Standing orders be suspended at 17:43 hrs for an open discussion.

CARRIED 8/0

The meeting was suspended.

8796 DUNNET/STEER

That standing orders be resumed at 17.58 hrs.

CARRIED 8/0

The meeting was resumed.

AGENDA NUMBER: 11.6 SUBJECT: Budget 2012/13 LOCATION/ADDRESS: Nannup NAME OF APPLICANT: FILE REFERENCE: FNC 3 AUTHOR& Reporting Officer: Vic Smith – Manager Corporate Services DISCLOSURE OF INTEREST: None DATE OF REPORT: 21 June 2011

Attachments: Attachment 1 – Budget Summary 2012/13.
Attachment 2 – Changes to Base Budget
Attachment 3 – Budgeted Reserves
Attachment 4 – Proposed Savings and Growth

BACKGROUND:

This recommended draft budget continues the process started in 2011/12 to produce a sustainable financial position for the Shire of Nannup. In compiling the draft budget, a great deal of background work has been undertaken by both Councillors and officers.

To address issues arising from the adoption of the 2011/12 budget monthly financial reporting has been refocused to concentrate on the anticipated end of year financial position. This was supplemented by a detailed budget review reported to Council on 23 February 2012.

A model of the projected budgetary position over the next 10 years has been developed so that the annual consideration of the budget can take into account cost pressures that will arise over the medium and long term. Long Term Financial

Planning of this nature will become mandatory in 2013 and Nannup is now well placed to respond to this challenge.

The model underpinning the draft Long Term Financial Plan was reported to Council at its budget workshop held on 31 May 2012. The model demonstrates that the Council currently benefits from capital grants because significant elements of its recurring costs are charged to these capital projects. Once the grant funding ceases these costs will need to be met by the ratepayer. Unless mitigating actions are taken over the next two years rates would have to increase by 100% in 2015/16 to meet the anticipated shortfall. Officers will continue to refine the model and examine options for mitigating the impact caused by the loss of capital grants and a series of workshops will be held early in the new financial year to involve councillors in this process.

As part of the Integrated Planning process the Council has developed a detailed Asset Management Plan. In preparing this document each of the assets owned by the Council has been reviewed and an assessment carried out to determine the condition of each asset and the cost of maintaining the asset base. A detailed presentation was given to Council at its budget workshop held on 7 June 2012.

The Asset Management Plan classifies assets into three categories; core, non-core and disposable. The category into which an asset is placed has a direct bearing on the funding required to maintain it; for example, core assets will be maintained to a higher level than non-core or disposable assets. At the budget workshop on 14 June 2012 Council reviewed the classification of each of the assets.

At the budget workshop on 7 June 2012 Council also reviewed the Forward Capital Works Plan to identify those elements scheduled in the Plan which could be removed from the budget requirement for 2012/13. The draft budget was then modified to remove all unsupported expenditure.

The format of the budget has been completely reviewed and amended to improve clarity. These changes allow the draft budget to be modified in real time to review the impact of decisions on the rate requirement. The proposed 2012/13 budget in the new format is shown at Attachment 1.

The new budget format classifies income and expenditure into three groups:

1. Base income/expenditure – the cost of carrying out the same level of activity in the new financial year as was undertaken in the old financial year.
2. Committed income/expenditure – unavoidable changes to the base, such as contracts entered into in the old financial year which will have a cost impact on the new financial year.
3. Uncommitted income/expenditure – items of income or expenditure where there is a choice over whether it should be included in the draft budget.

Officers carried out a detailed review of the draft budget prior to a presentation to Council at its budget workshop on 14 June 2012. The workshop then examined all

areas of committed and uncommitted income and expenditure and the output from this process provided guidance to officers on which items should be included or excluded from the draft budget.

Discussion also identified that further consideration should be given to cost recovery on refuse and additional resources to be provided to enforce firebreaks. A supplementary workshop was held on 18 June 2012 to consider these issues and the impact of the Asset Management Plan on the draft budget.

The result of the process described above is the draft budget presented to Council today as summarised at Attachment 1.

COMMENT:

Budget Assumptions

In compiling the base budget an assessment of probable levels of inflation and interest rates has been taken. Reasonable account has been taken of known or anticipated price increases and other committed expenditure. Inflation of 2% has been added to the base level of expenditure but has not been added where underspends have been seen in previous years. An exception to this has been made with electricity budgets, which have been increased by 10% to reflect the impact of the Carbon Tax.

The employee budget is a major constituent of the Council's finances. The 2012/13 budget assumes a pay award of 4.5% for employees. However, because employee numbers have been reduced this equates to an overall increase of 1.3% in employee costs.

In August 2009 Council resolved to adopt a general user pays principle in the overall management for all assets under its care, control and maintenance. This resolution continues to be implemented and is reflected in the 2012/13 budget. Commercial rental valuations for Council premises have been obtained and new leases are being drawn up using the standard lease document approved by Council on 27 January 2011. New leases based on commercial valuations will be issued for:

- The FROGS Early Learning Centre
- The Community Centre
- The Lesser Hall (Supper Room)
- The Bowling Club

Income from these leases has been included in the 2012/13 budget.

The Council has a degree of control over the main areas of uncertainty in the budget and should therefore be able to moderate its exposure to significant variations through the decisions taken during the budget process. However, the unpredictability of many of the factors influencing the Council's budget remains a risk and this is addressed through prudent estimates.

There are four major risks affecting the revenue budget:

- (a) In the current economic climate the Council's main income streams are at risk. The base budget for 2012/13 includes income from fees and charges of approximately \$257,000. The schedule of fees and charges will be submitted to the July meeting of Council for formal approval.
- (b) An additional \$20,000 has been included in the 2012/13 budget to be generated from refuse charges under the "user pays" principle to moderate the impact on the ratepayer. A charging scheme will need to be developed to achieve this targeted level of income.
- (c) It has also been assumed that the cost of administering the caravan parks can be fully recovered from income generated by lettings. There is a risk that the generation of extra income will lag behind the need to incur expenditure.
- (d) The Council does not maintain a general level of working balances which can absorb unexpected fluctuations in its income and expenditure. In the event that there are significant adverse variations during the year money would need to be released from other earmarked reserves to cover any shortfall.

In the light of the assumptions made in compiling these estimates and reflected in the recommendation it is considered that the budget as presented is sufficient to meet the liabilities facing the Council during 2012/13.

Changes to the Base Budget

The Base Budget for 2012/13 represents the cost of carrying out the same level of activity as in 2011/12. However, the Base Budget needs to be revised to accommodate changes in circumstances which have occurred during 2011/12 that will continue in 2012/13 or that will occur in 2012/13. These changes are summarised in Attachment 2.

Overall, costs have decreased by \$254,490, primarily as a result of additional grant income. Significant increases in Planning and Health budgets result from changes to the staffing structure and are largely offset by other savings. After reversing out the loss on the sale of assets of \$19,500 overall costs have reduced by \$273,990.

Reserves

The budget process provides an opportunity for the Council to assess the adequacy of its reserves. The Council maintains a number of reserves set up for specific purposes. The table in Attachment 3 details the reserve position as reflected in the recommended budget and the purpose for which each reserve is maintained.

The reserves are adequate to meet the future needs of the Council and, except for the Office Equipment Reserve, are anticipated to have sufficient funds to meet expected expenditure. A contribution of \$25,000 has been added to the 2012/13 budget to address the anticipated shortfall in the Office Equipment Reserve. The budgeted

contribution to the Plant reserve is in accordance with Council's Plant Replacement Policy WKS.12

The Kindergarten Extension Reserve is expected to be fully used to offset the costs of the construction of the FROGS Early Learning centre in 2011/12 and it is expected that the Recreation Centre Reserve will be fully utilised in the design and construction of the new recreation centre in 2012/13.

A new reserve of \$20,000 will be created from savings arising at the end of the year to provide funding for schemes to develop aged housing accommodation in accordance with Council policy.

Once plans for the upgrade of the main street of Nannup are more developed, the Main Street Upgrade Reserve will be used to provide Shire resources to supplement external funding secured against this project. At its meeting on 24 May 2012 Council resolved to use any surplus funds from the 2011/12 budget to supplement the Recreation and Main Street Upgrade Reserves.

At the same meeting Council resolved to establish a new reserve to accommodate unexpected costs that arise from time to time as a result of responding to emergencies, such as the recent fires. An initial contribution of \$50,000 will be made from savings arising in the 2011/12 budget.

The recently prepared Asset Management Plan shows that significant funds will be required over the next 10 years to maintain the Council's buildings and infrastructure. The resources required to maintain Council-owned buildings is anticipated to be equivalent to \$356,000 per annum against a current maintenance budget of \$114,000 per annum. Additional funding of \$118,000 has therefore been included in the 2012/13 budget in a staged approach to close this gap.

The Asset Management Plan also assesses that the resources required to fully maintain the current road structure are insufficient and need to be increased by \$200,000 per annum. The proposed 2012/13 budget therefore contains an additional contribution of \$62,000 for this purpose. Further contributions will be required in future years.

An Asset Management Reserve will therefore be created with an initial annual contribution of \$180,000 (\$118,000 for buildings and \$62,000 for road infrastructure).

Funding Corporate Priorities

As part of the 2012/13 business planning process, managers have submitted bids for growth within their service areas. These bids have been considered and prioritised by the Senior Management Team and reviewed in the budget workshop held on 14 June 2012.

Only those revenue bids that were agreed as high priority items have been included within the proposed budget for 2012/13; they are shown in the uncommitted column in the draft budget. A list of all the bids is shown in Attachment 4.

The top priority for investment is considered to be the funding required to ensure that the Council's assets can be maintained to an acceptable level, based on the assessment carried out as part of the asset management planning exercise. The full requirement would be \$356,000 but this has been reduced to \$180,000 in the proposed budget. The remaining shortfall will need to be addressed in future years.

To provide a comprehensive regime for the management of firebreaks it is estimated that an additional \$37,000 per annum would be required. An initial sum of \$10,000 has been included in the proposed budget to provide some additional resources for 2012/13.

The proposed budget includes \$20,000 of additional income to be generated from charges for refuse collection and disposal. Whilst Council could have adopted a supplementary rate under the Waste Avoidance and Resource Recovery Act 2007 there was little support for this approach at the budget workshop held on 18 June 2012. Officers will bring forward proposals for alternative schemes to the next Council meeting. The ability to raise the level of income included in the budget is therefore dependent upon future decisions.

Following the decision of the Nannup Tourism Association not to continue with the management of the Brockman Street and Riversbend caravan parks Council will need to decide how it wishes to support tourism in its area. The promotion of Nannup as a tourist destination is seen as a key economic priority and \$40,000 has been included in the proposed budget to support this activity.

Prospects for the Future

The Council is heavily dependent upon grants to deliver both operational and project specific works. These grants include an "administrative" component which allows Council to offset officers' time against some of these grants; this has the effect of reducing the requirement to fund operational expenses (in the form of wages and salaries) from rate income.

The model underpinning the Long Term Financial Plan demonstrates that rates would need to double in the next three years as the income derived from these capital grants declines. The 2012/13 budget starts to address this issue by reducing the contribution that these grants are making; for example the supervision fee for construction of Mowen Road has been reduced by \$60,000 to \$140,000.

Identifying measures to mitigate projected rate increases will be the main focus for 2012/13 and will commence with a review of the Asset Management Plan and Long Term Financial Plan in November 2012; the output from this will be a savings and investment plan. Typically, there will be four strands to this work:

1. Reducing the cost base by identifying efficiencies
2. Achieving economies of scale by working with others
3. Increasing other income streams
4. Reducing service levels

The proposed rate requirement is \$1,236,189, an increase of 10.65% on 2011/12. The budget presented for adoption assumes a balanced budget, in that the Council will not end the 2012/13 financial year with either a surplus or deficit. In accordance with Council's resolution of 24 May 2012 any surpluses from 2011/12 will be transferred to reserves to provide additional funding for the Recreation Centre and Heart of Nannup projects.

The Council faces substantial financial challenges over the next three years and the proposed 2012/13 budget is a key step in addressing these. It is therefore considered that after taking all the above factors into account the budget as presented is sufficient to meet the liabilities facing the Council during 2012/13.

STATUTORY ENVIRONMENT:

Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

Section 6.2 of the Local Government Act 1995 stipulates that no later than 31 August each financial year or such extended time as the Minister allows each local government is to prepare and adopt by absolute majority in the form and manner prescribed a budget for its municipal fund for the financial year ending on the next following 30 June.

POLICY IMPLICATIONS:

None.

FINANCIAL IMPLICATIONS:

A rate requirement for 2012/13 of \$1,236,189.

STRATEGIC IMPLICATIONS:

The adoption of the proposed 2012/13 budget is the cornerstone of developing the long term financial sustainability of the Shire.

VOTING REQUIREMENTS: Simple Majority.

RECOMMENDATION:

That Council adopt the proposed budget as set out in Attachment 1.

CAMARRI/

That Council adopt the proposed budget as set out in Attachment 1, with the following adjustments;

Remove from the budget:

\$ 50,000.00 - branding

\$ 40,000.00 – tourism

\$ 20,000.00 – Danjangerup Cottages

**MOTION LAPSED
THROUGH LACK OF A SECONDER**

8797 DEAN/STEER

That Council adopt the proposed budget as set out in Attachment 1.

CARRIED 6/2

Voting for the motion: Dean, Mellema, Dunnet, Gilbert, Longmore, and Steer.

Voting against the motion; Camarri and Lorkiewicz.

Public Copy

AGENDA NUMBER: 11.7
SUBJECT: Budget Monitoring 2011/12
LOCATION/ADDRESS: Nannup
NAME OF APPLICANT:
FILE REFERENCE: FNC15
AUTHOR: Tracie Bishop - Finance Officer
REPORTING OFFICER: Vic Smith – Manager Corporate Services
DISCLOSURE OF INTEREST: None
DATE OF REPORT: 20 June 2012

Attachments:

1. Table Showing Detailed Variances for 2011/12
2. Table showing non-capital variances for 2011/12
3. Monthly Financial Statements for the period ending 30 April 2012

BACKGROUND:

It is a statutory requirement that Council report monthly on the financial activity from all the various operating and capital divisions. Previously this has resulted in all variances of 10% being identified and reported. While this achieved the objective of showing these variances as at the date of the report, a lot were actually a result of timing as opposed to actual variances which will carry through to the end of year figures. This report focuses attention on only those variances which we envisage will impact on the end of year position.

The report format does not reflect the detailed requirements as set out in Section 34(1) of the Local Government (Financial Management) Regulations 1996. In order to comply with legislation these statements are provided in attachments 1 – 3. This covering report identifies all of the major variations; other variations as shown in the statutory statements are due to timing differences.

The report has been broken down showing over and underspends in both operating and capital divisions. The second column shows the current variances and column three shows the anticipated final figures.

COMMENT:

Gross savings that are anticipated for the end of this financial year are expected to be \$1,386,402. The vast majority of this saving relates to capital projects where expenditure lags the receipt of income to fund the project. For example projects such as the Brockman Street caravan park upgrade, the recreation centre upgrade and the main street upgrade are dependent on income from Royalties for Regions; this income is only now being received. The expenditure relating to these types of projects will therefore be carried forward into 2012/13.

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After removing these amounts from the overall savings we anticipate that the actual carried forward figure for this year will be \$129,451. This is shown in the table below.

	<i>Savings</i> \$
Gross saving expected for the year	
Income	378,514
Expenditure	1,007,888
Total Gross Saving	1,386,402
Less: Savings to be carried forward income	-1,051,700
Less: Savings to be carried forward expenditure	-155,251
Less: Emergency Response Reserve	-50,000
Net saving at end of the year	129,451

Full details of all variances, including all the savings which will be carried forward, are contained within Attachment 1. There are significant savings found within fuels and oils, building approvals and the health area. These are primarily the result of efficiency savings achieved during the year in that the health officer has not been in place for the majority of this financial year and the shorter distances travelled as a result of the construction of Mowen Road has saved on fuel expenditure.

Income variances are primarily as a result of funding from grants being received later than expected and additional interest. In other areas transaction volumes have been higher than expected for example, interim rates, commission received from Department of Transport, town planning income and venue hire. There has been a higher than anticipated level of private works generating additional income of \$95,000, offset by additional expenditure of \$60,000.

Interest received is higher than expected because of large grant payments being received and retained in the Council's bank account until expenditure is incurred at some future point. It was also expected at the time that the budget was compiled that interest rates would fall as a result of the poor economic conditions. However the Australian economy has remained relatively buoyant and interest rates have reduced more slowly than expected.

As a result of the lag in receipt of grant income we anticipate that capital expenditure will be lower than originally budgeted. Projects that will be carried forward and included in the 2012/13 budget include the Recreation Centre upgrade, Brockman Street Caravan Park and Heart of Nannup projects. Expenditure on Mowen Road will also be carried forward to the 2012/13 works.

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For a more detailed explanation of the variances and the actions being taken to address them please refer to Attachment 1, which has included all variances to date.

The following tables summarise the anticipated result at the end of the year. In the tables negative figures represent savings in the current year's budget and positive figures overspends in the current year's budget.

Net Result	
<i>Current</i>	<i>Expected End of Year Position</i>
<i>Income</i>	-\$187,853
<i>Expenditure</i>	-\$223,263
Net Effect:	-\$271,238

Expenditure	
<i>Current</i>	<i>Expected End of Year Position</i>
<i>Gross Operational Savings</i>	-\$1,530,957
<i>Capital Savings to be c/fwd</i>	-\$1,007,888
<i>Emergency Response Reserve</i>	\$1,397,572
Net Effect:	\$1,051,700

Income	
<i>Current</i>	<i>Expected End of Year Position</i>
<i>Gross Operational Savings</i>	\$50,000
<i>Capital Savings to be c/fwd</i>	-\$1,034,978
Net Effect:	-\$378,514

You will note above, that as per Council resolution of the May 2012 meeting, a reserve account has been initiated to cover expenses relating to costs incurred with recovery from any disaster that impacts our shire. This will leave an anticipated saving of \$129,451. Also at the May meeting, it was resolved to apply any savings after the emergency management reserve to the reserve accounts for high profile projects currently being undertaken by Council. It is anticipated that

once the amount of savings for the 2011/12 year has been accurately calculated at year end this amount will be forwarded to these reserve accounts.

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulation 34 (1)(a).

POLICY IMPLICATIONS: None.

FINANCIAL IMPLICATIONS: None.

STRATEGIC IMPLICATIONS: None.

VOTING REQUIREMENTS: Simple Majority

RECOMMENDATION:

It is recommended that the Monthly Financial Statements for the period ending 30 April 2012 be received.

8798 DUNNET/MELLEMA

It is recommended that the Monthly Financial Statements for the period ending 30 April 2012 be received.

CARRIED 8/0

AGENDA NUMBER: 11.8
SUBJECT: Count Me In Grant
LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: FNC 6Z
AUTHOR: Louise Stokes – Community Development Officer
REPORTING OFFICER: Robert Jennings – Chief Executive Officer
DISCLOSURE OF INTEREST: None.
DATE OF REPORT: 28 May 2012

Attachment: Letter of Offer Disability Services Commission

BACKGROUND:

Funding acknowledgement has been received of \$47,500 from Disability Services Commission through their Local Government Inclusion grants program. As this funding is over \$5,000, Council is required to accept the funding as per Council policy FNC 6.

The grant funding is to ensure that young people with a disability are encouraged to fully participate in community activities and events.

COMMENT:

This program adds to the youth activity program and seeks to build capacity and confidence in young people with a disability. There is funding within the program for a paid supervisor and the program is over two years.

Funded activities will include:

- skills development, cultural, arts and technology based activities will be programmed in the proposed youth space on school day afternoons,
- bus transport to regional activities on school holidays,
- infrastructure support for the annual Family Fun Day event,
- resources for the shire library and
- specialised equipment hire for people with disabilities to actively participate in activities.

Nannup is one of 15 shires in Western Australia to receive funding. There is no additional shire contribution required to this grant outside of the current budgeted funding for the Youth Officer and youth activities.

STATUTORY ENVIRONMENT: None.

POLICY IMPLICATIONS: None.

FINANCIAL IMPLICATIONS: None.

STRATEGIC IMPLICATIONS:

Shire of Nannup Disability Access & Inclusion Plan 2011 – 2014 Objective 3.
Council supported events and projects are accessible.

Shire of Nannup Forward Plan 2010/11 – 2014/15:
Program 8.2A. Implement and review Disability Access & Inclusion Plan

VOTING REQUIREMENTS:

Simple majority.

RECOMMENDATION:

That Council accept the funding of \$47,500 from Disability Services Commission to undertake proposed youth activities.

8799 MELLEMA/STEER

That Council accept the funding of \$47,500 from Disability Services Commission to undertake proposed youth activities.

CARRIED 8/0

AGENDA NUMBER: 11.9
SUBJECT: Socio Economic Impact Assessment
LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: ADM 37
AUTHOR: Louise Stokes – Community Development Officer
REPORTING OFFICER: Robert Jennings – Chief Executive Officer
DISCLOSURE OF INTEREST: None
DATE OF REPORT: 7 June 2012

Attachments: All Separate Cover.

1. Socio-Economic Impact Assessment
2. Socio-Economic Profile- Shire of Nannup & its Subregion
3. Economic Priorities for the Shire of Nannup

BACKGROUND:

Funding was received from the South West Development Commission to undertake an economic business study, as supporting documentation for the Country Local Government Fund Regional Groupings 2011-12 application for the Nannup Main Street 'Heart of Nannup' project.

COMMENT:

This project was awarded to consultant Jackie Massey who undertook research and consultation to develop the required documentation.

The Socio-Economic Impact Assessment outlines the demographic impacts of slow growth of 3.5% from 2006 – 2010 as compared to 15% for the South West and 11.5% for Western Australia. This has implications for the services and opportunities it can provide for its residents. The report details that to become more sustainable, Nannup needs to increase its population. Areas including housing, retail market, industry, employment, public services, aesthetic impacts, community perceptions, expectations and a cost benefit analysis are detailed within the report.

The Socio-Economic Profile- Shire of Nannup & its Subregion provides a snapshot of the Shire of Nannup and its sub region. The profile outlines many of the positive aspects of rural living such as more space, lower crime rates, community involvement and agricultural industry; however the profile also includes a number of negative aspects which are common to other similar communities. These include low taxable incomes, low private property values and older motor vehicle ownership.

A key characteristic for Nannup is the proportion of the population aged 55 years and over. The state average in 2010 aged 55 years and over is 23.3%, the South West is 28.2% whereas in Nannup the average is 43.2%. This is a factor

which impacts on planning for the Shire in housing, medical services, public transport, access and ensuring that facilities and opportunities exist which will attract or retain the younger generation in order for the Shire to be sustainable. A key indicator of economic health is the unemployment rate of 4.4% in 2010, compared to the South West and State average of 5%.

The Economic Priorities for the Shire of Nannup outline the business and economic opportunities that have been identified and that could be realised as a result of the Main street project being undertaken.

Further analysis is required to build up statistical information for Nannup as an individual entity; such as GDP, proportions and number of industries/ businesses, information that is currently not collected by any agency or group.

The challenge that Nannup now faces is creating its competitive advantage that will assist economic growth, attract new businesses and create opportunities to compete in domestic and international markets.

STATUTORY ENVIRONMENT:

None.

POLICY IMPLICATIONS:

None.

FINANCIAL IMPLICATIONS:

None.

STRATEGIC IMPLICATIONS:

Shire of Nannup Interim Strategic Priorities
Adopted at the Ordinary Meeting of Council September 2011

VOTING REQUIREMENTS: Simple Majority.

RECOMMENDATION:

That Council accept the following reports;

- Socio-Economic Impact Assessment
- Socio-Economic Profile- Shire of Nannup & its Subregion
- Economic Priorities for the Shire of Nannup

and incorporates them into strategic planning documentation for the Shire.

8800 DUNNET/DEAN

That Council accept the following reports;

- Socio-Economic Impact Assessment
- Socio-Economic Profile- Shire of Nannup & its Subregion
- Economic Priorities for the Shire of Nannup

and incorporates them into strategic planning documentation for the Shire.

CARRIED 8/0

Public Copy

Cr Longmore left the meeting at 18:20 hrs.

Cr Longmore returned to the meeting at 18:22 hrs.

AGENDA NUMBER: 11.10 SUBJECT: Shire Branding LOCATION/ADDRESS: N/A NAME OF APPLICANT: N/A FILE REFERENCE: ASS 27 AUTHOR: Louise Stokes – Community Development Officer REPORTING OFFICER: Robert Jennings – Chief Executive Officer DISCLOSURE OF INTEREST: None DATE OF REPORT: 7 June 2012

Attachments: 1. Branding design by Gumption
 2. Feedback community consultation
 3. Table responding to comments

BACKGROUND:

A key initiative of the ‘Building Up Nannup’ sustainability vision has been to undertake a branding project that showcases our community values and reflects the environment that we live in. The brief also required that the brand must stand out from brands of surrounding Shires and captured the essence of life in Nannup.

COMMENT:

Extensive consultation was undertaken by Gumption to develop the proposed brand for the Shire. This included surveys, workshops in town and at Darradup, researching regional Shire brands, reviewing strategic documentation and plans and regular meetings with the Marketing & Branding reference group.

The positioning statement that Gumption developed at the conclusion of this consultation is;

“Nestled in a peaceful environment the Shire of Nannup is a supportive, connected community that encourages the unique aspirations of those who engage with it”

The brand has been presented to Council and the Marketing & Branding reference group. A full colour insert has been distributed in the Nannup Telegraph and posters have been put up around town encouraging community feedback. A presentation has been made to the Nannup Lions Club. A comment book has been held at the Shire.

Eleven comments have been received, two commending the brand design and nine negative comments. A table responding to the comments is attached. The main concerns were the chosen colours, the existing brand was still relevant and that the story was not implicit in the logo. The comments relate mostly to the brand when seen in isolation, therefore the full impact of the branding solution can't be appreciated. The colours considered 'dull' are neutral tones which are used as a backdrop for the unique colour (purple) which was selected to ensure the brand stands out with clarity against the surrounding shire brands. By referring back to the original presentation the impact of the colours and the graphic elements can be seen clearly in the visuals of signage and other items.

An additional review on the colours can be conducted with the consultant and Councillors based on the feedback from the community.

STATUTORY ENVIRONMENT: None.

POLICY IMPLICATIONS: None.

FINANCIAL IMPLICATIONS:

Budgeted and grant funding allocated for the implementation of the brand in 2012-13 financial year.

STRATEGIC IMPLICATIONS:

Shire of Nannup Interim Strategic Priorities
Adopted at the Ordinary Meeting of Council September 2011

VOTING REQUIREMENTS: Simple Majority

RECOMMENDATION:

1. That Council accept the brand as designed by Gumption for the Shire of Nannup.
2. That implementation of the brand commences subject to budget and grant funding approvals.

8801 DEAN/GILBERT

1. That Council accept the brand as designed by Gumption for the Shire of Nannup.
2. That implementation of the brand commences subject to budget and grant funding approvals.

CARRIED 7/1

Voting for the motion: Dean, Mellema, Camarri, Dunnet, Gilbert, Longmore and Steer.

Voting against the motion; Lorkiewicz.

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AGENDA NUMBER: 11.11
SUBJECT: Aged Housing Plan
LOCATION/ADDRESS: Nannup
NAME OF APPLICANT: N/A
FILE REFERENCE: FNC 6
AUTHOR: Louise Stokes, Community Development Officer
REPORTING OFFICER: Robert Jennings – Chief Executive Officer
DISCLOSURE OF INTEREST: None
DATE OF REPORT: 7 June 2012

BACKGROUND:

At the April 2012 Council meeting, Council resolved to receive the draft Aged Housing plan and to advertise it for public comment for a period of 30 days.

This project was an outcome of the Age Friendly Communities planning undertaken in 2011.

COMMENT

The Draft Aged Housing Plan has been available for comment on the Shire website, at the front desk and stakeholder agencies have previously provided feedback from the project consultant. No comments were received during the advertising period.

STATUTORY ENVIRONMENT: None.

POLICY IMPLICATIONS: None.

FINANCIAL IMPLICATIONS: None.

STRATEGIC IMPLICATIONS:

Shire of Nannup Forward Plan 2010/11 – 2014/15:

Program 8.2.B Assist the Danjangerup Cottages Committee in the construction of additional aged accommodation.

VOTING REQUIREMENTS:

Simple majority.

RECOMMENDATION:

That the Shire of Nannup Aged Housing Plan is adopted by Council and recommendations are incorporated into Strategic Planning documentation with budget and grant funding allocations if appropriate.

8802 DUNNET/STEER

That the Shire of Nannup Aged Housing Plan is adopted by Council and recommendations are incorporated into Strategic Planning documentation with budget and grant funding allocations if appropriate.

CARRIED 8/0

Public Copy

AGENDA ITEM: 11.12
SUBJECT: Accounts for Payment
LOCATION/ADDRESS: Nannup Shire
FILE REFERENCE: FNC 8
AUTHOR: Tracie Bishop – Finance Officer
AUTHORISING OFFICER: Vic Smith – Manager Corporate Services
DISCLOSURE OF INTEREST: N/A
DATE OF REPORT: 19 June 2012

Attachment: Schedule of Accounts for Payment

BACKGROUND:

The Accounts for Payment for the Nannup Shire Municipal Account fund and Trust Account fund are detailed hereunder and noted on the attached schedule are submitted to Council.

COMMENT:

If councillors have questions about individual payments prior notice of these questions will enable officers to provide properly researched responses at the Council meeting.

Municipal Account

Accounts paid by EFT	3613 - 3707	\$327,920.36
Accounts paid by cheque	18888 – 18904	\$ 29,599.72
Accounts paid by direct credit	99311 – 99316	\$ 65,755.73

Trust Account

Accounts Paid by Cheque – None		\$ 0.00
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STATUTORY ENVIRONMENT: LG (Financial Management) Regulation 13

POLICY IMPLICATIONS: None.

FINANCIAL IMPLICATIONS: As indicated in Schedule of Accounts for Payment.

STRATEGIC IMPLICATIONS: None.

VOTING REQUIREMENTS: Simple majority.

RECOMMENDATION:

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$359,647.48 in the attached schedule be endorsed.

8803 MELLEMA/LONGMORE

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$359,647.48 in the attached schedule be endorsed.

CARRIED 8/0

Public Copy

12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

(a) OFFICERS

(b) ELECTED MEMBERS

12(b).1 CEO Performance and Remuneration Review

8804 GILBERT/LONGMORE

That Council introduce new business of an urgent nature from Cr Dean regarding;
12(b).1 CEO Performance and Remuneration Review

CARRIED 7/1

Voting for the motion: Dean, Camarri, Gilbert, Longmore, Lorkiewicz, Mellema and Steer.

Voting against the motion; Dunnet

Pursuant to Section 5.23 (2) of the Local Government Act 1995 the following item deals with:

- (a) a matter affecting an employee, and*
- (b) the personal affairs of a person,*

and hence Council is advised to close the meeting to members of the public by resolution.

8805 CAMARRI/MELLEMA

The Council close the meeting to the public.

CARRIED 8/0

The meeting was closed to the public at 18:29 hrs.

The public, Manager Infrastructure, Manager Corporate Services and Chief Executive Officer left the meeting.

8806 DUNNET/LORKIEWICZ

That Standing orders be suspended at 18:31 hrs for an open discussion.

CARRIED 8/0

The meeting was suspended.

8807 GILBERT/MELLEMA

That standing orders be resumed at 19.08 hrs.

CARRIED 8/0

The meeting was resumed.

AGENDA NUMBER: 12(b).1 SUBJECT: CEO Performance and Remuneration Review LOCATION/ADDRESS: N/A NAME OF APPLICANT: Mr Robert Jennings FILE REFERENCE: P191 AUTHOR: Councillor Tony Dean – Shire President DISCLOSURE OF INTEREST: Mr Robert Jennings LG Act 5.63 (1) (d) (i) DATE OF REPORT: 26 June 2012

8808 GILBERT/STEER

That Council approve an increase in the base salary of 4% to the Chief Executive Officer and to be backdated to the 21 March 2012.

CARRIED 7/1

Voting for the motion: Dean, Camarri, Dunnet, Gilbert, Lorkiewicz, Longmore and Steer.

Voting against the motion; Mellema

13. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

None.

14. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

None.

15. CLOSURE OF MEETING

There being no further business to discuss the Shire President declared the meeting closed at 19:11 hrs.