

**AGENDA NUMBER:** 10.5  
**SUBJECT:** Update Amendment No10 to Local Planning Scheme No3  
**LOCATION/ADDRESS:** Nelson Location 1423 BARRABUP ROAD Nannup  
**NAME OF APPLICANT:** David Lewis  
**FILE REFERENCE:** A 089  
**AUTHOR:** Ewen Ross - Manager Development Services  
**DISCLOSURE OF INTEREST:**  
**DATE OF REPORT:** 2 May 2010

**Attachments:**

1. Location Plan
2. Structural Plan (Development Guide Plan) x 2
3. Certificate of titles
4. Traffic Impact Statement
5. Fire Management Plan
6. Letter received 30 April 2010

### **PURPOSE OF THE REPORT**

1. The purpose of this report is to:
  - a. Update Council on the key events since Council last considered the scheme amendment initiation request.
  - b. Draft Structural Plan Modified
  - c. Consider key issues
  - d. Confirm if Council wishes to continue the support of this amendment.
  - e. Provide the basis for the final approval subsequent to consultation.

### **BACKGROUND:**

2. Application has been made requesting Council to initiate an amendment to its Local Planning Scheme No3 (LPS No3) for rezoning Nelson Location 1423 BARRABUP ROAD Nannup (attachment 1) from 'Agriculture' to 'Special Use' to facilitate subdivision of the land into two land parcels (via an approved Structural Plan attachment 2) and introduce land use controls to permit the following non rural land uses:
  - Arts and Craft Centre (LPS No3 "Exhibition Centre/Entertainment Centre/Education Centre")
  - Restaurant (Size not defined)
  - Chalet Development (Number not defined, bush huts, eco-shacks, bunkhouse, caretakers accommodation)
  - Cottage Industry (Defined in LPS No3 but limited as industry light)
  - Camping Area (Size not defined, LPS No3 defined as "Camping Ground" and/or "Caravan Park")
  - Private Recreation (LPS No3 not defined, proposed use is ECO-TOURISM – tours/bird watching, kayaking, canoeing etc)
  - Single Residential Dwelling (One per lot)
  - Ancillary and Incidental Uses (Not in LPS No3 and should not be included)

3. Currently the property has the following planning and building approvals:
  - a. Workshop with accommodation (1980)
  - b. Approval in principle 4 x Chalets (1984)
  - c. Residents x 2 (Pre 1991)
  - d. Chalet guest accommodation only (1991)
  - e. Shack for temporary accommodation whilst residence built (1991)
  - f. Wildlife Sanctuary (1993)
  - g. Chalets x 2 approved (1994)
  - h. Private Camping Ground (Up to 6 sites, 6 x tepee tents, 1 x ablution block and roofed BBQ area for cooking 1995)
4. It is unclear from the file what is exactly legal as there is an indication that buildings were built not by a registered builder, no owner builder certificates (applicable dwellings only) and there is no indication of follow up regards final inspection and licensing of the private camping ground. It is also noted that structures are located within normal setbacks and the "bird viewing hut" is in fact a "chalet". Under current legislation these issues need addressing or that they are addressed as part of the amendment process to ensure the property is compliant. However, given Councils preparedness to provide planning approvals and to initiate the amendment it would be an indication that Council is comfortable with the development.

#### Notes:

1. Bunkhouse: "Residential Building" or "Backpackers" would be a better definition.
2. Arts and Craft Centre would appear to cover "cottage industry" as well. Not sure if Council realises that currently the rezoning is for an "Arts and Craft Centre" which permits a "shop" and "Cottage Industry" which in this case is indicated to include timber processing and furniture making.
3. Ancillary and Incidental Uses cannot be supported as it leaves the amendment open to "any" activity. This should be deleted.
4. Camping Area: If this area is to accommodate caravans and campers, then it should be defined as "Camping Ground" and "Caravan Park". Latter information with the fire management plan indicates "40 sites" which under relevant legislation could be 10 per site (400) or more realistically average 2.5 per site (100).
5. It should be confirmed that this is to be a small eco-tourism proposal and in the consultation process limitations are likely to be placed.
6. It is recommended that the "Special Uses" be amended prior to consultation to be consistent with LPS No3 and clearly identify uses:
  - a. Dwelling – single (one per lot)

- b. Recreation and Leisure (Both lots to permit eco-tourism, canoeing, kayaking, bush walks, bird watching)
- c. Chalet (5 per lot and includes bird hut, eco-shack, bush hut)
- d. Caretaker's dwelling (one per lot in the form of a chalet)
- e. Cottage Industry (Lot 1, small sawmill)
- f. Arts and Craft Centre (Lot 1 includes retail outlet, wood working workshop, furniture making)
- g. Restaurant (Lot 1 limited to 20 persons)
- h. Residential Building (Lot 2 bunkhouse 8 persons)
- i. Caravan and Camping Ground (Lot 2 limited to 20 sites with average 2.5 persons per site)

### Previous Initiations

7. It should be noted that Council at its November 2005 meeting it was prepared to initiate an amendment to its then Town Planning Scheme No1 for an identical proposal (R7374).
  1. *That Council initiate an amendment to Town Planning Scheme No. 1 for rezoning of Nelson Location 1423 Barrabup Road Nannup from 'Rural' to 'Special Use' zone.*
  2. *That Council request the proponent to prepare amendment documents prior to Council considering the amendment for formal adoption.*
  3. *That Council deem that this amendment, is a 'Minor' amendment and \$2500 in fees be paid in accordance with Council's Schedule of fees and charges.*
8. The proponent advised that due to the uncertainties of the anticipated gazettal of Council's draft LPS No3, that it was decided to not progress the amendment at that time and wait for the gazettal of LPS No3 prior to submitting the amendment.
9. Council again at its April 2008 meeting was prepared to initiate an amendment to its then Town Planning Scheme No1 for an identical proposal (R7926). Council at its Meeting held on 24 April 2008 resolved as follows:
  1. *That Council initiate an amendment to Local Planning Scheme # 3 for rezoning of Nelson Location 1423 Barrabup Road Nannup from 'Agriculture' to the 'Special Use' zone.*
  2. *That Council request the proponent to prepare amendment documents prior to Council considering the amendment for formal adoption.*

3. *That Council deem that this amendment, is a 'Minor' amendment and \$3,300 in fees be paid in accordance with Council's Schedule of fees and charges.*
10. The fee has been paid but the advertising process has not been undertaken, due to the impending gazettal of Council's draft LPS No3, Council could not progress the amendment further from the point of initiating the amendment.
11. At this stage the amendment has been initiated twice without being advertised or consultation occurring. Given the background to this amendment it would be difficult for Council to now not continue with the process of initiating this amendment. However, there are some concerns with what is already approved for this site and the bush fire hazard in the light of recent bush fire experience in Australia.

**COMMENT:**

12. The property has two owners in shared title (attachment 3), whom have developed the land separately. The "multiple" ownership was not acknowledge in LPS No3 as an "Additional Use" and therefore there is no specific acknowledgement with regards subdivision or development. Currently the property has:
  - a. **Proposed lot one:**
    - Dwellings and associated outbuildings
    - Chalet – one bedroom (permitted)
    - Shed - Furniture workshop (permitted)
    - Small saw mill
  - b. **Proposed lot two:**
    - Dwelling and associated out buildings
    - "Private Camping Ground" (6 sites) is located on the south west portion of the site – lot 2, (planning approval for the private camping ground 9 October 1995)
    - Chalet – 2 bedroom
    - Bird hut – permitted as a structure only - single bedroom (being used as a chalet)
    - Amphitheatre – under construction, (no plans received).
13. The proposed land uses and subdivision of the land is not permitted under Council's LPS No3 with the existing "Agriculture" zoning so the subject land is required to be rezoned. The Development Guide Plan (attachment No 2) illustrates the proposed development. It should be noted that the lot already is non compliant with LPS No3.



14. The subject land is 64.7ha in area and located approximately 5km northwest of the Nannup Townsite. It has legal frontage to the BARRABUP ROAD to the east and fronts the BLACKWOOD RIVER to the south. Surrounding land is predominantly vegetated State Forest, which occurs to the north and east. Land to the south across the BLACKWOOD RIVER is Agricultural and to the west is private agricultural land that includes tree plantation, grazing land and some horticultural and further north west lot 853, a 25 chalet development. The subject land is adjacent to the existing walk trails, BLACKWOOD RIVER and in proximity to BARRABUP POOL. It has been recognised as a significant "ECO" environment.

### **Access and the Construction of MOWEN ROAD**

15. Access to the subject land is formally available from BARRABUP ROAD. However, Council will need to consider the increasing density and loading of people in this area. The provision of access to MOWEN ROAD will not alter the legal access for this lot or contribute directly to the fire management plan other than providing two direction of egress to MOWEN ROAD. This provides limited improvement as any fire from the north east would affect both accesses. However, it would provide alternative access to this area. This issue will need to be addressed in the consultation period.
16. MOWAN ROAD is located to the north of the property but BARRABUP ROAD although a legal road reserve has not been continued through State Forest No. 28 to MOWEN ROAD. Road (track) access exists but has been blocked off. Access to the subject land via BARRABUP ROAD to MOWEN ROAD is back to the east via the other special rural zones developed.
17. MOWEN ROAD is undergoing significant improvements, with the objective of completing a bitumen seal between Sues Road and the Nannup Town in the future. The current MOWEN ROAD construction provides access suitable to service the intended tourist development opportunity and this access has been supported through previous decisions of the Shire Council to Lot 853 BARRABUP ROAD. There has been some concern with the limited formal access from the area including Special Rural zones 3, 6, 7 & 9. Additionally, there is another development on BARRABUP ROAD, Loose Goose, which has established a "function centre" for upwards 150 persons. It is unfortunate that consideration of a roading plan for the entire subdivision and further developments has not occurred. The integration of this rezoning application and amendment 4 (lot 853) could have seen BARRABUP ROAD developed as a feeder road to the entire subdivision and lot 853 prime access improved off BARRABUP ROAD not MOWEN ROAD.

## **Topography and Vegetation**

18. The subject land has a varied topography, declines from 135 AHD in the north east boundary down to the 55 AHD to the south boundary with the BLACKWOOD RIVER. There is a steep gradient to the southern area of the lot prior to reaching the development on proposed lot 2 and a flatter area. There is a small north face slope in the northwest corner with a small "swamp" area.
19. The area that fronts onto the BLACKWOOD RIVER is steep (greater than 30 degrees) and the proponent's suggestion that it be used for emergency fire access is not supported. Not only due to the terrain but also it is over state and private land, not guaranteed all year and not trafficable.
20. The land has a dense cover of native bush consisting of Jarrah, Marri, Yarri and Moitch with intermittent stands of Banksia, Snottygoble and Woody-pear. Remnant vegetation on the subject land has been subject to limited disturbance by the existing developments. The "ECO-TOURISM concept for this development should see the natural fauna and flora as a priority for the proponents.

### Structural Plan (Development Guide Plan)

21. LPS No3 includes at Schedule 14, specific requirements for the preparation of Structural Plans (Development Guide Plans). The SP process is to be run concurrently with this amendment as a component of amending documentation. The issues identified by Schedule 14 have been addressed in the SP and amending documentation where relevant. The proponent should be required to provide an amended SP before consulting as there has been considerable modification since first being submitted with regards access.

### Flood Assessment/ Mitigation

22. The Shire has no records of flood levels of the BLACKWOOD RIVER at this location. The proponent has provided information that indicates that the 1:100 year flood level would be 59.9 AHD. From the Structural Plan the development in the south would be close to the 1:100 flood levels and would need to comply with LPS No3 flood prone land requirements. Department of Water would need to comment in the consultation process.

### Traffic Impact Statement

23. A separate traffic impact statement (attachment 4) has been provided as requested that resulted in further delaying the initiation of the amendment. The traffic plan will be reviewed during the consultation process.

### Fire Risk Assessment

24. In relation to fire risk, a draft Fire Management Plan (FMP) accompanied the initial report. The draft FMP was not accepted by FESA and DEC nor the

Shire's Fire Management Officer, due to the extreme fire risk of the locality and that the proposed building setbacks to the boundary were only 20 metres. The amendment of the FMP has taken some time to address which has delayed the initiation process. (Attachment 5)

25. To ensure protection from possible fire risk, the Shire has recommended habitable buildings are constructed to a higher standard AS3959 1999 (level 2) plus provision of Hazard Separation Zone (HSZ) and Building Protection Zones (BPZ) than may ordinarily be required and that a comprehensive fire/evacuation management plan is implemented. The key issue not resolved is the 100 metre setbacks, building protection zones (complicated by building within setbacks and extreme fire rating), hazard protection zones, fuel loading on the property and access from the southern area. This has been conveyed to the proponent and will need to be finalised as the 100 metre setbacks would effectively veto the development. It is possible that the two lots be considered as one and that there be a 100 metre fire break on the western boundary with the plantation, 40 metre on the other three boundaries. However, this would be a concession and DEC has indicated they will not recommend any reduction and that 100 metres should remain for "fighting the fire". The suggestion from the proponent is the other way, which the fire break should be on the neighbouring lot, the state forest which has some logic.
26. There remain reservations on fuel levels on the site being high, HSZ, BPZ, setbacks from boundaries, access, evacuation triggers and management, safe havens, retention of eco-tourism environment, standard of current buildings which collectively suggest the proposal still has some barriers before approval would be obtained.

#### Eco Tourism

27. The proponent has written to Council (received 30 April 2010 – attachment 6) regarding some consideration of the proposal with regards "eco-tourism". There is an acknowledgment in the assessment but in regards legislative requirements it is difficult to provide variations. In areas such as health and safety there is limited scope to compromise and in this case compliance with fire, building and health controls cannot be relaxed, unless Council is prepared to accept that responsibility.

#### STRATEGIC CONTEXT:

##### Warren-Blackwood Rural Strategy

28. The Warren Blackwood Rural Strategy (WBRS) was developed as a collaborative overarching approach to strategic planning for the Warren Blackwood region, with many of those outcomes embodied within LPS 3. The WBRS does make some observations from a strategic perspective that are of relevance to the future development of the subject land, and the place of the proposed Special Use zoning within the general objectives for the region.

29. The WBRS summaries the outcomes of the WBRS, and in this summary of major findings and recommendations, identify the following for the development of tourism relevant to this proposal:
- Up to five chalets may be appropriate within the agricultural zone, however further development requires rezoning;
  - Formal planning consent should be required for all tourism development;
  - Tourism development should not constrain normal agricultural use on adjoining land; and
  - Tourism developments should not conflict with the management objectives of CALM (DEC).
30. It should be noted that this is limited to chalet development, but the proposal also includes camping grounds, arts and craft and eco-tourism which is wider. The WBRS does indicate these activities should be conducted in proximity of support infrastructure, which in this case the subject land is within 5 km of Nannup.
31. The WBRS also identifies the importance of the protection of agricultural land, to which end areas of land strategically important for agricultural purposes have been identified. The subject land is not identified as 'significant agricultural land' in the WBRS, as suitable for perennial horticulture, or as 'versatile agricultural land' in the agricultural quality mapping of the WBRS.
32. The subject land is within the 'Agricultural' designation of Planning Unit BR2 of the WBRS, where low-key tourism is identified as a primary use (subject to a requirement to obtain planning consent from the local authority). With respect to the above, the Amendment:
- proposes specific controls over the future development of the subject land;
  - will require formal planning consent for any future development (although this needs to be clarified in modification to the Amendment);
  - is not anticipated to conflict issues in terms of agricultural activities provided access is from MOWEN ROAD; and
  - will require a fire management regime to the requirements of the Shire and satisfaction of the DEC.

#### WA Tourism Taskforce Report

33. A Ministerial Taskforce reporting to the (then) Hon. Minister for Planning and Infrastructure investigated issues relating to tourism planning and the use of strata title in tourism developments. This 'Tourism Planning Taskforce Report' (TPTR) identified several key findings for the development of tourism projects and the use of strata title, which have been recognised in the Proposal and the proposed zoning of the subject land. Associated with the TPTR an 'Attributes of Success for Strata Titled Tourism' (ASSTT) was produced.

34. These elements have also been incorporated within the Amendment as relevant.

WAPC Planning Bulletin 83 – Planning for Tourism

35. Planning Bulletin No. 83 (PB83) sets out the WAPC's interim position to implement the recommendations of the Tourism Planning Taskforce Reports. PB83 is to be used as an interim guide for local government and the WAPC pending the preparation of a State Planning Policy addressing this issue. Many of the recommendations of the Tourism Planning Taskforce are specific to the development of local government and WAPC policies and strategy however there is also recognition of the use of strata schemes to finance tourism developments, and that this should be qualified by requirements for integrated development and management. PB83 provides that strata subdivision of tourism developments should be subject to consideration of whether the proposal will:

- Facilitate the development of a sustainable tourism facility;
- Provide for current and future tourism demand;
- Accommodate the necessary services, management and support facilities without compromising the character, development flexibility or tourism amenity of the site.

The Amendment is consistent with these considerations of PB83.

Local Statutory and Policy Framework

36. The principle 'strategic' document in support of the proposed rezoning of the subject land is the Local Planning Strategy. The relationship between the Local Planning Strategy and the Nannup Townsite Strategy is outlined in the Local Planning Strategy as such:

*"In addition to the recommendations of the Townsite Strategy, Council, via this Local Planning Strategy, has adopted a philosophy of encouraging infill and consolidation of the townsite strategy area instead of identifying additional land for settlement outside of these areas."*

37. The Local Planning Strategy has identified that tourist development has provided for the economic development of the Shire and contributed to population growth. The Local Planning Strategy has also noted opportunities exist for nature based tourism within the Shire.
38. The subject land is located within Rural Planning Precinct NR5 of the LPS, where tourism is to be encouraged as a means of rural diversification, subject to addressing land use conflict issues.
39. In general terms, the Local Planning Strategy observes that MOWAN ROAD, when sealed, will provide an important linkage to MARGRET RIVER for

tourism traffic, linking the MARGRET RIVER and PEMBERTON wine regions. BARRABUP POOL is also noted as an important tourist asset to the region.

40. The Local Planning Strategy recognises under section 17.1 that tourist development can occur throughout the area including rural areas. With regard to the Proposal, the desirability of locating outside of townsite areas is fundamental, given the nature of the proposed development.
41. The primary policy within the Local Planning Strategy is found at Section 17: 'Local Planning Policy Framework – Tourism'. Section 17 of the Local Planning Strategy again notes the importance of MOWEN ROAD as a connection through the Shire, which is likely to be a conduit for significant volumes of tourist traffic. The following objectives are stated for tourism at Section 17 of the LPS:

*"Ensure that tourism/recreation use and development in the Shire is managed, located, designed and sited in a manner which protects and enhances the special environmental and landscape characteristics of the area.*

*Encourage tourism and recreation uses that:*

- are located, sited, managed and designed in a manner which protects and enhances the special environmental and landscape characteristics of the district;*
- minimise adverse impacts on the amenity of local residents;*
- relate to their immediate environment;*
- have an appropriate standard of public road access;*
- enhance the predominantly rural character of the Shire; and*
- recognises the intrinsic value of existing natural vegetation and its value as a refuge or habitat for wildlife."*

42. The policy statement within the Local Planning Strategy in relation to tourism development also notes that chalet (holiday cottage) developments that propose more than five chalets will require rezoning to 'Special Use' to facilitate the proposal, and also contains a number of considerations with which any such proposal should be consistent.
43. The Local Planning Strategy defines the term 'Major Tourist Facilities' as follows:

*"Major tourist facilities provide leisure and recreation facilities which occupy a site of more than 2 hectares or which provide for more than 50 visitors at any one time".*

The Local Planning Strategy states that major tourist facilities should be located;

- *“within or adjoining Nannup Townsite on sites which can provide convenient access to a full range of retail, community and other support services; or*
  - *in rural areas on sites where the proposed facility will be ancillary to an agricultural activity being carried out on the land;*
  - *on sites where the facility can be accommodated without causing any adverse effects on the character and amenity of adjoining and nearby areas; and*
  - *on a site that is connected to reticulated sewerage or is large enough to enable all wastewater to be adequately treated and retained within the boundaries of the lot.*
  - *In the Agricultural, Agriculture Priority 1, Agricultural Priority 2, Cluster Farming and Coastal Landscape zones only where the use will:*
    - *be located to avoid potential conflict with normal farming operations or adjoining or other nearby properties;*
    - *be on sites that are at least 2 hectares or otherwise large enough to provide effective visual screening and buffering of the proposed use from adjoining land and maintain the overall character of the area; and*
    - *not contribute to a concentration of similar land use activities that would alter the established character of the surrounding area or detract from its amenity.*
  - *Where the development of a major tourist facility is proposed on land outside of the Nannup Townsite a rezoning to the Special Use Zone will be required prior to development commencing. Within the townsite, the need for rezoning of the land will be determined by the permissibility of the proposed uses within the existing zoning of the land.*
  - *Development shall be connected to a system suitable for treating the anticipated volume of effluent on-site. In the absence of a reticulated sewerage system being available the need for alternative treatment units will be considered”.*
44. It is reasonable for the Amendment (should it be approved) to include a provision reflecting double bed chalets as a maximum of 6 bedrooms for any overall chalet development per lot, lodging house, bunk house to 20 persons and camp sites to an average of 2.5 per site (100 persons).
45. Council’s Local Planning Strategy (LPS) contains the following criteria in relation to chalet development of this kind:

#### Chalet Development

- *Chalet development shall not be permitted in the Residential, Town Centre, Mixed Use, Special Residential and Special Rural zones. Rezoning of such land to the Special Use Zone or ‘Additional Uses’ classification may be considered;*

- *The minimum number of chalets permitted to be developed at a site shall be two (2);*
  - *Chalet developments in excess of five (5) units will require rezoning to the Special Use Zone;*
  - *Any proposal for chalet development should:*
    - *be sited on a lot with a minimum size of one (1) hectare (for two chalets) and two (2) hectares (for more than two chalets) in order to provide effective visual screening and buffering of the proposed use from adjoining land and to maintain the overall character of the area;*
    - *be on a site that will enable the development to be integrated with the character of the surrounding area with minimal impacts on landscapes and vegetation;*
    - *be located to avoid potential conflict with normal farming operations on adjoining or nearby properties; and*
    - *only be established in an area of intensive agricultural production if the proposed accommodation will be ancillary to intensive agricultural production carried out on the land.*
  - *Proposed sites shall be serviced by a standard of road capable of accommodating the anticipated volume of traffic generated by the development; and*
  - *Developments shall provide an adequate supply of water for domestic use and fire protection purposes.*
46. The amendment process will confirm if the site is suitable for this type of development by addressing the above criteria within the LPS. Specific issues will need to be addressed within the amendment documents prior to Council adopting the amendment for approval for the purposes of advertising.
47. If Council resolves to ultimately approve the amendment, by including the land in a Special Use Zone, all relevant planning matters are assessed through the amendment process and ultimately form the basis of land use controls to be included in the Local Planning Scheme.
48. These are as follows:
- Land capability
  - Appropriate access to the site via Barrabup Road, any upgrading required and opportunities to service the site via Mowen Road in the future being contributed by the applicant.
  - Internal road standards linking the north portion of the site to the south portion as there is extremely steep terrain between these areas.
  - Water supply
  - Effluent disposal
  - Management of strata via an approved management statement



- Compliance with Tourism Accommodation policies from the Department of Planning and Infrastructure including the Tourist Accommodation Strata Guidelines and Planning Bulletin No83 – Planning for Tourism
  - Visual impact assessment
  - Compliance with strata title legislation
  - Flood Levels and ensuring that development does not occur within these areas
  - Land Capability
  - Chalet design, function, aesthetics and occupation numbers
  - Fire risk management
  - Remnant vegetation considerations
  - Management of Land use conflict and its location within the agricultural area.
  - Maximum occupation of the chalets (noting that they are not to be used for permanent residential occupation)
49. There is some uncertainty about tourism related proposals as such, given that Council are receiving several requests to initiate amendments to rezone land from agriculture to special use to facilitate tourist related land uses without any strategic position on the correct locations of such developments and long term sustainability of the land uses. Council can only be guided by the Western Australian Planning Commission (WAPC) and agencies such as Tourism WA when such amendments are referred and assessed by such agencies.
50. The WAPC have prepared Planning Bulletin 83 - Planning for Tourism which is an interim policy to implement the recommendations of the Tourism Planning Taskforce whilst a State Planning Policy is being prepared by the WAPC and relevant stakeholders. Until these strategic issues are identified all Council can do is treat every application on its merits so therefore it is recommended that Council initiate the rezoning process to test if this type of land use is appropriate for the property.

**Conclusion:**

51. Given the development already approved on this lot and that Council has twice initiated this amendment, it leads to the continuation of the process and consultation initiated. Prior to consultation an amended document should be provided to include:
- a. amending the proposed "uses" to reflect LPS No3 and define the development;
  - b. amending the Structure Plan to be consistent with the fire management plan;
  - c. amending the fire management plan to reflect comments of DEC, FESA and the Shire;

52. Other issues such as upgrading of BARRABUP ROAD and future arrangements to MOWEN ROAD, traffic management plan and flood assessment/mitigation can be addressed in the consultation process.
53. There are some concerns that the synergy of the whole with regards the compliance with access, fire management (fuel loadings on the site, setbacks, evacuation, and location of evacuation routes on the boundaries, building construction, evacuation triggers and management) and yield questions the suitability of this land for the proposed amendment. The proponent should be advised that the likely hood of gaining FESA and DEC support is not high and that subsequent Council recommendation and WAPC approval is not guaranteed. With the increasing focus on bush fire protection over the past couple of years, publication of AS3959 2009 and Planning for Bush Fire Protection 2010, the standards have been raised.

#### Next Steps

54. Should Council agree to continue the support to the amendment then following amendment of the Structural Plan a formal request to advertise to the EPA will be initiated and consultation will be carried out.

#### **STATUTORY ENVIRONMENT:**

55. Local Planning Scheme amendments are processed in accordance with the Planning and Development Act 2005 and Town Planning Regulations. This allows the proponent to proceed with preparation of amendment documents with the knowledge that Council has no objections to the rezoning concept. Upon preparation of amendment documents for the rezoning of the land to the Special Use zone, they will be presented to Council for formal adoption.

**POLICY IMPLICATIONS:** Nil.

#### **FINANCIAL IMPLICATIONS:**

56. Fees associated with the processing of LPS No3 amendments are set out in Council's Schedule of Fees and Charges. Council is required to consider if the amendment is a major or minor amendment with the appropriate fees being paid. In this case it was assessed as minor and the fee and payment has been made. Given the time period and amount of consultation with this amendment Council should note that the fee has not covered the costs being incurred.

**STRATEGIC IMPLICATIONS:**

57. The subject land is located within Rural Planning Precinct NR5 of the LPS, where tourism is to be encouraged as a means of rural diversification, subject to addressing land use conflict issues.
58. The Amendment establishes some issues of density that need to be addressed in the longer term. The Local Planning Strategy states that:
- *The minimum number of chalets permitted to be developed at a site shall be two (2);*
  - *Chalet developments in excess of five (5) units will require rezoning to the Special Use Zone;*
59. The LPS's direction is useful, however it is limited in that it doesn't address density or yield in relation to chalet development and there is no guidance with regards camping grounds, art and craft centre, restaurants and associated facilities.
60. The yield sought for the Amendment is:
- a. Lot 1: Arts and Craft Centre, Cottage Industry, Residence (existing) plus additional ECO tourism Chalets (eco-shack, no numbers) and Residence on 32 Hectares.
  - b. Lot 2: 6 chalets, (existing, bird huts, bush chalet), Bunkhouse 8, 40 Campsites (100 - 400? people) and Residence (existing) on 32.7 hectares.
61. It is suggested that the Amendment be modified to address the yield of facilities and people on the lots. However, it would be appropriate for council also to consider investigating the establishment of a 'rural/tourist' policy (possibly a modification to the LPS that addresses the above matters).

Environmental: A range of environmental issues have been considered at the draft Amendment stage and will be considered in greater detail at the development application stage by relevant agencies and the Council. The proposal is centred on eco-tourism and is considered to have merit, but the encroachment and density of development on the site could be a conflict.

Economic: Adoption of the Amendment could result in opportunities for low-key tourist development which can assist in providing economic benefits to the local economy.

Social: The proposal will provide additional recreational opportunities for tourists and possibly, locals.

**RECOMMENDATIONS:**

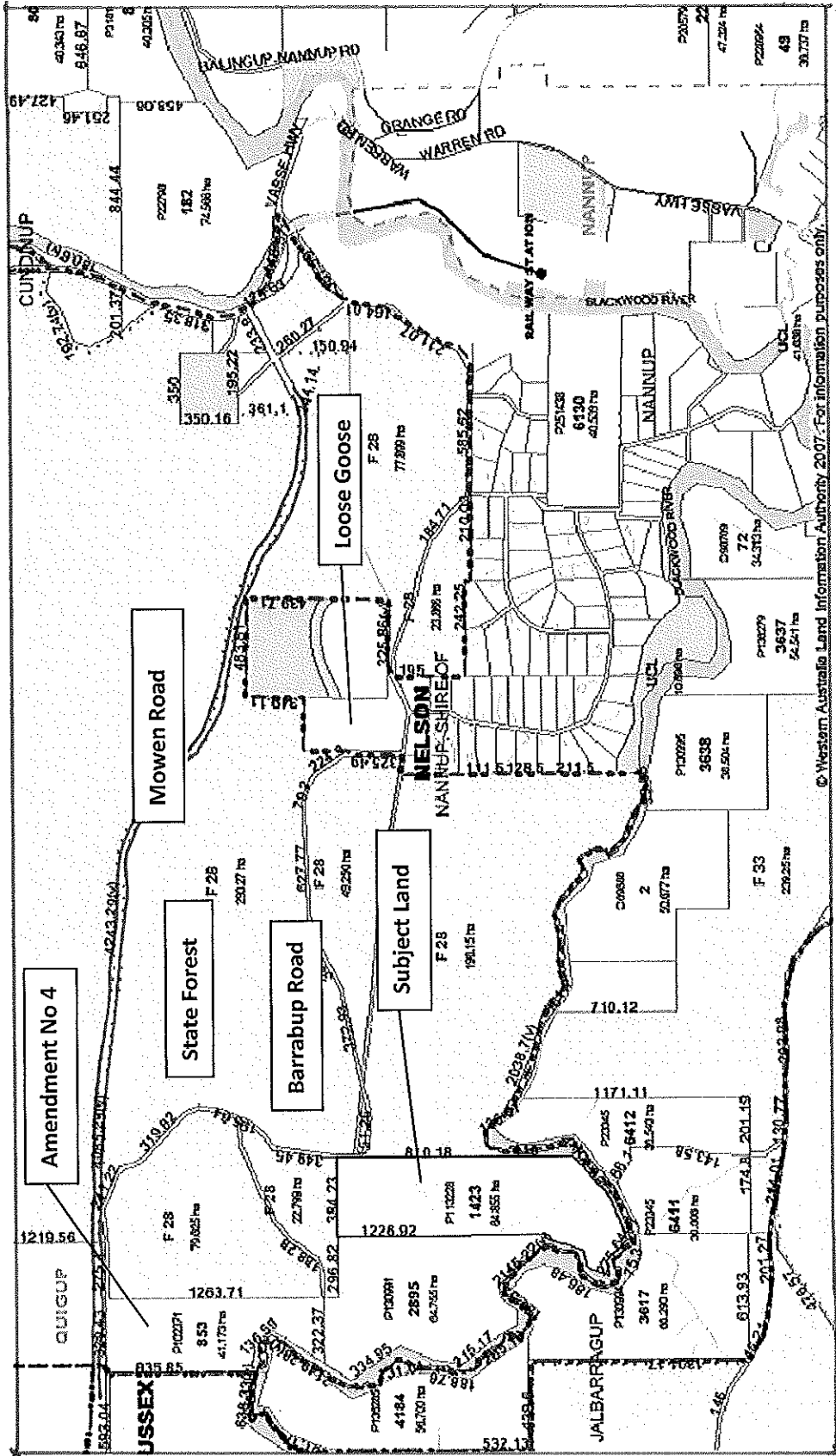
1. That Council continues to initiate Amendment No10 to Local Planning Scheme No3 for rezoning of Nelson Location 1423 BARRABUP ROAD from 'Agriculture' to the 'Special Use' zone.
2. That Council request the proponent to prepare amendment documents prior to the consultant process reflecting the above.

**VOTING REQUIREMENTS:**

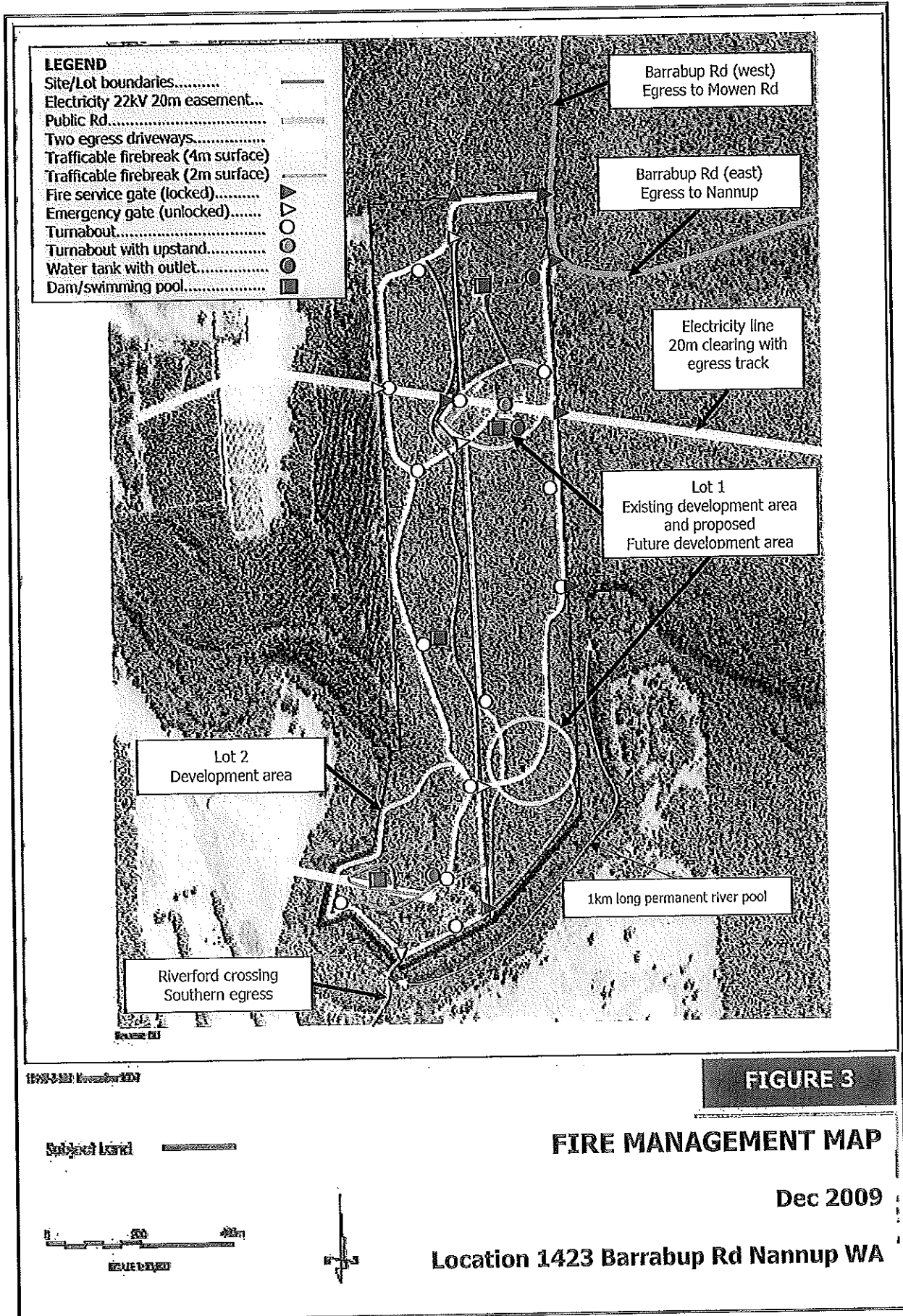
  
For **EWEN ROSS**  
**MANAGER DEVELOPMENT SERVICES**

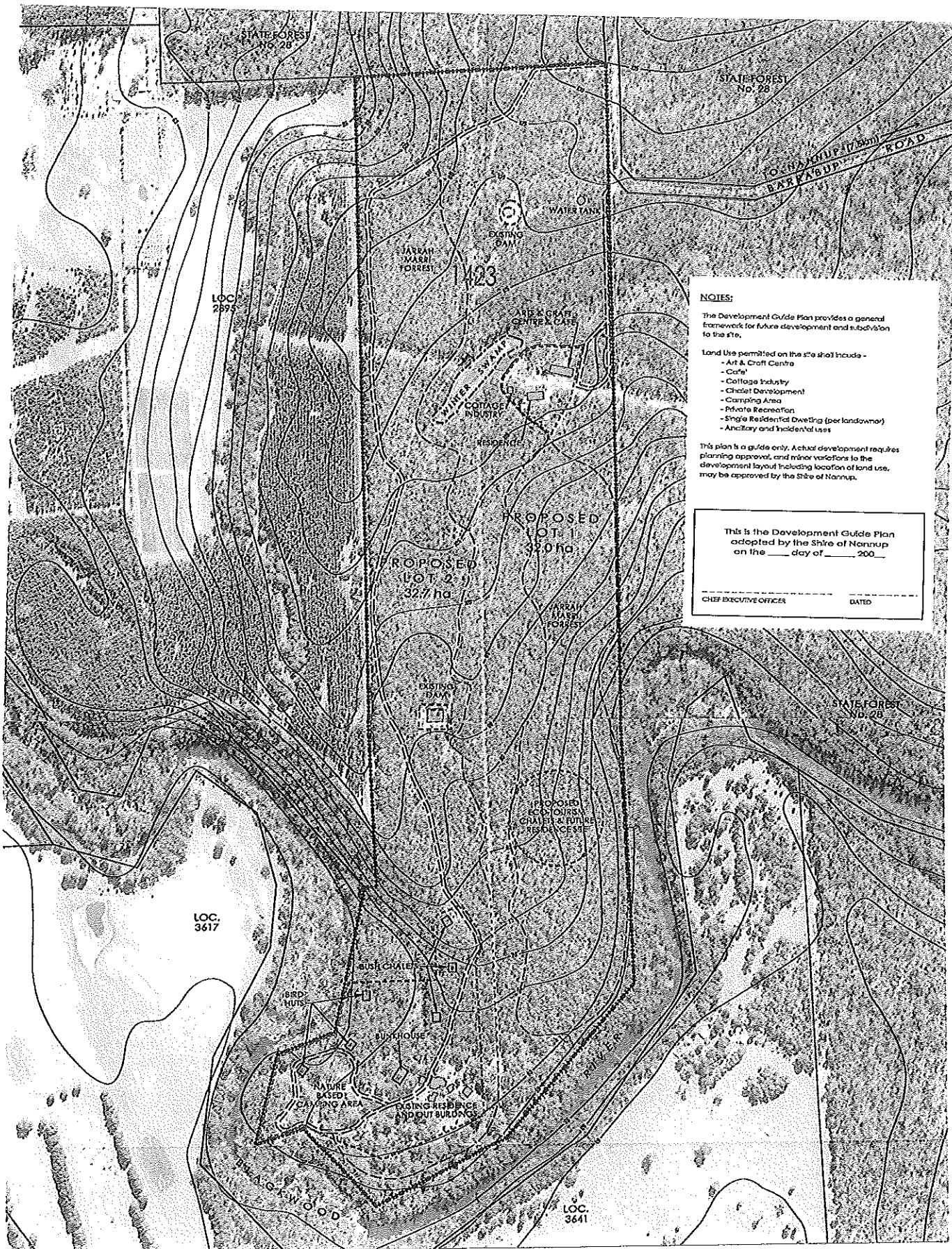
ATTACHMENT 1

LOCAL PLANNING SCHEME NO3: AMENDMENT NO10



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**NOTES:**

The Development Guide Plan provides a general framework for future development and subdivision to the site.

Land Use permitted on the site shall include -

- Art & Craft Centre
- Cafe
- Cottage Industry
- Chalet Development
- Camping Area
- Private Recreation
- Single Residential Dwelling (per landowner)
- Ancillary and incidental uses

This plan is a guide only. Actual development requires planning approval, and minor variations to the development layout including location of land use, may be approved by the Shire of Nonnup.

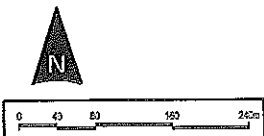
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This is the Development Guide Plan adopted by the Shire of Nonnup on the \_\_\_ day of \_\_\_ 200\_\_

CHIEF EXECUTIVE OFFICER \_\_\_\_\_ DATED \_\_\_\_\_

**LEGEND**

- |  |                       |  |                      |
|--|-----------------------|--|----------------------|
|  | APPLICATION BOUNDARY  |  | BUILDINGS (EXISTING) |
|  | PROPOSED LOT BOUNDARY |  | BUILDINGS (PROPOSED) |
|  | DEVELOPMENT CELL      |  | DAM                  |
|  | CONTOUR               |  | ACCESSWAY            |
|  |                       |  | WALKING TRACKS       |



**DEVELOPMENT GUIDE PLAN**

**NOTES**  
Base data supplied by Landgate

D. J. LEWIS : CLIENT  
1:4,000 @ A2 : SCALE  
DECEMBER 2008 : DATE

Property Description





WESTERN



AUSTRALIA

REGISTER NUMBER N/A	
DUPLICATE EDITION N/A	DATE DUPLICATE ISSUED N/A

**RECORD OF CERTIFICATE OF TITLE**  
UNDER THE TRANSFER OF LAND ACT 1893

VOLUME 1644 FOLIO 627

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

REGISTRAR OF TITLES

**THIS IS A SHARE TITLE****LAND DESCRIPTION:**

1/2 UNDIVIDED SHARES OF  
LOT 1423 ON DEPOSITED PLAN 113228

**REGISTERED PROPRIETOR:**  
(FIRST SCHEDULE)

DAVID JOHN LEWIS OF POST OFFICE BOX 108, NANNUP  
AS SOLE PROPRIETOR OF THE SHARE SHOWN IN THE LAND DESCRIPTION  
(T C555073 ) REGISTERED 1 JUNE 1983

**LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:**  
(SECOND SCHEDULE)

1. \*E241410 CAVEAT BY GLENN OSSY-ORLEY LODGED 24.11.1989.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.  
\* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.  
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

**STATEMENTS:**

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 1644-627 (1423/DP113228).  
PREVIOUS TITLE: 410-43A.  
PROPERTY STREET ADDRESS: NO STREET ADDRESS INFORMATION AVAILABLE.  
LOCAL GOVERNMENT AREA: SHIRE OF NANNUP.

- NOTE 1: K842868 LAND PARCEL IDENTIFIER OF NELSON LOCATION 1423 CHANGED TO LOT 1423 ON DEPOSITED PLAN 113228 ON 4.02.2009 TO ENABLE ISSUE OF A DIGITAL CERTIFICATE OF TITLE.  
NOTE 2: THE ABOVE NOTE MAY NOT BE SHOWN ON THE SUPERSEDED PAPER CERTIFICATE OF TITLE OR ON THE CURRENT EDITION OF DUPLICATE CERTIFICATE OF TITLE.



WESTERN



AUSTRALIA

REGISTER NUMBER <b>N/A</b>	
DUPLICATE EDITION <b>N/A</b>	DATE DUPLICATE ISSUED <b>N/A</b>

**RECORD OF CERTIFICATE OF TITLE**  
UNDER THE TRANSFER OF LAND ACT 1893

VOLUME **1644** FOLIO **628**

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

*B. Roberts*



REGISTRAR OF TITLES

**THIS IS A SHARE TITLE**

**LAND DESCRIPTION:**

1/2 UNDIVIDED SHARES OF  
LOT 1423 ON DEPOSITED PLAN 113228

**REGISTERED PROPRIETOR:  
(FIRST SCHEDULE)**

GLENN OSSY-ORLEY OF LOT 1423 OLD BARRABUP ROAD, NANNUP  
AS SOLE PROPRIETOR OF THE SHARE SHOWN IN THE LAND DESCRIPTION  
(T E241409 ) REGISTERED 24 NOVEMBER 1989

**LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:  
(SECOND SCHEDULE)**

1. \*C555074 CAVEAT BY DAVID JOHN LEWIS LODGED 1.6.1983.
2. \*F743404 CAVEAT BY JULIE DIANNE DUNKLEY LODGED 1.12.1994.
3. \*H512852 CAVEAT BY NICHOLAS JAMES MURFETT LODGED 28.7.2000.
4. \*I037534 CAVEAT BY CHEQUECASH PTY LTD LODGED 8.3.2002.
5. \*I255333 CAVEAT BY NICHOLAS JAMES MURFETT LODGED 4.10.2002.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.  
\* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.  
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

**STATEMENTS:**

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 1644-627 (1423/DP113228).  
PREVIOUS TITLE: 410-43A.  
PROPERTY STREET ADDRESS: NO STREET ADDRESS INFORMATION AVAILABLE.  
LOCAL GOVERNMENT AREA: SHIRE OF NANNUP.

NOTE 1: K842867 LAND PARCEL IDENTIFIER OF NELSON LOCATION 1423 CHANGED TO LOT 1423 ON DEPOSITED PLAN 113228 ON 3.2.2009 TO ENABLE ISSUE OF A DIGITAL CERTIFICATE OF TITLE

END OF PAGE 1 - CONTINUED OVER

RECORD OF CERTIFICATE OF TITLE

REGISTER NUMBER: N/A

VOLUME/FOLIO: 1644-628

PAGE 2

NOTE 2:

THE ABOVE NOTE MAY NOT BE SHOWN ON THE SUPERSEDED PAPER CERTIFICATE OF TITLE OR ON THE CURRENT EDITION OF DUPLICATE CERTIFICATE OF TITLE.

# APPENDIX D (amended)

## TRAFFIC IMPACT STATEMENT

### LOCATION 1423 BARRABUP RD

### SHIRE OF NANNUP

### LOCAL PLANNING SCHEME #3 AMENDMENT #10

A traffic impact statement has been requested by the Shire of Nannup for consideration of the proposal to rezone Location 1423 Barrabup Rd Nannup (the Site), from Agriculture Zone to Special Use Zone under the Local Planning Scheme #3 (LPS#3). A full description of the proposed rezoning and plans is available within the main body of the scheme amendment report.

This statement has been prepared to provide local government with an insight into the possible impacts upon the efficiency of the local road network and effect upon local amenity and road safety due to the development.

The level of impact has been assessed as Low Impact, that is, "less than 10 vehicle trips in the development's peak hour" and as such "no transport information [is] normally required" (Source: WA Planning Commission 2006).

#### *Introduction*

The Site is presently forested and the rezoning would allow the preservation of the Site's remnant forest vegetation whilst allowing the Site to achieve a commercial potential that if otherwise restricted to agricultural activities may require extensive clearing and water harvesting with the resulting impacts upon the local environment. Were the predominant use of the property to be agricultural, the traffic impacts would be unrestricted however the rating revenue would be limited to the unimproved value of the Site. Under rezoning, local government can control the development, instigate fire management plans, require a contribution to upgrading of local roads and rate the Site on its gross rental value.

The scope and objective of this report is to determine traffic impacts for the initial stages of the proposed development and provide consideration for later stages of development. The objective is to determine a suitable level for initial development where the impact upon existing road structure is acceptable and for local government to assess if necessary at what stage of development may trigger a developer's contribution to the upgrade of roads.

#### *Current Land Use*

The Site is presently zoned Agriculture and has the existing approved or permitted uses designated 'P'

- Dwellings x 2 (P) - There is to be no increase in the number of residences from the 2 approved under prior planning provisions.
- Camping (P) – presently there are 10 individual sites, including 2 existing 'bird-hides' that form part of the camping facilities. A third 'bird-hide' and bunkhouse are proposed.
- Agriculture Intensive and Extensive (P) – the full potential of which is presently not realised. Small scale processing of native timbers is to be preserved under Cottage Industry/Art and Craft Centre provisions of the Special Use Zone

Under the Site's present Agriculture Zone there is the potential for the following uses designated 'D' - local government discretion required and 'A' - local government discretion with special advertising requirements as per the LPS#3

- Art and Craft Centre - possible under Exhibition Centre (A) and Cottage Industry (D) and proposed to be adjunct to the nature based themes proposed for the Site
- Cafe – possible under Restaurant (A) but it is not proposed to sell liquor or provide meals to the general public but to provide refreshment to patrons of the nature based themes proposed for the Site.
- Chalet Development (A) – the Local Planning Strategy permits 2 to 5 chalets but more than 5 requires the land to be rezoned to Special Use.
- Cottage industry (D) - limited to 50m<sup>2</sup>
- Private Recreation – possible under Recreation and Leisure (D)
- Ancillary and Incidental uses – these could involve things like; a booking office, caretakers dwelling, workers accommodation, et cetera.

### **Site Access and Local Traffic Conditions**

The Site is presently accessed from Barrabup Rd which also services the special rural area west of Nannup and connects to Mowen Rd at a junction some 300m from the Vasse Hwy. Barrabup Rd from Mowen Rd up to Blackwood River Dr is bitumen sealed to 6m width. Barrabup Rd from Blackwood River Dr to the Site is gravel and presently also services Locations 4027, 2895, and 853, and Lot1 within the special rural area. The rezoning developments proposed for Location 853 are not to use Barrabup Rd but a direct route to Mowen Rd. The Site can also be accessed directly to/from Mowen Rd using the 'right of way' Road No 14759. (Representation has been made to Council for the upgrading of this route or Gracillys Rd as an safe egress route)

Present estimated AADT (Annual Average Daily Traffic volume) for Barrabup Rd sourced from local government are

- 100m south from Mowen Rd last survey in 2005 was 290 AADT. This represents total to and fro traffic movements for the whole special rural area, the Site and Locations 4027, 2895 and 853.
- 50m west of Blackwood River Dr from Oct 2008 was 50.7 AADT. This represents traffic from the Site (Loc. 1423) and from Locations. 4027, 2895 and 853. Loc. 4027 operates as The Loose Goose with 3 chalets and a function centre. Loc. 2895, although used for agriculture, viticulture and blue gums, the owners are absent most of the time. Loc. 853 also has absent owners who appear to mostly use Mowen Rd due to this properties topography. It may be a reliable estimate to assume that most of this traffic relates to Loc. 1423 and 4027.

There is no history of any traffic congestion problems occurring on this road network. There is no accident history available on this road network. The official rate for undivided rural roads is estimated at 0.00000049 accidents per vehicle kilometre (Economic Analysis Manual RTA NSW1990). For a 300 AADT the rate would be 0.000147 /km and for an additional 50 AADT the chance of an accident increases by 0.0000225/km.

All parking requirements for the proposed developments can be contained within the Site. There is little pedestrian activity in the area and most walkers use the Old Timberline Walk Trail that runs parallel to the gravelled section of Barrabup Rd.

### **Proposed Development**

The rezoning of the Site creates certainty for the developers and provides the opportunity to commercially develop the Site, not through agricultural uses, but by making use of the Site's river frontage and its natural forested attributes. The rezoning would restrict the existing agricultural development potential whilst permitting a controlled increase in other commercial/tourism uses that are compatible to the Site and the surrounding area.

- There is therefore a traffic movement offset between the existing and potential Agricultural Zone uses and those proposed under Special Use Zone. Assuming it were viable for the Site to be developed as an intensive or extensive agricultural concern the potential AADT could amount to >20 veh/day.

The following is a list of proposed uses and where available the AADT's have been derived from Road Traffic Authority NSW's Guide to Traffic Generating Developments (GTGD) or Austroads Guide to Traffic Management (AGTM12-09).

- Residences – There is no proposal to increase the number of residences. The estimated AADT for residences is 9 veh/day (GTGD).
- Camping – no Australian AADT figures are available for caravan parks or for private camping facilities. Existing occupancy rates are running at <2 days in seven, with < 30% of campsites used. For the 10 existing Lot 2 campsites @ 1 car per site that gives an estimated AADT of 10 sites x 2 (=return trip) x 0.28 x 0.30 = 1.68 AADT. It is envisaged a double camping sites on Lot 2 to give 3.36 AADT.
- Bunkhouse – allowance for 4 rooms with sleeping for two persons in each. Treated as equivalent to 4 camp sites x 2 (=return trip) x 0.28 X 30% = 0.67AADT
- Bird hides – the existing 2 bird-hides cater for 2 persons gives 2 bird-hides x 2 (=return trip) x 28% = 1.12 AADT and rising to 1.68AADT with completion of the third.
- Chalets– It is proposed to increase the maximum 5 chalet possible under agriculture zoning to a 6. With an occupancy rate similar to camping; gives 6 chalets x 2 (=return trip) x 28% = <3.36 AADT.
- Cottage industry – is to provide a continuing use for small scale sawmilling in conjunction with the proposed Art and Craft Centre use
- Private recreation - based upon a maximum of 8 walkers per day, 2 persons per vehicle and 100% occupancy the estimated initial AADT for the nature based guided walks for Lot 1 is <8 AADT. Some or all of these walkers may be drawn from those using the accommodation facilities and may not therefore add to the overall AADT.
- Arts and Crafts/Café – the combined gross floor area (the converted shack) of the proposed initial development is <60m<sup>2</sup>, which will include; interpreter centre, toilet facilities, display area, office, kitchen and seating. The seating area available for refreshments would be limited to <8 bush walkers or <8 square metre @ 2 persons per vehicle = <8 AADT.. The GTGD estimates for restaurants is 60 AADT per 100m<sup>2</sup> @ 100% seat occupancy. The

proposed facility initially is only to operate adjunct to the nature based guided walks proposed for the Site and as such would not add to the overall AADT.

The table below represents estimated AADT's for the development. It indicates that the initial traffic impacts will be small or negligible if compared to what is possible under potential Agriculture Zone uses with a AADT of 20. Subsequent future developments may be subject to local government assessment of the traffic impact.

ESTIMATED AADT (Annual Average Daily Traffic Volume; In = 1 + Out = 1)			
USES	EXISTING AADT LOCATION 1423	AFTER DEVELOPMENT LOT 1	AFTER DEVELOPMENT LOT 2
residence x 2	18	9	9
agriculture	2	0	0
campsites x 10 + 10	1.68	0	3.36
bunkhouse x 4 rooms	0	0	0.67
bird-hides x 3	1.12	0	1.68
chalets x 6	0	1.68	1.68
cottage industry	0	0	0
private recreation	0	8	0
art and crafts/cafe	0	0	0
ancillary/incidental	0	0	2
<b>totals</b>	<b>22.8</b>	<b>18.68</b>	<b>18.39</b>

### **Traffic Impacts**

**Level of Service (LOS)** There should be no impact upon the LOS or intersection delay times due to the low numbers of traffic recorded at the Mowen Rd intersection at 290 veh/day. For a LOS of B (stable flow) for two-lane rural road @ 80km/h the capacity is about 600 veh/hour (Table 4.5 GTGD) ensuring that even at an AADT of 600 veh/day an LOS of A (unrestricted flow) will ensure giveaway and stop sign intersections maintain their 'good operation' (Table 4.2 GTGD).

**Environmental impacts** will be related to the increase in traffic volume, that is; noise, and dust along the gravel section. The Loose Goose may experience a proportional increase in dust due to the closeness of their function centre (<20m) to the roadway. The estimated AADT's indicate there will be little visibility impediment due to the LOS.

The two other properties that lie adjacent to, but are >20m from, the first gravel portion of Barrabup Rd are part of the special rural area. If the gravelled section up to The Loose Goose were bitumen sealed there may be an increase in traffic noise and speed.

**Impact on road pavement** may increase the periodicity of resurfacing and/or grading on the gravel sections. A certain amount of these costs will be recouped as the gross rental value of the Site increases. Local government may require an additional contribution if addition development is approved and triggers a significant increase in traffic.

**Safety** - the width of the gravel section of Barrabup Rd from Blackwood River Dr appears adequate for the present Level of Service. Closer to the Site the width diminishes from 6m to 5m. Consideration should be given to widening this last section to 6m for the safe passing and overtaking of vehicles especially as the route is used for the school bus.

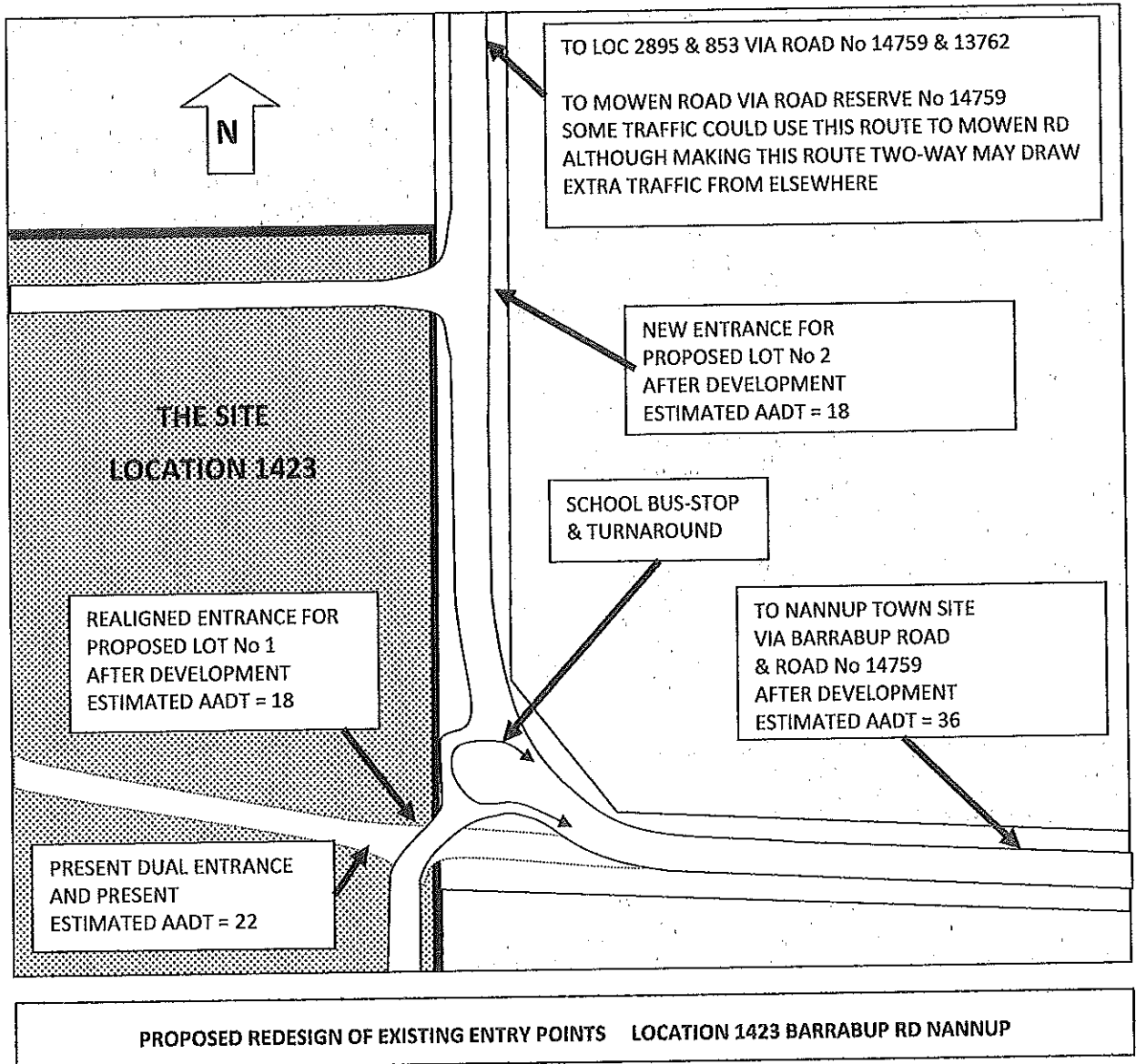
**Egress route** - Local government consideration should also be given to the retention of the egress route utilising Old Barrabup Rd, that is, the extension of Road No 14759, (see Appendix C Supporting Information 3a) that could provide one-way egress at the western end of Barrabup Rd to Mowen Rd and alleviate extra traffic along the eastern portion of Barrabup Rd. This would also provide an additional emergency egress route in case of bushfire for all residents in the vicinity. Passing bays @ 200m intervals (to FESA requirements) could be installed to allow two-way movement of emergency vehicles.

**Access Design**

All internal driveways are to be constructed to FESA requirements as detailed in the Appendix B Fire Management Plan. The two proposed gravel driveways will provide all weather surfaces, two-way traffic, passing bays, and turnarounds, for the safe movement of both patrons and emergency vehicles.

The existing dual entrance to the Site is to be split and redesigned to improve flow, safety and visibility. The two new entry points to the Site are depicted on the accompanying diagram that shows the estimated present AADT's and those after development.

Additional traffic impact statements may be required by local government to accompany any future development.



**Summary**

The scale of proposed development is assessed as Low Impact as there are less than 10 vehicle trips in development's peak hour. The trigger for raising this to Moderate Impact is 10-100 vehicle trips at development's peak hour or for an entertainment venue/restaurant it is 100-1000 seated persons or 200-2000m<sup>2</sup> gross floor space (WA Planning Commission 2006).

The trigger for a developer contribution to upgrading roads could be determined either by;

- the development going from Low to Moderate Impact as determined by local government, or
- an application for cafe development that would be open to the public, or
- where the road improvement and/or maintenance costs would not be amortised from the rate revenue from the Site alone or other broader or local benefits attributable to the Site's development.

The developers can discuss with local government aspects regarding suitable trigger points for contributions including the timing of any works on Barrabup Rd, supply of gravel from the developer's Site and upgrading of the egress route to Mowen Rd via Rd No 14759 as suggested. These works may include the following;

**Barrabup Rd –**

- Widen to 6m the narrower gavelled sections of Barrabup Rd that are within 1km of the Site. There appears to be enough room to remove gravel from the road side embankment without the need to remove many trees.
- Re-sheeting of some gravel sections if required

**Public egress route via Rd No 14759 –**

- install 5 passing bays @ 200m intervals
- install one-way and no entry signs at either end
- install culvert and gravel surface at Mowen Rd

**Upgrading entrance points into the Site --**

- To be undertaken by the developers after approval by local government.

*Prepared by D.J.LEWIS (B App Sc) 2010 March 20*

---

**APPENDIX B**

**FIRE MANAGEMENT PLAN**

**NELSON LOCATION 1423, BARRABUP ROAD, NANNUP**

**SHIRE OF NANNUP**

**December 2009**

**Prepared by  
DJLEWIS  
Bach App Sc (Mech.Eng.)**



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**1**

DRAFT

## INTRODUCTION

This fire management plan has been prepared for the purpose of safeguarding life, buildings and property within the proposed development and is consistent with the following:

- Homeowner's Bush Fire Survival Manual (HBFSM)
- DC3.7 Policy of the Western Australian Planning Commission prepared in conjunction with Fire and Emergency Services Authority (FESA).
- Planning for Bush Fire Protection document (PFBFP) prepared by FESA in consultation with the Dept. of Planning and Infrastructure (DPI).
- AS3959-1999 - Construction of buildings in bushfire prone areas [this is the Standard currently in use in WA because the recently released AS3959-2009 has not yet been adopted by the Australasian Fire Authorities Council (AFAC)]
- An Introduction to Fire Dynamics – Drysdale 2<sup>nd</sup> Ed 2008
- Bush Fire Act 1954 (as amended)
- Advice from FESA regarding compliance with the PFBFP (DC3.7 section 5.4.2).
- Advice from DEC regarding land abutting the Site that is managed by DEC (DC3.7 section 5.4.3).

## 2 SITE DETAILS

The Site is described as Nelson Location 1423 Barrabup Road Nannup. A Fire Management Plan (FMP) is a condition for the rezoning and subsequent development and subdivision of the Site under the Special Use zone of the Local Planning Scheme No 3 of the Shire of Nannup.

The Site is 64.75ha and located 7.5km west by road from the Nannup townsite and 5km from the North Nannup Volunteer Bush Fire Brigade headquarters. Access is from Barrabup Road that runs parallel to the Site's north eastern boundary.

The Site is bounded by the Blackwood River around its southern half, and agricultural land and State Forest around the northern half. The Site consists mostly of jarrah/marri forest with an average slope of 2 degree from 130 AHD in the north to 60m AHD in the south.

## 3 STATUTORY CONDITIONS

The FMP is consistent with the requirements for the Department of Planning and Infrastructure Bushfire Protection Policy DC3.7, the Planning For Bush Fire Protection (PFBFP), and the Australian Standard for construction of buildings in bushfire-prone areas AS3959-1999. Notwithstanding the above, fire management strategies may require amendment in the future to meet changing weather patterns and land use or local government may enforce additional conditions under provisions of the Bush Fire Act 1954 (as amended).

## 4 BUSH FIRE HAZARD ASSESSMENT

### 4.1 PFBFP Assessments

The Site is within a bushfire prone area. The PFBFP bushfire hazard assessments are categorised into three types. Type 1 provides an external bushfire hazard assessment of the bushfire attack level that would exist at the boundary of the Site from the external area surrounding Site. Type 2 provides an internal bushfire hazard assessment posed by the Site vegetation as experienced at points within the Site. Type 3 provides a detailed assessment of the hazards affecting specific developments within the Site.

Each Type of assessment involves the determination of ground gradients from contour mapping and the overlying vegetative type 1-28 determined using Figure 1 of the PFBFP. The Predominating Vegetative Class A-F can then be determined from the PFBFP Figure 1 and Table 2 of the PFBFP allowing determination of the Hazard Assessment Level as Low, Medium, High or Extreme using Table 3 for Type 1 and 2 assessments and Table 4 for Type 3 assessment.

The PFBFP classification of "bushfire hazard" is derived from the currently in use AS3959-1999 into; low, medium, high and extreme; to provide four levels of construction for habitable buildings. The yet to be

adopted AS3959-2009 provides for six bushfire attack or construction levels using different site assessment methodology based upon radiation intensity in kW/m<sup>2</sup>. AS3959-2009 Appendix G4 names the six levels; very low, low, moderate, high, very high, and extreme; however Clause G2 states: "it is NOT appropriate to compare the construction requirements from a level in the 1999 edition with those of this [2009] edition".

PFBFP Table 1 provides Fire Protection Performance Criteria for Low, Medium, High and Extreme bushfire hazard sites. Construction of habitable buildings within Extreme proximities are "generally not permitted" and those within Low hazard areas do not warrant specific AS3959 construction requirements. Construction of habitable buildings may be permitted within a Medium or High hazard zone provided they meet "Australian Standard 3959".

#### 4.2 Type 1 Assessment

A Type 1 Bush Fire Assessment was made using PFBFP Table 3 and a 10m topographical contour map and found the ground slopes over the area surrounding the Site were generally less than 10° (1 in 5.7, 18%).

The vegetation within the river reserve along the southern portion of the Site comprises riverbanks and the river watercourse under the jurisdiction of the Dept. of Environment and Conservation (DEC) or Dept of Water (DoW). According to the AS3959-2009 Section 2.2.3.2 Exclusion (d), the river vegetation alongside either side of the river-course may be classified as low hazard as it mostly represents "strips of vegetation less than 20m in width regardless of length and not within 20m of.....other areas of vegetation". This Low hazard assessment is justified when the river reserve is taken in isolation from the Site's private property vegetation because Type 1 Assessment concerns only the "external" hazard assessment and is not pertinent to an "internal" Type 2 assessment of the Site itself which is or will be subject to fuel reduction modification.

The vegetation Class Type surrounding the southern half of the Site south of the Blackwood River comprises private property pasture and horticultural land and falls into AS3959-1999 vegetation Class Types 15-28 representing a Low to Medium hazard.

The vegetation abutting the northern part of the west boundary of the Site comprises private pasture and blue-gum plantation falling into AS3959-1999 Class Types 6-28 representing a Low to High hazard. The local government Hazard Reduction Notice requires bluegum plantations to have "firebreaks not less than 10m wide" and "clear of all flammable material" along property boundaries.

The vegetation surrounding the north-east portion of the Site is State Forest (subject to logging) consisting of medium trees less than 30m high, foliage cover 30-70%, fuel loads governed by the DEC control burning regime, falls into vegetative types 5-6, open forest to woodland and may represent an Extreme hazard at proximity to the Site boundary.

The Type 1 Bush Fire Hazard Assessment Levels therefore range from Low/Medium in the south to High/Extreme in the north.

#### 4.3 Type 2 Assessment

A Type 2 Bush Fire Assessment was made using the PFBFP Table 3, by dividing the Site into a 100m x 100m grid and determining the prevalent vegetative type within each grid sector and the slope using a 5m topographical contour map. The vegetation across most of the Site generally consists of medium trees less than 30m high, foliage cover 30-70%, and falls into open forest to woodland type 5 to 6. In areas surrounding the existing developments the vegetation ranges from woodland type 6, orchards type 10, gardens type 18, lawns type 28 and gravel driveways.

Data collected from the Site shows the existing forest canopy height averages less than 25m. Evidence from past sleeper-cutting, ring-banked trees and old felled logs suggests the original mature forest height on the Site rarely exceeded 30m.

The Site slopes from 130 AHD in the north to 60AHD in the south with internal slopes less than 10° (1 in 5.7). At two parts on the boundaries at the east and west sides where the Blackwood River first meets and then finally departs from the Site, and at the north-west corner of the property, some slopes do exceed 10°.

The Type 2 Bush Fire Hazard Assessment Level for the predominating vegetation within the Site will be subject to fuel reduction to maintain the fuel load at 8t/ha. The type 2 assessment therefore falls into High.

#### 4.4 Type 3 Assessment

A Type 3 Bush Fire Assessment was made using the PFBFP Table 4, and by determining the vegetative type and class in a radius up to 350m from both residences within the proposed Development Cells of Lots 1 and 2 (per Scheme Amendment DGP). From the existing residences the existing predominate vegetation class was determined in the distances 0-15m, 15-40m, >40-100m, and >100m, and the average slope was found to be less than 10° (1 in 5.7).

The existing local government Fire Hazard Reduction Notice for rural properties require a "2m firebreak abutting all homesteads and buildings" with a "Reduced Flammable Fuel Zone [RFFZ] extending a further 20m". The RFFZ is required to "be cleared of all flammable material" except for "live standing trees" and "live garden plants". The existing local government fire reduction notice is observed for existing developments including a hazard separation zone where the surface fuel load is maintained below 8 tonne/hectare as per the PFBFP part AS3.6(iii) requirement.

The vegetation surrounding the existing and proposed developments is to be further modified under this FMP with the implementation of building protection and hazard separation zones and construction of habitable buildings in accordance with AS3959. The Type 3 Bush Fire Hazard Assessment Level within the areas of development will then be of a level that will be acceptable for further development and subdivision.

### 5 BUSHFIRE PLAN

The primary aim of the FMP is to contain the spread of bushfire and reduce the threat of bushfire to persons within the Site, be they residents, patrons or firefighters, by the following measures:

- Restricting relevant development to designated development cells where Building Protection and Hazard Separation zones are to be installed and maintained.
- Maintaining bushland fuel loads outside of development areas at 8t/ha
- Providing protection to persons by having habitable buildings constructed to AS3959. The standard is primarily concerned with improving the ability of buildings to better withstand attack from bushfire thus giving a measure of protection to the building occupants (until the fire front passes) as well as to the building itself.
- Utilising the main residence within each development cell to provide a safe refuge should evacuation from the Site be not possible.
- Ensuring adequate fire suppression response.
- Providing an efficient firebreak and access system.
- Having sufficient egress routes for persons to escape from the Site and avoid a bushfire where that is possible.
- Providing adequate access and space for firefighters to operate within the Site.
- Providing adequate water supplies.
- Providing solutions acceptable within the intent of the PFBFP.

#### 5.1 Development Design

Primary development, including all habitable buildings, is to be confined to the designated Development Cells. All habitable buildings are to be constructed to AS3959 and be able to provide immediate refuge for persons occupying those buildings in the event of bushfire.

The residence within each developmental area is to act as primary focal point in case of fire, refuge for persons when evacuation from the Site is not favourable and the place to plan a bushfire response. This building and the area around the building must in the event of bushfire be able to accommodate the number of persons within that development cell commensurate with the permitted use, the fire response available and the seasonal threat of bushfire.

A low fuel area or Building Protection Zone (BPZ) is to be maintained immediately abutting all buildings to minimise the likelihood of flame contact. All habitable buildings are to have an area extending beyond the BPZ to be maintained as a bushfire Hazard Separation Zone (HSZ), and the remaining bushland is to be subject to a fuel reduction regime.

## 5.2 Bushfire Alarm Procedure

The primary objective for the safety of people is to protect them from radiant heat and direct flame contact. Smoke generated from bushfires, although distressing and even disorientating is not life threatening (PFBFP section 1.5) and there is no clear evidence that smoke from a bushfire entering a building is a risk (AS3959-2009 Section 1.1 Note 2). Patrons should be informed of the dangers posed by radiant heat, direct flame contact, smoke and burning debris, and the protection afforded to persons by habitable buildings constructed to AS3959.

Campsites and chalets are to be provided with a copy of the Homeowner's Bushfire Survival Manual and patrons informed of the precautions necessary to prevent bushfire, the bushfire alarm procedure, and the bushfire survival plan. Installation of fire siren, smoke detectors or intercom system may assist in a co-ordinated bushfire response.

All patrons should vacate the Site on any day where the Fire Danger Rating for the area is declared "extreme" to "catastrophic" as publicised by the Bureau of Meteorology and through the media.

## 5.3 Fire Suppression Response

The local North Nannup Bush Fire Brigade fire fighting appliances have a response time of 5-10 minute from their headquarters in the event that personnel are available to operate the appliance. The response time meets the minimum 20 minute for rural development fire protection levels. The local brigade headquarters have personnel trained for bush fire suppression; have appropriate communications, protective clothing and a 2.4 appliance.

Immediate on-site fire suppression consists of pump and/or gravity fed outlets at residences, fire-hoses situated at the existing campsites, and fire hoses planned for the proposed bunkhouse, eco-shacks and chalets. Water is also available from potable storage tanks, gravity feed from dams, mains powered bores and pumps, back up emergency electricity generator, and on-site knapsacks. It is proposed to house a mobile fire-fighting unit permanently on the Site.

The Site is serviced by landline telephones to each residence, satellite internet, and "NextG" mobile phone coverage is available from within the Site.

## 5.4 Firebreak System

The topography, physical features, lie of the land, ground slope, banksia groves, erosion concerns, spread of dieback, risk to remnant native vegetation and existing track systems have dictated the route of the existing and proposed firebreak system for the Site.

The driveways to Development Cells for Lots 1 and 2 follow as close as possible to the boundaries of the Site to provide firebreaks along northern, western and eastern portions of the Site. Specific erosion risks occur at the northwest corner, and on the eastern and western flanks of the Site where it is impracticable to install trafficable firebreaks directly on the boundary due to the slope. The driveway sections of the firebreak system consist of all weather gravel surfaced access roads providing access to the residence within each Development Cell and are to conform to the PFBFP guidelines for driveways AS 3.4.3(iv).

A combination of trafficable internal roads, firebreaks and walktrails provide a mineral earthen firebreak system separating the proposed lots.

A 1km long permanent river pool 20m-30m wide affords protection along the south-east boundaries adjacent to the Blackwood River. A driveway access road and graded walk-trail is to traverse the eastern and southern portions of the Site. These firebreaks, in conjunction with the Blackwood River permanent pool, will form the fire protection system along the south-east portion of the Site.

Along the south-west boundaries adjacent to the Blackwood River a similar trafficable firebreak/walktrail system exists. This firebreak is to be extended and widened to 4m so as to encompass the developments proposed for Lot 2.

A similar 4m wide trafficable firebreak, that may comprise driveways and existing tracks, is to encompass the existing and future developments for proposed Lot 1.

Power transmission easements dissect the Site in two places providing 20m clearings, additional emergency access ways, firebreaks and escape routes within or from existing developmental areas

Combining the Building Protection Zones, Hazard Separation Zones, bushland fuel reduction, driveways, internal roads, firebreak/walktrails, developmental area firebreaks and power easements are to provide a comprehensive and integrated firebreak system to control, fight and escape fires.

## 5.5 Access and Egress

Public access to the Site is affordable along a 144m section of Barrabup Road that runs parallel to the north eastern boundary of the Site. The Barrabup Road reserve (No 14759) provides access eastwards to Nannup townsite and northward to Mowen Road.

Two internal driveways along the eastern and western boundaries connecting all development are to provide two emergency egress routes from the Site to the north. The driveways are to interconnect the proposed development cells and are required to accommodate two-way traffic for fire appliances and/or residents.

In addition to the required two egress routes there exists along the interface with the Blackwood River a river crossing connected to the Site's internal trafficable firebreak system providing an emergency southern escape route for vehicles and/or persons on foot. This river crossing has a solid and level pebble base, is ankle deep from spring to autumn, the embankment approaches on each side are on firm ground and of low incline. The approaches are to be upgraded to trafficable standard acceptable to FESA and local government. The river ford abuts private property and egress would be available to FESA or DEC in an emergency.

Fire service and emergency exit or egress points are provided at strategic intervals along the Site's boundaries that abut private or state land. Entrance gates, gates abutting state forest and those separating the proposed Lots may be required to be locked by common key available to the local fire service. These gates require locking as uninvited and uncontrolled intrusions onto the proposed Lots will increase fire risk from marron fishers, pig hunters, roo-shooters, day trippers, trail-bikers, snoopers and the like.

The driveways, internal access roads and trafficable firebreaks are to have a hard surface, have erosion control measures in place, long term maintenance arrangements and are to meet to the following standards:

- All weather surface with minimum 4m vertical clearance
- Egress Routes and Driveways 4m minimum mineral earthen surface, 6m horizontal clearance
- Internal Access Roads 4m minimum mineral earthen surface, 4m horizontal clearance
- HSZ Perimeter Firebreak 4m minimum mineral earthen surface, 4m horizontal clearance
- Other Firebreak/Walktrail 2m minimum mineral earthen surface, 3m horizontal clearance
- Maximum grade 1 in 8 with maximum average grade 1 in 7
- Maximum individual grade over <50m to be 1 in 5
- Minimum capacity 15 tonne
- Maximum crossfall 1 in 33
- Minimum inner curve radius 12m
- Turnabout as per the PFBFP to be placed at the end of driveways and within 50m of a residence.
- Turnabouts as per the PFBFP to be placed at 500m maximum intervals.
- Passing bays comprising a 6m trafficable width for a minimum 20m length or turnabouts at intervals no greater than every 200m.
- Fire control gates used to restrict traffic to provide a 3.6m minimum opening.
- Fire control gates to be easily opened in emergency and to a design/construction approved by local government.
- Gates providing for emergency access must not be locked.
- Gates providing for fire service access may be locked but only with a common key available to the Local Bush Fire Brigade.
- Gates that provide access for emergency or fire service are to have signs per AS3.4.3(x) of the PFBFP or where those gates provide for other authorised access, such as electricity supply contractors or forest product commission employees, may have signs displaying "Authorised Access Only" if locked or "Emergency Access Only" or to the satisfaction of local government.

## 5.6 Water Supply

The residence within each developmental area is to be the focal point in case of fire, the place to plan a fire response and to take refuge should evacuation from the Site be unfavourable. Each residence is to have sufficient fire fighting facilities to provide initial protection from the onslaught of fire. A minimum 50kL water supply by way of upstand or tank with approved instantaneous couplings is to be situated adjacent to the residence or minimum 200kL dam storage available within 20 minute turnaround time for a 2.4 fire appliance. All PVC or poly pipe water supply lines to be a minimum 300mm below ground level. All upstands to be suitably protected against fire or of copper or galvanised pipe.

Notwithstanding the above, as a condition for future development, water supply, upstands, instantaneous couplings, hardstands, turnarounds, other fire requirements and appliances are to be installed to the satisfaction of local government.

The proposed developments including chalets, bunkhouse, eco-shacks, bird huts or camp-grounds are to have fire hose reels installed in accordance with the Caravan and Camping Grounds Regulations.

The existing developmental areas have the following water supplies. The location of the water supply points is included in the FMP for distribution to the local fire brigade.

### 5.6.1 Lot 1

Inside the residence are water outlets from pump, bore, dam and rainwater supplies, fire fighting equipment, reticulation controllers and pump switches including a 250V 8kVA standby diesel generator with appropriate switch over mechanism from mains to auxiliary power. Water supplies consist of:

- For the refilling of fire appliances; upstands with valves and instantaneous couplings are situated at front of the residence with appropriate fire appliance turnabout area. The upstands are fed by 50mm gravity line and/or pumped using a 40mm supply line utilising rain, bore or dam water.
- A 400L/600L fast attack portable unit is proposed to be housed within Lot 1 Development Cell.
- A swimming pool at south west corner of the residence provides 40kL of water, is kept full throughout the year and is accessible to fire appliances.
- Within the Development Cell and 25m south of the residence there is situated a 100kL rainwater tank utilising roof catchments and a 20kL transfer tank for bore/dam water. Both tanks are kept full during summer with bore or dam water. The 100kl tank is equipped with an instantaneous coupling for fire fighting appliances.
- North of the developmental area, some 400m from the residence and 50m from Barrabup Road are a 200kL rainwater tank and a 10kL bore/dam header tank that gravity feed the residence, outbuildings, orchards, gardens and fire appliance refill upstands. The 200kL tank is to have an instantaneous coupling and is refilled from the 100kL tank below the house when it reaches half full. The 10kL tank is kept at maximum capacity automatically with bore/dam water. Refill water is supplied at >50L/min.
- Earthen dam is situated north of the residence near the above tanks. The dam runs low of water by early summer and is accessible by 2.4 appliances. The dam is connected by 40mm siphon line to the residence and 20kL tank.

### 5.6.2 Lot 2

The existing developmental area for proposed Lot 2 has the following water supplies;

- Bore pump that supplies water at approximately 125L/min
- Earthen dam that is kept in excess of 200kL capacity within 2 minute driving time of the Development Cell and accessible by 2.4 appliances.
- Water supply system fed by gravity from the above earthen dam and is to be connected to upstands at the residence and to fire hoses at campsites, huts and chalets
- An additional earthen dam within the developmental area
- 10kL rainwater tank
- 10kL header tank
- Fire hose reels are installed at the existing camping grounds and bird-hide huts in accordance with the Caravan and Camping Grounds Regulations.



## 5.7 Buildings

### 5.7.1 Habitable Buildings

Existing and new habitable buildings are to be upgraded and/or built to conform to;

- The Homeowner's Bushfire Survival Manual,
- Shire of Nannup specifications and requirements,
- AS3959-1999 Level 2 Construction,
- Building Protection and Hazard Separation Zones to be installed prior to development approval

All buildings, carports or other structures attached to or located within 6 metre of a habitable building may be considered part of the habitable building.

### 5.7.2 Adjacent Structures

Non-habitable structures should be situated more than 6m from habitable buildings, and if the outbuilding is un-enclosed, more than 40m if they contain significant amounts of flammable materials such as volatile liquids or hay bails (refer HBFMSM).

### 5.7.3 Siting of Buildings

All habitable buildings, residences, chalets, bunkhouses, and camping facilities are to be situated within a Development Cell as predicted by the Development Guide Plan. Residences are to be situated at least 40m from Lot boundaries and Extreme bushfire hazards. Other habitable buildings are to be constructed no less than 20 metres from Lot boundaries or 40m from Extreme bushfire hazards.

The PFBFP AS3.6 provides an Acceptable Solution where habitable buildings a "minimum distance of 100m from an extreme bushfire hazard" are not required to meet any Construction Level in compliance with AS3959 placing such a building in a PFBFP Low hazard zone. The PFBFP does allow construction in a High or Medium hazard zone where a building can be either at 15m-40m or at >40m-100m respectively from any Extreme bushfire hazard (PFBFP Table 4). The WAPC Policy No DC3.7 Clause 4.3 also permits more "intensive development" to occur in areas classified as an Extreme hazard where "permanent hazard level reduction measures [are] being implemented to reduce that hazard to high, medium or low.

The Blackwood River foreshore vegetation in most instances does not exceed 20m in width and in places considerably less than 20m especially during seasonal fluctuations in river level. Such vegetation by itself does not fall into an Extreme fire hazard but falls into low zone according to AS3959-2009 section 2.2.3.2 (d) due to the width of the intervening river course and as a consequence of the fire hazard reductions proposed for the Site.

Where habitable buildings that are constructed to standard BCA requirements and have no fuel reduction/modification carried out, the buildings must be setback 100m from the extreme fire rated area. The PFBFP section 2.2 states; "where it can be demonstrated that bushfire fuels will be maintained throughout the life of the development at hazard reduced levels or as a result of approved works which permanently change the character of the land, reduced [hazard] levels can be assigned accordingly".

## 6 HAZARD REDUCTION

The main threats of bushfire on the safety of persons and property are flame contact, radiant heat energy and ember attack. The PFBFP section 1.5 states "smoke generated from bushfires, although distressing and even disorientating is not life threatening". To reduce the threat posed by radiant energy, ember attack and flame contact the flammable fuel loads in proximity to habitable buildings are to be reduced by Building Protection Zone (BPZ) and Hazard Reduction Zone (HRZ) determined in accordance with the relevant AS3959 Bushfire Hazard or Attack Level.

Effects of thermal radiation (ref Fire Dynamics p61); the maximum level for prolonged exposure to human skin is  $1\text{kW/m}^2$ , pain is experienced after 8 second at  $6.4\text{kW/m}^2$  and 3 second at  $10.4\text{kW/m}^2$ , volatiles of wood may ignite by pilot after prolonged exposure at  $12.5\text{kW/m}^2$ , blistering of skin after 5 second at  $16\text{kW/m}^2$ , wood ignites spontaneously after prolonged exposure at  $29\text{kW/m}^2$  and fibreboard ignites spontaneously in 5 seconds at  $52\text{kW/m}^2$ .

### 6.1 Building Protection Zone

The aim of the Building Protection Zone (BPZ) is to reduce bush fire intensity close to dwellings, and to minimise the likelihood of flame contact with buildings. The BPZ is a low fuel zone immediately surrounding a building.

Non flammable features such as bare earth, driveways, vegetable patches, lawn, and landscaped gardens (including deciduous trees and fire resistance species) should form part of the BPZ. Isolated shrubs and trees may be retained within the BPZ. Branches which may fall onto a house are to be removed, and lower branches trimmed. To minimise the loss of remnant native vegetation a reduction of lot yield or the planting of fire resistant plant species may be appropriate.

A BPZ of a minimum 20 metre is to be constructed around all buildings and fulfil the following conditions;

- If the ground downslope exceeds  $10^\circ$  (1 in 5.7) within part of the BPZ the width of the zone is to be increased in accordance with the PFBFP AS 3.6.2
- Bushfire fuels to be maintained below 50mm in height.
- The first 5m of the BPZ to be cleared of all flammable material. Reticulated gardens may be located in this zone
- For the next 15m (ie from 5m-15m) surrounding any building the tree spacing should be a minimum of 10 m apart.
- Branches which may fall or overhang buildings must be removed for a minimum of 2m away from the edge of the roof of any building.
- All leaves, tall grass and clearing slash of trees must be removed.
- Grass is to be trimmed and maintained to no more than 50mm.

### 6.2 Hazard Separation Zone

A Hazard Reduction Zone (HRZ) is required to separate buildings from extreme bush fire hazards and is to extend beyond the BPZ in order to protect buildings from burning debris and radiant heat.

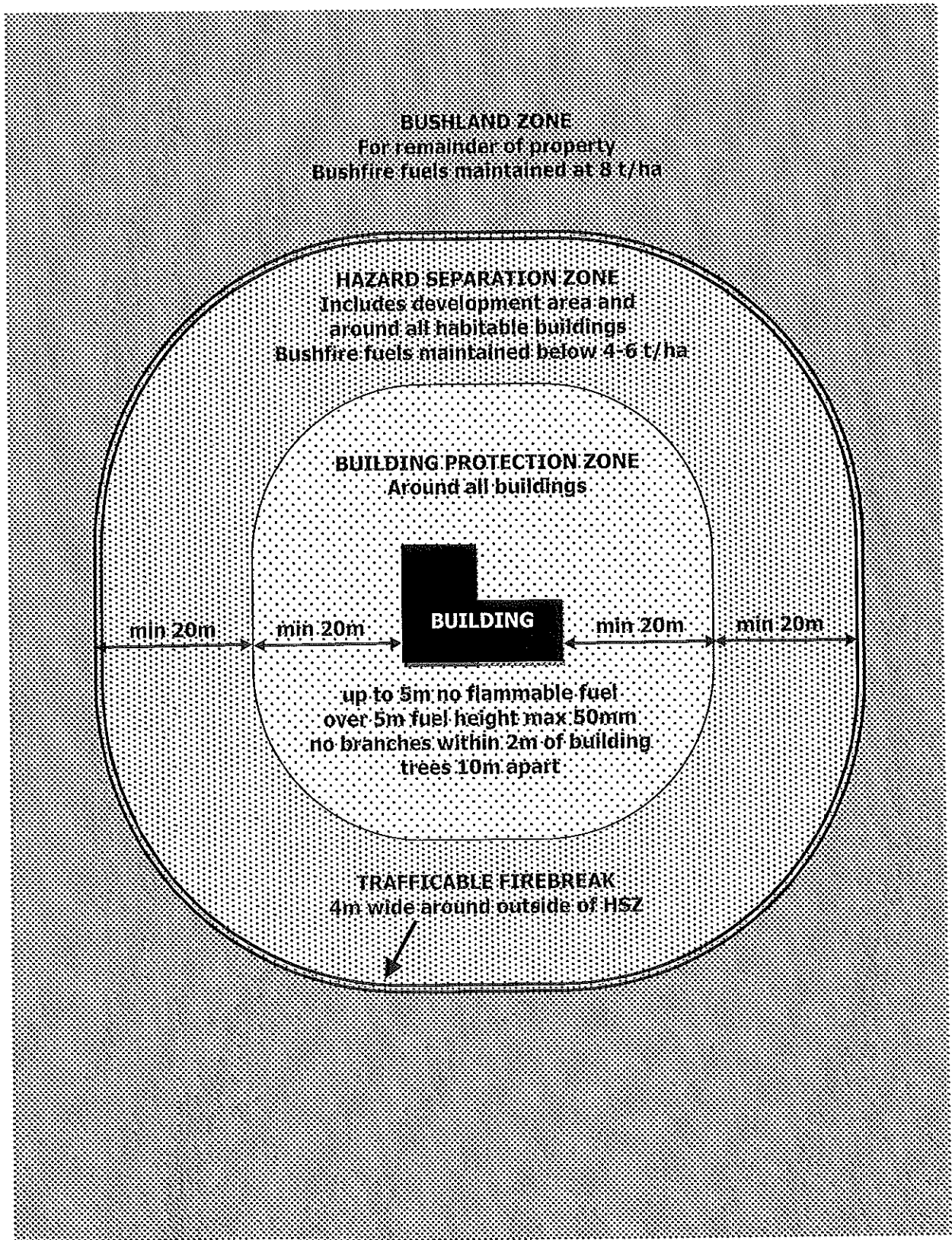
A HSZ extending at least a further 20 metre beyond the BPZ is to be constructed around all habitable buildings and fulfil the following conditions;

- HSZ bushfire fuels must not exceed 4-6 tonne/hectare and maintained by burning or mechanical means.
- A 4m wide trafficable firebreak is to form the outside of the HSZ unless a boundary firebreak exists or that the HSZ is extended to existing firebreaks.
- The HSZ is to include all of the Development Cell

### 6.3 Bushland Zone

In addition, the bushfire fuels in the remaining bushland of the Site outside of the BPZ and HSZ is to be reduced to 8 t/ha prior to development and maintained at 8 t/ha by rotational control burning or other means.

### 6.4 Hazard Reduction Zones Diagram



## 7 SUMMARY

### 7.1 Overall Fire Threat

The proposed development together with the implementation of the Fire Management Plan will reduce the risk of fire to persons and property.

### 7.2 Developer's Responsibilities

Prior to development or subdivision being given clearance the developer shall be required to carry out all necessary works prescribed in this Fire Management Plan and will be responsible for the following:

- Lodging a Section 70A Notification on each Certificate of Title proposed by this development. The notification shall alert purchasers of the land and successors in Title of the responsibilities of this Fire Management Plan
- Construction and upgrading of habitable buildings as per Section 5.7
- Construction of firebreaks, building protection zones, hazard separation zones and reduction of remaining bushland to 8 t/ha.
- Construction and installation of trafficable access-ways, passing bays, turnarounds, gates and signage.
- Installation of on-site fire suppression equipment.

### 7.3 Land-owner Responsibilities

The respective Landowners of the Site and the proposed Lots will be responsible for the following:

- Compliance with the local government annual Fire Hazard Reduction Notice under the Bush Fires Act
- Compliance with the Fire Management Plan
- Maintenance of habitable buildings to AS3959
- Maintenance of the firebreak system, building protection zones, hazard separation zones and remaining bushland at 8 t/ha
- Maintenance of trafficable access-ways, passing bays, turnarounds, gates and signage.
- Removal of branches that overhang buildings and ensuring gutters are free of flammable material.
- Retain 50kL in storage at all times within a 20 minute turnaround time for 3.4 fire appliances and if stored in water tanks to fit a 50mm instantaneous coupling to the satisfaction of local government.
- Maintenance of on-site fire suppression equipment.
- Supply patrons with fire safety information and emergency evacuation procedures

### 7.4 Local Government Responsibilities

The local government is the statutory body responsible to ensure implementation of this Fire Management Plan, community safety, and to

- Ensure that this FMP is implemented by the developer, property-owner or occupier
- Provide copies of the FMP to future property-owners.
- Provide copies of the Home Owners Bushfire Survival Manual to future property-owners

## **LIST of ATTACHMENTS**

FIGURE 1 - Location of Site

FIGURE 2 - Type 1 and 2 Bush Fire Hazard Assessment Map

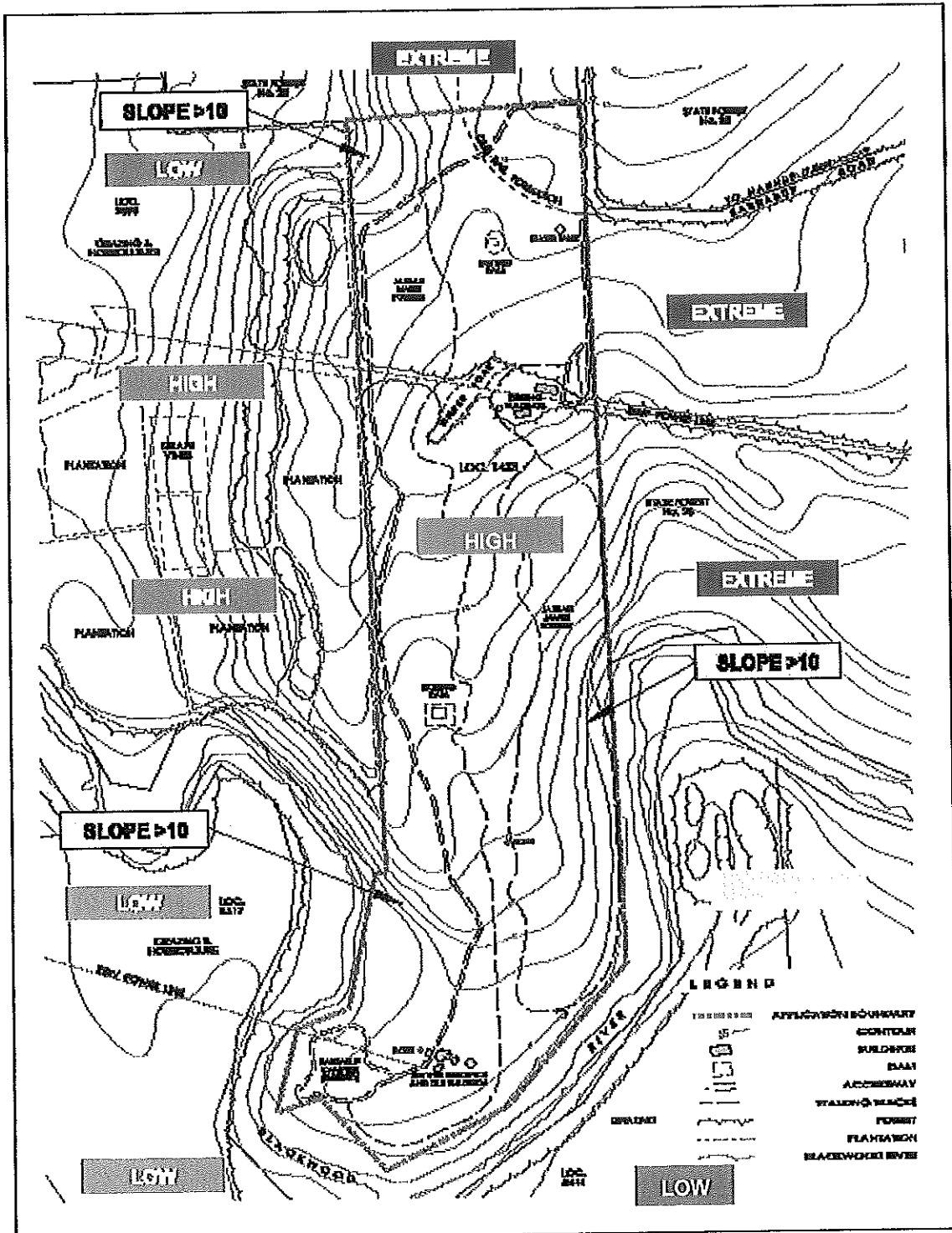
FIGURE 3 - Fire Management Map

FIGURE 4 – Lot 1 Hazard Reduction Map

FIGURE 5 – Lot 2 Hazard Reduction Map

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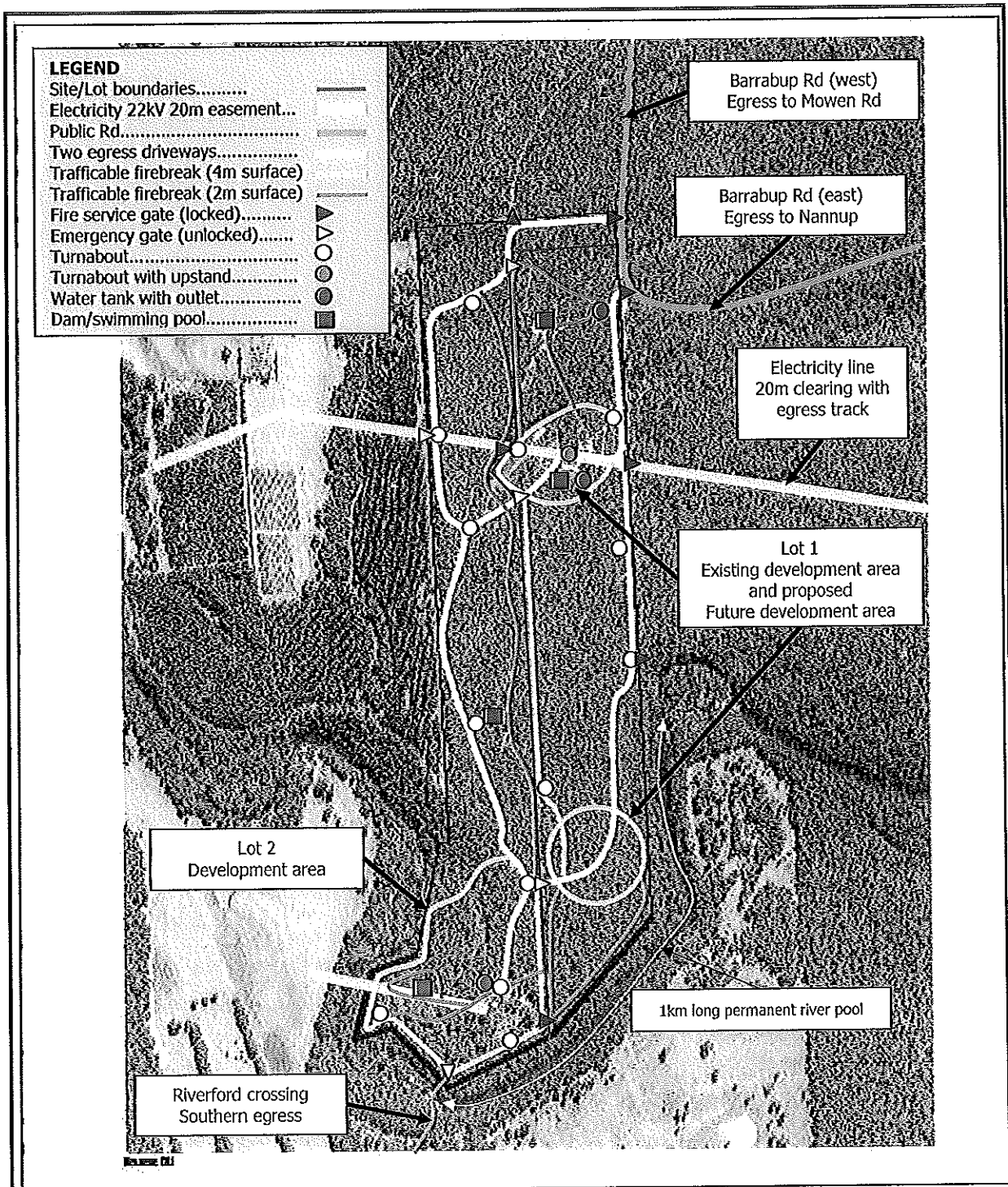
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**FIGURE 2**

**TYPE 1 & 2 BUSHFIRE HAZARD ASSESSMENT MAP**

Loc. 1423 Barrabup Road,  
Nannup



1999-3-188 19/03/2009

**FIGURE 3**

Subject Land

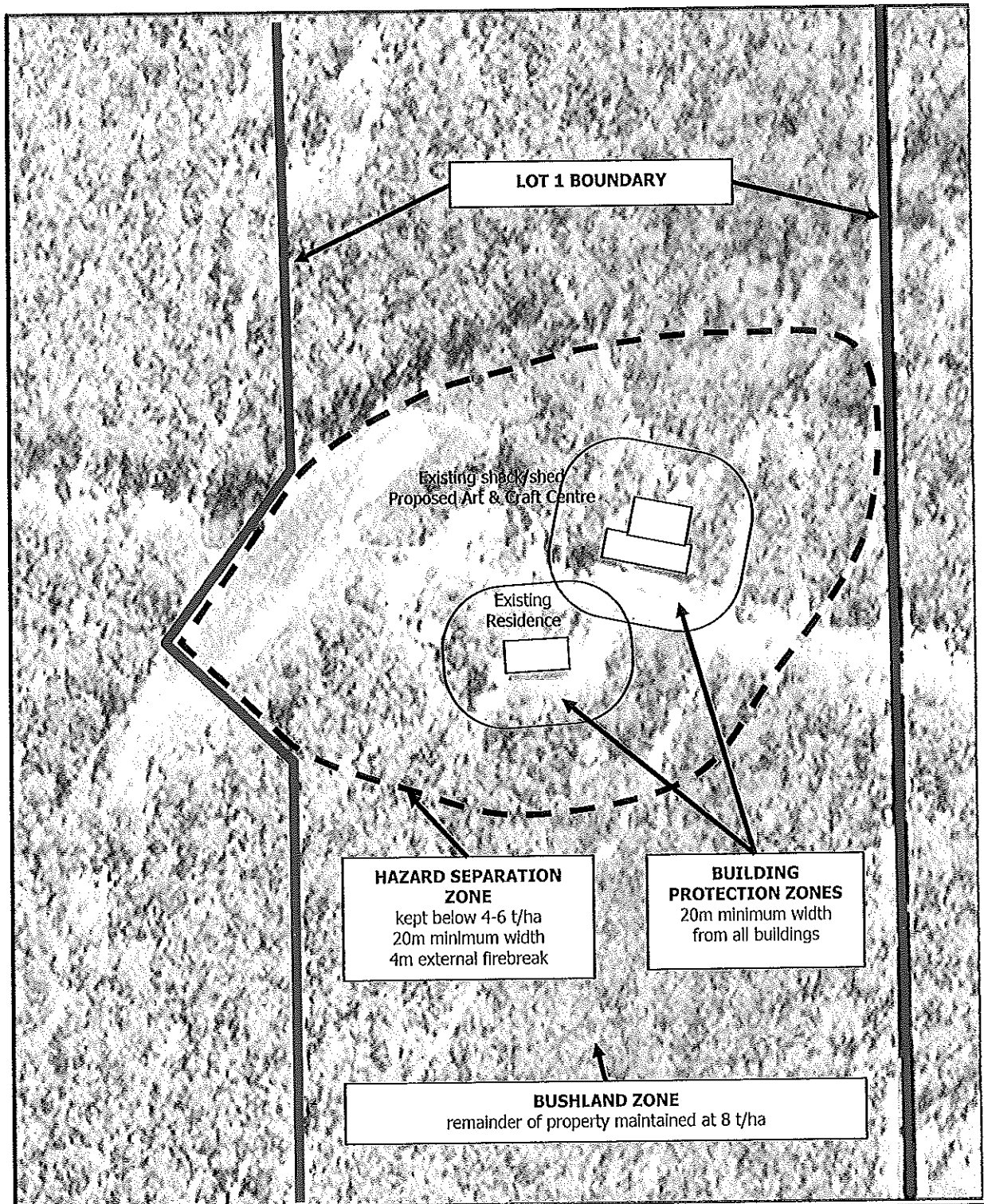
**FIRE MANAGEMENT MAP**

**Dec 2009**



**Location 1423 Barrabup Rd Nannup WA**



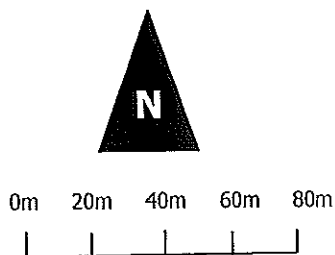


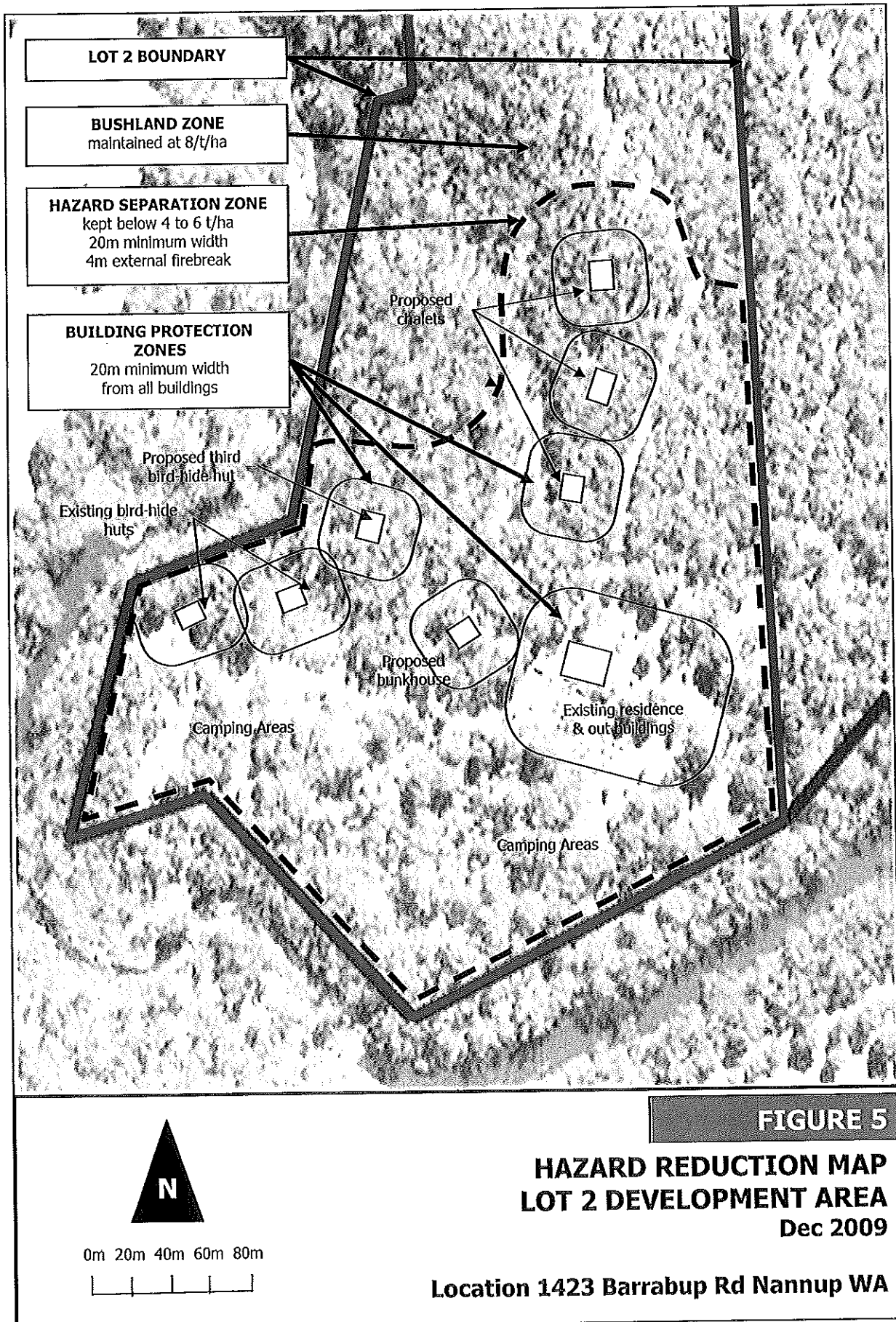
**FIGURE 4**

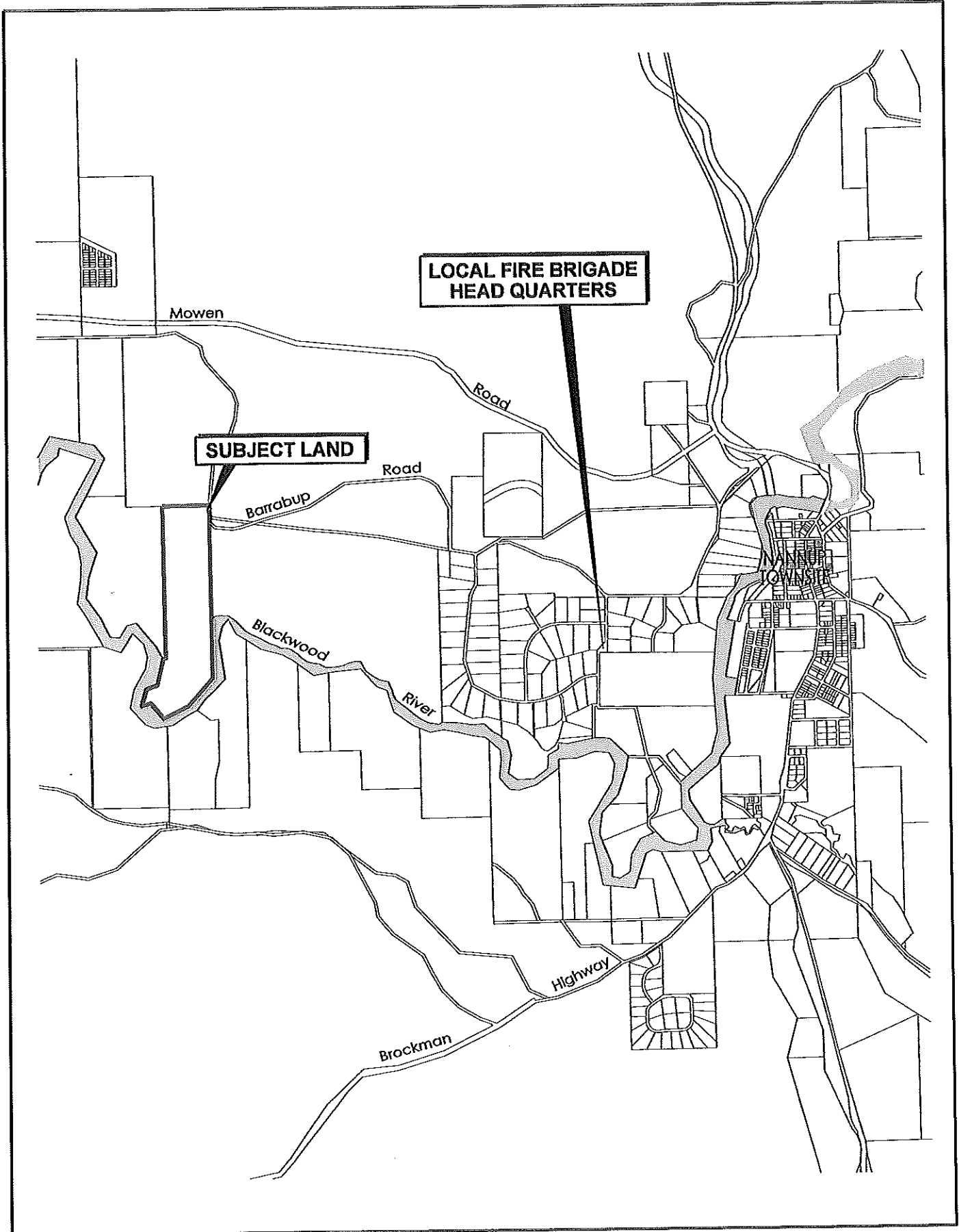
**HAZARD REDUCTION MAP  
LOT 1 EXISTING DEVELOPMENT AREA**

Dec 2009

**Location 1423 Barrabup Rd Nannup WA**







Source: Landgate

**FIGURE 1**

# LOCATION PLAN

Loc. 1423 Barrabup Road, Nannup



0 800m 1600m  
 1:40,000@A4 10999-5-001 DEC 2008

David Lewis  
 Quigup/Barrabup Sanctuary  
 Location 1423 Barrabup Rd  
 PO BOX 108 NANNUP WA 6175  
 Phone/manual fax 9756 1076  
 Email quigup@reachnet.com.au

2010 March 29

Ewen Ross,  
 Manager Development Services  
 Shire of Nannup  
 Adam St  
 Nannup WA 6275

Dear Ewen:

**LOCATION 1423 and PROPOSED LPS #3 AMENDMENT #10**

Thanks for your letters of the 12<sup>th</sup> and 15<sup>th</sup>, and "attachment 1" on the history of Location 1423. It's taken some time to provide comment on all the matters you have raised and Glenn and I would like to meet to discuss your queries in person, in case we have some misconceptions.

In overview, every endeavour was made to be consistent with FESA's Planning for Bush fire Protection (PFBFP) in accordance with WAPC policy DC3.7 clause 5.4.3 which states that "advice of FESA should be sought where compliance with the PFBFP is not likely to be achieved or additional measures are considered necessary". The FMP is consistent with FESA's advice.

Advice was also sought from DEC in accordance with WAPC policy DC3.7 clause 5.4.3 which states "advice from CALM [now DEC] should be sought on applications..... where the land..... abuts land managed by CALM". DEC did make comments also regarding compliance with the PFBFP which was contrary to our advice from FESA. However, FESA's interpretation of its PFBFP is considered to take precedence.

We note from your "attachment 1" that additional advice was not sought from FESA after the presentation of our updated FMP but only from DEC. If this is the case, then any DEC interpretations of compliance with the PFBFP, which are not consistent with FESA's advice or DEC advice upon land abutting the Site which is not managed by DEC, may have unduly influenced some of your comments.

**FIRE MANAGEMENT PLAN**

1. cl4.2 The classification of the "river" and "blue gums" to Extreme does not materially alter our submission because the building setbacks from extreme hazards required by PFBFP and AS3959-1999 Level 2 is 15m-40m. A Site inspection will reveal that the blue-gums are planted some 20m from our boundary. An understanding of the PFBFP and AS3959 reveals that for a hazard to be extreme it must be within 15m, and from 15m- 40m that hazard can only be high. Even though Type 1 and 2 are 'point assessments' it must follow that the assessed hazard at our boundary is 'distance dependent'. The literature also doesn't necessarily confer that all of the "river" can be considered Extreme. The fuel reduction proposed for the development cells reduces the overall predominate vegetative type in the vicinity of development. An on-site inspection might be appropriate.
2. cl4.3 The property can't be classified as Extreme because;
  - The Site is to be subject to a permanent fuel reduction regime. To be Extreme the forest areas would be allowed under the FMP to attain a full fuel load of up to 29t/ha.

CR:	AO	LIB	FMO
ODD	EO	PUB	YO
WM	AO	LIB	FMO
MCS	EO	PUB	YO
MDS	CR:		RO

20 MAR 2010

Ref: \_\_\_\_\_ No. \_\_\_\_\_

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Ref: \_\_\_\_\_ No. \_\_\_\_\_

AC89

30 MAR 2010

CEO	AO	LIB	FMO
MCS	EO	PUB	YO
WM	AO	LIB	FMO
MDS	CR:		RO

- The PFBFP states that 8t/ha and 100mm fuel height is acceptable for Hazard Reduction Zones (see PFBFP Part 3 p39 and AS3.6 iii ) but our proposal is half that requirement and also to maintain the Bushland outside of BPZ and HSZ at <8t/ha.
  - The PFBFP Table 1 says “development should generally not be permitted” within an Extreme hazard hence the requirement for a fuel reduction regime to reduce that hazard to High or less. We have reduced the HSZ to 4-6t/ha and the whole Site to 8t/ha which is greater than required by the PFBFP.
3. cl5, 5.1, 5.2 I’ve have referred only to “AS3959”, same as the PFBFP does, so as not to preclude the acceptance of a new AS3959 such as AS3959-2009 which uses different construction terminology. I have under cl5.7.1 stipulated AS3959-1999 –Level 2 Construction because of FESA’s advice. All instances can be referenced ‘Level 2’ as you require.
  4. cl5.2 I made this suggestion to FESA to include this evacuation clause whilst finalising the FMP with FESA and they thought it was a good idea. The AS3959 construction levels are based upon radiant energy levels from full fuel loaded forests determined by: wind velocity, humidity and ambient temperature, with some built in safety margins. Nevertheless, as precaution, in Catastrophic conditions because these parameters could be exceeded and the residences and buildings may not be relied upon to protect the occupants or act as a haven for campers the evacuation plan was set to trigger at extreme/catastrophic thereby including extreme as an additional safety margin. In addition the FMP has exceeded the PFBFP requirements for extreme conditions by; halving BPZ and HSZ fuels; instigated additional bushland reduction to <8t/ha; increased building setbacks from the PFBFP/AS3959 requirements, and raised the construction to Level 2. Lowering the trigger still further has ramifications: firstly it will reduce our occupancy rates and traffic impacts, secondly; it reduces the need for the additionally stringent FMP measures, and thirdly it may reduce the projects viability, fourthly it sets a precedent for other developments. I don’t know how many days/year are declared >very-high and how much business we might loose. Also, there is a compelling argument that DEC public campsites in the near locality don’t have any such plans, have only one ‘trafficable’ egress route and no fuel reduction regimes such as are proposed for our Site. We believe the present wording is adequate and extension to “very-high to severe” will limit occupancy to the cooler and wetter months of the year, and reduce the need for more stringent FMP requirements than those within the PFBFP.
  5. Cl5.7.3 This requirement doesn’t accord with the interpretation and consultations we had with FESA because at 100m from an Extreme hazard no building requires any AS3959 Level of Construction. The Level 2 Construction requirement allows a building to be 15m-40m which is much closer than 100m (refer FESA’s PFBFP Table 4). Any advice contrary to FESA’s interpretation might need to be taken up and clarified with FESA as it is their advice which should be sought for compliance with the PFBFP (WAPC DC3.7 cl5.4.2).
  6. Cl7.3 As with your above point #2, I can add “Level 2 Construction” after AS3959. The wording I chose for cl7.2 and 7.3 was to cover the introduction of an upgraded standard (such as AS3959-2009) that might require the maintenance of buildings using different terminology.
  7. Figure 5 If ‘bird-hides’ are upgraded to Level 2 Construction then PFBFP Table 2.1 for “Type 5 Forest” would allow these buildings to be situated 15m-40m from an Extreme fire hazard. The Site’s “Type 5 Forest”, using FESA’s Visual Fuel Load Guide peaks at 29t/ha, but under our proposal will be subject to a fuel reduction regime of <8t/ha. We don’t think there is necessarily a lack of conformity with the river foreshore fuel loads, although they are out of our control. I did provide FESA with radiant energy calculations to show the proposed upgrading of bird-hides would satisfy AS3959-2009. Even though this updated standard hasn’t yet been accepted by the AFAC the engineering principles used are sound.

8. Cl5.5 The controlling sentence preceding the list of access-way standards requires Passing Bays on all "driveways, internal roads and trafficable firebreaks" in conformity to PFBFP Acceptable Solutions. The Traffic Impact Statement relates to impact upon external roads. The spacing of passing bays on internal access-ways is stated in the FMP and the actual location of them is site specific and, we understand, if the rezoning amendment succeeds an FMP inspection will be required before proposed developments can proceed.
9. Cl5.5 Our original draft FMP had an internal egress route (to driveway standard) to the north, one that would have been installed upon future development of lot 1, and one using the river crossing but FESA, after consultation, accepted two interconnected egress routes to the north and the river crossing would be available to FESA and DEC to open in an emergency. An additional central 4m access-way egress route is shown in the FMP. The requirement to evacuate the Site (re level of fire weather warnings) is a further addition to mitigate bushfire conditions, which you wish to now trigger at "very high to severe". A legal right of way hasn't proved practical with the over-the-river private property owners without them giving away some of their rights and reducing their land value. If concurrent developments occurred between us then a river-crossing legal agreement would be possible.
10. Cl6.2, 6.3 FESA wording has been used in cl6.2 and says the HSZ is to be maintained by "burning or mechanical means". FESA was explicit in keeping the wording simple and understandable to future owners. In the Bushland Zone the most practical means for aesthetic reasons is rotational or mosaic burning as stated in cl6.3. FESA indicated that the timing and spacing of the burns would be up to the owners. Hence the particular choice of wording in cl6.3 and an allowance for "other means" should they achieve the same result.
11. Cl5.5?? I don't understand your reference to the 10% gradient. The maximum access-way gradient levels are stipulated in Cl5.5 and listed verbatim from PFBFP AS3.4.3 (iv) for "driveways", which means they are better than required for the other access-ways. I've kept the FMP simple by making the standards for all internal access-ways the same.

#### Your Overall Assessment

- We feel there are grounds to comply with all your comments;
- The whole Site is to be subject to permanent fuel reduction regimes that are <8t/ha, whereas the fuel loads for Type 5 jarrah dominant forest can be up to 29t/ha, hence the classification of the Site is in accordance with the PFBFP. In our FMP cl5.7.3, the PFBFP s2.2 para2 and the WAPC policy DC3.7 cl4.3 are quoted, which also confirms our interpretation related to "permanent hazard level reduction measures being implemented".
  - Your 100m interpretation appears to be at odds with FESA and our consultations with them, simply because; at 100m from an extreme hazard no AS3959 Construction Level is required. As the PFBFP is a FESA prepared document we consider them to the final arbitrator of its intended meaning. A consultation with the AS3959 setbacks and PFBFP Table 2.1 for "Type 5 Forest" allows Construction Level 2 buildings to be situated 15m-40m, and Construction Level 1 buildings >40m-100m from an Extreme Hazard, which is a hazard that is not subject to a permanent fuel reduction regime as this Site will be. Other FMP's submitted to the Shire (e.g. Amt #2 and #4) also confer this meaning. Beyond 100m you can basically build anything you want which would make a reference to "level 2" and 100m setbacks in the FMP incomprehensible.
  - Internal road gradients are specified in Clause 5.5 along with all other requirements per the PFBFP.
  - We believe the FMP does comply with FESA's PFBFP

We also realise that the Shire of Nannup has only about 15% of rateable land with most of the remainder forest or coastal scrub that all pose bushfire risks to development. If commercial activity is to be encouraged so as to benefit the whole Shire, then our only hope is to mitigate this risk. Any effort to eliminate this risk entirely is impracticable and may make investment in the Shire unworkable. We are committed to reach an acceptable compromise comparative to the risk.



## TRAFFIC IMPACT STATEMENT (TIS)

You're referring to a Traffic Plan or Traffic Management Plan. It is my understanding, from the literature, that those types of plan are required for larger developments. A Traffic Impact Statement appears to be the more appropriate term but for our size of development no such transport information is normally required by the WA State Planning Commission.

I made a technical error with the original TIS and a mathematical mistake with campsite numbers. You are quite right the TIS must be consistent with the DGP and I made the mistake of making future projections for developments beyond those of the DGP. I doubled the planned DGP development to make both lots equal forgetting that such "future" developments would necessitate approval by Council and amendments to the DGP, FMP and TIS.

By making the TIS consistent with the Rezoning Amendment proposals and the DGP for development upon both Lots produces more respectable traffic figures. The existing traffic falls to 22 AADT (2 AADT=1 return trip) and for the individual proposed lots, after the planned development, to 18 AADT each or 36 AADT in total. I have attached an amended TIS for your perusal

These development figures are based on setting some limits on numbers, sizes or area for each use, as proposed for each Lot. Some of the limits are already set such as: number of chalets; area of cottage industry; size of proposed interpretive centre/cafe/gallery (the shack); or contained within the scaled concept plans attached to the rezoning amendment. Other limits can be set by the TIS and development approval, e.g. walk-trail numbers and campsites. Future development outside of those limits may, from my previous discussions with Rob Paull, trigger additional Council acceptances, along with upgrading of the TIS, FMP and maybe the DGP.

Comments regarding your numbered points;

1. Current land use issues you have raised need to be resolved.
  - The bunkhouse – a scaled concept plan is attached to the Rezoning Amendment
  - Evacuation/safe haven –evacuation would occur per daily fire weather warnings and safe haven is provided within the residences, with the upgrading of buildings to AS3959 Level 2, and maintenance of BPZ, HSZ and Bushland fuel reduction regimes. The construction of habitable buildings to AS3959 is in conformity with the AS3959 objective to provide protection to occupants and buildings in the event of a bushfire (at least until the fire front passes). Construction to AS3959 "level 2" is greater than that required for the proposed fuel reduction regimes according to the AS3959-1999 and the PFBFP setbacks.
  - Development guide plan;
    - a) I made a mathematical error with the number of existing campsites. Glenn would like Lot 2 campsite numbers to increase to 20. I mistakenly doubled that again.
    - b) Bird-hides were meant, from my understanding, to be an extension of the camping experience and I wasn't aware there could be an issue with their status and approvals but this needs to be resolved.
    - c) Concept plan of the bunkhouse, its size, scale, number rooms 4 (max say 4 couples), is included in the Rezoning Amendment.
    - d) Consistency should now be reached
2. Old Barrabup Rd - I brought this issue up in a letter addressed to Shane, the Planning Office and Teresa early last year, and as yet I have no reply on this specific matter. The "Old Barrabup Rd" is a surveyed road and has been continuously used for as long as I know and may therefore have a common-law

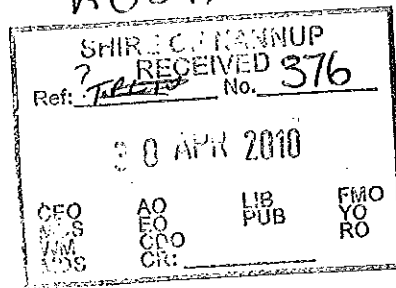
"right of way". Also the local fire brigade (NNVBFB) has been interested in providing a second egress route for local residents. Representation has been made to Council on the issue of Old Barrabup Rd and an alternative idea is to upgrade Gracillus Rd (refer NNVBFB March 2010 Newsletter).

Regarding your list of building and planning approvals etc and there are a number of stamped buildings approvals and planning applications that you have not listed. I look forward to meeting soon to resolve all these issues.

Regards

DAVID LEWIS  
Bach App Sc Mech Eng





Shane Collie CEO  
Nannup Shire  
15 Adam Street  
Nannup WA 6275

Dear Mr Shane Collie

It has come to my attention that the shire of Nannup may not have provisions in its current Local Planning Scheme (LPS) for the embracing of Nature Based Tourism or Eco-tourism.

Ecotourism is one of WA tourism's fastest growing sectors. Our range of ecotourism product is expanding at a time when an increasing number of visitors are seeking environmental tourism experiences.

Ecotourism is more than visiting National parks and travelling to unspoilt natural areas. The ecotourism industry has developed significantly in WA to cater for tourists with an interest in the environment - a desire to learn, to appreciate, to understand and to conserve. The focus is on the experience rather than the destination.

Ecotourism is about:

- environmentally responsible travel to relatively undisturbed natural areas
- travel in order to enjoy, study and appreciate nature
- the promotion of conservation
- combining sustainable development with the natural environments.
- the use of natural assets and resources in ecologically sensitive areas to create unique visitor experiences with minimal impact on the areas

It is important to recognise that ecotourism products and services are not defined by their scale of operations (like Barrabup Sanctuary) but rather by their adoption of the following key principles of ecotourism:

- dependent on the natural environment;
- ecologically sustainable;
- contributes to the conservation of nature;
- involves education and interpretation;
- culturally responsible;
- sustains local communities; and,
- commercially viable and profitable.

Continuation and development of eco-tourism opportunities such as Barrabup sanctuary should be supported to enable all to experience Nannup's great natural assets and natural environment within the shire. Ventures linking passive recreation change awareness and promote the whole Shire, communities and the business sector

## ACTION

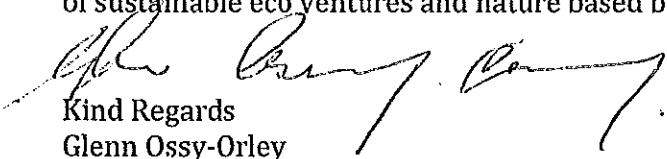
It is necessary for Nannup Shire to have some Strategic planning and promotion of a sustainable eco tourism ethic ie

- To guide development through a sustainable land use code planning tool
- To investigate and implement low carbon emission strategies for community, business and eco-tourism

*"Ecotourism encompasses a spectrum of nature-based activities that foster visitor appreciation and understanding of natural and cultural heritage and are managed to be ecologically, economically and socially sustainable."*

I humbly suggest that the need to embrace Nature Based Tourism and Eco-tourism within the boundaries of such a rich Eco area as Nannup, by introducing an amendment to the Local and Town Planning Scheme 3 ***to accommodate the introduction and expansion of Eco-tourism.***

I believe this is of the utmost importance to ensure ventures such as Barrabup Sanctuary are evaluated within relevant planning scheme guidelines. Currently the existing parameters of Town and Local Planning Scheme are detrimental to the success of sustainable eco ventures and nature based businesses within the shire.



Kind Regards  
Glenn Ossy-Orley  
Barrabup Sanctuary  
97561332

CC

Shire Councillors  
Cr Barbara Dunnet  
Cr Stephanie Camarri  
Cr David Boulter  
Cr Carol Pinkerton  
Cr Tony Dean  
Cr Charles Gilbert  
Cr Robin Mellama  
Cr Joan Lorkiewicz

# **FINANCE &** **ADMINISTRATION**

AGENDA NUMBER: 10.6  
SUBJECT: Monthly Financial Statements for 30 April 2010  
LOCATION/ADDRESS: Nannup  
NAME OF APPLICANT:  
FILE REFERENCE: FNC 15  
AUTHOR: Craige Waddell – A/Chief Executive Officer  
DISCLOSURE OF INTEREST:  
DATE OF REPORT: 11 May 2010

Attachment: Monthly Financial Statements for the period ending 30 April 2010.

**COMMENT:**

The monthly Financial Statements for the period ending 30 April 2010 are attached.

**STATUTORY ENVIRONMENT:**

Local Government (Financial Management) Regulation 34 (1)(a).

**POLICY IMPLICATIONS:** Nil.

**FINANCIAL IMPLICATIONS:** Nil.

**STRATEGIC IMPLICATIONS:** Nil.

**RECOMMENDATION:**

That the Monthly Financial Statements for the period ending 30 April 2010 be received.

**VOTING REQUIREMENTS:**



**CRAIGE WADDELL**  
**MANAGER CORPORATE SERVICES**

## SHIRE OF NANNUP

## STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2009 TO 30 APRIL 2010

<u>Operating</u>	Y-T-D Actual \$	Y-T-D Budget \$	2009/10 Budget \$	Variances Y-T-D Budget to Actual %
<b>Revenues/Sources</b>				
Governance	0	0	0	0%
General Purpose Funding	1,551,663	1,570,177	807,500	(1%)
Law, Order, Public Safety	116,951	67,436	89,690	73%
Health	1,610	1,660	2,000	(3%)
Education and Welfare	5,785	0	0	0%
Housing	27,763	25,770	30,940	8%
Community Amenities	102,031	99,950	82,400	2%
Recreation and Culture	176,185	2,465,002	1,691,742	(93%)
Transport	2,498,275	4,828,630	5,367,683	(48%)
Economic Services	41,349	14,160	17,000	192%
Other Property and Services	35,612	20,830	25,000	71%
	<u>4,557,224</u>	<u>9,093,615</u>	<u>8,113,955</u>	<u>(50%)</u>
<b>(Expenses)/(Applications)</b>				
Governance	(170,720)	(197,563)	(240,234)	(14%)
General Purpose Funding	(110,875)	(118,066)	(146,284)	(6%)
Law, Order, Public Safety	(160,543)	(148,649)	(212,889)	8%
Health	(27,350)	(26,647)	(32,970)	3%
Education and Welfare	(84,933)	(91,908)	(110,196)	(8%)
Housing	(22,499)	(27,422)	(46,556)	(18%)
Community Amenities	(254,588)	(441,279)	(510,493)	(42%)
Recreation & Culture	(468,371)	(508,208)	(626,026)	(8%)
Transport	(483,809)	(567,888)	(2,107,877)	(15%)
Economic Services	(155,347)	(186,280)	(230,376)	(17%)
Other Property and Services	197,943	127,028	(21,017)	56%
	<u>(1,741,091)</u>	<u>(2,186,881)</u>	<u>(4,284,918)</u>	<u>(20%)</u>
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>				
(Profit)/Loss on Asset Disposals	26,891	0	2,861	0%
Depreciation on Assets	1,408,258	1,294,782	1,782,936	9%
<b>Capital Revenue and (Expenditure)</b>				
Purchase Land and Buildings	(394,916)	(2,139,320)	(2,286,404)	(82%)
Purchase Infrastructure Assets - Roads	(1,884,132)	(4,750,910)	(4,906,000)	(60%)
Purchase Plant and Equipment	(609,296)	(422,060)	(495,400)	44%
Purchase Furniture and Equipment	(1,217)	(12,500)	(12,500)	(90%)
Proceeds from Disposal of Assets	(1)	181,830	211,000	(100%)
Repayment of Debentures	(10,455)	(16,130)	(19,375)	(35%)
Proceeds from New Debentures	0	51,209	449,209	0%
Leave Provisions	136,165	136,165	136,165	0%
Depreciation - Plant Reversal	0	0	(56,542)	0%
Accruals	23,728	23,728	23,728	0%
Transfers to Reserves (Restricted Assets)	0	0	(265,000)	0%
Transfers from Reserves (Restricted Assets)	0	0	620,500	0%
ADD Net Current Assets July 1 B/Fwd	87,271	87,271	87,271	
LESS Net Current Assets Year to Date	1,927,886	0	0	
<b>Amount Raised from Rates</b>	<u>(329,457)</u>	<u>1,340,799</u>	<u>(898,514)</u>	

# SHIRE OF NANNUP

## STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2009 TO 30 APRIL 2010

	2009/10 Actual \$	Brought Forward 01-July-2009 \$
<b>NET CURRENT ASSETS</b>		
<b>Composition of Estimated Net Current Asset Position</b>		
<b>CURRENT ASSETS</b>		
Cash - Unrestricted	2,025,304	327,890
Cash - Restricted	92,334	1,662,903
Cash - Reserves	925,639	900,232
Receivables	467,192	325,478
Inventories	0	0
	<u>3,510,469</u>	<u>3,216,503</u>
<b>LESS: CURRENT LIABILITIES</b>		
Payables and Provisions	<u>(564,610)</u>	<u>(566,097)</u>
	2,945,859	2,650,406
Less: Cash - Reserves - Restricted	(1,017,973)	(2,563,135)
<b>NET CURRENT ASSET POSITION</b>	<u><u>1,927,886</u></u>	<u><u>87,271</u></u>

## SHIRE OF NANNUP

### STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD 1 JULY 2009 TO 30 APRIL 2010

#### REPORT ON MATERIAL VARIANCES BETWEEN YEAR TO DATE BUDGET ESTIMATE AND YEAR TO DATE ACTUAL.

All except nine of the variances shown in the above named statement of financial activity are outside of the adopted variance of 10%.

The main reason for the variances is that expenditure and income is not occurring as predicted by Officers during the budget development stage. This is due to a number of reasons, the main one being not accurately projecting cashflows throughout the year, i.e. predicting when the budgeted income or expenditure will occur as opposed to when it actually occurs. Other reasons are not receiving a grant for grant dependant expenditure, projects controlled by Advisory Committees, suppliers/contractors not having the capacity to undertake the works within Council's timeframes, altered Council priorities, etc.

The following provides the major reasons for the programs that have variances outside of the adopted variance:

#### REVENUE:

Law, Order and Public Safety: FESA grants (\$30,000) not been received when anticipated and receipt of offsetting grant and expenditure for Nannup Brook fast attack (-\$95,000) not budgeted for.

Recreation and Culture: An accrual for a grant for the refurbishment of the Town Hall chairs (\$10,000) and a grant for the rock climbing wall (\$45,000) has not been received when anticipated. Three grants for outdoor gym equipment (-\$10,000), Royalties for Regions (-\$50,000), cycle path (-\$35,931), and bicycle racks (-\$7,710) were not budgeted for. Grant income of \$240,000 associated with the ablution blocks and Marinko Tomas playground upgrade have not been received as budgeted. Income relating to the Co-location Building (Grants, Reserve & Loan Funds totalling \$2,131,000 will not be received as the project has been discontinued.

Transport: Income from various Main Roads WA grants not received as predicted in budgeting process (-\$2,132,000). Income from Sale of Assets not received as budgeted (-\$177,000). Income from loan for plant not received as budgeted (-\$51,000).

Economic Services: Received more fees for building licenses and sale of material than predicted in budgeting process (\$12,000) and Ferel Pig Program income (\$15,000) received but not budgeted for.

Other Property and Services: Received more Private Works income than budgeted for (\$15,000).

## **EXPENDITURE**

Governance: Councillor Allowances (-\$11,000), Refreshments and Functions (-\$3,000), Donations (\$2,000) and Conference Expenses (-\$6,000) not expended as predicted in budgeting process.

Housing: Maintenance on housing (-\$4,000) not expended as predicted in budgeting process.

Community Amenities: Expenditure not occurring as predicted in budgeting process in the areas of Parking Strategy (-\$8,000), Town Planning Scheme (\$5,000), Town Planning Services (-\$86,000), Contractors Collection fees (-\$5,000), Administration Expenses (-\$18,000), Sale of Land expenses (-\$6,000), Annual Leave Expenses (\$6,000), Rubbish Site Maintenance (-\$33,000), community infrastructure plan (-\$12,000), Local Planning Scheme amendments (-\$20,000), Public conveniences (\$10,000), and cemetery operations (-\$16,000).

Transport: Expenditure not occurring as predicted in budgeting process in the areas of Bridge Maintenance (-\$4,000), Depot Maintenance (-\$6,000), Local Road Maintenance (-\$51,000), Profit and Loss on Sale of Assets (\$27,000), depreciation (\$130,000) and Gravel Pit rehabilitation (-\$5,000).

Economic Services: Expenditure not occurring as predicted in budgeting process in the areas of Functions and Events (\$4,000), Ferel Pig Program (\$23,000), Caravan Parks (-\$19,000), Superannuation (-5,000), noxious weeds and pests (-\$4,000), Warren Blackwood Economic Alliance (\$3,000) and salaries (-\$27,000).

Other Property and services: Recovery of expenses via Public Works Overheads and Plant Operating Costs not occurring as budgeted.

## **OTHER ITEMS**

Purchase Land and Buildings: Expenditure not occurring as predicted in budgeting process in the areas of Co location Building (-\$1,966,000), Foreshore Park and Balingup Rd Caravan Park Ablution Blocks (\$218,000), Bush Fire Brigade and Depot Construction (\$4,000).

Purchase Infrastructure Assets Roads: Expenditure not occurring as predicted in budgeting process in the areas of Council Road Program (\$513,000), Mowen Road (\$82,000), MRWA bridge program (-\$573,000), Balingup Rd Blackspot (-\$80,000) Jalbarragup Bridge (-\$2,800,000) and TIRES projects (\$-14,000).

Purchase Plant and Equipment: Purchase not undertaken as budgeted (-\$187,000).

Purchase Furniture and Equipment: Purchase not undertaken as budgeted (\$11,000).

Proceeds from Disposal of Assets: Sale of plant not occurring as budgeted (-\$181,000).

Repayment of Debentures: Not undertaken as budgeted (\$5,000).



AGENDA NUMBER: 10.7  
SUBJECT: Local Government Initiatives Fund  
LOCATION/ADDRESS: South West Region  
NAME OF APPLICANT:  
FILE REFERENCE: FNC16  
AUTHOR: Craig Waddell – A/Chief Executive Officer  
DISCLOSURE OF INTEREST:  
DATE OF REPORT: 11 May 2010

Attachment: Copy of letter from SWDC

### **BACKGROUND:**

Shire President and A/Chief Executive Officer attended a meeting 7 May 2010 arranged by the South West Development Commission (SWDC) as per the attachment.

The aim of the meeting was to explain that SWDC has been allocated \$100,000 to assist South West Councils with developing business plans to support the regional projects as determined by various groupings of local government in the South West. These regional projects are to be funded via the regional component of the Royalties for Regions for the coming financial year.

### **COMMENT:**

This Council has formally resolved to submit regional projects to be funded via this allocation of Royalties for Regions through the Warren Blackwood Strategic Alliance, however has not formally adopted a list of priority projects suitable for funding under these arrangements.

Although the guidelines on the type of project to be funded from this initiative have not been released, it has been suggested that the three major criteria are that the project be supported by more than one local government, that it clearly demonstrates a regional benefit, and that it be of an infrastructure nature.

The meeting was informed that Councils should not necessarily restrict their projects to areas of Local Government responsibilities, as other levels of government funding may be available to a non Local Government project. For example, if a project were submitted for the upgrade of a regional hospital, although not a Local government responsibility, the business plan supporting the project may include both state and federal funding to secure the project as a whole.

After the meeting, an informal gathering of member Councils of the Warren Blackwood Strategic Alliance met to discuss the path forward. It was agreed that we would still maintain the desire to submit projects through the alliance, however

there is scope to submit a project with another grouping of Councils if a particular Council can see merit in this.

The alliance is consolidating a list of proposed projects as submitted by its member Councils. The following list of projects has been developed with input from the Chief Executive Officer and the Shire President. The list should be endorsed by Council prior to formally presenting it to the alliance. Please note the list has informally been given to the alliance to allow preliminary discussions to occur in terms of commonality between member Councils.

Heavy Industrial Site.  
Gas pipeline.  
Service and Provision of Western Power supplies.  
Dairy Roads AMR and Nannup Shires.  
Red Meat Precinct.  
Aged Care.  
Upgrade to Bunbury to Manjimup rail line.  
Regional Airport.

The list should be reviewed by Council and when agreed to, forwarded to the alliance as Council's list of preferred regional projects. The Alliance will then discuss the preferred projects as submitted by alliance members and consolidate the list for submission to the SWDC for the development of business plans prior to being submitted through the Royalties for Regions process.

For Councils information, the following is the list as submitted by the Shire of Manjimup:

Heavy Industrial site at Greenbushes.  
Upgrade Bunbury to Manjimup rail line.  
Reticulated natural gas pipeline from Bunbury to Albany.  
CNG take off facility in Manjimup to service local towns.  
Widen SW Hwy south of Vasse Hwy intersection and other SW highway improvements.  
Reducing rising energy costs (by installation of renewable energy thru solar panels on large recreation centres or replacement of street lighting with LED lights).  
Waste Management. Weighbridge at Manjimup facility to cover short term. Identify location for longer term regional facility.  
Sewerage. Provide integrated system at Northcliffe. Increase the capacity at Walpole. Undertake infill sewerage to all other towns.  
Improve health infrastructure.  
Improve condition of key tourism roads.

**STATUTORY ENVIRONMENT: Nil**

**POLICY IMPLICATIONS:** Nil

**FINANCIAL IMPLICATIONS:** Nil.

**STRATEGIC IMPLICATIONS:** Nil

**RECOMMENDATION:**

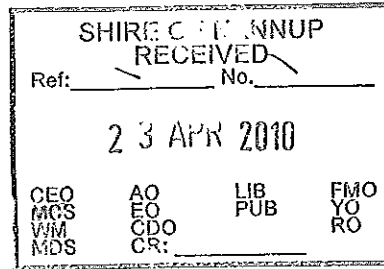
That the following list be forwarded to the Warren Blackwood Strategic Alliance as Council's list of preferred regional projects for the purposes of the regional component of the Royalties for Regions funding for the coming financial year.

Heavy Industrial Site.  
Gas pipeline.  
Service and Provision of Western Power supplies.  
Dairy Roads AMR and Nannup Shires.  
Red Meat Precinct.  
Aged Care.  
Upgrade to Bunbury to Manjimup rail line.  
Regional Airport.

**VOTING REQUIREMENTS:**



**GRAIGE WADDELL  
A/CHIEF EXECUTIVE OFFICER**



Cr Barbara Dunnet  
Shire President  
Shire of Nannup  
PO Box 1  
NANNUP WA 6275

Dear Barbara

### LOCAL GOVERNMENT INITIATIVES FUND

The Minister for Regional Development, Hon Brendon Grylls MLA has requested regional development commissions facilitate the identification of regional projects by groups of councils under the 2010/11 Local Government Initiatives Fund. In addition, the SWDC has been allocated funding to assist this process across the South West and to specifically develop business cases to support larger projects.

This is a facilitation role with two objectives. Firstly, assisting councils to identify projects under the guidelines that may be suitable for funding. Secondly, to then assist with the development of a business case to assess the costs, benefits, risks and value for money of the project.

Projects will need to demonstrate a regional benefit to be eligible for funding and regional in this sense means a benefit which has the support of a group of councils.

In order to start this process, I would like to invite you and your Chief Executive Officer to a working lunch with myself and Commission staff. The lunch will be held on Friday, 7 May 2010 at Chamber House, 15 Stirling Street, Bunbury commencing at 12.30 p.m.

The purpose of this meeting is to develop an agreed pathway forward, and to review criteria for how decisions and priorities will be made and importantly, those projects that will be required to undergo a business planning process.

I understand that councils will have been developing project concepts and to this end, I propose that the attached proforma be completed by all councils prior to our meeting. This can then be circulated to all participants. If this could be e-mailed to Don Punch at the Commission ([don.punch@swdc.wa.gov.au](mailto:don.punch@swdc.wa.gov.au)) by 30 April 2010, it will assist in compiling the information and its distribution. This would not be a definitive list and new projects may emerge.

2.

I would like to reassure councils that this is not a process designed to lessen your ability to make decisions on priorities affecting your area. The role of the Commission is to assist all councils in developing across-boundary priorities and to ensure that both State and local government has access to business plans that can underpin accountable decision-making.

I have attached a draft agenda for the workshop for your information. I would appreciate if you could advise Colette Fitzgerald, Executive Officer ([colette.fitzgerald@swdc.wa.gov.au](mailto:colette.fitzgerald@swdc.wa.gov.au)) if you are able to attend the workshop.

Kind regards

A handwritten signature in black ink, appearing to read 'S Harrison', with a stylized flourish at the end.

STEVE HARRISON  
CHAIRMAN

20 April 2010

cc. Shane Collie, Chief Executive Officer

AGENDA NUMBER: 10.8  
SUBJECT: Proposed 2010/11 Fees and Charges  
LOCATION/ADDRESS: Nannup  
NAME OF APPLICANT:  
FILE REFERENCE: FNC10  
AUTHOR: Craig Waddell – Manager Corporate Services  
DISCLOSURE OF INTEREST:  
DATE OF REPORT: 12 May 2010

Attachment: Proposed Schedule of Fees and Charges for 2010/11.

### **BACKGROUND:**

Staff have reviewed Council's fees and charges for the services it offers for the 2010/11 financial year. The attached list details these fees and charges showing the current and proposed fees and charges.

### **COMMENT:**

CPI for the 12 months to 31 March 2010 (based on the Perth Index) was 3.4% and Council's proposed fees and charges for 2010/2011 have, in the main, been increased in line with the CPI increase.

The following comments summarise the alterations that are being proposed, and contained in the attached schedule:

1. Unless otherwise mentioned, a general increase has been applied to all fees and charges of approximately 3.4% to compensate for the general inflationary changes over the preceding year. When GST, (if applicable), is added to the fee or service, the resultant figure will then be rounded to a manageable figure for ease of operation. This has not been applied to bonds, other than as stated in point 3 below.
2. Planning fees have been altered to reflect changes in accordance with the Town Planning (Local Government Planning Fees) Regulations. Planning Bulletin 93/2010 issued in May 2010 provide the maximum fees a Council can charge and these fees have been incorporated into the Fees and Charges Schedule. Where a category of fee was not included in the revised fees by WAPC the existing fee was used for 2010/2011.
3. Bonds held when the recreation centre is hired for other than recreational uses were increased in 2009/2010. It is not proposed to increase the bond for the 2010/2011 year.

Council Policy HAB2 – "Use/Hire of Community Facilities", and Delegation Number 70 – "Use/Hire of Community Facilities", will still allow Council or the

Chief Executive Officer under delegated authority to waive the bond for community based organisations as per the policy and delegated authority.

4. Council has in the past provided substantial concessions to community groups for the use of Council facilities usually because the groups argue that they cannot afford the fee set by the Council. The proposed Fees and Charges Schedule reflects Council's intention to move towards a "user pays" philosophy by the introduction of a new category under the Foreshore Park section for Commercial users where the fee is based on the fees for the 'All Other' group plus 25%.
5. The Foreshore Park fees structure has also been modified to recognise Local 'Not for Profit' Incorporated Community Groups (who receive a discounted fee) as separate from other non incorporated groups.
6. Tip fees have been increased following a review of the process of collecting fees at the waste management facility. Changes to the fee structure will need to be reflected on signage at the entrance to the facility. In particular the charges for disposing of tyres has been increased in accordance with the fees charged by WA Tyre Recovery as resolved by Council at its January 2010 Meeting.
7. Building, Health fees and dog registration fees have not in the past been included in the fees and charges document as they are statutory in nature and Council having no input into their scale. They have been included for administrative ease in terms of having all fees and charges included in the one document.
8. Hard copies of planning documents have increased to reflect the costs associated with producing colour copies of documents containing both A4 and A3 pages. Copies of the documents can be viewed on Council's web site.
9. It is not proposed to increase cemetery fees, except for the annual and one-off undertakers licence fee which have been increased by CPI. Council's cemetery fees are currently high in comparison to some other local governments and a review of actual costs associated with burials will be undertaken to ensure that future fees reflect these costs.

It should be noted that GST is applicable to some of these services. This has not been included in the attached list because it has no bearing on the income Council may derive from these services. The schedule that will be produced for the charging of these fees will include GST where applicable.

The recommendation is to endorse the proposed fees and charges as the adoption of them will occur when Council adopts the budget in total, currently scheduled for the Ordinary Meeting of Council on 22 July 2010.

**STATUTORY ENVIRONMENT:** Local Government Act 1995 SS 6.16 and 6.17.

**POLICY IMPLICATIONS:** Nil.

**FINANCIAL IMPLICATIONS:** Council's 2010/11 budget.

**STRATEGIC IMPLICATIONS:** Nil.

**RECOMMENDATION:**

That Council endorse the proposed Fees and Charges for 2010/11 as listed for inclusion in the 2010/11 budget.

**VOTING REQUIREMENTS**

A handwritten signature in black ink, appearing to read 'CRAIGE WADDELL', written over a horizontal line.

**CRAIGE WADDELL  
MANAGER CORPORATE SERVICES**



## SHIRE OF NANNUP - PROPOSED FEES AND CHARGES - 2010/11

SERVICE	UNIT	CURRENT 2009/10	PROPOSED 2010/11
<b>HISTORY BOOKS</b>			
HISTORY OF NANNUP (EXTRACTS OF MINUTES ETC.)	EA.	\$6.55	\$6.82
WAR CLOUDS OVER NANNUP (MR. A HARTLEY)	EA.	\$6.55	\$6.82
<b>PROPERTIES REPORT (UN BOUND)</b>			
LIST OF ALL OWNERS, ADDRESS, PROPERTY DESCRIPTIONS ETC.	EA.	\$85.70	\$90.91
LIST OF ALL OWNERS, ADDRESS, PROPERTY DESCRIPTIONS ETC. ELECTRONIC (EMAIL)	EA.	NO CHARGE	\$18.18
<b>COUNCIL MINUTES AND AGENDAS</b>			
COPY OF ORDINARY MINUTES - HARD COPY	PER YEAR	\$164.32	\$172.73
	PER MEETING	\$17.26	\$18.18
COPY OF ORDINARY AGENDAS - HARD COPY	PER YEAR	\$164.32	\$172.73
	PER MEETING	\$17.26	\$18.18
COPY OF INFORMATION REPORT - HARD COPY	PER YEAR	\$164.32	\$172.73
	PER MEETING	\$17.26	\$18.18
COPY OF ORDINARY AGENDA - ELECTRONIC (EMAIL)	PER YEAR	NO CHARGE	\$21.82
COPY OF ORDINARY MINUTES - ELECTRONIC (EMAIL)	PER YEAR	NO CHARGE	\$21.82
COPY OF INFORMATION REPORT - ELECTRONIC (EMAIL)	PER YEAR	NO CHARGE	\$21.82
<b>PHOTOCOPIES</b>			
ONLY APPLICABLE TO COMMUNITY NOT - FOR - PROFIT ORGANISATIONS			
(25% DISCOUNT FOR 20 COPIES OR MORE)			
A4 COPY	EA.	\$0.53	\$0.55
A4 COPY DOUBLE SIDED	EA.	\$0.68	\$0.73
A3 COPY	EA.	\$0.68	\$0.73
A3 COPY DOUBLE SIDED	EA.	\$0.78	\$0.82
OWN PAPER SUPPLIED - A4	EA.	\$0.10	\$0.14
OWN PAPER SUPPLIED - A4 DOUBLE SIDED	EA.	\$0.16	\$0.18
OWN PAPER SUPPLIED - A3	EA.	\$0.16	\$0.18
COLOUR COPIES - ADDITIONAL \$0.20 PER COPY			
<b>FACSIMILES</b>			
(SENDING AND RECEIVING)			
WITHIN W.A.	PER PAGE	\$3.64	\$3.82
WITHIN AUSTRALIA	PER PAGE	\$5.20	\$5.45

## SHIRE OF NANNUP - PROPOSED FEES AND CHARGES - 2010/11

SERVICE	UNIT	CURRENT 2009/10	PROPOSED 2010/11
OVERSEAS - FIRST PAGE	PER PAGE	\$16.64	\$17.27
- EACH ADDITIONAL PAGE	PER PAGE	\$9.52	\$9.91
<b>MISCELLANEOUS ADMINISTRATION</b>			
PRODUCTION OF MISC. COMPUTER REPORTS, OTHER INFORMATION REQUIRING DEDICATED STAFF TIME	PER 15 MINS PER HOUR	\$19.76 \$72.80	\$20.91 \$77.27
ACCOUNT ENQUIRIES - RATES ONLY	PER ENQUIRY	\$33.28	\$36.36
FREEDOM OF INFORMATION REQUESTS (as set by FOI Regulations 1993 Schedule 1)			
- APPLICATION FOR FOI	PER APPLICATION		\$30.00
- STAFF TIME DEALING WITH APPLICATION	PER HOUR (PRO RATA)		\$30.00
- ACCESS TIME SUPERVISED BY STAFF	PER HOUR (PRO RATA)		\$30.00
- PHOTOCOPYING:			
- STAFF TIME TO COPY INFORMATION	PER HOUR (PRO RATA)		\$30.00
- COST PER COPY			\$0.20
<b>LIBRARY</b>			
OVERDUE LIBRARY BOOK FEE	PER BOOK	\$6.24	\$6.82
<b>TOWN HALL</b>			
BOND FOR ALL BOOKINGS (EXCEPT PASSIVE USE)		\$160.00	\$165.00
HOURLY RATE	PER HOUR	\$16.64	\$17.27
SESSION RATE - 8 AM - 12 NOON - 12 NOON - 5 PM - EVENING	PER SESSION	\$41.60	\$43.64
DAILY RATE	PER DAY	\$81.12	\$84.55
LONG TERM HIRE (PASSIVE USE ONLY) - TWO DAYS	PER DAY	\$65.52	\$68.18
- THREE - FIVE DAYS	PER DAY	\$55.12	\$59.09
- MORE THAN FIVE DAYS	PER DAY	\$46.80	\$50.00
USE OF HEATERS	PER SESSION	\$18.72	\$20.00
SURCHARGE FOR ALCOHOL CONSUMPTION	PER SESSION	\$34.32	\$36.36
<b>RECREATION HALL</b>			
BOND FOR ALL NON RECREATIONAL BOOKINGS	PER HIRE	\$750.00	\$750.00
BOND FOR RECREATIONAL BOOKINGS	PER HIRE	\$160.00	\$165.00
SPORTING EVENTS - HOURLY	PER HOUR	\$16.12	\$16.82
SPORTING EVENTS - DAILY	PER DAY	\$79.71	\$82.73
SPORTING EVENTS - DAILY - WITH COMMUNITY CENTRE	PER DAY	\$152.36	\$159.09
OTHER FUNCTIONS (SOCIAL, CABARET, WEDDING, OVER NIGHT EVENTS, ETC.)	PER DAY	\$190.32	\$200.00
OTHER FUNCTIONS (SOCIAL, CABARET, WEDDING, OVER			

**SHIRE OF NANNUP - PROPOSED FEES AND CHARGES - 2010/11**

SERVICE	UNIT	CURRENT 2009/10	PROPOSED 2010/11
NIGHT EVENTS, ETC.) - WITH COMMUNITY CENTRE	PER DAY	\$267.28	\$281.82
LONG TERM HIRE - TWO DAYS	PER DAY	\$134.16	\$139.55
- THREE - FIVE DAYS	PER DAY	\$91.52	\$95.45
- OVER FIVE DAYS (MAX 10)	PER DAY	\$65.52	\$68.18
CHANGE ROOMS	PER DAY		
	PER CH / ROOM	\$21.84	\$22.73
<b>COMMUNITY CENTRE</b>			
BOND FOR ALL BOOKINGS	PER HIRE	\$160.00	\$165.00
SOCIAL FUNCTIONS	PER DAY	\$88.40	\$92.73
MEETINGS / CLASSES	PER HOUR	\$17.16	\$18.18
<b>MISCELLANEOUS EQUIPMENT</b>			
HIRE OF TRESTLES	EA	\$3.22	\$3.36
HIRE OF POLYPROPYLENE CHAIRS	EA	\$1.04 capped at \$100.00	\$1.09 capped at \$109.09
<b>OVALS</b>			
<b>FOOTBALL / CRICKET OVAL</b>			
COMMUNITY SPORTING GROUPS	PER DAY	\$46.38	\$50.00
OTHER GROUPS (\$165 BOND REQUIRED)	PER DAY	\$46.38	\$50.00
SEASONAL CHARGE	PER YEAR	\$374.40	\$390.91
CHANGE ROOMS	PER DAY		
	PER CH / ROOM	\$21.84	\$22.73
<b>HOCKEY FIELD</b>			
COMMUNITY SPORTING GROUPS	PER DAY	\$46.38	\$50.00
OTHER GROUPS (\$165 BOND REQUIRED)	PER DAY	\$46.38	\$50.00
CHANGE ROOMS	PER DAY		
	PER CH / ROOM	\$21.84	\$22.73
<b>TENNIS COURTS</b>			
BOND FOR KEY		NO CHARGE	NO CHARGE
HIRE CHARGE	PER HOUR	NO CHARGE	\$4.55
<b>OVERFLOW CAMPING AREAS (REFER TO COUNCIL POLICY TRS2)</b>			
NO FACILITIES REQUIRED	PER PERSON	\$9.78	\$10.00
FACILITIES REQUIRED (\$250.00 BOND FOR GROUP BOOKING)	PER PERSON	\$9.78	\$10.45
<b>FORESHORE PARK</b>			
BOND FOR ALL BOOKINGS	PER HIRE	\$515.00	\$520.00
NOT FOR PROFIT INCORPORATED LOCAL COMMUNITY GROUPS ALL FACILITIES - NO POWER	PER DAY	\$59.49	\$63.64

## SHIRE OF NANNUP - PROPOSED FEES AND CHARGES - 2010/11

SERVICE	UNIT	CURRENT 2009/10	PROPOSED 2010/11
ALL FACILITIES	PER DAY	\$118.98	\$123.64
ALL OTHER COMMUNITY GROUPS ALL FACILITIES - NO POWER	PER DAY	\$237.95	\$250.00
ALL FACILITIES	PER DAY	\$594.88	\$618.18
COMMERCIAL USE ALL FACILITIES - NO POWER	PER DAY		\$297.44
ALL FACILITIES	PER DAY		\$743.60
<b>CONSUMER POLES</b>			
EACH POLE	PER DAY	\$25.58	\$27.27
NOTE: ACTUAL COST OF THE ACCOUNT FOR THE PERIOD WILL BE CHARGED WHEN BEING USED FOR MORE THAN JUST STREET STALLS			
<b>COUNCIL OFFICES</b> (REFER TO COUNCIL POLICY ADM7)			
BOND FOR ALL BOOKINGS (EXCEPT EXEMPTED COMMUNITY GROUPS PER HIRE		\$160.00	\$165.00
FUNCTION ROOM	PER HOUR	\$5.93	\$6.36
	PER HALF DAY	\$17.68	\$20.00
	PER DAY	\$34.32	\$36.36
FUNCTION ROOM - WITH USE OF KITCHEN FACILITIES	PER HOUR	\$8.32	\$9.09
	PER HALF DAY	\$26.00	\$27.27
	PER DAY	\$48.88	\$50.91
<b>FIRE CONTROL</b>			
APPLICATION FOR SUSPENSION OF PROHIBITED BURNING PERIOD	PER APPLICATION	\$332.80	\$347.27
<b>HEALTH AND BUILDING</b>			
KERBSIDE RUBBISH COLLECTION	PER BIN	\$120.00	\$124.00
KERBSIDE RECYCLING COLLECTION	PER BIN	\$115.00	\$119.00
INITIAL REGISTRATION/LICENSE FEES FOR THE ESTABLISHMENT OF PREMISES			
CLASS 1 FOOD PREMISES	EACH	\$195.00	\$195.00
CLASS 2 FOOD PREMISES	EACH	\$195.00	\$195.00
CLASS 3 FOOD PREMISES	EACH	\$135.00	\$135.00
CLASS 4 FOOD PREMISES	EACH	\$67.00	\$67.00
CLASS 5 FOOD PREMISES	EACH	\$67.00	\$67.00
FOOD SPOILT (WRITTEN CONFIRMATION OF DISPOSAL)	EACH	\$78.00	\$78.00
RECLASSIFICATION OF FOOD PREMISES	EACH	\$78.00	\$78.00
NOTIFICATION FOOD ACT 2007 s107(4) 9 (b)			\$40.00
REQUEST FOR REGISTRATION & ISSUE OF CERTIFICATE OF REGISTRATION - FOOD ACT 2008 s110 (4) (b)			\$140.00
Note: (1) Notification is a once only fee			
Note: (2) Registration & Issue of Certificate of Registration is Annual Event For 2010 one fee of \$190 only to cover period 1st July 2010 to 30th June 2011			\$190.00
SECTION 39 CERTIFICATES	EACH	\$78.00	\$78.00

**SHIRE OF NANNUP - PROPOSED FEES AND CHARGES - 2010/11**

SERVICE	UNIT	CURRENT 2009/10	PROPOSED 2010/11
WATER TESTING			
- BACTERIOLOGICAL	PER TEST	\$97.76	\$101.82
- CHEMICAL - PLUS COST OF ANALYSIS	PER TEST	\$97.76	\$101.82
REGULAR WATER TESTING (6 PER YEAR)		\$395.20	\$410.91
COPY OF SEPTIC TANK PLANS	EACH	\$15.81	\$16.36
WRITTEN REPORT TO SETTLEMENT AGENCY	EACH	\$73.84	\$77.27
TEMPORARY ACCOMMODATION APPROVAL	EACH	\$85.28	\$89.09
EXTENSION OF TEMPORARY ACCOMMODATION APPROVAL	EACH	\$85.28	\$89.09
MONTHLY BUILDING STATISTICS REPORT	PER YEAR	\$142.48	\$148.18
	PER MONTH	\$31.20	\$32.73
COPY OF ARCHIVED BUILDING PLANS	EACH	\$23.92	\$25.45
<b>HEALTH (OFFENSIVE TRADES FEES) REGULATIONS 1976</b>			
SLAUGHTERHOUSES			\$278.00
PIGGERIES			\$278.00
ARTIFICIAL MANURE DEPOTS			\$197.00
BONE MILLS			\$159.00
PLACES FOR STORING, DRYING OR PRESERVING BONES			\$159.00
FAT MELTING, FAT EXTRACTION OR TALLOW MELTING ESTABLISHMENTS			
- BUTCHER SHOPS AND SIMILAR			\$159.00
- LARGER ESTABLISHMENTS			\$278.00
BLOOD DRYING			\$159.00
GUT SCRAPING, PREPARATION OF SAUSAGE SKINS			\$159.00
FELLMONGERIES			\$159.00
MANURE WORKS			\$197.00
FISH CURING ESTABLISHMENTS			\$197.00
LAUNDRIES, DRYCLEANING ESTABLISHMENTS			\$136.00
BONE MERCHANT PREMISIES			\$159.00
FLOCK FACTORIES			\$159.00
KNACKERIES			\$278.00
POULTRY PROCESSING ESTABLISHMENTS			\$278.00
POULTRY FARMING			\$278.00
RABBIT FARMING			\$278.00
FISH PROCESSING ESTABLISHMENTS IN WHICH WHOLE FISH ARE CLEANED AND PREPARED			\$278.00
SHELLFISH AND CRUSTACEAN PROCESSING ESTABLISHMENTS			\$278.00
ANY OTHER OFFENSIVE TRADE NOT SPECIFIED			\$278.00
<b>HEALTH (PUBLIC BUILDINGS) REGULATIONS 1992</b>			
FEE EQUAL TO THE COST OF CONSIDERING THE APPLICATION UP TO			\$811.00
<b>HEALTH (TREATMENT OF SEWERAGE AND DISPOSAL OF EFFLUENT AND LIQUID WASTE) REGULATIONS 194</b>			
APPLICATION FOR THE APPROVAL OF AN APPARATUS BY RELEVANT LOCAL GOVERNMENTS			\$110.00
ISSUING OF A 'PERMIT TO USE APPARATUS'			\$110.00
<b>BUILDING LICENSE</b>			
RESIDENTIAL DWELLING		0.35% of value of construction	
OTHER		0.2% of value of construction	
MINIMUM FEE - IN ALL CASES		\$85.00	\$85.00

## SHIRE OF NANNUP - PROPOSED FEES AND CHARGES - 2010/11

SERVICE	UNIT	CURRENT 2009/10	PROPOSED 2010/11
AMENDMENT TO BUILDING LICENSE		\$50.00	\$50.00
PERFORMANCE BOND TO ENABLE ISSUE OF CERTIFICATE OF COMPLETION		\$300.00	\$300.00
PRELIMINARY ASSESSMENT FEE		25% of Normal Building License	
<b>BUILDING LICENSE RENEWAL</b>			
MINOR STRUCTURES (PATIO, SHED, SMALL ADDITIONS)		\$50.00	\$50.00
MINOR REASSESSMENTS: RESIDENTIAL/ COMMERCIAL/ INDUSTRIAL		\$120.00	\$120.00
MAJOR REASSESSMENTS (ESTIMATED VALUE OF CONSTRUCTION REMAINING):			
- RESIDENTIAL DWELLING		0.35% of value of construction	
- COMMERCIAL / INDUSTRIAL		0.2% of value of construction	
BUILDING CONSTRUCTION INDUSTRY TRAINING LEVY		0.2% of value of construction > \$20,000	
BUILDERS REGISTRATION BOARD LEVY		\$39.00	\$40.00
<b>SIGNS</b>			
DEVELOPMENT		\$120.00	\$120.00
HOARDING		\$110.00	\$110.00
WALL SIGN		\$50.00	\$50.00
FREE STANDING SIGN		\$80.00	\$80.00
ROOF SIGN		\$50.00	\$50.00
SALE SIGN		\$50.00	\$50.00
SEMAPHORE		\$50.00	\$50.00
SERVICE STATION SIGN		\$50.00	\$50.00
TOWER SIGN		\$100.00	\$100.00
VERANDAH SIGN		\$50.00	\$50.00
RENEWAL OF SIGN LICENSE		\$50.00	\$50.00
STRATA TITLE CERTIFICATES (FORM 7 CERTIFICATE)		\$0.20 per square metre of building floor area (min. \$100)	
<b>DEMOLITION LICENSE</b>			
ISSUE OF DEMOLITION LICENSE PER STOREY		\$50.00	\$50.00
PERFORMANCE BOND - SITE CLEAN-UP AND VERGE BOND		\$300.00	\$300.00
<b>BUILDING PLAN SEARCHES AND RESEARCH FEE</b>			
BUILDING UNDER CONSTRUCTION		\$50.00	\$50.00
OLD ARCHIVE		\$75.00	\$75.00
PROVIDE COPY OF HOUSING INDEMNITY INSURANCE POLICY		\$50.00	\$50.00
<b>BUILDING INSPECTION AND REPORTS</b>			
BUILDING INSPECTION AND REPORT PREPARATION (RELOCATED DWELLING OR SIMILAR)		\$180.00	\$187.27
STRATA INSPECTION FEE - FIRST INSPECTION FREE. FEE APPLIES TO SUBSEQUENT INSPECTIONS.		\$90.00	\$93.64
HOUSING INDEMNITY INSURANCE REPORT		\$900.00	\$936.36
PROPERTY INSPECTION AND REPORT PREPARATION		\$300.00	\$313.64
BUILDING CALL OUT FEE. FEE APPLIES WHERE WORK FOR WHICH AN INSPECTION IS REQUESTED, WAS NOT READY FOR INSPECTION		\$60.00	\$63.64
WEEKEND CALL OUT FEE - PER HOUR (MINIMUM OF ONE HOUR)		\$90.00	\$93.64
<b>DOG REGISTRATION</b>			
(CONCESSIONS APPLY)			
STERILISED - 1 YEAR	EACH	10	\$10.00
STERILISED - 3 YEAR	EACH	18	\$18.00
UNSTERILISED - 1 YEAR	EACH	30	\$30.00

## SHIRE OF NANNUP - PROPOSED FEES AND CHARGES - 2010/11

SERVICE	UNIT	CURRENT 2009/10	PROPOSED 2010/11
UNSTERILISED - 3 YEAR	EACH		75 \$75.00
<b>WASTE MANAGEMENT FACILITY</b>			
<b>TIP FEES</b>			
CAR / STATION WAGON	EACH	\$2.50	\$2.73
VAN / UTILITY / TRAILER NOT EXCEEDING 1.8 X 1.2M	EACH	\$5.00	\$5.45
LARGE TRAILER	EACH	\$10.00	\$10.91
SMALL TRUCK UP TO 4T	EACH	\$20.00	\$20.91
MEDIUM TRUCK 4 - 8T	EACH	\$30.00	\$30.91
LARGE TRUCK 8 - 14T	EACH	\$40.00	\$41.82
SEMI TRAILER	EACH	\$60.00	\$61.82
< 3M <sup>3</sup> SKIP BIN	EACH	\$20.00	\$20.91
3M <sup>3</sup> - 6M <sup>3</sup> SKIP BIN	EACH	\$30.00	\$30.91
6M <sup>3</sup> - 10M <sup>3</sup> SKIP BIN	EACH	\$40.00	\$41.82
> 10M <sup>3</sup> SKIP BIN	EACH	\$50.00	\$51.82
ASBESTOS	PER M <sup>2</sup>	\$40.00	\$41.82
<b>TIP FEES - TYRES/RIMS</b>			
CAR / TRUCK TYRES	EACH	\$1.00	
PASSENGER TYRE	EACH		\$2.27
LIGHT TRUCK & 4 x 4 TYRE	EACH		\$4.09
TRUCK TYRE	EACH		\$11.36
SUPER SINGLE TRUCK	EACH		\$13.64
PASSENGER TYRE ON RIM	EACH		\$4.09
LIGHT TRUCK & 4 x 4 TYRE ON RIM (NOT SPLIT RIM)	EACH		\$7.73
SUPER SINGLE TRUCK TYRE ON RIM	EACH		\$22.73
SMALL FORKLIFT TYRE UP TO 30 cm	EACH		\$3.64
MEDIUM FORKLIFT TYRE 30cm to 45cm	EACH		\$7.27
LARGE FORKLIFT TYRE 45cm to 60cm	EACH		\$10.00
SOLID FORKLIFT TYRE SMALL TO 30cm	EACH		\$9.09
SOLID FORKLIFT TYRE MEDIUM 30cm to 45cm	EACH		\$13.64
SOLID FORKLIFT TYRE LARGE 45cm to 60cm	EACH		\$15.45
SOLID FORKLIFT TYRE EXTRA LARGE 60cm to 1m	EACH		\$63.64
SOLID FORKLIFT TYRE 1m AND ABOVE (PER TONNE)	EACH		\$118.18
TRACTOR TYRE SMALL UP TO 1m	EACH		\$22.73
TRACTOR TYRE LARGE 1m to 1.5m	EACH		\$63.64
TRACTOR TYRE 1.5m to 2.2m	EACH		\$109.09
BOBCAT TYRE	EACH		\$7.27
EARTHMOVER TYRE SMALL UP TO 1m	EACH		\$72.73
EARTHMOVER TYRE MEDIUM 1m to 1.5m	EACH		\$100.00
EARTHMOVER TYRE LARGE 1.5m to 2m	EACH		\$145.45
GRADER TYRE	EACH		\$63.64
<b>DEPOT SERVICES</b>			
SUPPLY OF USED AGGREGATE EX DEPOT - LOADED	PER TRAILER	\$30.00	\$31.00
SUPPLY OF NEW AGGREGATE EX DEPOT - LOADED	NEW	\$80.00	\$83.00
HIRE OF GRADER (INCLUDING OPERATOR)	PER STD HOUR	\$136.24	\$140.87
HIRE OF LOADER (INCLUDING OPERATOR)	PER STD HOUR	\$123.76	\$127.97
HIRE OF 14T TRUCK (INCLUDING OPERATOR)	PER STD HOUR	\$123.76	\$127.97
HIRE OF 4.5T TRUCK (INCLUDING OPERATOR)	PER STD HOUR	\$95.68	\$98.93
HIRE OF BACKHOE (INCLUDING OPERATOR)	PER STD HOUR	\$108.68	\$112.38
HIRE OF ROLLER (INCLUDING OPERATOR)	PER STD HOUR	\$101.92	\$105.39
HIRE OF TRACTOR (INCLUDING OPERATOR)	PER STD HOUR	\$95.68	\$98.93

## SHIRE OF NANNUP - PROPOSED FEES AND CHARGES - 2010/11

SERVICE	UNIT	CURRENT 2009/10	PROPOSED 2010/11
HIRE OF GRADER (INCLUDING OPERATOR) WEEKEND	PER STD HOUR	\$163.28	\$168.83
HIRE OF LOADER (INCLUDING OPERATOR) WEEKEND	PER STD HOUR	\$150.80	\$155.93
HIRE OF 14T TRUCK (INCLUDING OPERATOR) WEEKEND	PER STD HOUR	\$150.80	\$155.93
HIRE OF 4.5T TRUCK (INCLUDING OPERATOR) WEEKEND	PER STD HOUR	\$124.80	\$129.04
HIRE OF BACKHOE (INCLUDING OPERATOR) WEEKEND	PER STD HOUR	\$137.28	\$141.95
HIRE OF ROLLER (INCLUDING OPERATOR) WEEKEND	PER STD HOUR	\$128.96	\$133.34
HIRE OF TRACTOR (INCLUDING OPERATOR) WEEKEND	PER STD HOUR	\$124.80	\$129.04
HIRE OF PIG TRAILER	PER STD HOUR	\$43.68	\$45.17
HIRE OF FLOAT	PER STD HOUR	\$43.68	\$45.17
LABOUR ONLY	PER STD HOUR	\$43.68	\$45.17
LABOUR ONLY WEEKEND	PER STD HOUR	\$66.56	\$68.82

### HIRE OF PLANT:

ONLY AVAILABLE WITH COUNCIL OPERATOR. ALL COUNCIL PLANT EXCEPT UTILITIES, PASSENGER VEHICLES AND HANDTOOLS ARE AVAILABLE FOR HIRE. SMALL JOBS WILL BE CHARGED AT AN HOURLY RATE IF NOT SUBJECT TO OVERTIME PENALTIES, THE CHARGE FOR ANY OTHER HIRE SHALL BE THE DIRECT COST TO COUNCIL, INCLUSIVE OF DEPRECIATION, PLUS A SURCHARGE OF 15% TO COVER ADMINISTRATIVE COSTS.

HIRE OF SCAFFOLDING - TO APPROVED HIREES	PER DAY	\$34.32	\$35.49
HIRE OF TEMPORARY FENCING			
- BOND			\$500.00
- FOR OTHER LOCAL GOVERNMENTS FOR EXTENDED PERIODS ONLY	PER METRE/WEEK		\$12.73
- ERECTED AND DISMANTLED WITHIN NANNUP TOWNSITE	PER METRE/WEEK		\$25.45
WATER FROM BROCKMAN ST AND DEPOT STAND PIPE	PER K/L	\$15.00	\$15.51
HEAVY HAULAGE AGREEMENT	EACH	\$171.60	\$177.43

## TOWN PLANNING

ALL FEES OTHER THAN FOR RESIDENTIAL DWELLINGS ARE TO BE PAID UPON APPLICATION AND ARE NON REFUNDABLE  
ADVERTISING FEES TO BE RECOUPED WHERE APPLICABLE

### PART 1

#### DEVELOPMENT APPLICATIONS – GST EXEMPT

Determination of a development application (other than for an extractive industry) where the estimated cost of the development is -

(a) not more than \$50,000	\$127.00	\$135.00
(b) more than \$50,000 but not more than \$500,000	0.29% of the estimated cost of development	0.31% of the estimated cost of development
(c) more than \$500,000 but not more than \$2.5 million	\$1,450 + 0.18% for every \$ in excess of \$500,000	\$1550 + 0.25% for every \$1 in excess of \$500,001
(d) more than \$2.5 million but not more than \$5 million	\$6,050 + 0.12% for every \$ in excess of \$2.5 million	\$6,550 + 0.20% for every \$1 in excess of \$2.5 million
(e) more than \$5 million but not more than \$21.5 million	\$10,800 + 0.12% for every \$ in excess of \$5 million	\$11,550 + 0.12% for every \$1 in excess of \$5 million
(f) more than \$21.5 million	\$30,600.00	\$31,350
Note: If the development has commenced or being carried out prior to approval, an additional amount, by way of penalty that is twice the amount of the maximum fee payable for determination of the application under Parts (a), (b), (c), (d), (e) and (f).		
(g) second dwelling for rural purposes	\$100 unless 0.23% of value results in lesser fee	\$100 unless 0.23% of value results in lesser fee
Single Dwelling (where Planning Approval required)	\$117.00	\$117.00
Additions to Single Dwelling (where Planning Approval required)	\$58.50	\$58.50
For assessment of single dwellings that although do not require planning approval do require assessment for compliance to Residential design Codes, State solar energy requirements, Council policies, setbacks etc.	\$58.50	\$58.50



## SHIRE OF NANNUP - PROPOSED FEES AND CHARGES - 2010/11

SERVICE	UNIT	CURRENT 2009/10	PROPOSED 2010/11
<b>Change of Use</b>			
Change of Use (Other than if Stipulated Below)		\$254.00	\$270.00
Change of Use - after non conforming use has commenced		\$508.00	\$810.00
Retail / Shop (use only)		\$52.00	\$52.00
Home Occupation (including Cottage Industry)		\$191.00	\$203.00
Home Occupation - after non conforming use has commenced		\$382.00	\$609.00
Bed & Breakfast Accommodation (additional fees if notification req'd)		\$250.00	\$250.00
Consulting Rooms		\$176.00	\$176.00
Light/General/Service/Rural Industry (use only)		\$58.50	\$58.50
<b>Extractive Industry</b>			
Extractive Industry – less than 1ha of land proposed to be used for extraction			
Extractive Industry – between 1 and 5ha of land proposed to be used for extraction			
Extractive Industry – greater than 5ha of land proposed to be used for extraction			
Extractive Industry		\$635.00	\$676.00
Extractive Industry - if development has commenced		\$1,905.00	\$2,028.00
Building Envelope Relocation		\$105.00	\$105.00
Setback Reductions		\$105.00	\$105.00
Plantations		0.23% of est. value	0.23% of est. value
<b>Notes:</b>			
<input type="checkbox"/> Applicants are to provide details of estimated cost of development (includes any car parking, effluent disposal, landscaping features, etc).			
<input type="checkbox"/> Delegated Authority has been provided to the CEO to determine the value of proposed development. If applicants disagree with the estimate made by the Shire reconsideration can be requested if evidence of the cost of development can be provided. If applicants still dispute the estimated cost determined by the Shire the matter can be referred to the Fees Arbitration Panel (WAPC WAMA) for determination.			
<input type="checkbox"/> The estimated value of plantations will be calculated at a rate of \$1,300 per hectare of planted area.			
<b>PART 2</b>			
<b>SCHEME AMENDMENTS – GST APPLICABLE</b>			
Fee to be estimated (officer time, overheads, external costs) in accordance with Part 3 (Schedule of Fees) of the Town			
Planning (Local Government Planning Fees) Regulations			
Director/City/Shire Planner	PER HOUR		\$80.60
Manager/Senior Planner	PER HOUR		\$61.20
Planning Officer	PER HOUR		\$33.70
Other Staff (eg environmental health officer)	PER HOUR		\$33.70
Secretary/Administrative clerk	PER HOUR		\$27.60
<input type="checkbox"/> Details of the calculation used to derive the fee is to be made available to the applicant upon request			
<input type="checkbox"/> Any specialist external studies (soil reports, land capability analysis, engineering reports, etc) are to be provided by the applicant at the applicants cost. Such costs are separate to the fees stipulated in this schedule			
<input type="checkbox"/> If an applicant is not satisfied that the fee calculated by the Shire are a reasonable estimate of the service, the matter may be referred to the Fees Arbitration Panel (WAPC, WAMA) for determination			
<b>PART 3.</b>			
<b>STRUCTURE PLANS (SUBDIVISION GUIDE PLANS, OUTLINE DEVELOPMENT PLANS) – GST APPLICABLE</b>			
Fee to be estimated (officer time, overheads, external costs) in accordance with Part 3 (Schedule of Fees) of the Town			
Planning (Local Government Planning Fees) Regulations			
Director/City/Shire Planner	PER HOUR		\$80.60
Manager/Senior Planner	PER HOUR		\$61.20
Planning Officer	PER HOUR		\$33.70
Other Staff (eg environmental health officer)	PER HOUR		\$33.70
Secretary/Administrative clerk	PER HOUR		\$27.60
<input type="checkbox"/> Details of the calculation used to derive the fee is to be made available to the applicant upon request			
<input type="checkbox"/> Any specialist external studies (soil reports, land capability analysis, engineering reports, etc) are to be provided by the applicant at the applicants cost. Such costs are separate to the fees stipulated in this schedule			
<input type="checkbox"/> If an applicant is not satisfied that the fee calculated by the Shire are a reasonable estimate of the service, the matter may be referred to the Fees Arbitration Panel (WAPC, WAMA) for determination			
<b>PART 4</b>			
<b>SUBDIVISION CLEARANCE – GST EXEMPT</b>			
Provision of Subdivision Clearance -			
(a) not more than 5 lots	per lot	\$64.00	\$67.00

## SHIRE OF NANNUP - PROPOSED FEES AND CHARGES - 2010/11

SERVICE	UNIT	CURRENT 2009/10	PROPOSED 2010/11
(b) more than 5 lots but not more than 195 lots		\$64 per lot for first 5 lots and then \$32 per lot thereafter	\$67 per lot for first 5 lots and then \$34 per lot thereafter
(c) more than 195 lots		\$6,400.00	\$6,756.00

Note: Staged clearances of subdivisions will be treated as separate subdivision clearances

### PART 5

#### PLANNING ADVICE -- GST APPLICABLE

Issue of written planning advice

\$64.00

\$67.00

Note: A fee for written planning advice will generally only be required if specific research is required and the advice is determined to be greater than "normal" planning advice, of a general planning subject matter

### PART 6

#### ADVERTISING/NOTIFICATION OF PROPOSALS (NOT SCHEME AMENDMENTS) - GST EXEMPT

Local newspaper advertising

\$150.00

\$150.00

#### Notes:

- Advertising and/or notification fees are to be paid in addition to any development application fees (as set out in part 1 of this Schedule)
- Advertising or nearby land owner notification may be required to comply with Council's town planning scheme(s), policies or may be determined as being a requirement of the planning assessment process by Shire officers

#### OTHER FEES ADDRESSING APPLICATIONS PROCESSED

Subdivision Application	per hour (min \$80)	\$85.00	\$88.00
Road Closure Application		\$260.00	\$269.00
Copy of Local Planning Scheme Text		\$60.00	\$62.00
Copy of Local Planning Strategy		\$60.00	\$62.00
Copy of Townsite Strategy		\$60.00	\$62.00
Copy of Municipal Inventory		\$60.00	\$62.00
Erection of sign at Information bay		\$59.00	\$61.00
Application for advertising signage		\$59.00	\$61.00
Section 40 Certificates		\$59.00	\$61.00
Erection of tourism directional sign (excludes cost of sign)		\$110.00	\$114.00

## CEMETERY

#### INTERMENT TO A DEPTH OF 2.1M

ANY PERSON TENS YRS OF AGE OR OLDER	EA.	\$832.00	\$832.00
ANY PERSON UNDER TENS YEARS OF AGE	EA.	\$713.44	\$713.44
A STILLBORN CHILD	EA.	\$476.32	\$476.32
ADDITIONAL FEE - INTERMENT WITHOUT DUE NOTICE	EA.	\$66.56	\$66.56
ADDITIONAL FEE - INTERMENT NOT IN USUAL HOURS	EA.	\$66.56	\$66.56
ADDITIONAL FEE - INTERMENT ON A SATURDAY, SUNDAY OR P/ HOLIDAY	EA.	\$416.00	\$416.00
INTERMENT OF ASHES	EA.	\$137.28	\$137.28
PLACEMENT OF ASHES WITHIN NICHE WALL (INCLUDES PLAQUE WITH STANDARD INSCRIPTION)	EA.	\$286.00	\$286.00
PLACEMENT OF ASHES IN ROSE GARDEN (INCLUDES PLAQUE WITH STANDARD INSCRIPTION AND CONCRETE BASE)	EA.	\$369.20	\$369.20
PLACEMENT OF ASHES IN ROSE GARDEN - NO PLAQUE	EA.	\$154.96	\$154.96

DEDICATED MEMORIAL ROSE BUSH / SHRUB (EXCLUSIVE FAMILY USE, MAXIMUM OF 8 INTERMENTS, SHRUB SELECTION TO BE APPROVED BY CEO AS PER COUNCIL PLAN

- INITIAL PLACEMENT (INCLUDES PLAQUE WITH

**SHIRE OF NANNUP - PROPOSED FEES AND CHARGES - 2010/11**

SERVICE	UNIT	CURRENT 2009/10	PROPOSED 2010/11
STANDARD INSCRIPTION AND CONCRETE BASE	EA.	\$594.88	\$594.88
- SUBSEQUENT SINGLE PLACEMENTS	EA.	\$297.44	\$297.44
GRANT OF EXCLUSIVE RIGHT OF BURIAL - 25 YEAR PERIOD	EA.	\$594.88	\$594.88
RENEWAL OF GRANT OF EXCLUSIVE RIGHT OF BURIAL - 25 YEAR PER EA.		\$118.56	\$118.56
REGISTRATION OF TRANSFER OF FORM OF GRANT OF RIGHT OF BUI	EA.	\$19.76	\$19.76
PERMISSION TO ERECT HEADSTONE, KERBING OR MONUMENT	EA.	\$19.76	\$19.76
UNDERTAKERS ANNUAL LICENSE FEE	EA.	\$50.96	\$52.69
UNDERTAKERS SINGLE LICENSE FEE (FOR ONE INTERMENT)	EA.	\$18.72	\$19.36

AGENDA NUMBER: 10.9  
SUBJECT: Budget Review  
LOCATION/ADDRESS: Nannup  
NAME OF APPLICANT:  
FILE REFERENCE: FNC 3  
AUTHOR: Craig Waddell – Manager Corporate Services  
DISCLOSURE OF INTEREST:  
DATE OF REPORT: 12 May 2010

Attachment: Analysis of Budgeted and Actual Income and Expenditure for the Period Ending 30 April 2010.

### **BACKGROUND:**

Council is required under Local Government (Financial Management) Regulation 33A to conduct a budget review between 1 January and 31 March each financial year. Council is also required to submit the outcome of the review to the Department of Local Government and Regional Development within 30 days of the acceptance of the review.

Council at its January 28<sup>th</sup> 2010 ordinary meeting resolved in relation to the 2009/10 budget review:

*Council not make any changes to its budgetary position at this stage as there is still five months of operations left within the financial year.*

This was based on an analysis of known variations to the budget at that date which resulted in a predicted deficit of \$8,049.

### **COMMENT:**

The attached report details Council's 2009/10 budget, the actual expenditure or income to 30 April 2010, and the anticipated expenditure or income to 30 June 2010 for each item of expenditure and income. It should be noted that in the attached report a negative figure in the "difference" column is good from an overall budget point of view. Council budgeted in its 2009/10 budget for a balanced cash position. The net result of the review shows an anticipated deficit of \$388,499. This is \$380,450 more than that reported to Council at the January 2010 Budget review.

The following details those significant variations from the review that Council may wish to take into consideration in terms of identifying any proposed action to be taken to trim the budget or commit further funds. Some variations in both income and expenditure that nullify each other, such as the predicted income and expenditure associated with Recoverable expenses (COA 0422) and Expenses recovered (COA 0573) have not been included in the following as they do not impact the bottom line.

1. As noted in the agenda item 10.15 at the 28<sup>th</sup> January 2010 meeting, the revised carried forward position was actually \$140,122 more than originally anticipated.
2. Councillors Allowances and Conference expenses are estimated to be \$18,920 less than budgeted.
3. Administration Salaries & Superannuation expenses are expected to be over budget by \$19,183 reflecting additional costs associated with engaging assistance whilst the CEO was on extended leave to that originally planned and other relief staff expenses during the year. Building & Gardens Maintenance will exceed the budget by an estimated \$25,000 reflecting the cost of building refurbishment (new carpets and underlay and fixing floor) that were more than originally estimated.
4. Bushfire Income will exceed the budget provision for FESA Operating income by \$27,350 which is as a result of Council receiving additional funding for the Fire Management Officer position of \$30,000.
5. Emergency Response provision of \$15,000 has not been required this year and is therefore a saving to Council.
6. Savings in the waste management facility contract should be approximately \$11,132 predominantly from lower site maintenance costs.
7. Savings in the Planning section are expected to be around \$144,022 due to a new Planning Officer not yet being employed and associated costs to support the new officer not being expended, costs not incurred as anticipated for scheme amendments and other administrative costs.
8. Public Toilets expenditure is expected to be over budget by \$10,021 as a result of additional maintenance works being required than originally allowed for and the commissioning of the Foreshore park ablutions block.
9. Community Infrastructure Plan expenses of \$14,900 will be unspent due to Council resolving not to undertake the preparation of the plan.
10. The Foreshore Park Ablution and Riversbend Ablution Blocks will be over budget by \$76,886 due to the sewerage connections requirements for the Balingup Road (Riversbend) facility.
11. Recreation expenditure was less than anticipated due to a Recreation Officer not being employed for the full year and the rock climbing wall grant not eventuating resulting in a net saving of \$53,265.

12. Grant funding for the rock climbing wall of \$45,000 not funded resulting in a reduction in grant income than originally forecast.
13. Foreshore Park expenditure will exceed the budget by \$45,000 due to Portable fencing being purchased (\$22,000) and reticulation and lawn installation expenses (\$23,000).
14. Recreation grant income will be less than budgeted, offset by the carried forward position which included the Royalties for Regions grant payments received last year, to be spent this year.
15. Royalties for Regions funding for 2009/2010 was withheld by the State Government until 2010/2011 year resulting in a shortfall of \$393,491 this year.
16. The net cost of purchasing plant will exceed the original estimate as approved by Council at the September 2009 Council meeting by \$54,647.
17. Caravan Parks and Camping Ground expenditures will be less than originally expected (\$30,727) due to carry over and other specific projects not being undertaken.
18. Building salaries will be less than budgeted by approximately \$31,870.
19. Private Works income is expected to realise \$15,000 more than budgeted.
20. Public Works Overheads and Plant Operations Costs are expected to be under allocated to works and services by \$48,512. A review of the allocation rates and or level of plant usage being recorded will be undertaken and a reallocation undertaken prior to 30<sup>th</sup> June 2010.

A summary of these variations follow:

Carried forward position (surplus)	-\$140,122
Members Expenses	-\$ 18,920
Administration	\$ 44,183
Fire Protection	-\$ 27,350
Emergency Response funds	-\$ 15,000
Waste Management	-\$ 11,132
Planning Fees	-\$144,022
Public Toilets	\$ 10,021
Community Infrastructure Plan	-\$ 14,900
Ablution Blocks	\$ 76,886
Recreation Centre	-\$ 53,265
Rock climbing wall grant	\$ 45,000
Foreshore Park	\$ 45,000
Recreation Grant income	\$132,874

Royalties for Regions income	\$393,481
Net Purchase of Plant & Equipment	\$ 54,647
Plant Loan	\$ 51,209
Caravan Parks	-\$ 30,727
Building Expenses	-\$ 31,870
Private Works	-\$ 15,000
PWO and POC	\$ 48,512
Various	-\$ -11,006
<b>Total (deficit)</b>	<b>\$ 388,499</b>

The "Various" as stated above is made up of a myriad of minor line by line variations, any of which can be detailed to Councillors if required.

Contained within the budget were various transfers to and from reserves. Apart from the changes to these transfers as a result of the above mentioned variances, it is planned to undertake these transfers as budgeted.

The 2009/10 budget contained provision for a plant loan of \$51,209 which was used to "balance" the budget.

The main change from the previous budget review to this one is the deferral of the current year's Royalties for Regions income of 393,481 which was still shown as income in the January budget review. One option in addressing this is to carry forward this deficit into the 2010/11 budget and allow for the income to be received next year, but not allocate the expenditure as it has been allocated this year. This approach will need to be confirmed as acceptable to the Department of Local Government which will be undertaken prior to the Council meeting.

It is recommended that Council does not draw on the loan in relation to its current budgetary position and that staff constrain expenditure in the final month to achieve the desired balanced budget as at 30<sup>th</sup> June 2010.

#### **STATUTORY ENVIRONMENT:**

Local Government (Financial Management) 1996 Regulations 33A.

**POLICY IMPLICATIONS:** Nil.

**FINANCIAL IMPLICATIONS:**


If the year end position is as predicted, Council's 2010/11 budget will have a deficit carry forward position incorporated into it.

**STRATEGIC IMPLICATIONS:** Nil.

**RECOMMENDATION:**

Council not make any changes to its budgetary position at this stage as there is still two months of operations left within the financial year.

**VOTING REQUIREMENTS:**



**CRAIGE WADDELL  
MANAGER CORPORATE SERVICES**



# Shire of Nannup - Budget Review 30th April 2010

Programme Description	COA	Description	Current Budget	YTD Actual	Variance	Estimated 30/6/010	Difference
General Purpose Funding	0011	RATES LEVIED ALL AREAS	-\$896,514	-\$893,836	-\$2,678	-\$893,836	\$2,678
General Purpose Funding	0041	LEGAL FEES	\$0	\$57	-\$57	\$0	\$0
General Purpose Funding	0061	NON-PAYMENT PENALTY	-\$2,800	-\$4,665	\$1,865	-\$4,665	-\$1,865
General Purpose Funding	0091	EQUALISATION GRANT	-\$434,294	-\$325,652	-\$108,642	-\$434,203	\$91
General Purpose Funding	0092	LOCAL ROAD GRANT	-\$253,607	\$0	-\$253,607	-\$254,393	-\$786
General Purpose Funding	0231	INTERIM RATES	-\$2,000	\$3,095	-\$5,095	\$3,095	\$5,095
General Purpose Funding	0261	INSTALMENT INTEREST	-\$2,700	-\$2,592	-\$108	-\$2,592	\$108
General Purpose Funding	0271	INTEREST ON DEFERRED RATES	\$0	-\$664	\$664	-\$664	-\$664
General Purpose Funding	0361	INSTALMENT ADMINISTRATION	-\$2,800	-\$2,825	\$25	-\$2,825	-\$25
General Purpose Funding	0422	RECOVERABLE EXPENSES	\$20,000	\$9,758	-\$19,427	\$45,500	\$25,500
General Purpose Funding	0472	RATING VALUATIONS	\$26,300	\$2,657	\$23,643	\$24,000	-\$2,300
General Purpose Funding	0523	DEPT OF TRAN. COMMISSION	-\$18,000	-\$18,983	-\$2,456	-\$18,500	-\$500
General Purpose Funding	0533	SUNDRY INCOME	-\$10,800	-\$14,634	\$3,496	-\$14,640	-\$3,840
General Purpose Funding	0573	EXPENSES RECOVERED (I)	-\$20,000	-\$43,775	\$23,620	-\$45,500	-\$25,500
General Purpose Funding	0583	COMMISSION - B.I.C.T.F.	-\$500	-\$393	-\$107	-\$500	\$0
General Purpose Funding	3832	INTEREST ON OVERDRAFT	\$100	\$0	\$100	\$0	-\$100
General Purpose Funding	4802	WRITE OFFS	\$200	\$0	\$200	\$0	-\$200
General Purpose Funding	4852	GRANTS COMM/REVIEW REPORT	\$500	\$0	\$500	\$0	-\$500
General Purpose Funding	4872	D.O.T. LICENSING EXPENSES	\$15,087	\$5,120	\$10,269	\$6,800	-\$8,287
General Purpose Funding	4873	INTEREST ON INVESTMENTS - GENERAL	-\$25,000	-\$13,979	-\$12,172	-\$17,000	\$8,000
General Purpose Funding	4882	SURPLUS CARRIED FORWARD	-\$87,271	-\$227,393	-\$140,122	-\$227,393	-\$140,122
General Purpose Funding	4883	INTEREST ON INVESTMENTS - RTR	\$0	-\$354	-\$354	-\$354	-\$354
General Purpose Funding	4893	INTEREST ON INVESTMENTS - DOTARS	-\$37,000	-\$41,708	\$4,707	-\$48,000	-\$11,000
Governance	0544	PLANT (VEHICLES)	\$28,200	\$27,963	\$237	\$27,963	-\$237
Governance	0584	FURNITURE AND EQUIPMENT	\$8,500	\$1,217	-\$7,283	\$8,500	\$0
Governance	0112	ELECTION & POLL EXPENSES	\$4,000	\$2,646	\$1,354	\$2,650	-\$1,350
Governance	0142	REFRESHMENTS & FUNCTIONS - COUNCIL	\$15,850	\$10,538	\$6,026	\$13,500	-\$2,350
Governance	0162	DONATIONS	\$9,700	\$10,218	-\$518	\$10,218	\$518
Governance	0172	COUNCILLOR ALLOWANCES	\$41,170	\$23,212	\$18,558	\$30,000	-\$11,170
Governance	0182	SUBSCRIPTIONS	\$6,638	\$6,145	\$493	\$6,200	-\$438
Governance	0192	CONFERENCE EXPENSES	\$9,500	\$1,739	\$7,925	\$1,750	-\$7,750
Governance	0202	INSURANCE	\$15,438	\$14,254	\$1,184	\$14,255	-\$1,183
Governance	0222	BUILDING IMPROVEMENTS	\$0	\$2	-\$2	\$0	\$0
Governance	0242	A/LEAVE EXP ADMIN	\$31,877	\$23,909	\$7,968	\$31,877	\$0
Governance	0272	SALARIES (ADM)	\$305,803	\$257,860	\$62,155	\$321,200	\$15,397
Governance	0282	SUPERANNUATION	\$29,129	\$25,633	\$4,657	\$31,915	\$2,786
Governance	0292	INSURANCE	\$18,473	\$19,323	-\$850	\$19,323	\$850
Governance	0312	FURN & EQUIP MINOR	\$4,000	\$822	\$3,178	\$4,000	\$0
Governance	0352	TRANSFER TO RESERVES	\$35,000	\$0	\$35,000	\$35,000	\$0
Governance	0362	BUILDING & GDNS OPER&MTCE	\$61,391	\$22,910	\$43,892	\$86,400	\$25,009
Governance	0372	COMPUTER MAINTENANCE	\$23,695	\$23,765	-\$74	\$23,695	\$0

# Shire of Nannup - Budget Review 30th April 2010

Programme Description	COA	Description	Current Budget	YTD Actual	Variance	Estimated 30/6/010	Difference
Governance	0382	PRINTING & STATIONERY	\$16,000	\$13,428	\$2,767	\$15,500	-\$500
Governance	0392	TELEPHONE	\$10,000	\$9,194	\$1,669	\$10,400	\$400
Governance	0402	EQUIPMENT REPAIR & MTCE	\$6,000	\$6,231	-\$231	\$7,300	\$1,300
Governance	0412	POSTAGE	\$5,000	\$4,462	\$538	\$4,700	-\$300
Governance	0432	VEHICLE AND TRAVELLING	\$12,000	\$8,797	\$3,936	\$9,700	-\$2,300
Governance	0442	BANK CHARGES	\$3,500	\$3,665	\$175	\$4,075	\$575
Governance	0452	ADVERTISING	\$11,000	\$5,388	\$5,722	\$6,500	-\$4,500
Governance	0462	AUDIT FEES	\$10,000	\$5,550	\$5,450	\$11,000	\$0
Governance	0482	LEGAL EXPENSES	\$10,000	\$6,437	\$5,907	\$10,000	\$0
Governance	0492	STAFF TRAINING EXPENSES	\$6,500	\$3,278	\$3,823	\$4,000	-\$2,500
Governance	0502	SUNDRY EXPENSES	\$1,000	\$5,657	-\$4,657	\$5,670	\$4,670
Governance	0522	UNIFORMS-COUNCIL CONTRIB	\$1,000	\$2,678	-\$1,643	\$2,680	\$1,680
Governance	0532	GRATUITIES	\$0	\$91	-\$91	\$0	\$0
Governance	0542	LSL EXPENSE ADMIN	\$6,399	\$4,800	\$1,599	\$6,399	\$0
Governance	0543	TRANSFER FROM RESERVE	-\$14,500	\$0	-\$14,500	-\$14,500	\$0
Governance	0552	FRINGE BENEFIT TAX	\$18,750	\$15,398	\$10,545	\$15,398	-\$3,352
Governance	0572	MEM EQUIP. CONSUMABLES	\$1,000	\$86	\$914	\$90	-\$910
Governance	0812	RECRUITMENT EXPENSES	\$4,500	\$4,913	-\$413	\$4,913	\$413
Governance	8053	INCOME SALE OF ASSETS	-\$18,000	-\$16,364	-\$1,636	-\$16,364	\$1,636
Governance	9042	DEPRECIATION EXPENSE MEM	\$2,394	\$953	\$1,441	\$2,394	\$0
Governance	9052	DEPRECIATION EXPENSE ADM	\$27,314	\$15,813	\$11,501	\$27,314	\$0
Law, Order, Public Safety	0644	CAPITAL EQUIPMENT GRANTS	\$0	-\$94,136	\$0	-\$94,137	-\$94,137
Law, Order, Public Safety	0744	PLANT PURCHASES	\$0	\$94,136	\$0	\$94,137	\$94,137
Law, Order, Public Safety	0764	BUILDINGS	\$0	\$9,727	-\$9,727	\$9,729	\$9,729
Law, Order, Public Safety	0602	ASSISTANCE TO BFB'S	\$36,300	\$36,301	-\$1	\$36,301	\$1
Law, Order, Public Safety	0642	INSURANCE	\$10,953	\$20,638	-\$9,685	\$20,639	\$9,686
Law, Order, Public Safety	0652	MAINTENANCE OF FIRE BREAKS	\$5,000	\$2,261	\$2,739	\$5,000	\$0
Law, Order, Public Safety	0662	BRIGADE EXPENDITURE (NON FESA)	\$0	\$5,000	-\$5,000	\$5,000	\$5,000
Law, Order, Public Safety	0703	FESA LEVY OPERATING INC.	-\$75,240	-\$102,590	\$10,340	-\$102,590	-\$27,350
Law, Order, Public Safety	0722	FIRE CONTROL OFFICER	\$32,447	\$33,513	\$1,076	\$40,070	\$7,623
Law, Order, Public Safety	0732	FMO ANNUAL LEAVE	\$2,526	\$1,895	\$631	\$2,526	\$0
Law, Order, Public Safety	0743	EQUIPMENT GRANTS	\$0	-\$1,566	\$1,566	-\$1,566	-\$1,566
Law, Order, Public Safety	0762	MTCE PLANT & EQUIPMENT	\$1,000	\$6,280	-\$5,280	\$6,700	\$5,700
Law, Order, Public Safety	0773	FINES	-\$100	\$0	-\$100	\$0	\$100
Law, Order, Public Safety	0802	CONTROL EXPENSES	\$4,000	\$1,470	\$2,530	\$1,764	-\$2,236
Law, Order, Public Safety	0832	MTCE VEHICLES, ETC	\$497	\$2,726	-\$2,229	\$3,000	\$2,503
Law, Order, Public Safety	0833	DOG REGISTRATION FEES	-\$2,000	-\$1,737	-\$263	-\$1,800	\$200
Law, Order, Public Safety	0842	MTCE LAND & BUILDINGS	\$500	\$562	-\$62	\$562	\$62
Law, Order, Public Safety	0843	FINES AND PENALTIES	-\$100	\$0	-\$100	\$0	\$100
Law, Order, Public Safety	0862	UTILITIES RATES & TAXES	\$500	\$0	\$500	\$0	-\$500
Law, Order, Public Safety	0872	OTHER GOODS & SERVICES	\$500	\$3,432	-\$2,873	\$3,400	\$2,900

# Shire of Nannup - Budget Review 30th April 2010

Programme Description	COA	Description	Current Budget	YTD Actual	Variance	Estimated 30/6/010	Difference
Law, Order, Public Safety	0922	DONATION NANNUP SES	\$12,250	\$10,576	\$1,674	\$10,576	-\$1,674
Law, Order, Public Safety	0942	EMERGENCY RESPONSE	\$15,000	\$0	\$15,000	\$0	-\$15,000
Law, Order, Public Safety	0963	FESA LEVY OPERATING INC.	-\$12,250	-\$9,858	-\$4,699	-\$9,858	\$2,392
Law, Order, Public Safety	9062	DEPRECIATION EXPENSE FPR	\$44,404	\$32,075	\$12,329	\$44,404	\$0
Law, Order, Public Safety	6993	COMMUNITY SAFETY PROGRAM	\$0	-\$1,200	\$1,200	-\$1,200	-\$1,200
Health	1242	INSURANCE	\$421	\$435	-\$14	\$435	\$14
Health	1252	A/LEAVE EXP HEALTH	\$2,948	\$2,211	\$737	\$2,211	-\$737
Health	1262	SALARIES	\$12,712	\$13,250	-\$230	\$16,473	\$3,761
Health	1282	SUPERANNUATION	\$705	\$1,850	-\$1,054	\$2,295	\$1,590
Health	1322	HEALTH ADMIN EXPENSES	\$5,300	\$1,592	\$3,917	\$1,757	-\$3,543
Health	1373	SEPTIC TANK GST PORTION	\$0	-\$491	\$491	-\$580	-\$580
Health	1383	GENERAL LICENSE FEES	-\$2,000	-\$1,119	-\$881	-\$1,910	\$90
Health	1454	PURCHASE PLANT & EQUIPMT	\$9,400	\$9,806	-\$406	\$9,806	\$406
Health	1475	SALE OF PLANT & EQUIPMENT	-\$6,000	-\$5,530	-\$470	-\$5,530	\$470
Health	9142	DEPRECIATION EXPENSE HIA	\$0	\$2,828	-\$2,828	\$3,771	\$3,771
Education & Welfare	0992	PRE-SCHOOLS MTCE	\$5,574	\$1,650	\$3,978	\$1,980	-\$3,594
Education & Welfare	1123	CDO ADMINISTRATION INCOME	\$0	-\$3,500	\$3,500	-\$3,500	-\$3,500
Education & Welfare	1642	COMMUNITY DEV. OFFICER	\$85,152	\$68,633	\$19,019	\$84,270	-\$882
Education & Welfare	1653	GRANTS-OPERATING	\$0	-\$2,285	\$2,253	-\$2,285	-\$2,285
Education & Welfare	9092	DEPRECIATION EXPENSE PSC	\$1,364	\$1,024	\$340	\$1,364	\$0
Housing	1764	LOAN REDEMPTION	\$7,721	\$3,804	\$3,917	\$7,721	\$0
Housing	1794	LOAN REDEMPTION LOAN 21	\$2,396	\$2,396	-\$0	\$2,396	\$0
Housing	1712	BUILDING MTCE	\$6,651	\$7,412	-\$761	\$7,800	\$1,149
Housing	1722	INTEREST ON LOAN 36	\$1,494	\$796	\$698	\$1,494	\$0
Housing	1723	RENTAL	-\$17,420	-\$6,820	-\$10,910	-\$8,060	\$9,360
Housing	1732	GEHA - BUILDING MAINT.	\$14,396	\$6,463	\$8,107	\$7,100	-\$7,296
Housing	1742	INTEREST ON LOANS 21	\$225	\$100	\$125	\$225	\$0
Housing	1743	RENTALS	-\$13,520	-\$20,943	\$6,823	-\$21,784	-\$8,264
Housing	9232	DEPRECIATION EXPENSE STA	\$11,504	\$6,786	\$4,718	\$11,504	\$0
Housing	9242	DEPRECIATION EXPENSE HOT	\$2,546	\$1,911	\$635	\$2,546	\$0
Community Amenities	2274	PURCHASE PLANT EQUIPMENT	\$9,400	\$9,806	-\$406	\$9,806	\$406
Community Amenities	1762	CONTRACTORS COLLECTION FEES	\$60,273	\$45,894	\$19,473	\$55,075	-\$5,198
Community Amenities	1772	RUBBISH SITE MTCE	\$117,932	\$65,372	\$52,560	\$106,800	-\$11,132
Community Amenities	1803	MOBILE BIN CHARGES	-\$69,900	-\$66,930	-\$2,970	-\$66,929	\$2,971
Community Amenities	1813	TIP FEES	-\$2,000	-\$4,527	\$2,527	-\$4,760	-\$2,760
Community Amenities	1824	STREET BIN PICKUPS	\$7,859	\$7,782	\$1,034	\$8,500	\$641
Community Amenities	1993	SEPTIC TANK INSPEC FEES	\$0	-\$648	\$648	-\$770	-\$770
Community Amenities	2122	PARKING STRATEGY	\$9,000	\$830	\$8,170	\$9,000	\$0
Community Amenities	2132	TOWN PLANNING SERVICES	\$164,273	\$49,614	\$117,863	\$61,000	-\$103,273
Community Amenities	2142	ADMIN EXPENSES	\$22,321	\$690	\$22,251	\$6,000	-\$16,321
Community Amenities	2162	SUPERANNUATION	\$4,228	\$1,850	\$2,469	\$2,295	-\$1,933

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Programme Description	COA	Description	Current Budget	YTD Actual	Variance	Estimated 30/6/010	Difference
Community Amenities	2172	TOWN PLANNING SCHEME	\$0	\$5,305	-\$5,305	\$5,306	\$5,306
Community Amenities	2192	ANNUAL LEAVE EXPENSE	\$8,371	\$6,279	\$2,092	\$8,371	\$0
Community Amenities	2212	LPS AMENDMENT EXPENSES	\$23,585	-\$843	\$24,528	-\$843	-\$24,428
Community Amenities	2213	SOUTH COAST PLANNING	\$0	-\$2,000	\$2,000	-\$2,000	-\$2,000
Community Amenities	2243	LPS AMENDMENT CONTRIBUTIONS	-\$23,585	-\$23,585	\$0	-\$26,800	-\$3,215
Community Amenities	2253	MISC. FEES & CHARGES	-\$7,000	-\$1,370	-\$5,753	-\$1,650	\$5,350
Community Amenities	2295	SALE PLANT & EQUIPMENT	-\$6,000	-\$5,530	-\$470	-\$5,531	\$469
Community Amenities	2302	CEMETERY OPER & MTICE-NP	\$22,130	\$2,138	\$20,001	\$20,000	-\$2,130
Community Amenities	2322	PUBLIC CONVENIENCES	\$23,479	\$30,090	-\$2,310	\$33,500	\$10,021
Community Amenities	2373	CEMETERY FEES	-\$3,500	-\$2,971	-\$529	-\$2,971	\$529
Community Amenities	7032	COMMUNITY INFRASTRUCTURE PLAN	\$15,000	\$100	\$14,900	\$100	-\$14,900
Community Amenities	7042	ROAD DEVELOPMENT COSTS.	\$5,000	\$4,545	\$455	\$4,545	-\$455
Community Amenities	9262	DEPRECIATION EXPENSE OTS	\$3,325	\$2,496	\$829	\$3,325	\$0
Community Amenities	9312	DEPRECIATION EXPENSE OCA	\$2,080	\$3,112	-\$1,032	\$2,080	\$0
Recreation & Culture	3014	FURNITURE AND EQUIPMENT	\$4,000	\$0	\$4,000	\$0	-\$4,000
Recreation & Culture	2564	CO LOCATION BLG	\$2,131,000	\$165,418	\$1,965,582	\$165,418	-\$1,965,582
Recreation & Culture	2574	CAPITAL WORKS - HALLS	\$5,000	-\$2,388	\$7,388	\$3,812	-\$1,188
Recreation & Culture	7814	FORESHORE PARK ABLUTION BLOCK	\$140,404	\$217,290	-\$76,886	\$217,290	\$76,886
Recreation & Culture	2422	PUBLIC HALLS	\$10,637	\$7,157	\$3,542	\$9,500	-\$1,137
Recreation & Culture	2432	REC CENTRE EXPENSE	\$96,465	\$24,152	\$72,843	\$43,200	-\$53,265
Recreation & Culture	2442	COMMUNITY CENTRE	\$3,088	\$2,431	\$657	\$2,700	-\$888
Recreation & Culture	2443	TRANSFER FROM RESERVE	-\$376,000	\$0	-\$376,000	-\$172,918	\$203,082
Recreation & Culture	2453	GRANTS	-\$45,000	\$10,000	-\$55,000	\$0	\$45,000
Recreation & Culture	2462	TELECENTRE	\$3,571	\$823	\$2,748	\$1,000	-\$2,571
Recreation & Culture	2472	OLD ROADS BOARD BUILDING	\$457	\$449	\$8	\$449	-\$8
Recreation & Culture	2473	CO LOCATION BLDG GRANTS	-\$1,367,000	\$0	-\$1,367,000	\$0	\$1,367,000
Recreation & Culture	2482	BOWLING CLUB	\$3,245	\$3,122	\$123	\$3,325	\$80
Recreation & Culture	2483	CO LOCATION BLDG LOAN	-\$398,000	\$0	-\$398,000	\$0	\$398,000
Recreation & Culture	2492	CUNDINUP HALL	\$349	\$347	\$3	\$347	-\$2
Recreation & Culture	2502	CARLOTTA HALL	\$315	\$348	-\$33	\$348	\$33
Recreation & Culture	2642	PUBLIC PARKS GDNS & RESER	\$319,594	\$247,819	\$91,385	\$313,620	-\$5,974
Recreation & Culture	2702	STREETSCAPE / TIDY TOWNS	\$10,000	\$2,989	\$7,011	\$9,000	-\$1,000
Recreation & Culture	2712	GARDEN VILLAGE THEME	\$7,000	\$6,517	\$483	\$6,517	-\$483
Recreation & Culture	2772	CYCLE PATH TO COCKATOO VALLEY	\$0	\$8,489	-\$8,489	\$50,000	\$50,000
Recreation & Culture	2812	BLACKWOOD VALLEY TRAILS PROJECT	\$0	\$763	-\$763	\$763	\$763
Recreation & Culture	2823	CYCLE PATH TO COCKATOO VALLEY GRANT	\$0	-\$35,931	\$35,931	-\$50,000	-\$50,000
Recreation & Culture	2902	SALARIES (LIB)	\$21,511	\$20,257	\$1,917	\$24,770	\$3,259
Recreation & Culture	2922	OFFICE EXPENSES	\$1,900	\$2,801	-\$901	\$2,910	\$1,010
Recreation & Culture	2932	WRITE OFF OF DEBTS	\$100	\$0	\$100	\$0	-\$100
Recreation & Culture	2993	LOST BOOK CHARGE	-\$50	-\$148	\$98	-\$148	-\$98
Recreation & Culture	3033	USER CHARGES	-\$100	\$0	-\$100	\$0	\$100

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Programme Description	COA	Description	Current Budget	YTD Actual	Variance	Estimated 30/6/010	Difference
Recreation & Culture	7043	REC CENTRE HIRE FEES	-\$3,000	-\$4,569	\$1,448	-\$5,000	-\$2,000
Recreation & Culture	7053	HIRE CHARGES	-\$1,250	-\$321	-\$930	-\$590	\$660
Recreation & Culture	7432	FORESHORE PARK	\$15,000	\$56,049	-\$40,899	\$60,000	\$45,000
Recreation & Culture	7703	GRANTS	-\$275,342	-\$142,468	-\$132,874	-\$142,468	\$132,874
Recreation & Culture	7712	BICYCLE RACKS	\$34,938	\$26,113	\$8,825	\$38,000	\$3,062
Recreation & Culture	7773	AFTER SCHOOL RECREATION FEES	\$0	-\$2,749	\$2,640	-\$2,970	-\$2,970
Recreation & Culture	9322	DEPRECIATION EXPENSE H&C	\$8,462	\$8,288	\$174	\$8,462	\$0
Recreation & Culture	9342	DEPRECIATION EXPENSE ORS	\$12,740	\$9,374	\$3,366	\$12,740	\$0
Recreation & Culture	9352	DEPRECIATION EXPENSE LIB	\$923	\$368	\$555	\$923	\$0
Transport	3254	PRINCIPAL REPAYMENTS	\$9,258	\$4,255	\$5,003	\$9,258	\$0
Transport	3564	PURCHASE OF PLANT	\$440,000	\$457,779	-\$17,779	\$457,779	\$17,779
Transport	6880	DEPOT CONSTRUCTION	\$10,000	\$3,141	\$7,849	\$14,000	\$4,000
Transport	3130	MOWEN ROAD	\$200,000	\$248,813	-\$40,652	\$1,070,000	\$870,000
Transport	3170	COUNCIL ROAD PROGRAMME	\$525,000	\$950,234	-\$350,752	\$539,000	\$14,000
Transport	3180	MRD SPECIAL BRIDGEWORKS	\$1,206,000	\$598,854	\$607,146	\$1,190,000	-\$16,000
Transport	3190	TIRES PROJECTS	\$95,000	\$81,596	\$13,404	\$95,000	\$0
Transport	3250	JALBARRAGUP BRIDGE	\$2,800,000	\$433	\$2,799,568	\$433	-\$2,799,567
Transport	7890	BALINGUP ROAD BLACKSPOT	\$80,000	\$0	\$80,000	\$80,000	\$0
Transport	3160	BRIDGE MAINTENANCE	\$12,000	\$5,816	\$6,184	\$12,000	\$0
Transport	3210	FOOTPATH PROGRAM	\$0	\$4,204	-\$4,204	\$4,204	\$4,204
Transport	3212	DEPOT OFFICE MTCE	\$18,175	\$8,945	\$9,645	\$14,000	-\$4,175
Transport	3221	MRD DIRECT GRANTS	-\$59,611	-\$59,474	-\$137	-\$59,474	\$137
Transport	3230	CROSSOVERS	\$1,000	\$0	\$1,000	\$0	-\$1,000
Transport	3231	REGIONAL ROAD GROUP GRANTS	-\$210,000	-\$126,000	-\$84,000	-\$210,000	\$0
Transport	3240	TRAFFIC SIGNS & CONTROL	\$5,000	\$5,078	-\$78	\$5,700	\$700
Transport	3242	INTEREST ON LOAN 32	\$946	\$646	\$300	\$946	\$0
Transport	3251	MAJOR PROJECTS	-\$100,000	-\$184,000	\$84,000	-\$100,000	\$0
Transport	3261	ROADS TO RECOVERY GRANT	-\$208,081	-\$208,801	\$720	-\$208,801	-\$720
Transport	3281	MRD BRIDGEWORK GRANT	-\$1,206,000	-\$745,000	-\$603,000	-\$1,206,000	\$0
Transport	3311	CROSSOVER CONTRIBUTION	-\$500	\$0	-\$500	\$0	\$500
Transport	3321	ROYALTIES FOR REGIONS GRANT	-\$393,491	\$0	-\$393,491	\$0	\$393,491
Transport	3341	MOWEN ROAD	-\$200,000	-\$1,000,000	\$800,000	-\$1,070,000	-\$870,000
Transport	3351	TIRES INCOME	-\$95,000	-\$95,000	\$0	-\$95,000	\$0
Transport	3361	SUPERV.FEE ROAD CONST.	-\$15,000	\$0	-\$15,000	-\$15,000	\$0
Transport	3371	JALBARRAGUP BRIDGE	-\$2,800,000	\$0	-\$2,800,000	\$0	\$2,800,000
Transport	3380	LOCAL ROAD MAINTENANCE	\$397,519	\$280,068	\$133,051	\$397,519	\$0
Transport	3391	BALINGUP ROAD BLACKSPOT	-\$80,000	-\$80,000	\$0	-\$80,000	\$0
Transport	3410	ROADVERGE MAINTENANCE	\$15,000	\$9,615	\$5,385	\$15,000	\$0
Transport	3420	LIGHTING OF STREETS	\$14,000	\$9,341	\$4,659	\$15,000	\$1,000
Transport	3440	CONTRACT STREET SWEEPING	\$7,000	\$6,175	\$825	\$7,000	\$0
Transport	3450	TRAFFIC COUNTER PLACEMENT	\$5,000	\$2,181	\$2,975	\$3,500	-\$1,500

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Programme Description	COA	Description	Current Budget	YTD Actual	Variance	Estimated 30/6/010	Difference
Transport	3470	SAFETY MEASURES WORKS	\$9,500	\$5,725	\$3,775	\$9,000	-\$500
Transport	3572	PURCHASE OF MINOR EQUIP.	\$3,600	\$3,243	\$357	\$3,244	-\$356
Transport	3595	PROCEEDS FROM LOAN	-\$51,209	\$0	-\$51,209	\$0	\$51,209
Transport	3682	TRANSFER TO RESERVE	\$230,000	\$0	\$230,000	\$230,000	\$0
Transport	3685	TRANSFER FROM RESERVE	-\$230,000	\$0	-\$230,000	-\$230,000	\$0
Transport	4012	GRAVEL PIT REHABILITATION	\$20,000	\$11,950	\$8,050	\$16,000	-\$4,000
Transport	7120	ROMANS ROAD INV. SYSTEM	\$3,261	\$761	\$2,500	\$3,261	\$0
Transport	8393	INCOME SALE OF ASSETS	-\$175,000	\$32,955	-\$207,955	-\$138,132	\$36,868
Transport	9372	DEPRECIATION EXPENSE RCO	\$1,416,706	\$1,192,224	\$224,482	\$1,416,706	\$0
Economic Services	4194	PLANT AND EQUIPMENT	\$8,400	\$9,806	-\$1,406	\$9,806	\$1,406
Economic Services	3704	BALINGUP RD (RIVERSBEND) C/PK ABLATIONS	\$0	\$1,728	-\$1,728	\$1,728	\$1,728
Economic Services	3842	NOXIOUS WEEDS/PEST PLANTS	\$7,000	\$1,456	\$5,544	\$7,000	\$0
Economic Services	3852	SCOTT RIVER GROWERS GROUP	\$0	\$3,250	-\$3,250	\$3,250	\$3,250
Economic Services	3862	FUNCTIONS/EVENTS SUPPORT	\$20,000	\$20,657	\$1,367	\$22,000	\$2,000
Economic Services	3872	FERAL PIG PROGRAM	\$0	\$22,636	-\$18,200	\$22,636	\$22,636
Economic Services	3882	WARREN BLACKWOOD E.A.	\$7,836	\$7,836	\$0	\$7,836	\$0
Economic Services	3893	FERAL PIG PROGRAM	\$0	-\$15,000	\$15,000	-\$15,000	-\$15,000
Economic Services	3912	CARAVAN PARKS GARDENING	\$35,888	\$25,188	\$10,700	\$28,000	-\$7,888
Economic Services	3932	CARAVAN PKS/CAMPING GRDS	\$46,399	\$19,719	\$26,680	\$23,560	-\$22,839
Economic Services	4062	SALARY	\$65,470	\$27,125	\$39,268	\$33,600	-\$31,870
Economic Services	4072	SUPERANNUATION	\$7,714	\$1,907	\$5,901	\$2,365	-\$5,349
Economic Services	4082	A/LEAVE EXP BUILDING	\$6,564	\$4,923	\$1,641	\$6,564	\$0
Economic Services	4092	CONTROL EXPENSES	\$6,728	\$5,255	\$1,601	\$5,600	-\$1,128
Economic Services	4153	CHGES & FEES BUILD PERMIT	-\$12,000	-\$15,968	\$3,882	-\$17,200	-\$5,200
Economic Services	4225	SALE OF PLANT & EQUIPMENT	-\$6,000	-\$5,530	-\$470	-\$5,530	\$470
Economic Services	4263	SALE OF MATERIAL	-\$5,000	-\$10,381	\$5,231	-\$10,381	-\$5,381
Economic Services	7152	ENVIRONMENTAL OFFICER	\$0	-\$345	\$345	-\$345	-\$345
Economic Services	9452	DEPRECIATION EXPENSE TOU	\$4,092	\$4,984	-\$892	\$4,092	\$0
Other Property & Services	4292	PRIVATE WORKS - EXPENDITURE	\$21,017	\$18,721	\$2,487	\$22,000	\$983
Other Property & Services	4312	TRAINING	\$9,000	\$4,221	\$4,779	\$5,000	-\$4,000
Other Property & Services	4322	LSL EXPENSE WORKS	\$8,694	\$6,520	\$2,174	\$8,694	\$0
Other Property & Services	4323	PRIVATE WORKS - INCOME	-\$25,000	-\$35,612	\$9,576	-\$40,000	-\$15,000
Other Property & Services	4332	SALARIES (PWO)	\$73,818	\$59,235	\$17,406	\$73,223	-\$595
Other Property & Services	4352	A/LEAVE EXP WORKS	\$61,648	\$47,607	\$14,041	\$61,648	\$0
Other Property & Services	4362	OCCUPATIONAL SUPER	\$75,683	\$72,779	\$6,311	\$90,111	\$14,428
Other Property & Services	4382	DEPOT OFFICE EXPENSES	\$0	\$348	-\$348	\$350	\$350
Other Property & Services	4402	SICK LEAVE	\$11,577	\$13,180	-\$1,513	\$15,400	\$3,823
Other Property & Services	4432	INSURANCE ON WORKS	\$51,074	\$50,631	\$443	\$50,632	-\$442
Other Property & Services	4452	PROTECTIVE CLOTHING	\$10,000	\$5,880	\$4,120	\$7,000	-\$3,000
Other Property & Services	4462	OCCUP. HLTH. SAFETY EXPEN	\$3,500	\$782	\$2,718	\$1,000	-\$2,500
Other Property & Services	4472	POC WAGES	\$64,546	\$53,924	\$13,513	\$64,546	\$0

# Shire of Nannup - Budget Review 30th April 2010

Programme Description	COA	Description	Current Budget	YTD Actual	Variance	Estimated 30/6/010	Difference
Other Property & Services	4482	TYRES & BATTERIES	\$25,000	\$20,555	\$7,772	\$25,000	\$0
Other Property & Services	4492	INSURANCE & LICENSES	\$19,778	\$20,021	-\$243	\$20,021	\$243
Other Property & Services	4512	LESS POC ALLOCATED TO W&S	-\$587,420	-\$377,740	-\$224,712	-\$467,261	\$120,159
Other Property & Services	4532	ADMINISTRATIVE EXPENSES	\$1,000	\$0	\$1,000	\$0	-\$1,000
Other Property & Services	4570	SALARIES	\$0	\$523,274	-\$500,971	\$0	\$0
Other Property & Services	4580	WAGES	\$0	\$673,777	-\$633,203	\$0	\$0
Other Property & Services	4590	LESS SALARIES ALLOCATED	\$0	-\$523,274	\$500,971	\$0	\$0
Other Property & Services	4600	LESS WAGES ALLOCATED	\$0	-\$673,777	\$633,203	\$0	\$0
Other Property & Services	4610	PAYROLL CREDITORS	\$0	\$0	\$7,338	\$0	\$0
Other Property & Services	4982	FUEL & OIL	\$250,000	\$135,596	\$133,614	\$180,000	-\$70,000
Other Property & Services	4992	SUNDRY TOOLS & STORES	\$4,000	\$685	\$3,315	\$1,000	-\$3,000
Other Property & Services	6792	PUBLIC HOLIDAY PAY	\$27,784	\$27,220	\$564	\$32,761	\$4,977
Other Property & Services	6802	PARTS AND EXTERNAL WORK	\$55,000	\$32,679	\$23,033	\$55,000	\$0
Other Property & Services	7422	LESS PWO ALLOCATED TO W&S	-\$355,222	-\$390,788	\$11,838	-\$364,153	-\$8,931
Other Property & Services	7672	RECRUITMENT EXPENSES	\$2,000	\$0	\$2,000	\$0	-\$2,000
Other Property & Services	9382	DEPRECIATION EXPENSE RMC	\$169,096	\$119,056	\$50,040	\$169,096	\$0
Other Property & Services	9562	DEPRECIATION EXPENSE UNC	\$19,444	\$6,966	\$12,478	\$19,444	\$0
			<b>\$1,886,287</b>	<b>\$1,331,366</b>	<b>\$326,917</b>	<b>\$2,274,786</b>	<b>\$388,499</b>
		<b>Non Cash Items contained in above cash Budget</b>					
		Depreciation (PWO & POC)	\$188,540				
		Depreciation	\$1,537,854				
		Long Service Leave (PWO)	\$8,694				
		Annual Leave (PWO)	\$61,648				
		Long Service Leave	\$6,399				
		Annual Leave	\$59,424				
		Accrued Salaries	\$11,258				
		Accrued Wages	\$12,265				
		Accrued Interest	\$205				
			<b>\$1,886,287</b>	<b>-\$1,886,287</b>		<b>-\$1,886,287</b>	
		<b>NET CASH POSITION SURPLUS/DEFICIT</b>	<b>\$0</b>	<b>-\$554,921</b>		<b>\$388,499</b>	

AGENDA NUMBER: 10.10  
SUBJECT: Community Group Grants 2010/11  
LOCATION/ADDRESS:  
NAME OF APPLICANT:  
FILE REFERENCE: FNC 9  
AUTHOR: Louise Stokes – Community Development Officer  
DISCLOSURE OF INTEREST:  
DATE OF REPORT: 14 April 2010

Attachment: Spreadsheet Funding Applications

### **BACKGROUND:**

A meeting was held on the 12<sup>th</sup> April 2010 to review the applications for the Shire Community Grants for 2010/11. A spreadsheet is attached with the working party's recommendations to Council.

### **COMMENT**

The Nannup Arts Council has announced that their festival will be held bi-annually with a minor event held annually. The request for the acquisitive prize has been withdrawn however the request for in-kind support remains, valued at \$623.00.

The CEO of the Warren Blackwood Small Business Centre, Bernadette Johnstone has resigned and an announcement has not yet been made as to her replacement and as such, it is not known what the future priorities and projects for the Warren Blackwood Small Business Centre are.

The insurance request for the Nannup Occasional Care is recommended to be reduced in a move towards sustainability and in consideration of the proposed works that will be undertaken in construction of the FROGS Early Learning Centre.

The financial request for the Nannup Music Club is recommended to be reduced; balancing the need for sustainability whilst supporting an event of this calibre.

The Youth Advisory Council request for the Family Fun Day is recommended to be reduced in consideration of the fact that other funding sources are available, whilst supporting youth initiatives.

The Nannup Kindergarten shade sail request is not supported due to the lack of supporting documentation including quotes and proposed design.

The Nannup Volunteer Resource Centre funding request towards a Volunteers Ball is recommended not to be supported as there is no supporting documentation including budgets, quotes or plan.



The Community Group Grants allocations are supported.

**STATUTORY ENVIRONMENT:** Nil

**POLICY IMPLICATIONS:** Nil.

**FINANCIAL IMPLICATIONS:**

\$4,900 Cash and in kind contributions to Community Organisations in the financial year 2010/11.

**STRATEGIC IMPLICATIONS:** Nil

**RECOMMENDATIONS:**

That Community Group Grants be approved per the attached spreadsheet to the groups indicated for the amounts indicated.

**VOTING REQUIREMENTS:**



*For* **LOUISE STOKES**  
**COMMUNITY DEVELOPMENT OFFICER**

Shire of Nannup  
Community Group Grants 2010/11

ORGANISATION	REASONING	REQUESTED 2010	RECOMMENDED 2010
Blackwood River Marketing Association	To continue to promote the 4 towns in the Blackwood River Valley in a way that the individual towns cannot afford to undertake on their own.	\$2,000	\$2,000
Garden Village Committee	\$1500 in kind support for Town Hall hire for the Flower and Garden Festival.	\$1,500	\$1500 in kind Town Hall hire
Warren B'Wood Small Business Centre	To develop a marketing plan to target visitors at regional events and festivals, encouraging them to consider investing in a business and relocating to the area	\$1,000	To be discussed at Council
NDHS	Toward graduation prizes	\$200	\$200
NOCCA	Insurance	\$1,000	\$700
Nannup Music Club	Venue hire fees, Town hall hire fees, photocopying, sponsorship of event	\$5000 cash, waiving rates for premises Shop 3/33 Warren Rd, in kind support for festival as per application	\$2000 cash and \$2000 in kind support
Arts Council	Shire Acquisition Prize, Nannup Arts Festival		In kind support only, Acquisitive prize to be discussed at Council
Youth Advisory Council	Family Fun Day 2011	\$1,000	\$500 plus in kind
Nannup Lions Club	Assist with purchase of BBQ trailer that complies with new health regulations for fundraising	\$1,500	1500 (subject to funding in full received)
Nannup Community Kindergaten	To assist towards erection of a shade sail structure over childrens play area	\$5,000	No
Nannup Volunteer Resource Centre	Towards costs of hosting Volunteers Ball in December 2010	\$1,000	No
<b>Total</b>		<b>17,700 + in kind</b>	<b>\$4900 plus in kind</b>

AGENDA NUMBER: 10.11  
SUBJECT: 2010/11 Draft Cash Budget  
LOCATION/ADDRESS: Nannup  
NAME OF APPLICANT:  
FILE REFERENCE: FNC3  
AUTHOR: Craige Waddell – Manager Corporate Services  
DISCLOSURE OF INTEREST:  
DATE OF REPORT: 12 May 2010

Attachment: 1. 2010/11 Draft Cash Budget.  
2. Supplementary Report (to be presented prior to meeting)

#### **BACKGROUND:**

The presentation of this agenda item represents the first budget deliberation meeting of Council for the 2010/11 financial year. This follows the review of Council's Forward Plan undertaken at the Ordinary April 2010 meeting.

It is planned to again discuss the budget at the ordinary June meeting where it is hoped a final cash position will be agreed to. This will then be converted into a statutorily compliant budget document to be adopted by Council at the Ordinary July 2010 meeting.

#### **COMMENT:**

The attachment to this report details the draft 2010/11 cash budget. The report also shows the anticipated income and expenditure for the current financial year as predicted at 30 April 2010.

The budget currently contains a shortfall of income over expenditure of \$1,914,825.

The following specific comments are offered in relation to various components of the budget:

#### **1. Surplus/Deficit Carried Forward From 2009/10**

The draft budget contains a carried forward amount from the 2009/10 operations of \$0. An agenda item appears elsewhere within this agenda which predicts an estimated deficit of \$388,499 at year end (30<sup>th</sup> June 2010). It is suggested that at this stage no allowance be included in the draft budget until closer to the 30<sup>th</sup> June.

As previously explained in budget reviews, the actual carried forward amount will not be known until about the second week of July 2010. It is planned to build this

known figure into the budget process at a later date to enable Council to proceed with the adoption of the budget in full knowledge of it.

## 2. Rates

The amount contained in the draft budget is the amount as contained within Council's Forward Plan. This represents a 5.16% increase on last year's actual rates raised. The amount of rates raised for 2009/10 was less than originally estimated due to revaluations associated with interim rated properties being less than originally anticipated.

Council may wish to increase rates beyond the 5.16% currently proposed (in accordance with the Forward Plan) due to the current excess of expenditure over income as contained in the attached draft budget.

At this point in time, only the total amount to be raised from rates is required for the purposes of agreeing on a cash budget position. The breakup of this into the various categories of rates Council has will be determined via another agenda item.

## 3. Debt Level

Council had loans with outstanding principal of \$13,109 as at 1 July 2010 with no new proposed loans allowed for within the current budget. The following table details Council's current loan situation:

Particulars	1/07/2010	Repayments	30/06/2011
L32 U/GROUND POWER	\$5,035	\$5,035	\$0
L36 CAREY ST HOUSE	\$9,216	\$9,216	\$0
TOTALS	\$14,251	\$14,251	\$0

Council will be debt-free as at the 30<sup>th</sup> June 2011 unless Council decides to raise a loan to fund major infrastructure projects or as an option in "balancing" the budget.

## 4. Community Group Grants

The attached draft budget contains \$27,668 for community group grants, made up of:

- Annual requests of \$13,250 of which \$3,500 is for two requests, one for CoastSwap SW and Peel Coastal Management Group for support in undertaking planning and management of coastal environments (\$3,000). The second request is for sponsorship of the 2010 Southern Regions Community Leadership Forum (\$500)
- One off requests of \$3,000 for the WA Great Escape Bike Ride (previously Bike Victoria) see detailed comment below:

Bike Victoria is planning their Great West Australian Bike Ride in the South West from Saturday 19<sup>th</sup> to Sunday 27<sup>th</sup> March 2011. The ride will commence in Manjimup and travel to Pemberton, Margaret River, Dunsborough, Busselton and Balingup, with a proposed overnight stay in Nannup on the last night.

In 2009 the Great Escapade attracted 1849 riders and the 2011 tour is expected to attract up to 3000 participants.

Council at their May 2009 meeting resolved:

*That Council does not contribute financially to future financial requests by Bike Victoria to the Shire of Nannup.*

Should Council wish to consider financially supporting the 2011 Great West Australian Bike Ride then this motion would need to be rescinded.

At the conclusion of the 2009 Great Escapade ride, Council requested that a community and business survey be undertaken and the results were collated and presented to Council with a copy forwarded to Bike Victoria and the Nannup Tourist Association.

The outcome of these survey results were that an economic evaluation was undertaken with all main street traders, tourism operators and community groups that fundraised whilst the cyclists were in Nannup. Evaluations forms were sent to 49 businesses and organisations. A total of 32 responses were received.

- 26 of the 32 respondents saw an increase in trade whilst the cyclists were in town and an additional 12 paid staff were employed.
- Two businesses said they would employ additional staff next time.
- 29 respondents supported the Great Escapade being in Nannup and 17 respondents supported the shire financially contributing to the event.

As the cyclists are in town for a limited period of time, the main beneficiaries of this ride are the main street traders and tourism operators. It is acknowledged that visitors to the region do return to the South West region, injecting economic stimulus to the town that filters to all industries.

At the time Council last discussed this, the BigN was being established and the thought that was the financial responsibility should lie with this organisation. The reality is that the BigN has not gained the membership or profile anticipated and due to their lack of resources, membership and finances are not yet in a position to underwrite or contribute to this event.

Bike Victoria requests that each town with an overnight stay makes a financial contribution of \$6000 plus GST, plus in kind support from Council with the provision of potable water, waived campsite and waste collection fees.

Contact has been made with Bike Victoria to indicate that the Shire of Nannup believes that this financial contribution is too high, considering the size of our population compared to neighbouring towns and a reduced contribution of \$4650 has been agreed upon. A request has been made to the Nannup Tourist Association for a financial contribution of \$1650 towards this fee.

The Shire of Manjimup has booked the temporary fencing that was secured through grant funding during Bike Victoria's stay in Manjimup. The quoted cost for them to hire this infrastructure is \$3,840. This effectively covers Council's requested contribution to Bike Victoria plus costs for loading and unloading the fencing.

A meeting has been held with Bike Victoria representatives relating to the request of in kind support:

1. Bike Victoria requests the hire fees for the Recreation Centre, Golf Course and ovals are waived and access to power provided.
2. It has been advised that the request for the provision of waste collection services and recycling facilities could not be met due to cost and lack of resources and that Council has no bins available for Bike Victoria to use.
3. Bike Victoria requests access to potable drinking water with fees waived.
4. It has been advised that the request for the disposal of black and grey water disposal on site free of charge cannot be accommodated.
5. Bike Victoria requests that Council supports the ride's application for a limited liquor license at the campsite and that no other club or community group be allowed to sell alcohol on site for their duration of their stay at the campsite.

The estimated hire fees that are requested to be waived total \$214 plus the Nannup Amphitheatre should a free community concert be hosted is \$131. These figures include the provision of power. The estimated cost of providing 30,000 litres of water (based on 2009 requirements) is calculated at approximately \$500.

The Nannup Sport and Recreation Association may wish to open the bar at the Community Centre during this event. If they have a current lease with Council that does not preclude them from trading during events, Bike Victoria nor the Shire has any jurisdiction to dictate their operating trading hours or terms. Due to licensing issues previously encountered should the Nannup Sport and Recreation Association wish to operate their bar then they would be encouraged to ensure that security is engaged.

Several key initiatives have been confirmed for the 2011 ride including:

- Media partners the West Australian, South West Regional Newspapers and GWN have been engaged to promote the ride and encourage West Australian participation.

- A partnership with Cycloportif is being developed in WA based on the Bike Victoria model. This will offer the opportunity for an expanded program of events and activities to be delivered in Western Australia.
- A free bike will be offered to West Australian riders who sign up for the ride by a certain date.
- A paid bike transport service will be provided to all Eastern States participants.

The direct economic benefit to Western Australia from the 2009 ride was estimated to be \$3 million. Participants spent an average 12 nights in WA and 42% of participants said they would revisit an area travelled through in WA within 12 months.

Other initiatives that are currently being discussed that directly relate to Nannup include:

- Bike Victoria is proposing a promotional print campaign in conjunction with the Munda Biddi Foundation to produce a map that details all the regional cycling trails. Additional maps would be produced and provided free of charge to the Shire and Tourist Association to distribute to residents and visitors.
- There is a possibility that Bike Victoria will host a free community concert at the Nannup Amphitheatre whilst in town.

The request for a financial contribution to Bike Victoria of \$3,000 plus in kind support for venue hire and potable water is supported.

## **5. Fire Prevention**

The total anticipated operating expenditure for Fire Prevention of \$134,620 which is offset by FESA grant income of \$112,620 that will result in Council's net cost being \$22,000. Of this figure, in order to receive FESA's contribution to the Fire Management Officer's employment costs of \$30,000. Council is required to provide \$15,000. Therefore in effect the net cost to Council of providing fire protection services is \$7,000. This is the allowance within the Budget for the purchase and erection of Fire Advice Signs in accordance with resolution 8353 of Council's Ordinary Meeting held on the 25<sup>th</sup> February 2010.

## **6. Nannup Feral Pig Action Group**

At Council's June 2009 Ordinary Meeting funding for the Nannup Feral Pig Action Group was deleted from the Budget. Costs have been incurred during the 2009/10 financial year, however it has been on the basis of full cost recovery and

therefore at no cost to Council. Budget provision for the 2010/11 financial year is on the same full cost recovery basis with no funds being expended until the equivalent income has been received.

## **7. Mobile Bin Charges**

In line with Council's fees and charges, mobile kerbside rubbish and recycling bin charges have been increased by the CPI (3.4%) rounded to the nearest dollar.

## **8. Off Road Vehicle Access Area**

Council was provided with the initial proposal for consideration in the 2009/10 budget as follows.

The project is valued at \$194,950 with in-kind support from volunteer organisations.

Total Project Cost	\$ 194,950
Grant funding & Sponsorship	\$ 184,950
Council Contribution	\$ 10,000

As part of the 2010/11 Budget provision is made for survey costs only (estimated at \$600) associated with this project.

## **9. Leeuwin Scholarship**

This is a partnership project with Nannup Lions with each organisation contributing \$500 towards the cost of a fare on the Leeuwin ship. The total cost of an average fare is \$1600.00

## **10. Tourism and Area Promotion**

The Forward Plan includes a provision to provide an occasional camping area, BBQ facilities and a camp kitchen at the Foreshore Park. If Council proceeds with this project, it will in fact be creating a camping ground facility that will fall short of the statutory requirements of such a facility and therefore Council is recommended not to progress this matter in this budget and to remove it from the Forward Plan otherwise it will result in Council breaching statutory provisions of the Caravan and camping Grounds Act and Regulations as the current project stands.

Two major infrastructure projects as listed in the Forward Plan are upgrades to both the Balingup Road Caravan Park (Riversbend) and the Brockman Street Caravan Park estimated to cost \$430,000 and \$350,000 respectively.



The work is designed to bring both caravan parks up to a minimum standard suitable to be licensed in accordance with the Caravan Parks and Camping Grounds Act and Regulations.

## **11. Forward Plan**

The attached draft cash budget takes into account all activities contained within Council's Draft Forward Plan 2010/11 – 2014/15 as reviewed at Council's Ordinary meeting held on the 22<sup>nd</sup> April 2010.

## **12. Balanced Budget**

Council should aim for a balanced cash budget, i.e. having sufficient income to meet expenditure. The attached draft budget currently contains a shortfall of income over expenditure of \$1,914,825.

Due to the extent of the deficit within the current draft budget, staff will undertake a preliminary review of each line item and submit a supplementary report to councillors prior to the Ordinary Meeting on the 27<sup>th</sup> May that lists potential reductions in the above figure. This list will be provided to assist Council in its deliberations and can be accepted as presented or changed as Council see fit, however given the extent of the projected deficit, Council will need to source additional (untied) grant funding, income from property or higher rates or make some serious cuts to the proposed expenditures to achieve a balanced budget.

After Council has reviewed the budget and made any changes it deems necessary, if there still exists an excess of expenditure over income, Council may wish to consider offsetting this shortfall against the raising of a loan for a specific component of the budget such as plant purchases as noted in point 3 above.

Councillors are advised to review the draft budget document, making any changes deemed necessary to ensure that community expectations are balanced against available resources. The preferred outcome of this process is a balanced position.

In undertaking this, careful consideration should be given to reducing or increasing expenditure in any areas that contain labour, public works overheads and plant operating costs. The allocation of these costs throughout the budget balance back to the total budgeted amount for these areas. Any reduction in these areas needs to be put back into the budget to balance back to the overall payroll that will be incurred by Council.

Likewise, the draft budget contains a high percentage of grant dependent expenditure, i.e. the expenditure is directly related to grant income. This means that if Council chooses not to undertake the grant dependent works, it will not receive the income from the grant associated with the works.

The next step in the process of adopting the 2010/11 budget is to review the attached budget and any requested alterations at Council's Ordinary June 2010 meeting.

Councillors will note that the proposed 2010/11 Fees and Charges are contained in a previous agenda item for this meeting.

**STATUTORY ENVIRONMENT:**

Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

**POLICY IMPLICATIONS:** Nil.

**FINANCIAL IMPLICATIONS:** 2010/11 budget.

**STRATEGIC IMPLICATIONS:** Nil.

If Council supports the retention of this item within the final budget then the following recommendations will be required to be adopted:

**RECOMMENDATIONS:**

1. That Council rescinds the current motion '*That Council does not contribute financially to future financial requests by Bike Victoria to the Shire of Nannup.*'

**Absolute Majority required.**

2. That Council supports the Great West Australian Bike Ride to be hosted in Nannup in 2011 which involves a contribution of \$3,000 plus in kind support of venue hire and provision of power and water to Bike Victoria to host the Great West Australian Bike Ride in Nannup in 2011.
3. That Bike Victoria be advised that the Nannup Sport and Recreation Centre may operate a liquor license from the Community Centre during this event should they wish to.
4. That Council make the necessary changes to the draft cash budget to achieve a balanced budget.

**VOTING REQUIREMENTS:**



**CRAIGE WADDELL  
MANAGER CORPORATE SERVICES**

## SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

Attachment

INCOME AND EXPENDITURE DESCRIPTION	2010/11 detail	2010/11 BUDGET		2009/10 BUDGET		ANTICIPATED 30/6/2010	
		expense	Income	expense	Income	expense	Income
<b>SCHEDULE 3 - GENERAL PURPOSE REVENUE</b>							
<b>GENERAL PURPOSE REVENUE - OPERATING INCOME</b>							
0011 RATE REVENUE (FP P19)	\$940,000		\$940,000		\$896,514		\$893,838
0041 LEGAL FEES			\$0		\$0		\$0
0061 INTEREST ON OVERDUE RATES	\$4,500		\$4,500		\$2,800		\$4,665
0091 EQUALISATION GRANT			\$559,674		\$434,294		\$434,203
2010/11	\$559,674						
0231 INTERIM RATES	\$2,200		\$2,200		\$2,000		\$3,095
0261 INTEREST ON INSTALLMENTS	\$2,400		\$2,400		\$2,700		\$2,592
0271 INTEREST ON DEFERRED RATES	\$500		\$500		\$0		\$664
0291 LOCAL ROAD GRANT			\$338,143		\$253,607		\$254,393
2010/11	\$338,143						
XXXX ROYALTIES FOR REGIONS							
2009/10 Delayed Allocation	\$393,491		\$998,861				
2010/11 Allocation	\$302,685						
2010/11 Regional Projects Allocation	\$302,685						
XXXX ROYALTIES FOR REGIONS EXPENDITURE	\$998,861	\$998,861					
0361 ADMINISTRATION CHARGES ON INSTALLMENTS	\$2,900		\$2,900		\$2,800		\$2,825
0523 DEPT. OF TRANSPORT COMMISSION	\$18,000		\$18,000		\$18,000		\$18,500
0533 SUNDRY INCOME			\$12,600		\$10,800		\$14,640
Photocopies, Faxes & Miscellaneous services	\$100						
Account enquires	\$1,000						
Trainee commencement	\$2,500						
WALCA advertising rebate	\$200						
FESA Levy	\$4,000						
LGIS Insurance Rebate	\$4,000						
Other sundry income	\$800						
0573 EXPENSES RECOVERED							
Payments recovered from others	\$25,000		\$25,000		\$20,000		\$45,500
0583 B.C.I.T.F. AND BRB COMMISSION	\$500		\$500		\$500		\$500
4882 SURPLUS CARRIED FORWARD FROM 2008/09			\$0		\$87,271		\$227,393
Carry forward from operations							
Parking Strategy							
Cemetery Works							
Food Training							
Grange Rd Painting							
Site Volume Survey							
Municipal Inventory							
Dump Ezy							
Site Drainage							
Riversbend - Lighting							
Parks & Visitors centre C/F from 2007/08							
WALGOC pre payment							
4873 INTEREST ON INVESTMENTS - GENERAL	\$15,000		\$15,000		\$25,000		\$17,000
4883 INTEREST ON INVESTMENTS - RTR	\$0		\$0		\$0		\$354
4893 INTEREST ON INVESTMENTS - DOTARS	\$5,000		\$5,000		\$37,000		\$48,000
<b>GENERAL PURPOSE REVENUE - OPERATING EXPENDITURE</b>							
0472 RATING VALUATION EXPENSES		\$10,500		\$26,300		\$24,000	
Miscellaneous Valuation Expenses	\$4,200						
Annual Unimproved Valuation Roll	\$5,800						
4 yearly GRV Valuation Roll	\$0						
Change of Valuation basis Revaluations - estimate	\$500						
4852 GRANTS COMMISSION REVIEW		\$500		\$500		\$0	
Review of Annual Information Return	\$500						
3832 INTEREST ON OVERDRAFT	\$100	\$100		\$100		\$0	
4872 DOT LICENSING EXPENSES		\$14,778		\$15,087		\$6,800	
Telephone	\$300						

## SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

Page 2

INCOME AND EXPENDITURE DESCRIPTION	2010/11 detail	2010/11 BUDGET		2009/10 BUDGET		ANTICIPATED 30/6/2010	
		expense	Income	expense	Income	expense	Income
Salaries	\$13,026						
Superannuation	\$1,452						
<b>0422 RECOVERABLE EXPENSES</b>							
Payments to be recovered from others	\$25,000	\$25,000		\$20,000		\$45,500	
<b>4802 WRITE OFFS</b>	\$200	\$200		\$200		\$0	
<b>SCHEDULE 4 - GOVERNANCE</b>							
<b>GOVERNANCE - OPERATING EXPENDITURE</b>							
<b>0112 ELECTION EXPENSES</b>	\$0	\$0		\$4,000		\$2,650	
<b>0142 REFRESHMENTS AND FUNCTIONS</b>		\$16,300		\$15,850		\$13,500	
Refreshments	\$15,000						
Purchase of minor utensils	\$100						
Australia Day breakfast	\$800						
Community/Council get togethers	\$400						
<b>0162 DONATIONS/CONTRIBUTIONS</b>		\$27,668		\$9,700		\$10,218	
<b>ONE OFF REQUESTS</b>							
WA Great Escape Bike Ride	\$3,000						
<b>ANNUAL REQUESTS</b>							
NDHS - Graduation Ceremony Awards	\$200						
Blackwood River Valley Marketing Association	\$2,000						
NOCCA (In Kind Rent Subsidy \$6,768, Cash \$700 Insurance)	\$7,468						
Nannup Arts Council - Acquisitive Art Prize	\$0						
Nannup Music Club (cash \$2,000 In-kind \$2,000)	\$4,000						
Nannup Garden Village Committee (In-kind)	\$1,500						
Nannup Lions Club	\$1,500						
Youth Advisory Council (Family Fun Day)	\$500						
CoastSwap - SW and Peel Coastal Mangement Group (Inc)	\$3,000						
Community Leadership Volunteer Forum Sponsorship	\$500						
Sundry Provision for Ad-hoc Donations & Matching Grant Funds	\$4,000						
<b>0172 COUNCILLOR ALLOWANCES, FEES &amp; REIMBURSEMENTS</b>		\$41,200		\$41,170		\$30,000	
President's Allowance	\$8,000						
Deputy President's Allowance	\$2,000						
Meeting Attendance Fees	\$12,650						
Phone/Fax Line Rental/SP mobile phone calls	\$350						
Crs Computer Allowance	\$9,000						
Travel Costs	\$9,200						
Child Care Expenses	\$0						
<b>0182 SUBSCRIPTIONS</b>		\$6,933		\$6,638		\$6,200	
Industrial Service (Fitz Gerald Strategies)	\$500						
WALGA	\$5,233						
SWZ LGA	\$500						
LGMA - CEO & MCS	\$700						
<b>0192 CONFERENCE EXPENSES</b>		\$11,500		\$9,500		\$1,750	
Local Government Week	\$0						
Local Govt. Week banners	\$0						
Other Conferences/Seminars/Meetings	\$2,500						
Councillor Training Courses (FP P23)	\$9,000						
<b>0202 INSURANCE</b>		\$27,725		\$15,438		\$14,255	
Liability, Personal Insurance, Fidelity & Vehicle	\$11,225						
Regional Risk Co Coordinator	\$4,500						
Revaluation	\$12,000						
<b>0212 CEO PERFORMANCE REVIEW</b>	\$0	\$0		\$0		\$0	
<b>0264 MEMBERS EQUIPMENT</b>	\$0	\$0		\$0		\$0	
<b>0532 GRATUITIES &amp; APPRECIATIONS</b>		\$1,000		\$0		\$0	
Gifts	\$1,000						
<b>0672 MEMBER'S CONSUMABLES</b>	\$1,000	\$1,000		\$1,000		\$90	
<b>SCHEDULE 4 - GENERAL ADMINISTRATION</b>							
<b>GENERAL ADMINISTRATION - OPERATING EXPENDITURE</b>							
<b>0242 ANNUAL LEAVE EXPENSE ADMIN</b>		\$0		\$0			

## SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

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INCOME AND EXPENDITURE DESCRIPTION	2010/11 detail	2010/11 BUDGET		2009/10 BUDGET		ANTICIPATED 30/6/2010	
		expense	Income	expense	Income	expense	Income
<b>0272 SALARIES</b>	\$305,580	\$305,580		\$305,803		\$321,200	
<b>0282 SUPERANNUATION</b>	\$29,592	\$29,592		\$29,129		\$31,915	
<b>0292 INSURANCE</b>	\$18,984	\$18,984		\$18,473		\$19,323	
<b>0312 FURNITURE AND EQUIPMENT - MINOR</b>		\$2,000		\$4,000		\$4,000	
Five year office equipment replacement program (FP APP.#1 p73)	\$2,000						
<b>0352 TRANSFER TO RESERVES</b>		\$30,000		\$35,000		\$35,000	
Office Equipment (FP APP 1 p27)	\$10,000						
Long Service Leave (FP APP3 p27)	\$20,000						
<b>0362 BUILDING AND GARDENS MAINTENANCE</b>		\$60,969		\$61,391		\$61,400	
Wages - Cleaner	\$7,914						
Overheads	\$2,137						
Cleaning Materials	\$118						
Wages - Gardener	\$7,100						
Overheads	\$4,524						
Plant Operations Costs	\$642						
Plant Depreciation (Non Cash)	\$183						
Gardener Materials	\$551						
Water & Sewerage Charges	\$1,200						
Electricity	\$6,800						
Building Maintenance (incl Fire Extinguisher service & Pest control)	\$1,700						
Carpet Cleaning	\$0						
FESA Levy	\$100						
Universal Access to Offices and Public Toilets (at rear) (FP P49)	\$20,000						
Install data show and auditory system in Chambers (FP A4 P76)	\$8,000						
<b>0372 COMPUTER MAINTENANCE</b>		\$46,155		\$23,695		\$23,695	
Product and Telephone Support	\$13,095						
Planning/Health modules & training	\$20,000						
Virus control annual license	\$600						
Miscellaneous Maintenance and Repairs	\$4,200						
IT Vision User Group	\$460						
Website Maintenance	\$6,800						
WALGA - Secure Internet Gateway Management Service	\$1,000						
<b>0382 PRINTING AND STATIONERY</b>		\$16,000		\$16,000		\$15,500	
Printing	\$8,000						
Stationery	\$4,500						
Printing Consumables	\$3,000						
Freight	\$500						
<b>0392 TELEPHONE</b>		\$11,000		\$10,000		\$10,400	
Telephone Expenses	\$9,500						
Call Centre	\$1,500						
<b>0402 OFFICE EQUIPMENT MAINTENANCE</b>		\$8,000		\$6,000		\$7,300	
Photocopier Service Contract	\$5,500						
General Repairs & Maintenance	\$2,500						
<b>0412 POSTAGE</b>	\$5,000	\$5,000		\$5,000		\$4,700	
<b>0432 VEHICLE AND TRAVELLING</b>	\$11,000	\$11,000		\$12,000		\$9,700	
<b>0442 BANK CHARGES</b>		\$4,500		\$3,500		\$4,075	
Account Management Fee	\$4,500						
<b>0452 ADVERTISING</b>		\$15,000		\$11,000		\$6,500	
Nannup Telecentre news	\$3,000						
Other publications	\$12,000						
<b>0462 AUDIT FEES</b>		\$12,000		\$11,000		\$11,000	
Audit & Interim Audit	\$8,500						
Attendance at Audit Committee meeting	\$1,500						
Other audit requirements	\$2,000						
<b>0482 LEGAL EXPENSES</b>		\$10,000		\$10,000		\$10,000	
General Legal Expenses	\$10,000						
<b>0492 STAFF TRAINING EXPENSES</b>		\$6,500		\$6,500		\$4,000	
Staff Training Requirement - Administration	\$5,000						
OS&H course (statutory requirement)	\$1,500						
<b>0502 SUNDRY EXPENSES</b>	\$1,000	\$1,000		\$1,000		\$5,670	
<b>0522 UNIFORM ALLOWANCE</b>		\$2,000		\$1,000		\$2,680	
Uniform expenses for Council staff as per policy	\$2,000						
<b>0552 FRINGE BENEFITS TAX</b>	\$15,860	\$15,860		\$18,750		\$15,398	
<b>0812 RECRUITMENT EXPENSES</b>	\$5,000	\$5,000		\$4,500		\$4,913	

SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2010/11 detail	2010/11 BUDGET		2009/10 BUDGET		ANTICIPATED 30/6/2010	
		expense	income	expense	income	expense	income
<b>GENERAL ADMINISTRATION - OPERATING INCOME</b>							
<b>0543 TRANSFER FROM RESERVES</b>			\$23,000		\$14,500		\$14,500
Office Equipment (FP APP1)	\$23,000						
<b>8063 INCOME FROM SALE OF ASSETS</b>			\$36,000		\$18,000		\$16,364
2 x Motor Vehicle	\$36,000						
<b>GENERAL ADMINISTRATION - CAPITAL EXPENDITURE</b>							
<b>0584 FURNITURE AND EQUIPMENT - CAPITAL</b>		\$12,000		\$8,500		\$8,500	
Five year office equipment replacement program (FP APP.#1 P73)	\$12,000						
<b>0544 PLANT</b>		\$62,000		\$28,200		\$27,963	
2 x Motor Vehicle	\$62,000						
<b>SCHEDULE 5 - LAW, ORDER AND PUBLIC SAFETY</b>							
<b>FIRE PREVENTION - OPERATING EXPENDITURE (FP P31)</b>							
<b>0602 ASSISTANCE TO BFB'S</b>		\$39,620		\$36,300		\$38,301	
Balingup Rd	\$0						
Bidellia	\$3,368						
Carlotta	\$1,900						
Cundinup	\$3,825						
Darradup	\$10,667						
East Nannup	\$5,037						
Nannup Brook	\$5,626						
North Nannup	\$5,487						
Scott River Jasper	\$3,710						
<b>0642 INSURANCE</b>	\$21,041	\$21,041		\$10,953		\$20,639	
<b>0652 MAINTENANCE OF PAW / STRATEGIC FIREBREAKS</b>		\$5,000		\$5,000		\$5,000	
Wages							
Overheads							
Plant Operation Costs							
Plant depreciation (non cash)							
Materials & Contracts	\$5,000						
<b>0662 BRIGADE EXPENDITURE (NON FESA)</b>	\$0	\$0				\$5,000	
<b>0722 FIRE CONTROL OFFICER (FP P29)</b>		\$37,708		\$32,447		\$40,070	
Salaries	\$24,642						
Superannuation	\$3,450						
Motor Vehicle Running Costs	\$6,616						
Contract Firebreak Inspector (FP P30)	\$3,000						
<b>0732 FIRE MANAGEMENT OFFICER ANNUAL LEAVE EXPENSE</b>	\$0	\$0					
<b>0762 MAINTENANCE OF PLANT &amp; EQUIPMENT</b>		\$6,750		\$1,000		\$6,700	
Maintenance of brigade units and equipment	\$6,750						
<b>0832 MAINTENANCE OF VEHICLES, BOATS &amp; TRAILERS</b>	\$7,000	\$7,000		\$497		\$3,000	
<b>0842 MAINTENANCE OF LAND &amp; BUILDINGS</b>		\$0		\$500		\$562	
Annual inspection and maintenance of repeater station							
<b>0862 UTILITIES, RATES &amp; TAXES</b>		\$0		\$500		\$0	
<b>0872 OTHER GOODS &amp; SERVICES</b>	\$7,250	\$14,250		\$500		\$3,400	
Fire Advice Signs (Closed, Restricted or Open season)	\$7,000						
<b>FIRE PREVENTION - OPERATING INCOME</b>							
<b>0644 CAPITAL INCOME</b>			\$22,800				\$94,137
Equipment Grants	\$22,800						
<b>0703 FESA LEVY OPERATING INCOME</b>			\$112,620		\$75,240		\$102,580
Bush Fire Brigades (FP P29)	\$82,620						
Contribution to Fire Control Officer (FP P29)	\$30,000						
FESA levy - N.Nannup BFB							
<b>0743 FESA EQUIPMENT GRANTS</b>					\$0		\$1,566
<b>0773 FINES</b>			\$120		\$100		\$0
Estimated infringements - firebreaks	\$120						
<b>FIRE PREVENTION - CAPITAL EXPENDITURE</b>							

SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2010/11 detail	2010/11 BUDGET		2009/10 BUDGET		ANTICIPATED 30/6/2010	
		expense	Income	expense	Income	expense	Income
0744 PLANT PURCHASES	\$22,800	\$22,800		\$0		\$94,137	
0764 BUILDINGS	\$0	\$0		\$0		\$9,729	
<b>ANIMAL CONTROL - OPERATING EXPENDITURE</b>							
0802 CONTROL EXPENSES		\$4,000		\$4,000		\$1,764	
Compliance with Dog Act (FP P33)	\$1,000						
Contract Ranger	\$3,000						
0862 UTILITIES RATES & TAXES				\$500		\$0	
<b>ANIMAL CONTROL - OPERATING INCOME</b>							
0833 DOG REGISTRATION FEES			\$1,600		\$2,000		\$1,800
Income from Dog Registrations (FP P31)	\$1,600						
0843 FINES & PENALTIES			\$100		\$100		\$0
Fines	\$100						
<b>OTHER - LAW, ORDER AND PUBLIC SAFETY - OPERATING EXPENDITURE</b>							
0942 EMERGENCY RESPONSE	\$15,000	\$15,000		\$15,000		\$0	
0922 DONATION TO NANNUP S.E.S.		\$5,240		\$12,250		\$10,576	
Insurance	\$1,317						
Operating Grant	\$3,923						
<b>OTHER - LAW, ORDER AND PUBLIC SAFETY - OPERATING INCOME</b>							
0963 FESA LEVY OPERATING INCOME - SES	\$5,240		\$5,240		\$12,250		\$9,858
6993 GRANT COMMUNITY SAFETY PROGRAM c/f 2007/08			\$0		\$0		\$1,200
<b>OTHER - LAW, ORDER AND PUBLIC SAFETY - CAPITAL EXPENDITURE</b>							
<b>SCHEDULE 7 - HEALTH</b>							
<b>HEALTH INSPECTION AND ADMINISTRATION - OPERATING EXPENDITURE</b>							
1242 INSURANCE	\$434	\$434		\$421		\$435	
1252 ANNUAL LEAVE EXPENSE HEALTH		\$0		\$0			
1262 HEALTH SERVICES		\$15,570		\$12,712		\$16,473	
Salaries	\$8,570						
New food standard training	\$1,000						
Implementation of Health Local Laws (FP P33)	\$3,000						
Contracted Services - Food Premises Audit (FP P33)	\$3,000						
1272 LSL EXPENSE HEALTH		\$0		\$0		\$0	
1282 SUPERANNUATION	\$751	\$751		\$705		\$2,295	
1322 ADMINISTRATION EXPENSES		\$4,500		\$5,300		\$1,757	
Analytical Expenses	\$300						
Publications	\$700						
Training	\$1,500						
Motor Vehicle Running Costs	\$2,000						
<b>HEALTH - INSPECTION AND ADMINISTRATION - OPERATING INCOME</b>							
1383 / 1373 GENERAL LICENSE FEES	\$2,000		\$2,000		\$2,000		\$2,490
1476 INCOME FROM SALE OF ASSETS (CASH)			\$6,000		\$6,000		\$5,530
Motor Vehicle (1/3)	\$6,000						
<b>HEALTH INSPECTION AND ADMINISTRATION - CAPITAL EXPENDITURE</b>							
1454 PLANT (MOTOR VEHICLE)		\$10,333		\$9,400		\$9,806	
Motor Vehicle (1/3)	\$10,333						
1464 FURNITURE AND EQUIPMENT - CAPITAL		\$0		\$0		\$0	
<b>SCHEDULE 8 - EDUCATION AND WELFARE</b>							
<b>PRE-SCHOOL - OPERATING EXPENDITURE</b>							
0992 PRE-SCHOOLS MAINTENANCE		\$6,524		\$5,574		\$1,980	

# SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2010/11 detail	2010/11 BUDGET		2009/10 BUDGET		ANTICIPATED 30/6/2010	
		expense	Income	expense	income	expense	Income
Gardeners Wages	\$2,200						
Overheads	\$1,402						
Gardeners Materials	\$522						
Plant Operations Costs	\$682						
Plant Depreciation (Non Cash)	\$194						
Insurance	\$524						
General Maintenance	\$1,000						
<b>PRE-SCHOOL - CAPITAL EXPENDITURE</b>							
<b>1644 KINDERGARTEN EXTENSION (FP P35)</b>							
Construction Early Children's Care Facility (FP P34)	\$300,000	\$300,000		\$0		\$0	
<b>9883 GRANTS</b>							
Kindergarten extension	\$0		\$0		\$0		\$0
<b>XXXX TRANSFER FROM RESERVE</b>							
Kindergarten extension	\$223,757		\$223,757				
<b>OTHER EDUCATION OPERATING EXPENDITURE</b>							
<b>1642 COMMUNITY DEVELOPMENT OFFICER</b>							
Salary	\$61,552	\$77,800		\$85,152		\$84,270	
Superannuation	\$5,540						
Insurance	\$5,088						
Advertising & Promotions	\$2,000						
Community Development specific training	\$2,120						
Annual Leave (non cash)							
Youth Strategic Planning Provision	\$1,000						
Cultural Strategy							
Leeuwin Sailing Ship Sponsorship	\$500						
<b>XXXX YOUTH PROGRAMS &amp; PLANNING</b>							
School Holiday Programs	\$2,000	\$29,705					
Youth Centre - Strategic Plan Development by consultant	\$25,000						
Office of Crime Prevention - Paint by Colours	\$2,705						
<b>OTHER EDUCATION OPERATING INCOME</b>							
<b>1123 CDO ADMINISTRATION INCOME</b>							
			\$0				\$3,500
<b>XXXX GRANTS</b>							
Office of Crime Prevention - Paint by Colours	\$2,705		\$2,705				
<b>OTHER EDUCATION CAPITAL EXPENDITURE</b>							
<b>1164 FURNITURE &amp; EQUIPMENT CAPITAL</b>							
Five year office equipment replacement program (FP APP.#1 P73)	\$2,000	\$2,000		\$0			\$3,500
<b>OTHER AGED AND DISABLED OPERATING EXPENDITURE</b>							
<b>XXXX SENIORS ACTIVITIES</b>							
Seniors Activities (FP P36)	\$2,000	\$29,435					
Seniors Bus	\$1,000						
Access WA - Shire Building Assessment - access	\$26,435						
<b>XXXX AGE FRIENDLIES CONSULTATION PROGRAM</b>							
	\$14,200	\$14,200					
<b>OTHER AGED AND DISABLED - OPERATING INCOME</b>							
<b>1653 GRANTS</b>							
Age Friendlies Program	\$8,000		\$32,684				\$2,285
Access WA - Access assessment of Shire Buildings	\$24,684						
<b>OTHER AGED AND DISABLED - CAPITAL EXPENDITURE</b>							
<b>SCHEDULE 9 - HOUSING</b>							
<b>COUNCIL STAFF - OPERATING EXPENDITURE</b>							
<b>1712 BUILDING MAINTENANCE</b>							
Water Rates	\$800	\$16,361		\$6,651		\$7,800	
Maintenance	\$2,200						
Lot 234 Dunnet St - paint interior (FP A4 P77)	\$3,500						
Lot 1302 Carey St - replace lino and plumbing (FP A4 P78)	\$7,000						
Electricity	\$2,000						
FESA Levy	\$90						
Insurance	\$771						
<b>1722 INTEREST REPAYMENTS</b>							
		\$975		\$1,494		\$1,494	



# SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2010/11 detail	2010/11 BUDGET		2009/10 BUDGET		ANTICIPATED 30/6/2010	
		expense	Income	expense	Income	expense	income
Loan 36 Carey St House (FP APP2)	\$975						
<b>COUNCIL STAFF - OPERATING INCOME</b>							
1723 RENTAL INCOME			\$8,060		\$17,420		\$8,060
L1302 Carey St. (\$80 / wk)	\$4,160						
L234 Dunnet Rd (\$75 / wk)	\$3,900						
<b>COUNCIL STAFF - CAPITAL EXPENDITURE</b>							
1764 PRINCIPAL REPAYMENTS (PAP)		\$8,241		\$7,721		\$7,721	
Loan 36 Carey St House (FP APP2)	\$8,241						
<b>HOUSING OTHER - OPERATING EXPENDITURE</b>							
1732 BUILDING MAINTENANCE		\$75,296		\$14,396		\$7,100	
Water Rates	\$1,100						
Maintenance by Contractors	\$63,500						
Insurance	\$1,296						
Sewage rates	\$2,200						
Painting Grange Rd Duplex C/F from 2008/09							
Refurbish Grange Rd Duplex (FP A4 P77)	\$0						
Community House (upgrada plumbing, HWS & kitchen FP A4 P77)	\$5,000						
Rental Management Fees	\$2,200						
1742 INTEREST REPAYMENTS		\$0		\$225		\$225	
Loan 21 Grange Rd Duplex (FP APP2)							
<b>HOUSING OTHER - OPERATING INCOME</b>							
1743 RENTAL INCOME			\$6,768		\$13,520		\$21,784
Grange Rd Duplex (\$130.15/wk - Ord Mtg 22-4-10)	\$6,768						
L233 Carey St. (\$180 / wk for 46wks)	\$8,640						
<b>HOUSING OTHER - CAPITAL EXPENDITURE</b>							
1794 PRINCIPAL REPAYMENTS		\$0		\$2,396		\$2,396	
Loan 21 Grange Rd Duplex (FP APP2)							
<b>SCHEDULE 10 - COMMUNITY AMENITIES</b>							
<b>SANITATION - HOUSEHOLD REFUSE - OPERATING EXPENDITURE</b>							
1762 CONTRACTORS COLLECTION FEES (FP P41)		\$62,322		\$60,273		\$55,075	
330 Rubbish services @ \$1.86/service/week	\$31,919						
336 Recycling services @ \$3.46/service/fortnight	\$30,403						
1772 WASTE MANAGEMENT FACILITY MAINTENANCE		\$138,032		\$117,932		\$106,800	
Contract/Regional Waste Coordinator Consultancy Fees	\$130,000						
Perimeter Clean Up	\$600						
Insurance	\$432						
DEC Site Monitoring & Fencing Requirements	\$7,000						
1824 STREET BIN PICK-UP		\$8,500		\$7,859		\$8,500	
Wages	\$4,500						
Overheads	\$2,867						
Plant Operation Costs	\$663						
Plant depreciation (non cash)	\$189						
Materials	\$281						
Solid Waste Collection - Townsite							
<b>SANITATION - HOUSEHOLD REFUSE - OPERATING INCOME</b>							
1803 MOBILE BIN CHARGES			\$72,276		\$69,900		\$66,929
318 Rubbish @ \$124.00	\$39,432						
276 Recycling @ \$119.00	\$32,844						
1813 TIP FEES	\$5,000		\$5,000		\$2,000		\$4,760
1993 SEPTIC TANK INSPECTION FEES	\$500		\$500				\$770
<b>TOWN PLANNING AND REGIONAL DEVELOPMENT - OPERATING EXPENDITURE</b>							
2122 PARKING STRATEGY		\$0		\$9,000		\$9,000	
Development (c/f)	\$0						
2132 TOWN PLANNING SERVICES		\$163,298		\$164,273		\$61,000	
Salaries	\$113,298						
Contracted services	\$15,000						
Guidelines for new developments (FP P43)	\$20,000						
Review Townsite Strategy Document (FP P43)	\$15,000						

# SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2010/11 detail	2010/11 BUDGET		2009/10 BUDGET		ANTICIPATED 30/6/2010	
		expense	Income	expense	Income	expense	Income
<b>2142 ADMINISTRATION EXPENSES</b>		\$30,600		\$22,321		\$6,000	
Miscellaneous Office Expenses	\$768						
Insurance	\$3,832						
Training	\$2,000						
Motor Vehicle Running Costs	\$2,000						
Municipal Inventory (FP P44)	\$18,000						
Advertising - scheme amendments	\$4,000						
<b>2162 SUPERANNUATION</b>	\$4,509	\$4,509		\$4,228		\$2,295	
<b>2172 TOWN PLANNING SCHEME</b>		\$0		\$0		\$5,306	
Advertising & miscellaneous non-contract expenses							
<b>2212 LOCAL PLANNING SCHEME AMENDMENT EXPENSES</b>		\$0					\$843
<b>7032 COMMUNITY INFRASTRUCTURE PLAN (FP P45)</b>	\$0	\$0		\$15,000		\$100	
<b>7042 ROAD DEVELOPMENT EXPENSES</b>		\$0		\$5,000		\$4,645	
Road Dedication Expenses	\$0						
<b>TOWN PLANNING AND REGIONAL DEVELOPMENT - OPERATING INCOME</b>							
<b>2213 SOUTH COAST PLANNING</b>	\$0		\$0				\$2,000
<b>2243 LOCAL PLANNING SCHEME AMEND CONTRIBUTIONS</b>	\$4,000		\$4,000				\$26,800
<b>2253 MISCELLANEOUS FEES AND CHARGES</b>			\$5,000		\$7,000		\$1,650
Town Planning Fees	\$5,000						
<b>2295 INCOME FROM SALE OF ASSETS</b>			\$6,000		\$6,000		\$5,531
Motor Vehicle (1/3)	\$6,000						
<b>TOWN PLANNING AND REGIONAL DEVELOPMENT - CAPITAL EXPENDITURE</b>							
<b>2274 PLANT</b>		\$10,334		\$9,400		\$9,806	
Motor Vehicle (1/3)	\$10,334						
<b>OTHER COMMUNITY AMENITIES - OPERATING EXPENDITURE</b>							
<b>2302 CEMETERY OPERATION AND MAINTENANCE</b>		\$23,100		\$22,130		\$20,000	
Wages	\$3,400						
Overheads	\$2,166						
Plant Operation Costs	\$972						
Plant depreciation (non cash)	\$277						
Materials	\$385						
Water	\$100						
Landscaping	\$15,000						
Plaques	\$800						
<b>2322 PUBLIC CONVENIENCES</b>		\$25,000		\$23,479		\$33,500	
Cleaners Wages	\$10,680						
Overheads	\$2,884						
Materials	\$2,000						
Water	\$450						
Sanitary Bins	\$1,700						
Sewage charges for caravan park public toilet	\$891						
Insurance	\$1,395						
Maintenance by Contractors	\$3,000						
Demolish Old Roads Board Office toilet block (FP APP 4)	\$2,000						
<b>OTHER COMMUNITY AMENITIES - OPERATING INCOME</b>							
<b>2373 CEMETERY FEES</b>			\$3,000		\$3,500		\$2,971
Cemetery Fees	\$3,000						
<b>REGIONAL DEVELOPMENT - OPERATING EXPENDITURE</b>							
<b>3882 WARREN BLACKWOOD STRATEGIC ALLIANCE (FP P46)</b>		\$5,000		\$7,836		\$7,836	
Annual Membership	\$5,000						
<b>SCHEDULE 11 - RECREATION AND CULTURE</b>							
<b>PUBLIC HALLS AND CIVIC CENTRES - OPERATING EXPENDITURE</b>							
<b>2422 TOWN HALL</b>		\$22,040		\$10,637		\$9,500	
Cleaners Wages	\$1,000						
Overheads	\$270						
Electricity	\$2,000						
Water & Sewerage Charges	\$600						
Insurance	\$1,620						

## SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

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INCOME AND EXPENDITURE DESCRIPTION	2010/11 detail	2010/11 BUDGET		2009/10 BUDGET		ANTICIPATED 30/6/2010	
		expense	Income	expense	Income	expense	Income
Cleaning Materials	\$500						
FESA Levy	\$50						
Maintenance by Contractors	\$2,500						
Paint Interior, renovate entrance, storage area, fix gutter (FP A4 P76)	\$13,500						
<b>2432 RECREATION CENTRE BUILDING</b>		\$80,448		\$96,465		\$43,200	
Cleaners Wages	\$3,527						
Overheads	\$952						
Electricity	\$2,000						
Water	\$1,800						
Insurance	\$3,049						
Cleaning Materials	\$500						
FESA Levy	\$120						
Maintenance (including \$10,000 structural repairs FP A4 P76)	\$13,000						
Reseal Floor (FP APP 4)	\$3,000						
Recreation Program Provision	\$2,500						
Develop Plans/Design for Recreation Centre Upgrade (FP P50)	\$50,000						
<b>2442 COMMUNITY CENTRE BUILDING</b>		\$2,604		\$3,088		\$2,700	
Insurance	\$1,484						
Maintenance	\$1,000						
FESA Levy	\$120						
<b>2462 TELECENTRE BUILDING</b>		\$3,574		\$3,571		\$1,000	
Insurance	\$574						
Security Screens	\$3,000						
<b>2472 OLD ROADS BOARD BUILDING</b>		\$4,459		\$457		\$449	
Insurance	\$459						
Paint interior & repair roof leak (FP A4 P76)	\$4,000						
<b>2482 BOWLING CLUB BUILDING</b>		\$3,000		\$3,245		\$3,325	
Insurance	\$1,552						
Water	\$1,448						
<b>2492 CUNDINUP HALL</b>		\$50,360		\$349		\$347	
Maintenance - upgrade works	\$50,000						
Insurance	\$310						
FESA Levy	\$50						
<b>2502 CARLOTTA HALL</b>		\$50,326		\$315		\$348	
Maintenance - upgrade works	\$50,000						
Insurance	\$276						
FESA Levy	\$50						
<b>2622 TRANSFER TO RESERVE</b>		\$20,000		\$0		\$0	
Recreation Centre (FP APP 3)	\$20,000						
<b>PUBLIC HALLS AND CIVIC CENTRES - OPERATING INCOME</b>							
<b>2443 TRANSFER FROM RESERVE</b>							
Co location building			\$0		\$376,000		\$172,918
Recreation Centre	\$0						
<b>2453 GRANTS</b>			\$50,000		\$45,000		\$0
SWDC - Recreation centre - Upgrade	\$50,000						
<b>2473 CO LOCATION BLDG GRANTS</b>			\$0		\$1,367,000		\$0
<b>2483 CO LOCATION BLDG LOAN</b>			\$0		\$398,000		\$0
<b>7043 RECREATION CENTRE HIRE FEES</b>			\$5,150		\$3,000		\$5,000
Estimated hire fees Recreation Centre	\$5,150						
<b>7053 OTHER HIRE CHARGES</b>			\$900		\$1,250		\$590
Estimated hire fees Town Hall	\$610						
Estimated hire fees Function Room	\$290						
<b>PUBLIC HALLS AND CIVIC CENTRES - CAPITAL EXPENDITURE</b>							
<b>2664 TIMEWOOD CENTRE (FP P67)</b>	\$0	\$0		\$2,131,000		\$165,418	
Construction							
<b>2674 CAPITAL WORKS - HALLS (FP APP4)</b>	\$0	\$0		\$5,000		\$3,812	
<b>OTHER RECREATION AND SPORT - OPERATING EXPENDITURE</b>							
<b>2642 PUBLIC PARKS, GARDENS AND RESERVES</b>		\$424,000		\$319,594		\$313,620	
Includes Marinko Tomas Playground \$95,000 (FP APP 9)							
Wages	\$125,000						
Overheads	\$79,650						
Plant Operation Costs	\$83,980						

# SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2010/11 detail	2010/11 BUDGET		2009/10 BUDGET		ANTICIPATED 30/6/2010	
		expense	Income	expense	income	expense	income
Plant depreciation (non cash)	\$23,934						
Materials	\$43,936						
Water	\$2,900						
Electricity	\$1,500						
Marinko Pk Trees	\$20,000						
Arboretum Trees	\$20,000						
Oval Pump House	\$20,000						
Nannup Tree Trail - Citizen Recognition Initiative (FP P53) \$500 + Mat Relocate & Renovate Bus Shelter (FP P53)	\$1,100						
	\$2,000						
<b>2702 STREETScape (FP P48)</b>		\$10,000		\$10,000		\$9,000	
Wages	\$2,300						
Overheads	\$1,466						
Plant Operation Costs	\$2,281						
Plant depreciation (non cash)	\$650						
Materials	\$3,303						
<b>2712 GARDEN VILLAGE THEME</b>		\$7,000		\$7,000		\$6,517	
Purchase of tulip & daffodil bulbs	\$7,000						
<b>7712 BIKE RACKS</b>	\$0	\$0		\$34,936		\$38,000	
<b>XXXX ART PROJECT MAINTENANCE</b>	\$5,000	\$5,000					
<b>XXXX OFF ROAD VEHICLE ACCESS AREA</b>		\$600		\$0			
Survey costs	\$600						
<b>2772 CYCLE PATH TO COCKATOO VALLEY</b>	\$0	\$0		\$0		\$50,000	
<b>2782 GOLF COURSE WORKS (FP P54)</b>	\$0	\$0		\$0		\$0	
<b>2812 BLACKWOOD VALLEY TRAILS PROJECT</b>		\$3,000				763	
Warren Blackwood Strategic Alliance - Contribution to Project Officer	\$3,000						
<b>7432 FORESHORE PARK</b>		\$45,000		\$15,000		\$60,000	
Occasional Camping Area, BBQ and Camp Kitchen (FP P54)	\$20,000						
Landscaping	\$25,000						
<b>OTHER RECREATION AND SPORT - OPERATING INCOME</b>							\$50,000
<b>2823 CYCLE PATH TO COCKATOO VALLEY GRANT</b>							
<b>3033 USER CHARGES &amp; SUNDRY INCOME</b>			\$720		\$100		\$0
Miscellaneous ground fees & Community Arboretum income	\$720						
<b>7703 GRANTS</b>			\$25,000		\$275,342		\$142,468
State Royalties for Regions - Marinko Tomas playground							
State Royalties for Regions - Ablution blocks							
Regional Infrastructure - Ablution blocks							
SW Regional Grants scheme - Ablution blocks							
Additional Regional Infrastructure - Ablution blocks							
Cycle Path to cockatoo Valley							
Foreshore Park - Camping Area, BBQ & Camp Kitchen Development	\$20,000						
Office of Crime Prevention - Solar Light Instalation Grant (LS)	\$5,000						
<b>7773 AFTER SCHOOL RECREATION FEES</b>	\$0		\$0				\$2,970
<b>OTHER RECREATION AND SPORT - CAPITAL EXPENDITURE</b>							
<b>7814 FORESHORE PARK ABLUTION BLOCK (FP P54)</b>		\$0		\$140,404		\$217,290	
<b>XXXX SOLAR LIGHTING - NTHN SIDE RAILWAY BRIDGE</b>	\$9,000	\$9,000					
<b>LIBRARIES - OPERATING EXPENDITURE</b>							
<b>2902 SALARIES</b>		\$20,279		\$21,511		\$24,770	
25% Executive Officer and Trainee	\$18,605						
Superannuation	\$1,674						
<b>2922 OFFICE EXPENSES</b>		\$2,000		\$1,900		\$2,910	
Office Expenses attributable to Library Operation	\$700						
Software support	\$1,100						
Minor Equipment	\$200						
<b>2932 WRITE OFFS</b>	\$100	\$100		\$100		\$0	
<b>LIBRARIES - OPERATING INCOME</b>							
<b>2993 LOST BOOK CHARGES</b>			\$100		\$50		\$148
Charges for lost books	\$100						
<b>LIBRARIES - CAPITAL EXPENDITURE</b>							

SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2010/11 detail	2010/11 BUDGET		2009/10 BUDGET		ANTICIPATED 30/6/2010	
		expense	income	expense	income	expense	income
3014 FURNITURE & EQUIPMENT (FP APP1 P73)	\$2,000	\$2,000		\$4,000		\$0	
<b>SCHEDULE 12 - TRANSPORT</b>							
<b>CONST. STREETS, ROADS, BRIDGES AND DEPOTS - CAPITAL EXPENDITURE</b>							
3130 MOWEN ROAD		\$4,900,000		\$200,000		\$1,070,000	
Wages	\$217,485						
Overheads	\$138,581						
Plant Operation Costs	\$215,710						
Plant depreciation (non cash)	\$61,477						
Materials	\$4,266,747						
3170 CAPITAL ROAD WORKS PROGRAM (FP P55)		\$463,081		\$525,000		\$539,000	
Wages	\$55,000						
Overheads	\$35,046						
Plant Operation Costs	\$54,551						
Plant depreciation (non cash)	\$15,547						
Materials	\$302,937						
3180 MRWA SPECIAL BRIDGEWORKS (FP APP6)		\$93,000		\$1,206,000		\$1,190,000	
Balingup Rd	\$93,000						
3190 TIRES PROJECTS		\$125,000		\$95,000		\$95,000	
Wages	\$32,000						
Overheads	\$20,390						
Plant Operation Costs	\$31,739						
Plant depreciation (non cash)	\$9,046						
Materials	\$31,825						
7890 BLACKSPOT BALINGUP ROAD	\$0	\$0		\$80,000		\$80,000	
3210 FOOTPATH PROGRAM (FP P55)		\$50,000		\$0		\$4,204	
Wages	\$8,500						
Overheads	\$5,416						
Plant Operation Costs	\$3,431						
Plant depreciation (non cash)	\$978						
Construction by contractors	\$31,675						
3212 DEPOT OFFICE & MAINTENANCE EXPENSES		\$27,564		\$18,175		\$14,000	
Telephone	\$1,150						
Wages	\$1,800						
Overheads	\$1,147						
Cleaners wages	\$763						
Cleaners overheads	\$206						
Cleaning Materials	\$200						
Plant Operation Costs	\$1,785						
Depreciation (non cash)	\$509						
Materials	\$12,934						
Water	\$4,000						
FESA Levy	\$70						
Electricity	\$2,500						
General Maintenance	\$500						
3240 TRAFFIC SIGNS AND CONTROL	\$7,000	\$7,000		\$5,000		\$5,700	
3250 JALBARRAGUP BRIDGE (FP APP 8)	\$4,300,000	\$4,300,000		\$2,800,000		\$433	
6880 DEPOT CONSTRUCTION		\$20,001		\$10,000		\$14,000	
Wages	\$4,800						
Overheads	\$3,059						
Plant Operation Costs	\$4,761						
Plant depreciation (non cash)	\$1,357						
Materials	\$6,024						
7120 ROMANS ROAD INVENTORY SYSTEM		\$8,000		\$3,261		\$3,261	
Program maintenance fee	\$4,600						
New Software	\$3,400						
Data collection							
7870 TRANSFER TO RESERVE		\$50,000		\$0		\$0	
Main street upgrade (FP APP 3)	\$50,000						
<b>ROAD CONSTRUCTION - INCOME</b>							
3221 MRWA DIRECT GRANTS	\$59,474		\$59,474		\$59,611		\$59,474
3321 ROYALTIES FOR REGIONS	\$0		\$0		\$393,491		\$393,491
3391 BALINGUP RD BLACKSPOT	\$0		\$0		\$80,000		\$80,000

# SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2010/11 detail	2010/11 BUDGET		2009/10 BUDGET		ANTICIPATED 30/6/2010	
		expense	income	expense	Income	expense	income
<b>3231 REGIONAL ROAD GROUP GRANTS</b>			\$170,000		\$210,000		\$210,000
Balingup Rd	\$50,000						
Fouracres Rd	\$50,000						
Bridgetown Rd	\$30,000						
Cundinup/Kirup Rd	\$30,000						
Cundinup West Rd	\$10,000						
<b>3241 OTHER GRANTS</b>	\$0		\$0		\$0		\$0
<b>3251 MAJOR PROJECTS</b>			\$0		\$100,000		\$100,000
Agg Rd	\$0						
<b>3261 ROADS TO RECOVERY GRANTS</b>			\$208,081		\$208,081		\$208,801
Reseal Program	\$208,081						
<b>3281 MRWA BRIDGEWORK GRANT</b>			\$93,000		\$1,206,000		\$1,206,000
Balingup Rd	\$93,000						
Agg Rd							
<b>3341 MOWEN ROAD</b>	\$5,000,000		\$5,000,000		\$200,000		\$1,070,000
<b>3351 TIRES PROJECTS</b>	\$125,000		\$125,000		\$95,000		\$95,000
<b>3371 JALBARRAGUP BRIDGE</b>	\$4,300,000		\$4,300,000		\$2,800,000		\$0
<b>MAINTENANCE, STREETS, BRIDGES AND DEPOTS - OPERATING EXPENDITURE</b>							
<b>3160 BRIDGE MAINTENANCE</b>			\$24,000		\$12,000		\$12,000
Wages	\$4,000						
Overheads	\$2,549						
Plant Operation Costs	\$3,967						
Plant depreciation (non cash)	\$1,131						
Materials	\$12,353						
<b>3230 CONSTRUCTION OF CROSSOVERS</b>	\$1,000		\$1,000		\$1,000		\$0
<b>3242 INTEREST REPAYMENTS</b>			\$167		\$946		\$946
Loan 32 Underground Power Warren Rd (APP 2)	\$167						
<b>3380 LOCAL ROAD MAINTENANCE</b>			\$423,000		\$397,519		\$397,519
Wages	\$98,000						
Overheads	\$62,446						
Plant Operation Costs	\$174,140						
Plant depreciation (non cash)	\$49,660						
Materials	\$15,754						
Modify Traffic Nibs - Warren Road (FP P62)	\$15,000						
Review Parking Policies (FP P62)	\$8,000						
<b>3410 ROAD VERGE MAINTENANCE</b>			\$25,000		\$15,000		\$15,000
Contract Tree Pruning	\$25,000						
<b>3420 LIGHTING OF STREETS</b>	\$16,000		\$16,000		\$14,000		\$15,000
<b>3440 CONTRACT STREET SWEEPING</b>			\$7,000		\$7,000		\$7,000
Contract sweeping - 2 to 3 services per year	\$7,000						
<b>3450 TRAFFIC COUNTER PLACEMENT</b>			\$5,001		\$5,000		\$3,500
Wages	\$2,800						
Overheads	\$1,657						
Plant Operation Costs	\$579						
Plant depreciation (non cash)	\$165						
Materials & Other	\$0						
<b>4012 GRAVEL PIT REHABILITATION &amp; SEARCH</b>			\$20,000		\$20,000		\$16,000
Wages	\$3,500						
Overheads	\$2,230						
Plant Operation Costs	\$3,471						
Depreciation (non cash)	\$989						
Materials & Other	\$9,810						
<b>3470 (4022, 3584) SAFETY MEASURES WORKS</b>			\$7,500		\$9,500		\$9,000
Pit Extension	\$4,000						
Lifting Chains and Inspection and web slings	\$1,500						
Radio Replacement	\$2,000						
<b>3572 (3574) PURCHASE OF MINOR EQUIPMENT</b>			\$18,500		\$3,600		\$3,244
Trailer	\$4,000						
Mower	\$1,000						
Slasher	\$8,500						
Five year office equipment replacement program (FP APP.#1 P73)	\$5,000						
<b>3682 TRANSFER TO RESERVES</b>			\$330,000		\$230,000		\$230,000

# SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2010/11 detail	2010/11 BUDGET		2009/10 BUDGET		ANTICIPATED 30/6/2010	
		expense	Income	expense	Income	expense	Income
Plant Purchases (FP APP 3)	\$230,000						
Plant Replacement Reserve (Mowen Road Supervision Fee)	\$100,000						
<b>MAINTENANCE. STREETS, BRIDGES AND DEPOTS - OPERATING INCOME</b>							
3311 INCOME FROM CROSSOVER WORKS	\$500		\$500		\$500		\$0
3361 MOWEN RD SUPERVISION FEE	\$100,000		\$100,000		\$15,000		\$15,000
<b>MAINTENANCE. STREETS, BRIDGES AND DEPOTS - CAPITAL EXPENDITURE</b>							
3264 PRINCIPAL REPAYMENTS		\$4,868		\$9,258		\$9,258	
Loan 32 Underground Power Warren Rd (APP 2)	\$4,868						
<b>ROAD PLANT PURCHASES OPERATING INCOME</b>							
3695 PROCEEDS FROM LOAN			\$0		\$51,209		
Plant Purchases	\$0						
3685 TRANSFER FROM RESERVE (FP P64)			\$230,000		\$230,000		\$230,000
Plant Purchases	\$230,000						
8393 INCOME FROM SALE OF ASSETS (FP APP7)			\$80,000		\$175,000		\$32,955
Cat 12H Grader	\$60,000						
Nissan Navara Dual Cab Utility	\$20,000						
<b>ROAD PLANT PURCHASES CAPITAL EXPENDITURE</b>							
3564 PURCHASE OF PLANT (FP APP 7)		\$420,000		\$440,000		\$457,779	
Grader (Replace Cat 12 H Grader)	\$340,000						
Utility (replace Nissan Navara)	\$35,000						
Free Roller	\$45,000						
<b>SCHEDULE 13 - ECONOMIC SERVICES</b>							
<b>RURAL SERVICES - OPERATING EXPENDITURE</b>							
3842 WEED CONTROL - ROAD RESERVES		\$4,500		\$7,000		\$7,000	
Weed Spraying - Contract Work	\$4,500						
3852 SCOTT RIVERS GROWERS GROUP		\$0				\$3,250	
3872 FERAL PIG PROGRAM		\$4,286		\$0		\$22,636	
Wages	\$3,000						
Superannuation	\$270						
Insurance	\$1,016						
7152 ENVIRONMENTAL OFFICER							\$345
<b>RURAL SERVICES - OPERATING INCOME</b>							
3893 FERAL PIG PROGRAM	\$4,286		\$4,286		\$0		\$15,000
<b>TOURISM AND AREA PROMOTION - OPERATING EXPENDITURE</b>							
3862 FUNCTIONS AND EVENTS SUPPORT (Road closures etc.) (FP P69)		\$23,000		\$20,000		\$22,000	
Wages	\$11,500						
Overheads	\$7,328						
Plant Operation Costs	\$1,408						
Plant depreciation (non cash)	\$401						
Materials	\$2,365						
3932 CARAVAN PARKS AND CAMPING GROUNDS		\$14,440		\$46,399		\$20,560	
Contract Maintenance	\$2,000						
Insurance	\$669						
Water	\$661						
FESA Levy	\$110						
Connect caravan park timber toilet block to sewer (FP APP 4 P77)	\$2,500						
Caravan Parl Timber Toilet - replace gutter (FP A4 P77)	\$500						
Legal Costs - New Lease for Visitors Centre and Caravan Parks	\$3,000						
Paint Visitors Centre (Exterior) (FP A4 P77)	\$5,000						
Camp Kitchen (FP A4 P77)	\$2,000						
3912 CARAVAN PARKS AND CAMPING GROUNDS GARDENING		\$15,001		\$35,888		\$28,000	
Wages	\$5,500						
Overheads	\$3,505						
Plant Operation Costs	\$2,055						
Plant depreciation (non cash)	\$588						
Materials	\$355						
Tree inspection and Works	\$3,000						

# SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2010/11 detail	2010/11 BUDGET		2009/10 BUDGET		ANTICIPATED 30/6/2010	
		expense	income	expense	income	expense	income
<b>TOURISM AND AREA PROMOTION - OPERATING INCOME</b>							
3993 GRANTS	\$0		\$0		\$0		\$0
<b>TOURISM AND AREA PROMOTION - CAPITAL EXPENDITURE</b>							
3704 BALINGUP RD (RIVERSBEND) CARAVAN PARK Capital Upgrade Works (FP P70)	\$430,000	\$430,000		\$0		\$1,728	
XXXX BROCKMAN STREET CARAVAN PARK Capital Upgrade Works (FP P89)	\$350,000	\$350,000					
<b>BUILDING CONTROL - OPERATING EXPENDITURE</b>							
4062 SALARY	\$65,229	\$65,229		\$65,470		\$33,600	
4072 SUPERANNUATION	\$7,787	\$7,787		\$7,714		\$2,365	
4092 ADMINISTRATIVE EXPENSES		\$6,800		\$6,728		\$5,600	
Administration Expenses	\$991						
Insurance	\$2,809						
Training	\$1,500						
Motor Vehicle Running Costs	\$1,500						
<b>BUILDING CONTROL - OPERATING INCOME</b>							
4163 CHARGES AND FEES/BUILDING PERMITS Income from Building Permits	\$18,000		\$18,000		\$12,000		\$17,200
4225 INCOME FROM SALE OF ASSETS Motor Vehicle (1/3)	\$6,000		\$6,000		\$6,000		\$5,530
<b>BUILDING CONTROL - CAPITAL EXPENDITURE</b>							
4194 PLANT Motor Vehicle (1/3)	\$10,333		\$10,333		\$8,400		\$9,806
<b>OTHER ECONOMIC SERVICES - OPERATING INCOME</b>							
4263 SALE OF MATERIAL	\$5,000		\$5,000		\$5,000		\$10,381
<b>SCHEDULE 14 - OTHER PROPERTY AND SERVICES</b>							
<b>PRIVATE WORKS</b>							
4292 PRIVATE WORKS - EXPENDITURE			\$20,969		\$21,017		\$22,000
Wages	\$7,500						
Overheads	\$4,779						
Cleaners Wages	\$763						
Overheads	\$206						
Plant Operation Costs	\$5,000						
Plant depreciation (non cash)	\$1,425						
Materials	\$1,296						
4323 PRIVATE WORKS - INCOME			\$25,000		\$25,000		\$40,000
Plant Hire Income & Miscellaneous Private Works	\$25,000						
<b>PUBLIC WORKS OVERHEADS - OPERATING EXPENDITURE</b>							
4312 TRAINING			\$10,000		\$9,000		\$5,000
Wages	\$4,800						
Overheads							
External training providers	\$5,200						
4322 LONG SERVICE LEAVE (NON CASH)	\$18,144		\$18,144		\$8,694		
4332 SALARIES	\$76,406		\$76,406		\$73,818		\$73,223
4352 ANNUAL LEAVE EXPENSE (NON CASH)	\$65,065		\$65,065		\$61,648		
4362 SUPERANNUATION	\$77,592		\$77,592		\$75,683		\$90,111
4382 DEPOT OFFICE EXPENSES							\$350
4402 SICK LEAVE PAY	\$12,960		\$12,960		\$11,577		\$15,400
4432 INSURANCE ON WORKS	\$52,407		\$52,407		\$51,074		\$50,632
4452 PROTECTIVE CLOTHING	\$10,000		\$10,000		\$10,000		\$7,000
4462 SAFETY MEETINGS - WAGES			\$3,500		\$3,500		\$1,000



# SHIRE OF NANNUP- DRAFT 2009/10 CASH BUDGET

INCOME AND EXPENDITURE DESCRIPTION	2010/11 detail	2010/11 BUDGET		2009/10 BUDGET		ANTICIPATED 30/6/2010	
		expense	income	expense	income	expense	income
Wages paid during safety meeting attendance	\$3,500						
<b>4532 ADMINISTRATIVE EXPENSES</b>		\$1,000		\$1,000		\$0	
Technical papers	\$1,000						
<b>6792 PUBLIC HOLIDAY PAY</b>	\$31,104	\$31,104		\$27,784		\$32,761	
<b>7672 RECRUITMENT EXPENSES</b>		\$2,000		\$2,000		\$0	
Advertising	\$2,000						
<b>9562 DEPRECIATION (NON CASH)</b>	\$20,031	\$20,031		\$19,444			
<b>7422 LESS P.W.O. ALLOCATED</b>	-\$380,209	-\$380,209		-\$355,222		-\$364,153	
<b>PLANT OPERATION COSTS - OPERATING EXPENDITURE</b>							
<b>4472 WAGES</b>		\$68,019		\$64,546		\$64,546	
Mechanic	\$68,019						
Others							
<b>4482 TYRES AND BATTERIES</b>		\$25,000		\$25,000		\$25,000	
Tyres and Batteries Requirement	\$25,000						
<b>4492 INSURANCES AND LICENSES</b>		\$21,100		\$19,778		\$20,021	
Insurance	\$15,737						
Licenses	\$5,363						
<b>4982 FUEL AND OIL</b>	\$250,000	\$250,000		\$250,000		\$180,000	
<b>4992 SUNDRY TOOLS AND STORES</b>	\$4,000	\$4,000		\$4,000		\$1,000	
<b>6802 PARTS AND EXTERNAL WORK</b>	\$55,000	\$55,000		\$55,000		\$55,000	
<b>9382 DEPRECIATION (NON CASH)</b>	\$168,698	\$168,698		\$169,096			
<b>4512 LESS POC ALLOCATED TO WORKS AND SERVICES</b>	-\$591,817	-\$591,817		-\$587,420		-\$467,261	
<b>LESS NON CASH ITEMS</b>		-\$251,907		-\$258,882			
<b>TOTALS</b>		\$15,925,544	\$14,010,719	\$10,411,816	\$10,380,450	\$6,628,271	\$6,529,754
<b>(SURPLUS) DEFICIT ANTICIPATED</b>		\$1,914,825				\$96,517	

<b>NON CASH ITEMS CONTAINED IN CASH BUDGET</b>			
Plant depreciation	\$168,698		
Long service leave	\$18,144		
Annual leave	\$65,065	\$251,907	

<p>AGENDA NUMBER: 10.12  SUBJECT: Rates in the Dollar  LOCATION/ADDRESS: Nannup  NAME OF APPLICANT:  FILE REFERENCE: FNC 3  AUTHOR: Craig Waddell – Manager Corporate Services  DISCLOSURE OF INTEREST:  DATE OF REPORT: 12 May 2010</p>
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### BACKGROUND:

For the purposes of compiling Council's draft 2010/11 cash budget, the amount included as the start point for the imposition of rates is \$940,000 per Council's Forward Plan 2010/11 – 2014/15. If Council changes its total required yield from rates through discussion on the draft 2010/11 budget, then this figure will need to be amended.

Council must now strike appropriate rates in the dollar to be applied to the different categories of rates Council has to obtain this or another figure being the amount desired to be raised from rates.

Council's rating model for the current year is:

	RATE IN THE \$ MINIMUM	
GRV - GENERAL	10.3500	\$456
UV - GENERAL	0.1997	\$543

This model was budgeted to raise \$898,514. As per the 2009/10 budget review as at 30 April 2010, it is estimated that \$893,836 will be raised in rates. The difference between the two is explained by the raising of interim rates, i.e. changes to the rates applicable to properties throughout the year due to subdivision or change of basis of rates.

### COMMENT:

Council's current resolutions concerning rates for the coming year are as per resolutions C1, C2 and C2a of minute number 8243 of Council meeting of August 2009 which reads as follows:

*C1 That the Council adopt the principle the future rate increases should be at or above CPI and more closely linked to the LGCI given that the latter has more relevance to local governments' costs, and that Council actively seek to*

*achieve the Grants Commission overall assessed rate capacity by reasonable incremental rate increases*

*C2 That the Council review the relativities in rate contributions from the GRV and UV sectors to bring these more in line with the Local Government Grants Commission's assessment of the shire's rating capacity and with rates levied by neighbouring and regional local governments.*

*C2a Council also analyse and assess the minimum rate against operating revenue to achieve the required benchmark for a local government of this size;*

Council has discussed these resolutions via recommendations from the Rates Advisory Committee which has met on two occasions with the outcome from the Council meetings where the recommendations were presented being that there were no resolutions concerning rate modelling. This means that the only guidance officers have in regards to the development of rate models for 2010/11 are:

1. The above resolutions from the Council meeting of August 2009, and
2. Council's standing procedure regarding rate modelling being Council's resolution from its meeting of 26 April 2007, which in part states:

*"That Council discount the rate in the dollar by the average change in valuation as provided by the Valuer General due to the general revaluation of all properties when determining its rates in the dollar."*

With reference to resolution C1 above, the LGCI for the twelve months to March 2010 is 1.9%. CPI for the twelve months to March 2010 was 3.4%. As the resolution also states that Council actively seek to achieve the Grants Commission overall assessed rate capacity by reasonable incremental rate increases, the models developed as part of this report have used the figure as stated in Council's Forward Plan 2010/11 – 2014/15 of \$940,000.

The Valuer General's Office has provided information that the average change in valuations for the coming year throughout the Shire is:

Unimproved Valuation properties: -5%  
Gross Rental Valuation properties: 62%

Taking these resolutions in to account, a rating model was developed:

1. Which started with the incorporation of the new UV and GRV valuations as provided by the Valuer General's Office.

2. The rate in the dollar for UV properties was increased by 5% and the rate in the dollar for GRV properties was decreased by 62%.
3. The UV and GRV rates in the dollar were altered, taking into account resolution C2 of minute number 8243 of Council meeting of August 2009 which reads:

*That the Council review the relativities in rate contributions from the GRV and UV sectors to bring these more in line with the Local Government Grants Commission's assessment of the shire's rating capacity and with rates levied by neighbouring and regional local governments.*

The Local Government Grants Commission's (WALGGC) advice with regards this is that a balanced budget has not been produced by the commission since 2007/08, with the next one scheduled for 2011/12. On this basis, further advice was sought from the Commission regarding the intent of this resolution. The advice received was that Council's assessed capacity should be extrapolated out to the current year utilising the state average for assessed capacities for raising rates.

- 4 The UV and GRV rates in the dollar were decreased by the same factor to produce the start point for the estimated budgeted rate yield of \$940,000, as opposed to the WALGGC extrapolated assessed capacity of \$1,010,470.

For the purposes of this model (model # 1) the changes as per the above resolution have been implemented over one year. The following model provides the outcome of the above process:

**MODEL # 1**

- \* Based on 20010/11 valuation data.
- \* GRV and UV rates in the dollar compensated for average change in valuations.
- \* C2 - achieve WALGGC relative assessed capacity for GRV and UV.
- \* Yield = forward plan 2010/11

	RATE IN THE \$	MINIMUM	YIELD	MINIMUMS	% CHANGE IN YIELD
GRV - GENERAL	0.045531	\$370	\$337,573	45.4%	-28.2%
UV - GENERAL	0.003172	\$570	\$602,445	29.4%	41.4%
			<u>\$940,018</u>	<u>39.3%</u>	<u>4.9%</u>
			GRV BUDGETED 2010/11 YIELD	\$337,590	
			UV BUDGETED 2010/11 YIELD	<u>\$602,450</u>	
				<u>\$940,040</u>	
	% CHANGE GRV RATE IN \$				-56.0%
	% CHANGE GRV MINIMUM				-18.9%

% CHANGE UV RATE IN \$	58.8%
% CHANGE UV MINIMUM	5.0%

This model is acceptable from a legal point of view in relation to the number of properties on the minimum rate. It also shows that Council is determined to demonstrate that it is serious about becoming sustainable as per Council's current resolutions regarding future actions associated with raising rates.

Two further models have been developed which are based on model # 1, with model # 2 introducing the relativities in rate contributions from the GRV and UV sectors to bring these in line with the WALGGC assessment over a two year period, and model # 3 over a three year period.

### MODEL # 2

- \* Based on 20010/11 valuation data.
- \* GRV and UV Rates in the dollar compensated for average change in valuations.
- \* C2 - achieve WALGGC relative assessed capacity for GRV and UV over two years.
- \* Yield = forward plan 2010/11.

	RATE IN THE \$	MINIMUM	YIELD	MINIMUMS	% CHANGE IN YIELD
GRV	-				
GENERAL	0.055739	\$460	\$415,435	47.6%	-11.7%
UV - GENERAL	0.002703	\$570	\$524,615	36.7%	23.1%
			<u>\$940,050</u>	<u>43.5%</u>	<u>4.9%</u>
			GRV BUDGETED 2010/11 YIELD	\$415,430	
			UV BUDGETED 2010/11 YIELD	<u>\$524,610</u>	
				<u>\$940,040</u>	
	% CHANGE GRV RATE IN \$				-46.1%
	% CHANGE GRV MINIMUM				0.9%
	% CHANGE UV RATE IN \$				35.3%
	% CHANGE UV MINIMUM				5.0%

### MODEL # 3

- \* Based on 20010/11 valuation data.
- \* GRV and UV Rates in the dollar compensated for average change in valuations
- \* C2 - achieve WALGGC relative assessed capacity for GRV and UV over three years
- \* Yield = forward plan 2010/11

	RATE IN THE \$	MINIMUM	YIELD	MINIMUMS	% CHANGE IN YIELD
GRV	-				
GENERAL	0.059136	\$490	\$441,384	47.6%	-6.2%
UV - GENERAL	0.002541	\$570	\$498,678	40.0%	17.0%
			<u>\$940,062</u>	<u>44.7%</u>	<u>4.9%</u>
			GRV BUDGETED 2010/11 YIELD	\$441,377	

UV BUDGETED 2010/11 YIELD \$498,663  
\$940,040

% CHANGE GRV RATE IN \$	-42.8%
% CHANGE GRV MINIMUM	7.5%
% CHANGE UV RATE IN \$	27.3%
% CHANGE UV MINIMUM	5.0%

Both of these models are acceptable from a legal point of view in relation to the number of properties on the minimum rate.

The following model # 4 is based on model # 1 with the yield being that as assessed by the WALGGC (based on extrapolated figures).

#### MODEL # 4

- \* Based on 20010/11 valuation data.
- \* GRV and UV Rates in the dollar compensated for average change in valuations
- \* C2 - achieve WALGGC relative assessed capacity for GRV and UV
- \* Yield = extrapolated WALGGC assessed capacity

	RATE IN THE \$	MINIMUM	YIELD	MINIMUMS	% CHANGE IN YIELD
GRV	-				
GENERAL	0.048826	\$400	\$362,989	45.7%	-22.8%
UV - GENERAL	0.003419	\$600	\$647,578	28.9%	52.0%
			<u>\$1,010,568</u>	<u>39.3%</u>	<u>12.7%</u>

GRV BUDGETED 2010/11 YIELD \$362,883  
UV BUDGETED 2010/11 YIELD \$647,587  
\$1,010,470

% CHANGE GRV RATE IN \$	-52.8%
% CHANGE GRV MINIMUM	-12.3%
% CHANGE UV RATE IN \$	71.2%
% CHANGE UV MINIMUM	10.5%

This model is acceptable from a legal point of view in relation to the number of properties on the minimum rate. This model also raises more in total yield than budgeted by an amount of \$70,430.

If Councillors wish any other scenarios to be modelled in time for discussion at the meeting, please advise as soon as possible. In recent previous years, Council has had modelling undertaken during the meeting whilst discussing rates. This is considered unacceptable and should be avoided as the full impact of a model that has only just been "thought of" cannot be absorbed by Councillors and officers.

From a budget point of view, all above models present a realistic option as they meet the initiatives put in place via resolutions C1, C2 and C2a of minute number 8243 of Council meeting of August 2009 which was based on Council becoming sustainable in its own right into the future. It is just a matter of whether Council

wishes to maintain the yield as budgeted for via the forward plan, or the WALGGC assessed capacity, and over what period of time it wishes to implement these resolutions.

From an officer's point of view, taking into account that phasing in of an initiative over a period of time is more palatable to ratepayers, model # 3 is the recommended model.

As the above recommended model does not propose differential rates the requirement of S6.36 of the Local Government Act 1995 to give local public notice is not required to be undertaken. Also, a document describing the objects of, and reasons for, each proposed rate and minimum payment is not required.

**STATUTORY ENVIRONMENT:** Local Government Act 1995 Division 6.

**POLICY IMPLICATIONS:** Nil.

**FINANCIAL IMPLICATIONS:** 20010/11 Budget.

**STRATEGIC IMPLICATIONS:** Nil.

**RECOMMENDATION:**

That Council agree to the following rates in the dollar and minimum rates for the 20010/11 financial year for the purposes of incorporation into Council's budget to be adopted at the Ordinary meeting of Council to be held 22 July 2010:

	RATE IN THE \$	MINIMUM
GRV - GENERAL	5.9136	\$490
UV - GENERAL	0.2541	\$570

**VOTING REQUIREMENTS:**



**CRAIGE WADDELL**  
**A/CHIEF EXECUTIVE OFFICER**

AGENDA NUMBER: 10.13  
SUBJECT: Bushfire Advisory Committee Meeting  
LOCATION/ADDRESS: Nannup  
NAME OF APPLICANT:  
FILE REFERENCE: FRC 1  
AUTHOR: Terese Levick-Godwin - Community Emergency Services Manager  
DISCLOSURE OF INTEREST:  
DATE OF REPORT: 12 May 2010

Attachment: Bushfire Advisory Committee Meeting Minutes May 10  
2010

### BACKGROUND:

The minutes of the Bushfire Advisory Committee Meeting are attached.

### COMMENT:

There are 3 recommendations for Council's consideration as follows;

1. Appointment of the Chief Bushfire Control Officer Ms T Levick-Godwin and the Deputy Chief Bushfire Control Officer Mr Neville Hamilton.
2. Changes to the dates for fire prevention work in the Annual Firebreak Notice.
3. Change to the definition of a plantation in the Annual Firebreak Notice.

These recommendations are supported. The proposed appointments of the Chief and Deputy Chief Bushfire Control Officers are with consent of all parties and see a confirmation of the existing situation.

The second recommendation relates to changing the current firebreak order and is in two parts.

The recommendations are as follows:

*That the completion date for the Plantation fire prevention work covered by the Firebreak Notice be changed from December 15 to **November 15**. Inspections should commence on November 15 of each year and any infringements to be handed into the Shire by November 22 of each year. The Scott River Lake Jasper Plantation inspections will be carried out at the same time as the Nannup Townsite inspections (December 1). If weather conditions prevent firebreaks in the Scott River Lake Jasper area from being completed, consultation with the Chief Bushfire Control Officer would be needed with regard to an extension of time for completion of the work.*



*That the completion date for all fire prevention work covered by the Firebreak Notice in the Darradup, Nannup Brook and North Nannup Brigade areas be changed from December 15 to **December 1** to match the Nannup townsite firebreak inspection date (December 1) and that firebreak inspections for the Darradup, Nannup Brook and North Nannup areas begin on December 1 and any infringements be handed into the Shire by December 10.*

There has been some dissatisfaction from the Bushfire Advisory Committee with the way the firebreak inspections and infringements have been implemented over the last couple of years. They have at times been slow to be processed often because the inspections have been late starting and many of the reports not handed in until well after the Christmas break.

This recommendation by the Bushfire Advisory Committee would see an improvement in the timeframe of the inspection process and leave sufficient time before the Christmas break for most, if not all of the infringements to be processed.

The second part to the recommendation is;

*That a new and clear definition of a plantation be written to include wildlings and/or regrowth of pine and eucalyptus species.*

A note of explanation; wildlings are self seeded pines.

The current statement from the Annual Firebreak Notice states;

**5.4.1** *A plantation is any area of planted trees, other than a windbreak, exceeding 3 hectares.*

Members of the Bushfire Advisory have expressed concern regarding plantations being left fallow after harvesting and the fire danger that this represents. This can create problems in that a forest, particularly with a harvested pine plantation, can spring up with no consequent requirement to manage the land. Enquires at other Shires as to how they deal with the problem have resulted in the proposed below change to the Firebreak Order.

***Change to paragraph 5.4.1 of the Annual Firebreak Notice;***

*A plantation means any area of trees, other than a windbreak exceeding 3 hectares, planted in pine, eucalypt or other commercial value trees that have been planted for commercial gain. The firebreak requirements for harvested plantations are the same as those for a plantation.*

**STATUTORY ENVIRONMENT:** Bushfires Act 1954

**POLICY IMPLICATIONS:** Nil.

**FINANCIAL IMPLICATIONS:** Nil.

**STRATEGIC IMPLICATIONS:** Nil.

**RECOMMENDATIONS:**

1. That Council endorse the following Fire Control Officer appointments:

Chief Bushfire Control Officer:	Ms T Levick Godwin
Deputy Chief Bushfire Control Officer:	Mr N Hamilton

2. That Council change the present Firebreak Order for 2010/11 as follows;

- Change the date of the fire prevention work for plantations from December 15 to November 1;
- Change the date of the fire prevention work for rural and special rural areas from December 15 to December 1; and
- That the Annual Firebreak Order point 5.4.1 as follows:

A plantation means any area of trees, other than a windbreak exceeding 3 hectares, planted in pine, eucalypt or other commercial value trees that have been planted for commercial gain. The firebreak requirements for harvested plantations are the same as those for a plantation.

**VOTING REQUIREMENTS:**



TERESE LEVICK-GODWIN  
COMMUNITY EMERGENCY SERVICES MANAGER

**Bush Fire Advisory Committee  
Monday May 10, 2010  
AGM  
7.30pm Nannup Shire Function Room**

<b>MINUTES</b>
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**1. OPENING**

Mrs J Lorkiewicz opened the meeting at 7.32pm

**2. ATTENDANCE & APOLOGIES**

Attendance:

Mr R Bradshaw – FESA – for Mr M McNamara  
Mr M Cole – Carlotta Bush Fire Brigade  
Mr C Scott – Balingup Bush Fire Brigade  
Mr N Hamilton – Deputy Chief Bush Fire Control Officer  
Ms T Levick-Godwin – Chief Bush Fire Control Officer/CESM  
Mr V Lorkiewicz – East Nannup Bush Fire Brigade  
Mr K Oldfield – Darradup Bushfire Brigade  
Mrs J Lorkiewicz – Council Representative  
Mr D Boothey – Department of Environment and Conservation (DEC)  
Mrs L Raynel – North Nannup Bush Fire Brigade  
Mr P Dickens Nannup Brook Bushfire Brigade

**Apologies:**

Mr G Brown – Cundinup Bushfire Brigade  
Mr G Crothers – Nannup Brook Bushfire Brigade  
Mr M McNamara – FESA

**3. CONFIRMATION OF AGM MINUTES FROM 4 MAY 2009**

**V LORKIEWICZ/K OLDFIELD**

That the minutes of the meeting of the Bushfire Advisory Committee held on 4 May 2009 be confirmed as a true and correct record.

**CARRIED**

#### 4 CONFIRMATION OF PREVIOUS MINUTES 8 FEBRUARY 2010

That the minutes of the meeting of the Bush Fire Advisory Committee held on 8 February 2010 be confirmed as a true and correct record.

**CARRIED**

#### 4. BUSINESS ARISING FROM THE MINUTES

##### 4.1 Blackwood River Banks and Reserves Responsibility

Mr M Scott, FESA UCL Coordinator has been in touch and informed the CESM/Chief that he has received advice from the State Solicitor that hazard reduction burning of the river banks and reserves can take place as long as all due care is taken and as little damage as possible is done to the environment.

Mr Scott directed the CESM to the Environmental Protection Act 1986 – Environmental Protection (Clearing of Native Vegetation) Regulations 2004 forms attachment one to the minutes.

##### 4.2 Firebreak Inspections

A discussion regarding the change to the firebreak inspections dates took place with the following motion.

#### **C SCOTT/K OLDFIELD**

*That the completion date for the Plantation fire prevention work covered by the Firebreak Notice be changed from December 15 to **November 15**. Inspections should commence on November 15 of each year and any infringements to be handed into the Shire by November 22 of each year. The Scott River Lake Jasper Plantation inspections will be carried out at the same time as the Nannup Townsite inspections (December 1). If weather conditions prevent firebreaks in the Scott River Lake Jasper area from being completed, consultation with the Chief Bushfire Control Officer would be needed with regard to an extension of time for completion of the work.*

*That the completion date for all fire prevention work covered by the Firebreak Notice in the Darradup, Nannup Brook and North Nannup Brigade areas be changed from December 15 to **December 1** to match the Nannup townsite firebreak inspection date (December 1) and that firebreak inspections for the Darradup, Nannup Brook and North Nannup areas begin on December 1 and any infringements be handed into the Shire by December 10.*

**CARRIED**

Discussion following a point raised by Mr R Bradshaw of FESA ensued regarding the fact that a firebreak inspector should be appointed as an Fire Control Officer to enable him or her to enter private land. This person would have limited powers and not the full powers of a Fire Control Officer. The recommendation will come from the next Bushfire Advisory Committee meeting on Wednesday October 13 2010 after a Firebreak Inspection Officer has been appointed and in time for the October Council meeting.

### **4.3 Election of Officer Bearers**

#### **4.3.1 Chief Bushfire Control Officer**

A nomination for Ms T Levick-Godwin for the position Chief Bushfire Control Officer was received. No further nominations were received therefore the recommendation to Council will be that Ms T Levick-Godwin continue in the position as Chief Bushfire Control Officer.

**N Hamilton/K Oldfield**

**ELECTED UNAPPOSED**

#### **4.3.2 Deputy Chief Bushfire Control Officer**

Mr G Crothers declined to continue the position of Deputy Chief.

Mr C Scott nominated Mr N Hamilton for the position of Deputy Chief Bushfire Control Officer. No further nominations were received therefore the recommendation to Council will be that Mr N Hamilton continue in the position of Deputy Chief Bushfire Control Officer.

**C Scott/M Cole**

**CARRIED**

## **5. REPORTS**

### **5.1 Chief Bush Fire Control Officer**

Report is attached.

### **5.2 FESA Mr R Bradshaw**

Mr R Bradshaw stated that there had been few major fires across the SW region and that complacency could be an issue at the beginning of the next fire season. He also stated that after the Victorian fires and the Toodjay fires that townsite protection has become a prominent issue.

Discussion regarding the new FESA warning system including the FESA catastrophic warnings took place and it was suggested that a campaign for the community regarding the new warnings should be started prior to the next fire season.

### **5.3 DEC – Mr D Boothey**

Mr Boothey stated that it had been a very quiet season so far with very few fires and none in the Nannup Shire. The Jalbarragup controlled burn would take place on May 11 and 12.

## **6. GENERAL BUSINESS**

### **6.1 Definition of a plantation**

Mr S Scott initiated a discussion regarding the definition of a tree plantation, members of the committee expressed concern particularly regarding pine plantations that had been harvested and then left and consequently wildlings created a thick forest which was not considered to be a plantation and therefore not needing to have the regulation firebreaks.

The following motion was put;

#### **C SCOTT/V LORKIEWICZ**

That a new and clear definition of a plantation be written to include wildlings and/or regrowth.

**CARRIED**

**The proposed new definition of a plantation in the Annual Firebreak Notice which will be submitted to Council on Thursday 27 5 2010 is;**

#### **Paragraph 5.4.1**

*A plantation means any area of trees, other than a windbreak exceeding 3 hectares, planted in pine, eucalypt or other commercial value trees that have been planted for commercial gain. The firebreak requirements for harvested plantations are the same as those for a plantation.*

### **6.2 WAERN Radio Training**

Mr C Scott requested that additional training for the WAERN radios be held before the next fire season, the next training course is to include advanced features of the radio.

### **6.3 Private Equipment at fires**

A question was raised by Mr C Scott regarding the insurance cover of private equipment and vehicles at fires. Shire information on this has been obtained and the coverage for Bushfire Brigade members' private equipment is up to \$200,000 per claim.

## **7. NEXT MEETING**

The next meeting of the Bush Fire Advisory Committee will be held on Wednesday October 13 2010 at 7.30pm.

## **8. CLOSURE**

The Chairperson declared the meeting closed at 9.30pm.

AGENDA NUMBER: 10.14  
SUBJECT: Local Emergency Management Committee Council Representative  
LOCATION/ADDRESS: Nannup  
NAME OF APPLICANT:  
FILE REFERENCE: ADM 18  
AUTHOR: Terese Levick-Godwin – Community Emergency Services Manager  
DISCLOSURE OF INTEREST:  
DATE OF REPORT: 12 May 2010

**BACKGROUND:**

Councillor J Lorkiewicz resigned from the Local Emergency Management Committee (LEMC) in late April and the Terms of Reference for this committee requires two Councillors on the committee as follows:

6.0 Membership

*The committee will consist of two elected members and thirteen (13) Council appointed community/organisational representatives. All members shall have full voting rights.*

**COMMENT:**

Councillor C Pinkerton is the remaining Council member on the Committee and will chair the Committee until a new member is appointed and an election held.

**STATUTORY ENVIRONMENT:** Nil.

**POLICY IMPLICATIONS:** Nil.

**FINANCIAL IMPLICATIONS:** Nil.

**STRATEGIC IMPLICATIONS:** Nil.

**RECOMMENDATION:**

That Councillor \_\_\_\_\_ be appointed to the Local Emergency Management Committee.

**VOTING REQUIREMENTS:**

  
TERESE LEVICK-GODWIN  
COMMUNITY EMERGENCY SERVICES MANAGER

<p>AGENDA NUMBER: 10.15  SUBJECT: Accounts for Payment  LOCATION/ADDRESS: Nannup Shire  FILE REFERENCE: FNC 8  AUTHOR: Tracie Bishop – Administration Officer  DISCLOSURE OF INTEREST:  DATE OF REPORT: 18 MAY 2010</p>
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Attachment: Schedule of Accounts for Payment.

**COMMENT:**

The Accounts for Payment for the Nannup Shire Municipal Account fund and Trust Account fund are detailed hereunder and noted on the attached schedule are submitted to Council.

**Municipal Account**

Accounts Paid By EFT EFT 1363 - 1445	\$628,532.89
Accounts Paid By Cheque Vouchers 18090– 18126	\$ 43,392.67
Direct Debits Vouchers 99176 – 99180	\$ 24,368.08

**Trust Account**

Accounts Paid By Cheque Voucher – 22725-22727	\$ 1,787.62
EFT 1374 + 1446	\$ 574.00

**STATUTORY ENVIRONMENT:**

Local Government (Financial Management) Regulation 13

**POLICY IMPLICATIONS:** Nil.

**FINANCIAL IMPLICATIONS:**

As indicated in the Schedule of Accounts for Payment.

**STRATEGIC IMPLICATIONS:** Nil.

**RECOMMENDATION:**



That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$698,655.26 in the attached schedule be accepted.

**VOTING REQUIREMENTS:**



*For* **TRACIE BISHOP**  
**ADMINISTRATION OFFICER**

**SCHEDULE OF ACCOUNTS PAYABLE  
SHIRE OF NANNUP  
SUBMITTED TO COUNCIL'S MAY 2010 MEETING**

**MUNICIPAL PAYMENTS**

<b>Chq/EFT</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT1363	KD POWER & CO	SUNDRY SUPPLIES	\$634.55
EFT1364	CORPORATE EXPRESS	STATIONERY SUPPLIES	\$130.04
EFT1365	LANDGATE	GRV REVALUATIONS G2010/3	\$155.11
EFT1366	GEOGRAPHE TIMBER AND HARDWARE SUPPLIES	TIMBER SUPPLIES	\$792.00
EFT1367	GREG MADER EARTHWORKS	EQUIPMENT HIRE	\$21,144.75
EFT1368	NANNUP NEWSAGENCY	PRINTING, STATIONERY AND POSTAGE SUPPLIES	\$707.46
EFT1369	NANNUP TELECENTRE	FERAL PIG QUESTIONNAIRE	\$121.00
EFT1370	RICOH BUSINESS CENTRE	PHOTOCOPIER METER CHARGE	\$1,010.39
EFT1371	SERENE HABITATS GARDEN DESIGN	SMART CLUB WORK	\$200.00
EFT1372	CRAIGE WADDELL	REIMBURSEMENT OF EXPENSES	\$297.27
EFT1373	WORTHY CONTRACTING	PNEMONIA ROAD EQUIPMENT HIRE	\$55,528.00
EFT1375	DEPARTMENT OF ENVIRONMENT AND CONSERVATION	CLEARING PERMIT	\$100.00
EFT1376	AMBASSADOR HOTEL PERTH	ACCOMODATION	\$177.00
EFT1377	PHOENIX BUILDING COMPANY	PROGRESS CLAIM NO 11	\$5,139.40
EFT1378	COURIER AUSTRALIA	FREIGHT CHARGES	\$90.48
EFT1379	UHY HAINES NORTON	ATTENDANCE AT FINANCIAL REPORTING WORKSHOP	\$968.00
EFT1380	GREG MADER EARTHWORKS	DOZER AND EXCAVATOR HIRE	\$89,166.00
EFT1381	NANNUP HARDWARE & AGENCIES	HARDWARE	\$924.85
EFT1382	PRESTIGE PRODUCTS	CLEANING PRODUCTS	\$59.40
EFT1383	LOUISE STOKES	REIMBURSEMENT OF EXPENSES	\$1,130.00
EFT1384	WALGA	ADVERTISING	\$3,130.38
EFT1385	AUSTRALIAN TAXATION OFFICE	MAR BAS	\$72,594.00
EFT1386	DEPARTMENT OF PREMIER AND CABINET	GOVT GAZETTE ADVERTISING LPS NO 3 AMEND 6	\$452.84
EFT1387	PICTON TYRE CENTRE PTY LTD	4 X TYRES	\$3,660.00
EFT1388	GL HAPP PTY LTD	FUEL EXPENSES	\$3,622.26
EFT1389	NANNUP TELECENTRE	STATIONERY/PRINTING SUPPLIES	\$462.00
EFT1390	ROD'S AUTO ELECTRICS	PLANT REPAIR	\$97.24
EFT1391	SUGAR MOUNTAIN ELECTRICAL SERVICES	KEARNEY STREET DEPOT WORKS	\$1,088.59
EFT1392	WARREN BLACKWOOD WASTE	BIN PICKUPS MARCH 2010	\$5,603.78
EFT1393	WADIFARM CONSULTANCY SERVICES	PLANNING CONSULTANCY WORK	\$1,182.50
EFT1394	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$11,464.35
EFT1395	SHANE COLLIE	REIMBURSEMENT OF EXPENSES	\$436.95
EFT1396	K & C HARPER	MAINTENANCE AT BROCKMAN ST CARAVAN PARK	\$659.45
EFT1397	MUIRS MANJIMUP	SUNDRY SPARE PARTS	\$287.56
EFT1398	WORTHY CONTRACTING	LOADING AND CARTING GRAVEL ON PNEUMONIA RD	\$47,080.00
EFT1399	NANNUP SURVEYS	SURVEY & PLAN UPDATE FORESHORE PARK	\$330.00
EFT1400	WESFARMERS KLEENHEAT GAS PTY LTD	GAS SUPPLIES	\$112.00
EFT1401	NANNUP BRIDGE CAFE	CATERING FOR MEETING	\$406.00
EFT1402	INSIGHT CCS PTY LTD	AFTER HOURS CALL CONTRACT	\$32.95
EFT1403	NANNUP HARDWARE & AGENCIES	NFPAG SUPPLIES	\$75.00
EFT1404	NANNUP EZIWAY SELF SERVICE STORE	REFRESHMENTS AND CLEANING	\$203.90
EFT1405	NANNUP LIQUOR STORE	REFRESHMENTS	\$231.89
EFT1406	DEPARTMENT OF PREMIER AND CABINET	GOVT GAZETTE ADVERTISING LPS NO 3 AMEND 5	\$311.08
EFT1407	DJEMBEMOVES	WEST AFRICAN DRUMMING WORKSHOP	\$200.00
EFT1408	TIGER SHACK	2ND PART PAYMENT OFFICE REFURBISHMENT	\$5,000.00
EFT1409	AUSTRALIAN TAXATION OFFICE	FINAL FBT PAYMENT 09/10	\$2,759.56
EFT1410	CORPORATE EXPRESS	STATIONERY SUPPLIES	\$212.12
EFT1411	JASON SIGNMAKERS	SIGNAGE	\$415.80
EFT1412	K & C HARPER	FORESHORE PARK SEWAGE PROBLEM	\$3,350.05
EFT1413	GREG MADER EARTHWORKS	EQUIPMENT HIRE	\$86,776.25
EFT1414	STEWART & HEATON CLOTHING CO. PTY LTD	SAFETY WEAR SCOTT RIVER VFB	\$235.44
EFT1415	CRAIGE WADDELL	REIMBURSEMENT OF FBT	\$330.00
EFT1416	WADIFARM CONSULTANCY SERVICES	CONSULTANCY FEES	\$495.00
EFT1417	DEPARTMENT OF ENVIRONMENT AND CONSERVATION	MOWEN RD CLEARING PERMIT 695	\$200.00
EFT1418	JP REPAIRS	NORTH NANNUP FIRE TRUCK REPAIRS AND SERVICES	\$879.00
EFT1419	AUSTRALIA INSTITUTE OF MANAGEMENT	WORD ADVANCED 2007 TRAINING	\$415.00
EFT1420	NANNUP BRIDGE CAFE	CATERING 3 COURSE DINNER 22 APRIL.	\$348.00

Chq/EFT	Name	Description	Amount
EFT1421	TAX CHOICE	LETTER FOR AMPITHEATRE GRANT	\$187.00
EFT1422	SOILS AIN'T SOILS BUSSELTON	BRICKIES SAND	\$540.00
EFT1423	CJD EQUIPMENT PTY. LTD.	SPARE PARTS	\$988.70
EFT1424	GEOGRAPHE SAWS & MOWERS	PARTS	\$717.60
EFT1425	LANDGATE	GRV INTERIM VALS	\$273.00
EFT1426	THE GOOD FOOD SHOP	SUPPLY OF MORNING TEA	\$78.40
EFT1427	K & C HARPER	SUNDRY MAINTANENCE	\$444.40
EFT1428	THE PAPER COMPANY OF AUSTRALIA PTY LTD	PAPER SUPPLIES	\$138.60
EFT1429	SUGAR MOUNTAIN ELECTRICAL SERVICES	TOWN OVAL WORK REPAIRS	\$367.16
EFT1430	WARREN BLACKWOOD WASTE	BIN PICK UPS FOR APRIL	\$4,950.60
EFT1431	WORTHY CONTRACTING	1 MONTH CONTRACT N.W.F	\$9,463.33
EFT1432	KD POWER & CO	CLEANING SUPPLIES	\$208.00
EFT1433	EDITORIAL AND PUBLISHING CONSULTANTS PTY LTD	WASTE DISPOSAL & WATER MGMT SUBSCRIPTION	\$163.35
EFT1434	BRISKLEEN SUPPLIES	CLEANING PRODUCTS	\$315.70
EFT1435	FIRE AND EMERGENCY SERVICES AUTHORITY	ESL CAPITAL GRANT 1DFZ535 TOYOTA LANDCRUISER	\$33,000.00
EFT1436	JASON SIGNMAKERS	SIGNAGE	\$695.20
EFT1437	PRESTIGE PRODUCTS	CLEANING PRODUCTS TOILET ROLLS	\$560.34
EFT1438	ROD'S AUTO ELECTRICS	PLANT REPAIR	\$240.72
EFT1439	WML CONSULTANTS	MOWEN ROAD PROJECT MANAGEMENT	\$2,589.40
EFT1440	PICTON TYRE CENTRE PTY LTD	TYRE SUPPLIES	\$1,414.00
EFT1441	KD POWER & CO	SUDNRY SUPPLIES	\$275.00
EFT1442	ENVIRONMENTAL HEALTH ASSOCIATION OF AUSTRALIA	SEMINAR SERIES 2	\$50.00
EFT1443	AUSTRALIAN TAXATION OFFICE	APRIL BAS	\$15,109.00
EFT1444	GREG MADER EARTHWORKS	MACHINERY HIRE	\$122,030.15
EFT1445	PRESTIGE PRODUCTS	CLEANING PRODUCTS	\$116.60
<b>TOTAL EFT PAYMENTS</b>			<b><u>\$628,532.89</u></b>
18090	CRANE DISTRIBUTION LIMITED	DRINKING FOUNTAIN	\$1,520.20
18091	IRENE OSBORNE	BIKE RACKS 2ND PAYMENT	\$7,610.00
18092	BROONS	HANDY HITCH GRADER MOUNTED ROLLER	\$2,750.00
18093	FTE ENGINEERING	SUNDRY SUPPLIES	\$219.75
18094	BLACKWOOD CAFE ARIHIA PTY LTD	CATERING SHIRE MEAL	\$348.00
18095	DEPARTMENT FOR TRANSPORT	VEHICLE REGISTRATION	\$321.75
18096	SHIRE OF BUSSELTON	RANGER SERVICES	\$806.77
18097	SYNERGY	ELECTRICITY ACCOUNTS	\$1,042.55
18098	ST JOHN AMBULANCE, ANGELA WINTER	SKILLS FOR LIFE 1ST AID PROGRAM FOR CHILDREN	\$52.00
18099	CIVIL LEGAL	GRANGE ROAD PARKING FACILITY	\$2,577.57
18100	LIBBY SHEPPARD	EGG DECORATING EXPENSES	\$27.76
18101	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	\$242.65
18102	AMP LIFE LTD	SUPERANNUATION CONTRIBUTIONS	\$806.34
18103	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$277.46
18104	WESTSCHEME	SUPERANNUATION CONTRIBUTIONS	\$286.26
18105	NORWICH UNION SUPERANNUATION TRUST	SUPERANNUATION CONTRIBUTIONS	\$111.96
18106	IIML ACF IPS APPLICATION TRUST	SUPERANNUATION CONTRIBUTIONS	\$302.40
18107	HOSTPLUS EXECUTIVE	SUPERANNUATION CONTRIBUTIONS	\$105.82
18108	DEPARTMENT OF COMMERCE	FOOD CODE	\$88.90
18109	FTE ENGINEERING	REPAIR HYDRAULIC LEAK	\$254.45
18110	TAFEWA SOUTH WEST REGIONAL	TAFE FEES REHARNI ROSINA	\$600.00
18111	COMMISSIONER OF STATE REVENUE	PENSIONER REBATE RECEIVED IN ERROR	\$5.95
18112	GYM4KIDS	GYM CLASSES	\$150.00
18113	FORPARK AUSTRALIA	EXERCISE EQUIPMENT	\$12,351.90
18114	NETREGISTRY PTY LTD	RENEWAL OF NANNUP.WA.GOV.AU FOR 2 YEARS	\$62.00
18115	DEPARTMENT FOR TRANSPORT	INCORRECT PAYMENT OF MDL COMMISSION FEB 2010	\$38.30
18116	ANTHONY DEAN	RECOUP OF EXPENSES NO 5	\$600.00
18117	NANNUP LAVENDER FARM	REFRESHMENTS	\$150.00
18118	CANCELLED CHEQUE		\$0.00
18119	BRILLIANT HOLDING PTY LTD	REPAIR AND TESTING OF EQUIPMENT	\$286.00
18120	CANCELLED CHEQUE		\$0.00
18121	REPCO PTY LTD	ABSORBENT CLEAN UP GRANULES 10KG	\$46.75
18122	BUNNINGS BUSSELTON	SEEDLINGS	\$68.40
18123	BROONS	HANDY HITCH GRADER MOUNTED ROLLER	\$2,750.00
18124	BP NANNUP	FUEL EXPENSES	\$6,221.78
18125	BLACKWOOD CAFE ARIHIA PTY LTD	LIGHT DINNER	\$300.00
18126	DEPARTMENT OF TREASURY AND FINANCE	COPY OF STANDING ORDERS LOCAL LAW GAZ NO 71	\$9.00
<b>TOTAL CHEQUE PAYMENTS</b>			<b><u>\$43,392.67</u></b>

Chq/EFT	Name	Description	Amount
<b>DIRECT DEBITS</b>			
99176	SG FLEET AUSTRALIA P/L	VEHICLE EXPENSES	\$637.30
99177	BP AUSTRALIA	FUEL EXPENSES	\$769.63
99178	CALTEX AUSTRALIA	FUEL EXPENSES	\$21,783.96
99179	TELSTRA	TELEPHONE EXPENSES	\$1,057.30
99180	WESTNET	INTERNET EXPENSES	\$119.89
<b>TOTAL DIRECT DEBITS:</b>			<b><u>\$24,368.08</u></b>

<b>TRUST ACCOUNT</b>			
22725	OUTDOOR WORLD	BCTIF FEES PAID TWICE	\$42.72
22726	BUILDING CONSTRUCTION INDUSTRY TRAINING FUND	BUILDING & CONSTRUCTION LEVY	\$1,639.30
22727	SHIRE OF NANNUP	BRB COMMISSION	\$105.60
EFT1374	SARA MARLOW	BOND REFUND 09/04/2010	\$160.00
EFT1446	BUILDERS REGISTRATION BOARD OF WA	BRB COLLECTED 1/03 TO 22/04	\$414.00
<b>TOTAL TRUST PAYMENTS</b>			<b><u>\$2,361.62</u></b>

<b>TOTAL MUNICIPAL ACCOUNTS</b>	<b>\$696,293.64</b>
<b>TOTAL TRUST PAYMENTS</b>	<b>\$2,361.62</b>
<b>TOTAL PAYMENTS FOR THE PERIOD 13/04/2010 TO</b>	
<b>18/05/2010</b>	<b><u>\$698,655.26</u></b>