



**WESTERN AUSTRALIAN  
LOCAL GOVERNMENT ASSOCIATION**

**SOUTH WEST ZONE**

**MINUTES**

**DATE** Friday 22<sup>ND</sup> April 2016

**COMMENCING AT** 9.00 am

**VENUE** City of Bunbury

<b>PROGRAM</b>	9.00 am	Opening & Host Presentation
	9.05 am	Business as per agenda
	10.00 am	Morning Tea
	10.15 am	Meeting resumes
	11.00 am	Presentations
	12.00 am	Lunch

**AGENDA FORMAT**

The agenda is sent in two parts. The first, being the Zone Agenda, the second the State Council Agenda in PDF format.

The State Council Agenda was emailed separately to members

An update was circulated prior to the meeting

**E R Fisher**  
**Executive Officer**

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## 1. Opening

The Zone President opened the meeting at 9.00 am and welcomed all present.

### 1a Announcements

All Councils have now signed the MOU for mutual support during emergencies, copies will be circulated by the Executive Officer.

## 2. Attendance & Apologies

The following attendance is recorded:

Local Government	Delgate		CEO	
Shire of Augusta – Margaret River	Cr I Earl	Present	Mr. G Evershed	Present
Shire of Boyup Brook	Cr M Giles	Present	Mr. A Lamb	Present
Shire of Bridgetown-Greenbushes	Cr T Pratico	Apology	Mr. T Clynch	Present
City of Bunbury	Mayor G Brennan Cr B Kelly Cr M Steck Cr W Giles	Present  Present Apology Present	Mr A Brien	Present
City of Busselton	Cr G Henley	Present	Mr M Archer	Present
Shire of Capel	Cr M Scott	Present	Mr. P Sheedy	Present
Shire of Collie	Cr W Sanford	Present	Mr. D Blurton	Present
Shire of Dardanup	Cr M Bennett	Present	Mr. M Chester	Present
Shire of Donnybrook-Balingup	Cr A Logiudici	Present	Mr. J Attwood	Present
Shire of Harvey	Cr T Jackson	Present	Mr. M Parker	Present
Shire of Manjimup	Cr W De Campo	Present	Mr. A Campbell	Present
Shire of Nannup	Cr T Dean	Present	Mr P Clarke	Present

Executive Officer			Mr. E Fisher	Present
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### 3. Visitors:

#### WALGA:

Ms Lynne Craigie, President WALGA  
Ms Jodie Holbrook, Policy Manager Community

#### Other Guests

DLG&C

### 4. Presentations:

#### 4.1 Host Council Presentation

Host shires are invited to provide a 15-20 minute presentation on current events affecting their local government area or to arrange an inspection of new or significant facilities of interest to members.

#### 4.2 National Broadband Briefing

Unfortunately our speaker is unable to attend this meeting as she will be on leave however has expressed a keen interest to attend our next meeting.

As most Councils have heard the presentation it was decided not to schedule this presentation.

### 6. Confirmation of Previous Minutes

Moved	Cr M Bennett	Seconded	Cr M Scott	Carried
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#### MOTION:

***The minutes of the meeting held at the Shire of Bridgetown – Greenbushes on 26<sup>th</sup> February 2016 be confirmed as a true and correct record of the meeting***

### 7. Business Arising

Nil

## **8 Reports**

### **8.1 Native Title matters**

The following invitation to all councils has been received

Thank you all for assisting us in arranging briefings to each of your Local Government Zones over the past 9 months or so. You may have seen the item in last week's WALGA newsletter promoting another briefing on the South West Native Title Settlement that we are offering in Perth in May (see below). It has been scheduled in lieu of us giving a presentation at each of the Metropolitan Zone meetings; however we are very happy to extend the invitation to any regional Local Government representatives who may have an interest (and the capacity) to attend. I note that while the first two presentations will mirror those given at each of your Zone meetings, we have also arranged for Jeremy Elliott of DAA to provide a short presentation on the Noongar Standard Heritage Agreement that is now operating under the Settlement. Local Governments can elect to use this template Agreement when conducting Aboriginal heritage surveys, if desired.

The presentations will be as follows:

- Key elements of the South West Settlement: Angela Elder, Manager, South West Settlement
- South West Settlement Land Assembly Process: Sandra Flanagan, Manager, South West Settlement Project, Department of Lands
- Noongar Standard Heritage Agreement: Jeremy Elliott, Director, South West Settlement, Department of Aboriginal Affairs

The presentations will take around 20 minutes each, with additional time for questions.

We would be grateful if you could please forward this information direct to each of the Local Governments within your Zones, for their attention.

Please do not hesitate to contact us if there is any further information on the South West Settlement that they would like at any stage.

Many thanks,

Natalie Contos

#### **South West Native Title Settlement Briefing**

While Local Governments are not signatories to the South West Native Title Settlement, it has a number of implications for the 102 Local Governments within the Settlement area. Together with a general presentation on the Settlement by the Department of the Premier and Cabinet, representatives from the Department of Lands and Department of Aboriginal Affairs will, respectively, provide particular information

on the process by which unallocated crown lands and unmanaged reserves will be selected for transfer to the Noongar Land Estate, and the new template Aboriginal heritage agreement under the Settlement. □□The briefing will include time for Q&A after presentations on: key elements of the South West Settlement; South West Settlement Land Assembly Process; and, Noongar Standard Heritage Agreement.□ □While the briefing has been arranged for Local Governments in the metropolitan area (in lieu of individual Zone briefings), Local Government representatives from regional areas are also welcome to attend.□□Date: Thursday, 19 May□Time: 11:00am - 12:30pm□Venue: WALGA, ONE70, 170 Railway Parade, West Leederville□□Please RSVP by email by Friday, 6 May.

For more information, contact the DPC South West Settlement Implementation Unit on 6552 6191.

## **8.2 Report by State Council Delegate**

### **Report by State Council Delegate Cr Sanford 22nd April 2016**

On behalf of the WALGA SW Zone I attended the meeting of the WALGA State Council held on 2nd March. The Executive Officer SW Zone has since circulated the minutes of the meeting.

The first items of business on the agenda of the State Council meeting was the elections of WALGA President and WALGA Deputy President. As the members of the SW Zone WALGA were aware, I was a candidate for the position of President. The incumbent Cr Lynne Craigie was elected to the position of President and Cr Tracey Roberts was elected to the position of Deputy President. This outcome was circulated by press release on the 3<sup>rd</sup> March. I sincerely thank the members of the SW Zone WALGA for your support in my candidacy for the role.

In the minutes of the state council meeting under item 4 Emerging Issues, is reflected discussion and a resolution regarding the Local Government Comparative Website being introduced by the Department of Local Government and Communities. This item was listed after my advocacy to the executive staff of WALGA and as a direct result of the importance of the resolution on this matter by our zone. I moved a motion reflecting our zones position, which was subsequently the subject of an amendment. In my view the amendment was completely contrary to the intent of the motion. As a consequence of this I was not in a position to support the amended motion and voted against.

Agenda items 5.6 Review of Rules and Conduct Regulations and item 5.7 WALGA Constitution Review were subject of minor amendments which I supported. Agenda item 5.8 WALGA Governance Review composite resolution included the suggested amendment by the SW Zone which with a minor amendment was supported unanimously.

The minutes of the state council have been circulated. If any zone delegate would like any further explanation on the outcomes/minutes of these meetings, then please feel free to raise them with me.

Cr Wayne Sanford  
President SW Zone WALGA

### **Comparative Website – Question By Cr W De Campo**

Why has WALGA changed the motion?

Cr Sanford reported discussions with Mr. Brown and State President had the item listed for discussion.

Amendment was made to the proposed motion at the State Council meeting and the changed motion was carried – this is reported in the State Council minutes of the meeting.

The original motion was strongly supported by Cr Sanford at the meeting.

Cr De Campo expressed disappointment at the failure by State Council to support the motion and advised that WALGA needs to be prepared to take on the government on key issues.

### **8.3 State Presidents Report**

This report was circulated by email

#### **Regional State Council Meeting**

I want to start my report with an apology to the Murchison Zone for the cancellation of the Regional State Council meeting. The confusion over the interpretations of the rules and the likelihood of creating a situation of compliance breach for State Councillors left us with little choice. We are hopeful that the situation can be clarified quickly so that we can honour the good faith shown by the Zone in making the necessary arrangements.

#### **Gifts**

The Local Government sector has experienced growing frustrations with the controversy which now surrounds the obligation to declare gifts, and what constitutes a gift, following the release of the March Departmental Governance Bulletin.

As a result WALGA and the LGMA are working together in pursuing legal advice with a view to determining the impact on the Local Government sector as a whole.

The advice will consider the validity of the Department's interpretation of the Gift provisions that were presented in Governance Bulletin 11. This advice will also be utilised in working with the Department to develop specific recommendations on how the Act and regulations should be revised to achieve a workable solution.

The Minister has already committed his Department to a review of the Act and Regulations to overcome the difficulties highlighted by WALGA and the LGMA.

We anticipate receiving the legal advice soon and will keep the sector informed accordingly.

### **Local Government Compliance**

Minister Simpson recently made a statement in Parliament revealing a number of instances of failed statutory compliance by some Local Governments. Specifically;

- 2 LGs failed to complete their Annual Compliance returns;
- 7 LGs failed to complete their annual accounts;
- 11 LGs failed to complete their annual audits;
- 1 LG failed to submit its budget.

Whilst these numbers are not high, any circumstance that brings about the potential for criticism of the sector is something we should be concerned about.

As the audit responsibility for Local Governments transfers from the Department of Local Government & Communities to the Auditor General, and the Department introduces its “My Council” web site, we can expect higher levels of public scrutiny and media analysis of our performance into the future.

I ask all Local Governments to pay close attention to their accountabilities and to contact the Association’s Governance Team in circumstances where compliance difficulties are being experienced. If we don’t know about it, we can’t help you.

### **Pensioner Rating Rebate**

As part of the 2015/16 State Government budget announced in May 2015, the State Government had signalled their intent to cap the pensioner rebate on Local Government rates at \$550.00 to be effective from 1 July 2016. Previously the amount had no cap and was 50% of the general rate. Last week Finance Minister, the Hon Bill Marmion MLA advised that the State Government had listened to feedback and the capped amount will be lifted to \$750.00. The effect of the cap being increased by \$200.00 will reduce the impact on affected households from around 47,000 to 19,300.

This is a pleasing result for the Local Government sector, however Local Governments will need to communicate with those ratepayers still affected to ensure that they understand that their increased rate bill is due to a State Government policy decision and not a Local Government cost increase.

### **No Rate Capping or Compulsory Training**

In addressing the recent Northern Country Zone Conference, the Minister for Local Government & Communities, the Hon. Tony Simpson, MLA, reassured delegates that the government would not be pursuing rate capping or compulsory elected member training.



In doing so he emphasised that he was still vitally concerned to ensure that the cost of Local Government to residents and ratepayer was kept to the lowest possible levels and that Local Governments should make renewed efforts to demonstrate value for money service delivery.

Further, the Minister indicated he maintained a strong interest in ensuring the highest professional standards amongst elected members and he expected that the sector would embrace this challenge and hoped that all elected members would undertake at least a basic level of training, thereby negating the need for further consideration of compulsory training measures in the future.

### **Elected Members Embrace Voluntary Training**

Voluntary training has seen a significant increase over the last 12 months. Nearly one third of all Local Government elected members will have undertaken at least one WALGA training module in the 2015/16 financial year, while enrolments in the Diploma of Local Government (elected member) have increased by nearly 100% to 21 this year.

Keeping up to date with your professional development as an Elected Member helps ensure better governance for your community and equips you for a more productive relationship with your CEO and administration.

### **Annual Honours Program – 2015**

I would like to highlight our annual Honours program. This program provides an excellent opportunity to publicly recognise and celebrate the outstanding achievements and lasting contributions made by our Elected Members.

The categories of awards are:

- Local Government Medal
- Life Membership
- Eminent Service Award
- Long and Loyal Service Award
- Merit Award
- Local Government Distinguished Officers Award

Nominations close **5:00pm Friday 6 May 2016** and no late nominations will be accepted. Awards will be presented to recipients at a ceremony held during the 2016 Local Government Convention. I would encourage State Councillors to promote the Honours program to the Local Governments in your region.

For more information, visit the WALGA website or contact Executive Officer, Governance, Fiona Cohen on [fkcohen@walga.asn.au](mailto:fkcohen@walga.asn.au) or 9213 2013.

### **President's Contacts**

During the March – May period, contacts that have occurred or are scheduled to take place prior to the May State Council meeting are as follows:

**State Government Relations**

- Hon Tony Simpson MLA, Minister for Local Government
- Hon Dean Nalder MLA, Minister for Transport – Roundtable Dinner & Cycling Discussion
- Mr David Templeman MLA, Shadow Minister for Local Government
- State Road Funds to Local Government Advisory Committee Meeting
- Mr Steven Troughton, Managing Director/Mr Peter Woronzow/Mr Maurice Cammack, Main Roads
- Hon Michael Misichin MLC, Attorney General & Minister for Commerce, and Mr Peter Gow, Building Commissioner

**Local Government Relations**

Peel Zone Members at Shire of Murray  
Lord Mayor's Distress Relief Fund Board  
Finance & Services Committee

**LGIS Relations - London**

Mr Rupert Fleury, Mr Dan Sammons, Ms Joanne Glover, Mr Donald Carmichael, Mr Justin Fowles – JLT  
Ms Lucy Billany, Mr David Bryan – JLT  
Mr Simon Jenkins – Munich Re – and Mr Gary Stock – Great Lakes  
Mr Bill Breslin – Everest  
Mr Jim Finnamore – Channel  
Ms Lauren Cisco – JLT Cyber  
Mr Mike Lay – Arch  
Mr Martin Boreham – Amlin  
Mr Mike Reid, Mr Julius Crosby – QBE  
Mr Andrew Home, Mr Rob Turner – XL Catlin  
Mr Mark Iceton – Iceton, Mr Oliver Delaney – Kiln  
Mr David Fitzpatrick – Ascot  
Mr Conor Murphy, Mr Graeme Ivory – Brit

**LGIS Relations - New York**

Mr Rupert Fleury, Ms Joanne Glover, Mr Donald Carmichael – JLT London - teleconference  
Mr Dave Rodriguez, Mr George Corde, Ms Megan Thomas, Ms Jacqueline Kennedy, Mr Sai Ramen - AIG NY

### Conferences / Workshops / Public Relations

- Hon Tony Simpson's Funding Announcement – Busselton
- WALGA Breakfast Series – Mr David Templeman MLA
- Kimberley Pilbara Joint Forum of Regional Councils – China

### Zone meetings

- South West Country Zone
- South Metro Zone
- South East Metro Zone

### **Comment**

Cr De Campo sought advice from the State President on the appropriateness of the amount defined for the gift reporting limit and the interpretation of the Act relating to gifts by the Department of Local Government and Communities.

Mr. Parker commented on the inappropriateness of the proposals for enforcement of sanctions relating to breaches of the gifts provisions of the Act.

Discussion ensued

### **8.4 Annual Program of Topics for Discussion by Councils**

A number of approaches have been made to address the Zone meetings and these are listed in the table. The number application received generally exceeds the capacity to accommodate the issues.

Meeting	Original Program	Current Program
<b>Friday 22 April 2015</b> <b>City of Bunbury</b> <b><u>Note amendment</u></b>	Development	NBN Briefing (Cancelled) Discussion Briefing
<b>Friday 24 June 2015</b> <b>City of Busselton now</b> <b>Capel</b>	Planning	TBA
<b>Friday 26<sup>th</sup> August</b> <b>Shire of Capel now Collie</b>		Seeking an indication from members of interests
<b>Friday 25<sup>th</sup> November</b> <b>Shire of Collie now</b> <b>Dardanup</b>		Seeking an indication from members of interests

## **9. State Council Agenda**

### **5. MATTERS FOR DECISION**

#### **5.1 Local Government Gift Provisions**

**5.2 Section 76 Ministerial Orders under the Planning and Development Act 2005 (05-047-0014 GC**

**5.3 Outcome of Minister's Building Summit – proposed Local Government actions (05-015-01-0003 VJ**

**5.4 Discussion Paper "Licensing Cyclists and Registering Bicycles"  
(05-005-03-0006 MS**

**5.5 ALGA Federal Election Platform (04-001-02-0004 WFS**

**5.6 WALGA Submission – Public Inquiry into the January 2016 Waroona Fire (05-024-03-0035 MP**

### **6. MATTERS FOR NOTING / INFORMATION**

**6.1 Report Municipal Waste Advisory Council (MWAC) (01-006-030-008 RNB)**

**6.2 Feedback – Building Amendment Regulations 2016 (05-015-01-0003VJ)**

**6.3 Development Assessment Panels (05-047-01-0016 CG)**

**6.4 State Library: Agency Expenditure Review - Impact on Public Libraries and Establishment of Public Libraries Taskforce Public Libraries Update  
(05-012-01-0001 JH)**

### **7. ORGANISATIONAL REPORTS**

#### **7.1 Key Activity Reports**

**7.1.1 Report on Key Activities, Environment and Waste Unit (01-006-03-0017 MJB)**

**7.1.2 Report on Key Activities, Governance and Organisations Services  
(01-006-03-0007 TB)**

**7.1.3 Report on Key Activities, Infrastructure (05-001-02-0003 ID)**

**7.1.4 Report on Key Activities, Planning and Community Development  
(01-006-03-0014 JH7.2**

## **Policy Forum Reports**

### **7.2 Policy Forum Reports (01-006-03-0007 TB)**

Please note the Agenda is available on the WALGA website at -

<http://www.walga.asn.au/Portals/0/State%20Council%20%20Agenda%20May%202016.pdf>

It was distributed by email on Friday 15 April 2016-04-15

#### **MOVED**

**THAT the recommendations with the exception of item 5.1, be endorsed**

Moved	Cr. M Bennett	Seconded	Cr A Logudice	Carried
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#### **MOVED**

***That the recommendation in item 5.1 – Local Government Gift provisions be amended by the addition of a further point 4***

***Attendance at Government related functions and events (local, State and Federal) that are principally sponsored or organised by Government entities. Further that this exemption should apply to travel contributions.***

Moved	Cr. G Henley	Seconded	Cr I Earl	Carried
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## 10 Zone Status Report for April 2016

Zone	Agenda Item	Zone Resolution	WALGA Response	Up-date	WALGA Contact
Sth West C	2016 February 26 Zone Agenda Item 9.3 Local Government Comparative Website	THAT: 1. The SWZ requests WALGA to advocate to DLGC for consultation on information to be incorporated on the Local Government Comparative website before implementation 2. Requests that implementation be deferred for a 12 month period to June 2017.	State Council considered the SW Zone's motion at their March meeting as an emerging issue and resolved as follows: <i>That WALGA advocates to the Department of Local Government and Communities for Local Government sector consultation on information to be incorporated on the Local Government Comparative website before further phases of the website are implemented.</i>	April 2016	Tim Lane Manager Strategy & Reform 9213 2029 <a href="mailto:tlane@walga.asn.au">tlane@walga.asn.au</a>
Sth West C	2016 February 26 Zone Agenda Item 9.2 State Council Agenda Items for amendment 5.8 WALGA Governance Review	That clause 33 be amended to read (ii) That the WALGA Governance Manager undertakes research into alternative executive/corporate structure models for the governance of the association and report back with preferred scenarios to the State Council for consideration. Any preferred/alternative models to examine ... 1. The positive and negative contingencies likely to result from formation of a new executive structure of the State Council, 2. The cost/benefit analysis of any alternative executive structure 3. Roles and responsibilities, including relationships between executive, zones and members.	An agenda item will be prepared for the 2016 June/July round of Zone and State Council meetings.	April 2016	Tony Brown Executive Manager Governance and Organisational Services <a href="mailto:tbrown@walga.asn.au">tbrown@walga.asn.au</a> 9213 2051
Sth West C	2015 November 27 Zone Agenda Item 8.9 Volunteer Bush Fire Brigades – Training Pathways – DFES	That the South West Zone of WA Local Government Association:- Require the Executive Officer write to the WA Local Government Association to request that State Council: a) Seek feedback from all rural Local Governments in Western Australia to assess if this is a state wide issue that is impacting on volunteer bush fire brigades; and b) Refer this matter to the Fire and Emergency Services Commissioner to have the training for structural fires placed further down or removed from the list of	DFES is establishing a new Training Pathways Advisory Committee which will include 6 Local Government Volunteer representatives. WALGA made comments to the Public Inquiry into the January 2016 Waroona Fire Reference was made to the need for clarity on the roles and responsibilities of DFES, DPaW and Local Governments for the development and delivery of training for Local Government volunteers. This was provided in line with previous submission to the Department of Fire and Emergency Services for Emergency Services Legislation Review 2013. (Resolution 219.3/2013)	April 2016	Melissa Pexton A/Policy Manager Community 9213 2080 <a href="mailto:mpexton@walga.asn.au">mpexton@walga.asn.au</a>

		prerequisites so that volunteer bush fire fighters can receive the training that they need to be effective and safe bush fire fighters, with the possibility of developing their skills as structural fire fighters later on in their careers if that is their choice.	Two specific recommendations were made in the Waroona Fire Submission regarding volunteer training: <ul style="list-style-type: none"> <li>• That a clear policy statement about the roles and responsibilities of all agencies for the training of volunteers; the standards to which volunteers are required to be trained; the availability and location of training throughout the State; and recognition of prior learning/experience is developed.</li> <li>• A transparent and current training database be developed with online access.</li> </ul>		
<b>Sth West C</b>	<b>2015 November 27</b> <b>Zone Agenda</b> <b>Item 9.3</b> <b>Asset Valuations and Depreciation</b>	THAT: WALGA be requested to lobby the Minister for Local Government and the Department of Local Government and Communities (DLGC) to initiate a standardised approach to the way asset valuation and depreciation expense is applied across the WA Local Government sector. This includes but is not limited to the following: A common methodology or framework being established to consistently identify and determine "fair value" of Local Government assets; A common methodology or framework being established to determine consistently how and at what rate various asset types are depreciated; and A review of the way asset ratios are applied by the Department of Local Government and Communities as an indicator of current and future viability.	WALGA staff are liaising with the DLGC in respect to a standardised approach for asset valuation and depreciation.  This issue has been further highlighted by the information to be provided on the DLGC comparative website.  The Zone will be kept informed as this issue progresses.	<b>April 2016</b>	<b>Tony Brown</b> <b>Executive Manager</b> <b>Governance and Organisational Services</b> <a href="mailto:tbrown@walga.asn.au">tbrown@walga.asn.au</a> <b>9213 2051</b>
<b>Sth West C</b>	<b>2015 June 26</b> <b>Zone Agenda</b> <b>Item 8.7</b> <b>SAI Global – Australian Standards – Subscription Costs</b>	That the South West Zone of WALGA request the WALGA investigate the most cost effective solution for Local Governments to maintain up to date Australian Standards that apply to the activities that Local Governments are required to administer, apply to the organisation and advice given to contractors and the community.	WALGA's Procurement team is currently investigating this issue and two options are being considered:  1. A review and refinement of our current templates and standard contract terms and conditions which Members will have access to. Once finalized, these standard WALGA General Conditions of Contract will negate the need to use the Standards Australia (SA) Terms and Conditions, for those Members that	<b>February 2016</b>	<b>John Filippone</b> <b>Executive Manager</b> <b>Business Solutions</b> <a href="mailto:jfilippone@walga.asn.au">jfilippone@walga.asn.au</a> <b>9213 2020</b>

Sth West C	2015 April 23 Zone Agenda Item 7 Clearing of Native Vegetation WAPC Policy alignment with DER Clearing Policy	That this item be retained on the Zone Status Report to ensure it is pursued in a timely manner. The Minister be asked to intervene to ensure this matter is brought to a speedy conclusion.	<p>wish to adopt the new WALGA General Conditions of Contract.</p> <p>2. For those Members that still wish to use the SA Terms and Conditions, WALGA will investigate the opportunity to enter into a single statewide license agreement. This will remove the need for Members to individually enter into arrangements with SA.</p> <p>Further updates on this streamlining will be provided as they occur.</p>	April 2016	Mark Battly Executive Manager Environment and Waste 9213 2078 <a href="mailto:mbattly@walga.asn.au">mbattly@walga.asn.au</a>
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## 11. Discussion Forum

<i>Topic and Presenter</i>	<i>Key issues &amp; impacts</i>	<i>Options for change</i>	<i>Zone Actions</i>
<b>Legislative Reform in LG</b>  <b>Rating Reform</b>  <b>Andrew Brien</b>	<p>Current process is restrictive</p> <p>Limited ability to raise revenue. Raising of funds for projects need to be considered.</p>	<p>Suggest a working group to discuss this based on good models in the Eastern States to make a submission to WALGA</p> <p>WALGA President advised Tony Brown would be available to attend</p>	<p>Ask that CEO COB prepare discussion paper for distribution and consideration of by members as a precursor to form a working group</p>
<p>"Gift and Travel Disclosures"</p> <p>Andrew Campbell</p>	<p>Concern expressed the potential breaches and past breaches</p>		<p>Amended motion submitted to WALGA</p>
<p>Financial impost on Local Governments that deal with disaster recovery. We accept and understand that the Local Government is responsible for recovery. The Lord Mayors Appeal funds do not fund the cost to administer the recovery phase that can go on for many years.</p> <p>Mark Chester</p>	<p>It would be interesting to hear what the financial cost has been to Manjimup, Augusta Margaret River and Harvey, and how that have managed these costs.</p> <p>WANDRRA was set up to help fund the recovery phase however it is understood that the funding falls short of meeting the true cost. The Western Australia Natural Disaster and Recovery Arrangements (WANDRRA) is jointly funded by the State and Commonwealth Governments and administered by the Department of the Premier and Cabinet (DPC), with assistance from other agencies. Through WANDRRA, the Western Australian and Commonwealth Governments provide help to people who have suffered the direct impact of a proclaimed natural disaster event.</p> <p>Assistance is provided via a range of relief</p>	<p>It appears there is not a lot of financial support for LG impacted to recover infrastructure and community rebuilding.</p> <p>CEO Manjimup advise that after 2015 fire costs exceeded \$1.5 mainly for road infrastructure</p> <p>Shire had to contribute \$140,000, this has still not been paid for this because only paid after work is completed. Delays caused by seasonal conditions and MRD &amp; DPC claims questions because of rule changes resulting in additional costs to shire of additional \$70,000.</p> <p>The process is difficult to address and not achieved in a timely manner – however the improvement over all in the infrastructure has been substantial.</p> <p>Shire of Harvey feel that there has been a gap in responses, demands on</p>	<p>WALGA advise that paper being prepared on WANDRRA and ESL for distribution and discussion</p> <p>WALGA advise they will prepare a paper for SEMC on the NDIP funding for WA disasters.</p>

	<p>measures to assist communities to recover from an eligible natural disaster event including: bushfire; cyclone; earthquake; flood; landslide; meteorite strike; storm; storm surge; tornado or tsunami.</p> <p>The Department of the Premier and Cabinet will activate WANDRRA if it is one of the ten events mentioned above; and the anticipated cost of eligible measures will exceed \$240,000.</p> <p>Who can receive assistance?</p> <p>The relief measures are intended to provide assistance for the recovery of communities and are available for:</p> <ul style="list-style-type: none"> <li>Individuals and Families</li> <li>Small Business</li> <li>Primary Producers</li> <li>Local Government</li> <li>State Government</li> <li>Agencies</li> </ul>	<p>staff time and commitment plus initial cost demands.</p> <p>The response by government is slow and the problem is that the council must deal with the problem immediately/</p> <p>Councils cannot get a definitive answers on claims</p> <p>Further comment related to NDIP access by WA to funds in this area.</p>	
Bushfire Volunteer Training (Paul Sheedy)	<p>Level of training required by DFES (multiple days of work)</p> <p>Lack of training providers</p>	<p>DFES to reduce level of training required &amp;/or more flexibility for brigade roles such as captain etc.</p> <p>Funding be provided from ESL grants for loss of salary/wages/earnings for attendance at training by volunteers.</p>	Considered by Zone previously and update required.
Bushfire Attack Level (BAL) Mapping (Paul Sheedy)	<p>Increased level of LG staff time to verify DFES mapping.</p> <p>No mandatory accreditation of BAL assessors.</p> <p>Developers and individuals will lobby for changes to reserves to mitigate risk.</p> <p>Potential for LG officers to challenge BAL assessments for</p>	<p>DFES should undertake on ground assessment to verify BAL applied to properties.</p> <p>Legislation be amended to make accreditation of BAL assessors mandatory</p> <p>Government agencies &amp; PTA be required to ensure their lands/reserves comply</p>	<p>Request WALGA to lobby for DFES to undertake on ground review or DFES/state govt to provide funding for local government to undertake.</p> <p>Continue to lobby for mandatory accreditation (WALGA, Building Commission, WAPC);</p>

	<p>Certified applications (possible SAT mediation)</p> <p>Govt. agencies &amp; PTA not bound by legislation to ensure reserves in urban areas comply with "managed bushland" category</p>		Request WALGA to lobby for change in legislation.
<p>Gifts Legislation (Paul Sheedy)</p> <p>Gift and Travel Disclosures (A Campbell)</p>	<p>Level of impact far exceeds what are reasonable declarations.</p> <p>Minimum is too low.</p>	<p>Exclusions in 'Travel' (LGA 5.83) should apply to 'Gifts' legislation</p> <p>LGMA &amp; WALGA to be added to exemptions.</p> <p>Minimum level should be at least \$300/\$500 (same for travel minimum)</p>	<p>Request WALGA to lobby for change in legislation.</p> <p>Request WALGA to lobby for change in legislation.</p>
<p>Bunbury Outer Ring Road (BORR) completion (Paul Sheedy).</p>	<p>Heavy haulage vehicles through urban areas.</p> <p>Increase costs to transport of freight</p>		Request WALGA to lobby for state and federal road funding.
<p>Future development of Regional Biosecurity Groups to address feral pig issues and cottonbush infestations. (Peter Clarke)</p>			
<p>Recent reports that Fire Commissioner of DFES supports Volunteer Bush Fire Brigades coming under the responsibility of DFES. (Peter Clarke)</p>			
<p><u>State Agenda Item 5.1 – Local Government Gift Provisions</u></p> <p>The City of Busselton would like to propose that we ask for an additional exemption to be included in item 5.1 gifts, please refer to red text below as an item dot 4 :</p> <p>Attendance at Government related</p>			

functions and events (Local, State and Federal) that are principally sponsored or organised by Government entities			
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### **11.1 Motion – BAL Mapping**

Moved	Cr Mr. Scott	Seconded	Cr M Bennett	Carried
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**That:**

- ***That WALGA lobby DFES to undertake a review of Bushfire Attack Level (BAL) Mapping ;***
- ***Continue to lobby for mandatory accreditation (WALGA, Building Commission, WAPC)***

Moved	Cr M Bennett	Seconded	Cr W De Campo	Carried
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### **11.2 MOTION – Bunbury Outer Ring Road**

**That:**

***That WALGA lobby the state government to have the Bunbury Outer Ring Road declared a project of state significance and that both funding and a time line be identified. Furthermore, that the State approach the Federal government to contribute funding to the project.***

Moved	Cr T Dean	Seconded	Cr W De Campo	Carried
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### **11.3 MOTION- Review of Biosecurity and Agriculture Management Act**

***That WALGA be requested to seek an amendment to the Biosecurity and Agriculture Management Act to remove the exclusion on Government agencies and the Public Transport Authority currently not bound by legislation to ensure reserves in urban areas comply with “managed bushland” category. Furthermore a complete review of the act be undertaken***

## **13. Financial Report**

# **SOUTH WEST ZONE WA LOCAL GOVERNMENT ASSOCIATION**

## **FINANCIAL REPORT FOR THE PERIOD ENDING 31 MARCH 2016**

<b>DETAILS</b>	<b>2015/16 ANNUAL BUDGET</b>	<b>2015/16 ACTUAL</b>
	<b>\$</b>	<b>\$</b>
<b>Opening Funds at 1 July</b>	<b><u>11,450</u></b>	<b><u>13,211</u></b>
<b><u>Revenue</u></b>		
Interest on Investment	50	0
Member Council Contributions	6,600	7,200
<b>Total Revenue</b>	<b>6,650</b>	<b>7,200</b>
<b><u>Expenditure</u></b>		
Secretarial Service	(7,000)	(4,200)
Secretarial Service Creditor 2014/15	(0)	(1,400)
Miscellaneous Expenses	(100)	(50)
<b>Total Expenditure</b>	<b>(7,100)</b>	<b>(5,650)</b>
<b>Surplus (Deficit) for Period</b>	<b>(450)</b>	<b>1,550</b>
<b>Closing Funds at 31 March</b>	<b>11,000</b>	<b>14,761</b>

### **Cash at Bank at 31 March 2016 Represented By:**

Cheque Account	\$3,225	
Term Deposit 1.5% - Holding	\$11,536	\$14,761
Investment		

<b>Funds Available at 31 March 2016</b>	<b>\$14,761</b>
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### **14. Accounts for payment**

Executive Officer	\$1400
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Moved	Cr M Scott	Seconded	Cr M Bennett	Carried
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**MOTION:**

**That the financial report be received and accounts be approved for payment**

**15. Schedule of meetings 2016**

<b>PREFERRED DATES FOR ZONE MEETINGS</b>	<b>Proposed Date for SWZ Meeting</b>	<b>STATE COUNCIL MEETING DATES 2016</b>
Friday 24 June to Friday 1 July	<b>Friday 24 June 2016</b> <del>City of Busselton</del> <b>Shire of Capel</b>	<b>Wednesday</b> <b>6 July</b>
Friday 26 Aug to Friday 2 Sep	<b>Friday 26<sup>th</sup> August</b> <del>Shire of Capel</del> <b>Shire of Collie</b>	<b>Regional Meeting</b> <b>(Avon-Midland)</b> <b>8-9 September</b>
Friday 25 Nov to Friday 2 Dec	<b>Friday 25<sup>th</sup> November</b> <del>Shire of Collie</del> <b>Shire of Dardanup</b>	<b>Wednesday</b> <b>7 December</b>

The City of Busselton advises that;

As you may be aware, we are currently working from a temporary location while our Civic and Administration centre is being constructed. Given this we would seek to ask if our hosting opportunity could be deferred from the 24 June 2016 meeting until our new Administration/Civic building will be completed early in the new year which we would like then to host a meeting of SWZ - WALGA in 2017.

The Shire of Capel has been asked to accommodate the change and have agreed. The changes have been noted in the above schedule.

**16. Closure**

The President thanked members for their attendance and the City of Bunbury and their staff for the hospitality extended to the Zone delegates.

The meeting was concluded at 12.10 pm.

# **SHIRE OF NANNUP BUSHFIRE ADVISORY COMMITTEE MINUTES**

**2<sup>ND</sup> MAY 2016**

## **AGENDA ITEMS**

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- 1.0 DECLARATION OPENING**
- 2.0 ATTENDANCE / APOLOGIES**
  - 2.1 Attendance**
  - 2.2 Apologies**
- 3.0 PETITIONS/DEPUTATIONS/PRESENTATIONS**
  - 3.1 Bushfire Risk Management Planning summary Chris Lloyd**
- 4.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**
  - 4.1 Bushfire Advisory Committee Minutes: 2<sup>nd</sup> November 2015**
- 5.0 MATTERS ARISING FROM PREVIOUS MINUTES**
- 6.0 REPORTS FROM SHIRE OFFICERS AND DELEGATES**
  - 6.1 Chief Bush Fire Control Officer**
  - 6.2 Deputy Chief Fire Control Officer**
  - 6.3 Community Emergency Services Officer/Training Coordinator**
  - 6.4 Brigade's FCO Report**
  - 6.5 Department of Fire and Emergency Services**
  - 6.6 Volunteer Fire and Rescue Service**
  - 6.7 Department of Parks and Wildlife**
  - 6.8 State Emergency Service**
- 7.0 GENERAL BUSINESS**
  - 7.1 Operational jurisdiction**
  - 7.2 Forest Rally 2016**
  - 7.3 000 Calls**
  - 7.4 Capital work updates**
- 8.0 DATE FOR NEXT MEETING PROPOSED**
- 9.0 CLOSURE OF MEETING**

## **BUSHFIRE ADVISORY COMMITTEE MINUTES**

**1.0 DECLARATIONS** – CS declared the meeting open at 19:31hrs (7:31pm)

### **2.0 ATTENDANCE/APOLOGIES**

#### **2.1 Attendance**

(CS) Cate Stevenson	(Councillor & Chairperson)
(PF) Patricia Fraser	(Councillor)
(RM) Robin Mellema	(Chief BFCO & Nannup Brook FCO)
(AK) Ashley Kidd	(Deputy Chief BFCO)
(CW) Chris Wade	(Deputy Chief BFCO & Infrastructure Manager)
(JP) John Patman	(DarradupFCO)
(GB) Gerald Brown	(Cundinup FCO)
(VL) Vic Lorkiewicz	(East Nannup FCO)
(PL) Paul Lamers	(North Nannup FCO)
(MC) Malcolm Cole	(Carlotta FCO)
(DM) Danny Mosconi	(DFES LSW District Officer Capes)
(MS) Mark Scott	(Balingup Road FCO)
(RB) Rob Bootsma	(CESO)
(PC) Peter Clarke	(CEO)
(EH) Ed Hatherley	(DPaW Blackwood)
(JB) Jeff Bennett	(DPaW Donnelly)
(JG) John Gaunt	(Peerabeelup FCO)

#### **2.2 Apologies**

(JD) John Dunnet	(Scott River FCO)
(LG) Leon Gardiner	(DFES LSW SES District Officer)

### **3.0 PETITIONS/DEPUTATIONS/PRESENTATIONS**

**3.1 Bushfire Risk Management Planning** – Chris Lloyd addressed the BFAC members and provided a summary of the work of the previous Bushfire Risk Planning Coordinator – John Carter at the end of his contract and where Chris is with the Shire of Nannup to this date. Chris stated there have been 2,500 areas of risk identified and treatment plans are being prepared. Chris mentioned he has spoken to most FCO's and community groups as well as Shire staff in formulating the necessary documents for the Office of Bushfire Risk Management as per timeline. OBRM will provide comment on this document for correct information as per the guidelines. Any part of the collated document content is a live document



and can be altered to suit the changing needs and requirements of the Shire of Nannup.

#### **4.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

Bushfire Advisory Committee Minutes: 2<sup>nd</sup> November 2015

CS asked if the previous minutes be accepted

**Moved – GB**  
**Seconded –MS**

**Carried**

#### **5.0 MATTERS ARISING FROM PREVIOUS MINUTES**

CS asked the committee members was there any matters arising from the minutes they would like to discuss.

MS asked about powerlines and traffic management. Recently at an incident the powerlines drooped down across the Vasse Highway. Brigade members positioned there appliances to ensure travellers did not make contact with the overhead wires. MS was concerned that local Police were not a position to attend and asked if there was a number to call to get a more expedient response. RM informed MS he had a contact number for the local Police in case of an emergency but is unable to advertise the number. MS was concerned that brigade members were not trained to manage traffic and that what if an accident occurred either from the public or brigade member. RM said that brigade members can only do what they believe to be a safe. MC stated some years ago a WPC representative informed the fire crews the powerline was disconnected but in actual fact it was live due to a neighbouring property had power still connected. DM informed members that all powerlines shall be treated as live until WPC informs they are disconnected.

#### **6.0 REPORTS**

6.1 Chief BFCO – Report attached

6.2 Deputy Chief BFCO – Report attached

6.3 CESO/Training Coordinator – Report attached

6.4 Brigade FCO's

6.4.1 Balingup Road FCO – None

6.4.2 Carlotta FCO – MC informed the members the Carlotta 2.4 was taken away to be upgraded with the new deluge system, incab air, lagging over electrical cables and fuel lines, some plastic panels replaced with aluminium, replace reflective stripes/signage and upgraded appliance weights for compliance. The appliance was used at the Forest Rally in Nannup. MC said the fire brigade members now need to be familiar with the new equipment. RB said

he would go through the modifications and how it is used with brigade members, a date to be decided.

6.4.3 Cundinup FCO - None

6.4.4 Darradup FCO – JP asked about the new Darradup 4.4 appliance when will it be available. DM and RB said that the appliance is in the build program not sure at what stage but it is progressing and hopefully it will be delivered before summer this year. But emphasized situations can change with priorities and circumstances but DFES is committed to the appliance replacement program.

6.4.5 East Nannup FCO – VL asked about the Telstra towers in Nannup. VL said he has contacted Nola Marina regarding the positioning of the tower in the east of the Shire. RM informed VL discussions with Boyd Brown – Manager Testra South West Region the shire has expressed the positioning of the east tower may be more effective near Carlotta Tower with coverage and infrastructure is available. Relocating the tower near the Carlotta Tower location would provide Donnelly Holiday Village improved reception. MS said land acquisition would need to be considered.

6.4.6 Nannup Brook FCO – RM One permit issued. There were requests for others but the weather and opening of the season eliminated the need for these to be issued.

Dealt with the fire on Bridgetown Hill. Initially a hand hoe break.

Darradup assisted and between the two brigades layflat was rolled out and the area drenched.

Rally support. We assisted in managing the fire in the rally car, by providing water for the LTHR used by the Rally personel. Our LT couldn't provide enough water.

6.4.7 North Nannup FCO – None.

6.4.8 Peerabeelup FCO – None.

6.4.9 Scott River FCO – None (Apology)

6.5 DFES – Report attached

6.6 VFRS – None (Absent)

6.7 DPaW – Reports provided (Donnelly & Blackwood)

6.8 SES – None (Apology)

CS asked could the reports be accepted and that someone move and second the acceptance of the reports (Con't next page)

## **7.0 GENERAL BUSINESS**

### **7.1 Operational Jurisdiction**

RB informed the committee concerns were raised if firefighters were allowed to enter State Forest with machinery to perform suppression activities. This arose from the lightning strike near Carlotta Tower on Tower Road and DPaW had crews committed elsewhere but were attending in due course. East Nannup Bush Fire Brigade and their FCO were first to arrive. The weather was unstable with winds increasing. DPaW arrived with machinery to track the fire with an hour or so remaining before the fire developed further with gusting winds and becoming a much larger fire. DM informed the members that under the Bushfires Act first attending firefighters have the right to enter any lands with fire or under threat of fire. An FCO has powers that enable them to decide the best course of action to suppress a fire. This may involve using machinery to enter lands to facilitate this. EH stated that liaising with the land owners; State Forest managed by DPaW, is essential to discuss options and agreed method of entering the land with machinery as a courtesy. Other discussions debated over machinery being damaged in the cause of suppression activities. EH, JB and DM stated this would be an insurance claim if any damaged occurred.

### **7.2 Forest Rally 2016**

RB said the reason to mention the Forest Rally was to allow the attending brigades the opportunity to discuss any concerns or improvements. All were happy with the event even though this year saw an increase in accidents and emergency responses. It was mentioned the helicopter was used to ferry the injured to hospital. DM informed the members that Bunbury has a rescue helicopter based there sponsored as part of Royalties for Region. MS said if attending brigades were happy with the donation of funds. MS stated if he was to hire a truck and driver for say several hours it would cost more. The attending brigade representative said it okay for the moment with new fire fighting members but if it fell back onto older members they may not be as interested. RB will monitor the situation each year and make arrangements for attendance at the Forest Rally.

### **7.3 000 Calls**

RB included this in discussion due to the 000 Call Out being redialed on several occasions after an incident. RM informed the members that he waited during the conferlink all callers were identified and asked if anyone redialed but no-one confessed. RB will send out a reminder to 000 Call Out receivers to store the 000 Call Out number in their phones as Emergency Fire Call. This may be difficult for landlines that do not

have a caller display on their telephones. This does not occur often but eventually 000 Call Out receivers will understand and rectify.

#### **7.4 Capital work update**

RB informed the members the signing of the contract for the ENBFB shed happened today with the Shire. The shed builder will start the process of ordering the steelwork and fabricate wall frames.

AK said the NNBFB extension to the shed has started with the concrete pad being poured in two weeks' time. The wall framing will be organized once the concrete pad is complete to check dimensions prior to any fabrications. The NNBFB project will progress weather permitting.

**8.0 DATE FOR NEXT MEETING – 29<sup>th</sup> August 2016 @ 1930 hrs (7:30pm)**

**9.0 CLOSURE OF MEETING – 21.12 hrs (9:12pm)**

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#### **BFAC Meeting 02-05-2016 CESO Report**

- 17-02 I was involved in the commissioning of the Critical Infrastructure Structural Protection Trailer (CrISP Trailer). Members from VFRS, BFS and DFES staff demonstrated and commissioned the operational effectiveness of the resource to the Lower South West Region. This trailer can be used for protecting infrastructure during an incident. The trailer has been used for this purpose recently.
- 23-02 The first meeting to discuss the design details for the new East Nannup Shed was held at the Shire Office with members from ENBFB and Shire staff. Further meetings were arranged to finalize the specifications for quotation.
- 9-03 Discuss fuel loads in Carlotta locality with Mal Cole.
- 9-03 Louise Stokes presented a welfare exercise at the new Community & recreation Centre. Louise walked the attendees through the complex explaining existing and newly completed works. Explaining the function and capacity of the joint buildings.
- 10-03 ENBFB and myself met with GeoSheds in the Nannup LIA to discuss the final specifications of the new ENBFB shed.

- 23-03 Lower South West ROAC was held in Nannup at the Loose Goose. The minutes from that meeting are currently being typed up and when they are ready I will forward them to you.
- 26-03 Annual Leave  
17-04
- 18-04 Forest Rally documentation and brigade attendance arranged.
- 19-04 On Road Driving course for the LSW paperwork organized.
- 20, 21 & 22 -04  
On Road Driving course preparation and instruction to 8 participants performed at the Dunsborough Fire Station.
- 27-04 A SEMC survey was completed with the assistance of Louise Stokes and Jane Buckland. The survey asked shires their capacity to assist during an emergency and the recovery phase.
- 28-04 Met with A/DO Capes Andrew Wright to discuss performing a Winter Burning Program in the Shire of Nannup this winter. Location for the exercise is being sought.

**Rob Bootsma**

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**BFAC Meeting 02-02-20165  
Training Officer Report**

- 18-02 I attended the RTAC meeting in Augusta Margaret River at the SES Facility. The new online Pathways Development is at stage 2 and volunteers are urged to sign on and look at the new method individual firefighting members can track their training and pre-requisite requirements. There are some courses that may be changed due to the VFF level from feedback various members.
- 21-02 Performed WAERN training at the North Nannup BFB with 7 members. They enjoyed the refresher and using the radios.
- 23 & 24-04  
On Road Driving in Nannup has been cancelled due to brigade members not having all the pre-requisites for the course. The requirement now is to have an additional Introduction to Structural Firefighting or Structural Firefighting courses. I encourage members to do either of the Structural courses. Currently some pre-requisites may be available earlier in the volunteer pathway but I will follow up with any developments when they are announced.

The Crew Leader /Advanced Bush Fire Fighter course scheduled for Nannup is cancelled due to no nominations.

**Rob Bootsma**

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**DFES LSW  
District Officer  
BFAC Report**

- **CrISP Trailer** - Over the past 12 months a group of volunteers and myself have been working to establish a new capability to assist with defending Critical Infrastructure / Structures during bushfires. This was a result of some work I was tasked with in Canada in 2014 and a subsequent Project Proposal. The Critical Infrastructure Structural Protection trailer (CrISP) is a cache of sprinklers, portable pumps, collar tanks and associated ancillary equipment which can be used to set up a wet line around identified infrastructure at a fire. See presentation...
- On 23rd March, ROAC was held in Nannup. Prior to this meeting, feedback from the Shire regarding the Waroona Fire Debrief was collated with the other 6 LGs from across the LSW and presented to the ROAC members as a consolidated document. VFRS Captains were also invited to attend. The group looked at what worked well, what could be improved and then agreed on "Recommendations" to address areas we could improve on. In total, 18 Recommendations with a person responsible for ownership of the item were identified.  
The most significant Recommendation to be identified was the need for maintenance/qualification training regarding the Sector Commander role:  
***R1: CBFCOs and Captains to identify Sector Commanders within their brigades and assess capability. DFES and LG will work collaboratively to facilitate Sector Commander Courses where capability needs improving. For existing Sector Commanders, DFES and LG will work together to facilitate Sector Commander Refresher Courses before summer 2016/17. Course content may include:  
AllMS refresher; Role & Responsibilities; Fatigue Management and Safety; Communication and Sitreps; IAPs and Map Reading; Span of Control; Situational Awareness; Briefing & Debriefing; Changeovers, etc.  
(RESPONSIBILITY: Donna VIRGO)***  
We will be working with all LGs before next summer to address the above, along with the other 17 recommendations to ensure we continue to improve our capability to respond to bushfires;
- DFES facilitated the State Storm Exercise on 29th April. An ICC was established in Busselton with the Margaret River SES building being used as a Divisional Point. This was another great opportunity to test interagency procedures and build relationships across the region;



- We are endeavouring to run some Winter Burning presentations across the Capes Region in the coming months. We are looking to run this session at in the Shire in early winter and will be looking advertise soon to maximise community participation.

**Danny Mosconi**

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**DPaW Donnelly District  
District Fire Coordinator  
BFAC Report**

1. Donnelly District completed just over 27 000 hectares this past burn season. 22 000 was achieved in our spring program and 5 000 for autumn.
2. Unfortunately due to early autumn rains the Department did not commence any of the 4 burns that were planned in the Shire of Nannup. They were:  
  
Netic - DON\_035 -500 hectares  
Yanmah – DON\_010 – 100 hectares  
Barlee – DON\_002 – 1047 hectares  
Wheatley – DON\_051 – 6342 hectares  
These will be carried over to spring 2016.
3. We have had 40 fires in the Donnelly District this year. These have been small in nature mostly due to deliberate lighting of grass trees in the early parts of spring and lightning strikes in this summer season.
4. The Donnelly District in the next week or so will be formulating and consolidating our 1 and 3 year burn plans. If there are any special areas that are considered high risk and that need to go onto the burn program please contact me as soon as possible to discuss.

**Jeff Bennett**

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**DPaW Blackwood District  
Fire Operations Officer  
BFAC Report**

1. Blackwood District completed 3989.87 hectares this autumn. 3185.17 Ha of "Bottlebrush" forest block which was completed in the Nannup shire within the "Red Gully" prescribed burn. An additional 8.7 ha was completed in the McCorkhill plots.
2. Unfortunately due to early autumn rains the Department did not complete all other burns that were planned in the Shire of Nannup – although they remain a high priority. These were:  
  
Tanjanerup - BWD\_059 -34240 hectares  
Red Gully – BWD\_059 – 5184 hectares remaining  
Jalbarragup – BWD\_013 – 683 hectares  
Nelson BWD\_039 - 2662 hectares.  
Nelson BWD\_042 - 532 hectares.  
Barrabup BWD\_049 304 hectares remaining  
These will be carried over to spring 2016.
3. We have had 69 fires in the Blackwood District this year resulting in a total of 442 Ha being burnt. Most of these have been small in nature and results of lightning strikes in this summer season. Parks and Wildlife reiterate its appreciation of the assistance and rapid response to fires in the Blackwood District by the Nannup Volunteer Bush fire Brigade and in particular the lightning strike near the Carlotta tower
4. The Blackwood District will be formulating and consolidating our 1 and 3 year burn plans in the next week or so. If there are any special areas that are considered high risk and that need to go onto the burn program please contact me as soon as possible to discuss.
5. Presentation of the next 6 season burn program highlighting the strategic burn program focused on reducing the extent if long un-burnt contiguous fuels across the shire, Royalties for Regions is funding the Enhanced Prescribed Burning Program to assist the Department achieve this.

**Ed Hatherley**

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**BFAC Meeting 02-05-2016  
Chief BFCO Report**

Restricted Season ended on the 29<sup>th</sup> of March. On balance this decision worked well for our community.



Triple fires at Cambray, Bridgetown Hill and Tower Road dealt with effectively. Our support with all of these incidents was greatly appreciated by DPAW.

Brigade fuel cards have been received. The current cards have until June 2017. The 2017 issue have to be used in that financial year.

Scott Headley's permitted burn raised the issue of communicating with ComCentre. This step is important as the personnel at the centre do check their list if the fire is reported. This then alleviates the situation where we had a callout for a running fire reported as out of control while it was Scott lighting up as per his permit.

Thanks for the support for the Rally from those brigades involved.

There is support from DFES for Nannup's CESO to instigate a Resources to Recovery for the Nannup Brook Brigade's request for a Heavy Duty to replace their Light Tanker.

**Robin Mellema**

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SHIRE OF NANNUP

# NANNUP SHIRE LEMC MINUTES

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Meeting held 4th May 2016

CESO

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## CONFIRMATION OF MINUTES

These minutes comprising pages 1 – 6 were confirmed by LEMC  
Chairperson 4<sup>th</sup> May 2016 is a true and accurate record.

.....

Cr Tony Dean (Shire President)

# SHIRE OF NANNUP

## Local Emergency Management Advisory Committee

Wednesday 4<sup>th</sup> May 2016  
Held at the Community Room

### MINUTES

#### 1. OPENING

Mr Tony Dean chaired the meeting and declared the meeting open at 3:00pm  
Members introduced themselves to the meeting as some were new or a proxy for the actual sitting member.

#### 2. ATTENDANCE & APOLOGIES

Mr Tony Dean (TD) – Shire President/Chairman  
Mr Rob Bootsma (RB) – Executive Officer  
Mr Ross Croft (RC) – St Johns Ambulance Nannup  
Mr Peter Clarke (PC) – Shire of Nannup Chief Executive Officer  
Mr Bob Longmore (BL) – Shire of Nannup Councilor  
Mr Ashley Kidd (AK) – Shire of Nannup Deputy Chief Bush Fire Control Officer  
Mrs Gloria Milward (GM) – Country Womens Association Nannup Branch  
Mrs Kate Happ (KP) – Country Womens Association Nannup Branch  
Mrs Sally Shaw (SS) – Nursing Unit Manager - Nannup Hospital  
Mrs Anne-Maree Martino (AM) – Nannup Hospital  
Mrs Rachel Couper (RC) – Water Corporation  
Mrs Cheryle Brown (CB) – Nannup CRC Manager  
Mr Leon Gardiner (LG) – DFES LSW SES District Officer  
Mrs Louise Stokes (LS) – Community Recovery Coordinator  
Mr Brian Smith (BS) – Department of Agriculture and Farming WA  
Mr Brendan ? (BK) – WA Police

#### Apologies were received from:

Mr Robin Mellema - Nannup Shire Vice President (Chairperson)  
Mrs Fecility Dear – Nannup District Senior High School Principle  
Mr Martin Dearlove – Department of Child Protection and Family Support  
Mr Ray Deall – Western Power Corporation  
Mr Ed Hatherley - Department of Parks and Wildlife - Blackwood  
Mr Simon Bickers – Nannup Police Sergeant  
Mr Jason Dearle – Department of Agriculture and Food WA  
Mr Danny Mosconi – DFES LSW Capes District Officer  
Mrs Barbara Dunnet – St Johns Ambulance Nannup  
Mrs Judy Kemp – Country Womens Association Nannup Branch  
Ms Roma Boucher – Department of Child Protection and Family Support

### **3. PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil

### **4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

That the meeting minutes of Local Emergency Management Advisory Committee meeting held Wednesday 3<sup>rd</sup> February 2016 be confirmed as true and correct.

**Moved – Gloria Millward**

**Seconded – Bob Longmore**

**CARRIED**

### **5. BUSINESS ARISING FROM THE PREVIOUS MINUTES – Action list**

TD informed the committee to look at the Action List.

Emergency Rural Numbering System has been presented to council from a Bush Fire advisory Committee recommendation and has been accepted for inclusion to Council budget arrangements.

RB stated that at our last LEMC it was decided to liaise with Water Corporation. TD asked the question was there any funds to increase the header tank capacity in case of a significant fire within the town and if the Nannup Township lost power and is there any electrical backup power source at the header tanks on Dunnet Road. RC informed the meeting it was not practical to have an increased capacity water storage and for it to be treated for a possible isolated event. Remember during a fire water demand is very high and it is not efficient to have water infrastructure designed for that purpose.

**Motion:** RB write to the Water Corporation and ask if backup power supply can be installed at the Nannup header tank on Dunnet Road.

**Moved: Tony Dean**

**Seconded: Gloria Millward**

**CARRIED**

RC informed the meeting that WC can mobilise a Genset to the Dunnet Road header tank/treatment facility to ensure continued town water pressure during an extended power outage. Committee members decided to remove the motion.

Water Tankers in the Lower South West are available from Augusta-Margaret River and Busselton. AMR had sent their Water Tanker to the Nannup Mill fire.

### **6. REPORTS**

6.1 Executive Officer report provided at the end of document.

- 6.2 SS explained Nannup Hospital has a new communication tool with lessons learnt from the Waroona Fire is timely and useful. The Hospital Emergency Manual is being reviewed. Regional Managers feedback with emergencies is being considered.
- 6.3 AK informed the meeting Bush Fire Advisory Committee met on Monday night 2<sup>nd</sup> May 2016 discussed local brigade issues. DPaW presented their 2 & 6 season prescribed burn program. DPaW encouraged brigades and shire to discuss additional or sequence of burns within the shire.
- 6.4 BS said exotic disease exercise in their Bunbury Office 17<sup>th</sup> & 18<sup>th</sup> May 2016, designed for staff training. Mobile phone coverage in outer town areas a concern.
- 6.5 BK stated WAPOL country has a new dispatch system sourced from the USA that has been optimised for WA. Roll out for the new system is expected August 2016.

## **7. GENERAL BUSINESS (AGENDA)**

Emergency exercise – Discussion around the table and a recommendation by DM to present a recovery exercise similar to the Augusta-Margaret River LEMC would test all agencies during a major incident involving the agencies. DM and Mr RB would get together to design a desktop recovery exercise with the exercise venue at the newly opened evacuation centre the Nannup Recreation and Community Centre. RB informed the committee the exercise has not been fully developed due to major fires and annual leave commitments. RB will endeavour to have the exercise ready and a tentative date set for August/September 2016. The actual date will depend on finalising the desktop exercise and committee availability.

## **8. GENERAL BUSINESS AROUND TABLE**

No other business was raised. TD & PC asked LS to show the committee the Community and Recreation Centre. TD walked through the Function Centre explaining the capacity and operations.

## **9. NEXT MEETING**

Wednesday 3<sup>rd</sup> August 2016 at 15:00 (3:00pm)

## **10. CLOSURE OF MEETING**

There being no further business the meeting was closed at 15:43 (3:43pm).

**LEMC Meeting 03-02-2016**  
**EO Report**

- 17-02 I was involved in the demonstration and commissioning of the Critical Infrastructure Structural Protection Trailer (CrISP Trailer). The location was a private property in Augusta-Margaret River at a dam. The trailer can be used to protect critical infrastructure or other areas during an incident. The trailer has two collar tanks, two water petrol driven pumps, assortment of hose lengths, sprinklers and assortment of fittings. DFES LSW District Officer Danny Mosconi after his experiences with fires in Canada; he submitted a capital proposal and was successful to develop this trailer with regional volunteers and staff members. The trailer has been deployed to incidents to protect assets. The trailer is available by contacting the DFES LSW Duty Coordinator.
- 18-02 The Lower South West had their Regional Training Advisory Committee meeting at the AMR SES Facility. The LSW RTAC is the only RTAC that incorporates all agencies; DFES, DPaW, VFRS, VMRS, BFS & SES. The meeting met with Euan Ferguson who was in the area regarding his inquiry into the Waroona/Harvey Fires. DFES Head Office staff attended and addressed the committee with the new Pathway Development package and the role out for volunteers to be able to track their own pathway with firefighting level competencies.
- 05 to 07-03  
Nannup Music Festival was successful brigades were in attendance as well as SES members promoting their service.
- 09-03 Louise Stokes provided a familiarisation of the Community & Recreation Centre. Community groups and other members went through the complex looking at the new and existing building improvements.
- 23-03 Nannup hosted the LSW Regional Operations Advisory Committee at the Loose Goose facility. The meeting is for DFES LSW staff and Bushfire Chiefs and Deputy Chiefs to discuss any operational issues. DFES Head Office presented the Bushfire Risk Management Planning status and the Office of Bushfire Risk Management with feedback from the new fire permit book trial.
- 23 & 24-04  
Nannup once again hosted the Forest Rally. During the rally some vehicles crashed resulting in an air lift to hospital by helicopter, there is a permanently based rescue helicopter in Bunbury. There was an incident with a rally car catching on fire with local volunteer bushfire crews assisting contracted specialised crash crews.

29-04 The State Storm/Flood exercise (Exercise Aqua) was performed at Busselton SES Facility, DFES LSW Manjimup Office and the State Operations Centre.

**Rob Bootsma**

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DRAFT

# **Shire of Nannup Local Emergency Management Committee Action List**

ItemNo. (Date)	Action/Recommendation (Details)	Responsibility Name/Agency	Status Report	Completion Date
7 (4-05-16)	RB to finish the emergency exercise desktop and contact committee members	RB/LG	Not complete	



<b>Policy Number:</b>	FNC 9
<b>Policy Type:</b>	Finance
<b>Policy Name:</b>	<b>Exemption from Waste Management Fee</b>
<b>Policy Owner:</b>	Manager Corporate Services
<b>Authority:</b>	Shire of Nannup

### Objective

To clarify the application of the exemption from paying the Waste Avoidance and Resources Recovery Act 2007 (WARR) Waste Management fee (WMF).

### Policy

A Waste Management fee, as adopted by Council annually, will be imposed on all rateable property assessments in accordance with Section 66 of the *Waste Avoidance and Recovery Act 2007* to provide Council with the necessary resources to effectively deliver its waste services and strategically plan for the Shire's future waste management requirements.

The following variations will apply after application is made to Council in writing by land owners:

#### **Town Site areas and other properties rated on a Gross Rental Value basis:**

- i) Where a land owner has multiple land holdings in the Shire of Nannup and those land holdings can be rated contiguously as per the *Valuations of Land Act 1978*, only one WMF will apply;
- ii) Where a land owner has multiple vacant land holdings in the Shire of Nannup, only one WMF will apply;
- iii) Where a land owner has multiple land holdings in the Shire of Nannup, inclusive of properties with improvements (approved structures) and vacant properties, the WMF will only apply to those properties with improvements and one vacant property inclusive.

**Non Town Site areas rated on an Unimproved Value basis:**

- i) Where a land owner has multiple land holdings in the Shire of Nannup and those land holdings can be rated contiguously as per the *Valuations of Land Act 1978*, only one WMF will apply ;
- ii) Where a land owner has multiple land holdings in the Shire of Nannup and the land holdings cannot be rated contiguously, the WMF will apply reflective on the number of habitable dwellings. The land owner upon application will be requested to complete a statutory declaration confirming this fact prior to the exemption being granted.

Note:

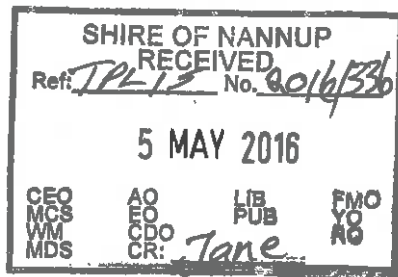
- Exemptions will not be applied retrospectively;
- Town Site areas are defined as per Section 26 of the *Land Administration Act 1997*.
- The WMF exemption will only apply to land holdings with identical ownership as verified by a title search. It is the responsibility of the applicant to provide evidence of ownership at the time of application.
- This Policy applies from the date of Council's resolution to adopt Policy 6.5 and does not affect land owners/holdings with current exemptions until the subject property changes ownership.

Related Policies	
Related Procedures/Documents	
Delegated Level	
Adopted	
Reviewed	

P.W. ASKINS

17 Browne St  
Subiaco 6008  
Western Australia

tel: (08) 9382 1002



The Chief Executive Officer  
Shire of Nannup  
PO Box 11,  
Nannup WA 6275

28 April 2016

Dear sir/madam

Herewith notification of my application for an Exploration Licence in your Shire, as required by the Mining Act.

Subsurface rights are sought for those areas encroaching on Private Lands.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Paul Askins'.

PAUL ASKINS

Form 21

WESTERN AUSTRALIA

Mining Act 1978

(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

**APPLICATION FOR MINING TENEMENT**

- (a) Type of tenement  
(b) Time & Date marked out (where applicable)  
(c) Mineral Field

(a) Exploration Licence

No. E 70/4850

(b) a.m./p.m. / /

(c) SOUTH WEST

For each applicant:

- (d) Full Name and ACN/ABN

(d) and (e)

ASKINS, Paul Winston  
17 BROWNE ST, SUBIACO, WA, 6008

(f) Shares

100

- (e) Address

- (f) No. of shares

- (g) Total No. of shares

(g) Total 100

**DESCRIPTION OF GROUND APPLIED FOR:**

(For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)

(h) WHEATLEY

(i)

(j)

This application affects Private Property.

Details of Private Property Affected: Subsurface Rights are sought for areas encroaching upon Private Property

The application has the following general land exclusions: HWA/08198 .

- (h) Locality

- (i) Datum Peg

- (j) Boundaries

- (k) Area (ha or km<sup>2</sup>)

(k) 36 BL

- (l) Signature of applicant or agent (if agent state full name and address)

(l) paul askins

Date: 21/04/2016

**OFFICIAL USE**

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 26th day of May 2016 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	16:19:34	on	21 April	2016	with fees of
Application	\$1,323.80				
Rent	\$4,509.00				
TOTAL	\$5,832.80				
Receipt No:	611218580653				

**Mining Registrar****NOTES****Note 1: EXPLORATION LICENCE**

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

**Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE**

- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

**Note 3: GROUND AVAILABILITY**

- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:  
(a) public plan search; (b) register search; (c) ground inspection.

**Note 4: ALL APPLICATIONS OVER PRIVATE LAND**

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.

WESTERN AUSTRALIA Mining Act 1978 Sec. 58; Reg. 64			<b>FORM 21 - ATTACHMENT 1</b>		
EXPLORATION LICENCE NO. 70/4850					
THIS SECTION MUST BE COMPLETED IN FULL FOR ALL EXPLORATION LICENCE APPLICATIONS					
LOCALITY: WHEATLEY					
BLOCK IDENTIFIER (All three sections must be completed)					
<b>1:1,000,000 PLAN NAME</b>		<b>PRIMARY NUMBER</b>	<b>GRATICULAR SECTION</b>		
ALBANY		1753	mnorstwx		
ALBANY		1824	bcdeghjkmoptuxyz		
ALBANY		1825	abcfglmq		
ALBANY		1896	cde		
<b>TOTAL BLOCKS:</b>			<b>36</b>		





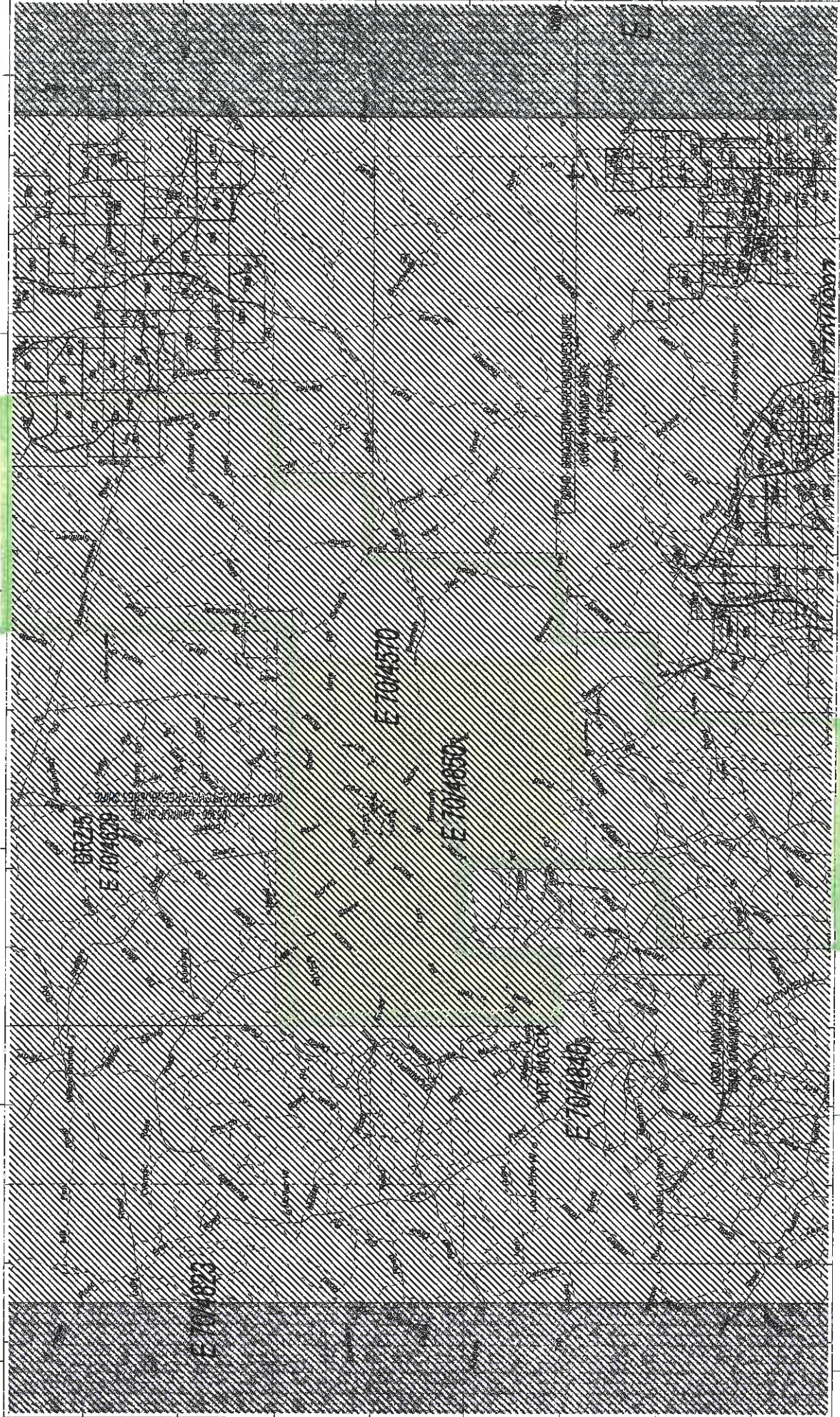
Department of  
Mines and Petroleum



Map Grid of Australia, 1994 - Zone 50

TENGRAPH (c) 1992, 1993  
05:01 PM, 28/04/2016  
[Tailor Display] EX11421 TGO199

395000mE 400000mE 405000mE 410000mE 415000mE 420000mE

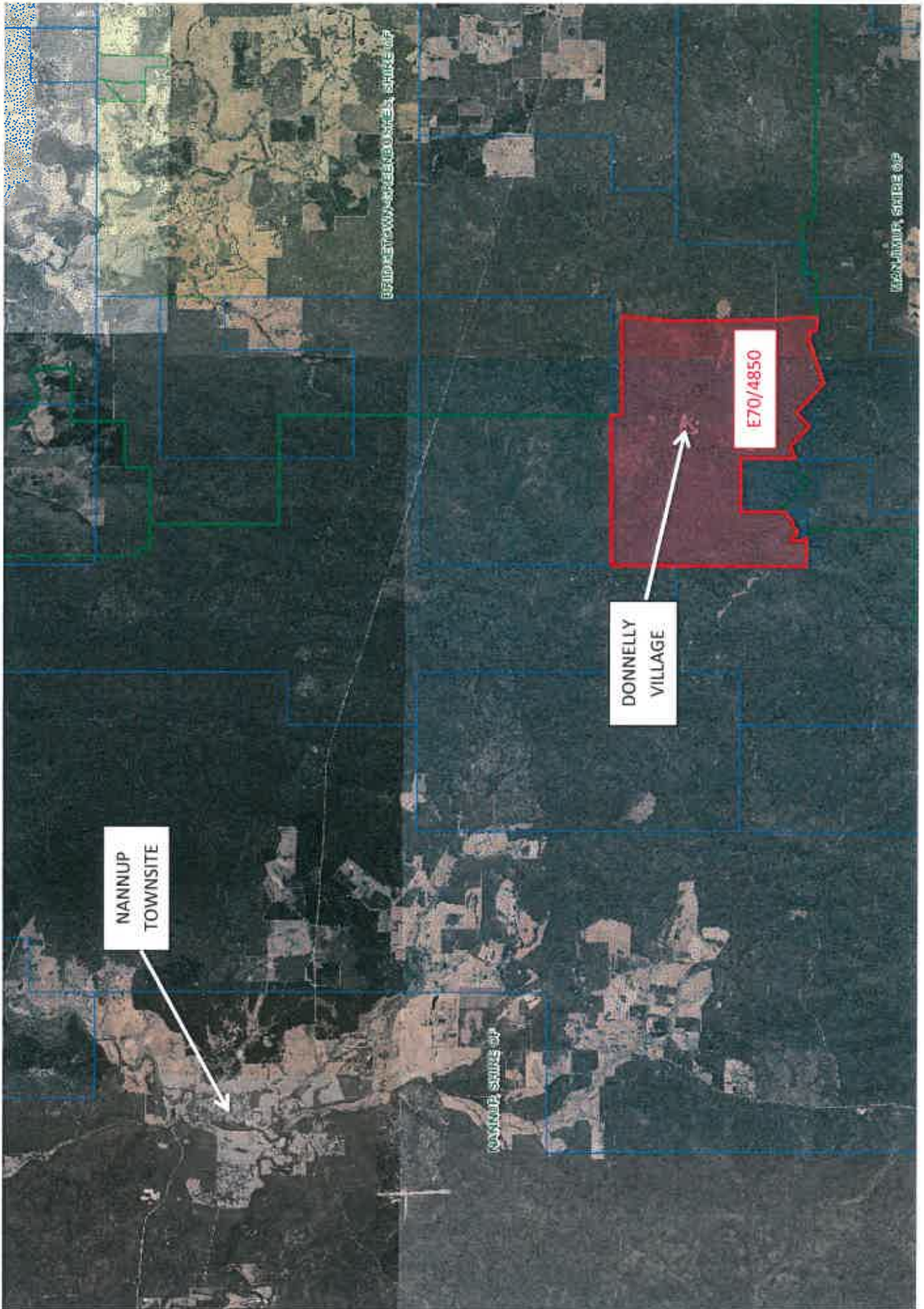


This data has been compiled from a number of sources and is not guaranteed to be 100% accurate. It is intended for general reference only and should not be used for navigation or other purposes where accuracy is critical. The data is provided as a service to the public and is not to be used for any other purpose without the express permission of the Department of Mines and Petroleum.

Scale: 1:100,000



















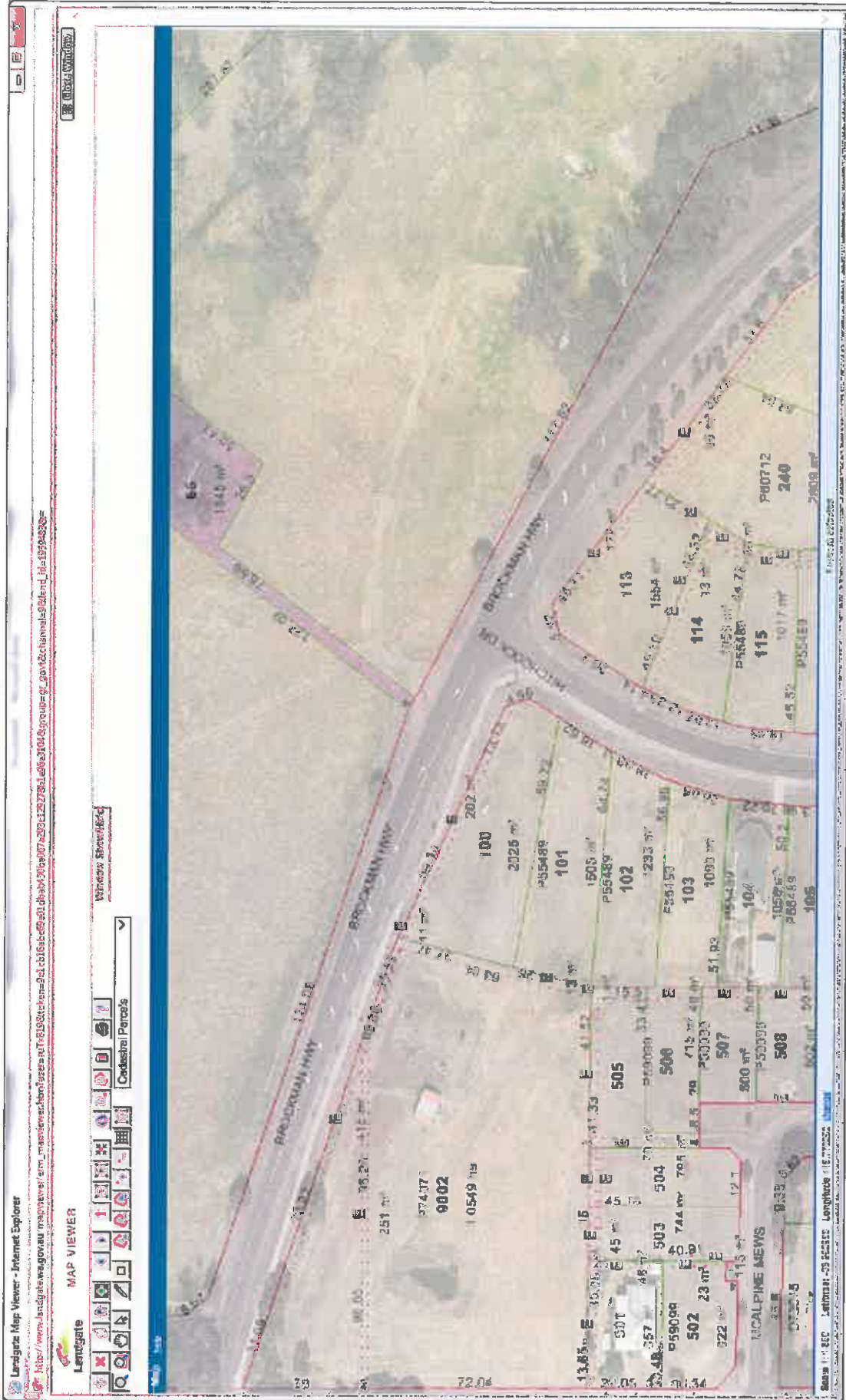






# LOCATION OF BROCKMAN HIGHWAY AND HITCHCOCK DRIVE ROAD RESERVES

Gazetted road reserves are outlined in red and highlighted in pale orange.



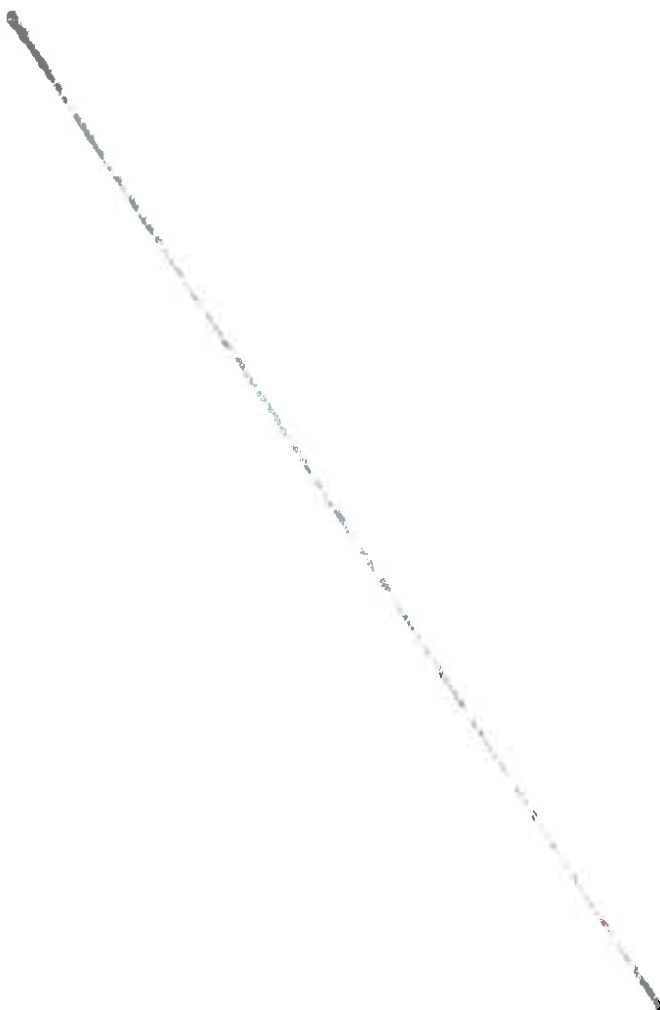
+ Q hitchcock drive, nannup



Location of signs

50m

33 33 33 115 77 0 Degrees



Policy Number:	LPP 018
Policy Type:	Local Planning Policy
Policy Name:	<b>Signs and Advertisements</b>
Policy Owner:	Chief Executive Officer

**Authority:** Shire of Nannup Local Planning Scheme No. 3

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## OBJECTIVES

The objectives of this Policy are to:

1. ensure that existing and future signage is maintained at a level which produces a positive image of the Shire of Nannup;
2. encourage advertising which complements the natural and urban environment whilst minimising any negative impacts;
3. promote a high standard of design and presentation;
4. minimise clutter of advertising signs;
5. control the erection of signs (size, type, location and quality) so as to minimise the proliferation of signs, prevent visual pollution and not detract from the amenity of an area;
6. prohibit advertising which is superfluous or unnecessary by virtue of their colours, height, prominence, visual impact, size, relevance to the premises on which they are located, number and content;
7. ensure that the visual quality and character of localities and transport corridors are not eroded;
8. minimise the total area and impact of outdoor advertising commensurate with the realistic needs of commerce for such advertising;
9. provide further interpretation of LPS3 in the assessment of applications for signs;
10. set out guidelines that will assist in the regulation and control of signage;
11. provide increased certainty for advertisers, landowners, the community and others and to assist in providing greater consistency in decision making by the Council; and
12. facilitate the effective and timely processing of sign applications where in accordance with this Policy.

## DEFINITIONS

In this Policy, the following definitions apply:

“Advertisement” means any word, letter, model, sign, placard, board, notice, device or representation, whether illuminated or not, in the nature of, and employed wholly or partly for the purposes of, advertisement, announcement or direction, and includes any hoarding or similar structure used, or adapted for use, for the display or advertisements.



## 1. Exemptions from the Requirement to Obtain Planning Approval

Planning approval is not required from the Council in respect of those advertisements listed in Attachment 1 which are referred to as “exempted advertisements”. The exemptions listed in Attachment 1 do not apply to land, buildings, objects, structures and places included on the:

- Council’s Heritage List;
- National Trust list;
- National Estate register;
- within a Heritage Area; or
- within a Landscape Values Area.

For all other signs not set out in Attachment 1, the advertiser is required to submit a Planning Application and gain approval from the Council prior to the sign/s being erected.

## 2. General

In assessing a Planning Application for a sign, the Council will have regard to matters including the following:

- size, shape, materials, colours, finish, wording, general appearance, quality and location of the sign;
- whether it is illuminated and the presence or rate of flashing lights;
- existing number of signs on the site and as relevant in the locality (especially adjoining main roads and key tourist routes);
- pedestrian, cyclist and motorist safety;
- the objectives of LPS3;
- provisions and requirements of LPS3;
- the character and amenity of the locality within which it is to be displayed, including its historic and/or landscape significance;
- whether the application will create or exacerbate a clutter of advertising signs;
- whether the sign will create a detrimental visual impact on the area and/or transport corridor;
- whether the advertising is superfluous or unnecessary by virtue of their colours, height, prominence, visual impact, size, relevance to the premises on which they are located, number and content;
- zoning of the lot;
- the amenity of adjacent areas which may be affected and the effect on the streetscape;
- whether the sign is proposed to be temporary or permanent;
- written comments from affected landowners and other stakeholders;
- adopted Nannup main street heritage area guidelines, other adopted design guidelines or adopted building and landscaping guidelines;



A person shall not erect, maintain or display a sign that:

- will obstruct the view of traffic on a street or public place;
- prevents the safe and effective use of a footpath and/or dual use path;
- is located in a median strip or roundabout;
- can obstruct access to or from a door, fire escape or window, other than a window designed for the display of goods;
- is likely to be confused with, or mistaken for, an official traffic sign;
- emits a flashing, intermittent or sequential light;
- is situated on a tower, mast, chimneystack, spire, dome or similar architectural feature or on a superstructure over the main roof of a building;
- is situated on a building or structure where the stability of the building or structure is likely to be affected by the sign;
- is free standing sign above a roof;
- is on a tree that is living; and
- that contains offensive language or content.

#### 4. Town Centre Zone and Heritage Area

In the Town Centre Zone and/or the Heritage Area (subject to the Nannup Main Street Heritage Guidelines set out in *Local Planning Policy No. 8*), the following will apply:

- consistency with the “garden village” character and “working timber town” identity;
- be compatible with existing development and the Heritage Area including being respectful of the scale, form and style;
- the use of under verandah signs and “shingles” is encouraged;
- signage is contained to the building walls and parapets. No additional structures will be permitted for roof mounted, signs over roofs or above parapets;
- signs are allowed on verandah fronts provided they are no higher than half of the parapet behind;
- stand-alone pylon signs, such as petrol station signs, may be acceptable where they are on, or close to, the front boundary and do not exceed the height or the proposed building;
- external illuminated signs are supported, however flashing illuminated or reflective signs are not supported; and
- advertising for franchises/corporate images are not supported where they affect the town’s established character or subdue its rural image.

#### 5. Home Business Signs

## **6. Signs in Other Zones**

Unless appropriately justified by the advertiser, the Council will not approve the erection of signs within the Industry Zone, Special Use Zone (outside the Nannup townsite) and in agriculture zones for an advertising device for a service or commodity which is not produced, offered or sold on the lot where the advertising device is erected.

Unless appropriately justified by the advertiser, the maximum size of a permanent sign is:

- Industrial Zone: 15m<sup>2</sup>;
- Special Use Zone (outside the Nannup townsite): 9m<sup>2</sup>; and
- Agricultural Zones: 9m<sup>2</sup>.

## **7. Signs within Road Reserves and on Shire Managed Land**

Generally, the Council does not support signs being located in road reserves and on Shire managed land. Exceptions to this are moveable signs (section 11 of this Policy), real estate signs outside of townsites and adjacent to various zones (section 12) and directional signs (section 14).

Public open space and reserves within the municipality on land managed by the Shire, shall not be used for the erection of signage except for purposes as approved by Council.

The Council does not support the erection of signage on trees within the road reserve.

The Council will consider signs supporting the sale of locally produced rural produce, adjacent to agricultural zones, within a road reserve managed by the Shire. The Council will support the erection of a seasonal signage, to bona fide rural producers, who provide for the sale of produce on an incidental basis subject to meeting other requirements of this Policy including safety considerations.

## **8. Siting Restrictions Near Main Roads and Key Tourist Routes**

The Council will generally not permit the siting of advertising signs on or in the vicinity of main roads and key tourist routes (for this Policy these are Vasse Highway, Brockman Highway, and Nannup-Balingup Road) when they provide vistas for the surrounding landscape. The protection of these vistas is important from a tourism and amenity viewpoint.

The Council may consider the erection of suitable advertising signs near main roads and key tourist routes where the signs are:

- on freehold land; and

undertaken in accordance with the *Traffic Management for Works on Roads Code of Practice* (or any updates).

#### **11. Moveable Signs**

Movable signs are not supported where, in the Council's opinion, the sign would obstruct pedestrian, cyclist or vehicle movements or sightlines or obstruct access or views from any other premises.

Moveable signs may be supported by the Council where relevant safety and other planning considerations are suitably met. This is subject to:

- any moveable sign should typically be located as close as possible to the premises to which it relates, unless the Council is satisfied that there are circumstances which make this difficult and that an alternative location has been identified, which is to the satisfaction of Council;
- the advertiser/operator is required to maintain an appropriate Public Liability Insurance covering the placement of the moveable sign on the footpath within the Nannup town centre that indemnifies Council to the satisfaction of Council;
- moveable signs shall only remain in public places while the shop or business is open for trading; and
- moveable signs within road reserves are to be removed at the close of trading each trading day.

#### **12. Real Estate Signs**

No Planning Application is required for advertising signs for property transactions including sale and leasing where the sign complies with Attachment 1 and where the property is not on the Council's Heritage List, on the National Trust list or on National Estate register. This is subject to the sign being:

- located to promote the safety of motorists, pedestrians and cyclists;
- located on freehold land which is subject to the property transaction; and
- removed within 4 weeks of the completion of the property transaction.

No real estate advertising signs will be permitted on road reserves or on Shire controlled land in the Nannup townsite and on land adjacent to sites zoned Residential, Special Use, Future Development and Special Rural outside the Nannup townsite. Real estate advertising signs are to be located on freehold land which is zoned Residential, Special Use, Future Development and Special Rural outside the Nannup townsite.

The Council will determine the merits of real estate signs in road reserves adjacent to agricultural zones where they cannot be located on freehold land and they are appropriately located which promote the safety of motorists. Real estate agents will

Council may require the installation of a “generic” sign e.g. directing to the industrial estate.

Directional signs should not resemble an official traffic sign.

All lettering shall be white on a blue background for services or white on brown for tourist attractions.

Tourist signs may be installed for tourist establishments endorsed by the Department of Planning or Tourism WA (or the agency responsible for tourism planning).

#### 15. Main Roads Western Australia

The erection of signs near a highway or main road under the control of Main Roads Western Australia (MRWA) requires the approval of both the Council and MRWA.

MRWA require approval for any signage in, or in the vicinity of the road reserve of a declared highway or main road. A written application is required.

The Council does not generally support signs within road reserves managed by MRWA for reasons including visual impact and detrimentally impacting the amenity of the area. The Council will consider, on its merits, signs within road reserves managed on MRWA as set out in this Policy. Additionally, the Council will consider, on its merits, signs on adjoining freehold land as set out in this Policy.

#### 16. Existing Signs

There is no presumption that any existing sign has an approval from the Council. All signs will be treated according to this Policy unless the owner of the sign is able to demonstrate that Council has previously issued approval for that sign.

#### 17. Derelict or Poorly Maintained Signs

Where, in the opinion of the Council, an approved sign has been permitted to deteriorate to a point where it conflicts with the objectives of LPS3 or it ceases to be effective for the purpose for which it was erected or displayed, the Council may by notice (consistent with clauses 5.8.17.7 and 5.8.14.8 of LPS3) in writing require the advertiser to:

- repair, repaint or otherwise restore the advertisement to a standard specified by Council in the notice; or
- remove the advertisement.

#### 18. Non-Compliance

### 3. Consultation with Landowners and Stakeholders

The Shire administration may seek comments on any Planning Application as considered appropriate.

Where a proposed sign is considered to have the potential to adversely impact on adjoining and/or nearby landowners, in the opinion of the Shire administration, the Shire will write to affected landowners/stakeholders regarding the application and invite them to submit comments to the Shire.

Where a Planning Application for a sign is made that does not comply with the requirements set out in this Policy, a copy of the application may be referred to adjoining/nearby landowners, relevant government agencies and stakeholders for comment.

Where a sign adjoins a road managed by MRWA, unless on a building and in conformity with this Policy, it will be referred to MRWA for comment.

### 4. Assessing the Planning Application

Planning Applications will be assessed on a case by case basis subject to this Policy, LPS3, information provided by the applicant and any submissions received.

In granting planning approval for the erection or display of an advertising sign, the approval may include conditions concerning matters such as the location, position, size, shape, colour, number of existing signs, degree of illumination and length of approval.

Should an application for a sign not comply with requirements of this Policy, the application may be referred to Council for consideration.

Where objections are received and the objections are not able to be adequately dealt with through conditions of approval, the application will be referred to Council for determination.

The Council may refuse a Planning Application where the application is inconsistent with this Policy and/or LPS3, or based on information set out in any submission received.

Related Policies:	
Related Procedures/Documents:	
Delegation Level:	CEO, Building Surveyor
Adopted:	26 July 2012



than 4.5 metres in width. In any event, the Building Code of Australia shall prevail.

#### **4.13.7 Mixed Use Zone**

##### **4.13.7.1 Specific Objectives of the Zone**

- (a) To allow, where practical, the use of existing premises for alternative uses, including a change of use of such premises.
- (b) To allow a broad range of land uses within the zone having regard to its peripheral location on the edge of the Nannup town centre and its intermediate situation between the town centre and other zones, particularly the Residential Zone.

##### **4.13.7.2 Residential Development and Development Standards**

- (a) Notwithstanding clause 5.2, residential development of land within the Zone shall conform to the provisions of the Residential Planning Codes with respect to the R20 density code, except where land is connected to a reticulated sewerage network, the R30 density code is to apply.
- (b) Building setbacks for non-residential development shall be in accordance to the provisions relating to the R20 density code of the Residential Planning Codes.

#### **4.13.8 Residential Zone**

##### **4.13.8.1 Specific Objectives of the Zone**

- (a) To promote and safeguard the health, safety, convenience, general welfare and amenity of residential areas and residents;
- (b) To provide for a wide range of housing types, and therefore lifestyle opportunities;
- (c) To encourage residential development that will achieve efficient use of existing physical and social infrastructure and is economically serviced and affordable; and
- (d) To provide for home based employment where such a use does not cause injury to, or prejudicially affect the amenity of the locality within which it is situated.

#### **4.13.9 Special Residential Zone**

##### **4.13.9.1 Specific Objectives of the Zone**

- (a) To provide for a style of spacious living at densities lower than those characteristic of traditional single residential development but higher than those found in the Special Rural Zone;
- (b) To limit special residential development to areas adjacent or in close proximity to the Nannup urban area for reasons of reliance on urban services and infrastructure; and
- (c) To provide for a high level of residential amenity whilst protecting the zone's rural environment and amenity.

- (b) the quantity, location and design of any required access roads; and
- (c) the provision of access from any secondary roads adjoining the subject land.

#### **5.8.13 Home Based Businesses**

In determining a development application for a home business, including but not limited to a home occupation, home business or home office, the local government may impose conditions relating to the following matters:

- (a) the operating hours of the home business;
- (b) the size and type of any vehicle used in connection with the home business and where such a vehicle may be parked;
- (c) any activities incidental to the home business including the storage of goods and/or equipment on the subject land; and
- (d) for the purpose of monitoring the impact of a home business the planning approval may be granted for a limited period of up to twelve months.

#### **5.8.14 Control of Advertisements**

##### **5.8.14.1 Objectives**

The objectives of the provisions for the control of advertisements are:

- (a) to ensure that the visual quality and character of particular localities and transport corridors are not eroded;
- (b) to minimise the total area and impact of outdoor advertising commensurate with the realistic needs of commerce for such advertising;
- (c) to prohibit outdoor advertising which is considered to be superfluous or unnecessary by virtue of their colours, height, prominence, visual impact, size, relevance to the premises on which they are located, number and content;
- (d) to minimise clutter of advertising signs; and
- (e) to promote a high standard of design and presentation in outdoor advertising.

##### **5.8.14.2 Power to Control Advertisements**

- (a) For the purpose of this Scheme and subject to sub-clause 5.8.14.1, the erection, placement and display of advertisements and the use of land or buildings for that purpose is development within the definition of the Act requiring, except as otherwise provided, the prior approval of the local government. Such planning approval is required in addition to any licence pursuant to the local government's relevant Local Law or policy.
- (b) Application for the local government's approval pursuant to this Part shall be submitted in accordance with the provisions of Clause 9.1 of the Scheme and shall be accompanied by a completed Additional Information Sheet in the form set out in Schedule 7 giving details of the advertisement(s) to be erected, placed or displayed on the land.



#### 5.8.14.3 Existing Advertisements

Advertisements which:-

- i) were lawfully erected, placed or displayed prior to the gazettal of this Scheme, or
- ii) may be erected, placed or displayed pursuant to a licence or other approval granted by the local government prior to the gazettal of this Scheme –

hereinafter in this part referred to as 'existing advertisements', may, except as otherwise provided, continue to be displayed or be erected and displayed in accordance with the license or approval as appropriate.

#### 5.8.14.4 Consideration of Applications

Without limiting the generality of the matters which may be taken into account when making a decision upon an application for consent to erect, place or display an advertisement, the local government shall examine each such application in the light of the objectives of the Scheme and with particular reference to the character and amenity of the locality within which it is to be displayed, including its historic or landscape significance and traffic safety, and the amenity of adjacent area which may be affected.

#### 5.8.14.5 Exemptions from the Requirement to Obtain Consent

Subject to the provisions of the Main Roads (Control of Signs) Regulations 1983 and notwithstanding the provisions of sub-clause 5.8.14.2, the local government's prior planning approval is not required in respect of those advertisements listed in Schedule 5 which for the purpose of this Part are referred to as 'exempted advertisements'. The exemptions listed in Schedule 5 do not apply to places, buildings, conservation areas or landscape protection zones which are either:

- i) listed by the National Trust;
- ii) listed on the register the National Estate; and/or
- iii) listed in the local government's Heritage List pursuant to Clause 7.1 of the Scheme.

#### 5.8.14.6 Discontinuance

Notwithstanding the scheme objectives and sub-clause 5.8.14.5, where the local government can demonstrate exceptional circumstances which cause an exempted or existing advertisement to seriously conflict with the objectives of this clause, it may by notice in writing (giving clear reasons) require the advertiser to remove, relocate, adapt, or otherwise modify the advertisement within a period of time specified in the notice.

#### 5.8.14.7 Derelict or Poorly Maintained Signs

Where, in the opinion of the local government, an advertisement has been permitted to deteriorate to a point where it conflicts with the objectives of the Scheme or it ceases to be effective for the purpose for which it was erected or displayed, the local government may take action in accordance with clause 11.2 of the Scheme.

#### 5.8.14.8 Notices

- (a) For the purpose of this Scheme, a person authorizing or responsible for the erection and/or display of an advertisement is referred to as

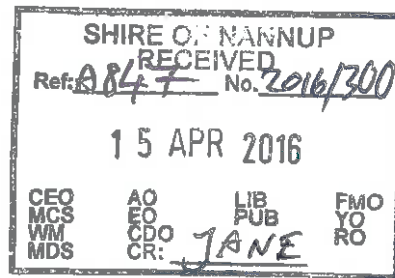
## SCHEDULE 5 – EXEMPTED ADVERTISEMENTS

LAND USE AND/OR DEVELOPMENT	EXEMPTED SIGN	MAXIMUM SIZE
Dwellings	One professional name-plate as appropriate.	0.5m <sup>2</sup>
Home Occupation	One advertisement describing the nature of the home occupation.	0.2m <sup>2</sup>
Places of Worship, Meeting Halls and Places of Public Assembly.	One advertisement detailing the function and/or the activities of the Institution concerned.	2.0m <sup>2</sup>
Cinemas, Theatres and Drive-in Theatres	Two signs (illuminated or non-illuminated) detailing the entertainment being presented from time to time at the venue upon which the signs are displayed.	Each advertisement sign not to exceed 5m <sup>2</sup>
Shops, Showrooms and other uses appropriate to a Shopping Area	All advertisements affixed to the building below the top of the awning or, in the absence of an awning, below a line measured at 5 metres from the ground floor level of the building subject to compliance with the requirements of the Signs Hoarding and Bill Posting Bylaws.	N/A
Industrial and Warehouse Premises	A maximum of 4 advertisements applied to or affixed to the walls of the building but not including signs which project above the eaves or the ridge of the roof of the building, and excluding signs projecting from a building whether or not those signs are connected to a pole, wall or other building.	Total area of any such advertisements, shall not exceed 15m <sup>2</sup> .
	A maximum of two free-standing advertisement signs not exceeding 5m in height above ground level.	Maximum permissible total area shall not exceed 10m <sup>2</sup> and individual advertisement signs shall not exceed 6m <sup>2</sup> .
Showroom, race courses, major racing tracks, sports stadia, major sporting grounds and complexes.	All signs provided that. In each case, the advertisement is not visible from outside the complex or facility concerned either from other private land or from public places and streets.	N/A
Public Places and Reserves	a) Advertisement signs (illuminated and non-illuminated) relating to the functions of government a public authority or council of a local government excluding those of a promotional nature constructed or exhibited by, or on behalf of any such body, and	N/A
	b) Advertisement signs (illuminated and non-illuminated) required for the management or control of traffic on any public road, car park, cycleway, railway or waterway where such	N/A

LAND USE AND/OR DEVELOPMENT	EXEMPTED SIGN	MAXIMUM SIZE
	advertisement has been constructed or exhibited by or at the direction of a Government department. Public authority or the council of a local government, and	
	c) Advertisement signs (illuminated and non-illuminated) required to be exhibited by or pursuant to any statute or regulation or the like made pursuant to powers contained within a Statute provided that any such advertisement is constructed and/or exhibited strictly in accordance with the requirements specified therein.	N/A
Railway Property and Reserves	Advertisement signs exhibited on such land provided that each such advertisement is directed only at persons at or upon a railway station.	No sign shall exceed 2m <sup>2</sup> in area.
Advertisements within buildings	All advertisements placed or displayed within buildings which cannot ordinarily be seen by a person outside of those buildings.	N/A
All classes of buildings other than single family dwellings	One advertisement sign containing the name, number and address of the building, the purpose for which the building is used or the name and address of the managing agent thereof.	0.2m <sup>2</sup>
<b>Building Construction</b> <u>Sites (advertisement signs displayed only for the duration of the construction as follows:</u>	One Advertisement per street frontage containing details of the project and the contractors undertaking the construction work.	
a) Dwellings.	One sign as for (1) above.	2m <sup>2</sup>
b) Multiple Dwellings, Shops, Commercial and Industrial projects.	One sign as for (1) above	2m <sup>2</sup>
c) Large Development or redevelopment projects involving shopping centres, office or other buildings exceeding 3 storeys in height.	One additional sign showing the name of the project builder.	5m <sup>2</sup>

LAND USE AND/OR DEVELOPMENT	EXEMPTED SIGN	MAXIMUM SIZE
d) Sales of Goods or livestock	One sign per lot displayed for a period not exceeding 3 months advertising the sale of goods or livestock upon any land or within any building upon which the sign is exhibited provided that the land is not formally used for that purpose.	2m <sup>2</sup>
<u>Property Transactions.</u> <u>Advertisement signs displayed for the duration of the period over which property transactions are offered and negotiated as follows:</u>		
a) Dwellings	One sign per street frontage for each property relating to the sale, leading or impending auction of the property at or upon which the sign is or the signs are displayed.	Each sign shall not exceed an area of 2m <sup>2</sup>
b) Multiple Dwellings, Shops, commercial and industrial properties.	One sign as for (a) above.	Each sign shall not exceed an area of 5m <sup>2</sup>
c) Large properties comprised of shopping centres, buildings in excess of four storeys and rural properties in excess of 5ha.	One sign as for (a) above.	Each sign shall not exceed an area of 10m <sup>2</sup>
<b>Display Homes</b>		
Advertisement signs displayed for the period over which homes are on display for public inspection.	i) One sign for each dwelling on display.	2m <sup>2</sup>
	ii) In addition to (i) above one sign for each group of dwellings displayed by a single project builder giving details of the project building company and details of the range of dwellings on display.	5m <sup>2</sup>

*Includes the change of poster signs and applies to non-illuminated signs unless otherwise stated*



Kerry & Christine Harper

12.04.16

Shire of Nannup

Dear Jane,

In reference to the advertising sign in Hitchcock Dr road reserve at our block, 2 Hitchcock Dr.

As far as we know our property is not part of the Moonlight Ridge development, this development is off Diggers Green. Our property is not for sale. The sign on the verge of our property is bold and infers that our property is part of this development. We prefer the signage on the reserve of our block be removed.

Kind Regards

Christine Harper & Kerry Harper



PROPOSED FEES & CHARGES 2016/17		UPLIFT FACTOR	2%	CPI Rounded	Wages Increase	General Increase/Wages/Utilities combined	Utilities Increase	Waste	Tip passes - external/commercial/non resident	STATUTORY	GST	2015/16	Annual Adjustment - no rounding	Proposed 16/17
SERVICE	UNIT													
<b>LIBRARY</b>														
<b>HISTORY BOOKS</b>														
History of Nannup (Extracts of minutes etc.)	Each		N									\$7.00	\$7.14	\$7.00
War Clouds Over Nannup (Mr. A Hartley)	Each		N									\$7.00	\$7.14	\$7.00
Bulk purchase of 10+ books	Each		N									\$5.00	\$5.10	\$5.00
Nannup Heritage Trail booklet	Each		N									\$2.00	\$2.04	\$3.00
Overdue Library Book Fee	Per Book		N									\$9.00	\$9.18	\$9.00
<b>ADMINISTRATIVE SERVICES</b>														
<b>PROPERTIES REPORT (UN BOUND)</b>														
List of All Owners, Address, Property Descriptions etc. - Hard Copy	Each		N									\$126.00	\$128.52	\$126.00
List of All Owners, Address, Property Descriptions etc. - Email	Each		N									\$30.00	\$30.60	\$31.00
<b>COUNCIL MINUTES AND AGENDAS</b>														
Copy of Ordinary Minutes - Hard Copy	Per Year		N									\$240.00	\$244.80	\$245.00
	Per Meeting		N									\$27.00	\$27.54	\$28.00
Copy of Ordinary Agendas - Hard Copy	Per Year		N									\$240.00	\$244.80	\$245.00
	Per Meeting		N									\$27.00	\$27.54	\$28.00
<b>PHOTOCOPIES</b>														
Only Applicable to Community Not-For-Profit Organisations														
A4 Copy	Each		N									\$0.80	\$0.82	\$0.80
A4 Copy Double Sided	Each		N									\$1.00	\$1.02	\$1.00
A3 Copy	Each		N									\$1.00	\$1.02	\$1.00
A3 Copy Double Sided	Each		N									\$1.60	\$1.63	\$1.65
Own Paper Supplied - A4	Each		N									\$0.50	\$0.51	\$0.50
Own Paper Supplied - A4 DOUBLE SIDED	Each		N									\$0.50	\$0.51	\$0.50
Own Paper Supplied - A3	Each		N									\$0.50	\$0.51	\$0.50
Colour Copies - Additional \$0.25 per copy														
<b>FACSIMILES</b>														
(Sending & Receiving)														
Within W.A.	Per Page		N									\$5.00	\$5.10	\$5.00
Within Australia	Per Page		N									\$7.00	\$7.14	\$7.00
Overseas - First Page	Per Page		N									\$21.00	\$21.42	\$21.00
- Each Additional Page	Per Page		N									\$12.00	\$12.24	\$12.00

SERVICE	UNIT	STATUTORY	GST	2015/16	Annual Adjustment - no rounding	Proposed 16/17
<b>MISCELLANEOUS ADMINISTRATION</b>						
Production of Misc. Computer Reports, Other	Per 15 Mins	N		\$27.00	\$27.54	\$28.00
Information Requiring Dedicated Staff Time	Per Hour	N	Y	\$105.00	\$107.10	\$107.00
Account Enquiries - Rates Only	Per Enquiry	N	Y	\$52.00	\$53.04	\$55.00
Freedom of Information Requests (as set by FOI Regulations 1993 Schedule 1)						
- Application for FOI	Per Application	Y	N	\$0.00	\$0.00	\$0.00
- Staff Time Dealing With Application	Per Hour (Pro Rate)	Y	N	\$32.00	\$32.64	\$33.00
- Access Time Supervised by Staff	Per Hour (Pro Rate)	Y	N	\$32.00	\$32.64	\$33.00
- Photocopying:						
- Staff Time to Copy Information	Per Hour (Pro Rate)	Y	N	\$32.00	\$32.64	\$33.00
- Cost Per Copy		Y	N	\$0.20	\$0.20	\$0.20
<b>HIRE OF FACILITIES</b>						
<b>TOWN HALL</b>						
Bond for All Bookings (Except Passive Use)	Per Hire	N	N	\$200.00	\$210.00	\$200.00
Hourly Rate - Active Sporting Event Hire	Per Hour	N	Y	\$24.00	\$25.20	\$25.00
Session Rate - Morning (8 AM - 12 NOON)	Per Session	N	Y	\$63.00	\$66.15	\$66.00
- Afternoon (12 NOON - 5 PM)	Per Session	N	Y	\$63.00	\$66.15	\$66.00
- Evening (After 5PM)	Per Day	N	Y	\$125.00	\$131.25	\$130.00
Daily Rate	Per Term per hour	N	Y	\$204.00	\$214.20	\$212.50
Seasonal Booking Option						
Based on 85% of total hire x 10 weeks = (\$25.00 x 10) x 0.85 = \$212.50						
<b>Social Events Session Rate - Morning (8 AM - 12 NOON)</b>						
- Afternoon (12 NOON - 5 PM)		N	Y	\$82.00	\$86.10	\$86.00
- Evening (After 5PM)		N	Y	\$82.00	\$86.10	\$86.00
Social Events - Daily Rate	Per Day	N	Y	\$150.00	\$157.50	\$157.50
Long Term Hire (Passive Use Only) - Two Days	Per Session	N	Y	\$105.00	\$110.25	\$110.00
Surcharge For Alcohol Consumption	Per Session	N	Y	\$55.00	\$57.75	\$57.00
Social events refer to all functions that are not sporting in nature. I.e. Weddings, Birthdays, Funerals, Exhibitions, Auctions, Film nights etc.						
<b>RECREATION HALL</b>						
Bond for All Non-Recreational Bookings	Per Hire	N	N	\$1,000.00	\$1,020.00	\$1,000.00
Bond for Recreational Bookings	Per Hire	N	N	\$200.00	\$210.00	\$200.00



SERVICE	UNIT	STATUTORY	GST	2015/16	Annual Adjustment - no rounding	Proposed 16/17
Sporting Events - Hourly	Per Hour	N	Y	\$24.00	\$25.20	\$26.00
Sporting Events - Daily	Per Day	N	Y	\$125.00	\$131.25	\$130.00
Seasonal Booking Option - Basketball/Netball/Trapeze	Per Term per hour	N	Y	\$204.00	\$214.20	\$212.50
Based on 85% of hour hall hire x 10 weeks = (\$25.00 x 10) x 0.85 = \$212.50						
Other Functions (Social, Cabaret, Wedding, Overnight Events, etc.) - daily	Per day			\$275.00	\$288.75	\$288.00
Long Term Hire - Two Days	Per Day	N	Y	\$190.00	\$198.50	\$200.00
*Non recreational bookings refer to all social functions that are not sporting in nature. I.e. Weddings, Birthdays, Funerals, Exhibitions, Auctions						
<b>COMMUNITY ROOM - PORTION OF OLD COMMUNITY CENTRE</b>						
Bond for all bookings	Per Hire	N	N	\$200.00	\$210.00	\$200.00
1/2 day hire	1/2 day	N	Y	\$50.00	\$52.50	\$52.00
Full day hire	per day	N	Y	\$100.00	\$106.00	\$106.00
Surcharge For Alcohol Consumption	Per Session	N	Y	\$65.00	\$67.75	\$67.00
<b>MISCELLANEOUS EQUIPMENT</b>						
Hire of Trestles	Each	N	Y	\$5.00	\$5.10	\$5.00
Hire of Polypropylene Chairs - Individual	Each	N	Y	\$1.50	\$1.53	\$1.50
Hire of Polypropylene Chairs - Maximum		N	Y	\$140.00	\$142.80	\$140.00
Hire of Public Address (PA) Equipment	Per Day	N	Y	\$25.00	\$25.50	\$25.00
Hire of Nordic Poles	Per Day	N	Y	\$10.00	\$10.20	\$10.00
<b>FOOTBALL / CRICKET OVAL</b>						
Community Sporting Groups	Per Day	N	Y	\$85.00	\$88.25	\$85.00
Other Groups (\$200 Bond Required)	Per Day	N	Y	\$65.00	\$68.25	\$65.00
Seasonal Change	Per Year	N	Y	\$500.00	\$525.00	\$500.00
Change Rooms	Per Day Per Change Room	N	Y	\$30.00	\$31.50	\$30.00
<b>TOWN GREENS</b>						
Village Green	Per Day	N	Y	\$65.00	\$68.25	\$65.00
Old Roadside Board Building Park	Per Day	N	Y	\$65.00	\$68.25	\$65.00
Event Rubbish Bond	Per Event	N	N	\$525.00	\$551.25	\$550.00
<b>OVERFLOW CAMPING AREAS</b>						
No Facilities Required	Per Person	N	Y	\$13.00	\$13.26	\$13.00
Facilities Required (\$250.00 Bond for Group Booking)	Per Person	N	Y	\$14.00	\$14.28	\$14.00
<b>FORESHORE PARK</b>						
Bond for All Bookings	Per Hire	N	Y	\$650.00	\$663.00	\$650.00
<b>ALL FACILITIES - NO POWER</b>						
Not-For-Profit Incorporated Local Community Groups	Per Day	N	Y	\$80.00	\$82.40	\$82.00
All Other Community Groups	Per Day	N	Y	\$315.00	\$324.45	\$325.00
Commercial Use	Per Day	N	Y	\$420.00	\$428.40	\$428.00

SERVICE	UNIT	STATUTORY	GST	2015/16	Annual Adjustment - no rounding	Proposed 16/17
<b>ALL FACILITIES</b>						
Not-For-Profit Incorporated Local Community Groups	Per Day	N	Y	\$155.00	\$165.85	\$165.00
All Other Community Groups	Per Day	N	Y	\$790.00	\$845.30	\$845.00
Commercial Use	Per Day	N	Y	\$1,000.00	\$1,070.00	\$1,070.00
<b>CONSUMER POLES</b>						
Each Pole	Per Day	N	Y	\$42.00	\$44.94	\$50.00
Note: Actual Cost of the account for the period will be charged when being used for more than just street stalls.						
<b>EAC Electric Car Recharge Facility</b>						
Per kilowatt hour	per kilowatt hour	N	Y		\$0.45	\$0.45
<b>FIRE CONTROL</b>						
<b>SERVICE</b>	<b>UNIT</b>	<b>STATUTORY</b>	<b>GST</b>	<b>2015/16</b>		
Application for Suspension of Prohibited Burning Period	Per Application	N	Y	\$475.00	\$484.50	\$485.00
Application for Fire Break Variation						
- One (1) Year	Per Lot Applied For	N	Y	\$105.00	\$107.10	\$107.00
- Five (5) Year	Per Lot Applied For	N	Y	\$765.00	\$770.30	\$770.00
Firebreaks Fine	Each	N	Y	\$250.00	\$255.00	\$255.00
Firebreak Fines - Late Payment Fee	Each	N	Y	\$15.00	\$15.30	\$15.00
Firebreak Fines - Late Payment Court Registration Fee	Each	N	Y	\$90.00	\$91.00	\$91.00
Firebreak Fines - Late Payment Enforcement Certificate Fee	Each	N	Y	\$12.50	\$12.75	\$12.50
<b>ENVIRONMENTAL HEALTH</b>						
<b>SERVICE</b>	<b>UNIT</b>	<b>STATUTORY</b>	<b>GST</b>	<b>2015/16</b>		
<b>FOOD PREMISES:</b>						
Notification (food street traders, registered elsewhere)	Each	N	N	\$50.00	\$51.00	\$51.00
Registration (food business in Shire)	Each	N	N	\$115.00	\$117.30	\$117.00
Inspection Fee - High/Medium Risk	Each	N	N	\$145.00	\$152.25	\$148.00
Inspection Fee - Low Risk	Each	N	N	\$85.00	\$89.25	\$87.00
Verification Certificate	Each	N	Y	\$55.00	\$58.10	\$56.00
Food Premises Fit Out Approval - High/Medium Risk (includes Notification)	Each	N	N	\$220.00	\$224.40	\$225.00
Food Premises Fit Out Approval - Low Risk (includes Notification)	Each	N	N	\$165.00	\$168.30	\$168.00
Follow Up Inspections <30 Mins Officer Time	Each	N	Y	\$55.00	\$57.75	\$56.00
Follow Up Inspections 30 Mins or more Officer Time	Each	N	Y	\$85.00	\$89.25	\$87.00
Food Spoilt (Written Confirmation of Disposal)	Each	N	N	\$95.00	\$96.90	\$97.00
Hairstressing Fit Out Approval	Each	N	Y	\$110.00	\$112.20	\$112.00
Beauty Therapy/Skin Piercing Fit Out Approval	Each	N	Y	\$110.00	\$112.20	\$112.00
Registration - Lodging House	Each	N	Y	\$165.00	\$168.30	\$168.00
Seized Food Analysis	Each	N	Y	\$55.00	\$58.10	\$58.00
Food Sampling Request	Each	N	Y	\$200.00	\$204.00	\$204.00
<b>TEMPORARY FOOD PREMISES (STALL HOLDERS)</b>						
Festival Notification - per event	Each	N	Y	\$30.00	\$30.60	\$31.00
<b>OTHER ENVIRONMENTAL HEALTH CHARGES:</b>						
Section 39 (Liquor Licensing) Certificates	Each	N	N	\$95.00	\$96.90	\$97.00
Noise Monitoring - Non Complying Event	Each	N	Y	\$550.00	\$561.00	\$560.00

	SERVICE	UNIT	STATUTORY	GST	2015/16	Annual Adjustment - no rounding	Proposed 16/17
	Local Government Report Fee	Each	Y	N	\$150.00	\$153.00	
	<b>WATER TESTING:</b>						
	Bacteriological Testing	Per Test	N	Y	\$135.00	\$137.70	\$138.00
	Chemical Testing (Plus Cost of Analysis)	Per Test	N	Y	\$135.00	\$137.70	\$138.00

SERVICE	UNIT	STATUTORY	GST	2015/16	Annual Adjustment - no rounding	Proposed 16/17
Regular Water Testing (6 Per Year)	Per Year	N	Y	\$550.00	\$561.00	\$560.00
<b>HEALTH (TREATMENT OF SEWERAGE AND DISPOSAL OF EFFLUENT AND LIQUID WASTE) REGULATIONS 1984</b>						
<b>SEPTIC TANKS:</b>						
Application Fee	Each	Y	Y	\$118.00		\$118.00
Inspection Fee	Each	Y	Y	\$118.00		\$118.00
<b>CARAVAN &amp; CAMPING FEES HEALTH ACT 1911 SECTION 344C</b>						
Caravan & Camping Facility Minimum Fee	Per Site	Y	N	\$200.00		\$200.00
Short & Long Stay Caravan Park	Per Site	Y	N	\$6.00		\$6.00
Camp Site	Per Site	Y	N	\$3.00		\$3.00
Overflow Site	Per Site	Y	N	\$1.50		\$1.50
Application for Caravan Annexes or Park Home Approval	Each	Y	N	\$80.00		\$80.00
Transfer of Facility License (Caravan Park/Camp Ground)	Each	Y	N	\$100.00		\$100.00
Temporary License Facility	Each	Y	N	\$100.00		\$100.00
<b>HEALTH (OFFENSIVE TRADES FEES) REGULATIONS 1976:</b>						
Slaughterhouses	Per Application	Y	N	\$285.00		\$285.00
Piggeries	Per Application	Y	N	\$285.00		\$285.00
Artificial Manure Depots	Per Application	Y	N	\$202.00		\$202.00
Bone Mills	Per Application	Y	N	\$163.00		\$163.00
Places for Storing, Drying or Preserving Bones	Per Application	Y	N	\$163.00		\$163.00
Fat Melting, Fat Extraction or Tallow Melting ESTABLISHMENTS	Per Application	Y	N	\$163.00		\$163.00
Butcher Shops & Similar	Per Application	Y	N	\$163.00		\$163.00
Blood Drying	Per Application	Y	N	\$163.00		\$163.00
Gut Scraping, Preparation of Sausage Skins	Per Application	Y	N	\$163.00		\$163.00
Fellmongeries	Per Application	Y	N	\$202.00		\$202.00
Manure Works	Per Application	Y	N	\$202.00		\$202.00
Fish Curing Establishments	Per Application	Y	N	\$140.00		\$140.00
Laundries, Dry Cleaning Establishments	Per Application	Y	N	\$163.00		\$163.00
Bone Merchant Premises	Per Application	Y	N	\$163.00		\$163.00
Flock Factories	Per Application	Y	N	\$285.00		\$285.00
Knackerias	Per Application	Y	N	\$285.00		\$285.00
Poultry Processing Establishments	Per Application	Y	N	\$285.00		\$285.00
Poultry Farming	Per Application	Y	N	\$285.00		\$285.00
Rabbit Farming	Per Application	Y	N	\$285.00		\$285.00
Fish Processing Establishments in which Whole Fish are Cleaned & Prepared	Per Application	Y	N	\$285.00		\$285.00
Shellfish & Crustacean Processing Establishments	Per Application	Y	N	\$285.00		\$285.00
Any Other Offensive Trade Not Specified	Per Application	Y	N	\$285.00		\$285.00
<b>HEALTH (PUBLIC BUILDINGS) REGULATIONS 1992:</b>						
Inspection of Premises on Request	Per Application	N	Y	\$173.25		\$168.00
Environmental Assessment & Reports on Request	Per Application	N	Y	\$165.00		\$168.00
Public Building Approval <1,000 People	Per Application	N	N	\$267.50		\$268.00
Public Building Approval 1,000 People or more	Per Application	N	N	\$535.50		\$535.00
<b>BUILDING CONTROL</b>						
<b>BUILDING REGULATIONS 2012</b>						
SERVICE	UNIT	STATUTORY	GST	2015/16		

	SERVICE	UNIT	STATUTORY	GST	2015/16	Annual Adjustment - no rounding	Proposed 16/17
	<b>BUILDING PERMIT</b>						
	Uncertified Application Class 1 or Class 10 Building/Structure - Minimum Fee	Per Application	Y	N	\$95.00		\$95.00
	Uncertified Application Class 1 or Class 10 Building/Structure - Scale Fee	Per Application	Y	N	0.32% of estimated value of building work		0.32% of estimated value of building work
<b>New</b>	Request for Certification of Construction, Building Compliance or other compliance (Minimum \$110 inc GST and travel)	Per Application	N	Y			\$110 per hour
	Certified Application:						
	- Class 1 or Class 10 Building/Structure - Minimum Fee	Per Application	Y	N	\$95.00		\$95.00
	- Class 1 or Class 10 Building/Structure - Scale Fee	Per Application	Y	N	0.19% of estimated value of building work		0.19% of estimated value of building work
	- Class 2 to 9 Building/Structure - Minimum Fee	Per Application	Y	N	\$95.00		\$95.00
	- Class 2 to 9 Building/Structure - Scale Fee	Per Application	Y	N	0.09% of estimated value of building work		0.09% of estimated value of building work
	<b>BUILDING PERMIT EXTENSION</b>						
	Major Reassessments (Estimated Value of Construction Remaining):						
	- Class 1 or Class 10 Building/Structure - Minimum Fee	Per Application	Y	N	\$95.00		\$95.00
	- Class 1 or Class 10 Building/Structure - Scale Fee	Per Application	Y	N	0.32% of value of construction		0.32% of value of construction
	- Class 2 to 9 Building/Structure - Minimum Fee	Per Application	Y	N	\$95.00		\$95.00
	- Class 2 to 9 Building/Structure - Scale Fee	Per Application	Y	N	0.19% of value of construction		0.19% of value of construction
<b>New</b>	Extension of Time for Building Approval Certificate	Per Application	Y	N	\$95.00		\$95.00
	Application for Amendment to Building Permit including revised Certificate of Design Compliance	Per Application	N	Y			\$110 per hour
	<b>DEMOLITION PERMIT</b>						
	Class 1 or Class 10 Building/Structure	Each	Y	N	\$95.00		\$95.00
	Class 2 to 9 Building/Structure	Per Storey	Y	N	\$95.00		\$95.00
	Extension of Time	Per Application	Y	N	\$95.00		\$95.00
	Performance Bond - Site Clean-Up & Verge Including Footpaths	Each	N	N	\$765.00		\$765.00
	<b>OCCUPANCY PERMIT &amp; BUILDING APPROVAL CERTIFICATE</b>						
	Occupancy Permit for a Completed Building	Each	Y	N	\$95.00		\$95.00
	Temporary Permit for Incomplete Building	Each	Y	N	\$95.00		\$95.00
	Modification for Additional Use of Building on Temporary Basis	Each	Y	N	\$95.00		\$95.00
	Replacement Permit for Permanent Change of Building Use	Each	Y	N	\$95.00		\$95.00
	Building Approval Application Certificate (Strata) - Minimum Fee	Per Application	Y	N	\$104.65		\$104.65
	Building Approval Application Certificate (Strata) - Scale Fee	Each Strata Unit	Y	N	\$10.50		\$10.50
	Occupancy Permit where Unauthorised Work has been done - Minimum Fee	Each	Y	N	\$95.00		\$95.00
	Occupancy Permit where Unauthorised Work has been done - Scale Fee	Each	Y	N	0.18% of estimated value of building work		0.18% of estimated value of building work
	Building Approval Certificate where Unauthorised Work has been done	Each	Y	N	0.38% of estimated value of building work		0.38% of estimated value of building work
	Replacement Occupancy Certificate for Existing Building	Each	Y	N	\$95.00		\$95.00

	SERVICE	UNIT	STATUTORY	GST	2015/16	Annual Adjustment - no rounding	Proposed 15/17
	Building Approval Certificate where Unauthorised Work has not been done	Each	Y	N	\$95.00		\$95.00
	Extension of Time for Occupancy Permit	Each	Y	N	\$95.00		\$95.00
	OTHER APPLICATIONS						
	Declaration that a Building Standard Does Not Apply	Each	Y	N	\$2,100.00		\$2,100.00
	OTHER BUILDING CHARGES						
	Temporary Accommodation Approval	Each	N	Y	\$115.00	\$117.30	\$117.00
	Extension of Temporary Accommodation Approval	Each	N	Y	\$115.00	\$117.30	\$117.00
	Monthly Building Statistics Report	Per Year	N	Y	\$195.00	\$198.90	\$199.00
		Per Month	N	Y	\$45.00	\$45.90	\$46.00
	CROSSOVERS - PERFORMANCE BONDS						
	Single crossovers to residential/rural living properties	Each	N	N	\$3,000.00	\$3,060.00	\$3,000.00
	Double crossovers to residential/rural living properties	Each	N	N	\$6,000.00	\$6,120.00	\$6,000.00
	Single commercial/industrial crossovers	Each	N	N	\$5,000.00	\$5,100.00	\$5,000.00
	Double commercial/industrial crossovers	Each	N	N	\$7,500.00	\$7,650.00	\$7,500.00
	CONSTRUCTION TRAINING FUND LEVY (CTF)		Y	N	0.2% of value of construction > \$20,000		0.2% of value of construction > \$20,000
	BUILDING SERVICES LEVY						
	Building or demolition permit - for Works up to \$45,000 (Inc. GST)	Per Application	Y	N	\$61.65		\$61.65
	Building or demolition permit - for Works over \$45,000 (Inc. GST)	Per Application	Y	N	0.137% of value of work		0.137% of value of work
	Occupancy permit or building approval certificate for approved building work under s47, 48, 50 or 52 of the Building Act	Per Application	Y	N	\$61.65		\$61.65
	Occupancy permit or building approval certificate for unauthorised building work under s51 of the Building Act - for Works up to \$45,000 (Inc. GST)	Per Application	Y	N	\$123.30		\$123.30
	Occupancy permit or building approval certificate for unauthorised building work under s51 of the Building Act - for Works over \$45,000 (Inc. GST)	Per Application	Y	N	0.274% of value of work		0.274% of value of work

SERVICE	UNIT	STATUTORY	GST	2015/16	Annual Adjustment - no rounding	Proposed 16/17
<b>BUILDING PLAN SEARCHES AND RESEARCH FEE</b>						
Building Plans	Each	N	N	\$60.00	\$61.20	\$61.00
Provide Copy of Housing Indemnity Insurance Policy	Each	N	N	\$60.00	\$61.20	\$61.00
Copy of Archived Building Plans	Each	N	Y	\$90.00	\$91.80	\$91.00
<b>BUILDING INSPECTION AND REPORTS</b>						
Housing Indemnity Insurance Report	Each	N	Y	\$1,225.00	\$1,246.50	\$1,250.00
Building call out fee applies where work for which an inspection is requested, was not ready for inspection	Each	N	Y	\$65.00	\$69.25	\$69.00
Weekend Call Out Fee - Per Hour (Minimum of One Hour)	Per Hour	N	Y	\$170.00	\$178.50	\$179.00
<b>RANGER SERVICES</b>						
<b>DOG REGISTRATIONS</b>						
Sterilised - 1 Year	Each	Y	N	\$20.00		\$20.00
Sterilised - 3 Year	Each	Y	N	\$42.50		\$42.50
Sterilised - Lifetime	Each	Y	N	\$100.00		\$100.00
Unsterilised - 1 Year	Each	Y	N	\$50.00		\$50.00
Unsterilised - 3 Year	Each	Y	N	\$120.00		\$120.00
Unsterilised - Lifetime	Each	Y	N	\$250.00		\$250.00
Pensioner Concession - Sterilised - 1 year	Each	Y	N	\$10.00		\$10.00
Pensioner Concession - Sterilised - 3 year	Each	Y	N	\$21.25		\$21.25
Pensioner Concession - Sterilised - Lifetime	Each	Y	N	\$50.00		\$50.00
Pensioner Concession - Unsterilised - 1 year	Each	Y	N	\$25.00		\$25.00
Pensioner Concession - Unsterilised - 3 year	Each	Y	N	\$60.00		\$60.00
Pensioner Concession - Unsterilised - Lifetime	Each	Y	N	\$125.00		\$125.00
Working Dog - sterilised - 1 Year	Each	Y	N	\$5.00		\$5.00
Working Dog - sterilised - 3 Year	Each	Y	N	\$10.60		\$10.60
Working Dog - sterilised - Lifetime	Each	Y	N	\$25.00		\$25.00
Working Dog - Unsterilised - 1 Year	Each	Y	N	\$12.50		\$12.50
Working Dog - Unsterilised - 3 Year	Each	Y	N	\$30.00		\$30.00
Working Dog - Unsterilised - Lifetime	Each	Y	N	\$62.50		\$62.50
Dogs kept in an approved kennel	Per Application	Y	N	\$200.00		\$200.00
*Note registration fees reduced by 50% if registered between 1 June - 31 October each year						
**Working Dog concession is equal to 25% of registration payable						
<b>CAT REGISTRATIONS</b>						



SERVICE	UNIT	STATUTORY	GST	Annual		Proposed 16/17
				2015/16	Adjustment - no rounding	
SERVICE	UNIT	STATUTORY	GST	2015/16		
Sterilised - 1 Year	Each	Y	N	\$70.00		\$20.00
Sterilised - 3 Year	Each	Y	N	\$42.50		\$42.50
Pensioner Concession - Sterilised - 1 year	Each	Y	N	\$10.00		\$10.00
Pensioner Concession - Sterilised - 3 year	Each	Y	N	\$21.25		\$21.25
Unsterilised - 1 Year	Each	Y	N	\$50.00		\$50.00
Unsterilised - 3 Year	Each	Y	N	\$120.00		\$120.00
Pensioner Concession - Unsterilised - 1 year	Each	Y	N	\$25.00		\$25.00
Pensioner Concession - Unsterilised - 3 year	Each	Y	N	\$60.00		\$60.00
Lifetime Registration	Each	Y	N	\$100.00		\$100.00
Lifetime Registration - Pensioner	Each	Y	N	\$50.00		\$50.00
*Note registration fees reduced by 50% if registered between 1 June - 31 October each year						
<b>IMPOUND FEES - DOGS/CATS</b>						
Seizure, Impounding and sustenance of dog or cat - first impound in 12 months	Each	N	Y			\$50.00
Seizure, Impounding and sustenance of dog or cat - subsequent impounds within 12 months	Each	N	Y			\$70.00
Seizure, Impounding and sustenance of dog or cat - Non business Day	Each	N	Y			\$110.00
Sustenance fee day 2 onwards	Each	N	Y			\$35.00
Destruction and Disposal of Dog/Cat	Each	N	Y			cost of disposal
Disposal of Dog/Cat	Each	N	Y			\$50.00
<b>IMPOUND FEES - LARGE ANIMALS</b>						
Grade 1 (Stallions, Mules, Bulls, Boars over 2 years) - 1st day per day thereafter	Each Each	N N	Y Y			\$55 + pick up and transport costs \$20.00
Grade 1a (Stallions, Mules, Bulls, Boars under 2 years of age) - 1st Day per day thereafter	Each Each	N N	Y Y			\$44 + pick up and transport costs \$20.00
Grade 2 (Mares, Geldings, Colts, Fillies and Cows) - 1st Day per day thereafter	Each Each	N N	Y Y			\$44 + pick up and transport costs \$20.00
Grade 3 (Sheep Goats, Pigs and Lambs) - 1st Day per day thereafter	Each Each	N N	Y Y			\$44 + pick up and transport costs \$20.00
Non business hour surcharge all grades - weekends, weekdays between 5.00pm to 7.00am	per hour	N	Y			\$70.00 \$15.00
<b>DAMAGE BY TRESPASS BY LARGE ANIMALS</b>						
Trespass in enclosed growing crop of any kind, garden or private enclosed property, public cemetery or public parkland by any grade of large animal	Each	N	Y			\$20 per animal
Trespass into unenclosed paddock or meadow of grass or of stubble by any grade of large animal	Each	N	Y			\$15 per animal
Trespass into any other unenclosed land by any grade of large animal	Each	N	Y			\$10 per animal
NB: No damage is payable in respect of a suckling animal under the age of 6 months running with its mother						

SERVICE	UNIT	STATUTORY	GST	2015/16	Annual Adjustment - no rounding	Proposed 16/17
<b>WASTE MANAGEMENT</b>						
<b>Refuse Collection</b>						
Kerbside Rubbish Collection	Per Bin	N	N	\$200.00		\$220.00
Kerbside Recycling	Per Bin	N	N	\$125.00		\$138.00
<b>Refuse Disposal</b>						
Non residents pass	Per pass	N	N	\$60.00		\$69.00
<b>TIP FEES - Non Resident or Non Domestic Refuse</b>						
Small Load <1m <sup>3</sup>	Each	N	Y	\$8.00	\$8.20	\$10.00
Large Load > 1m <sup>3</sup>	Each	N	Y	\$15.00	\$17.25	\$20.00
Large Trailer >1.8m x 1.2m	Each	N	Y	\$45.00	\$51.75	\$52.00
Small Truck up to 4T	Each	N	Y	\$115.00	\$132.25	\$132.00
Medium Truck 4 - 8T	Each	N	Y	\$180.00	\$207.00	\$207.00
Large Truck 8 - 14T	Each	N	Y	\$230.00	\$264.50	\$264.00
Semir Trailer	Each	N	Y	\$300.00	\$345.00	\$345.00
< 3MP Skip Bin	Each	N	Y	\$50.00	\$57.50	\$58.00
3MP - 6MP Skip Bin	Each	N	Y	\$85.00	\$97.75	\$98.00
6MP - 10MP Skip Bin	Each	N	Y	\$135.00	\$155.25	\$155.00
> 10MP Skip Bin	Each	N	Y	\$180.00	\$207.00	\$207.00
Asbestos	Per MP	N	Y	\$90.00	\$103.50	\$105.00
Asbestos minimum charge	per load	N	Y	\$50.00	\$57.50	\$57.00
<b>TIP FEES - TYRES/RIMS</b>						

SERVICE	UNIT	STATUTORY	GST	2015/16	Annual Adjustment - no rounding	Proposed 16/17
Passenger Tyre	Each	N	Y	\$10.00	\$11.00	\$10.00
Light Truck & 4 x 4 Tyre	Each	N	Y	\$15.00	\$16.50	\$16.00
Truck Tyre	Each	N	Y	\$20.00	\$22.00	\$21.00
Super Single Tyre	Each	N	Y	\$25.00	\$27.50	\$26.00
Passenger Tyre On Rim	Each	N	Y	\$16.00	\$16.50	\$16.00
Light Truck & 4 x 4 Tyre On Rim (not split rim)	Each	N	Y	\$20.00	\$22.00	\$21.00
Super Single Tyre On Rim	Each	N	Y	\$40.00	\$44.00	\$42.00
Small Forklift Tyre UP TO 30 cm	Each	N	Y	\$15.00	\$16.50	\$16.00
Medium Forklift Tyre 30cm to 45cm	Each	N	Y	\$20.00	\$22.00	\$21.00
Large Forklift Tyre 45cm to 60cm	Each	N	Y	\$25.00	\$27.50	\$26.00
Solid Forklift Tyre Small TO 30cm	Each	N	Y	\$20.00	\$22.00	\$21.00
Solid Forklift Tyre Medium 30cm to 45cm	Each	N	Y	\$25.00	\$27.50	\$26.00
Solid Forklift Tyre Large 45cm to 60cm	Each	N	Y	\$30.00	\$33.00	\$31.00
Solid Forklift Tyre Extra Large 60cm to 1m	Each	N	Y	\$110.00	\$121.00	\$115.00
Solid Forklift Tyre 1m & above (Per Tonne)	Each	N	Y	\$200.00	\$220.00	\$210.00
Tractor Tyre Small UP TO 1m	Each	N	Y	\$40.00	\$44.00	\$42.00
Tractor Tyre Large 1m to 1.5m	Each	N	Y	\$110.00	\$121.00	\$115.00
Tractor Tyre 1.5m to 2.2m	Each	N	Y	\$200.00	\$220.00	\$210.00
Bobcat Tyre	Each	N	Y	\$15.00	\$16.50	\$16.00
Earthmover Tyre Small UP TO 1m	Each	N	Y	\$120.00	\$132.00	\$126.00
Earthmover Tyre Medium 1m to 1.5m	Each	N	Y	\$165.00	\$181.50	\$175.00
Earthmover Tyre Large 1.5m to 2m	Each	N	Y	\$245.00	\$269.50	\$257.00
Grader Tyre	Each	N	Y	\$110.00	\$121.00	\$115.00
<b>DEPOT SERVICES</b>						
<b>SUPPLY OF AGGREGATE</b>						
Supply of Used Aggregate Ex-Depot - Loaded	Per Trailer	N	Y	\$47.00	\$47.94	\$47.00
Supply of New Aggregate Ex-Depot - Loaded	Per Trailer	N	Y	\$110.00	\$112.20	\$110.00
Only the plant listed below is available for hire. All plant must be hired with an operator						
<b>WEEKDAY HIRE</b>						
4.5T Truck	Per Std Hour	N	Y	\$138.00	\$140.76	\$140.00
14T Truck	Per Std Hour	N	Y	\$175.00	\$178.50	\$178.00
Backhoe	Per Std Hour	N	Y	\$155.00	\$158.10	\$158.00
Grader	Per Std Hour	N	Y	\$200.00	\$204.00	\$204.00
Loader	Per Std Hour	N	Y	\$176.00	\$179.52	\$180.00
Roller	Per Std Hour	N	Y	\$145.00	\$147.90	\$148.00
Tractor	Per Std Hour	N	Y	\$140.00	\$142.80	\$143.00
<b>WEEKEND HIRE</b>						
4.5T Truck	Per Std Hour	N	Y	\$182.00	\$187.46	\$187.00
14T Truck	Per Std Hour	N	Y	\$215.00	\$221.45	\$221.00
Backhoe	Per Std Hour	N	Y	\$200.00	\$206.00	\$206.00
Grader	Per Std Hour	N	Y	\$230.00	\$236.90	\$237.00
Loader	Per Std Hour	N	Y	\$215.00	\$221.45	\$221.00
Roller	Per Std Hour	N	Y	\$215.00	\$221.45	\$221.00
Tractor	Per Std Hour	N	Y	\$205.00	\$211.15	\$211.00

SERVICE	UNIT	STATUTORY	GST	2015/16	Annual Adjustment - no rounding	Proposed 16/17
<b>OTHER HIRE CHARGES</b>						
Hire of Pig Trailer	Per Std Hour	N	Y	\$66.00	\$67.98	\$68.00
Hire of Float	Per Std Hour	N	Y	\$66.00	\$67.98	\$68.00
<b>LABOUR CHARGES</b>						
Weekday	Per Std Hour	N	Y	\$66.00	\$67.98	\$68.00
Weekend	Per Std Hour	N	Y	\$100.00	\$103.00	\$103.00
<b>OTHER WORKS</b>						
Quotations can be obtained for small jobs. These will be charged at an appropriate hourly rate.						
<b>HIRE OF TEMPORARY FENCING</b>						
Bond		N	N	\$625.00	\$535.50	\$525.00
For Other Local Governments for Extended Periods Only	Per Metre/Week	N	Y	\$17.54	\$17.54	\$20.00
Erected & Dismantled within Nannup Townships	Per Metre/Week	N	Y	\$35.00	\$35.70	\$20.00
<b>WATER FROM BROCKMAN ST AND DEPOT STAND PIPE:</b>						
Commercial Users	Per K/L	N	Y	\$22.00	\$23.54	\$25.00
Local Residents for Domestic Purposes	Per K/L	N	Y	\$9.50	\$10.17	\$10.00
Heavy Haulage Agreement	Each	N	Y	\$265.00	\$270.30	\$270.00
<b>CEMETERY</b>						
<b>RIGHT OF BURIAL</b>						
Grant of Exclusive Right of Burial - 25 Year Period	Each	N	Y	\$850.00	\$867.00	\$867.00
Grant of Exclusive Right of Burial Niche Wall/Rose Garden - 25 Year Period	Each	N	Y	\$200.00	\$204.00	\$205.00
Renewal of Grant of Exclusive Right of Burial - 25 Year Period	Each	N	Y	\$150.00	\$153.00	\$153.00
Registration of Transfer of Form of Grant of Right of Burial	Each	N	Y	\$27.00	\$27.54	\$28.00
<b>INTERMENT TO A DEPTH OF 2.1M</b>						
Any Person Ten Years of Age or Older	Each	N	Y	\$1,050.00	\$1,071.00	\$1,071.00
Any Person Under Ten Years of Age	Each	N	Y	\$900.00	\$918.00	\$918.00
A Stillborn Child	Each	N	Y	\$600.00	\$612.00	\$612.00
Additional Fee - Interment Without Due Notice	Each	N	Y	\$125.00	\$127.50	\$127.00
Additional Fee - Interment Not in Usual Hours	Each	N	Y	\$125.00	\$127.50	\$127.00
Additional Fee - Interment on a Saturday, Sunday or Public Holiday	Each	N	Y	\$580.00	\$581.60	\$590.00
<b>ASHES</b>						
Interment of Ashes	Each	N	Y	\$250.00	\$255.00	\$255.00
Placement of Ashes Within Niche Wall (includes plaque with standard inscription)	Each	N	Y	\$495.00	\$504.90	\$500.00
Placement of Ashes in Rose Garden (includes plaque with standard inscription & Concrete Base)	Each	N	Y	\$525.00	\$535.50	\$535.00





## SHIRE OF NANNUP

## STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 APRIL 2016

	2015/16	2015/16	2015/16	Variances Y-T-D Budget to	
<u>Operating</u>	Y-T-D Actual	Y-T-D Budget	Budget	Actual	
	\$	\$	\$	%	\$
<b>Revenues/Sources</b>					
Governance	79	417	500	81%	338
General Purpose Funding	658,940	666,207	799,448	1%	7,267
Law, Order, Public Safety	137,243	155,789	186,947	12%	18,546
Health	8,582	2,275	2,730	(277%)	(6,307)
Education and Welfare	66,016	44,858	53,830	(47%)	(21,158)
Housing	20,516	29,463	35,356	30%	8,947
Community Amenities	169,365	125,709	150,851	(35%)	(43,655)
Recreation and Culture	966,142	757,224	908,669	(28%)	(208,918)
Transport	1,485,487	1,002,500	1,203,000	(48%)	(482,987)
Economic Services	157,852	146,667	176,000	(8%)	(11,186)
Other Property and Services	28,014	25,000	30,000	(12%)	(3,014)
	<u>3,698,235</u>	<u>2,956,109</u>	<u>3,547,331</u>	<u>25%</u>	<u>(742,126)</u>
<b>(Expenses)/(Applications)</b>					
Governance	(240,976)	(225,286)	(270,344)	7%	15,689
General Purpose Funding	(107,711)	(125,513)	(167,350)	(14%)	(17,802)
Law, Order, Public Safety	(392,893)	(342,659)	(456,879)	15%	50,233
Health	(46,764)	(51,719)	(68,959)	(10%)	(4,955)
Education and Welfare	(215,376)	(161,901)	(215,868)	33%	53,475
Housing	(37,212)	(39,737)	(52,983)	(6%)	(2,526)
Community Amenities	(300,692)	(373,088)	(497,451)	(19%)	(72,397)
Recreation & Culture	(439,201)	(431,250)	(575,000)	2%	7,951
Transport	(2,646,634)	(1,822,660)	(2,430,213)	45%	823,974
Economic Services	(187,822)	(112,137)	(149,516)	67%	75,686
Other Property and Services	172,193	(130,219)	(173,626)	(232%)	(302,412)
	<u>(4,443,088)</u>	<u>(3,816,170)</u>	<u>(5,058,188)</u>	<u>16%</u>	<u>626,918</u>
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>					
(Profit)/Loss on Asset Disposals	16,646	(29,625)	(39,500)	(156%)	(46,271)
Depreciation on Assets	1,833,285	1,537,388	2,049,850	19%	(295,898)
<b>Capital Revenue and (Expenditure)</b>					
Purchase Land and Buildings	(1,273,668)	(905,737)	(1,086,884)	41%	367,931
Purchase Infrastructure Assets	(2,001,746)	(2,089,634)	(2,507,561)	(4%)	(87,888)
Purchase Plant and Equipment - Roads	0	0	0		
Purchase Plant and Equipment - Parks	(481,705)	(466,883)	(560,259)	3%	14,823
Purchase Furniture and Equipment	(2,135)	0	0	0%	2,135
Proceeds from Disposal of Assets	13,182	152,500	183,000	(91%)	139,318
Repayment of Debentures	(42,827)	(64,111)	(76,933)	(33%)	(21,284)
Proceeds from New Debentures	0	0	0	0%	0
Leave Provisions	1,297	164,096	196,915	(99%)	162,799
Accruals	(21,434)	6,073	7,287	(453%)	27,506
Self Supporting Loan Principal Income	12,072	12,133	14,560	(1%)	61
Transfers (to)/from Reserves	700,000	327,021	392,425	114%	(372,979)
	0	0	0		
ADD Net Current Assets July 1 B/Fwd	498,450	926,908	1,390,362		
LESS Net Current Assets Year to Date	(42,589)	0	0		
<b>Amount Raised from Rates</b>	<u>(1,450,846)</u>	<u>(1,289,932)</u>	<u>(1,450,846)</u>		

**SHIRE OF NANNUP**

**STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2015 TO 30 APRIL 2016**

	<b>2015/16 Actual \$</b>	<b>Brought Forward 01-July-2015 \$</b>
<b>NET CURRENT ASSETS</b>		
<b>Composition of Estimated Net Current Asset Position</b>		
<b>CURRENT ASSETS</b>		
Cash - Unrestricted	338,626	963,700
Cash - Restricted	94,776	167,325
Cash - Reserves	1,843,601	2,510,330
Receivables	307,348	260,980
Inventories	6,240	6,240
	<u>2,590,591</u>	<u>3,908,576</u>
<b>LESS: CURRENT LIABILITIES</b>		
Payables and Provisions	<u>(571,189)</u>	<u>(732,471)</u>
	2,019,402	3,176,105
Less: Cash - Reserves - Restricted	(1,938,377)	(2,677,656)
<b>NET CURRENT ASSET POSITION</b>	<u><u>81,025</u></u>	<u><u>498,450</u></u>

Programme Description	COA	Description	Original Budget	YTD Actual	Variance (\$)	Variance (%)	Explanation
<b>03 General Purpose Funding</b>							
0001 Rates Levied All Assets			\$1,450,745.00	\$1,451,340.30	-595.30	-0.04%	Revaluations Impact. Slight increase in revenue as result
0001 Non-Payment Penalty			\$3,000.00	\$13,655.23	-30,655.23	-1028.51%	Result of interest penalty in year incurring penalty interest and paying in full.
0001 Council Grant			\$800,000.00	\$311,328.75	\$488,671.25	61.06%	Timing issues will be fully received
0001 Local Road Grant			\$500,000.00	\$159,037.00	\$340,973.00	69.19%	Timing issues will be fully received
0001 Recoverable Expenses			\$10,000.00	\$11,872.58	-18.75%	-0.19%	Nil budget impact offset by income received 105730
0001 Rating Valuations			\$32,350.00	\$2,544.99	\$29,805.01	92.13%	Timing issues will be fully expended
0001 Dept Of Trans. Commission			\$24,000.00	\$17,366.46	\$6,633.54	27.64%	Expected to be under received by \$5,000.
0001 Sundry Income			\$19,600.00	\$34,832.83	-15,232.83	-77.57%	Income Excess Expectations, various non-refundable income items
0001 Write Offs			\$100.00	\$0.00	\$100.00	100.00%	No write offs yet for 2015/16 not expected to meet budget.
0001 D.O.T. Licensing Expenses			\$18,156.00	\$10,350.62	\$7,805.38	43.55%	Original budget included small portion of MCS wages, not expected to meet budget.
0001 Interest On Investments - General			\$16,200.00	\$8,111.84	\$8,088.16	89.53%	Under allocation expected loss of income of \$25,000
0001 Interest On Investments - Rtr			\$30,200.00	\$1,100.24	\$29,099.76	82.44%	Under allocation expected loss of income of \$25,000
<b>04 Governance</b>							
0112 Election & Poll Expenses			\$2,500.00	\$1,775.14	\$724.86	28.99%	Fully expended. Savings made.
0143 Refundments & Functions - Council			\$15,205.00	\$11,593.54	\$3,611.46	23.75%	Savings anticipated
0162 Grants			\$77,700.00	\$29,818.18	\$47,881.82	61.63%	Expected to meet budgeted amount
0172 Councilor Allowances			\$56,200.00	\$26,837.25	\$29,362.75	51.37%	Expected to meet budgeted amount
0182 Subscriptions			\$25,547.00	\$21,145.50	\$4,401.50	17.23%	Expected to meet budgeted amount
0192 Conference Expenses			\$4,100.00	\$2,208.36	\$1,891.64	46.14%	Expected to meet budgeted amount
0202 Insurance			\$16,662.00	\$7,198.12	\$9,463.88	56.81%	Will be offset by overruns in other schedules
0242 AI/ave Exp Admin			\$34,931.00	\$0.00	\$34,931.00	100.00%	Timing issues will be fully expended
0272 Salaries (Admin)			\$41,324.00	\$38,390.54	\$2,933.46	7.10%	Savings anticipated
0352 Transfer To Li Reserve			\$25,000.00	\$0.00	\$25,000.00	100.00%	Timing issues will be fully expended
0395 Contribution To Asset Management Reserve			\$130,000.00	\$0.00	\$130,000.00	100.00%	Timing issues will be fully expended
0354 Transfer To Equipment Reserve			\$15,000.00	\$0.00	\$15,000.00	100.00%	Timing issues will be fully expended
0362 Building & Equip Oper & Maint			\$66,355.00	\$43,659.22	\$22,695.78	34.20%	Expected to meet budgeted amount
0363 Hire Fees - Shirley Humble Room			\$500.00	\$79.89	\$420.11	84.18%	Reduction of income expected, phasing out hiring of Shirley Humble Room in favour of Community Centre
0372 Computer Maintenance			\$41,897.00	\$32,384.05	\$9,512.95	22.71%	IT Costs lower than anticipated, small overruns in Equipment Repair and Mice absorbed here
0392 Telephone			\$14,125.00	\$3,115.58	\$11,009.42	78.65%	Expected to meet budgeted amount
0402 Equipment Repair & Mice			\$5,150.00	\$4,247.29	\$892.71	17.34%	Expected to meet budgeted amount
0412 Postage			\$4,400.00	\$3,296.21	\$1,103.79	25.08%	Expected to be on track with budget despite postage cost increase
0431 Accommodation And Travel			\$6,000.00	\$9,071.06	-\$3,071.06	-51.18%	Exceeds budget expectations. Currently all vehicle maintenance included. Will be separate line item as at 16/17
0482 Legal Expenses			\$1,000.00	\$751.18	\$248.82	24.88%	Current legal action will result in overruns
0492 Staff Training Expenses			\$9,000.00	\$12,376.82	-\$3,376.82	-37.52%	Timing issues will be fully expended
0502 Sundry Expenses			\$300.00	\$766.64	-\$466.64	-155.55%	Exceeds Budget Expectations. \$3,374 offset by Sundry Income, Banking error on behalf of Bussellton Agri Services
0515 Transfer From Asset Management Reserve			\$20,000.00	\$34,148.81	-\$14,148.81	-70.74%	\$54,148.81 Higher transfer required overruns - Res Centre & automatic doors at Admin Building
0542 Li Expense Admin			\$31,500.00	\$63,303.09	-\$31,803.09	-100.96%	Timing issues will be fully expended
0544 Vehicles & Plant General Admin			\$1,750.00	\$9,276.00	-\$7,526.00	-429.77%	Timing issues will be fully expended
0552 Fringe Benefit Tax			\$500.00	\$0.00	\$500.00	100.00%	Final FBT Return due in May 2016
0555 Contribution From Rate Equalisation Reserve			\$500,000.00	\$0.00	\$500,000.00	100.00%	Timing issues will be fully expended
0602 Prof/Loss Sale Of Assets			\$11,700.00	\$7,401.64	\$4,298.36	36.74%	Timing issues will be fully expended
0603 Income Sale Of Assets			\$27,000.00	\$23,650.30	\$3,349.70	12.39%	Timing issues will be fully expended
0942 Depreciation Councilors			\$948.00	\$622.96	\$325.04	34.29%	Timing issues will be fully expended
0952 Depreciation Admin Buildings			\$19,578.00	\$13,084.09	\$6,493.91	33.15%	Timing issues will be fully expended
6221 Freehold Land			\$0.00	\$0.00	\$0.00	NA	Landway acquisition yet to be spent, not in Budget
<b>05 Law, Order, Public Safety</b>							
0602 Assistance To Rf's			\$28,928.00	\$0.00	\$28,928.00	100.00%	Offset over various COAs within Law & Order
0622 Firebreak Inspections			\$10,000.00	\$11,226.56	-\$1,226.56	-12.27%	Fire break Contractor costs over budget by this amount.
0653 Strategic Firebreak - Corduroy Valley (Income)			\$1,000.00	\$0.00	\$1,000.00	100.00%	Involved all properties in total \$1,550 in May 2016. Expected to be underreceived by \$1,000
0662 Motor Plant & Equipment <\$1200			\$500.00	\$5,427.29	-\$4,927.29	-985.46%	Covered within Operating Grant. Over allocation will see reductions in other areas
0704 Dies Grant For Csm			\$79,796.00	\$43,148.04	\$36,647.96	45.93%	Expected to not meet budget expectations, 70-30 split.
0712 Management Salaries - Fire Break Inspections			\$33,346.00	\$23,650.30	\$9,695.70	29.08%	Timing issues will be fully expended
0714 Firebreak Superannuation			\$2,276.00	\$2,350.82	-\$74.82	-3.29%	Timing issues will be fully expended
0715 Firebreaks Annual Leave Expense			\$2,722.00	\$0.00	\$2,722.00	100.00%	Timing issues will be fully expended
0716 Firebreaks Li Expense			\$985.00	\$0.00	\$985.00	100.00%	Timing issues will be fully expended
0722 Community Emergency Services Officer			\$80,447.00	\$68,331.78	\$12,115.22	15.05%	Timing issues will be fully expended
0731 Csm Superannuation			\$7,589.00	\$5,783.23	\$1,805.77	23.59%	Timing issues will be fully expended
0732 Csm Annual Leave			\$6,291.00	\$0.00	\$6,291.00	100.00%	Timing issues will be fully expended
0742 Csm Uniforms			\$500.00	\$0.00	\$500.00	100.00%	Uniforms included with DFES
0755 Csm Training			\$1,200.00	\$0.00	\$1,200.00	100.00%	Training included with DFES
0762 Mice Plant & Equipment			\$1,500.00	\$3,516.78	-\$2,016.78	-134.43%	Covered within Operating Grant. Over allocation will see reductions in other areas
0773 Pna			\$500.00	-\$750.00	\$1,250.00	-250.00%	Increases in expected quantity of fines issued. Expected to exceed budget.
0801 Animal Control Salaries			\$7,644.00	\$12,378.51	-\$4,734.51	-60.75%	New Ranger position. Expected to exceed budget.
0802 Rungit's Expenses			\$5,500.00	\$1,171.90	\$4,328.10	-78.69%	Overruns associated with purchase of new Ranger position.
0803 Animal Control Superannuation			\$813.00	\$1,296.91	-\$483.91	-59.52%	Reclassification of position
0804 Animal Control Annual Leave Expense			\$675.00	\$0.00	\$675.00	100.00%	Reclassification of position

YTD	Program Description	CD	Account Description	Original Budget	YTD Actual	Variance (%)	Variance (\$)	Reclassification of position
0807	Animal Control Lab Expense		\$244.00	\$0.00	100.00%			Reclassification of position
0837	Maintenance Of Brigade Vehicles		\$14,205.40	\$13,355.76	-5.95%			Under spend anticipated - less maintenance required this financial year.
0838	Dog Registration Fees		\$1,200.00	\$1,200.00	100.00%			increase in Revenue, direct result of new dogging.
0839	Car Registration Fees		\$1,200.00	\$1,200.00	100.00%			\$7,345.46 of \$7,000 worth of Grant Funding retained. Carry forward for three previous financial years.
0840	Fuels And Products		\$1,200.00	\$1,200.00	100.00%			Increases in expected quantity of fines issued. Expected to exceed budget. Direct result of new Ranger Payroll.
0841	Chaffing & Accessories		\$1,200.00	\$1,200.00	100.00%			
0842	Utilities Rates & Taxes		\$1,200.00	\$1,200.00	100.00%			
0843	Other Goods & Services		\$1,200.00	\$1,200.00	100.00%			
0844	Supplies		\$1,200.00	\$1,200.00	100.00%			
0845	Supplies		\$1,200.00	\$1,200.00	100.00%			
0846	Supplies		\$1,200.00	\$1,200.00	100.00%			
0847	Supplies		\$1,200.00	\$1,200.00	100.00%			
0848	Supplies		\$1,200.00	\$1,200.00	100.00%			
0849	Supplies		\$1,200.00	\$1,200.00	100.00%			
0850	Supplies		\$1,200.00	\$1,200.00	100.00%			
0851	Supplies		\$1,200.00	\$1,200.00	100.00%			
0852	Supplies		\$1,200.00	\$1,200.00	100.00%			
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0855	Supplies		\$1,200.00	\$1,200.00	100.00%			
0856	Supplies		\$1,200.00	\$1,200.00	100.00%			
0857	Supplies		\$1,200.00	\$1,200.00	100.00%			
0858	Supplies		\$1,200.00	\$1,200.00	100.00%			
0859	Supplies		\$1,200.00	\$1,200.00	100.00%			
0860	Supplies		\$1,200.00	\$1,200.00	100.00%			
0861	Supplies		\$1,200.00	\$1,200.00	100.00%			
0862	Supplies		\$1,200.00	\$1,200.00	100.00%			
0863	Supplies		\$1,200.00	\$1,200.00	100.00%			
0864	Supplies		\$1,200.00	\$1,200.00	100.00%			
0865	Supplies		\$1,200.00	\$1,200.00	100.00%			
0866	Supplies		\$1,200.00	\$1,200.00	100.00%			
0867	Supplies		\$1,200.00	\$1,200.00	100.00%			
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0870	Supplies		\$1,200.00	\$1,200.00	100.00%			
0871	Supplies		\$1,200.00	\$1,200.00	100.00%			
0872	Supplies		\$1,200.00	\$1,200.00	100.00%			
0873	Supplies		\$1,200.00	\$1,200.00	100.00%			
0874	Supplies		\$1,200.00	\$1,200.00	100.00%			
0875	Supplies		\$1,200.00	\$1,200.00	100.00%			
0876	Supplies		\$1,200.00	\$1,200.00	100.00%			
0877	Supplies		\$1,200.00	\$1,200.00	100.00%			
0878	Supplies		\$1,200.00	\$1,200.00	100.00%			
0879	Supplies		\$1,200.00	\$1,200.00	100.00%			
0880	Supplies		\$1,200.00	\$1,200.00	100.00%			
0881	Supplies		\$1,200.00	\$1,200.00	100.00%			



Prog	Programme Description	COA	Description	Original Budget	YTD Actual	Variances (%)	Explanation
11	Recreation and Culture						
2211	Leisure and Entertainment			\$1,500.00	\$265.57	82.30%	Timing issues will be fully expended
2212	Planning Fees			\$6,000.00	\$1,234.43	-79.78%	Timing issues will be fully expended
2213	Community Oper & Maint			\$14,332.00	\$1,311.74	-90.78%	Budget already met. Surplus of \$7,000 anticipated
2214	Public Conveniences			\$42,509.00	\$32,536.42	-24.17%	Savings made, not expected to meet budget
2215	Interest Repayments - Loan 37			\$5,546.12	\$4,682.25	-16.32%	Timing issues will be fully expended
2216	Community Fees			\$3,300.00	\$2,600.89	-21.19%	Timing issues will be fully expended
2217	Depreciation Expense Refuse			\$4,475.00	\$3,659.58	-18.23%	Estimation lower than actual, budget more prediction of revenue expected.
2218	Depreciation Public Toilets			\$8,993.00	\$4,027.60	-55.40%	Timing issues will be fully expended
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Prgr	Programme Description	COA	Description	Original Budget	YTD Actual	Variance (%)	Variance (\$)	Explanation
1471	Senior Tank Inspection Fee			\$1,500.00	\$1,500.00	44.33%	\$674.00	Varies from year to year less applications this year
1766	Transfer From Main Street Reserve			\$0.00	\$0.00	NA	\$0.00	\$300K from 2015/16 and \$400K for Main Street
1767	Transfer From Main Street Reserve			\$0.00	\$0.00	100.00%	\$0.00	Transfer will occur within 10/1 Reserve transfer
1863	Quiet Forest Rally			\$0.00	\$17,500.00	NA	\$17,500.00	Quiet Forest Rally yet to be received
1864	Visitor Centre Upgrade			\$0.00	\$2,576.85	NA	\$2,576.85	Further investigation required CDO to provide explanation
3894	Visitor Centre Upgrade			\$0.00	\$19,490.79	NA	\$19,490.79	Further investigation required CDO to provide explanation
3932	Caravan Parks Maintenance			\$1,433.33	\$6,301.47	318.71%	\$4,868.14	Actual Expenditure to exceed budget
3933	Caravan Parks Income			\$1,433.33	\$6,301.47	318.71%	\$4,868.14	Higher Revenue than anticipated. Will exceed budget expectations
3967	Regional Promotion			\$2,500.00	\$9,305.35	272.23%	\$6,805.35	Offset by Tourism Promotional Unreserved
3968	Tourism Promotion			\$2,500.00	\$9,305.35	272.23%	\$6,805.35	Underspend anticipated
4024	Caravan Parks Building Main			\$0.00	\$20,000.00	NA	\$20,000.00	Caravan Park - Our contribution to Abnorigins
4052	Le Expenses Building			\$1,308.90	\$0.00	100.00%	\$1,308.90	Timing issues will be fully expended
4057	Building Control Salary			\$40,973.00	\$25,402.14	38.30%	\$15,570.86	Timing issues will be fully expended
4072	Building Control Superannuation			\$4,331.07	\$3,011.88	30.78%	\$1,319.19	Timing issues will be fully expended
4092	Building Control Expenses			\$3,615.92	\$0.00	100.00%	\$3,615.92	Timing issues will be fully expended
4097	Building Control Expenses			\$3,615.92	\$0.00	100.00%	\$3,615.92	Timing issues will be fully expended
4153	Chaps & Fees Build Permit			\$17,910.00	\$17,910.00	-12.38%	\$2,000.00	Expected to exceed budget Building permits higher than anticipated
9157	Depreciation Caravan Park			\$17,910.00	\$15,908.62	71.78%	\$1,901.38	Timing issues will be fully expended
16	Other Property And Service			\$26,407.00	\$23,111.35	12.48%	\$3,295.65	Budget product of estimated annual event work and estimated non scheduled private work. Works in line with estimate at this stage.
4297	Private Works - Expenditure			\$26,407.00	\$23,111.35	12.48%	\$3,295.65	Timing issues will be fully expended
4322	Le Expenses Works			\$18,943.00	\$0.00	100.00%	\$18,943.00	Timing issues will be fully expended
4392	Scrimies (Pw)			\$100,917.34	\$71,118.66	29.54%	\$29,798.68	Timing issues will be fully expended
4392	Le Expenses Works			\$40,492.00	\$0.00	100.00%	\$40,492.00	Timing issues will be fully expended
4362	Occupational Super			\$100,342.87	\$80,335.51	21.95%	\$19,987.36	Timing issues will be fully expended
4407	Sick Leave			\$30,301.38	\$15,688.97	48.43%	\$14,612.41	Timing issues will be fully expended
4457	Protective Clothing			\$10,000.00	\$7,511.57	24.88%	\$2,488.43	Timing issues will be fully expended
4467	Occup. Hlth. Safety Equip			\$4,549.00	\$1,835.83	70.61%	\$2,713.17	Timing issues will be fully expended
4477	Plant Overheads Weight			\$64,333.51	\$78,347.54	55.95%	\$14,014.03	Timing issues will be fully expended
4482	Tree & Batteries			\$20,700.00	\$20,135.63	30.23%	\$5,564.37	Timing issues will be fully expended
4492	Lenses			\$20,394.93	\$16,742.36	70.35%	\$3,652.57	Timing issues will be fully expended
4987	Supply Tools & Stores			\$212,000.00	\$131,628.00	37.85%	\$80,372.00	Timing issues will be fully expended
4997	Supply Tools & Stores			\$4,000.00	\$1,877.00	53.68%	\$2,123.00	Timing issues will be fully expended
7677	Recruitment Expenses			\$2,000.00	\$0.00	100.00%	\$2,000.00	Timing issues will be fully expended
9182	Depreciation Works Plant			\$374,510.00	\$206,031.77	36.51%	\$168,478.23	Timing issues will be fully expended
9562	Depreciation Works			\$16,495.00	\$11,406.94	30.89%	\$5,088.06	Timing issues will be fully expended
3684	Community Bus Grant			\$0.00	\$0.00	NA	\$0.00	Lottery West Grant CDO to check
3824	Electric Car Recharge			\$0.00	\$378.45	NA	\$378.45	Expenses associated with new Electric Car Recharge station

SHIRE OF NANNUP ACCOUNTS FOR PAYMENT - APRIL 2016				
EFT/ Cheque	Date	Name	Invoice Description	Amount
EFT8219	12/04/2016	BP NANNUP	2 X SMF NIX 120 BATTERIES	\$ 380.00
EFT8220	12/04/2016	LORRAINE LEARMOND	REIMBURSEMENT - NANNUP TIGER TERROR TRAIL	\$ 51.40
EFT8221	12/04/2016	EDGE PLANNING & PROPERTY	PLANNING SERVICES 06/03 - 02/07/2016	\$ 2,328.70
EFT8222	12/04/2016	DEAN GUJA	EH WORK & TRAVEL - 18 & 23/03/2016 & 06/04/2016	\$ 2,075.00
EFT8223	12/04/2016	COVS PARTS	SUNDRY SPARE PARTS	\$ 511.18
EFT8224	12/04/2016	DRACOM SERVICES	EVERYTHING NANNUP WORKS	\$ 250.00
EFT8225	12/04/2016	PICKLE & O	DINNER FOR 11 31/03/2016	\$ 622.50
EFT8226	12/04/2016	CTY & REGIONAL FUELS	DIESEL SUPPLIES	\$ 12,816.28
EFT8227	12/04/2016	SCOPE BUSINESS IMAGING	PHOTOCOPIER PLAN	\$ 451.63
EFT8228	12/04/2016	NANNUP DELI	REFRESHMENTS	\$ 46.50
EFT8229	12/04/2016	STALEY FOOD & PACKAGING	CLEANING SUPPLIES	\$ 258.34
EFT8230	12/04/2016	SELLSMART ONLINE	REIMBURSEMENT OF EXPENSES - MAIN STREET UPGRADE	\$ 55.00
EFT8231	12/04/2016	BUSSELTON HORSE & PONY CLUB INC	COMMUNITY DONATION - SHARP CHILDREN	\$ 400.00
EFT8232	12/04/2016	DATA DOCUMENTS	10000 X NANNUP HERITAGE TRAIL BOOKLETS	\$ 1,284.31
EFT8233	12/04/2016	SW GROUP OF AFFIL AGRICULTURAL ASSOCIATIONS INC	2016 SPONSORSHIP CONTRIBUTION -PERTH ROYAL SHOW	\$ 250.00
EFT8234	12/04/2016	WESTERN TOURIST RADIO PTY LTD	12 MONTH HARVEST HIGHWAY MEMBERSHIP	\$ 99.00
EFT8235	12/04/2016	CASH REGISTER WAREHOUSE	LIBRARY SCANNER	\$ 301.50
EFT8236	12/04/2016	BOSS OFFICE CHOICE	RAPIDLINE GO 2 DRAWER FILING CABINET	\$ 218.30
EFT8237	12/04/2016	GEOGRAPHE SAWS & MOWERS	SUNDRY SUPPLIES	\$ 450.00
EFT8238	12/04/2016	LANDGATE	GRV INTERIM REEVALUATIONS	\$ 229.25
EFT8239	12/04/2016	MOORE STEPHENS (WA) PTY LTD	FINANCIAL & MANAGEMENT W/SHOPS 19 & 20/05/2016	\$ 3,850.00
EFT8240	12/04/2016	TOLL IPEC ROAD EXPRESS PTY LTD	FREIGHT EXPENSES	\$ 879.80
EFT8241	12/04/2016	JASON SIGNMAKERS	TRAILS INTERPRETIVE SIGNAGE	\$ 1,621.68
EFT8242	12/04/2016	WAYNE G H JOLLEY	CLAIM FOR HOME OFFICE COSTS & TRAVEL	\$ 422.10
EFT8243	12/04/2016	KLEENHEAT GAS PTY. LTD.	GAS BOTTLE RENTAL ANNUAL FEES	\$ 138.60
EFT8244	12/04/2016	WA LIBRARY SUPPLIES	BROCHURE HOLDERS	\$ 311.25
EFT8245	12/04/2016	NANNUP HARDWARE & AGENCIES	SUNDRY SUPPLIES	\$ 2,694.48
EFT8246	12/04/2016	NANNUP HARDWARE	CEMENT - NORTH NANNUP VBFB	\$ 1,034.44
EFT8247	12/04/2016	NANNUP NEWSAGENCY	POSTAGE AND STATIONERY SUPPLIES	\$ 545.79
EFT8248	12/04/2016	NANNUP EZIWAY SELF SERVICE STORE	REFRESHMENTS	\$ 277.16
EFT8249	12/04/2016	NANNUP COMMUNITY RESOURCE CENTRE	COMMUNITY BUS HIRE & EXPENSES	\$ 3,333.00
EFT8250	12/04/2016	NANNUP LIQUOR STORE	REFRESHMENTS	\$ 44.99
EFT8251	12/04/2016	THE PAPER COMPANY OF AUSTRALIA PTY LTD	PO 15614 - 20 REAMS A4 COPY PAPER	\$ 92.40
EFT8252	12/04/2016	SYNERGY	ELECTRICITY EXPENSES	\$ 2,289.20
EFT8253	12/04/2016	IT VISION	RATES & PROPERTY CHECK UP SERVICE	\$ 2,200.00
EFT8254	12/04/2016	WARREN BLACKWOOD WASTE	MARCH 2016 BIN PICKUPS & RECYCLE BINS	\$ 8,865.55
EFT8255	12/04/2016	CHRIS WADE	REIMBURSEMENT OF EXPENSES	\$ 260.59
EFT8256	26/04/2016	SLATER-GARTRELL SPORTS	PO 15729 - LINE MARKING PAINT	\$ 976.80
EFT8257	26/04/2016	LGIS RISK MANAGEMENT	REGIONAL RISK CO-ORDINATOR PROGRAM 2015/16	\$ 2,645.50
EFT8258	26/04/2016	BP NANNUP	MARCH 2016 - DIESEL	\$ 47.42
EFT8259	26/04/2016	P & F MARTIN	1ENZ015 - SERVICE & CHECK A/CON	\$ 315.00
EFT8260	26/04/2016	SCANIA AUSTRALIA - BUNBURY OFFICE	VEHICLE SERVICE	\$ 60.28
EFT8261	26/04/2016	NANNUP PHARMACY	CUNDINUP VBFB - FIRST AID SUPPLIES	\$ 519.30
EFT8262	26/04/2016	HITACHI CONSTRUCTION MACHINERY AUST P/L	OIL, HYD, FUEL & AIR FILTERS, ELEMENTS	\$ 1,481.87
EFT8263	26/04/2016	GL & RK DICKSON	CARTING GRAVEL X SIX MILE PIT TO CHALWELL RD	\$ 6,459.75
EFT8264	26/04/2016	LORRAINE LEARMOND	NANNUP TERROR TIGER TRAIL EXPENSES	\$ 122.66
EFT8265	26/04/2016	STANS MANJIMUP FARM MACHINERY	BLADE KITS	\$ 108.90
EFT8266	26/04/2016	ANNE SLATER	RECOUP OF EXPENSES - ORDINARY MEETINGS	\$ 1,197.25
EFT8267	26/04/2016	COMPASS RENOVATIONS	PO 15728 - SES BUILDING - KITCHEN REPAIRS	\$ 3,056.57
EFT8268	26/04/2016	SIGNS & LINES	HERITAGE TRAIL PLAQUE STAGE 2	\$ 3,406.56
EFT8269	26/04/2016	OFFICEWORKS	STATIONERY SUPPLIES	\$ 111.50
EFT8270	26/04/2016	BUNBURY TOYOTA	NP9534 - 10,000KM SERVICE	\$ 242.29
EFT8271	26/04/2016	ALISON KAY	NANNUP TIGER TERROR TRAIL T-SHIRT & POSTER	\$ 150.00
EFT8272	26/04/2016	RIVERWOOD RETREAT	STAFF ACCOMODATION	\$ 110.00
EFT8273	26/04/2016	GREG FLEAY PLUMBING	TEST RPZD AT SHIRE DEPOT	\$ 189.75
EFT8274	26/04/2016	HESKETH QUARRY'S PTY LTD	CRUSH SIX MILE 7 BIRD RD PITTS	\$ 121,000.00
EFT8275	26/04/2016	DEPT OF LOCAL GOV AND COMMUNITIES	UNSPENT GRANT FUND - CAT STERILISATION PROGRAM	\$ 7,700.00
EFT8276	26/04/2016	AUSTRALIAN TAXATION OFFICE	BAS RETURN	\$ 100,095.00
EFT8277	26/04/2016	DEPARTMENT OF AGRICULTURE & FOOD WA	QUARANTINE WA - BULBS 30.03.16	\$ 122.00
EFT8278	26/04/2016	BOSS OFFICE CHOICE	OFFICE CLOCK	\$ 41.23
EFT8279	26/04/2016	BUNBURY MACHINERY	PO 15721 - COMPACTOR	\$ 5,435.00
EFT8280	26/04/2016	TOLL IPEC ROAD EXPRESS PTY LTD	FREIGHT EXPENSES	\$ 259.81
EFT8281	26/04/2016	INSIGHT CCS PTY LTD	OVERCALLS MARCH 2016	\$ 35.04
EFT8282	26/04/2016	JASON SIGNMAKERS	SIGNAGE	\$ 506.55
EFT8283	26/04/2016	LOCAL GOVERNMENT MANAGERS AUSTRALIA	R PRIME - INDUCTION TO LOCAL GOV W/SHOP	\$ 270.00
EFT8284	26/04/2016	NANNUP NEWSAGENCY	DARRADUP VBFB - POSTAGE	\$ 2.70
EFT8285	26/04/2016	NANNUP COMMUNITY RESOURCE CENTRE	TELEGRAPH ADVERT	\$ 473.00
EFT8286	26/04/2016	NANNUP LIQUOR STORE	REFRESHMENTS	\$ 121.95
EFT8287	26/04/2016	PRESTIGE PRODUCTS	CLEANING PRODUCTS TOILET ROLLS	\$ 1,277.87
EFT8288	26/04/2016	SYNERGY	ELECTRICITY EXPENSES	\$ 4,284.90
EFT8289	26/04/2016	SUGAR MOUNTAIN ELECTRICAL SERVICES	NANNUP TOWN HALL SPEAKERS	\$ 527.54
EFT8290	26/04/2016	ST JOHN AMBULANCE	MEMBERSHIPS APRIL 2016	\$ 83.00
EFT8291	26/04/2016	TRACIE BISHOP	UTILITIES & PHONE LINE	\$ 2,200.00
EFT8292	26/04/2016	WORK CLOBBBER	WORK BOOTS	\$ 175.00
EFT8293	26/04/2016	CHRIS WADE	AS PER CONTRACT - UTILITIES	\$ 2,200.00
EFT8294	27/04/2016	BUSSELTON TOYOTA	CAMRY NP000 - PURCHASE OF NEW VEHICLE	\$ 20,562.60
EFT8295	27/04/2016	LORRAINE LEARMOND	NANNUP TERROR TIGER TRAIL EXPENSES	\$ 500.00
EFT8296	27/04/2016	BRC - BUILDING SOLUTIONS	LABOUR & MATERIALS SHIRE OFFICE ENTRY	\$ 24,585.00
EFT8297	27/04/2016	SOUTH WEST CYCLE CLUB	SPONSORSHIP KING OF THE MOUNTAIN	\$ 500.00
EFT8298	27/04/2016	SUGAR MOUNTAIN ELECTRICAL SERVICES	TAGS & TESTS ON ALL ELECTRICAL EQUIPMENT AT DEPOT	\$ 4,426.17
Total Municipal Account EFT Payments:				\$ 370,325.68

SHIRE OF NANNUP ACCOUNTS FOR PAYMENT - APRIL 2016				
EFT/ Cheque	Date	Name	Invoice Description	Amount
20013	05/04/2016	SHIRE OF NANNUP	SUNDRY PAYROLL EXPENSES	\$ 600.00
20014	12/04/2016	MARKETFORCE EXPRESS	ADV PLAN 1 - LOT 67 WARREN ROAD	\$ 46.78
20015	12/04/2016	COMMISSIONER OF STATE REVENUE	REIMBURSEMENT OF OVERPAYMENT - PENSION REBATES	\$ 32.00
20016	12/04/2016	JOANNE BALL	FIRING OF YOUTH POTTERY	\$ 100.00
20017	12/04/2016	DEPARTMENT OF TRANSPORT	1CE0852	\$ 6,679.30
20018	12/04/2016	DEPARTMENT OF TRANSPORT	12 MTHS REGO BUS NP3534 - INSURANCE	\$ 305.10
20019	12/04/2016	RICHARD LINDEN	SUPPLY PA SYSTEM FOR TIGER TRAIL CHILDRENS EVENT	\$ 50.00
20020	12/04/2016	NANNUP MEN'S SHED	SET UP/PACK AWAY NATIONAL YOUTH WEEK -CATERING	\$ 700.00
20021	12/04/2016	FRED BALL	SCREEN PRINT DESIGN FOR NANNUP TIGER TERROR TRAIL	\$ 100.00
20022	12/04/2016	TELSTRA	NORTH NANNUP VBFB TO 27/03/2016	\$ 71.42
20023	26/04/2016	MILLWOOD OUTDOOR FURNITURE	PD 15720 - 3 X PICNIC TABLES	\$ 2,640.00
20024	26/04/2016	NANNUP DISTRICT HIGH SCHOOL P & C	NANNUP TIGER TERROR TRAIL DONATION	\$ 100.00
20025	26/04/2016	DEPARTMENT OF TRANSPORT	12 MONTHS LICENCE RENEWAL NP3002 - INSURANCE	\$ 52.80
20026	26/04/2016	SHIRE OF NANNUP	PLATE CHANGE RE NP000	\$ 24.70
20027	26/04/2016	TELSTRA	DARRADUP VBFB - CALL CHARGES & LINE TO 10 MAY 2016	\$ 21.73
20028	26/04/2016	WATER CORPORATION	WATER EXPENSES	\$ 8,171.61
20029	27/04/2016	ERM GAS PTY LTD	RATES REFUND - EXPIRED MINING TENEMENT	\$ 18.65
20030	27/04/2016	BLACKWOOD CAFE - SUMART	REFRESHMENTS	\$ 21.60
			<b>Total Municipal Account Cheque Payments:</b>	<b>\$ 19,735.69</b>
DD9574.1	27/04/2016	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION DEDUCTIONS	\$ 6,260.34
DD9574.2	27/04/2016	LIFETRACK SUPERANNUATION	SUPERANNUATION DEDUCTIONS	\$ 264.76
DD9574.3	27/04/2016	AUSTRALIAN SUPER	SUPERANNUATION DEDUCTIONS	\$ 855.99
DD9574.4	27/04/2016	AMP LIFE LTD	SUPERANNUATION DEDUCTIONS	\$ 46.46
DD9574.5	27/04/2016	HOSTPLUS SUPER	SUPERANNUATION DEDUCTIONS	\$ 131.50
DD9574.6	27/04/2016	BONNIE LOCH SUPERANNUATION FUND	SUPERANNUATION DEDUCTIONS	\$ 180.50
DD9575.1	13/04/2016	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION DEDUCTIONS	\$ 6,328.13
DD9575.2	13/04/2016	LIFETRACK SUPERANNUATION	SUPERANNUATION DEDUCTIONS	\$ 364.04
DD9575.3	13/04/2016	AUSTRALIAN SUPER	SUPERANNUATION DEDUCTIONS	\$ 855.99
DD9575.4	13/04/2016	AMP LIFE LTD	SUPERANNUATION DEDUCTIONS	\$ 66.89
DD9575.5	13/04/2016	BONNIE LOCH SUPERANNUATION FUND	SUPERANNUATION DEDUCTIONS	\$ 180.50
DD9577.1	30/04/2016	WESTNET	WESTNET USAGE MARCH 2016 220878608	\$ 154.89
DD9577.2	30/04/2016	CALTEX AUSTRALIA	CALTEX STARCARD USAGE MARCH 2016	\$ 806.48
DD9577.3	30/04/2016	TELSTRA	TELSTRA USAGE APRIL 2016	\$ 2,418.98
DD9577.4	30/04/2016	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN 37 APRIL 2016 REPAYMENT	\$ 1,666.06
DD9577.5	30/04/2016	SGFLEET	LEASE AND FUEL CHARGES INVOICE DATE 31 MARCH 2016	\$ 1,076.72
DD9577.6	30/04/2016	BP AUSTRALIA	BP USAGE MARCH 2016	\$ 86.07
			<b>Total Municipal Account Direct Debit Payments:</b>	<b>\$ 21,744.30</b>
22796	12/04/2016	BEE WINFIELD	REFUND OF BOND RE SHIRLEY HUMBLE ROOM	\$ 200.00
			<b>Total Trust Account Payments:</b>	<b>\$ 200.00</b>
			<b>TOTAL MUNICIPAL PAYMENTS FOR PERIOD</b>	<b>\$ 411,805.67</b>
			<b>TOTAL TRUST PAYMENTS FOR PERIOD</b>	<b>\$ 200.00</b>
			<b>TOTAL PAYMENTS FOR PERIOD:</b>	<b>\$ 412,005.67</b>