



Shire of  
**Nannup**  
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# Minutes

Council Meeting held Thursday 26 April 2018

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# Minutes

## 1. DECLARATION OF OPENING

The Deputy Shire President declared the meeting open at 4.30pm.

## 2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/VISITORS

### ATTENDANCE:

Councillors: R Mellema, C Buckland, R Longmore, N Steer, C Stevenson,  
V Hansen and P Fraser

David Taylor – Chief Executive Officer  
Tracie Bishop – Manager Corporate Services  
Jon Jones – Manager Infrastructure

### APOLOGIES:

Cr Dean

### LEAVE OF ABSENCE:

Nil

**VISITORS:** Phaedra Watts, Felicity Dear, Trevor Larke, Rita Stallard, Carol Pinkerton, Carole Patch, Rob Taylor, Lynne Guerini, Julie Kay, Mike Piper, Di Piper, Maggie Longmore, Mark Wyncoll and Len Gilchrist.

## 3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

## 4. PUBLIC QUESTION TIME

**Len Gilchrist – 35 Blackwood River Drive**

- Q 1** Is it true that the music club purchased a private property in Nannup?  
What was the purchase price?  
Was there a business plan provided to the Council?  
If yes; then will the Council be continuing to provide handouts in cash or in kind as in previous years?  
If the music club do not pay the repayments for the house to the Shire; will the rates go up if the Council has no money as a result?

Mr Gilchrist then requested that the Manager Corporate Services read aloud a letter he had brought to the meeting.

- A 1** Deputy Shire President advised that Mr Gilchrist's questions in regard to the Nannup Music Club Inc. will be taken on notice as they were unable to answer questions pertaining to the Confidential Item 14.1.

Deputy Shire President advised Mr Gilchrist that his request to read a letter aloud in Ordinary Council Meeting was not an appropriate process for a Council meeting.

**Trevor Larke – 212 Johnston Road – Nannup Garden Village Inc.**

- Q1.** I am here today representing the Nannup Garden Village Inc. I wish to speak about the cleaning of toilets and the cost there of.  
I'd like to bring the Shire's attention that the money paid to the Shire has increased from \$855 in 2014 to \$2,184 in 2017; this represents a 52% increase in costs. We haven't been given a break down in these costs so we are not sure how these have come about.  
We are suffering from costs ourselves; it is costing around \$80000-\$90000 to put this event on. In 2014 our grant from the Shire increased from \$4,000 to \$6,000; and now it seems that over half of that has gone back to the Shire in fees & charges. We operate on a budget of \$80000-\$90000. With grants from elsewhere being cut or becoming harder to get we are under serious financial pressure. We cannot operate with unknown future costs so would appreciate a forward estimate or a quote in the future.  
As a volunteer organisation a lot of hours are put into "making" the event; one that brings over 8000 people into the town – with an estimated spend of around \$300,000-\$400,000 which is been injected into the local economy. It would be a shame if this event folded and it is incumbent upon us all to do our very best that it doesn't. We would appreciate that your thoughts and response to our concerns; and on behalf of the committee I thank you for allowing me the time to speak. We would however; appreciate in future a reply to our correspondence we have forwarded to you. One letter was sent on the 8 February 2018 which we have had no response to and the other one just recently. Thank you for your time.

- A 1** Deputy Shire President advised Mr Larke that his question would be taken on notice and a written response provided in due course.

**Rita Stallard – East Nannup Road**

- Q 1** Deputy President would you please thank the outdoor staff for the work they have done on East Nannup Road. It stops a lot of snakes and fire hazards; thank you very much.

**A 1** Manager Infrastructure advised Ms Stallard that he would pass her comments on to the outdoor staff.

**Q 2** In regard to the biosecurity group - there are 39 missing notices. Can you please explain the missing notices? I have put this information in a letter to the Council and asked that it be bought up at the meeting but I see it is not in the Agenda for today's meeting. Can you please explain the missing notices?

I have also not received any information in the mail as to how they are going to proceed with the proposed DPR.

I feel that this is a massively flawed process.

**A 2** Deputy Shire President passed the question on to the Manager Corporate Services who clarified with Mrs Stallard the notices she was referring to.

The notices Mrs Stallard referred to are the notices published by the Blackwood Biosecurity Group Inc.; advertising the three public meetings facilitated by the group in March 2018.

The Manager Corporate Services advised she has no knowledge of where the notices were sent as they were sent by the Blackwood Biosecurity Group Inc.

The Manager Corporate Services also advised she did not know where the mail out was as the Blackwood Biosecurity Group Inc. was to disseminate this information.

**5. APPLICATION FOR LEAVE OF ABSENCE:**

Nil

**6. PETITIONS/DEPUTATIONS/PRESENTATIONS**

**Nannup Music Club – Phaedra Watts**

I am representing the Nannup Music Club today and just want to give a little bit of background in regard to the Confidential Item on today's Agenda. Basically there has been massive growth in the music club over recent years.

Putting more of our finances into our assets will help the Music Club to build a sustainable future. We have put in an offer on a house subject to finance; and we are hoping that this will go through and we are hoping that there will be community support. We want the community to understand that there will be no cost to the community; we will incur all costs and fees.

Nannup Music Festival operates purely for the community of Nannup. I think the next step is really clear – we need to move towards making ourselves sustainable. By purchasing our own building we feel that a building is freed up in the community for further enterprise.

I just wanted to clarify these points for the community.

Cr Longmore left the room at 4:43pm.

Cr Longmore returned to the room at 4:48pm.

## 7. DECLARATIONS OF INTEREST

The Deputy Shire President will read out any declarations received relating to financial, proximity or impartiality interests and ask for any further declarations to be made.

Cr Longmore has declared an Impartiality Interest in Item 14.1 as he is a Lifetime Member of the Nannup Music Club Inc.

Cr Fraser has declared a Proximity Interest in Item 12.1 (Development Application for a Change of Use from a Single Dwelling to a Chalet) as she has an adjoining property.

## 8. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

### 8.1 18063 HANSEN/STEER

*That the Minutes of the Ordinary Council Meeting of the Shire of Nannup held in Council Chambers on 22 March 2018 be confirmed as a true and correct record.*

**CARRIED (7/0)**

## 9. MINUTES OF COUNCIL COMMITTEES

Nil

## 10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

## 11. REPORTS BY MEMBERS ATTENDING COMMITTEES

Date	Meeting	Councillor
3/4/18	Warren Blackwood Alliance of Councils	Longmore
5/4/18 & 26/4/18	Budget Workshop	Longmore, Fraser, Hansen, Buckland
5/4/18	LTO Info Session	Longmore
12/4/18	BIG N	Buckland

Deputy Shire President read out the Declaration of Interest Form from Cr Fraser. Discussion and voting then followed regarding her Proximity Interest.

**18064 LONGMORE/BUCKLAND**

***That Cr Fraser be allowed to remain in the room whilst discussion regarding Agenda Item 12.1 occur.***

***CARRIED BY ABSOLUTE MAJORITY (6/0)***

**18065 STEER/HANSEN**

***That Cr Fraser be allowed to participate in discussion and the voting process for Item 12.1.***

***CARRIED BY ABSOLUTE MAJORITY (6/0)***

AGENDA NUMBER:	12.1
SUBJECT:	Development Application for a Change of Use from a Single Dwelling to a Chalet
LOCATION/ADDRESS:	Lot 21 (106) on D91946 McKittrick Road, Carlotta
NAME OF APPLICANT:	John & Linda Stanley
FILE REFERENCE:	A575
AUTHOR:	Jane Buckland – Development Services Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	10 April 2018
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENT:	12.1.1 – Location map 12.1.2 – Original information from applicant 12.1.3 – Submissions 12.1.4 – Response from applicant 12.1.5 – Bushfire Management Plan & Bushfire Emergency Evacuation Plan 12.1.6 – Local Planning Policy LPP012 Tourist Accommodation in Rural Areas

**BACKGROUND:**

The Shire has received a Development Application from the owners of Lot 21 (106) McKittrick Road, Carlotta for the change of use of an existing single dwelling to a single chalet.

The site as shown in Attachment 12.1.1 is located on McKittrick Road approximately 1 kilometre from the intersection with Chalwell Road. The site is 28.3 hectares in area and contains two dwellings, a processing shed and workshop, an old shearing shed and a stock shed.

Details of the proposal as provided by the applicant are shown in Attachment 12.1.2. In summary, the applicant proposes to convert the original single dwelling, currently vacant, into a chalet accommodating a maximum of eight persons for short term accommodation.

The property owners have recently constructed a new single dwelling on the property, to the south of the original dwelling, as their own permanent accommodation.

### Consultation

The Shire administration undertook consultation through inviting public comment on the Development Application for a period of 42 days by writing to 6 adjoining/nearby landowners, the Carlotta Volunteer Bushfire Brigade, the Department of Fire and Emergency Services and the Department of Primary Industries and Regional Development.

The Shire received 5 submissions on the Development Application as outlined in Attachment 12.1.3.

One submitter raised no objections to the proposed development and one raised no objections provided the applicant could demonstrate that guests would remain on the property and not enter adjoining properties.

Two submitters objected to the proposed development primarily for economic and environmental reasons. One of these submitters also raised concerns over how the increased number of people visiting the property might impact on their amenity. It should be noted that one of these submissions has incorrectly stated that the applicants are converting an existing farm outbuilding to a chalet which is not the case.

In response to these submissions, the applicant has provided a letter addressing the concerns which is set out in Attachment 12.1.4.

The submission from the Department of Fire and Emergency Services identified a number of recommended changes to the Bushfire Management Plan(BMP) and Bushfire Emergency Evacuation Plan(BEEP) which have been referred back to the applicant for modification. The original BMP and BEEP as provided by the applicants are set out in Attachment 12.1.5 with the modified versions to be provided to the Shire once completed.

### Planning framework

The property is zoned "Priority Agriculture 2" in the *Shire of Nannup Local Planning Scheme No. 3* (LPS3).

“Chalet Development” is an “A” use in the Priority Agriculture 2 Zone as set out in the LPS3 Zoning Table. The Council has the legal power under LPS3 to approve the Development Application for a change of use to a chalet after first seeking comment for at least 14 days.

The property is partially located within a bush fire prone area of Western Australia as designated by the Fire and Emergency Services Commissioner. The site of the proposed chalet is entirely within a designated bushfire prone area. The only vehicular access to the property is via McKittrick Road, a 1km long gravel cul-de-sac, with Lot 121 situated at the end of the road.

The area surrounding the proposed chalet has previously been assessed as having a Bushfire Attack Level rating of BAL-12.5. *State Planning Policy 3.7 Planning in Bushfire Prone Areas* (SPP3.7) states in Section 6.6.1 that in areas where BAL-12.5 to BAL-29 applies:

“Subdivision and development applications for vulnerable or high-risk land uses in areas between BAL-12.5 to BAL-29 will not be supported unless they are accompanied by a Bushfire Management Plan jointly endorsed by the relevant local government and the State authority for emergency services...Development applications should include an emergency evacuation plan for proposed occupants and/or a risk management plan for any flammable on-site hazards.”

The *Guidelines for Planning in Bushfire Prone Areas* determine that typically, vulnerable land uses are those where persons may be less able to respond in a bushfire emergency. Those uses include “short stay accommodation or visitation uses that involve people who are unaware of their surroundings and who may require assistance or direction in the event of a bushfire, such as bed and breakfast, caravan park and camping ground, holiday house, holiday accommodation, home business, serviced (short stay) apartment, tourist development and workers’ accommodation”.

The draft *Local Planning Strategy* (LPS) states in Section 5.4 Tourism that its aims are to:

- A45) Encourage the development of a wide range of tourist and recreation facilities, tourist accommodation and activities for visitors in appropriate locations within and near the Nannup townsite and in the rural areas of the Shire that appropriately address bushfire planning, environmental assets, landscape qualities and compatibility with adjoining land uses; and
- A46) Encourage the establishment of businesses, which attract and promote the Nannup townsite and the Shire as a tourist destination; and

The *Shire of Nannup Strategic Community Plan 2017 – 2027* identifies tourism as one of the strategic drivers, the plan seeks to attract more people to the district and the plan supports a diversified economic base.

Local Planning Policy *LPP012 Tourist Accommodation in Rural Areas* (LPP012) has the objectives:

To minimise conflict between rural and non-rural landowners.

1. To establish suitable guidelines and controls for tourist accommodation to ensure that development approval does not become a basis for future unplanned urban development with consequent demands on the local government for additional services.
2. To establish suitable guidelines and controls for tourist accommodation outlining minimal infrastructure standards required by the local government for development approval to be granted.
3. To encourage links between tourist accommodation and established rural pursuits so as to diversify economic base and retain development at a low key nature.

LPP012 is set out in Attachment 12.1.6.

**COMMENT:**

Following an assessment of the Development Application against the planning framework, submissions and information provided by the applicant, the Development Application is considered to be generally consistent with LPS3, strategies and policies.

Both the proposed chalet and the newer dwelling at Lot 121 McKittrick Road were constructed prior to the introduction of SPP3.7 and the associated bushfire planning requirements. The proposed chalet was also constructed prior to the introduction of the Shire of Nannup Local Planning Policy *LPP21 Bushfire Management*.

While the proposed development is fully contained within an existing dwelling, the occupation by potentially eight persons is considered to be at a scale that is not consistent with that of a typical residential dwelling. There is significant risk to guests staying at the property who may be unfamiliar with the area and unaware that bushfire poses a significant risk to people and properties in the area.

The applicant has implemented an appropriate BMP and BEEP for the property, both of which have been produced by an accredited Level 3 Bushfire Planning Practitioner and endorsed by the Shire of Nannup Community Emergency Services Manager and the Department of Fire and Emergency Services (subject to modifications).

The Shire administration considers that the applicant has suitably addressed the concerns raised by submitters and has already taken steps to minimise any impact on the neighbouring properties. The submission from the Department of Primary Industries and Regional Development also highlights that the proposed chalet is buffered from the surrounding properties.

It should be noted that two of the submissions raised matters that are outside the scope of this Development Application and the planning system in general. The Department of Planning, Lands and Heritage publication *Development Assessment Panel Practice notes: Making Good Planning Decisions* states “the threat of competition to existing businesses is not a relevant planning consideration. It only becomes a relevant planning consideration if there is a prospect that there will be a reduction in the facilities available to the community.”

It is recommended that Council conditionally approve the Development Application given:

- it is consistent overall with the planning framework;
- the proposed chalet will complement the property owners’ working chestnut farm;
- it supports diversifying the local economy and supports tourism;
- the chalet is well setback from off-site agricultural operations;
- the chalet is approximately 250 metres from the nearest property boundary and approximately 550 metres from the nearest residence (95 McKittrick Road);
- no clearing of native vegetation is proposed;
- there are expected to be minimal environmental impacts;
- there are no objections from other Shire officers/units;
- comprehensive Bushfire Management and Bushfire Emergency Evacuation Plans are in place for the property; and
- development conditions can assist to control the use and management of the development.

#### **STATUTORY ENVIRONMENT:**

*Planning and Development Act 2005, State Planning Policy 3.7 Planning in Bushfire Prone Areas, Local Planning Strategy and LPS3.*

#### **POLICY IMPLICATIONS:**

*Local Planning Policy LPP012 Tourist Accommodation in Rural Areas* is relevant in assessing the Development Application. Local Planning Policies are non-statutory documents which are designed to provide guidance to assist the Council in its decision making. Accordingly, the Council is not bound by the policy but is required to have regard to the policy in determining the Development Application.

#### **FINANCIAL IMPLICATIONS:**

None.

**STRATEGIC IMPLICATIONS:**

The proposal, if approved and implemented, will assist to support a more diversified economic base.

**RECOMMENDATION:**

That Council approve the Development Application for a change of use from a single dwelling to a chalet on Lot 121 on Diagram 91946 (No. 106) McKittrick Road, Carlotta, subject to the following conditions:

1. This approval shall expire if the development hereby approved has not been substantially commenced within a period of two years from the date hereof, or within any extension of that time (requested in writing prior to the approval expiring) that may be granted by the local government. Where the Development Approval has lapsed, no further development is to be carried out.
2. The development hereby approved is to be carried out in accordance with the plans and specifications submitted with the application, addressing all conditions, or otherwise amended by the Shire and shown on the approved plans and these shall not be altered and/or modified without the prior knowledge and written consent of the Shire.
3. No person is permitted to stay in the chalet for a period of more than 3 months in any 12 month period.
4. No more than 8 persons are to be accommodated in the chalet at any one time.
5. An adequate on-site potable water supply is provided in accordance with the *Australian Drinking Water Guidelines 2004* prior to occupation.
6. A smoke alarm must be installed in the chalet on or near the ceiling in:
  - (i) any storey containing bedrooms –
    - a. between each part of the dwelling containing bedrooms and the remainder of the dwelling; and
    - b. where bedrooms are served by a hallway, in that hallway; and
  - (ii) any other storey not containing bedrooms, even if those storeys consist only of car parking, bathrooms, laundries and the like.
7. A system of emergency lighting must be installed in the chalet to assist evacuation of occupants in the event of fire and this lighting must:
  - (i) be activated by a smoke alarm(s) (required by the previous Condition); and
  - (ii) consist of:

- a. a light incorporated within the smoke alarm(s) itself; or
  - b. lighting located within the corridor, hallway or area served by the required smoke alarm(s).
8. A Bushfire Management Plan is to be approved by the local government and the Department of Fire and Emergency Services and then implemented prior to occupation of the chalet. Following this, measures and recommendations in the approved Bushfire Management Plan are to be maintained to the satisfaction of the local government.
9. A Bushfire Emergency Evacuation Plan is to be approved by the local government and the Department of Fire and Emergency Services and then implemented prior to occupation of the chalet. Following this, measures in the approved Bushfire Emergency Evacuation Plan are to be maintained to the satisfaction of the local government.
10. The landowner is to submit and gain local government approval for a Management Plan, prior to occupation of the chalet, which addresses the responsibility for the behaviour of clients/visitors and the management measures to be implemented to minimise adverse impacts on the amenity of the locality.
11. The applicant shall not erect any advertising or signage at the site without the prior approval of the Shire.

Advice

- A) The proponent is advised that this Development Approval is not a Building Permit. A Building Permit must be formally applied for and obtained before the commencement of any site and/or development works.
- B) In relation to Condition 5, the Shire may require water samples to be taken and independently analysed. Should the Shire be required to arrange the testing, it will be at the cost of the landowner/operator.
- C) In relation to Conditions 7 and 8, these plans should be regularly reviewed to ensure they comply with best practice to assist in managing bushfire risk.
- D) In relation to Condition 10, the Management Plan is to:
  - address the responsibility for clients/visitor behaviour and management measures to be implemented to minimise adverse impact on the amenity of the locality;
  - outline the approach to maximise the safety and security of clients and visitors including to the nearby dam;
  - seek the operation to be a good neighbour and be considerate including noise, litter and the approach to reducing fire risks;
  - acknowledge that the development is located in an agricultural area and that the impacts of agricultural pursuits should be expected and

tolerated; and

- set out that the operator and/or manager will live on the property.
- E) The proponent is advised that the approved development must comply with all relevant provisions of the *Health (Miscellaneous Provisions) Act 1911*, *Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974*, and the *Shire of Nannup Health Local Laws*.
- F) The applicant should ensure that guests (and as relevant their pets) are considerate of neighbours at all times. In particular, activities should be especially low in volume between 8.00pm and 8.00am and are to comply with the *Environmental Protection (Noise) Regulations 1997*.
- G) A low fuel area should be permanently maintained around the chalet at all times.
- H) In relation to Condition 11, some signs are exempt from development approval while other signs require a Development Application to the Shire. Please contact the Shire for further details.
- I) Part 14 of the *Planning and Development Act 2005* provides the right to apply to the State Administrative Tribunal for review of some planning decisions and the proponent may wish to take professional advice to determine whether or not such a right exists in the present instance. The *State Administrative Tribunal Rules 2004* require that any such applications for review be lodged with the Tribunal.

#### **VOTING REQUIREMENTS:**

Simple Majority.

#### **18066 LONGMORE/STEER**

***That Council approve the Development Application for a change of use from a single dwelling to a chalet on Lot 121 on Diagram 91946 (No. 106) McKittrick Road, Carlotta, subject to the following conditions:***

- 1. This approval shall expire if the development hereby approved has not been substantially commenced within a period of two years from the date hereof, or within any extension of that time (requested in writing prior to the approval expiring) that may be granted by the local government. Where the Development Approval has lapsed, no further development is to be carried out.***
- 2. The development hereby approved is to be carried out in accordance with the plans and specifications submitted with the application, addressing all conditions, or otherwise amended by the Shire and shown on the***

- approved plans and these shall not be altered and/or modified without the prior knowledge and written consent of the Shire.*
- 3. No person is permitted to stay in the chalet for a period of more than 3 months in any 12 month period.**
  - 4. No more than 8 persons are to be accommodated in the chalet at any one time.**
  - 5. An adequate on-site potable water supply is provided in accordance with the Australian Drinking Water Guidelines 2004 prior to occupation.**
  - 6. A smoke alarm must be installed in the chalet on or near the ceiling in:**
    - (i) any storey containing bedrooms –**
      - a. between each part of the dwelling containing bedrooms and the remainder of the dwelling; and**
      - b. where bedrooms are served by a hallway, in that hallway; and**
    - (ii) any other storey not containing bedrooms, even if those storeys consist only of car parking, bathrooms, laundries and the like.**
  - 7. A system of emergency lighting must be installed in the chalet to assist evacuation of occupants in the event of fire and this lighting must:**
    - (i) be activated by a smoke alarm(s) (required by the previous Condition); and**
    - (ii) consist of:**
      - a. a light incorporated within the smoke alarm(s) itself; or**
      - b. lighting located within the corridor, hallway or area served by the required smoke alarm(s).**
  - 8. A Bushfire Management Plan is to be approved by the local government and the Department of Fire and Emergency Services and then implemented prior to occupation of the chalet. Following this, measures and recommendations in the approved Bushfire Management Plan are to be maintained to the satisfaction of the local government.**
  - 9. A Bushfire Emergency Evacuation Plan is to be approved by the local government and the Department of Fire and Emergency Services and then implemented prior to occupation of the chalet. Following this, measures in the approved Bushfire Emergency Evacuation Plan are to be maintained to the satisfaction of the local government.**
  - 10. The landowner is to submit and gain local government approval for a Management Plan, prior to occupation of the chalet, which addresses the responsibility for the behaviour of clients/visitors and the management measures to be implemented to minimise adverse impacts on the amenity of the locality.**

**11. The applicant shall not erect any advertising or signage at the site without the prior approval of the Shire.**

**Advice**

- A) The proponent is advised that this Development Approval is not a Building Permit. A Building Permit must be formally applied for and obtained before the commencement of any site and/or development works.**
- B) In relation to Condition 5, the Shire may require water samples to be taken and independently analysed. Should the Shire be required to arrange the testing, it will be at the cost of the landowner/operator.**
- C) In relation to Conditions 7 and 8, these plans should be regularly reviewed to ensure they comply with best practice to assist in managing bushfire risk.**
- D) In relation to Condition 10, the Management Plan is to:**
- address the responsibility for clients/visitor behaviour and management measures to be implemented to minimise adverse impact on the amenity of the locality;**
  - outline the approach to maximise the safety and security of clients and visitors including to the nearby dam;**
  - seek the operation to be a good neighbour and be considerate including noise, litter and the approach to reducing fire risks;**
  - acknowledge that the development is located in an agricultural area and that the impacts of agricultural pursuits should be expected and tolerated; and**
  - set out that the operator and/or manager will live on the property.**
- E) The proponent is advised that the approved development must comply with all relevant provisions of the Health (Miscellaneous Provisions) Act 1911, Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974, and the Shire of Nannup Health Local Laws.**
- F) The applicant should ensure that guests (and as relevant their pets) are considerate of neighbours at all times. In particular, activities should be especially low in volume between 8.00pm and 8.00am and are to comply with the Environmental Protection (Noise) Regulations 1997.**
- G) A low fuel area should be permanently maintained around the chalet at all times.**

- H) In relation to Condition 11, some signs are exempt from development approval while other signs require a Development Application to the Shire. Please contact the Shire for further details.**
- I) Part 14 of the Planning and Development Act 2005 provides the right to apply to the State Administrative Tribunal for review of some planning decisions and the proponent may wish to take professional advice to determine whether or not such a right exists in the present instance. The State Administrative Tribunal Rules 2004 require that any such applications for review be lodged with the Tribunal.**

**CARRIED (7/0)**

AGENDA NUMBER:	12.2
SUBJECT:	Licensing Agreement – Department of Transport
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	Department of Transport
FILE REFERENCE:	DEP 26
AUTHOR:	Tracie Bishop – Manager Corporate Services
REPORTING OFFICER:	Tracie Bishop – Manager Corporate Services
DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCE:	
DATE OF REPORT:	19 April 2018
ATTACHMENTS:	12.2.1 – Agreement for the Provision of Non Road Law Functions in Shire of Nannup 12.2.2 – Agreement for the Provision of Licensing Services in Shire of Nannup In Terms of Section 11 of The Road Traffic (Administration) Act 2008

**BACKGROUND:**

From 1 January 2008 under the provisions of the Road Traffic Act 1974, the (then) Director General of the Department of Planning and Infrastructure entered into agreements with 71 Local Governments in regional and remote areas to provide licensing services prescribed in the Road Traffic Act 1974. This agreement expired on 31 December 2017.

The Department of Transport now seeks to have those same Local Governments continue to provide licensing services and has granted a five-month extension for the expired agreement to the end of May 2018 for the Shire of Nannup.

The Department of Transport has provided and invited the affected Local Governments to sign replacement agreements so they can continue to provide licensing services. The replacement agreements are for a three year or five-year term. The different terms of the agreements are based on transaction volumes.

**COMMENT:**

The original 10-year agreement was a singular document. The Department advises that a restructure of the Road Traffic Act 1974 has necessitated that two replacement agreements be offered to Local Governments:

1. A main agreement known as the Road Law Agreement. This agreement covers driver and vehicle licensing transactions under legislation that includes the Road Traffic (Authorisation to Drive) Act 2008 and Road Traffic Act 1974.
2. A subsidiary agreement known as the Non-Road Law Agreement.

This agreement covers transactions under legislation that includes the licensing of vessels (WA Marine Act 1982), photo cards (WA Photo Card Act 2014), motor vehicle driving instructor fees (Motor Vehicles Drivers Instructors Act 1963), and licensing and renewal of licenses for off road vehicles (Control of Vehicles (Off Road Areas) Act 1978).

The two replacement agreements contain no services additional to those in the expired agreement.

### **Three year or five year replacement agreements**

In line with community demands the Department is actively seeking to shift transaction processing to on-line methods. A number of transactions can now be processed and/or paid via on-line modes. Over the coming years the Department plans to implement additional on-line transactions and other initiatives such as e-billing and direct debits that will accelerate the shift from face-to-face processing to on-line processing. These initiatives will have consequences for Local Government as simple transactions will move on-line leaving more complex and time consuming transactions to be processed face-to-face.

Currently, sixty three percent (63%) of the Department's payments are processed online (representing 4.6 million payments) compared with 46% in 2013-2014 (3.4 million transactions).

Transactions processed at Local Governments have fallen 12% since 2011-2012 with a significant portion of the reduction occurring in the last two years. The reduction is due to the shift to on-line payment processing; changed economic conditions; and a move by the WA Police Force to process firearm transactions on-line through its website.

Local Governments were offered replacement agreements for terms of either three or five years. The terms were determined by the Department changing its business practices and processes, the general shift to on-line processing, external factors including current economic conditions, and face-to-face transaction volumes. These factors combined could create situations in the future where it is uneconomical for a Local Government to continue providing the services; therefore, the Department considered a ten-year agreement term too long to afford sufficient flexibility for effective management by both parties.

Shorter agreement terms will allow for regular review of the economic viability and service quality. As a consequence:

- Three year terms were offered to Local Governments with low transaction volumes located in close proximity (less than 50 kilometres) to other Local Governments providing the services.
- Five year terms were offered to Local Governments with higher transaction volumes; and Local Governments in remote areas.

## **Fees and costs**

The fees and costs incurred by Driver and Vehicle Services (Department of Transport) are reflected in the fees and charges to customers. The Department advised it has an obligation to promote and support lower cost delivery methods because supporting more expensive service delivery methods comes at a cost to customers.

The Department acknowledged that feedback from the June 2017 survey of CEOs indicated commission payments do not fully meet the costs incurred by their Local Governments to provide licensing services. Contributing factors included increased merchant fees, increasing volume of complex transactions, and processing variations of the same transaction requiring additional time investment by staff.

According to the Department, the expired agreement provided for an increase in commission values paid to Local Governments based on CPI increases and became effective from 1 July each year. The replacement agreements continue this practice.

The Department has scheduled a commission increase of 3% effective from 1 January 2018. The cost is expected to be offset by falling transaction volumes. The Department also made a decision to provide additional funding to support Local Governments processing higher volumes of transactions above 3,000 per annum (12 per work day).

The new agreement offered to the Shire of Nannup is for a three (3) year term. Fees and charges are standard as offered to all affected local governments. Given the number of transactions that occur over the administration counter for this Council, the change in fee structure is not expected to be material to overall income per annum.

Officer recommendation is that this contract, although face value shows expenses for provision of service are slightly higher than actual revenue received, should be considered. The reality is that without this service, community members, who do not have readily assessable internet access would struggle with the transactions required to hold a drivers' licence, complete registration of vehicles etc. Therefore, the recommendation is that the Chief Executive Officer sign off on this agreement for the three-year period.

## **STATUTORY ENVIRONMENT:**

Nil

## **POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

Slight reduction in income from commission from Department of Transport, actual amounts not able to be identified at this point in time however considered to be non-material to overall income.

**STRATEGIC IMPLICATIONS:**

Nil

**RECOMMENDATION:**

That Council agrees to the new terms and conditions within the two agreements for provision of Licensing and Non Road Law functions within the Shire of Nannup and authorises the Chief Executive Officer to sign this agreement on behalf of the Shire of Nannup for the three year period.

**VOTING REQUIREMENTS:**

Simple Majority

**18067 HANSEN/BUCKLAND**

***That Council agrees to the new terms and conditions within the two agreements for provision of Licensing and Non Road Law functions within the Shire of Nannup and authorises the Chief Executive Officer to sign this agreement on behalf of the Shire of Nannup for the three year period.***

**CARRIED (7/0)**

AGENDA NUMBER:	12.3
SUBJECT:	Declared Pest Rate Survey
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	DEP 33
AUTHOR:	Tracie Bishop – Manager Corporate Services
REPORTING OFFICER:	Tracie Bishop – Manager Corporate Services
DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCE:	22 March 2018
DATE OF REPORT:	19 April 2018
ATTACHMENTS:	12.3.1 - Letter included in Mailout

**BACKGROUND:**

The Blackwood Biosecurity Inc (BBI), is recognised under the Biosecurity and Agriculture Management Act 2007(*BAM Act*) by the Minister for Regional Development, Agriculture and Food (the Minister) as a Recognised Biosecurity Group. As such this group is entitled to apply to the Minister each year to impose a rate on land within the district for the purpose of declared pest management. This is known as a Declared Pest Rate (DPR). For the 2018/19 Financial Year the BBI are intending to make this application to the Minister which could see a flat rate of \$40 per Gross Rental Value or a \$50 per Unimproved Value imposed on the ratepayers of Nannup. This would result in revenue received from the Shire of Nannup:

GRV Ratepayers – 716 properties	\$ 28,640
UV Ratepayers – 411 properties	\$ 20,550
Total Contribution from Nannup ratepayers	\$49,190

Council became concerned with the lack of public consultation that appeared to have been undertaken by the BBI in regards to this levy within the Shire of Nannup. This concern was also highlighted by community members, some of which presented to Council at the March 2018 meeting. As a result, at the 22 March 2018 Ordinary Meeting of Council, Councillors endorsed the following:

**PROPOSED DECLARED PEST RATE INTRODUCTION**

**18058 HANSEN/STEVENSON**

- 1. That the CEO, in consultation with Council write to the Minister of Agriculture, the Hon. Alannah MacTieran MLC voicing Council's concerns as to the way in which the Community Consultation Process has been completed in the lead up to this proposed Declared Pest Rate introduction into the Shire of Nannup.***

2. ***That the CEO, in consultation with Council, prepare a letter to be sent to all ratepayers within the Shire of Nannup that seeks Ratepayers feedback as to what their individual appetite is towards the proposed introduction of a Declared Pest Rate for the 2018/19 financial year.***
3. ***That once the responses have been collated from the community feedback these responses form the basis on which Council either supports/does not support the introduction of this Declared Pest Rate.***
4. ***That the decision as to whether or not the Rate Book for the Shire of Nannup is given to the Department of Agriculture be based around the results of the Community Consultation and that, until authorised to do so, the CEO will not hand these records to the Department of Agriculture.***

**CARRIED (8/0)**

This endorsement by Council resulted in both a letter being sent to the Minister outlining Council's concerns and a mail out/survey being sent to all ratepayers from the Shire of Nannup. This mailout/survey was sent singularly, in that if one individual owned more than one property they would not receive multiple mailouts/surveys and so sway the results of the survey. A copy of the actual letter sent is attached to this item. Ratepayers were given a two week time period in which to respond to the survey with a closing date of 16 April 2018 being set as the last day responses would be collected.

In terms of community participation of this survey the following is noted:

- 1,010 letters were sent to ratepayers
- From this Council received responses from 459 ratepayers.
  - This represents a 45.45% participation rate.
- From these responses 74% voted that they did not support a DPR being introduced and 26% supported the introduction.

#### **COMMENT:**

The BBI, have stated within the community consultation that was completed within the Shire of Nannup that should a local government community not wish to participate and contribute towards the DPR then that local government would be excluded from mitigation works until such time as they began to contribute. It is suggested that the response received would indicate that this action needs to be enacted and the Shire of Nannup be excluded from the mitigation works the group were planning.

It is clear from the result of this survey that the majority of ratepayers who participated within this survey are not in favour of the introduction of a Declared Pest Rate within the Shire of Nannup. As per the recommendation from the March 2018 meeting the survey responses were intended to be used to make a decision as to whether Council supply the ratebook to the Department of Agriculture for implementation of this levy. Council now needs to decide if this intent is still relevant and if that, based on the survey results received, that the ratebook not be supplied to the Department of Agriculture. It was also indicated in the recommendation from March 2018 that a letter would be sent to the Minister's office outlining results received.

**STATUTORY ENVIRONMENT:**

Biosecurity and Agriculture Management Act 2007

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

Nil to Council, \$49,190 to ratepayers collectively.

**STRATEGIC IMPLICATIONS:**

Community Strategic Plan/Our Community Leadership

5.1 *To listen and partner with our community leaders and all out diverse groups.*

**RECOMMENDATION:**

That Council, as a result of responses received from ratepayers, follow through with the actions below:

1. Write to the Minister for Regional Development, Agriculture and Food, the Hon. Alannah MacTienan advising that the ratepayers within the Shire of Nannup do not wish to be included within the mitigation program planned by the Blackwood Biosecurity Inc.
2. Write to the Blackwood Biosecurity Inc. advising same.
3. Publish the results of the survey within the local newspaper and post on the Shire of Nannup website alerting ratepayers to the outcome of the survey.
- 4.

Cr Longmore left the room at 5:02pm.

Cr Longmore return to the room at 5:05pm.

**VOTING REQUIREMENTS:**

Simple Majority

Cr Stevenson foreshadowed a change to the wording of the recommendation. Cr Stevenson proposed that the recommendation first point be:

1. Write to the Minister for Regional Development, Agriculture and Food, the Hon. Alannah MacTienan advising that the majority of ratepayers who responded to the survey within the Shire of Nannup do not wish to be included within the mitigation program planned by the Blackwood Biosecurity Inc.

**18068 STEVENSON/LONGMORE**

*That Council, as a result of responses received from ratepayers, follow through with the actions below:*

1. *Write to the Minister for Regional Development, Agriculture and Food, the Hon. Alannah MacTienan advising that the majority of ratepayers who responded to the survey within the Shire of Nannup do not wish to be included within the mitigation program planned by the Blackwood Biosecurity Inc.*
2. *Write to the Blackwood Biosecurity Inc. advising same.*
3. *Publish the results of the survey within the local newspaper and post on the Shire of Nannup website alerting ratepayers to the outcome of the survey.*

**CARRIED (7/0)**

AGENDA NUMBER:	12.4
SUBJECT:	Budget Monitoring – February and March 2018
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 15
AUTHOR:	Robin Lorkiewicz – Corporate Services Officer
REPORTING OFFICER:	Tracie Bishop – Manager Corporate Services
DISCLOSURE OF INTEREST:	None
DATE OF REPORT	16 April 2018
ATTACHMENTS:	12.4.1 – Financial Statements for the period ending 28 February 2018 12.4.2 – Financial Statements for the period ending 31 March 2018

**BACKGROUND:**

Local Government (Financial Management) Regulation 34(1) requires that Council report monthly on the financial activity from all the various operating and capital divisions. Council has adopted a variance threshold of 10% or \$30,000, whichever is the greater on which to report. The statutory statements are appended at Attachment 12.4.1 and 12.4.2.

Whilst this has resulted in all variances of 10% being identified and reported, it only focuses attention on the performance to the month in question and not the likely outturn at the end of the year.

Monthly reporting draws on the flexibility allowed in the Financial Management Regulations to draw attention to likely under and overspends at the end of the year.

**COMMENT:**

Please refer to the attachment, Financial Statements for period(s) ending 28 February 2018 and 31 March 2018 for a detailed analysis of our end of year position, Note 2.

**STATUTORY ENVIRONMENT:**

Local Government (Financial Management) Regulation 34(1)(a).

**POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

The attached financial statements detail financial outcomes for 2017/18.

**STRATEGIC IMPLICATIONS:**

Nil.

**RECOMMENDATION:**

Monthly Financial Statements for the period ending 28 February 2018 and 31 March 2018 be received.

**VOTING REQUIREMENTS:**

Simple Majority.

**18069 STEVENSON/STEER**

***Monthly Financial Statements for the period ending 28 February 2018 and 31 March 2018 be received.***

***CARRIED (7/0)***

**Shire of Nannup**  
**Ordinary Council Meeting Minutes: 26 April 2018**

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AGENDA NUMBER:	12.5
SUBJECT:	Monthly Accounts for Payment - March 2018
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 8
AUTHOR:	Robin Lorkiewicz – Manager Corporate Services
REPORTING OFFICER:	Tracie Bishop – Manager Corporate Services
DISCLOSURE OF INTEREST:	None
PREVIOUS MEETING REFERENCE:	None
DATE OF REPORT	16 April 2018
ATTACHMENTS:	12.5.1 – Accounts for Payment – March 2018

**BACKGROUND:**

The Accounts for Payment for the Nannup Shire Municipal Account fund and Trust Account fund from 1 March 2018 to 31 March 2018 as detailed hereunder and noted on the attached schedule, are submitted to Council.

**COMMENT:**

If Councillors have questions about individual payments prior notice of these questions will enable officers to provide properly researched responses at the Council meeting.

There is currently one corporate credit card in use. A breakdown of this expenditure in the monthly financial report is required to comply with financial regulations. This breakdown is included within the attachments.

**Municipal Account**

Accounts paid by EFT	10367 – 10418	105,625.55
Accounts paid by cheque	20262 – 20264	987.00
Accounts paid by Direct Debit	DD10084.1 – DD10089.10	40,737.21
<i>Sub Total Municipal Account</i>		<b>\$147,349.76</b>

**Trust Account**

Accounts paid by EFT	0.00
Accounts Paid by cheque	0.00
<i>Sub Total Trust Account</i>	<b>\$0.00</b>
<b>Total Payments</b>	<b>\$147,349.76</b>

**STATUTORY ENVIRONMENT:**

LG (Financial Management) Regulation 13

**POLICY IMPLICATIONS:**

None.

**FINANCIAL IMPLICATIONS:**

As indicated in Schedule of Accounts for Payment.

**STRATEGIC IMPLICATIONS:**

None.

**RECOMMENDATION:**

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$147,349.76 1 March 2018 to 31 March 2018 in the attached schedule be endorsed.

**VOTING REQUIREMENT:**

Simple Majority

**18070 HANSEN/FRASER**

***That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$147,349.76 1 March 2018 to 31 March 2018 in the attached schedule be endorsed.***

**CARRIED (7/0)**

**NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

**13.1 OFFICERS**

**13.2 ELECTED MEMBERS**

**14. MEETING CLOSED TO THE PUBLIC**

**14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

**CONFIDENTIAL ITEM**

**PROCEDURAL RECOMMENDATION:**

*That the meeting be closed to members of the public in accordance with Sections 5.23(2) (a), (b) and (c) of the Local Government Act 1995.*

*(The following report is confidential in accordance with Section 5.23(2)(a),(b) and (c) and of the Local Government Act 1995, being a matter effecting an employee, the personal affairs of a person and a contract that may be entered into by the Local Government).*

**18071 STEVENSON/BUCKLAND**

*That the meeting be closed to members of the public in accordance with Sections 5.23(2) (a), (b) and (c) of the Local Government Act 1995.*

*(The following report is confidential in accordance with Section 5.23(2)(a),(b) and (c) and of the Local Government Act 1995, being a matter effecting an employee, the personal affairs of a person and a contract that may be entered into by the Local Government).*

**CARRIED (7/0)**

**Cr Stevenson put forward the motion that Standing Orders be suspended to allow for discussion.**

**18072 STEVENSON/LONGMORE**

***Standing Orders be suspended to allow for discussion.***

***CARRIED (7/0)***

AGENDA NUMBER:	14.1
SUBJECT:	Self-Supporting Loan Application
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 4
AUTHOR:	Tracie Bishop – Manager Corporate Services
REPORTING OFFICER:	Tracie Bishop – Manager Corporate Services
DISCLOSURE OF INTEREST:	None
DATE OF REPORT:	18 April 2018
ATTACHMENT:	14.1.1- Business Plan – Nannup Music Club Inc. including Offer and Acceptance for proposed purchase 14.1.2 - Nannup Music Club Inc. – Audited Statements 14.1.3 - Nannup Music Festival – Final Event Report 2018

***18074 STEER/LONGMORE***

***That Standing Orders be resumed.***

***CARRIED (7/0)***

**PROCEDURAL RECOMMENDATION:**

*That the meeting be opened to the members of the public in accordance with Sections 5.23(1) (a) and (b) of the Local Government Act 1995.*

***18075 STEVENSON/BUCKLAND***

***That the meeting be opened to the members of the public in accordance with Sections 5.23(1) (a) and (b) of the Local Government Act 1995.***

***CARRIED (7/0)***

Meeting re-opened to the public at 5.37pm.

**14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC**

Nil

**15. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**16. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**17. CLOSURE OF MEETING**

The Deputy Shire President declared the meeting closed 5.38pm



# NANNUP SHIRE LEMC MINUTES

Meeting held 7th February 2018

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## CONFIRMATION OF MINUTES

These minutes comprising pages 1 – 10 were confirmed by LEMC  
Chairperson 7<sup>th</sup> February 2018 is a true and accurate record.

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Cr Tony Dean (Shire President)

# SHIRE OF NANNUP

## Local Emergency Management Advisory Committee

Wednesday 7<sup>th</sup> February 2018  
Held at the Council Chambers

# MINUTES

### 1. OPENING

Tony Dean chaired the meeting and declared the meeting open at 3:06pm

### 2. ATTENDANCE & APOLOGIES

#### Attendance:

Cr Tony Dean (TD) – Nannup Shire President/Chairman  
Mr Peter Clarke (PC) – Nannup Chief Executive Officer  
Mr Rob Bootsma (RB) – Nannup CESM Executive Officer  
Ms Roma Boucher (Ms RB) – Department of Communities  
Mr Nathan Hall (NH) - Area Officer Leeuwin, DFES  
Mr Peter Thomas (PT) – District Officer Emergency Management DFES  
Cr Robin Mellema (RM) – Nannup Shire Councillor Deputy President  
**Mr Aaron?**  
Mr Simon Bickers (SB) – Nannup Police Sargeant  
Mrs Gloria Milward (GM) – Nannup Country Women’s Association  
Mr Doug Fagerstrom (DF) – Water Corporation Blackwood  
Mr Jason Dearle (JD) - Dept of Primary Industries & Regional Development.

#### Apologies were received from:

Mr Ian Guthridge – Dept of Primary Industries & Regional Development.  
Mr Vik Cheema – Office of Emergency Management.  
Mrs Felicity Dear – Nannup District Senior High School Principle  
Mrs Judy Kemp – Country Women’s Association  
**Leonnie Lynch?**

### 3. PETITIONS/DEPUTATIONS/PRESENTATIONS

No petitions/deputations or presentations.

### 4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

That the meeting minutes of Local Emergency Management Advisory Committee meeting held Wednesday 2<sup>nd</sup> August 2017 be confirmed as true and correct.

**Moved – Ms Roma Boucher**  
**Seconded – Mr Nathan Hall**

**CARRIED**

**5. BUSINESS ARISING FROM THE PREVIOUS MINUTES –**

(RB) commented on the previous meeting agenda item regarding an emergency exercise in that the shire has performed emergency exercises for bushfire and flood and would like an emergency exercise from a different agency. Water Corporation representative (DF) said he could provide an exercise based on a Chlorine gas spill. (Ms RB) said it should be an exercise relevant to the area with specialist vehicles transporting hazardous materials through towns sometimes without the knowledge of the community or agencies. (DF) said the water Corporation has an exercise ready from other areas and it could mean adjusting the scenario for the area/location. (PT) said he would like to discuss with (DF) and develop the exercise with the shire.

(RB) mentioned the review of the Emergency Management Plans and there have been some amendments from agencies and the shire had corrected in their local emergency management plans. (RB) will liaise with Louise Stokes to ensure the plans are up to date. Once plans are amended (RB) will send out copies to agency members.

**6. REPORTS**

6.1 (TD) discussed bio-security within the Shire of Nannup.

6.2 (JD) reported Queensland fruit fly has been identified in Fremantle area and staff are locating the fruit fly to contain and eventually eradicate. (TD) asked about the potatoe bacteria from the last meeting and (JD) said this was on the decline. (JD) said there was no bio-security threat in the South West at the moment.

6.3 (NH) report attached

6.4 (PT) & (NH) informed the committee two Singapore Firefighters visited the area and DFES LSW arranged visits to all the emergency agencies. Discussions regarding the emergency responders were mainly from volunteer members with their respective agencies, especially in the rural towns with career firefighters mostly based in the cities. The Singapore firefighters were impressed with the professional training and mobilisation under the management guidance provided by DFES LSW. The Singapore firefighters visited all emergency agencies in SW/LSW to look at facilities, volunteers, equipment and each units training and mobilisation procedures.

6.5 (Ms RB) report attached

- 6.6 (DF) said the Water Corporation is in the process with providing hydrants in town areas for DFES/LG firefighters to use. These hydrants will be key locked so DFES/LG firefighters can use and not interrupt/affect domestic water supply. The hydrants were not intended for bulk tanker water supply for extended use unless permission was granted. In the past large quantities of water had been taken from hydrants without knowledge or permission and the Water Corporation were experiencing excessive water consumption. Not knowing if there was a major leak or taking water without their knowledge.
- (RM) asked if Nannup was part of the program (DF) said at this initial stage no. (RB) stated that the shire has a quotation for a metered standpipe and overhead filling point complete with solar panel and credit card access for authorized users. This water fill up point setup was approximately \$20,000 but the shire did not have the money to have it installed. (RM) would like (DF) to liaise with the shire or (RM) with further developments if it was to be introduced in Nannup. (RM) stated it is important for volunteers especially after hours for filling up appliances.
- 6.7 (SB) said the WA Police has a new Commissioner Mr Dawson and currently reviewing business plans. No major changes in the regional areas. (SB) immediate focus will be on traffic.
- (SB) said Nannup Police has a eWatch newsletter that is posted monthly that he arranges and anyone can be on the email list simply by contacting them.
- (SB) informed the committee he posed the question of evacuation to the residents in town and they all said the Recreation Centre was the location. (SB) felt if there was an incident in town then the Recreation Centre may not be the appropriate location for evacuees. (Ms RB) said the decision for announcing the preferred Evacuation Centre will be determined on the day. (PC) indicated if people thought that the Recreation Centre was the Evacuation Centre at least they had an idea and measures could be put in place to notify residents of the change of location. (Ms RB) determining the best location for evacuation involves several factors and should not be advertised otherwise too many locations may become confusing for residents. (Ms RB) indicated her department was looking into evacuation centres with suitability and locations.
- 6.8 (GM) said the CWA was still active and current. She said had nothing else to report.
- 6.9 (RB) report attached
- Some discussion with the Mitigation Activity Fund awarded to Nannup from their submission. The funds and the treatment areas will provide some much needed work in areas of high fuel loads.
- 6.10 (PC) provided information with the telecommunication towers in the Shire of Nannup. (PC) explained Phase 1 of the project to install 5 towers with 3 towers installation completed and one currently being installed and one

other tower has not commenced with any site works. There will be a further two towers to be installed as part of Phase 2 of the project. (PC) indicated this will provide much improved communications in the Shire of Nannup with residents and the emergency services.

**7. GENERAL BUSINESS AROUND TABLE**

(NH) explained as a result of the West Bay Fire in Augusta some structures were burnt down or affected by the fire with asbestos present due to the age of the structures. The house that was burnt down was not insured and the WANDRRA (Western Australia Natural Disaster Relief and Recovery Assistance) funding was not available due to the value of the clean-up did not reach \$250,000. The shire decided to spend \$3,000 to secure broken asbestos sheeting in the area but was not in a position to fund the \$100,000 clean-up and removal of asbestos. Negotiations are still being pursued to resolve the issue of the health risk with all parties.

(TD) asked around the table for any other business; there being no further business.

**8. NEXT MEETING**

Wednesday 2<sup>nd</sup> May 2018 at 3:00pm.

**9. CLOSURE OF MEETING**

Meeting was closed at 4.00pm.

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**Shire of Nannup LEMC Meeting**  
DFES LSW Region Report – 7 February 2018

• **West Bay Creek Fire**

On the 29<sup>th</sup> & 30<sup>th</sup> January the Shire of Augusta Margaret River with the support of DBCA and DFES managed to control and coordinate a level 2 bushfire that destroyed one house, several sheds and vehicles.

DFES would like to acknowledge the support provided by the Shire of Nannup and its Bush Fire Brigades for providing assistance at the incident that had the potential of significant impact on the local community.

• **DFES 400 MHz Project**

As part of the recent 400 MHz spectrum changes completed by the Australian Communications and Media Authority (ACMA), the Department of Fire and Emergency Services (DFES) are required to make changes to UHF radio systems.

This project is currently being delivered to the Lower South West Region with the project expected to go live by the end of March 2018.

- **DFES Community Engagement Framework**

This framework provides a new tool in 'Engaging the Community' and delivers further support in working with local communities. Both of these publications are available at: <https://www.dfes.wa.gov.au/publications/Pages/default.aspx> or on the Volunteer Portal.

- **Meritorious Service Awards 2016 Waroona / Yarloop Bushfire**

Two types of meritorious service awards are open for nominations - the Certificate of Commendation and the Certificate of Distinction. The Certificate of Commendation is the highest DFES award for service of meritorious nature or outstanding actions. To be considered for this award it would be expected that the nominee has made a significant contribution to the community through their dedication to duty or significant act of bravery at the 2016 Waroona/Yarloop Bushfire.

The Certificate of Distinction is the second highest DFES award for service of a meritorious nature or outstanding actions. To be considered for this award it would be expected that the nominee has made a significant contribution to the organisation through their outstanding role at the 2016 Waroona/Yarloop Bushfire.

Applications are open until the 6<sup>th</sup> April and nomination forms can be obtained from DFES or the Volunteer Portal.

- **Driving Emergency Vehicles**

DFES has published a circular reminding fire fighters regarding the recommended requirements of Driving Emergency Vehicles, particularly the maximum speed specified in Section 9, of 20 kph over the posted speed limit, and the exceptions that may apply in the event of life involvement. More information is available in SOP 3.3.1 on the Volunteer Portal.

- **Mitigation Activity Fund**

I would like to acknowledge the work completed by the Shire of Nannup and its staff in securing \$145,420 of funding in the recently announced Mitigation Activity Fund. This funding will be a significant assistance in reducing bush fire risks within the Shire.

**Nathan Hall**  
**Area Officer Leeuwin**

**LEMC Meeting 7-02-2018**  
**Shire of Nannup**  
**CESM EO Report**

- 21/11/17 SWEMA had a meeting in Bunbury with Harvey Councillor - Tania Jackson presenting an overview of the Waroona/Harvey Fire 2016 with the recovery.
- 28/11/17 A prescribed burn at Water Corporation header tank property between Carey St & Dunnett Rd was performed by volunteer fire fighters from Nannup Brook Brigade.
- 13/12/17 A Mitigation Activity Fund 2017-2018 project was available for 15 shires from the original BRMP pilot project. The MAF project has conditions to be met with limited time to complete. The submission had to be submitted by 4<sup>th</sup> January 2018.
- 15/01/18 Mike Vasey and I presented bush fire training for four staff members at the Blackwood River Clinic on Balingup Rd. This was a requirement drawn up in the original Fire Management Plan. Staff were required to be trained by DFES/LG and be members of a local brigade. The FMP is currently being amended to remove DFES/LG requirement to provide training.
- 5/02/18 Nannup was successful with their submission and has approval to spend \$145,420 to the 8 areas detailed in their submission that requires variety of work to be performed. The project has to be completed and finalised by the 30<sup>th</sup> June 2018.
- 5/02/18 Mike Vasey addressed the Nannup BFAC meeting with the DFES Junior/Cadet Program. Mike has been approached by parents about possible programs for the youth in town. Mike has had experience with cadets in the Navy and made some enquiries for any programs they are available. He has made preliminary discussions with the relevant people and everyone is in support of the program. It is a matter of reading through the material forming a group of individuals to assist with the project.
- 5/02/18 SWEMA executive sent an email for a delegate from LG to attend a two day workshop for theory and practical aspects of the assessment of bushfire hazard and fuel loads. LG has decided that I should be the delegate to attend. The date has not been set for the workshop.

**Rob Bootsma**



Shire of  
**Nannup**  
rest • connect • grow

# ***Shire of Nannup***

## **Bush Fire Advisory Committee Meeting**

Committee Meeting held  
Monday 7<sup>th</sup> May 2018  
at 7.00pm in Council Chambers  
at the Nannup Shire Office

# **BUSHFIRE ADVISORY COMMITTEE MINUTES**

## **1. DECLARATION OF OPENING**

Chairperson Cr Cate Stevenson opened the meeting 7:05pm

## **2. RECORD OF ATTENDANCE/APOLOGIES**

### **Attendance**

Cr Cate Stevenson (CS) – Shire of Nannup Councillor (Chairperson)  
Cr Patricia Fraser (PF) – Shire of Nannup Councillor (Deputy Chairperson)  
Robin Mellema (RM) – Chief Bush Fire Control Officer  
Ashley Kidd (AK) – Deputy CBF CO  
Mark Scott (MS) – Balingup Road FCO  
Ian Wishart (IW) – Carlotta Bush FCO  
John Patman (JP) – Darradup FCO  
David Taylor (DL) – Shire of Nannup Chief Executive Officer  
Mark Moore (MM) - DPaW Forest Officer Blackwood  
Rob Bootsma (RB) – Community Emergency Services Manager  
Mike Vasey (MV) – North Nannup BFB Training Officer  
Gerald Brown (GB) – Cundinup FCO  
John Gaunt (JG) – Peerabeelup FCO

### **Apologies**

Jeff Bennett (JB) – DPaW Forest Officer Warren  
Vic Lorkiewicz (VL) – East Nannup FCO (arrived after meeting)  
Jonathon Jones (JJ) – Shire of Nannup Manager Infrastructure  
Carey Curtis (CC) – Nannup Brook FCO  
Paul Lamers (PL) – North Nannup FCO  
John Dunnet (JD) – Scott River FCO

## **3. PETITIONS/DEPUTATIONS/PRESENTATIONS**

(MV) asked the committee members to ask their brigade members for support with the Junior/Cadet Program by attending an information session with DFES Youth Development Officer – Ms Lynelle Fozzard from Head Office in Cockburn. Lynelle will discuss the program and the cadet system and activities the cadets will be undertaking. The program requires at least four adults initially but like all groups/organisations the more volunteer trainers the work load is reduced due to numbers assisting. (MV) handed out a flyer for the information session to be held at the North Nannup VBFB station on the 20<sup>th</sup> May 2018 at 1300 (1:00pm). (MV) expressed this cadet program will assist with the youth in town with skills and possibly replace our aging volunteers in due course.

## **4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

The Minutes of the Bushfire Advisory Meeting of the Shire of Nannup held in the Council Chambers on 5<sup>th</sup> February 2018 be confirmed as a true and correct record.

**Moved: Mark Scott**  
**Seconded: Ashley Kidd**

**CARRIED**

## 5. BUSINESS ARISING FROM THE PREVIOUS MINUTES

None

## 6. REPORTS

### 6.1 Chief Bush Fire Control Officer

- Shire of Nannup suspended the Permit to Burn (Restricted Burning Period) early this year by a month. Discussions with FCO's and staff was unanimous and the process of advertising and signatures on documents was carried out. (RM) liaised with agencies DFES/DBCA Shire of Nannup decision.
- The Forest Car Rally event was attended by the usual brigades and thanked the brigades for attending in such short notice.
- Fire at Cockatoo Valley was attended by Nannup Brook with John Patman liaising with crews on ComCen conference call to mobilise and provide a back-up if required from Darradup VBFB.

### 6.2 Deputy Chief Fire Control Officer - Report attached

### 6.3 Community Emergency Services Manager/Training Coordinator – Report attached.

### 6.4 Councillor – No report

### 6.5 Brigade's FCO Report

#### 6.5.1 Balingup Road FCO – (MS) Nothing to report very quiet this year

#### 6.5.2 Carlotta FCO - (IW) Nothing to report very quiet this year

#### 6.5.3 Cundinup FCO

- Hasn't experienced such a quiet year before.
- (GB) said (RB) presented a WAERN and mapping refresher well attended by members.

#### 6.5.4 Darradup FCO

- (JP) Crews attended the Forest Car Rally. Also mentioned to (RB) that four out from the event is not much time to organise crews. (RB) said the rally organisers were training up a new person and the information didn't arrive until the Monday before. (RB) had tried to obtain the details but information received required additional communication with organisers. (RB) said next time he would liaise much sooner to provide details to brigades.
- The Darradup 4.4BA was used for shire roadside mitigation works on the Brockman Highway.

#### 6.5.5 East Nannup FCO – No report

#### 6.5.6 Nannup Brook FCO – No report

6.5.7 North Nannup FCO – Nothing to report from (AK) & (MV) in the absence of (PL).

6.5.8 Peerabeelup FCO

- Very quiet this year only a couple of permits
- Slip-on unit requires refurbishment

6.5.9 Scott River FCO – No report

6.6 Department of Fire and Emergency Services – No report

6.7 Department of Parks and Wildlife - Blackwood – Report attached

***(CS) asked if someone could move and second “The FCO reports are accepted as read.”***

***Moved: John Patman***

***CARRIED***

***Seconded: Robin Mellema***

## **7. GENERAL BUSINESS**

(MS) Mitigation Activity Fund project on Balingup Road some concern over vegetation removal by large machinery (excavator), could there have been a less invasive method e.g. chainsaw and poisoning. (RB) said the work area will be returned to normal as best as possible when the excavator retreats.

(JP) will step down as Darradup FCO and the new FCO will be Steve Mulvaney. Steve is already the Deputy FCO for Darradup.

(CS) stated Steve Mulvaney has been accepted by council as Deputy FCO for Darradup.

(RM) Steve will be FCO and (JP) Deputy FCO basically role exchanging.

***(CS) asked this decision be tabled “Steve Mulvaney as the Fire Control Officer for Jalbarragup locality and John Patman as the Deputy FCO in his absence.”***

***Moved: Ian Wishart***

***CARRIED***

***Seconded: Gerald Brown***

(JG) was seeking a new slip-on to be based at a new owners property in Peerabeelup.

(MS) said that the shire or ESL should not fund private property fire mitigation equipment.

(RM) said the existing brigade slip-on should be refurbished to operating condition since this was highlighted a couple of years ago. (MS) said a R2R submission may be possible if the brigade wants an appliance. (RB) to investigate the proposal.

***(CS) asked this decision be tabled “Investigate through the R2R process to have an appliance dedicated to Peerabeelup BFB.”***

***Moved: Mark Scott***

***CARRIED***

***Seconded: Robin Mellema***

(MS) and the whole committee thanked (JP) for his services as Darradup FCO for 8 years and also in that period as the Chief Bush FCO for the Shire of Nannup.

(JP) said he will be an active firefighter and mentor for brigade members and that he will assist the new FCO in his absence.

***(CS) ask that this recognition be tabled “John Patman’s services as Fire Control Officer and in that time includes Chief Bush Fire control Officer for 8 years.”***

**Moved: Mark Scott**

**CARRIED**

**Seconded: Gerald Brown**

**8. DATE FOR NEXT MEETING PROPOSED**

Monday 6<sup>th</sup> August 2018 at 6:30pm (1830hrs)

**9. CLOSURE OF MEETING – 8:15pm**

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**Deputy CBFCO Ashley Kidd – Report for BFAC Meeting 07 May 2018**

I attended a Lower South West ROAC meeting on 22<sup>nd</sup> February 2018 at DFES LSW Office & Operations Centre, Manjimup. There was a full day of discussions and some of the more relevant issues discussed that may impact Brigades in our Shire are discussed below.

- \$750,000 has been secured for mitigation activity funding for the LSW and of this Shire of Nannup has obtained \$145,420. This funding will be used for 7 lots of mulching and one prescribed burn that may be undertaken by a local brigade.
- A request was made of the Committee on the policy governing deployment from Local Governments to assist neighbouring Local Governments during a Level 1 Bushfire. This matter was brought about in regards to the West Bay fire and concerned fatigue as a result of distance to travel after working all day, and having to work night shift without local knowledge to assist. DFES LSW Superintendent John Tillman in reply stated that ‘DFES will always put the call out for assistance, the decision to deploy or not is that of the CBFCO’.
- Parks and Wildlife Services have 46 burns planned with over 80,000ha available for autumn and spring and this includes 10,000ha for autumn. These burns have all been prioritised.
- The LSW Regional Training Calendar as well as Local Government calendars have been distributed to all Brigades.
- The 400MHz radio transition for the LSW occurred on 16 March 2018.
- DFES first responder map packs for bushfire and HAZMAT incidents are initiated automatically and are designed to provide an electronic mapping solution to inform and facilitate first responder navigation, situational awareness, and planning. These have been available since 2016 but have now been upgraded and enhanced.

**Ashley Kidd**

**DCBFCO**

**To:** Shire of Nannup  
**From:** Blackwood District, Parks and Wildlife.  
**Date:** 7 May 2018  
**Subject:** Bush Fire Advisory Committee.

BUSHFIRE - The Blackwood District have had 82 bushfires reported this season. These have been a combination of lightning strikes, abandoned cars and campfires and some with unknown causes with a number of arson reports submitted to Bunbury detectives.

PRESCRIBED BURNING - Priority Burns in the Nannup Shire for Autumn 2018 – Spring 2018

- Beaton – BWD\_004 654 hectares
- Jalbarragup – BWD\_013 683 hectares
- Chester- Moonah BWD\_080 17825 hectares
- McGregor Millbrook BWD\_102 2000 hectares shared between Shire of Nannup and C of B

The department has completed approximately 7000 hectares of autumn prescribed burning across the Blackwood District with the only burn so far in the Shire of Nannup being Chester Moonah.

Autumn achievements have been prescribed burns in –  
CHESTER MOONAH – 2500ha across the southern boundary which now is set up for a much larger area of approx. 14,000ha in Spring.  
JOLLY FOREST BLOCK – 3981 ha  
MUNRO FOREST BLOCK – 450 ha

As mentioned previously, the district has completed a major upgrade of firebreaks within the Chester and Moonah blocks associated with prescribed burn BWD\_080 and this is now set up for ongoing prescribed burning when appropriate to build on autumn 2018 achievements.

- The Blackwood District has consolidated our 1 and 3 year burn plans. If there are any special areas that are considered high risk and that need to go onto the burn program please contact Ed Hatherley at the Blackwood District as soon as possible to discuss.

**Mark Moore**  
**Fire Operations Officer**  
**Blackwood District Parks and Wildlife Service.**

## Shire of Nannup CESM Report 7-05-2018

- The announcement of the Rural Fire Division within DFES structure. To explain some of the most commonly asked questions there is a Question & Answer sheets to assist volunteers. More information will be available after the state government budget with senior appointments and final structure.
- There has been several call outs resulting in burns that were of minimal concern but nevertheless required a turn out to report back to ComCen.
- Thursday 26-04-2018 Shire of Nannup removed the requirement for Permit to Burn and opened the season so residents can burn; notices in the Telegraph and Nannup Facebook page requesting residents to consider weather conditions prior to burning and ensure adequate resources are on hand.
- Mitigation Activity Fund project is well under way and progressing as planned. Some further consultation with neighbouring residents and concerned residents was required due to concerns with contractor equipment disruptions and project details. The focus is to remove non native vegetation and provide fire breaks for continued control burning.
- Completed May LEMC meeting yesterday Wednesday 2-05-2018 with some progress towards an emergency exercise with Water Corp scenario - Dangerous Goods Officer
- Darradup shed upgrade has started but it will not be completed this financial year; I have liaised with DFES HO and provided an explanation.
- East Nannup shed concrete floor sealing will be completed by a contractor. A small amount of tiling is required and some signage on the shed. Together with Shire of Augusta-Margaret River brigade shed upgrades at Kudardup, Rosa Brook and East Nannup the official openings will be performed to enable the minister to attend all three openings.
- A Winter Burning Program presentation at Jalbarragup locality with residence for early June.
- Performed Off Road Driving course in Augusta last weekend 28 & 29 April.
- Currently progressing through the DFES Vehicle Data Audit checking the PinPoint AVL for appliance location.
- Nannup DSH School presented volunteer fire fighters with a thank you card from students at assembly followed by a demonstration with appliances from VFRS, East Nannup, Darradup and North Nannup on the oval.
- Nannup Forest Car Rally was assisted by 5 Nannup BFB's Carlotta, Darradup, East Nannup, Nannup Brook and North Nannup for the various stages of the event.
- I have ordered large shire wall maps based on the Emergency Services Directory map layout for brigades with sheds to secure to their shed wall. The maps are approximately 1800mm high x 1200mm wide. They hopefully will be arriving soon as the person returns from annual leave from DBCA in Kensington.
- ESL money will be spent for brigades and I will be working through the operational item list and contacting each brigade.

**Rob Bootsma**

# Business Initiative Group Minutes Attachment 9.1

<b>Date:</b>	<b>12<sup>th</sup> April 2018</b>	
<b>Venue:</b>	<b>Bowling Club</b>	
<b>Meeting Opened:</b>	6 pm	
<b>Attendance:</b>	<b>Di Ness, Lorraine Raynel, Grant Raynel, Cheryl Brown, Chris Buckland, Mark White, Louise Stokes, Jim Green, Ian Gibb, Isabel Green, Murray McKinley, Brownie Dickens, Davina Gibb.</b>	
<b>Visitors:</b>	<b>Paul Morton, Rhonda Oshaneck</b>	
<b>Apologies:</b>	<b>Phil Laird, Leanne White</b>	
<b>Confirmation of previous minutes:</b>	That the minutes of the meeting held 8 <sup>th</sup> March 2018 be confirmed <b>Moved:</b> Cheryle <b>Seconded:</b> Jim <b>Carried</b>	
<b>Business arising:</b>	<p><b>Find the Fun</b> App details presented by Rhonda and Paul Brief submitted by Mark White (attached) to support the reasons this tourist format may be beneficial to Nannup <b>Mango Money:</b> money collected to date will be held over until such time as the funds increase and can be used for a meaningful project for Nannup. <b>Nannup Flower and Garden:</b> proposal to display tiger models on stage of hall during August flower and Garden Festival Contact Australia south west regarding exhibit at Royal Show</p>	<p><b>Digital version of presentation available</b> on request</p> <p><b>CARRIED</b></p> <p><b>Di Ness to confirm if stall fee to be paid</b></p> <p><b>Davina To action</b></p>
<b>Correspondence</b>		
<b>OUT:</b>	<p><b>Email:</b> reply to Geoff Wishart in response to Disable toilet lock at Amphitheatre facilities. <b>Email:</b> Comment ( supporting both proposals) to Nannup Shire regarding Nannup Music Club Development proposal for 19 Brockman Street and Development proposal for The Little Tea Shop</p>	<b>Door locks have been upgraded.</b>
<b>IN:</b>	<p><b>Email:</b> Nannup Shire: invitation to comment on development proposal for 19 Brockman street <b>Email:</b> Nannup Shire: invitation to comment on Little Tea Shop proposal <b>Email:</b> Louise Stokes, Jean Peterson, Phil Laird. Ian Gibb noting parking should be addressed by Shire (se general Business). All supporting above proposals</p> <p><b>Moved:</b> I. Green <b>Seconded:</b> I. Gibb</p>	
<b>Reports</b>		
<b>Chairpersons Report:</b>	Thank you to Isobel, Jim, Graeme Ness who helped set up and run the Easter Stall Thank You to Paul and Rhonda for taking the time to present Find The Fun and explain some of the finer details of the app and how business in Nannup can utilise this technology.	

<b>Finance Report:</b>	<p>Opening Balance as at 1st April \$4288.99  Income April \$ 480.00</p> <p>Balance to date \$4768.99  Outstanding accounts to be paid\$379</p> <p><b>Moved:</b> D. Ness <b>Seconded:</b> B. Dickens</p>	<b>CARRIED</b>
<b>General Business:</b>		
<b>1</b>	Update on autumn tourism campaign. Clock tower Development.	No update
<b>2</b>	<p>Tigers – Ian –. Positive response and good leads for sales of Tigers from Easter stall  Donations and small sales received  Requested permission to pursue proposal for lease agreement either as hire purchase model or basic agreement; of Nannup Tiger model.  Matt Ness and partners to investigate development and cost IT component of project  <b>Motion:</b> All costs to be approved by sub- committee members</p>	<p><b>Carried</b></p> <p><b>Carried</b></p>
<b>3</b>	Business Breakfast: Liz Jacks 3rd May 2018 at 8am Bridge Café book through CRC Pre order breakfast direct with cafe	
<b>4</b>	<p>Nannup News: Tony has indicated he will send correspondence to Shire re purchase of land or develop existing land owned by shire for additional shopper parking.  Letter to be forwarded from BIGN requesting another survey be completed as the previous survey was pre Mowen road opening</p>	<p><b>Tony to Action</b></p> <p><b>Davina To Action</b></p>
<b>5</b>	<p>CRC – Boomerang Bags available from CRC and Lucky Seven New Maps of Nannup now available; sent to all surrounding towns ( Harvey still to be sent)  Book Fair 8<sup>th</sup> and 9<sup>th</sup> June all proceeds to CRC  Partition to save CRC forms at CRC all encouraged to sign</p>	
<b>6</b>	Loose Goose Chalets – Busy with booking from Mountain bikes and Motorbike groups Tourism boost with CCWA	
<b>7</b>	Nannup Skip Bins -Busy	
<b>8</b>	<p>Nannup Shire – Encourage attendance at LTO meeting 23<sup>rd</sup> April  Name change to better reflect area possibly to Southern Forests and Valleys  Feasibility study for all aspect of hemp processing  Funds to Forest rally- support some local businesses to increase. Discussions have progress regarding the pits being located on Brockman street instead of Warren road. Should any businesses request pits not be set up outside their premises notice needs to be sent to Forest Rally organisers.  Trails supported -Ride WA received funding  Pump track now complete- funding opportunities for other cycling sectors. Tenders for Bridle trail construction with campsites in 3 locations in Nannup.  Flyer being developed promoting economic opportunities in Nannup. Promotion will be updated as updated to keep it relevant.</p>	<p><b>Contact Di Ness for details</b></p> <p><b>See attached EDP For full details</b></p>

	<p>Noted: Tony Dean has been forwarded contact details for RAC development opportunity  River trail progressing well, work being undertaken by Corrective services and local contractors. Includes 3 canoe drop points, cultural and heritage interpretation and picnic tables. Official opening in June  Nannup Markets are now utilising town hall during 3 months of winter.  New CEO David Taylor.</p>	<b>Louise or Chris to follow up</b>
<b>9</b>	<p>Mens Shed- raffle to raise funds for shed. Any woodwork required contact Men's shed  Lions- have been repainting entrance signs in and around town.  Auction last Saturday in May</p>	
<b>10</b>	Bowling club- upgrade of timber surrounds complete	
<b>11</b>	<p>Wild Eyed Press Appreciate positive feedback from locals re shop refit. Will be manned by Marie during May while Mark and Leanne are busy behind the scenes.  Letter to be written to shire re- financial support of tourism centre; importance to town with the benefits of electronic options</p>	<b>Davina to Action Electronic version of Brief available</b>
<b>12</b>	Murray- now finished permaculture study and residing fulltime in Nannup	
<b>13</b>	Nannup Valley Chalets –more bookings required. Easter and Long weekends great with some larger group bookings.	
<b>14</b>	Nannup Film Society held successful Bunnings Sausage Sizzle Busselton. Recently Screened Blue as Documentary	
<b>Next Meeting: 8<sup>th</sup> May</b>		<b>Meeting Closed: 8.05</b>

## Business Initiative Group Minutes

<b>Date:</b>	<b>10<sup>th</sup> May 2018</b>	
<b>Venue:</b>	<b>Nannup Valley Chalets Social meeting</b>	
<b>Meeting Opened:</b>	8 pm	
<b>Attendance:</b>	<b>Di Ness, Kevin Bird, Marg Bird, Jim Green, Ian Gibb, Isabel Green, Murray McKinley, , Davina Gibb.</b>	
<b>Visitors:</b>	<b>Ian Judy Washington, Kathrine McKinley, Beryl Varney</b>	
<b>Apologies:</b>	<b>Leanne White, Lorraine Raynel, Grant Raynel, Cheryle Brown, Chris Buckland, Mark White</b>	
<b>Confirmation of previous minutes:</b>	Held over till June meeting for Confirmation	
<b>Business arising:</b>	<p><b>Find the Fun</b> App special with big savings for any new signup for May only</p> <p><b>Tiger Project:</b> 5 confirmed sold. Discussions underway with Josh Whiteland to contribute stories of Noongar perspective to the project.</p> <p><b>App:</b> Matthew Ness has been commissioned to develop the app. Di Ness has Confirmed – to avoid a conflict of interest; no discussions will take place between herself and Matthew.</p> <p><b>Royal Show Stall:</b> offer has been received to show tigers at royal show details to be confirmed at a later date.</p>	
<b>Correspondence</b>		
<b>OUT:</b>	<p><b>Email:</b> Nannup Shire: requesting review of Parking survey due to lapse of 3 years and significant advances in the area.</p> <p><b>Email:</b> Nannup Shire: requesting continued level of funding support to visitors centre for this financial year and beyond.</p>	
<b>IN:</b>	<b>Email:</b> CRC: Find The Fun discount offer	
<b>Reports</b>		
<b>Chairpersons Report:</b>	No Report tabled	
<b>Finance Report:</b>	No report tabled	
<b>General Business:</b>		
<b>1</b>	<b>Members</b> to encourage discussion between cafes regarding open times and menus items during long weekends and events	
<b>2</b>	<b>WADC Calendar:</b> Wendy Slee has requested permission to submit photos to Calendar competition. Permission was approved on the grounds that the Project and Nannup are promoted should the entry win.	<b>Carried</b>

3	<b>Business Breakfast:</b> Liz Jacks 3rd May 2018 at 8am Bridge Café went well options to hold our own meetings before opening hours to be discussed with members at the next meeting.	
4	<b>Nannup News:</b> Tony has indicated he will send correspondence to Shire re purchase of land or develop existing land owned by shire for additional shopper parking. Letter to be forwarded from BIGN requesting another survey be completed as the previous survey was pre Mowen road opening	
6	<b>Iffley brook</b> have achieved milestones to produce honey and marron sales at farm gate in the near future.	
7	<b>Nannup Bowling club:</b> are completing many maintenance projects due to fund raising efforts and an increased interest in using the bowling facilities for functions. More funds required <b>Mens Shed</b> has had the sale of land approved. Increased commissioning of local projects have help build funds	
8	Parking site options to be explored with council including land already gazetted for parking on corner Grange Road.	
9	<b>Judy Washington:</b> requesting liaison between flower and Garden and music club to share assets for festivals with no charge. Discussions covered liability issues and Music Club does not house their assets in one place; should the sale of Brockman street be successful this is hoped to change, which will make management of this more feasible.	
10	<b>Bike Rally;</b> most participants will not be staying in Nannup due to lack of suitable accommodation. Business groups need to identify their strengths and promote. Seven event soon with many options for participants	
11	<b>Lion's Auction on 26<sup>th</sup> may</b> donations to be delivered by 2pm on Friday 25 <sup>th</sup> to Nannup Rec Centre.	
12	<b>Nannup Valley Chalets:</b> host function for Mundi Bindi volunteers.	
<b>Next Meeting: 7<sup>th</sup> June</b>		<b>Meeting Closed: 9.20pm</b>



**WESTERN AUSTRALIAN  
LOCAL GOVERNMENT ASSOCIATION  
SOUTH WEST ZONE**

**MINUTES**

DATE Friday 27 April 2018

COMMENCING AT 9.00 am

VENUE Shire Boyup Brook  
Abel St  
Boyup Brook

PROGRAM	9.00 am	Opening
	9.05 am	Business as per agenda
	10.15 am	Morning Tea
	10.45 am	Meeting resumes
	11.00 am	Presentations
	12.30 pm	Lunch

**AGENDA FORMAT**

The agenda is sent in two parts. The first, being the Zone Agenda, the second the State Council Agenda in PDF format. The State Council Agenda was emailed separately to members

**E R Fisher**  
**Executive Officer**

**Distribution Lists** (by Email to the following addressees)

M Archer G Henley C Frewing Tony Nottle Kate Dudley	D Blurton S Stanley	M Osborne T. Smith	P Omedei A Campbell	Capel (Info) Paul Sheedy M Scott
Gaylene Godfrey M Bennett	P Clarke T Dean	T Clynch T Pratico	G Evershed P Townshend M Smith	A Lamb G Aird
M Parker Debbie Brown	B Piesse B Rose	M Degebrodt (WALGA)	Vern McKay (Audit)	

**Please advise EO of any changes required**

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## 1. Opening

The Deputy President, Cr Murray Scott opened the meeting at 9 am and welcomed all present

## 2. Attendance & Apologies

The following attendance and apologies are recorded:

Local Government	Delegate		CEO	
Shire of Augusta – Margaret River	Cr P Townshend	Present	Mr. G Evershed	Present
Shire of Boyup Brook	Cr G Aird	Present	Mr. A Lamb	Apology
Shire of Bridgetown-Greenbushes	Cr T Pratico	Present	Mr. T Clynych	Present
City of Bunbury	Cr T Smith	Present	Mr. M Osborne Ms Addison - Brown	Apology Present
City of Busselton	Mayor G Henley	Present	Mr. T Nottle	Present
Shire of Capel	Cr M Scott	Present	Mr. P Sheedy Ms S Stephenson	Apology Present
Shire of Collie	Cr S Stanley	Present	Mr. D Blurton Mr B Lowcock	Apology Present
Shire of Dardanup	Cr M Bennett Cr P Robinson	Apology Present	Mr. M Chester Mr P Anastasakis	Apology Present
Shire of Donnybrook-Balingup	Cr B Piesse	Present	Mr. B Rose	Present
Shire of Harvey	Cr T Jackson	Present	Mr. M Parker	Present
Shire of Manjimup	Cr P Omodei	Present	Mr. A Campbell	Present
Shire of Nannup	Cr T Dean	Apology	Mr D Taylor	Present
Executive Officer			Mr. E Fisher	Present

## 3. Visitors:

## WALGA

Mr Mark Batty, Executive Manager Environment and Waste  
Ms Laura Simes, Environment Policy Advisor.

## Other Guests

Mr. T Jones – Department of Local Government Sport and Cultural Industries

## **4. Presentations:**

### **4.1 Host Council Presentation**

Host shires are invited to provide a 15-20 minute presentation on current events affecting their local government area or to arrange an inspection of new or significant facilities of interest to members.

### **4.2 Presentations**

Superintendent Sutherland WAPOL addressed the meeting on the law and order issues in the region. He was accompanied by the Regional Traffic Controller Sgt. Dave Hurdle.

### **4.3 Busselton Airport**

Mayor Henley provided an update on the progress of the Busselton Regional Airport Development

### **4.4 Department of Local Government, Sport and Cultural Industries**

Ms Jodie Holbrook has offered to provide a briefing to a future meeting on the structure and functions of the new department, which now includes the following.

- Department of Local Government
- Department of Sport and Recreation
- Department of Culture and the Arts
- Department of Racing, Gaming and Liquor
- Office of Multicultural Interests
- Aboriginal History Research Unit (formerly with Department of Aboriginal Affairs).

Now proposed for 24<sup>th</sup> August 2018 in Bunbury

Busselton - 23<sup>rd</sup> November – Seek MRD Signage approvals and setting of speed limits through regional towns.

### **4.5 South West Development Commission (SWDC)**

The CEO of the SWDC, Ms. Rebecca Ball will make a presentation to the next meeting at Bridgetown on 22<sup>nd</sup> June 2018

Possible future meeting speakers – DEFES Commissioner

Director-General DLGSC on the machinery of government and its impact on the department.

## 5. Confirmation of Previous Minutes

Corrections - Nil

Moved	Mayor G Henley	Seconded	Cr P Townshend	Carried
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### MOTION:

***The minutes of the meeting held at the Shire of Augusta Margaret River on Friday 23rd February 2018 be confirmed as a true and correct record of the meeting***

## 6. Business Arising

### 6.1 Invitation to the Ministers

The following advice was received from Minister Dawson's office:

***“On behalf of Minister Dawson, I would like to thank you for the invitation to attend the WALGA South West West Zone meeting on Friday 27 April 2018 in Boyup Brook”.***

The three approaches made to Ministers have been unsuccessful in securing presentations.

## 7 Reports

### 7.1 Report by State Council Delegate or WALGA Representative

Mr Batty provided a report

Key topics dealt with were.

- Election of Officers
- Constitutional reform

### 7.2 Annual Program of Topics for Discussion by Councils

Members are invited to suggest topics on which they would like to hear presentations.

This will enable the Executive Officer to arrange suitable speakers well in advance.

### **7.3 Emergency Planning and Management Report**

The South West DEMC last met on the 25 October 2017 at the City of Busselton. Items on the agenda for discussion included;

- Review and update of DEMC membership
- Status of local emergency management
- Updates from around the District
- Updates from SEMC

Presentations were received on;

- State Risk Project - District Risk
- Bushfire Risk Management Project
- State Risk Project – Local Level Roll Out

The State Emergency Management Committee met on the 9<sup>th</sup> March 2018 with the following highlights;

- Smarter Freeways Presentation
- Emergency Management Assurance Function
- SEMC Merger of the Recovery and Community Engagement Sub-committees
- Network of Personnel for Incident Management
- SEMC and DFES Service Level Agreement
- Emergency Alert Phase 4

Further details are available via the [SEMC Communique](#)

The Office of Emergency Management '[emerge](#)' portal provides the latest news and interesting emergency management articles.

The next meeting is to be held on the 1 May 2018.

### **7.4 State President's Report**

#### **Rural Fire Division**

The long awaited announcement on a Rural Fire Division was made today by the Premier Mark McGowan and Emergency Services Minister Fran Logan.

In response to recommendations from the January 2016 Waroona Bushfire Special Inquiry, a new Rural Fire Division has been announced to increase the focus on bushfire management and volunteer relations.

The Rural Fire Division, based within DFES, will include the Office of Bushfire Risk Management, the Bushfire Risk Management Program and a newly created Bushfire Centre of Excellence. An overview introducing the Executive Director of the Rural Fire Division, Mr Murray Cater, can be found on the following website; <https://www.dfes.wa.gov.au/newsandmedia/rfd/Documents/dfes-rfd-statements.pdf>

Bushfire Brigades remain with Local Governments, with current operational and management structures remaining the same.

The Rural Fire Division comes with significant investment including:

- \$15 million towards the Bushfire Risk Management Program to support local governments identify and manage bushfire risk.
- \$34.6 million has been committed to bushfire mitigation which improve the ability for identified risk management strategies to be implemented in communities.
- \$18 million for a Bushfire Centre of Excellence to enhance bushfire management practices across the State and provide a specialised facility for volunteers bushfire training.

Funding of these commitments will be achieved through an increase in the Emergency Services Levy (ESL) which will take effect July 1, 2018.

The Premier announced an increase of \$28 to the metropolitan ESL and increases of between \$8 and \$17 per annum across the four regional ESL categories will also be included in the 2018-19 State Budget.

In recognition of the Economic Regulation Authority review into the ESL, an ESL Referral and Grants Advisory Committee will be established to provide independent scrutiny and increase transparency around the ESL. This Committee will be made up of non-DFES appointees to provide independent advice to the Emergency Services Minister about how money is spent to ensure maximum value for all Western Australians.

The Association is seeking further information on the ESL components of the announcement, given the sector's responsibility for the collection of the ESL and being a recipient of Local Government Capital and Operating Grants to support Bushfire Volunteers.

### **Waste Taskforce created to combat China's recycling ban**

Following advocacy from WALGA (through the Municipal Waste Advisory Council) and the waste industry, the Minister for the Environment has created a Taskforce to deal with the implications of China's National Sword Policy.

The Taskforce will provide advice directly to the Minister for Environment on management of the waste and recycling industry, following China's policy change

To help address the Chinese Government's import restrictions on recyclable waste, Environment Minister Stephen Dawson has established a taskforce to advise on waste management in Western Australia.

The Waste Taskforce was created following consultation with State and local governments, the waste industry and community stakeholders, with the group's first meeting anticipated during the week beginning on April 9, 2018.

The Taskforce will consider its objectives, scope and governance arrangements at its first meeting. It will provide advice on how to ensure Western Australia can weather the storm of the China decision - building on the State Government's commitment to improving waste and recycling performance.

The Taskforce will directly advise the Minister for Environment on recycling market issues and opportunities in WA. This advice will align with national actions to support recycling, the WA Waste Strategy and the promotion of the circular economy. A range of short, medium and long-term opportunities will be explored through the work of the Taskforce.

The Waste Taskforce will be chaired by Parliamentary Secretary to the Minister for Environment, Baldivis MLA Reece Whitby; and will include representatives from the Waste Authority and Department of Water and Environmental Regulation; local government and regional councils; the waste services and recycling industry; the packaging industry; Aboriginal and community groups; and key government agencies.

### **Local Government Act Review Process**

The Local Government Act Review process is progressing. To date the Association has carried out a consultation process on a WALGA discussion paper, where positions were put forward on issues the sector would like considered in the review process. These positions were endorsed at State Council meeting held in December 2017 meeting. Following this there has been sector consultation on the Department of Local Government, Sport and Cultural Industries phase 1 consultation paper. Positions on the Departments paper were endorsed by State Council at the March 2018 meeting.

The Departments Steering Committee will be convening in early May 2018 to consider responses to the phase 1 consultation process.

We will keep the sector informed on any developments as this process progresses.

### **Ministerial Review of the State Industrial Relations System – Interim Report**

The interim report of the Ministerial Review of the State Industrial Relations Review has recently been released for comment.

The Interim Report recommendations are suggesting that Local Government employers and employees be regulated by the State Industrial Relations system.

WALGA's original submission to the review opposed Local Governments being regulated by the State system based on member feedback and that 96% of all Local Government employees are covered by the Federal industrial relations system.

A submission opposing the Interim Reports recommendation that Local Government be regulated by the State industrial relations system is being finalised. WALGA's submission will also make comment on the proposed transition process as well as a range of other recommendations that will impact the Local Government sector.

### **WALGA Honours Program – Nominations Open**

Nominations are now open for the 2018 WALGA Honours Program, which recognises and celebrates Local Government Elected Members and employees for their contribution to the Local Government sector, the Association, and the community.

Nominations should be submitted on the forms available on the WALGA website with supporting information by the closing date of 5:00pm, Friday, 11 May.

For more information, visit the Honours website, or contact Executive Officer Governance, Margaret Degebrot, on [mdegebrot@walga.asn.au](mailto:mdegebrot@walga.asn.au) or (08) 9213 2036.

## **2018 ANZAC Day Award**

The ANZAC Day Award recognises Local Government contribution to the promotion and facilitation of community involvement in ANZAC Day commemorative events and initiatives.

The Award Panel, which will consist of senior WALGA and RSLWA representatives, will consider:

- collaboration between the RSL and the Local Government in ensuring a successful commemoration
- innovation by the Local Government in ensuring continued relevance of ANZAC Day commemorations in community life, and
- involvement of the broader community, including young people, in ANZAC Day commemorations.

The Award will be presented during the WALGA Annual General Meeting held at the Perth Convention and Exhibition Centre on Wednesday, 1 August.

Photographs and/or other imagery of the commemoration as well as statements from veterans, community members and third parties are encouraged.

The nomination form is available from: <http://walga.asn.au/Policy-Advice-and-Advocacy/Governance-and-Strategy/ANZAC-Day-Award.aspx?lang=en-AU&>

Nominations close on Friday, 1 June.

## **PRESIDENT'S CONTACTS**

During the March - May period, contacts that have occurred or are scheduled to take place prior to the May State Council meeting are as follows:

### **State Government Relations:**

- State Roads Funds to Local Government Advisory Committee

### **Local Government Relations**

- ALGA Board Meeting
- LGIS Board Offsite Planning Day
- Lord Mayors Distress Relief Meeting
- Landcorp, Chairman Mr George McCullagh, CEO Mr Frank Marra
- Ms Nicole Lockwood, Ms Kellie Houlahan, Mr Mark Brownwell, Freight & Logistics Council
- Mr Richard Sellers, Mr Peter Woronzow, Dept of Transport
- Wheatbelt Conference 2018
- Pilbara/Kimberley Forum

### **Conferences / Workshops / Public Relations**

- LGIS Key Partners Lunch
- Mayor & Presidents Forum
- WALGA RAP Launch
- The Hon. Kerry Sanderson Farewell Dinner
- Heather Henderson Freedom of The City Cocktail Function
- ANZAC Day Ceremony with RSL WA
- City of Swan 2018 Mayoral Dinner
- Members of Parliament Breakfast

- Pilbara/Kimberley Forum

### **Zone Meetings**

- Central Metropolitan Zone
- Kimberley Country Zone
- Goldfields Esperance Country Zone

## **7.5 Bushfire Centre of Excellence and Rural Fire Division**

Moved	Cr S Stanley	Seconded	Mayor G Henley	Carried
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### ***THAT***

***The EO writes to the Minister seeking a reconsideration of the decision to locate the new Bushfire Centre of Excellence/ Rural Fire Division in Mundaring.***

***The Minister be advised that the preferred location for the new facility should be in the south west region which is identified as a high risk (High fuel loads) bushfire location and is in accordance with the recommendations of the Ferguson Report.***

Copies of the letters are to be sent to the Premier, Commissioner of DFES, and local parliamentary representatives

## **7.6 Waste Task Force**

EO to seek and distribute Terms of Reference and list for discussion at next meeting

## **8. State Council Agenda**

The State Council Agenda numbers and page numbers have been retained for easy reference.

### **5. MATTERS FOR DECISION**

5.1 Submission to ERA – Inquiry into Business Licensing (05-100-04-0001 DM)

5.2 Interim Submission – Development Control Policies 1.1, 1.2, 1.7, 2.5, and 5.1 (05-073-02-0001 CH)

5.3 Interim Submission – State Planning Policy 4.1 Industrial Interface (05-047-03-0008 CH)

5.4 Third Party Appeal Rights – Consultation with members (05-073-01-0002 VJ0)

5.5 Community Resource Centre Funding Cuts (05-018-03-0004 KD)

5.6 Interim Submission on Infrastructure WA (05-001-03-0018 MM)

- 5.7 Interim Submission on 'Australia's Strategy for Nature 2018 – 2030: Australia's Biodiversity Conservation Strategy and Action Inventory (05-014-03-001MD)
- 5.8 Submission on the Emissions Reduction Fund Safeguard Mechanism (05-028-03-0016 LS)
- 5.9 Surveillance Devices Act 1998 (WA) – Body Worn Camera use in Local Government Law Enforcement (05-067-09-0001 – LF0)
- 5.10 Vexatious or Malicious Freedom of Information Applications (05-103-01-0001 - LF)
- 5.11 Social Media – Cyber Bullying (07-003-003-0004 – LF)
- 5.12 Proposed Amendments to the WALGA Constitution (01-001-01-000)

## **6. MATTERS FOR NOTING / INFORMATION**

- 6.1 Review of the State Industrial Relations System – Update (05-034-01-0001 TL)
- 6.2 Local Government Performance Monitoring Project (05-036-04-0004 VJ)
- 6.3 Update on the Building Commission's State Wide Cladding Audit (05-015-02-0010 VJ)
- 6.4 Public Libraries Strategy Consultation Forum (05-057-02-0051 EDR)
- 6.5 Aboriginal Heritage Act 1972 Review 05-032-01-0001 (KD0)
- 6.6 Heritage Bill 2017 (05-036-03-022 NH0)
- 6.7 Waste Levy Policy Review (05-037-04-0001RNB0)
- 6.8 Report Municipal Waste Advisory Council (MWAC) (01-006-03-0008 RNB)

## **7. ORGANISATIONAL REPORTS**

- 7.1 Key Activity Reports
  - 7.1.1 Report on Key Activities, Environment and Waste Unit (01-006-03-0017 MJB)
  - 7.1.2 Report on Key Activities, Governance and Organisational Services (01-006-03-0007 TB)
  - 7.1.3 Report on Key Activities, Infrastructure (05-001-02-0003 ID)
  - 7.1.4 Report on Key Activities, People and Place (01-006-03-0014 JB0)

7.2 Policy Forum Reports (01-006-03-0007 TB)

**MOVED**

**THAT the recommendations in the State Council Agenda be endorsed with the exception of 5.1, 5.3 & 5.6**

Moved	Mayor G Henley	Seconded	Cr S Stanley	Carried
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**8.1 Excluded Items**

Moved	Mayor G Henley	Seconded	Cr B Piesse	Carried
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5.1 ERA Submissions

**THAT:**

**The WALGA recommendation be endorsed with additional comments:**

- a) That delays are caused and costs increased due to the issues surrounding the slow and/or inadequate responses from state agencies**
- b) Full private certification has created significant costs for local government the building industry and their clients due to their lack of understanding of planning and health controls**

Moved	Mayor G Henley	Seconded	Cr p Omedei	Carried
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5.3 Industrial Interface SPP 4.1

**THAT:**

**The WALGA recommendation be endorsed with the addition of a requirement that as there is a substantial economic importance attached to regional airports that need should be reflected in the environmental policy relating to aircraft noise**

Moved	Mayor G Henley	Seconded	Cr P Omedei	Carried
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5.6 Interim Submission on Infrastructure WA

**THAT:**

***The WALGA recommendation be endorsed subject to consideration for regional projects \$50 million and above being included in the Infrastructure WA Strategy.***

## **5.7 APPRECIATION**

Cr T Jackson advised that Mr Michael Parker has resigned as the CEO of the Shire of Harvey to take up an appointment as the CEO of the Shire of Rockingham. Mr Parker has been a staunch supporter of the Zone for many years and his contribution to the Zone has been substantial.

The Acting President Cr M Scott endorsed the comments, thanked Mr Parker and wished him well in his new appointment.

Moved	Cr M Scott	Seconded	Cr T Jackson	Carried
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### ***THAT:***

- a) The Zone records its appreciation to Mr Parker for his past participation and contribution and extends to him the good wishes of the members of the Zone in his new appointment at Rockingham.***
- b) The EO write to Mr Parker in the above terms recording the Zone's appreciation***

## **9. Discussion Forum/Zone Agenda Items**

Items submitted by Councils for discussion

### **9.1 Landgate Revaluation Timetable**

Moved	Cr T Pratico	Seconded	Cr P Omedei	Carried
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### ***THAT:***

***WALGA lobby Landgate to amend its timetable for completing annual revaluations of property rolls for all local government by 30 April each year so that the timetables for adoption of local government annual budgets are not unduly hindered by delays in receiving valuation rolls.***

Submitted by Shire of Bridgetown-Greenbushes

### **Recommendation**

That Council submit the following motion to the South West Zone of WALGA:

That WALGA lobby Landgate to amend its timetable for completing annual revaluations of property rolls for all local government by 30 April each year so that the timetables for adoption of local government annual budgets are not unduly hindered by delays in receiving valuation rolls.

### Background/Comments

The Shire of Bridgetown-Greenbushes has been advised by Landgate that its key performance indicator in 2017/18 for completion of revaluation rolls for our Shire is 31 May 2018. We aren't aware of what dates have been provided to other local governments.

Section 6.36 of the Local Government Act allows a local government to give notice of any differential rates up to 2 months prior to the commencement of the financial year to which the proposed rates are to apply (i.e. 1 May). Obviously if a local government is still awaiting receipt of a revaluation roll on 1 May it isn't able to commence the process for giving notice of proposed differential rates. This in effect delays the annual budget process - leading to later budget adoption dates.

In 2016/17 the Shire of Bridgetown-Greenbushes didn't receive its UV revaluation roll until mid-May and its Mining Tenement revaluation until June. In the case of the latter the Shire does have a Mining UV differential rate and therefore suffered considerable delays in being able to advertise its proposed differential rates.

For our Mining UV differential rate the approval of the Minister for Local Government is required under Section 6.33(3) of the Local Government Act. Due to the above delay in receiving the revaluation rolls and advertising proposed differential rates the approval of the Minister wasn't obtained until 8 August 2017 with the annual budget not being adopted until later that same month.

Council has previously indicated a desire to adopt its annual budget earlier than the typical August date that has occurred in recent years. One of the main reasons why a July adoption date has been unachievable has been the lateness of receiving revaluation rolls from Landgate – for the 2017/18 budget some of this information wasn't received until June. Having a deadline of 30 April would provide all local governments more flexibility in planning its annual budget timetable.

## **9.2 Carbon Footprint of Councils – Shire of Augusta – Margaret River**

How can Shires provide incentives to builders, architects, developers, residents to lower their carbon footprint by designing and building more energy efficient buildings?

How can Shire's lower their own carbon footprint to become carbon neutral?

What sort of partnerships can be developed in Shire's to move towards becoming a carbon neutral Shire? – ***Mr Batty has offered to address the Zone on these subjects.***



<i>Zone WALGA reps</i>	<i>Agenda Item</i>	<i>Zone Resolution</i>	<i>WALGA Response</i>	<i>Up-date</i>	<i>WALGA Contact</i>
			<p>all interested organisations and Local Governments.</p> <p>WALGA President Cr Lynne Craigie and Executive staff met with Hon Simone McGurk MLA, Minister for Child Protection; Women’s Interests; Prevention of Family and Domestic Violence; Community Services on Wednesday 3 May 2017. WALGA raised the concerns of members with regard to recent withdrawals of funding for family centres. The Minister advised that Child Care Centres (where vested in Government) will be vested to organisations on conditional leases and that a new Fund Supporting Communities Program has been established to replace the existing Community and Neighbourhood Development Services, Individual and Family Support and Youth Support Services Programs. Valued at \$9.4 million the program will consist of two streams – a Stronger Communities sub-program and an Individual and Family Services sub-program.</p> <p>A discussion paper was released providing an overview of the program and feedback was sought until 14 July 2014 via the Tenders WA website. Organisations were encouraged to register with Tenders WA to receive further updates on the consultation process and for the development of the Request for Tender. If you require any assistance, please email <a href="mailto:tenderswa@finance.wa.gov.au">tenderswa@finance.wa.gov.au</a></p> <p>The Tender process is expected to open in September 2017. Further information can be obtained by emailing <a href="mailto:supportingcommunities@dlgc.wa.gov.au">supportingcommunities@dlgc.wa.gov.au</a></p> <p>On 27 October the State Government announced a Regional Community Child Care Development Fund that will receive one-off funding of \$1.658 million to ensure regional communities have sustainable</p>	<p>February 2018</p> <p>April 2018</p>	

<i>Zone WALGA reps</i>	<i>Agenda Item</i>	<i>Zone Resolution</i>	<i>WALGA Response</i>	<i>Up-date</i>	<i>WALGA Contact</i>
			<p>childcare services in the future.</p> <p>Further announcements about specific regional funding components will be made in the coming weeks.</p> <p>WALGA is supporting and promoting a Department of Communities 'Supporting Communities Program' workshop on 2 February. This will give Local Governments an opportunity to give comment and feedback on the new model of <i>Supporting Communities Program</i>.</p> <p>Ongoing</p>		
<b>Sth West C</b>	<b>2017 November 24 Zone Agenda Item 9.2</b> Shire of Capel Submission Local Government Grant Scheme (ESL) Eligible Expenditure	<p>That WALGA be requested to lobby the State Government for:</p> <ol style="list-style-type: none"> <li>1. A comprehensive review of items of eligible expenditure under the Local Government Grant Scheme to enable the full costs of operating Volunteer Bush Fire Brigades to be met; and</li> <li>2. The establishment of the general principle of equality of eligible expenditure across all emergency services for operating costs associated with their activities.</li> </ol>	<p>The State Government has advised that the recommendations from the Economic Regulation Authority review of the Emergency Services Levy is being considered as part of the Machinery of Government process currently reviewing the structure of DFES. This process includes a review of the ESL governance and operational arrangements.</p> <p>WALGA will continue to lobby for a review of the items of eligible expenditure under the Local Government Grant Scheme to enable the full costs of operating Volunteer Bush Fire Brigades to be met; and the general principle of equality of eligible expenditure across all emergency services for operating costs associated with their activities.</p> <p>WALGA are in discussions with DFES regarding a comprehensive review of the eligible and ineligible item lists contained within the Local Government Grant Scheme Manual.</p> <p>WALGA will keep the zone (and the Local Government sector) abreast of developments on this matter.</p>	<p>February 2018</p> <p>April 2018</p>	<p><b>Joanne Burges</b> <b>Executive Manager, People &amp; Place</b> <a href="mailto:jborges@walga.asn.au">jborges@walga.asn.au</a> <a href="mailto:wcarter@walga.asn.au">mailto:wcarter@walga.asn.au</a> <b>9213 2018</b></p>
<b>Sth</b>	<b>2018 February</b>	That the SWZ request	1. The Commonwealth have advised that they	April	<b>Mark Batty</b>

<i>Zone WALGA reps</i>	<i>Agenda Item</i>	<i>Zone Resolution</i>	<i>WALGA Response</i>	<i>Up-date</i>	<i>WALGA Contact</i>
<b>West C</b>	<b>23 Zone Agenda Item 9.2</b> Proposed Changes to Commonwealth Funding Arrangements for Environmental Groups	WALGA enter into negotiations with the relevant Commonwealth departments to address:  1. The negative impacts of the proposed conditions that will attaché to payments of funds to voluntary environmental management groups particularly, retrospectivity of post project reimbursement and insufficiency of project administrative costs, and  2. The need to ensure that any biosecurity projects avoid duplication, work collaboratively and are consistent with the provisions of the Biosecurity and Agricultural Management Act 2007.	cannot engage in said discussions until after the Austrade tender process has been completed, estimated to be late May/early July 2018. WALGA will pursue the conversation with the Commonwealth after this time.  2. The Minister has agreed to review the BAM Act, commencing in the latter half of 2018, which will provide for WALGAs advocacy on the issue. WALGA will also raise the issue with both the Minister for Agriculture and the Minister for Environment, at the next opportunity.	2018	<b>Executive Manager Environment and Waste</b> <a href="mailto:Mbatty@walga.asn.au">Mbatty@walga.asn.au</a> <b>9213 2078</b>
<b>Sth West C</b>	<b>2018 February 23 Zone Agenda Item 9.1</b> Regional Waste Facility – CLGF Funding Update	That the South West Zone 1. Notes the correspondence from the Department of Planning infrastructure and Regional Development to the Bunbury Wellington Group of Councils requesting the return all of the Country Local Government Funds	WALGA will raise the issue of in seeking to address long-term waste solutions for the South West at its next regular meeting with the Chair of the Waste Authority.	April 2018	<b>Mark Batty Executive Manager Environment and Waste</b> <a href="mailto:Mbatty@walga.asn.au">Mbatty@walga.asn.au</a> <b>9213 2078</b>

<i>Zone WALGA reps</i>	<i>Agenda Item</i>	<i>Zone Resolution</i>	<i>WALGA Response</i>	<i>Up-date</i>	<i>WALGA Contact</i>
		<p>obtained for progressing the South West Regional Waste Site.</p> <p>2. Agree to continue to collectively work together to identify long term future suitable waste solutions include alternative waste options (eg: Waste to Energy)</p> <p>3. Request that WALGA advocate on behalf of the South West Zone to the Western Australian State Government in seeking to address long-term waste solutions for the South West.</p>			

## 11. Finance

### 11.1 Financial Reports

**SOUTH WEST ZONE WA LOCAL GOVERNMENT ASSOCIATION  
FINANCIAL REPORT FOR THE PERIOD ENDED 31 MARCH 2018**

DETAILS	2017/18 ANNUAL BUDGET \$	2017/18 ACTUAL \$
<b>Opening Cash Funds at 1 July</b>	<b><u>12,353</u></b>	<b><u>12,387</u></b>
<b>Revenue</b>		
Interest on Investment	100	0
Member Council Contributions	7,200	6,600
<b>Total Revenue</b>	<b>7,300</b>	<b>6,600</b>
<b>Expenditure</b>		
Secretarial Service	(7,000)	(2,800)
Miscellaneous Expenses	(100)	(242)
<b>Total Expenditure</b>	<b>(7,100)</b>	<b>(3,042)</b>
<b>Surplus (Deficit) for Period</b>	<b>200</b>	<b>3,558</b>
<b>Closing Funds at 31 March 2018</b>	<b>12,553</b>	<b>15,945</b>

**Closing Funds at 31 March 2018 Represented By:**

<b>Cash at Bank</b>	
Cheque Account	\$4,099
Term Deposit 0.5% - Holding Investment	<u>\$11,846</u>
<b>Closing Funds at 31 March 2018</b>	<b>\$15,945</b>
<b>Less Creditor</b>	
Meeting Fee Due (February)	<b>(\$1,400)</b>
<b>Net Assets Available at 31 March 2018</b>	<b><u>\$14,545</u></b>

### 11.2 Payments

Executive Officer for administrative services

\$1400

**MOTION:**

***That the financial report be received, and accounts be approved for payment***

Moved	Mayor G Henley	Seconded	Cr B Piesse	Carried
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**12. Schedule of meetings 2018**

The following dates are agreed for meetings for the next 12 months retaining the practice of meeting on the 4<sup>th</sup> Friday of the month.

<b>Month</b>	<b>Location</b>	<b>Agenda</b>
22 <sup>nd</sup> June	Bridgetown	Ms. Rebecca Ball CEO South West Development Commission
24 <sup>th</sup> August	Bunbury	
23 <sup>rd</sup> November	Busselton	

**13. Attachments (Circulated by email separately)**

13.1 Rural Fire Division Brochure

13.2 Department of Local Government, Sport and Communities WALGA Update April May 2018

**14. Closure**

The Deputy President thanked members and visitors for their attendance and the Shire Boyup Brook members and their staff for the hospitality extended to the Zone Delegates and closed the meeting at 12.25 pm



# RURAL FIRE DIVISION

WORKING TOGETHER TO MAKE OUR COMMUNITIES SAFER



**HON FRANCIS  
LOGAN MLA  
MINISTER FOR  
EMERGENCY SERVICES**

For the first time ever, the Department of Fire and Emergency Services will have a division dedicated to rural and regional bushfire management.

The creation of the Rural Fire Division is a significant step forward for Western Australia to broaden and improve the focus of our emergency services to help keep our communities safe.

The Rural Fire Division is a new structure within the Department of Fire and Emergency Services, with its own Executive Director and its own budget.

It has been developed to meet the needs of our geographically diverse State and demonstrates the commitment from the McGowan Labor

Government to improve community safety and strengthen our emergency services.

At the heart of the division will be the greater coordination of resources and knowledge, and improved collaboration.

These are important components in improving bushfire management for our State.

The Rural Fire Division will focus on:

- Improved communications - including more support for volunteers and a greater focus on volunteer relations.
- Unprecedented mitigation funding with a \$35 million boost, bringing the total to an historic almost \$50 million. This funding will be targeted where it is needed most.
- Enhanced bushfire fighting skills and research - a first-of-its-kind \$18 million Bushfire Centre of Excellence will enhance volunteer training and develop new initiatives in fighting bushfires by leveraging local knowledge and bushfire science and research.
- Safer WA communities - spatial computer planning to identify the highest bushfire risks across local governments.

This division meets the intention of the Waroona Special Bushfire Inquiry to enhance rural and bushfire risk management at a State, regional and local level.

In a State as large and diverse as WA, it is critical that we all work together to address the bushfire risks that our communities increasingly face.



**DARREN KLEMM**  
**AFSM**  
**FIRE AND**  
**EMERGENCY**  
**SERVICES**  
**COMMISSIONER**

The Rural Fire Division provides a new direction for emergency services that will enable greater collaboration between the Department of

Fire and Emergency Services, government agencies and bushfire volunteers.

The establishment of this new division is the first step towards a united approach to bushfire prevention and management across our vast, bushfire-prone State.

The Rural Fire Division will ensure we are tapping into that knowledge and expertise, and working alongside bushfire volunteers across the full scope of rural bushfire management. It will also give volunteers greater input into the decisions that are made at a State-wide level.

I'm excited to see this new chapter take shape and the impact it will have on creating safer communities. I look forward to collaborating with volunteers and government stakeholders as we work towards making Western Australia a safer and more resilient State.



**MURRAY CARTER**  
**EXECUTIVE**  
**DIRECTOR**

The establishment of a Rural Fire Division is a historic investment into WA's bushfire resources, and one that puts a greater emphasis on mitigation, bush fire management, and listening to volunteers.

It will help us move the emphasis from responding to and recovering from major destructive bushfires, to better managing the risk of such bushfires occurring. Bushfires are inevitable but the work of the Rural Fire Division will mean we can increase efforts at minimising the scale and destruction of them through better risk management, planning and training.

Incorporating a Bushfire Centre of Excellence, the Office of Bushfire Risk Management, increased investment in Bushfire Risk Management Planning, and a focus on strengthening volunteer relations, the division will bring a more holistic approach to the way we tackle bushfires.

I am honoured to undertake the important role of harnessing the expertise and wisdom of the experts, the bushfire community, and I look forward to working with them all.





Hello, and welcome to the Department of Local Government, Sport and Cultural Industries (DLGSC) Update.

As we approach the one-year mark since the Machinery of Government changes to the public sector were announced, the Department is really starting to take shape. Through necessity our changes have focused on the internal integration of systems and processes. We have produced our [Strategic Plan 2018-2021](#) which articulates the vision, mission, values and key priorities for the Department. It is a significant milestone for our Department.

Over the coming months, we will embark on a review of our engagement with Local Government, including our contribution to the WALGA Zone process. We will seek your views and expectations to shape and inform our thinking. We will be looking for opportunities to foster innovation and better collaboration.

I have attended several local government events and meetings across WA which continues to sharpen my thinking about how the Department can best support local governments. I look forward to continuing these conversations with the sector, notably through the Local Government Act 1995 review.

I'm pleased to report at the close of the public consultation (9 March 2018) the Department had received 243 submissions. Currently, the team is busy analysing the submissions and preparing a report on what we heard. This will be available on our website shortly.

As you will recall, the reform of Public Libraries is a key Government objective and an enduring partnership between State and Local Government. Last year, The Hon. David Templeman MLA, Minister for Culture and the Arts, released the WA Public Libraries Strategy and accompanying Background Paper in December 2017 for public consultation.

The WA Public Libraries Strategy was the result of extensive research and consultation through the Public Libraries Working Group. The Strategy identified five priority areas that can be addressed over the next four years to deliver an improved and more sustainable public library service to the Western Australian community. Submissions have now closed, and analysis is underway. Further information can be found on the [State Library website](#).

Thanks for your continued commitment to the Western Australian community. Until next time.

Duncan Ord, OAM  
Director General  
Department of Local Government, Sport and Cultural Industries

## Office of Multicultural Interests – Search Diversity

- The new 'Search Diversity WA' website is a searchable source of information on the demographic, cultural and socioeconomic backgrounds of Western Australians.
- The website, launched by the Office of Multicultural Interests (OMI) was built on data from the 2016 Census and includes profiles of all WA electoral divisions and local government areas. Its aim is to help government, non-government agencies and corporations to better understand WA's population.
- The easily-accessible data will assist with decision making and community planning for services that meet the needs of WA's culturally and linguistically diverse (CaLD) communities.
- Search Diversity WA makes it easy to find out statistics on:
  - demographic data—age group and gender
  - education and work—qualifications, educational institutions attendance, employment status, occupation, weekly personal income, and volunteering by gender
  - cultural diversity—ancestry, birthplace, year of arrival, language spoken at home, proficiency in English, religion, and citizenship rates
  - households—household size, family composition, dependent children, grandparent families, and household income
  - disability and carers—need for assistance, and carers by age group and gender.
  - Search Diversity WA can be accessed through the 'Stats, info & guides' tab on OMI's website [www.omi.wa.gov.au](http://www.omi.wa.gov.au) or click [here](#)

## Puppy Farming

- DLGSC is currently developing options to address the State's key election commitment to stop puppy farming and the number of unwanted dogs in Western Australia.
- Key actions proposed include a centralised dog registration system, compulsory de-sexing of dogs, and pet shops being transitioned to adoption centres.
- A community consultation paper will be released on 3 May 2018 at the RSPCA headquarters in Malaga.
- A two-page feature article about the puppy farming initiative has been prepared for the next edition of WALGA's *Western Councillor* magazine.
- Targeted consultation will occur with the local government sector to ensure the impacts of implementation can be fully understood.
- See more information at the Department's website or contact: Courtney Allen, Project Lead, Stop Puppy Farming [puppyfarming@dlgsc.wa.gov.au](mailto:puppyfarming@dlgsc.wa.gov.au)



## Every Club

- There are 5,500 community sporting and recreation clubs in WA are run by volunteers across WA.
- *Every Club* is the latest program launched by the Sport and Recreation (WA) to provide sport and active recreation clubs in the State with access to best practice resources for the specific needs of their local club.
- Whether it is bookkeeping, how to run a club Facebook page, ideas for fundraising, fiscal management, or any of the other hundreds of small tasks club volunteers want to master.
- More information visits the DLGSC website and follow the links to sport and recreation <https://www.dsr.wa.gov.au/clubs/every-club>

## True Sport

- True Sport supports local sporting clubs and associations to promote eight values that share the benefits of sport and recreation to the whole community. True Sport provides tools and resources to help clubs and associations share the positive, good news stories that sport provides every day. True Sport aims to;
  - Remind people of the broad benefits that sport brings to the community and that what we learn on the field translates into how we act off the field.
  - Recognise that sport helps shape kids into happy, proactive members of their community.
  - Encourage all sports clubs and people to recognise and display the eight values of True Sport on and off the field.
  - Increase the understanding of the importance of playing multiple sports for kids
  - Increase participation and retention rates in junior sport in Western Australia.
- The eight values poster is attached to this newsletter. More information visit the True Sport Facebook page <https://www.facebook.com/truesportwa/> or the DLGSC website and follow the links to sport and recreation.



## Local Government Act 1995 Review

- The Act review provides a rare opportunity to shape the future of local government in Western Australia. It is being undertaken in two parts.
- Phase 1 is focused on modernising local government, including elected member behaviour, training, transparency and red tape reduction.
- In November and December, the Department conducted workshops in 15 locations across the State. Approximately 530 people attended. The workshops provided insights into the diverse views held on potential directions for the future of local government.
- Written submissions closed 9 March 2018, with 243 received.
  - 42 submissions from local government (14 metro, 28 non-metro) plus the Great Eastern Zone and Eastern Metropolitan Regional Council.
  - 30 submissions from elected members and one each from the administration at the Cities of Canning and Perth.
  - 11 submissions from peak bodies.
- Submissions that were not requested to remain confidential or that were not defamatory were published on the Department's website on 16 March 2018.
- The Department has completed the analysis of these submissions and of the input provided at the workshops.
- Minister Templeman is considering this information.
- The Minister wishes to have a Bill on the Phase 1 changes introduced to Parliament before the end of the year.
- The Department is working with WALGA and LGPro and Reference Group meeting will be held on 2 May 2018.
- For more information please visit [www.dlgc.wa.gov.au/lgareview](http://www.dlgc.wa.gov.au/lgareview) or contact: Sheryl Siekierka, Director, Strategic Initiatives on 9492 9839 or email [actreview@dlgsc.wa.gov.au](mailto:actreview@dlgsc.wa.gov.au).

## Local Government (Suspension and Dismissal) Bill 2018

- The *Local Government (Suspension and Dismissal) Bill 2018* was read into Parliament on 14 March.
- The Bill provides for remedial orders and/or suspension of individual elected members where their conduct is adversely impacting upon the ability of other elected members, the staff or the local government to carry out their functions and responsibilities.
- Suspension may also be imposed where an elected member is charged with a disqualification offence or where a serious breach has been referred to the State Administrative Tribunal.
- More information is available in documents on the Parliament House website [www.parliament.wa.gov.au](http://www.parliament.wa.gov.au).
- For specific questions, you can contact Luke Stevens, Senior Legislation and Strategy Officer on 9492 9805 or email [actreview@dlgsc.wa.gov.au](mailto:actreview@dlgsc.wa.gov.au).



## Ministerial Circulars

Circular 01-2018 Local Government Amendment (Suspension and Dismissal) Bill 2018  
<https://www.dlgc.wa.gov.au/Publications/Pages/Ministerial-Circular-01-2018---Suspension-and-Dismissal-Amendment-Bill-2018.aspx>

## Department Circulars

Circular 01-2018: Registration exemption for cats in foster care with SAFE - See more at:  
<https://www.dlgc.wa.gov.au/Publications/Pages/Circular-01-2018.aspx#sthash.X2WzRMEL.dpuf>

## WA Government News

For the latest updates, visit the official Facebook for WA Government News.  
<https://www.facebook.com/wagovnews/>

### Rural Fire Service announced

- The State Government has announced it will establish a rural fire arm within the Department of Fire and Emergency Services (DFES).
- The rural fire division is expected to be fully established ahead of the coming summer.
- For more information review the *DFES RDF Statement* attached to this newsletter or visit the DFES website [www.dfes.wa.gov.au](http://www.dfes.wa.gov.au)

### Cyber Security Cooperative Research Centre (CRC)

- Earlier this month, the Cyber Security Cooperative Research Centre (CRC) was launched. Based at Edith Cowan University. The Cyber Security CRC will focus on three key areas:
  1. ensuring the security of critical infrastructure by developing innovative approaches, tools and techniques to predict, prevent, detect, and respond to cyber threats
  2. enabling Australian individuals, businesses and industries to access cyber security solutions which build national and international confidence in Australia as a safe and trusted place to do business and access cyber space
  3. building the next generation of industry, government and research cyber security leaders, and increasing maturity, capability and collaboration in the sector.
- More information about the Cyber Security CRC can be found at [www.business.gov.au/CRC-grants-selection-rounds](http://www.business.gov.au/CRC-grants-selection-rounds)

**Attachment 9.3**



# Summary Minutes

**STATE COUNCIL MEETING**

**4 May 2018**

## NOTICE OF MEETING

Meeting No.2 of 2018 of the Western Australian Local Government Association State Council held at the City of Kalamunda on Friday 4 May 2018, the meeting commenced at 11.11am.

## ATTENDANCE, APOLOGIES & ANNOUNCEMENTS

### Attendance

Chair	President of WALGA	Cr Lynne Craigie
Members	Deputy President of WALGA, North Metropolitan Zone	Mayor Tracey Roberts
	Avon-Midland Country Zone	Cr Jan Court JP
	Central Country Zone	President Cr Phillip Blight
	Central Metropolitan Zone	Cr Paul Kelly
	East Metropolitan Zone	Cr Brooke O'Donnell, left the meeting at 11:48 did not return.
	East Metropolitan Zone	Cr Giorgia Johnson (Deputy) joined the meeting at 11:48
	East Metropolitan Zone	Cr Kate Driver
	Goldfields Esperance Country Zone	President Cr Malcolm Cullen
	Gascoyne Country Zone	President Cr Cheryl Cowell
	Great Eastern Country Zone	President Cr Stephen Strange
	Great Southern Country Zone	President Cr Keith House JP
	Kimberley Country Zone	Cr Chris Mitchell
	Murchison Country Zone	Cr Les Price
	North Metropolitan Zone	Cr Giovanni Italiano JP
	North Metropolitan Zone	Cr Russ Fishwick JP
	Northern Country Zone	President Cr Karen Chappel
	Peel Country Zone	President Cr Michelle Rich
	Pilbara Country Zone	President Cr Kerry White
	South East Metropolitan Zone	Cr Julie Brown
	South East Metropolitan Zone	Cr Brian Oliver
	South Metropolitan Zone	Cr Doug Thompson
	South Metropolitan Zone	Mayor Carol Adams
	South Metropolitan Zone	Mayor Logan Howlett JP
Ex-Officio	Local Government Professionals (WA)	Mr Ian Cowie
Secretariat	Chief Executive Officer	Ms Ricky Burges
	Deputy Chief Executive Officer	Mr Wayne Scheggia
	EM Environment & Waste	Mr Mark Batty
	EM Governance & Organisational Services	Mr Tony Brown
	EM Finance & Marketing	Mr Zac Donovan
	EM People and Place	Ms Jo Burges
	EM Infrastructure	Mr Ian Duncan
	EM Business Solutions	Mr John Filippone
	Executive Officer Governance	Ms Margaret Degebrodt
	Governance Advisor, Sector Support and Advice	Ms Lyn Fogg,
Observers	Cr Dylan O'Connor, City of Kalamunda	
Apologies	South West Country Zone	President Cr Tony Dean
	South West Country Zone	Cr Murray Scott (Deputy)
	Central Metropolitan Zone	Cr Roslyn Harley (Deputy)

## 1. OPEN and WELCOME by President, Cr Lynne Craigie

### • Acknowledgement of Country

I would like to acknowledge the Whadjuk Nyoongar People who are the Traditional Custodians of this land we meet on today and I would like to pay my respects to their Elders past, present and future.

- Welcome to State Councillors and WALGA secretariat

## MEETING ASSESSMENT

The President invited Cr Kate Driver to undertake a meeting assessment at the conclusion of the meeting.

## 2. MINUTES OF THE PREVIOUS MEETINGS

### 2.1 Minutes of March 2018 State Council Meeting

**Moved: Mayor Tracey Roberts**

**Seconded: Cr Les Price**

**That the Minutes of the Western Australian Local Government Association (WALGA) State Council Meeting held on 7 March 2018 be confirmed as a true and correct record of proceedings subject to deleting the declaration of interest of Cr Chris Mitchell listed on pages 5 and 40.**

**CARRIED**

**RESOLUTION 32. 2/2018**

## 3. DECLARATION OF INTEREST

Pursuant to our Code of Conduct, State Councillors must declare to the Chair any potential conflict of interest they have in a matter before State Council as soon as they become aware of it.

The President noted that there were several State Councillors and deputies that may be directly or indirectly associated with the recommendations of the Selection Committee. and asked that if they were affected by these recommendations, that State Councillors excuse themselves from the meeting and do not participate in deliberations.

- *Cr Paul Kelly declared an interest in item 5.1, Submission to the ERA – Inquiry into Business Licensing.*
- *President Cr Karen Chappel declared an interest in item 5.14, Selection Committee Minutes.*

## PAPERS

State Councillors have been distributed the following papers under separate cover:

- President's Report (previously emailed to your Zone meeting)
- Executive Committee Minutes, together with:
  - Financial Statements
  - High Level Budget Plans
- Selection Committee Minutes
- Selection Committee Interview Report
- CEO Report
- Confidential Item – Extension of Term – Chief Executive Officer Contract

## 4. EMERGING ISSUES

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### 4.1 Proposed State Road Funds to Local Government Agreement 2017/18 – 2022/23 (05-001-03-0001 ID)

*By Ian Duncan, Executive Manager Infrastructure*

**Moved: Cr Julie Brown**

**Seconded: President Cr Malcolm Cullen**

**That the emerging issue on the Proposed State Road Funds to Local Government Agreement 2017/18 - 2022/23 be considered by the meeting.**

**CARRIED**

#### **In Brief**

- The State Government contributes over \$180 million per year to the cost of maintaining, renewing and developing Local Government roads by allocating a proportion of revenue from motor vehicle licence fees through the State Road Funds to Local Government Agreement.
- The current Agreement expires in June 2018. The Association has been actively engaged with the Minister for Transport and Main Roads WA to develop a new Agreement.
- There is currently no agreement between WALGA and the State Government concerning the amount of funding to be provided through the State Road Funds to Local Government Agreement. The current offer from the State Government equates to 20% of motor vehicle licence fee revenue, which is consistent with the share provided over the past four years. Local Governments are seeking a return to the 27% share of licence fee revenue over the term of the new Agreement. This is in line with the long term arrangements that were in place between 1994 and 2014.
- Details of recent negotiations are summarized in this report, along with a recommendation to conclude an agreement.

#### **Attachments**

Nil.

#### **Relevance to Strategic Plan**

#### **Key Strategies**

##### Engagement with Members

- Deliver a broad range of benefits and services that enhance the capacity of member Local Governments;
- Improve communication and build relationships at all levels of member Local Governments;
- Provide ongoing professional development and interactive opportunities for Elected Members to contribute to debate on sector issues;

##### Sustainable Local Government

- Continue to build capacity to deliver sustainable Local Government;
- Provide support to all members, according to need;
- Represent the diversity of members' aspirations in the further development of Local Government in Western Australia;
- Foster economic and regional development in Local Government.

### Enhanced Reputation and Relationships

- Communicate and market the profile and reputation of Local Government and WALGA;
- Strengthen effective relationships with external peak bodies and key decision makers in State and Federal Government;

## **Policy Implications**

Proposed State Road Funds to Local Government Agreement 2017/18 - 2022/23 (05-001-03-0001 MB) provided an update on the current status of negotiations and was noted by State Council RESOLUTION 21.1/2018

## **Budgetary Implications**

Potential impact the \$1.3m per year grant funding to WALGA to deliver services and policy in roads, road safety and transport.

## **Background**

The State Road Funds to Local Government Agreement (SRFLGA) provides an allocation of funds to Local Governments in Western Australia. The amount of funding is based on a percentage of the motor vehicle licence fee (MVLFF) revenue collected by the State Government. The funding arrangement provides Local Government with some surety in funding for the term of the Agreement. The last Agreement ran from 2011/12 to 2015/16 and was extended a further two years to June 2018.

Following a meeting between the Minister for Transport; Planning; Lands and the WALGA President and CEO on 27 August 2017, the Minister agreed to the negotiation of a new Agreement. The Minister authorised Main Roads to engage with WALGA to draft a new Agreement.

Based on a Local Government survey undertaken by WALGA in 2015 and ongoing consultation with the Regional Road Groups and Main Roads WA, WALGA drafted a proposed new Agreement in December 2017. The draft was submitted to Main Roads for consideration and they have responded with several points of difference.

## **Comment**

A detailed report summarising the status of negotiations for a new SRFLGA was noted by State Council at its March meeting. Further developments have since occurred and are summarised for discussion and decision.

The Association has previously committed to members that the terms of any proposed State Road Funds to Local Government Agreement will be provided for ratification at State Council through the Zones. It is still intended that this occur. The inability to reach agreement with the State Government has delayed this from the proposed timetable.

### Funding

There is currently no agreement between WALGA and the State Government concerning the amount of funding to be provided for Local Government roads.

The first agreement with the State Government in 1994 provided 25% of revenue from motor vehicle licence fees and fuel franchise fees for work on Local Government roads. This was based on actual expenditure of these funds on Local Government roads in the previous five years. While there have been many changes to the Agreement and arrangements over time, between 25% and 27% of vehicle licence fee revenue has been provided for Local Government roads until a series of funding cuts initiated in late 2013, that took effect from 2014/15. While the most recent Agreement allocates 27% of motor vehicle licence fee revenue to Local Government roads, this was decreased to approximately 20% from 2014/15 to 2017/18 (see table below).

WALGA proposed that the percentage MVLF allocated to Local Government roads should be increased from 20% to 27% over the term of the Agreement. The State Government has indicated that because of the current economic climate they can only offer 20% of MVLF. The Commissioner and Managing Director of Main Roads met with the CEO and President of WALGA on the 12 April to discuss options. It was made very clear during these discussions that the State Government will not increase the current offer of 20% of MVLF for the term of the Agreement. However, the Government highlighted that funding for Local Government roads through the State Road Funds to Local Government Agreement is supplemented by the provision of an additional \$215 million over the forward estimates for the delivery of Major Projects on Local Government Roads which are election commitments (projects are chosen and managed by the State Government). If the two amounts are added this equates to an average allocation of 24.3% MVLF per annum over the five year term.

The table below shows the past and projected funding allocations to the SRFLGA.

Year	Motor Vehicle Licence Fees (MVLF) (\$million)	SRFLGA Funding allocation (\$million)	% MVLF	Funding for Election Commitments (\$million)	Comment
2011/12	561.3	145.1	25.8		
2012/13	616.5	161.1	26.1		
2013/14	687.0	172.7	25.1		
2014/15	806.6	161.6	20.0		Start of funding cuts
2015/16	831.1	150.4	18.1		
2016/17	842.7	172.4	20.5		
2017/18	873.7	183.9	21.1		
2018/19	911.5	181.6	20.0	87.6	Start new Agreement 20% MVLF
2019/20	951.1	189.9	20.0	62.0	Assuming projected growth of approx. 4.5% per annum in MVLF revenue
2020/21	992.5	198.6	20.0	60.0	
2021/22	1037.0	207.4	20.0	6.0	
2022/23	1084.0	216.8	20.0		End New Agreement

The Government has previously offered an Agreement based on the funding allocations in the forward estimates as a dollar amount, rather than as a percentage of licence fee revenue. This would offer slightly higher certainty of funding, but breaks the relationship to a sharing of revenue basis and eliminates opportunities for increased funding if the revenue from vehicle licencing is higher than anticipated.

### Direct Grants

Main Roads have indicated that if the proposed Agreement is accepted then they will return the Direct Grant allocations to the value prior to the \$9.8m reduction imposed in 2017 to offset the "loss" of additional licence fee and stamp duty collections from Local Government. However, this will not be additional funding but will be offset against the allocation to Road Project Grants.

### **Options**

Three options are recommended for consideration:

1. Accept the current proposal offering 20% of motor vehicle licence fee revenue for Local Government roads through the SRFLGA over a five year period.
2. Seek an amendment to the current proposal offering 20% of motor vehicle licence fee revenue for work on Local Government roads over a four year period, to align with the budget commitments in the State Budget forward estimates. The State Government may not agree to this.
3. Reject the offer.

It is very disappointing that the State Government will not agree to increasing the share of MVLF to 27% in the foreseeable future. However, it must be noted that the Local Government share of MVLF was reduced to 20% in 2014/15, so the current offer does not introduce a significant cut in funding compared with 2017/18.

If the allocation of 20% of motor vehicle licence fee revenue for Local Government roads is agreed and the projected 4.5% per annum increase in revenue achieved (through a combination of higher fees and larger number of vehicles licensed) this will translate to an additional \$35m in the annual allocation for 2022/23 and a total additional funding over the five years of \$87m. Accepting the offer will provide a degree of certainty to Local Government for the next five years.

However, the 2017/18 State Budget shows no additional funding for Local Government roads in 2022/23 and just \$6m of funding for election commitment projects in 2021/22. Reducing the term of the Agreement to four years, will result in the total State Government investment in Local Government roads at 25.5% of projected motor vehicle licence fee revenue over the agreement term. More importantly, the Agreement would expire in June 2022, potentially allowing the issue of road funding to be raised in the lead up to the March 2021 State Election.

Rejecting the offer will leave Local Government with no Agreement and the annual allocation will be at the discretion of the State Government of the day. This will make it impossible to plan projects effectively and in the current stressed economic climate there is a real risk that the Local Government allocation will be the subject of further cuts.

**Moved: President Cr Karen Chappel**  
**Seconded: President Cr Stephen Strange**

1. That WALGA reject the State Government offer to allocate 20% of motor vehicle licence fee revenue to the State Road Funds to Local Government Agreement, and seek the following amended allocation:

2018 / 2019	22%
2019 / 2020	23%
2020 / 2021	24%
2021 / 2022	25%
2022 / 2023	25%

2. That WALGA insist on the State Government Direct Grants to Local Government be reinstated to the value (plus annual increase) prior to the \$9.8m reduction imposed by the State in 2017.

#### **AMENDMENT**

**Moved: Cr Julie Brown**  
**Seconded: Cr Brian Oliver**

To delete the final two years of the proposed agreement.

**CARRIED**

#### **THE MOTION AS AMENDED NOW READS:**

1. That WALGA reject the State Government offer to allocate 20% of motor vehicle licence fee revenue to the State Road Funds to Local Government Agreement, and seek the following amended allocation:

2018 / 2019	22%
2019 / 2020	23%
2020 / 2021	24%

2. That WALGA insist on the State Government Direct Grants to Local Government be reinstated to the value (plus annual increase) prior to the \$9.8m reduction imposed by the State in 2017.

**RESOLUTION 33 2/2018**

**CARRIED**

## 5. MATTERS FOR DECISION

### 5.1 Submission to ERA – Inquiry into Business Licensing (05-0100-04-0001 DM)

*By Dana Mason, Policy Manager - Economics*

#### WALGA RECOMMENDATION

That WALGA's submission to the Economic Regulation Authority Inquiry into Business Licensing be endorsed.

<b>Avon Midland Country Zone</b>	WALGA Recommendation Supported
<b>Central Country Zone</b>	WALGA Recommendation Supported
<b>Central Metropolitan Zone</b>	WALGA Recommendation Supported
<b>East Metropolitan Zone</b>	WALGA Recommendation Supported
<b>Gascoyne Zone</b>	WALGA Recommendation Supported
<b>Goldfields Esperance Country Zone</b>	WALGA Recommendation Supported
<b>Great Eastern Country Zone</b>	WALGA Recommendation Supported
<b>Great Southern Country Zone</b>	WALGA Recommendation Supported
<b>Kimberley Zone</b>	Minutes not received
<b>Murchison Country Zone</b>	WALGA Recommendation Supported
<b>North Metropolitan Zone</b>	WALGA Recommendation Supported
<b>Northern Country Zone</b>	WALGA Recommendation Supported
<b>Peel Zone</b>	WALGA Recommendation Supported
<b>Pilbara Zone</b>	Minutes not received
<b>South East Metropolitan Zone</b>	WALGA Recommendation Supported
<b>South Metropolitan Zone</b>	WALGA Recommendation Supported

#### SOUTH WEST COUNTRY ZONE

The WALGA recommendation be endorsed with additional comments:

- a) That delays are caused and costs increased due to the issues surrounding the slow and/or inadequate responses from state agencies
- b) Full private certification has created significant costs for local government the building industry and their clients due to their lack of understanding of planning and health controls

#### **SECRETARIAT COMMENT**

The additional comments from the South West Zone are supported.

*Cr Brooke O'Donnell left the meeting at 11:48am and did not return.*

*Cr Giorgia Johnson joined the meeting at 11:48am as Deputy Representation for the East Metropolitan Zone.*

**Moved: President Cr Phillip Blight  
Seconded: Mayor Carol Adams**

**That WALGA's submission to the Economic Regulation Authority Inquiry into Business Licensing be endorsed subject to the inclusion of the following additional comments:**

- a) That delays are caused and costs increased due to the issues surrounding the slow and/or inadequate responses from state agencies; and,**
- b) Full private certification has created significant costs for local government the building industry and their clients due to their lack of understanding of planning and health controls.**

**RESOLUTION 34.2/2018**

**CARRIED**

**5.2 Interim Submission – Development Control Policies 1.1, 1.2, 1.7, 2.5 and 5.1 (05-073-02-0001 CH)**

*Christopher Hossen, Senior Planner – People & Place*

**WALGA RECOMMENDATION**

**That the interim submission to the WA Planning Commission on Development Control Policies 1.1, 1.2, 1.7, 2.5, and 5.1 be endorsed.**

<b>Avon Midland Country Zone</b>	WALGA Recommendation Supported
<b>Central Country Zone</b>	WALGA Recommendation Supported
<b>Central Metropolitan Zone</b>	WALGA Recommendation Supported
<b>East Metropolitan Zone</b>	WALGA Recommendation Supported
<b>Gascoyne Zone</b>	WALGA Recommendation Supported
<b>Goldfields Esperance Country Zone</b>	WALGA Recommendation Supported
<b>Great Eastern Country Zone</b>	WALGA Recommendation Supported
<b>Great Southern Country Zone</b>	WALGA Recommendation Supported
<b>Kimberley Zone</b>	Minutes not received
<b>Murchison Country Zone</b>	WALGA Recommendation Supported
<b>North Metropolitan Zone</b>	WALGA Recommendation Supported
<b>Northern Country Zone</b>	WALGA Recommendation Supported
<b>Pilbara Zone</b>	Minutes not received
<b>South East Metropolitan Zone</b>	WALGA Recommendation Supported
<b>South Metropolitan Zone</b>	WALGA Recommendation Supported
<b>South West Country Zone</b>	WALGA Recommendation Supported

**PEEL ZONE**

That Item 5.2 be endorsed, with an amendment that the attached Shire of Serpentine Jarrahdale’s submission on Special Residential Zones, be supported and forwarded to the WA Planning Commission for consideration.

**SECRETARIAT COMMENT**

Through this revision to Development Control Policy 2.5 – Special Residential Zones, the WA Planning Commission (WAPC) has formally advised that there will be limited future opportunities for ‘Special Residential’ zonings. The Shire of Serpentine –Jarrahdale’s submission provides a detailed critic of this approach, which is considered appropriate by the Secretariat.

It is therefore recommended that the Shire’s submission be forwarded to the WAPC, to enable ‘Special Residential’ zonings to be considered in future Local Planning strategies and schemes when sufficient justification is provided by a Local Government.

**Moved: President Cr Michelle Rich**  
**Seconded: Mayor Carol Adams**

1. That the interim submission to the WA Planning Commission on Development Control Policies 1.1, 1.2, 1.7 and 5.1 be endorsed;
2. That the WA Planning Commission be advised of the additional justification of Special Residential Zones within Local Planning Strategies and Local Planning Schemes; and
3. In relation to Development Control Policy 2.5, WALGA supports the removal of future Special Residential Zones, however, supports the protection of existing Special Residential Zones.

**RESOLUTION 35.2/2018**

**CARRIED**

### 5.3 Interim Submission - State Planning Policy 4.1 Industrial Interface (05-047-03-0008 CH)

*Christopher Hossen, Senior Planner – People & Place*

#### **WALGA RECOMMENDATION**

**That the interim submission to the WA Planning Commission on State Planning Policy 4.1 Industrial Interface be endorsed.**

<b>Avon Midland Country Zone</b>	WALGA Recommendation Supported
<b>Central Country Zone</b>	WALGA Recommendation Supported
<b>Central Metropolitan Zone</b>	WALGA Recommendation Supported
<b>East Metropolitan Zone</b>	WALGA Recommendation Supported
<b>Gascoyne Zone</b>	WALGA Recommendation Supported
<b>Goldfields Esperance Country Zone</b>	WALGA Recommendation Supported
<b>Great Eastern Country Zone</b>	WALGA Recommendation Supported
<b>Great Southern Country Zone</b>	WALGA Recommendation Supported
<b>Kimberley Zone</b>	Minutes not received
<b>Murchison Country Zone</b>	WALGA Recommendation Supported
<b>North Metropolitan Zone</b>	WALGA Recommendation Supported
<b>Northern Country Zone</b>	WALGA Recommendation Supported
<b>Peel Zone</b>	WALGA Recommendation Supported
<b>Pilbara Zone</b>	Minutes not received
<b>South East Metropolitan Zone</b>	WALGA Recommendation Supported
<b>South Metropolitan Zone</b>	WALGA Recommendation Supported

#### **SOUTH WEST COUNTRY ZONE**

The WALGA recommendation be endorsed with the addition of a requirement that as there is a substantial economic importance attached to regional airports that need should be reflected in the environmental policy relating to aircraft noise.

#### **SECRETARIAT COMMENT**

The report provides a number of recommendations connected to how the draft Policy relates to aircraft noise and industrial development on airport land. These comments are largely based around the lack of clarity on how planning at airports will be managed in the yet to be publicly released state-wide airports State Planning Policy. The Association raised these points as there is a clear exemptions related to aircraft noise in the draft Policy, something absent from the previous iteration.

It is important to frame the above comments on airports in the overall intent of the draft Policy. The draft Policy seeks to 'protect industry and infrastructure facilities from the encroachment of incompatible land uses...', while also highlighting the 'significant investment they represent and their current and future benefits'. As such, any inclusion of airports or aircraft noise in the draft Policy and subsequent planning decisions will need to be framed within this intent. The intent of the future state-wide airports State Planning Policy is unknown.

**Moved: Cr Doug Thompson**  
**Seconded: Cr Giorgia Johnson**

1. That the interim submission to the WA Planning Commission on State Planning Policy 4.1 Industrial Interface be endorsed; and
2. That WALGA advocate for the Department of Planning, Land and Heritage to include within the 'intent' of the future state-wide Airports State Planning Policy a clear position on the economic benefit of airports in regional areas.

**RESOLUTION 36.2/2018**

**CARRIED**

## 5.4 Third Party Appeal Rights – Consultation with Members (05-073-01-0002 VJ)

*Vanessa Jackson, Policy Manager Planning and Improvement*

### WALGA RECOMMENDATION

That WALGA:

1. Note the results of the additional consultation with members on the possible introduction of Third Party Appeal Rights into the Planning System;
2. Based on the feedback received, amend its current policy position to support the introduction of Third Party Appeal Rights for decisions made by Development Assessment Panels;
3. Provide the State Government with the outcomes of this consultation and advocate for the introduction of Third Party Appeal Rights for decisions made by Development Assessment Panels as part of the upcoming Independent Planning Reform process; and
4. Further consult with members to provide more clarity on the exact details of the criteria that would need to be established, before any system of Third Party Appeals for decisions made by Development Assessment Panels is implemented by the State Government.

<b>Central Country Zone</b>	WALGA Recommendation Supported
<b>Central Metropolitan Zone</b>	WALGA Recommendation Supported
<b>East Metropolitan Zone</b>	WALGA Recommendation Supported
<b>Gascoyne Zone</b>	WALGA Recommendation Supported
<b>Goldfields Esperance Country Zone</b>	WALGA Recommendation Supported
<b>Great Eastern Country Zone</b>	WALGA Recommendation Supported
<b>Great Southern Country Zone</b>	WALGA Recommendation Supported
<b>Kimberley Zone</b>	Minutes not received
<b>Murchison Country Zone</b>	WALGA Recommendation Supported
<b>North Metropolitan Zone</b>	WALGA Recommendation Supported
<b>Pilbara Zone</b>	Minutes not received
<b>South East Metropolitan Zone</b>	WALGA Recommendation Supported
<b>South Metropolitan Zone</b>	WALGA Recommendation Supported
<b>South West Country Zone</b>	WALGA Recommendation Supported

### NORTHERN COUNTRY ZONE

That WALGA:

1. Note the results of the additional consultation with members on the possible introduction of Third Party Appeal Rights into the Planning System;
2. Maintain its current policy position to not support the introduction of Third Party Appeal Rights.

### PEEL ZONE

That the WALGA recommendation be moved and the new WAPC Chair be invited to a future meeting of the Peel Zone to discuss Third Party Appeal Rights.

## **AVON-MIDLAND COUNTRY ZONE**

That the Zone:

- Support items 1 and 4 of the recommendation to State Council;
- Recommends that item 2 of the recommendation to State Council be replaced with “Maintains its current policy position not to support the introduction of Third Party Appeal Rights”; and
- Recommends that item 3 of the recommendation to State Council be amended by deleting all the words after “of this consultation”.

### **SECRETARIAT COMMENT**

Majority of Zones support the Recommendation

**Moved: Cr Doug Thompson**  
**Seconded: Cr Chris Mitchell**

**That WALGA:**

- 1. Note the results of the additional consultation with members on the possible introduction of Third Party Appeal Rights into the Planning System;**
- 2. Based on the feedback received, amend its current policy position to support the introduction of Third Party Appeal Rights for decisions made by Development Assessment Panels;**
- 3. Provide the State Government with the outcomes of this consultation and advocate for the introduction of Third Party Appeal Rights for decisions made by Development Assessment Panels as part of the upcoming Independent Planning Reform process; and**
- 4. Further consult with members to provide more clarity on the exact details of the criteria that would need to be established, before any system of Third Party Appeals for decisions made by Development Assessment Panels is implemented by the State Government.**

**RESOLUTION 37.2/2018**

**CARRIED**

## 5.5 Community Resource Centre Funding Cuts (05-018-03-0004 KD)

*Kirstie Davis, Policy Manager Community*

### WALGA RECOMMENDATION

That

1. **WALGA:**
  - a. **Acknowledges the difficulties being faced by proposed funding cuts to Community Resource Centres and the flow on effects this may have to Local Governments; and**
  - b. **Considers previous reviews into the location and functionality of Community Resources Centres.**
2. **WALGA coordinate a representative paper with affected Local Governments to highlight the long term implications for the Local Government Sector; and**
3. **WALGA write to the relevant Ministers and Agencies to highlight the concerns of affected Local Governments and the need for appropriate resources and long term planning support to assist rural, regional and remote communities.**

<b>Central Metropolitan Zone</b>	WALGA Recommendation Supported
<b>East Metropolitan Zone</b>	WALGA Recommendation Supported
<b>Gascoyne Zone</b>	WALGA Recommendation Supported
<b>Great Eastern Country Zone</b>	WALGA Recommendation Supported
<b>Great Southern Country Zone</b>	WALGA Recommendation Supported
<b>Kimberley Zone</b>	Minutes not received
<b>North Metropolitan Zone</b>	WALGA Recommendation Supported
<b>Northern Country Zone</b>	WALGA Recommendation Supported
<b>Pilbara Zone</b>	Minutes not received
<b>South East Metropolitan Zone</b>	WALGA Recommendation Supported
<b>South Metropolitan Zone</b>	WALGA Recommendation Supported
<b>South West Country Zone</b>	WALGA Recommendation Supported

### GOLDFIELDS ESPERANCE COUNTRY ZONE

That:

1. **WALGA:**
  - a. **Acknowledges the difficulties being faced by proposed funding cuts to all Community Resource Centres and the flow on effects this may have to Local Governments; and**
  - b. **Considers previous reviews into the location and functionality of Community Resources Centres.**
2. **WALGA coordinate a representative paper with affected Local Governments to highlight the long term implications for the Local Government Sector; and**
3. **WALGA write to the relevant Ministers and Agencies to highlight the concerns of affected Local Governments and the need for appropriate resources and long term planning support to assist rural, regional and remote communities.**

### MURCHISON COUNTRY ZONE

WALGA write to the relevant Ministers and Agencies to stress the sectors absolute dismay at the potential loss of vital support services provided by Community Resource Centres to rural, regional and remote communities as a result of the proposed reduction of funding.

## **CENTRAL COUNTRY ZONE**

That the WALGA Recommendation be amended to read:

That:

1. WALGA:

- a. Acknowledges the difficulties being faced by proposed funding cuts to Community Resource Centres and the flow on effects this may have to Local Governments; and
  - b. Considers previous reviews, particularly the Report prepared in November 2016, by the John Curtin Institute of Public Policy for the Department of Regional Development titled "Diversity in place, Unity in service", into the location and functionality of Community Resources Centres.
2. WALGA, as a high priority, coordinate a representative paper with affected Local Governments to highlight the long term implications for the Local Government Sector; and
  3. WALGA, as a matter of urgency, write to the relevant Ministers and Agencies to highlight the concerns of affected Local Governments and the need for appropriate resources and long term planning support to assist rural, regional and remote communities

## **PEEL ZONE**

The Peel Zone supported the recommendation with the following amendments:

- a) Include additional words within Recommendation 2 "That WALGA urgently coordinate ...."
- b) Include the following recommendation #4: -
  4. That WALGA meets with the Minister as a matter of urgency to discuss the effect the cuts will have on the Local Government sector and request that this decision be reversed.

## **AVON-MIDLAND COUNTRY ZONE**

That the Zone recommends that the recommendation to State Council be amended by –

- In item 1(a) replacing the word "may" with the word "will";
- In item 3 replacing the words "the concerns" with the words "the grave concerns"; and
- In item 3 adding the words "continued and guaranteed" before the words "need for appropriate resources".

## **SECRETARIAT COMMENT**

The Secretariat acknowledges the significant impact that the proposed changes to funding present to those communities with Community Resource Centres (CRC's) and welcomes the addition of urgent action.

Further, CRC's, this week, received official correspondence from the Department of Primary Industries and Regional Development confirming the reduction in funding from \$13m per annum to \$8m per annum from 1 July 2019. CRC's have been placed in tiers to receive funding.

Tier 1 receiving \$70,000 ex GST; and

Tier 2 Receiving \$50,000 ex GST

This correspondence outlines the reality of the impact and the need for collective action.

**Moved: Cr Chris Mitchell**

**Seconded: Cr Les Price**

**That**

**1. WALGA:**

- a. **Acknowledges the difficulties being faced by proposed funding cuts to Community Resource Centres and the flow on effects this will have to Local Governments; and**
- b. **Considers previous reviews into the location and functionality of Community Resources Centres.**

**2 WALGA, as a high priority, coordinate a representative paper with affected Local Governments to highlight the long term implications for the Local Government Sector; and**

**3 WALGA, as a matter of urgency, meets with the Minister to discuss the sector's absolute dismay at the potential loss of vital support services provided by Community Resource Centres to rural, regional and remote communities and the effect the cuts will have on the Local Government sector and request that this decision be reversed.**

**RESOLUTION 38.2/2018**

**CARRIED**

## 5.6 Interim Submission on Infrastructure WA (05-001-03-0018 MM)

*By Marissa MacDonald, Policy Officer-Transport and Roads*

### WALGA RECOMMENDATION

**That the interim submission to the Department of Premier and Cabinet on the proposal for establishing Infrastructure WA as a statutory body under legislation be endorsed.**

<b>Avon Midland Country Zone</b>	WALGA Recommendation Supported
<b>Central Country Zone</b>	WALGA Recommendation Supported
<b>Central Metropolitan Zone</b>	WALGA Recommendation Supported
<b>East Metropolitan Zone</b>	WALGA Recommendation Supported
<b>Gascoyne Zone</b>	WALGA Recommendation Supported
<b>Goldfields Esperance Country Zone</b>	WALGA Recommendation Supported
<b>Great Eastern Country Zone</b>	WALGA Recommendation Supported
<b>Great Southern Country Zone</b>	WALGA Recommendation Supported
<b>Kimberley Zone</b>	Minutes not received
<b>Murchison Country Zone</b>	WALGA Recommendation Supported
<b>North Metropolitan Zone</b>	WALGA Recommendation Supported
<b>Northern Country Zone</b>	WALGA Recommendation Supported
<b>Peel Zone</b>	WALGA Recommendation Supported
<b>Pilbara Zone</b>	Minutes not received
<b>South East Metropolitan Zone</b>	WALGA Recommendation Supported
<b>South Metropolitan Zone</b>	WALGA Recommendation Supported

### SOUTH WEST COUNTRY ZONE

The WALGA recommendation be endorsed subject to consideration for regional projects \$50 million and above being included in the Infrastructure WA Strategy.

### **SECRETARIAT COMMENT**

Infrastructure Australia plays a role in evaluating projects that seek more than \$100 million of Commonwealth funding. The model proposed by the State Government suggests that Infrastructure WA evaluate proposals valued above a \$100 million threshold, and high risk projects below this threshold. Infrastructure bodies in other Australian jurisdictions have adopted a range of threshold values for projects.

For example, Building Queensland assists with evaluating projects valued between \$50 million and \$100 million and leads evaluation of projects valued at more than \$100 million. Infrastructure NSW is involved in projects valued at more than \$10 million. There is no threshold value within the legislation establishing Infrastructure Victoria.

Given the limited resources that will be available to Infrastructure WA there is the need to both encourage the organisation to focus on the highest impact projects, while also providing scope for a wide range of projects that the Government may fund to be considered.

**Moved: President Cr Karen Chappel**  
**Seconded: President Cr Malcolm Cullen**

**That the interim submission to the Department of Premier and Cabinet on the proposal for establishing Infrastructure WA as a statutory body under legislation be endorsed subject to the addition of a new recommendation that projects valued at \$50 million and above are included in the Infrastructure WA Strategy.**

**RESOLUTION 39.2/2018**

**CARRIED**

**5.7 Interim Submission on ‘Australia’s Strategy for Nature 2018 – 2030  
Australia’s Biodiversity Conservation Strategy and Action Inventory (05-014-03-0001 MD)**

*By Melanie Davies, Biodiversity and Sustainability Project Officer*

**WALGA RECOMMENDATION**

That WALGA’s interim submission to the Department of the Environment and Energy on ‘Australia’s Strategy for Nature 2018 – 2030: Australia’s Biodiversity Conservation Strategy and Action Inventory’ be endorsed.

<b>Avon Midland Country Zone</b>	WALGA Recommendation Supported
<b>Central Country Zone</b>	WALGA Recommendation Supported
<b>Central Metropolitan Zone</b>	WALGA Recommendation Supported
<b>East Metropolitan Zone</b>	WALGA Recommendation Supported
<b>Gascoyne Zone</b>	WALGA Recommendation Supported
<b>Goldfields Esperance Country Zone</b>	WALGA Recommendation Supported
<b>Great Eastern Country Zone</b>	WALGA Recommendation Supported
<b>Great Southern Country Zone</b>	WALGA Recommendation Supported
<b>Kimberley Zone</b>	Minutes not received
<b>Murchison Country Zone</b>	WALGA Recommendation Supported
<b>North Metropolitan Zone</b>	WALGA Recommendation Supported
<b>Northern Country Zone</b>	WALGA Recommendation Supported
<b>Peel Zone</b>	WALGA Recommendation Supported
<b>Pilbara Zone</b>	Minutes not received
<b>South East Metropolitan Zone</b>	WALGA Recommendation Supported
<b>South Metropolitan Zone</b>	WALGA Recommendation Supported
<b>South West Country Zone</b>	WALGA Recommendation Supported

**Moved: Cr Doug Thompson**  
**Seconded: Mayor Logan Howlett JP**

That WALGA’s interim submission to the Department of the Environment and Energy on ‘Australia’s Strategy for Nature 2018 – 2030: Australia’s Biodiversity Conservation Strategy and Action Inventory’ be endorsed.

**RESOLUTION 40.2/2018**

**CARRIED**

**5.8 Submission on the Emissions Reduction Fund Safeguard Mechanism  
(05-028-03-0016 LS)**

*By Laura Simes, Environment Policy Advisor*

**WALGA RECOMMENDATION**

**That the submission to the Department of the Environment and Energy (Cwth) relating to proposed changes to the Emissions Reduction Fund Safeguard Mechanism be endorsed.**

<b>Avon Midland Country Zone</b>	WALGA Recommendation Supported
<b>Central Country Zone</b>	WALGA Recommendation Supported
<b>Central Metropolitan Zone</b>	WALGA Recommendation Supported
<b>East Metropolitan Zone</b>	WALGA Recommendation Supported
<b>Gascoyne Zone</b>	WALGA Recommendation Supported
<b>Goldfields Esperance Country Zone</b>	WALGA Recommendation Supported
<b>Great Eastern Country Zone</b>	WALGA Recommendation Supported
<b>Great Southern Country Zone</b>	WALGA Recommendation Supported
<b>Kimberley Zone</b>	Minutes not received
<b>Murchison Country Zone</b>	WALGA Recommendation Supported
<b>North Metropolitan Zone</b>	WALGA Recommendation Supported
<b>Northern Country Zone</b>	WALGA Recommendation Supported
<b>Peel Zone</b>	WALGA Recommendation Supported
<b>Pilbara Zone</b>	Minutes not received
<b>South East Metropolitan Zone</b>	WALGA Recommendation Supported
<b>South Metropolitan Zone</b>	WALGA Recommendation Supported
<b>South West Country Zone</b>	WALGA Recommendation Supported

**Moved: Cr Doug Thompson  
Seconded: Cr Chris Mitchell**

**That the submission to the Department of the Environment and Energy (Cwth) relating to proposed changes to the Emissions Reduction Fund Safeguard Mechanism be endorsed.**

**RESOLUTION 41.2/2018**

**CARRIED**

**5.9 Surveillance Devices Act 1998 (WA) – Body Worn Camera Use in Local Government Law Enforcement (05-067-09-0001 LF)**

*By Lyn Fogg, Governance Advisor*

**WALGA RECOMMENDATION**

That WALGA advocate for amendment of Regulation 4 of the Surveillance Devices Regulations 1999 (WA) so that it includes Local Government ‘Authorised Persons’ as a class of Law Enforcement Officers for the purposes of the *Surveillance Devices Act 1998 (WA)*.

<b>Avon Midland Country Zone</b>	WALGA Recommendation Supported
<b>Central Country Zone</b>	WALGA Recommendation Supported
<b>Central Metropolitan Zone</b>	WALGA Recommendation Supported
<b>East Metropolitan Zone</b>	WALGA Recommendation Supported
<b>Gascoyne Zone</b>	WALGA Recommendation Supported
<b>Goldfields Esperance Country Zone</b>	WALGA Recommendation Supported
<b>Great Eastern Country Zone</b>	WALGA Recommendation Supported
<b>Great Southern Country Zone</b>	WALGA Recommendation Supported
<b>Kimberley Zone</b>	Minutes not received
<b>Murchison Country Zone</b>	WALGA Recommendation Supported
<b>North Metropolitan Zone</b>	WALGA Recommendation Supported
<b>Northern Country Zone</b>	WALGA Recommendation Supported
<b>Peel Zone</b>	WALGA Recommendation Supported
<b>Pilbara Zone</b>	Minutes not received
<b>South East Metropolitan Zone</b>	WALGA Recommendation Supported
<b>South Metropolitan Zone</b>	WALGA Recommendation Supported
<b>South West Country Zone</b>	WALGA Recommendation Supported

**Moved: President Cr Malcolm Cullen**  
**Seconded: President Cr Michelle Rich**

That WALGA advocate for amendment of Regulation 4 of the Surveillance Devices Regulations 1999 (WA) so that it includes Local Government ‘Authorised Persons’ as a class of Law Enforcement Officers for the purposes of the *Surveillance Devices Act 1998 (WA)*.

**RESOLUTION 42.2/2018**

**CARRIED**

## 5.10 Vexation or Malicious Freedom of Information Applications (05-103-01-0001 LF)

By Lyn Fogg, Governance Advisor

### WALGA RECOMMENDATION

That WALGA advocates for amendment of the *Freedom of Information Act 1992 (WA)* to:

1. Enable the Information Commissioner to declare vexatious applicants similar to the provisions of section 114 of the *Right to Information Act 2009 (QLD)*; and
2. Enable an agency to recover reasonable costs incurred through the processing of a Freedom of Information access application where the application is subsequently withdrawn.

<b>Central Country Zone</b>	WALGA Recommendation Supported
<b>Central Metropolitan Zone</b>	WALGA Recommendation Supported
<b>East Metropolitan Zone</b>	WALGA Recommendation Supported
<b>Gascoyne Zone</b>	WALGA Recommendation Supported
<b>Goldfields Esperance Country Zone</b>	WALGA Recommendation Supported
<b>Great Eastern Country Zone</b>	WALGA Recommendation Supported
<b>Great Southern Country Zone</b>	WALGA Recommendation Supported
<b>Kimberley Zone</b>	Minutes not received
<b>Murchison Country Zone</b>	WALGA Recommendation Supported
<b>North Metropolitan Zone</b>	WALGA Recommendation Supported
<b>Northern Country Zone</b>	WALGA Recommendation Supported
<b>Peel Zone</b>	WALGA Recommendation Supported
<b>Pilbara Zone</b>	Minutes not received
<b>South East Metropolitan Zone</b>	WALGA Recommendation Supported
<b>South Metropolitan Zone</b>	WALGA Recommendation Supported
<b>South West Country Zone</b>	WALGA Recommendation Supported

### AVON-MIDLAND COUNTRY ZONE

The meeting recommended –

- (a) That the Zone support the recommendation to State Council; and
- (b) Recommends that WALGA advocates for a review of the Freedom of Information Act 1992 (WA) as the current Act predates the wide spread use of electronic communications and information.

### SECRETARIAT COMMENT

The Avon-Midland Country Zone's additional recommendation provides an opportunity for the holistic review of the operation of the *Freedom of Information Act 1992 (WA)*.

**Moved: Cr Julie Brown**  
**Seconded: Cr Brian Oliver**

That WALGA advocates for the *Freedom of Information Act 1992 (WA)* to be reviewed, including consideration of:

1. Enabling the Information Commissioner to declare vexatious applicants similar to the provisions of section 114 of the *Right to Information Act 2009 (QLD)*; and
2. Enabling an agency to recover reasonable costs incurred through the processing of a Freedom of Information access application where the application is subsequently withdrawn.
3. Modernisation to address the use of electronic communications and information.

**RESOLUTION 43.2/2018**

**CARRIED**

## 5.11 Social Media – Cyber Bullying (07-003-003-0004 LF)

By Lyn Fogg, Governance Advisor

### WALGA RECOMMENDATION

That WALGA endorse a request to ALGA for its advocacy for changes to Commonwealth legislation to provide for implementing:

1. Cyber-bullying protections for all Australians, similar to those provided to Australian children under the *Enhancing Online Safety Act 2015 (Cth)*;
2. Identification validation checks before a new social media account can be established, including a timeframe by which social media providers must ensure that all existing active accounts retrospectively comply;
3. A social media / communications control order, similar to a violence restraining order, which prevents a person from contacting any other person through social media.

<b>Avon Midland Country Zone</b>	WALGA Recommendation Supported
<b>Central Country Zone</b>	WALGA Recommendation Supported
<b>Central Metropolitan Zone</b>	WALGA Recommendation Supported
<b>East Metropolitan Zone</b>	WALGA Recommendation Supported
<b>Gascoyne Zone</b>	WALGA Recommendation Supported
<b>Goldfields Esperance Country Zone</b>	WALGA Recommendation Supported
<b>Great Eastern Country Zone</b>	WALGA Recommendation Supported
<b>Great Southern Country Zone</b>	WALGA Recommendation Supported
<b>Kimberley Zone</b>	Minutes not received
<b>Murchison Country Zone</b>	WALGA Recommendation Supported
<b>North Metropolitan Zone</b>	WALGA Recommendation Supported
<b>Northern Country Zone</b>	WALGA Recommendation Supported
<b>Pilbara Zone</b>	Minutes not received
<b>South Metropolitan Zone</b>	WALGA Recommendation Supported
<b>South West Country Zone</b>	WALGA Recommendation Supported

### SOUTH EAST METROPOLITAN ZONE

That only Part 1 and 3 of the WALGA recommendation are supported.

### PEEL ZONE

That Recommendations 1 and 3 of the State Council Agenda Item 5.11 are supported, Recommendation 2 is not supported.

### SECRETARIAT COMMENT

All Zones except South East Metropolitan and Peel support all three items in the recommendation.

**Moved: President Cr Karen Chappel**  
**Seconded: Cr Doug Thompson**

**That WALGA endorse a request to ALGA for its advocacy for changes to Commonwealth legislation to provide for implementing:**

- 1. Cyber-bullying protections for all Australians, similar to those provided to Australian children under the *Enhancing Online Safety Act 2015 (Cth)*;**
- 2. Identification validation checks before a new social media account can be established, including a timeframe by which social media providers must ensure that all existing active accounts retrospectively comply;**
- 3. A social media / communications control order, similar to a violence restraining order, which prevents a person from contacting any other person through social media.**

**RESOLUTION 44.2/2018**

**CARRIED**

## 5.12 Proposed Amendments to the WALGA Constitution (01-001-01-0001 TB & TL)

*By Tony Brown, Executive Manager Governance and Organisational Services and Tim Lane, Manager Strategy and Association Governance*

### WALGA RECOMMENDATION

1. That Clause 18 and Clause 19 of the Association Constitution be amended as follows:
  - I. Clause 18, sub-clause (1) be amended with the addition of the underlined words, as follows:
    - (1) Following determination of the election of the President pursuant to clause 17 of this Constitution, the State Council shall elect a Deputy President from amongst its metropolitan and country representatives, provided the Deputy President represents the alternate constituency to the President elected pursuant to clause 17.
  - II. Clause 19 be amended with the addition of the underlined words and the deletion of the strikethrough words, as follows:
    - (1) If the office of the President becomes vacant or if for any other reason the President is unable to take or hold office at a period which exceeds six months from the date of the next scheduled election for that office, then the State Council shall meet to elect from among their number a President who, subject to this Constitution shall hold the office of President for the balance of the term of the President replaced.
    - (2) Where a vacancy occurs in the office of President at a period which is six months or less from the date of the next scheduled election for that office, the State Council may convene a meeting to elect from among their number a President who, subject to this Constitution, shall hold the office of President for the balance of the term of the President replaced, or the State Council may in its discretion, determine that the vacancy be filled by the Deputy President until the date of the next scheduled election.
    - (3) An election pursuant to sub-clause 19(1) or sub-clause 19(2) shall cause the office of Deputy President to be declared vacant immediately prior to the conduct of the election.
    - (4) Following an election pursuant to sub-clause 19(1) or sub-clause 19(2) an election pursuant to Clause 19(5) will be conducted for the office of Deputy President from amongst representatives of the alternate constituency to that of the President just elected.
    - ~~(3)~~(5) If the office of Deputy President becomes vacant or if for any other reason the Deputy President is unable to take or hold office, then the State Council shall meet to elect from among their number a Deputy President who shall hold the office for the balance of the term of the Deputy President replaced, provided the Deputy President represents the alternate constituency to that of the President.
    - ~~(4)~~(6) A State Council representative elected to fill a vacancy of President or Deputy President pursuant to clause 18 19 shall still be eligible for election to a subsequent two (2) full consecutive terms.

2. That Clause 17A – Rotation of Presidency be added to the Association Constitution, as follows:

**17A – Rotation of Presidency**

1. At an election for the position of President conducted under sub-clause 17(2), only the incumbent President, subject to complying with sub-clause 17(5), or State Councillors from the alternate constituency to the incumbent President will be eligible to be elected.
  2. At an election for the position of President conducted under Clause 19, only State Councillors from the alternate constituency to the incumbent President will be eligible to be elected.
3. That Clause 20 of the Association Constitution be amended with the addition of the underlined words as follows:

A person shall cease or be disqualified from being a representative or deputy representative on the State Council, or from being President or Deputy President of the Association, or from attending State Council in an ex-officio capacity, if that person:
  4. That sub-clause 20(j) of the Association Constitution be amended with the addition of the underlined words and the deletion of the strikethrough words as follows:
    - (j) Is a Councillor that has been suspended by the Minister for Local Government under Part 8 of an Ordinary Member that has been peremptorily suspended under Section 8.15C(2)(e) of the Local Government Act 1995.
  5. That sub-clause 10(2) of the Association Constitution be amended with the addition of the underlined words as follows:
    - (2) Each representative on the State Council shall be entitled to exercise one (1) deliberative vote on any matter considered by the State Council provided that this clause shall not apply to any ex-officio members of the State Council. The President shall exercise a casting vote only, in the event of there being an equality of votes in respect of a matter considered by the State Council but excluding an election held in accordance with Clause 16 in which the President is entitled to a deliberative vote only.
  6. That sub-clauses 2(1), 5(7)(a), 9(1)(d), and 31(4)(b) be amended as follows:
    - I. That the following strikethrough words be replaced with the following underlined words in sub-clause 2(1):

~~“Local Government Managers Australia” means the Western Australian Division of the Local Government Managers Australia (LGMA), which body is incorporated under the Victorian Companies Act 1961.~~  
“Local Government Professionals Australia WA” means the Western Australian Division of Local Government Professionals Australia.
    - II. That sub-clause 5(7)(a) of the Association Constitution relating to Associate Members of WALGA be amended with the words “Local Government Managers Australia (LGMA)” to be replaced with the words “Local Government Professionals Australia WA”.

III. That sub-clause 9(1)(a) of the Association Constitution relating to ex-officio members of State Council be amended to replace the words “Local Government Managers Australia (LGMA)” with the words “Local Government Professionals Australia WA”.

IV That sub-clause 31(4)(b) of the Association Constitution relating to a dispute resolution panel be amended by replacing the word “LGMA” with the words “Local Government Professionals Australia WA”.

**Special Majority Decision Required.**

<b>Avon Midland Country Zone</b>	WALGA Recommendation Supported
<b>Central Country Zone</b>	WALGA Recommendation Supported
<b>Central Metropolitan Zone</b>	WALGA Recommendation Supported
<b>East Metropolitan Zone</b>	WALGA Recommendation Supported
<b>Gascoyne Zone</b>	WALGA Recommendation Supported
<b>Goldfields Esperance Country Zone</b>	WALGA Recommendation Supported
<b>Great Eastern Country Zone</b>	WALGA Recommendation Supported
<b>Great Southern Country Zone</b>	WALGA Recommendation Supported
<b>Kimberley Zone</b>	Minutes not received
<b>Murchison Country Zone</b>	WALGA Recommendation Supported
<b>North Metropolitan Zone</b>	WALGA Recommendation Supported
<b>Northern Country Zone</b>	WALGA Recommendation Supported
<b>Peel Zone</b>	WALGA Recommendation Supported
<b>Pilbara Zone</b>	Minutes not received
<b>South Metropolitan Zone</b>	WALGA Recommendation Supported
<b>South West Country Zone</b>	WALGA Recommendation Supported

#### **SOUTH EAST METROPOLITAN ZONE**

That Parts 3, 4, 5 and 6 of the WALGA Recommendation are supported, with the insertion of Part 7 as follows:

7. That WALGA consider, similar to Part 4, that Zone Membership cease where a Councillor is suspended by the Minister for Local Government under Part 8 of the *Local Government Act 1995*.

#### **SECRETARIAT COMMENT**

The Zones additional item 7 has been included in the Composite Recommendation.

Items 1 and 2 of the recommendation have been supported by all Zones except one.

Moved: President Cr Karen Chappel  
Seconded: Cr Chris Mitchell

1. That Clause 18 and Clause 19 of the Association Constitution be amended as follows:
  - I. Clause 18, sub-clause (1) be amended with the addition of the underlined words, as follows:
    - (2) Following determination of the election of the President pursuant to clause 17 of this Constitution, the State Council shall elect a Deputy President from amongst its metropolitan and country representatives, provided the Deputy President represents the alternate constituency to the President elected pursuant to clause 17.
  - II. Clause 19 be amended with the addition of the underlined words and the deletion of the strikethrough words, as follows:
    - (1) If the office of the President becomes vacant or if for any other reason the President is unable to take or hold office at a period which exceeds six months from the date of the next scheduled election for that office, then the State Council shall meet to elect from among their number a President who, subject to this Constitution shall hold the office of President for the balance of the term of the President replaced.
    - (2) Where a vacancy occurs in the office of President at a period which is six months or less from the date of the next scheduled election for that office, the State Council may convene a meeting to elect from among their number a President who, subject to this Constitution, shall hold the office of President for the balance of the term of the President replaced, or the State Council may in its discretion, determine that the vacancy be filled by the Deputy President until the date of the next scheduled election.
    - (3) An election pursuant to sub-clause 19(1) or sub-clause 19(2) shall cause the office of Deputy President to be declared vacant immediately prior to the conduct of the election.
    - (4) Following an election pursuant to sub-clause 19(1) or sub-clause 19(2) an election pursuant to Clause 19(5) will be conducted for the office of Deputy President from amongst representatives of the alternate constituency to that of the President just elected.
    - ~~(3)~~(5) If the office of Deputy President becomes vacant or if for any other reason the Deputy President is unable to take or hold office, then the State Council shall meet to elect from among their number a Deputy President who shall hold the office for the balance of the term of the Deputy President replaced, provided the Deputy President represents the alternate constituency to that of the President.
    - ~~(4)~~(6) A State Council representative elected to fill a vacancy of President or Deputy President pursuant to clause ~~18~~ 19 shall still be eligible for election to a subsequent two (2) full consecutive terms.
2. That Clause 17A – Rotation of Presidency be added to the Association Constitution, as follows:

### 17A – Rotation of Presidency

3. At an election for the position of President conducted under sub-clause 17(2), only the incumbent President, subject to complying with sub-clause 17(5), or State Councillors from the alternate constituency to the incumbent President will be eligible to be elected.
  4. At an election for the position of President conducted under Clause 19, only State Councillors from the alternate constituency to the incumbent President will be eligible to be elected.
3. That Clause 20 of the Association Constitution be amended with the addition of the underlined words as follows:
- A person shall cease or be disqualified from being a representative or deputy representative on the State Council, or from being President or Deputy President of the Association, or from attending State Council in an ex-officio capacity, if that person:
4. That sub-clause 20(j) of the Association Constitution be amended with the addition of the underlined words and the deletion of the strikethrough words as follows:
- (j) Is a Councillor that has been suspended by the Minister for Local Government under Part 8 of an Ordinary Member that has been peremptorily suspended under Section 8.15C(2) of the *Local Government Act 1995*.
5. That sub-clause 10(2) of the Association Constitution be amended with the addition of the underlined words as follows:
- (2) Each representative on the State Council shall be entitled to exercise one (1) deliberative vote on any matter considered by the State Council provided that this clause shall not apply to any ex-officio members of the State Council. The President shall exercise a casting vote only, in the event of there being an equality of votes in respect of a matter considered by the State Council but excluding an election held in accordance with Clause 16 in which the President is entitled to a deliberative vote only.
6. That sub-clauses 2(1), 5(7)(a), 9(1)(d), and 31(4)(b) be amended as follows:
- I. That the following strikethrough words be replaced with the following underlined words in sub-clause 2(1):  
  

~~“Local Government Managers Australia” means the Western Australian Division of the Local Government Managers Australia (LGMA), which body is incorporated under the Victorian Companies Act 1961.~~  
“Local Government Professionals Australia WA” means the Western Australian Division of Local Government Professionals Australia.
  - II. That sub-clause 5(7)(a) of the Association Constitution relating to Associate Members of WALGA be amended with the words “Local Government Managers Australia (LGMA)” to be replaced with the words “Local Government Professionals Australia WA”.
  - III. That sub-clause 9(1)(a) of the Association Constitution relating to ex-officio members of State Council be amended to replace the words “Local Government Managers Australia (LGMA)” with the words “Local Government Professionals Australia WA”.

IV That sub-clause 31(4)(b) of the Association Constitution relating to a dispute resolution panel be amended by replacing the word “LGMA” with the words “Local Government Professionals Australia WA”.

7. That sub-clause 14(4a)(h) be amended with the addition of the underlined words and the deletion of the strike through words as follows:

(h) Is a Councillor that has been suspended by the Minister for Local Government under part 8 of an Ordinary Member ~~that has been peremptorily suspended under Section 8.15C(2)(c) of the Local Government Act 1995.~~

RESOLUTION 45.2/2018

CARRIED BY SPECIAL MAJORITY

**MATTERS FOR CONSIDERATION BY STATE COUNCILLORS  
(UNDER SEPARATE COVER)**

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**5.13 Executive Committee Minutes (01-006-03-0006 TB)**

**Moved: Cr Doug Thompson  
Seconded: President Cr Phillip Blight**

**That the Minutes of the Executive Committee meeting held 24 April 2018 be endorsed.**

**RESOLUTION 46.2/2018**

**CARRIED**

**5.14 Selection Committee Minutes (01-006-03-0011 MD)**

*President Karen Chappel declared an interest and left the room at 12:43pm.*

**Moved: Cr Julie Brown  
Seconded: Cr Chris Mitchell**

**That the Minutes of the Selection Committee meeting held 23 April 2018 be endorsed.**

**RESOLUTION 47.2/2018**

**CARRIED**

*President Karen Chappel return to the room at 12:45pm.*

**5.15 Selection Committee Interview Report (01-006-03-0011 MD)**

**Moved: Cr Julie Brown  
Seconded: President Cr Phillip Blight**

**That the Selection Committee Interview Report relating to the Independent Member of the WALGA Executive Committee be endorsed.**

**RESOLUTION 48.2/2018**

**CARRIED**

## 6. **MATTERS FOR NOTING / INFORMATION**

### 6.1 **Review of the State Industrial Relations System – Update (05-034-01-0001 TL)**

*By Tim Lane, Manager Strategy and Association Governance and Kate Pillai, Employee Relations Service Manager*

#### **WALGA RECOMMENDATION**

**That State Council note the update on the Interim Report of the State Industrial Relations Review**

<b>Avon Midland Country Zone</b>	WALGA Recommendation Noted
<b>Central Country Zone</b>	WALGA Recommendation Noted
<b>Central Metropolitan Zone</b>	WALGA Recommendation Noted
<b>East Metropolitan Zone</b>	WALGA Recommendation Noted
<b>Gascoyne Zone</b>	WALGA Recommendation Noted
<b>Goldfields Esperance Country Zone</b>	WALGA Recommendation Noted
<b>Great Eastern Country Zone</b>	WALGA Recommendation Noted
<b>Great Southern Country Zone</b>	WALGA Recommendation Noted
<b>Kimberley Zone</b>	Minutes not received
<b>Murchison Country Zone</b>	WALGA Recommendation Noted
<b>North Metropolitan Zone</b>	WALGA Recommendation Noted
<b>Northern Country Zone</b>	WALGA Recommendation Noted
<b>Peel Zone</b>	WALGA Recommendation Noted
<b>Pilbara Zone</b>	Minutes not received
<b>South East Metropolitan Zone</b>	WALGA Recommendation Noted
<b>South Metropolitan Zone</b>	WALGA Recommendation Noted
<b>South West Country Zone</b>	WALGA Recommendation Noted

**Moved: President Cr Karen Chappel**  
**Seconded: Mayor Logan Howlett JP**

**That State Council note the update on the Interim Report of the State Industrial Relations Review**

**RESOLUTION 49.2/2018**

**CARRIED**

## 6.2 Local Government Performance Monitoring Project (05-036-04-0004 VJ)

*Vanessa Jackson, Policy Manager Planning and Improvement*

### WALGA RECOMMENDATION

**That the results of the Local Government Performance Monitoring Project be noted.**

<b>Avon Midland Country Zone</b>	WALGA Recommendation Noted
<b>Central Country Zone</b>	WALGA Recommendation Noted
<b>Central Metropolitan Zone</b>	WALGA Recommendation Noted
<b>East Metropolitan Zone</b>	WALGA Recommendation Noted
<b>Gascoyne Zone</b>	WALGA Recommendation Noted
<b>Goldfields Esperance Country Zone</b>	WALGA Recommendation Noted
<b>Great Eastern Country Zone</b>	WALGA Recommendation Noted
<b>Great Southern Country Zone</b>	WALGA Recommendation Noted
<b>Kimberley Zone</b>	Minutes not received
<b>Murchison Country Zone</b>	WALGA Recommendation Noted
<b>North Metropolitan Zone</b>	WALGA Recommendation Noted
<b>Northern Country Zone</b>	WALGA Recommendation Noted
<b>Peel Zone</b>	WALGA Recommendation Noted
<b>Pilbara Zone</b>	Minutes not received
<b>South East Metropolitan Zone</b>	WALGA Recommendation Noted
<b>South Metropolitan Zone</b>	WALGA Recommendation Noted
<b>South West Country Zone</b>	WALGA Recommendation Noted

**Moved: President Cr Karen Chappel**  
**Seconded: Mayor Logan Howlett JP**

**That the results of the Local Government Performance Monitoring Project be noted.**

**RESOLUTION 50.2/2018**

**CARRIED**

### 6.3 Update on the Building Commission's State Wide Cladding Audit (05-015-02-0010 VJ)

By Vanessa Jackson, Policy Manager, Planning and Improvement

#### WALGA RECOMMENDATION

That State Council note the progress of the Building Commission's State Wide Cladding Audit and possible implications on the Local Government sector.

<b>Avon Midland Country Zone</b>	WALGA Recommendation Noted
<b>Central Country Zone</b>	WALGA Recommendation Noted
<b>Central Metropolitan Zone</b>	WALGA Recommendation Noted
<b>East Metropolitan Zone</b>	WALGA Recommendation Noted
<b>Gascoyne Zone</b>	WALGA Recommendation Noted
<b>Goldfields Esperance Country Zone</b>	WALGA Recommendation Noted
<b>Great Eastern Country Zone</b>	WALGA Recommendation Noted
<b>Great Southern Country Zone</b>	WALGA Recommendation Noted
<b>Kimberley Zone</b>	Minutes not received
<b>Murchison Country Zone</b>	WALGA Recommendation Noted
<b>North Metropolitan Zone</b>	WALGA Recommendation Noted
<b>Northern Country Zone</b>	WALGA Recommendation Noted
<b>Peel Zone</b>	WALGA Recommendation Noted
<b>Pilbara Zone</b>	Minutes not received
<b>South Metropolitan Zone</b>	WALGA Recommendation Noted
<b>South West Country Zone</b>	WALGA Recommendation Noted

#### SOUTH EAST METROPOLITAN ZONE

That State Council:

1. Note the progress of the Building Commission's State Wide Cladding Audit and its possible implications on the Local Government sector, and
2. Seeks an urgent audience with the Premier expressing Local Governments extreme concern at the apparent withdrawal of the Building Commission from this process.

The South East Metropolitan Zone also asked that WALGA seek legal advice on the ramifications of Local Government's collectively refraining from issuing Building Orders.

#### **SECRETARIAT COMMENT**

The Secretariat supports the elevation of this issue to the Premier; meetings with the Minister for Commerce and Minister for Local Government have been requested and we are awaiting confirmation of a meeting time.

WALGA and LGIS are currently obtaining detailed liability and legal advice on this issue, which includes the process of issuing of Building Orders and the appropriateness of this action for the sector.

*Cr Paul Kelly left the room at 12:49pm.*

*Cr Malcolm Cullen left the room at 12:49pm.*

**Moved: Mayor Logan Howlett JP**  
**Seconded: Cr Julie Brown**

**That State Council:**

- 1. Note the progress of the Building Commission's State Wide Cladding Audit and its possible implications on the Local Government sector, and**
- 2. Seeks an urgent audience with the Premier expressing Local Government's extreme concern at the apparent withdrawal of the Building Commission from this process.**

**RESOLUTION 51.2/2018**

**CARRIED**

## 6.4 Public Libraries Strategy Consultation Forum (05-057-02-0051 EDR)

*Evie Devitt-Rix, Senior Policy Advisor, Community*

### WALGA RECOMMENDATION

That the Association's contribution to the consultation process for the *Draft WA Public Libraries Strategy* be noted.

<b>Avon Midland Country Zone</b>	WALGA Recommendation Noted
<b>Central Country Zone</b>	WALGA Recommendation Noted
<b>Central Metropolitan Zone</b>	WALGA Recommendation Noted
<b>East Metropolitan Zone</b>	WALGA Recommendation Noted
<b>Gascoyne Zone</b>	WALGA Recommendation Noted
<b>Goldfields Esperance Country Zone</b>	WALGA Recommendation Noted
<b>Great Eastern Country Zone</b>	WALGA Recommendation Noted
<b>Great Southern Country Zone</b>	WALGA Recommendation Noted
<b>Kimberley Zone</b>	Minutes not received
<b>Murchison Country Zone</b>	WALGA Recommendation Noted
<b>North Metropolitan Zone</b>	WALGA Recommendation Noted
<b>Northern Country Zone</b>	WALGA Recommendation Noted
<b>Peel Zone</b>	WALGA Recommendation Noted
<b>Pilbara Zone</b>	Minutes not received
<b>South East Metropolitan Zone</b>	WALGA Recommendation Noted
<b>South Metropolitan Zone</b>	WALGA Recommendation Noted
<b>South West Country Zone</b>	WALGA Recommendation Noted

**Moved: President Cr Karen Chappel**  
**Seconded: Mayor Logan Howlett JP**

That the Association's contribution to the consultation process for the *Draft WA Public Libraries Strategy* be noted.

**RESOLUTION 52.2/2018**

**CARRIED**

**6.5 Aboriginal Heritage Act 1972 Review 05-032-01-0001 KD)**

*Kirstie Davis, Policy Manager Community*

**WALGA RECOMMENDATION**

That State Council note the Association is currently engaging with Members in order to develop a submission to State Government for the review of the *Aboriginal Heritage Act 1972*.

<b>Avon Midland Country Zone</b>	WALGA Recommendation Noted
<b>Central Country Zone</b>	WALGA Recommendation Noted
<b>Central Metropolitan Zone</b>	WALGA Recommendation Noted
<b>East Metropolitan Zone</b>	WALGA Recommendation Noted
<b>Gascoyne Zone</b>	WALGA Recommendation Noted
<b>Goldfields Esperance Country Zone</b>	WALGA Recommendation Noted
<b>Great Eastern Country Zone</b>	WALGA Recommendation Noted
<b>Great Southern Country Zone</b>	WALGA Recommendation Noted
<b>Kimberley Zone</b>	Minutes not received
<b>Murchison Country Zone</b>	WALGA Recommendation Noted
<b>North Metropolitan Zone</b>	WALGA Recommendation Noted
<b>Northern Country Zone</b>	WALGA Recommendation Noted
<b>Peel Zone</b>	WALGA Recommendation Noted
<b>Pilbara Zone</b>	Minutes not received
<b>South East Metropolitan Zone</b>	WALGA Recommendation Noted
<b>South Metropolitan Zone</b>	WALGA Recommendation Noted
<b>South West Country Zone</b>	WALGA Recommendation Noted

**Moved: President Cr Karen Chappel**  
**Seconded: Mayor Logan Howlett JP**

That State Council note the Association is currently engaging with Members in order to develop a submission to State Government for the review of the *Aboriginal Heritage Act 1972*.

**RESOLUTION 53.2/2018**

**CARRIED**

## 6.6 Heritage Bill 2017 (05-036-03-022 NH)

Nina Hewson, Senior Policy Advisor, Community

### WALGA RECOMMENDATION

That State Council notes WALGA has received a response from the Hon David Templeman MLA, Minister for Local Government; Heritage; Culture and the Arts addressing the Goldfields Esperance Country Zone concerns regarding parts of the *Heritage Bill 2017*.

Avon Midland Country Zone	WALGA Recommendation Noted
Central Country Zone	WALGA Recommendation Noted
Central Metropolitan Zone	WALGA Recommendation Noted
East Metropolitan Zone	WALGA Recommendation Noted
Gascoyne Zone	WALGA Recommendation Noted
Goldfields Esperance Country Zone	WALGA Recommendation Noted
Great Eastern Country Zone	WALGA Recommendation Noted
Great Southern Country Zone	WALGA Recommendation Noted
Kimberley Zone	Minutes not received
Murchison Country Zone	WALGA Recommendation Noted
North Metropolitan Zone	WALGA Recommendation Noted
Northern Country Zone	WALGA Recommendation Noted
Peel Zone	WALGA Recommendation Noted
Pilbara Zone	Minutes not received
South East Metropolitan Zone	WALGA Recommendation Noted
South Metropolitan Zone	WALGA Recommendation Noted
South West Country Zone	WALGA Recommendation Noted

Moved: President Cr Karen Chappel  
 Seconded: Mayor Logan Howlett JP

That State Council notes WALGA has received a response from the Hon David Templeman MLA, Minister for Local Government; Heritage; Culture and the Arts addressing the Goldfields Esperance Country Zone concerns regarding parts of the *Heritage Bill 2017*.

**RESOLUTION 54.2/2018**

**CARRIED**

## 6.7 Waste Levy Policy Review (05-037-04-0001 RNB)

By Rebecca Brown, Manager Waste and Recycling

### WALGA RECOMMENDATION

That State Council note the Discussion Paper on the Review of the Waste Levy Policy Statement.

Avon Midland Country Zone	WALGA Recommendation Noted
Central Country Zone	WALGA Recommendation Noted
Central Metropolitan Zone	WALGA Recommendation Noted
East Metropolitan Zone	WALGA Recommendation Noted
Gascoyne Zone	WALGA Recommendation Noted
Goldfields Esperance Country Zone	WALGA Recommendation Noted
Great Eastern Country Zone	WALGA Recommendation Noted
Great Southern Country Zone	WALGA Recommendation Noted
Kimberley Zone	Minutes not received
Murchison Country Zone	WALGA Recommendation Noted
North Metropolitan Zone	WALGA Recommendation Noted
Northern Country Zone	WALGA Recommendation Noted
Peel Zone	WALGA Recommendation Noted
Pilbara Zone	Minutes not received
South East Metropolitan Zone	WALGA Recommendation Noted
South West Country Zone	WALGA Recommendation Noted

### SOUTH METROPOLITAN ZONE

That the South Metropolitan Zone:

- Express its concern at the current utilisation of the waste levy to support non waste related State Government activities.
- Express its support for an extension of the waste levy to non-metropolitan areas, on a fair and equitable basis.

### SECRETARIAT COMMENT

The Zones position will be referred to the Municipal Waste Advisory Committee (MWAC) for their consideration.

*Cr Paul Kelly returned to the room at 12:50pm.*

*Cr Malcolm Cullen returned to the meeting at 12:54pm*

**Moved: Cr Doug Thompson**

**Seconded: Cr Les Price**

**That State Council note the Discussion Paper on the Review of the Waste Levy Policy Statement.**

**RESOLUTION 55.2/2018**

**CARRIED**

## 6.8 Report Municipal Waste Advisory Council (MWAC) (01-006-03-0008 RNB)

*By Rebecca Brown, Manager Waste and Recycling*

### WALGA RECOMMENDATION

That State Council note the resolutions of the Municipal Waste Advisory Council at its 28 February meeting.

<b>Avon Midland Country Zone</b>	WALGA Recommendation Noted
<b>Central Country Zone</b>	WALGA Recommendation Noted
<b>Central Metropolitan Zone</b>	WALGA Recommendation Noted
<b>East Metropolitan Zone</b>	WALGA Recommendation Noted
<b>Gascoyne Zone</b>	WALGA Recommendation Noted
<b>Goldfields Esperance Country Zone</b>	WALGA Recommendation Noted
<b>Great Eastern Country Zone</b>	WALGA Recommendation Noted
<b>Great Southern Country Zone</b>	WALGA Recommendation Noted
<b>Kimberley Zone</b>	Minutes not received
<b>Murchison Country Zone</b>	WALGA Recommendation Noted
<b>North Metropolitan Zone</b>	WALGA Recommendation Noted
<b>Northern Country Zone</b>	WALGA Recommendation Noted
<b>Peel Zone</b>	WALGA Recommendation Noted
<b>Pilbara Zone</b>	Minutes not received
<b>South East Metropolitan Zone</b>	WALGA Recommendation Noted
<b>South Metropolitan Zone</b>	WALGA Recommendation Noted
<b>South West Country Zone</b>	WALGA Recommendation Noted

**Moved: President Cr Karen Chappel**  
**Seconded: Mayor Logan Howlett JP**

**That State Council note the resolutions of the Municipal Waste Advisory Council at its 28 February meeting.**

**RESOLUTION 56.2/2018**

**CARRIED**

## **7. ORGANISATIONAL REPORTS**

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### **7.1 Key Activity Reports**

#### **7.1.1 Report on Key Activities, Environment and Waste (01-006-03-0017 MJB)**

**Moved: Mayor Logan Howlett JP  
Seconded: Mayor Tracey Roberts**

**That the Key Activities Report from the Environment and Waste Unit to the May 2018 State Council meeting be noted.**

**RESOLUTION 57.2/2018**

**CARRIED**

#### **7.1.2 Report on Key Activities, Governance and Organisational Services (01-006-03-0007 TB)**

**Moved: Mayor Logan Howlett JP  
Seconded: Mayor Tracey Roberts**

**That the Key Activities Report from the Governance and Organisation Services Unit to the May 2018 State Council meeting be noted.**

**RESOLUTION 58.2/2018**

**CARRIED**

#### **7.1.3. Report on Key Activities, Infrastructure (05-001-02-0003 ID)**

**Moved: Mayor Logan Howlett JP  
Seconded: Mayor Tracey Roberts**

**That the Key Activities Report from the Infrastructure Unit to the May 2018 State Council meeting be noted.**

**RESOLUTION 59.2/2018**

**CARRIED**

#### **7.1.4 Report on Key Activities, People and Place (01-006-03-0014 JB)**

**Moved: Mayor Logan Howlett JP  
Seconded: Mayor Tracey Roberts**

**That the Key Activities Report from the People and Place Unit to the May 2018 State Council meeting be noted.**

**RESOLUTION 60.2/2018**

**CARRIED**

**7.2 Policy Forum Reports (01-006-03-0007 TB)**

**Moved: Mayor Logan Howlett JP  
Seconded: Mayor Tracey Roberts**

**That the Report on the Key Activities of the Association's Policy Forums to the May 2018 State Council meeting be noted.**

**RESOLUTION 61.2/2018**

**CARRIED**

**7.3 President's Report**

**Moved: Cr Julie Brown  
Seconded: President Cr Malcolm Cullen**

**That the President's Report for May 2018 be received.**

**RESOLUTION 62.2/2018**

**CARRIED**

**7.4 CEO's Report**

**Moved: Cr Julie Brown  
Seconded: Cr Chris Mitchell**

**That the CEO's Report for May 2018 be received.**

**RESOLUTION 63.2/2018**

**CARRIED**

**7.5 Local Government Professionals (WA) President's Report**

Mr Ian Cowie, President, Local Government Professionals, provided an update on the activities of Local Government Professionals.

**Moved: Mayor Logan Howlett JP  
Seconded: Cr Doug Thompson**

**That the Local Government Professionals Report be received.**

**RESOLUTION 64.2/2018**

**CARRIED**

## **8. ADDITIONAL ZONE RESOLUTIONS**

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**Moved: Cr Les Price**  
**Seconded: Cr Doug Thompson**

**That the additional Zone Resolutions from the April / May 2018 round of Zones meetings as follows be referred to the appropriate policy area for consideration and action.**

**RESOLUTION 65.2/2018**

**CARRIED**

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### **SOUTH WEST COUNTRY ZONE**

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#### **Landgate Revaluation Timetable (Governance and Organisational Services)**

That WALGA lobby Landgate to amend its timetable for completing annual revaluations of property rolls for all Local Government by 30 April each year so that the timetables for adoption of Local Government annual budgets are not unduly hindered by delays in receiving valuation rolls.

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### **MURCHISON COUNTRY ZONE**

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#### **Aboriginal Corporation Rates Exemption Matters (Governance and Organisational Services)**

That the Region request WALGA to consider and consult on a plan to provide funding for a test case within the next two or three years to resolve whether property owners targeting Aboriginal Australian tenants are capable of claiming rates exemption and the evidentiary burden required to respond to claims of that nature.

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### **GASCOYNE COUNTRY ZONE**

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#### **Costs of Audits by the Office of the Auditor General (Governance and Organisational Services)**

That the Gascoyne Zone requests WALGA to express its concern to the Minister for Local Government regarding the significant increase in audit costs due to legislative change requiring the Office of the Auditor General to undertake Local Government audits.

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### **EAST METROPOLITAN ZONE**

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#### **Membership in Development Assessment Panels (DAP) (People and Place)**

That East Metropolitan requests that WALGA investigate increasing Local Government membership in Development Assessment Panels.

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### **CENTRAL METROPOLITAN ZONE**

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#### **WALGA Consultation Process (Governance and Organisational Services)**

That the Central Metropolitan Zone request that WALGA conduct a review of its consultation processes to clarify when a Council-endorsed position is required prior to WALGA adopting a recommendation for State Council consideration.

## **Circulation of the Deloitte Governance Review Report (Finance and Marketing)**

1. That the Central Metropolitan Zone request WALGA to advise all Member Councils that they may view the Deloitte Governance Review Report if they so desire, acknowledging that there are confidentiality issues addressed within the Report; and
2. That WALGA be requested to present to the next meeting of the Zone the key issues which will be considered by State Council as a result of any recommendations contained within the Report.

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## **NORTH METROPOLITAN ZONE**

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### **Managing Community Sheds (People and Place)**

That the North Metropolitan Zone requests WALGA for advice on how the Local Government sector can best support community sheds.

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## **AVON-MIDLAND COUNTRY ZONE**

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### **Movement of Agricultural Machinery (Infrastructure)**

That the WA Local Government Association be requested to prepare background information on the requirements for the movement of agricultural machinery paper for consideration at the Zone's next meeting; and that Mr Ian Duncan, Executive Manager Infrastructure, WALGA, be invited to the next Zone's next meeting.

That the Zone support increasing from width for the movement of agricultural machinery requiring a Heavy Vehicle Agricultural Pilot from 6m to 8m.

### **Equitable Access to State Funding for Rural Communities (People and Place)**

That the Zone

- a. express its concerns at the State Government's decisions to close the Moora Residential College, to close six camp schools sites run by the Department of Education and for the Department of Education to retain an annual 20% dividend from funds remitted to the Agricultural Education Farm Provisions Trust Fund; and
- b. urge the State Government to reverse these decisions.

## **9 CONFIDENTIAL ITEM**

### **9.1 Extension of Term – Chief Executive Officer Contract**

*All staff left the room at 1.06pm, except Tony Brown, Executive Manager Governance and Organisational Services.*

*Tony Brown left the meeting at 1:11pm.*

As the nature of this item is confidential, the matter is dealt with by confidential schedule.

*Tony Brown returned to the meeting at 1:26pm.*

*All other staff return to the meeting at 1.50pm.*

## **10. MEETING ASSESSMENT**

*Mayor Carol Adams left the meeting at 1:50pm and did not return.*

*Mr Ian Cowie left the meeting at 1:50pm and did not return.*

*Mr Ian Duncan left the meeting at 1:50pm and did not return.*

Cr Kate Driver provided feedback as to the effectiveness of the meeting.

## **11. DATE OF NEXT MEETING**

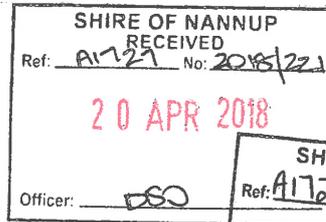
That the next meeting of the Western Australia Local Government Association State Council be held in the Boardroom at WALGA, ONE70 Railway Parade, West Leederville, on Wednesday **6 June 2018** commencing 4pm.

## **12. CLOSURE**

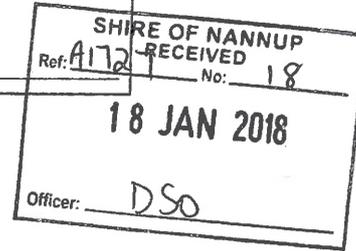
The Chair thanked the City of Kalamunda for hosting the May 2018 Regional State Council.

There being no further business the Chair declared the meeting closed at 1:55pm.

Ms Sharyn Gibellini (Lee)  
24 Hayes Road  
Nannup WA 6275



Attachment 12.3.1



Jane Buckland/Development Services Officer  
Shire of Nannup  
Adam St  
Nannup 6275

Dear Jane

**Partial Road Closure – Unmade Road Reserve (Old East Nannup Road)**

In reference to correspondence of 2 ~~September 2016~~ (Ref A1727) and previous correspondence, I would like to go ahead with the partial road closure of the *unformed* 'Old East Nannup Road' as suggested by the Shire's consultant planner. (Thus preserving legal access to neighbouring location 11185.) I was under the impression from the previous owner that the actual physical road to the buildings (constructed some 35 years ago) on 11185, is not on the unmade road reserve ... it would have meant constructing a road through the creek.

As per the attached plan, I would request the road be closed from the boundary of 11183 to the base of the wall of the dam and the land be incorporated back into location 11184, thereby honouring the legitimate swap that was made by Mr Les McLellan, but unfortunately was only partially completed by the *Nannup Roads, Health and Vermin Board* staff of the time. Mr McLellan was a very dignified man and was very articulate about the road closure, which was carried out for the better convenience of East Nannup Road traffic and the school bus circuit. I feel the circumstances relating to the 1997 Act of 'Private Road Closure' is somewhat different in this case and would request that it be acknowledged that an actual exchange of land was agreed to for the betterment of the government and not the land holder and therefore any associated costs do not fall on the land holder as they would not be feasible.

The minutes of the *Road, Health and Vermin Boards, 9 July 1955* clearly states:

*Mr McLellan applied to have a road on the eastern boundary of his property closed. The road is at present unmade and unused, and it is unlikely, owing to the roughness of the country, that it ever will be. An alternative road is being used at present.*

*Mr Ford moved and Mr Dunnet seconded that the road be closed. Carried.*

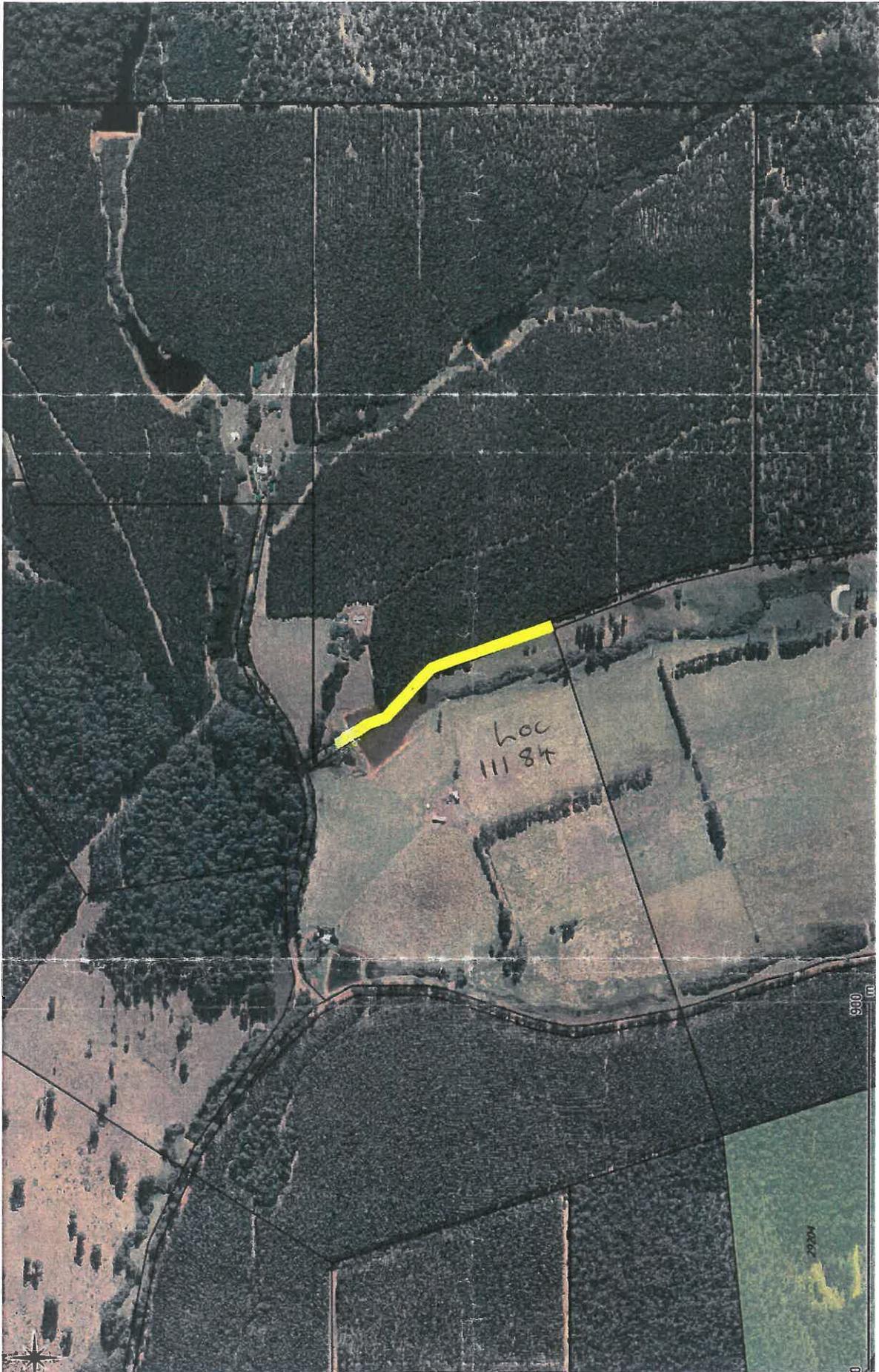
*On Crown Copyright Reserved Map of August 1962* it even states 'road closure 3627/52'.

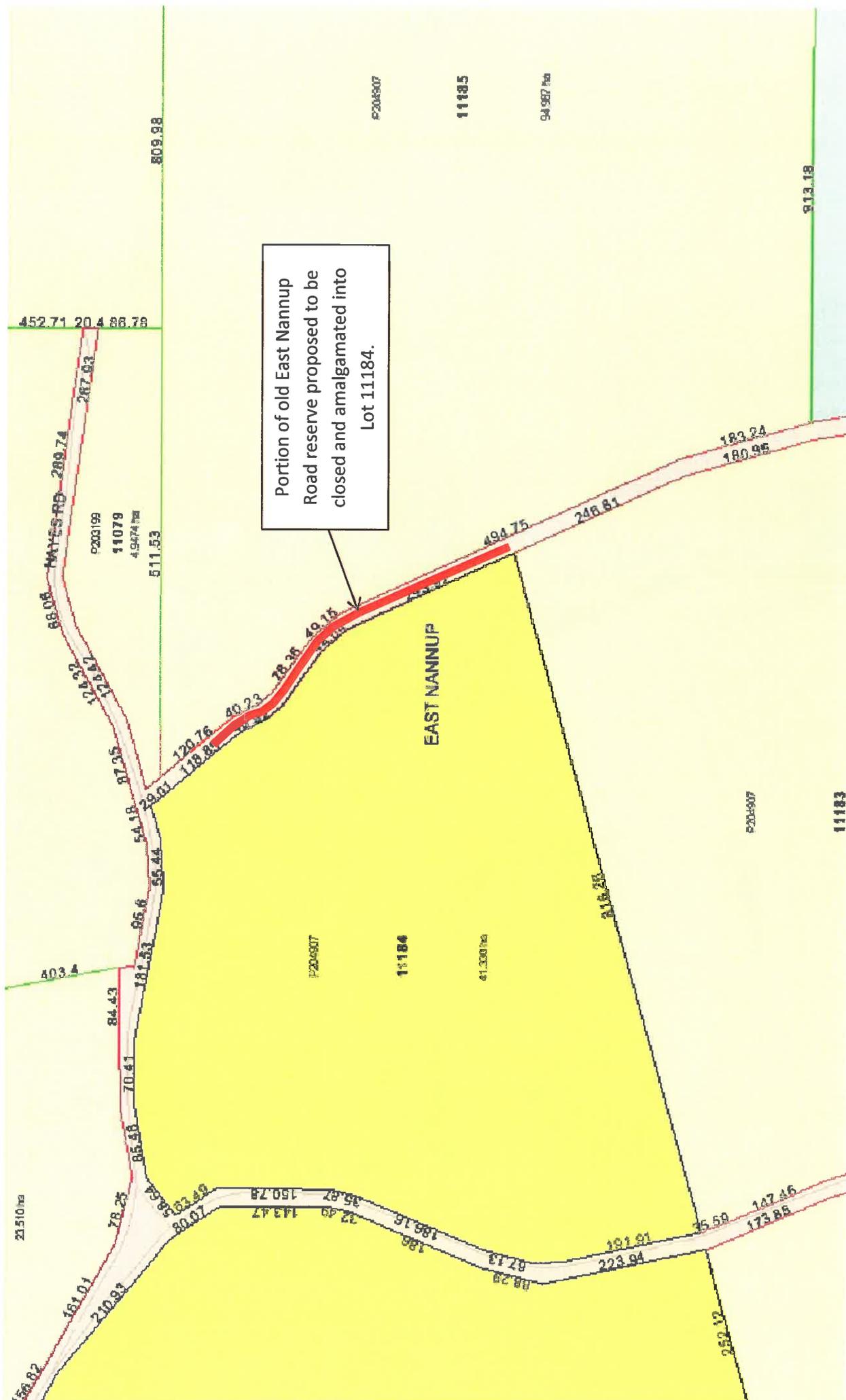
The process had been carried out by the land holder, and by the shire; it was merely an administrative oversight at some point.

Having worked extremely hard with my previous partner for nearly thirty years on developing and working this land, and at the considerable expense of constructing a dam for horticulture, without knowledge of an open road reserve, it is important to me to have this issue rectified.

Regards

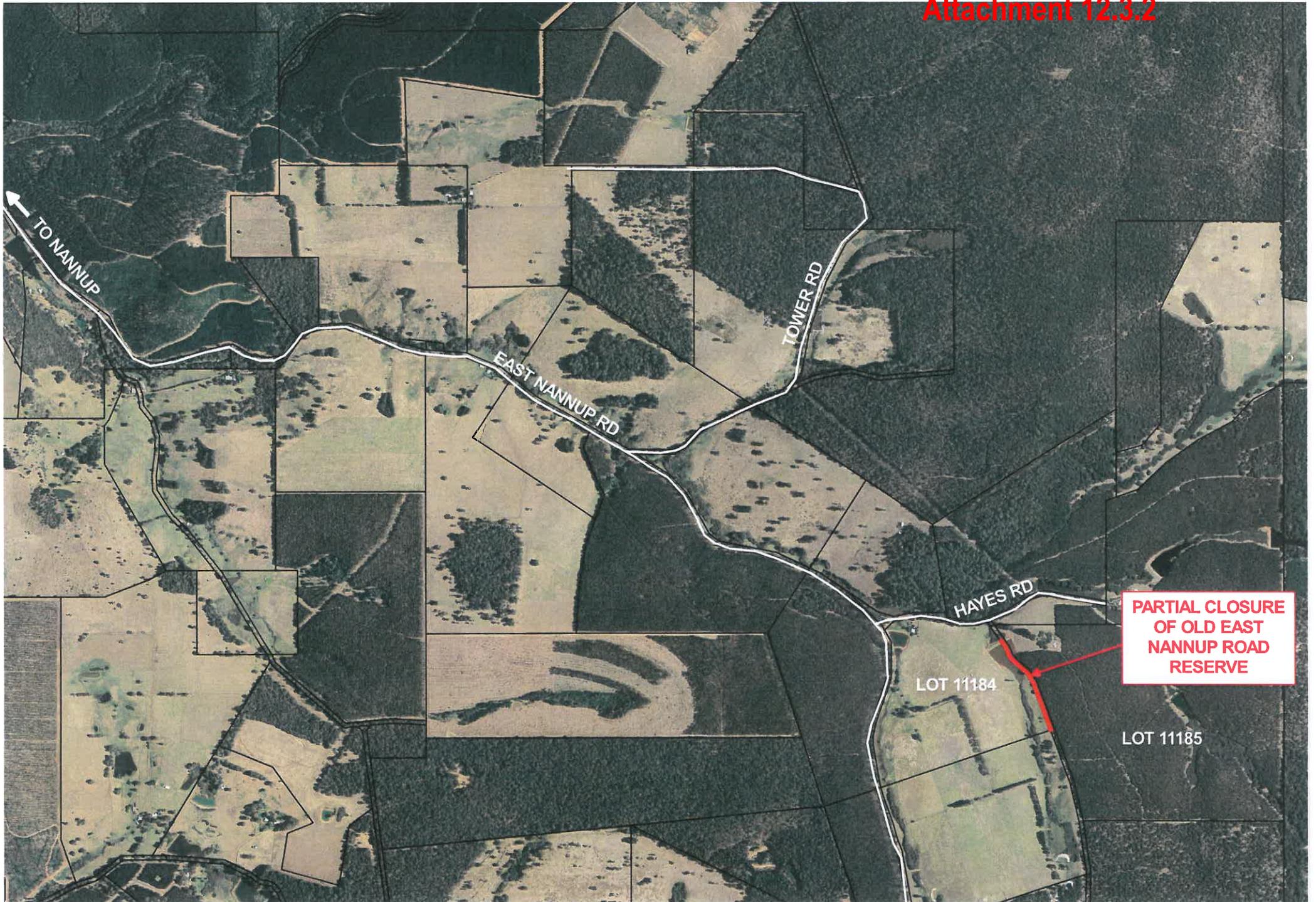
  
Ms Sharyn Gibellini  
Land Holder Location 11184  
January 2018





Portion of old East Nannup Road reserve proposed to be closed and amalgamated into Lot 11184.

21510 ha  
156.82  
161.01  
210.93  
78.25  
85.58  
70.41  
84.43  
403.4  
181.33  
85.6  
55.44  
54.18  
97.35  
174.72  
174.72  
267.93  
452.71  
204.88  
79  
809.98  
P200907  
11079  
4.9474 ha  
511.53  
P200907  
11184  
41.300 ha  
P200907  
11185  
94.987 ha  
P200907  
11183  
183.24  
180.95  
246.81  
494.75  
EAST NANNUP  
216.28  
186.28  
87.13  
223.84  
181.84  
35.58  
147.46  
173.85  
250.12  
186  
186.18  
12.49  
35.87  
150.78  
143.47  
80.07  
107.08  
58.64



**PARTIAL CLOSURE  
OF OLD EAST  
NANNUP ROAD  
RESERVE**

## Attachment 12.3.3

**Jane Buckland**

---

**From:** Graham, Horace <Horace.Graham@dplh.wa.gov.au>  
**Sent:** Friday, 2 February 2018 2:07 PM  
**To:** Jane Buckland  
**Subject:** RE: Shire of Nannup - Historical Road Closure Query  
**Attachments:** 20180202 - Map of Lot 11184.pdf

Hi Jane

Both files appear to be destroyed, however I have done a search and had a look at the original Crown Grant (CT Volume 1009 Folio 241) and it appears that was never a closed road shown on the sketch attached to the title. I have also search the smart plan (copy attached) and it is the same – no closed road. If the landowner/s of Location 111184 has some documents showing that a closed was within Location 11184; perhaps you can get a copy for me. If the land owners wish to close the road, then it must be subject to the approval of the Council.

Ring or email if you need more information or discuss the matter.

Kind Regards

**Horace Graham** | State Land Officer | Case Management - South West and Great Southern  
Level 2, 140 William Street, Perth WA 6000  
(08) 6552 4580  
[www.dplh.wa.gov.au](http://www.dplh.wa.gov.au)



Department of Planning,  
Lands and Heritage



*The department acknowledges the Aboriginal peoples of Western Australia as the traditional custodians of this land and we pay our respects to their Elders, past and present.*

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---

**From:** Jane Buckland [mailto:jane@nannup.wa.gov.au]  
**Sent:** Monday, 22 January 2018 3:24 PM  
**To:** Graham, Horace  
**Subject:** RE: Shire of Nannup - Historical Road Closure Query

Hi Horace,

It's good to know the system is still working!

Can you confirm what the two jobs were? The Shire has received a request to close the road reserve which is marked with the file number 3148/55 on the map but the requester suggests that the road should already have been closed and amalgamated into Lot 11184 on DP204907 back in the 1950s.

If this is correct it would be helpful to know why the road closure and amalgamation never happened. Unfortunately the Shire doesn't have any minutes to refer back to prior to 1965 which might enlighten me.

Kind regards,

Jane Buckland  
Development Services Officer



Adam Street, Nannup, WA  
PO Box 11, Nannup, WA 6275  
P: 9756 1018 . F: 9756 1275.  
[www.nannup.wa.gov.au](http://www.nannup.wa.gov.au)

---

**From:** Graham, Horace [<mailto:Horace.Graham@dplh.wa.gov.au>]  
**Sent:** Monday, 22 January 2018 3:12 PM  
**To:** Jane Buckland  
**Subject:** RE: Shire of Nannup - Historical Road Closure Query

Good Afternoon Jane

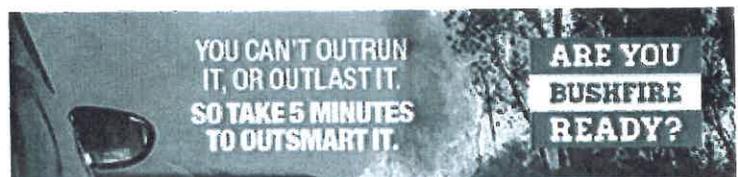
Both numbers are the file number of this Department. Previously if a job was done in that region we would put the file number for easy reference for in time to come, just like now.

Kind Regards

**Horace Graham** | State Land Officer | Case Management - South West and Great Southern  
Level 2, 140 William Street, Perth WA 6000  
(08) 6552 4580  
[www.dplh.wa.gov.au](http://www.dplh.wa.gov.au)



Department of Planning,  
Lands and Heritage



*The department acknowledges the Aboriginal peoples of Western Australia as the traditional custodians of this land and we pay our respects to their Elders, past and present.*

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---

**From:** Jane Buckland [<mailto:jane@nannup.wa.gov.au>]  
**Sent:** Thursday, 18 January 2018 3:27 PM  
**To:** Graham, Horace  
**Subject:** Shire of Nannup - Historical Road Closure Query

Hi Horace,

I'm not sure if you can help with this but I'm trying to find out what the reference numbers contained in the green box on the attached survey refer to.

I think the number 3627/52 refers to the gazettal of a section of East Nannup Rd but I am also interested in what the reference number 3148/55 refers to nearby. I believe it may refer to a road closure the old Nannup Roads Board was

working on back in 1955 but it doesn't look like it was ever completed and the issue of the road reserve running through private property has come up again.

If you have any helpful information, that would be great but I understand if this is too hard!

Kind regards,

Jane Buckland  
Development Services Officer



Adam Street, Nannup, WA  
PO Box 11, Nannup, WA 6275  
P: 9756 1018 . F: 9756 1275.  
[www.nannup.wa.gov.au](http://www.nannup.wa.gov.au)

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## **MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 30 April 2018**

**LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**SHIRE OF NANNUP**  
**Information Summary**  
**For the Period Ended 30 April 2018**

## Key Information

### Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

### Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

### Statement of Financial Activity by reporting program

Is presented on page 3 and shows a surplus as at 30 April 2018 of \$846,196.

### Items of Significance

The material variance adopted by the Shire of Nannup for the 2017/18 year is \$30,000 or 10% whichever is the greater. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

### Capital Expenditure

	% Collected / Completed	Annual Budget	YTD Budget	YTD Actual
<b>Significant Projects</b>				
<b>Grants, Subsidies and Contributions</b>				
Operating Grants, Subsidies and Contributions	77%	-\$ 921,296	-\$ 921,296	-\$ 710,031
Non-operating Grants, Subsidies and Contributions	82%	-\$ 1,394,950	-\$ 1,394,950	-\$ 1,148,679
	80%	-\$ 2,316,246	-\$ 2,316,246	-\$ 1,858,710
Rates Levied	101%	\$ 1,583,577	\$ 1,583,577	\$ 1,591,854

*% Compares current ytd actuals to annual budget*

<b>Financial Position</b>	<b>Prior Year 30</b>		<b>Current Year 30</b>		<b>Note</b>
	159%	June 2017	137%	June 2018	
Adjusted Net Current Assets	159%	\$ 865,277	137%	\$ 1,371,932	3
Cash and Equivalent - Unrestricted	129%	\$ 904,190	116%	\$ 1,164,522	3 & 4
Receivables - Rates	128%	\$ 142,292	181%	\$ 181,487	3 & 6
Receivables - Other	507%	\$ 56,731	287%	\$ 287,801	3 & 6
Payables	51%	\$ 41,750	21%	\$ 21,123	3

*% Compares current ytd actuals to prior year actuals at the same time*

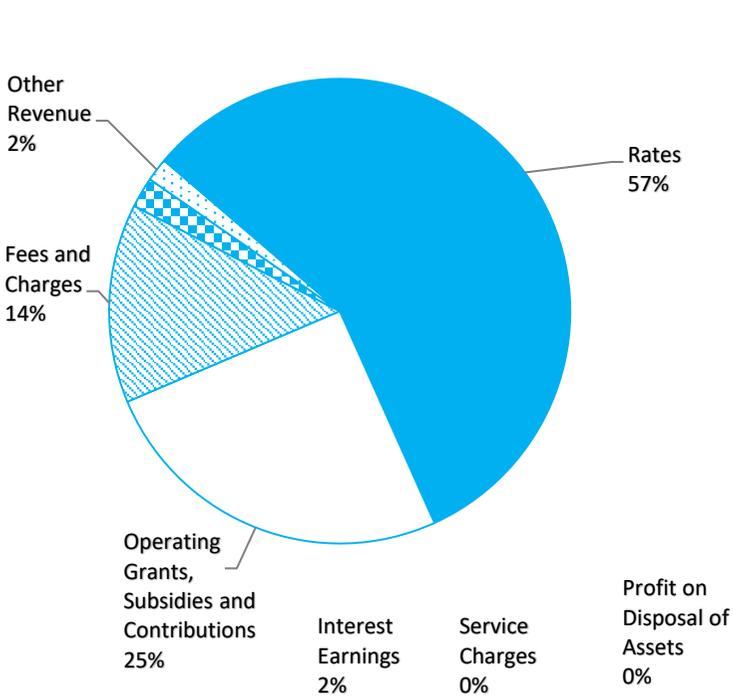
Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

## Preparation

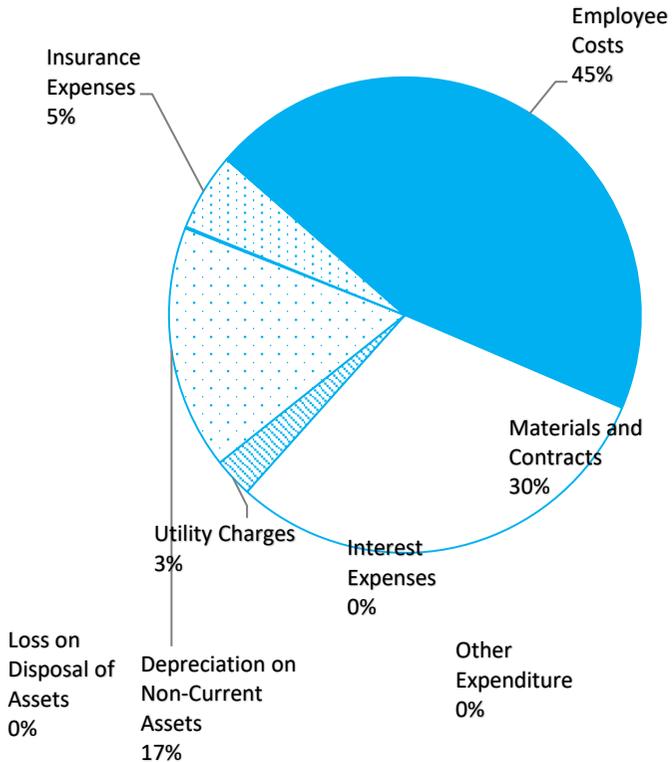
Prepared by: Robin Lorkiewicz  
 Reviewed by: Tracie Bishop  
 Date prepared: 15/05/2018

SHIRE OF NANNUP  
Information Summary  
For the Period Ended 30 April 2018

Operating Revenue



Operating Expenditure



**SHIRE OF NANNUP**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 30 April 2018**

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening Funding Surplus(Deficit)</b>		696,391	696,391	1,464,502	768,111	110%	
<b>Revenue from operating activities</b>							
Governance		0	0	0	0		
General Purpose Funding - Rates	9	1,583,577	1,583,577	1,591,854	8,277	1%	
General Purpose Funding - Other		722,922	602,435	576,371	(26,064)	(4%)	
Law, Order and Public Safety		199,226	166,022	179,419	13,397	8%	
Health		8,750	7,292	17,873	10,582	145%	
Education and Welfare		29,775	24,813	38,456	13,643	55%	
Housing		21,320	17,767	8,370	(9,397)	(53%)	
Community Amenities		214,467	178,722	248,899	70,176	39%	
Recreation and Culture		25,082	20,902	27,919	7,017	34%	
Transport		111,784	93,153	64,705	(28,449)	(31%)	
Economic Services		24,328	20,273	30,299	10,026	49%	
Other Property and Services		35,000	29,167	10,499	(18,667)	(64%)	
		<b>2,976,230</b>	<b>2,744,121</b>	<b>2,794,664</b>			
<b>Expenditure from operating activities</b>							
Governance		(851,494)	(709,578)	(680,594)	28,984	4%	
General Purpose Funding		(74,441)	(62,034)	(30,099)	31,935	51%	
Law, Order and Public Safety		(377,786)	(314,821)	(276,504)	38,318	12%	
Health		(60,575)	(50,480)	(44,253)	6,226	12%	
Education and Welfare		(110,107)	(91,756)	(120,292)	(28,537)	(31%)	
Housing		(17,753)	(14,794)	(10,361)	4,433	30%	
Community Amenities		(413,632)	(344,694)	(251,968)	92,726	27%	
Recreation and Culture		(282,283)	(235,236)	(185,515)	49,720	21%	
Transport		(1,597,933)	(1,331,611)	(695,238)	636,373	48%	
Economic Services		(154,193)	(128,494)	(154,409)	(25,915)	(20%)	
Other Property and Services		(1,022,238)	(851,865)	(644,082)	207,783	24%	
		<b>(4,962,434)</b>	<b>(4,135,362)</b>	<b>(3,093,315)</b>			
<b>Financing Costs</b>							
General Purpose		0	0	240	240		
Community Amenities		(3,661)	(3,051)	(3,790)	(739)	24%	
Transport		0	0	0	0		
		<b>(3,661)</b>	<b>(3,051)</b>	<b>(3,550)</b>			
<b>Operating activities excluded from budget</b>							
Add back Depreciation		1,535,198	1,279,332	486,801	(792,530)	(62%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	134,000	134,000	4,529	(129,471)	(97%)	▼
Adjust Provisions and Accruals		76,708	76,708	96,787	20,079	26%	
<b>Amount attributable to operating activities</b>		<b>(243,959)</b>	<b>95,748</b>	<b>285,916</b>			
<b>Investing Activities</b>							
Non-operating Grants, Subsidies and Contributions	11	1,392,850	1,160,708	1,148,679	(12,029)	(1%)	
Proceeds from Disposal of Assets	8	94,000	78,333	157,747	79,414	101%	▲
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(190,000)	(158,333)	(36,532)	121,802	77%	▲
Infrastructure Assets - Roads	13	(1,344,082)	(1,120,068)	(1,453,641)	(333,573)	(30%)	▼
Infrastructure Assets - Public Facilities	13	0	0	0	0		
Infrastructure Assets - Footpaths	13	0	0	0	0		
Infrastructure Assets - Drainage	13	0	0	0	0		
Heritage Assets	13	0	0	0	0		
Plant and Equipment	13	(386,000)	(321,667)	(333,484)	(11,817)	(4%)	
Furniture and Equipment	13	(20,500)	(17,083)	(12,996)	4,087	24%	▲
<b>Amount attributable to investing activities</b>		<b>(453,732)</b>	<b>(378,110)</b>	<b>(530,227)</b>			
<b>Financing Activities</b>							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		16,415	13,679	13,610	(69)	(1%)	
Transfer from Reserves	7	371,941	309,951	0	(309,951)	(100%)	▼
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(16,415)	(13,679)	(13,610)	69	1%	
Transfer to Reserves	7	(369,000)	(307,500)	(373,994)	(66,494)	(22%)	▼
<b>Amount attributable to financing activities</b>		<b>2,941</b>	<b>2,451</b>	<b>(373,994)</b>			
<b>Closing Funding Surplus(Deficit)</b>	3	<b>1,641</b>	<b>416,480</b>	<b>846,196</b>			

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF NANNUP**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 30 April 2018**

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening Funding Surplus (Deficit)</b>		696,391	696,391	<b>1,464,502</b>	768,111	110%	▲
<b>Revenue from operating activities</b>							
Rates	9	1,583,577	1,583,577	<b>1,591,854</b>	8,277	1%	
Operating Grants, Subsidies and Contributions	11	924,296	770,247	<b>710,031</b>	(60,215)	(8%)	
Fees and Charges		383,174	319,312	<b>387,917</b>	68,605	21%	▲
Service Charges		0	0	<b>0</b>	0		
Interest Earnings		45,761	38,134	<b>59,425</b>	21,291	56%	
Other Revenue		39,422	32,852	<b>45,436</b>	12,585	38%	
		<b>2,976,230</b>	<b>2,744,121</b>	<b>2,794,663</b>			
<b>Expenditure from operating activities</b>							
Employee Costs		(1,637,574)	(1,364,645)	<b>(1,319,543)</b>	45,103	3%	
Materials and Contracts		(1,514,453)	(1,262,044)	<b>(888,032)</b>	374,012	30%	
Contracts		0	0	<b>(164,218)</b>	(164,218)		
Utility Charges		(95,550)	(79,625)	<b>(78,707)</b>	918	1%	
Depreciation on Non-Current Assets		(1,535,198)	(1,279,332)	<b>(486,801)</b>	792,530	62%	▲
Interest Expenses		(3,661)	(3,051)	<b>(3,550)</b>	(499)	(16%)	
Insurance Expenses		(168,460)	(140,383)	<b>(155,567)</b>	(15,184)	(11%)	
Other Expenditure		(11,200)	(9,333)	<b>(448)</b>	8,885	95%	▲
		<b>(4,966,095)</b>	<b>(4,138,413)</b>	<b>(3,096,866)</b>			
<b>Operating activities excluded from budget</b>							
Add back Depreciation		1,535,198	1,279,332	<b>486,801</b>	(792,530)	(62%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	134,000	134,000	<b>4,529</b>	(129,471)	(97%)	▼
Adjust Provisions and Accruals		76,708	76,708	<b>96,787</b>	20,079	26%	
<b>Amount attributable to operating activities</b>		<b>(243,959)</b>	<b>95,748</b>	<b>285,914</b>			
<b>Investing activities</b>							
Grants, Subsidies and Contributions	11	1,392,850	1,160,708	<b>1,148,679</b>	(12,029)	(1%)	
Proceeds from Disposal of Assets	8	94,000	78,333	<b>157,747</b>	79,414	101%	▲
Land Held for Resale		0	0	<b>0</b>	0		
Land and Buildings	13	(190,000)	(158,333)	<b>(36,532)</b>	121,802	77%	▲
Infrastructure Assets - Roads	13	(1,344,082)	(1,120,068)	<b>(1,453,641)</b>	(333,573)	(30%)	▼
Infrastructure Assets - Public Facilities	13	0	0	<b>0</b>	0		
Infrastructure Assets - Footpaths	13	0	0	<b>0</b>	0		
Infrastructure Assets - Drainage	13	0	0	<b>0</b>	0		
Heritage Assets	13	0	0	<b>0</b>	0		
Plant and Equipment	13	(386,000)	(321,667)	<b>(333,484)</b>	(11,817)	(4%)	
Furniture and Equipment	13	(20,500)	(17,083)	<b>(12,996)</b>	4,087	24%	▲
<b>Amount attributable to investing activities</b>		<b>(453,732)</b>	<b>(378,110)</b>	<b>(530,227)</b>			
<b>Financing Activities</b>							
Proceeds from New Debentures		0	0	<b>0</b>	0		
Proceeds from Advances		0	0	<b>0</b>	0		
Self-Supporting Loan Principal		16,415	13,679	<b>13,610</b>	(69)	(1%)	
Transfer from Reserves	7	371,941	309,951	<b>0</b>	(309,951)	(100%)	▼
Advances to Community Groups		0	0	<b>0</b>	0		
Repayment of Debentures	10	(16,415)	(13,679)	<b>(13,610)</b>	69	1%	
Transfer to Reserves	7	(369,000)	(307,500)	<b>(373,994)</b>	(66,494)	(22%)	▼
<b>Amount attributable to financing activities</b>		<b>2,941</b>	<b>2,451</b>	<b>(373,994)</b>			
<b>Closing Funding Surplus (Deficit)</b>	3	<b>1,641</b>	<b>416,480</b>	<b>846,196</b>	<b>429,716</b>	<b>103%</b>	<b>▲</b>

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

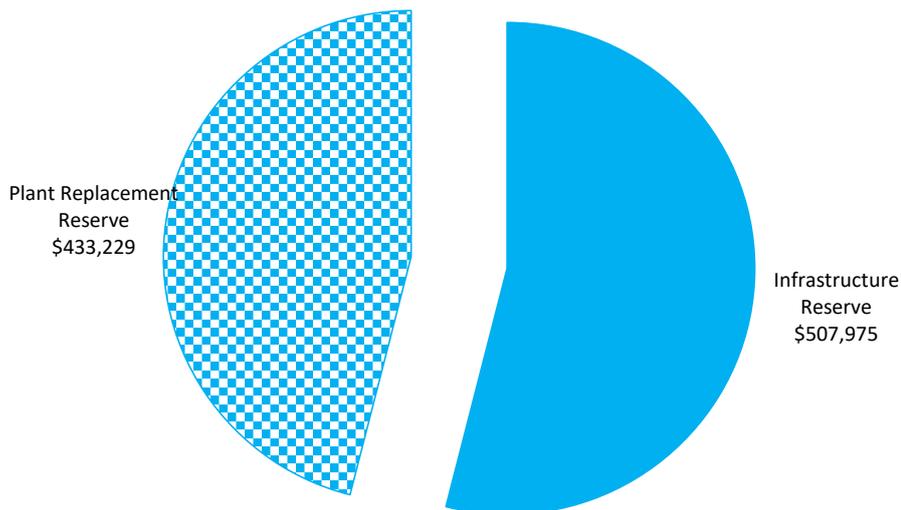
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF NANNUP**  
**STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING**  
For the Period Ended 30 April 2018

**Capital Acquisitions**

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Amended YTD Budget (d)	Amended Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	(36,532)	0	0	(190,000)	<b>(36,532)</b>	(36,532)
Infrastructure Assets - Roads	13	(1,453,641)	0	(1,344,082)	(1,344,082)	<b>(1,453,641)</b>	(109,559)
Infrastructure Assets - Public Facilities	13	0	0	0	0	<b>0</b>	0
Infrastructure Assets - Footpaths	13	0	0	0	0	<b>0</b>	0
Infrastructure Assets - Drainage	13	0	0	0	0	<b>0</b>	0
Heritage Assets	13	0	0	0	0	<b>0</b>	0
Plant and Equipment	13	(333,484)	0	(386,000)	(386,000)	<b>(333,484)</b>	52,516
Furniture and Equipment	13	(12,996)	0	0	(20,500)	<b>(12,996)</b>	(12,996)
<b>Capital Expenditure Totals</b>		<b>(1,836,653)</b>	<b>0</b>	<b>(1,730,082)</b>	<b>(1,940,582)</b>	<b>(1,836,653)</b>	<b>(106,571)</b>
<b>Capital acquisitions funded by:</b>							
Capital Grants and Contributions				<b>(284,510)</b>	<b>(284,510)</b>	<b>(239,070)</b>	
Borrowings				<b>0</b>	<b>0</b>	<b>0</b>	
Other (Disposals & C/Fwd)				<b>78,333</b>	<b>94,000</b>	<b>157,747</b>	
Council contribution - Cash Backed Reserves							
Infrastructure Reserve		<b>0</b>	<b>0</b>	\$507,975	19,500	0	<b>(507,975)</b>
Plant Replacement Reserve		<b>0</b>	<b>0</b>	\$433,229	(130,000)	0	<b>(433,229)</b>
Council contribution - operations				<b>(2,465,109)</b>	<b>(1,639,572)</b>	<b>(1,755,329)</b>	
<b>Capital Funding Total</b>				<b>(1,730,082)</b>	<b>(1,940,582)</b>	<b>(1,836,653)</b>	

**Capital**



**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2018**

**Note 1: Significant Accounting Policies**

**(a) Basis of Accounting**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**Critical Accounting Estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

**(g) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(h) Inventories**

**General**

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land Held for Resale**

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Asset	Years	Method
Buildings	30 to 100 years	Straight Line
Furniture and Equipment	4 to 20 years	Straight Line
Plant and Equipment	5 to 20 years	Straight Line
Sealed Roads		
formation	not depreciated	
pavement	80 years	Straight Line
seal		
bituminous seals	34 years	Straight Line
asphalt surfaces	43 years	Straight Line
Gravel Roads		
formation	not depreciated	
pavement	80 years	Straight Line
Formed roads		
formation	not depreciated	
pavement	80 years	Straight Line
Footpaths - slab	50 years	Straight Line
Kerbs	100 years	Straight Line
Parks & Gardens	50 years	Straight Line
Water Supply Piping and Draing Systems	75 years	Straight Line

#### (k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

#### (l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

##### (i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

##### (ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

#### (m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

##### Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

#### (n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

#### (o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**(r) Program Classifications (Function/Activity)**

Shire of Nannup operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**GOVERNANCE**

**Objective:**

To provide a decision making process for the efficient allocation of scarce resources.

**Activities:**

Administration and operation of facilities and services to members of council; other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

**Objective:**

To collect revenue to allow for the provision of services.

**Activities:**

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

**Objective:**

To provide services to help ensure a safer community.

**Activities:**

Supervision of various by-laws, fire prevention, emergency services and animal control.

**HEALTH**

**Objective:**

To provide an operational framework for good community health.

**Activities:**

Food quality, building sanitation and sewage.

**EDUCATION AND WELFARE**

**Objective:**

To provide services to disadvantaged persons, the elderly, children and youth.

**Activities:**

Operation of pre-school, provision of youth support.

**HOUSING**

**Objective:**

Help ensure adequate housing.

**Activities:**

Maintenance of staff and rental housing.

**COMMUNITY AMENITIES**

**Objective:**

To provide services required by the community.

**Activities:**

Rubbish collection services, operation of tip, noise control, administration of the town planning scheme, maintenance of cemetery and maintenance of

**RECREATION AND CULTURE**

**Objective:**

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

**Activities:**

Maintenance of halls, recreation centre and various reserves; operation of library.

**TRANSPORT**

**Objective:**

To provide effective and efficient transport services to the community.

**Activities:**

Construction and maintenance of streets, roads, bridges; cleaning of streets, depot maintenance.

**ECONOMIC SERVICES**

**Objective:**

To help promote the shire and its economic wellbeing.

**Activities:**

Assistance to tourism, area promotion, building control, noxious weeds, vermin control.

**OTHER PROPERTY AND SERVICES**

**Objective:**

To accurately allocate plant and labour costs across the various programs of Council.

**Activities:**

Private works operations, plant repairs and operations costs.

**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2018**

**Note 2: Explanation of Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2017/18 year is \$30,000 or 10% whichever is the greater.

Reporting Program	Var. \$		Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	<b>\$</b>			
Administration Charges - Rates Instalments	\$300	0361	Permanent	Fewer take-ups of instalment option
Interest on Overdue Rates	-\$3,000	0061	Permanent	Based on current outstanding rates debtors balance
Instalment Interest	\$210	0261	Permanent	Fewer take-ups of instalment option, therefore instalment interest budget not met
Interest on Deferred Rates	\$1,149	0271	Permanent	This account is a result of Pensioners deferment in our ledger and the Interest Rate that Office of State Revenue use; therefore this item is hard to predict. 2017/18 already claimed therefore gap in budgeted v received confirmed.
Department of Transport Commission	-\$2,000	0523	Permanent	Anticipating more DoT transactions by End of Financial Year.
Interest Earnings in Municipal Account	-\$10,000	4873	Permanent	Municipal interest earnings higher than expected due to early receipt of FAG's monies
Interest Earnings in Reserve Account / Term Deposits	-\$10,000	5381	Permanent	Reserve interest earnings higher than expected also due to early receipt of FAG's monies, term deposits were able to be secured early in 2017/18
FESA Operating Grant 2017/18	-\$5,800	0703	Permanent	This increase in grant funding directly covers the unexpected increase in Brigade Vehicle Insurances due to a revaluation of the VBFB Fleet. See Expenses COA 0642
Health - Licence Fees	-\$2,639	1383	Permanent	Higher than anticipated Food Registration Business Licenses
School Holidays - Fees & Charges	-\$1,038	1153	Permanent	Local School Holiday Programs Attendance Rating higher than anticipated
Rent for Dunnet Road Property	\$6,630	1723	Permanent	New CEO negotiated rental contract, unexpected budgetary impact, and, original budget for Staff Rental overestimated.
Waste Bin Collection	-\$1,443	1803	Permanent	Increase in predicted bin collection revenue via Rates
Recycle Bin Collection	-\$1,733	1805	Permanent	Increase in predicted bin collection revenue via Rates
Waste Management Facility Fees	-\$12,000	1813	Permanent	Increase usage of the Waste Management Facility than anticipated
WARR Income	-\$1,067	1817	Permanent	WARR Income based on number of rateable properties, where a subdivision occurs a new fee is created
Town Planning Fees & Charges	-\$3,700	2253	Permanent	Increase in Town Planning Fees due to Scheme Amendment Request.
Hire of Centre - Recreation Centre	-\$1,953	7043	Permanent	More events held at the Recreation Centre than anticipated, ie
Blackspot Funding	\$93,973	3391	Permanent	Tour of Margaret River
Main Roads Direct Grant	\$44,993	3221	Permanent	Under receipt of Operating Grant anticipated
Sale of Materials	\$2,477	4263	Permanent	Under receipt of Operating Grant anticipated
Lease Charges	-\$292	3933	Permanent	Sale of Materials over-estimated in Budget
Building Control Fees & Charges	-\$5,000	4153	Permanent	Caravan Park Lease Charges - agreement of Lease Payable is based on profits for Financial Year - adjustment always required due to income estimated
Heritage Books	-\$14	7574	Permanent	More Building permits anticipated to be issued than anticipated
	<u>\$88,053</u>			Small increase in income
<b>Operating Expense</b>				
Election Expenditure Savings	-\$2,000	0112	Permanent	Actual expenses lower than anticipated
Subscriptions	\$2,500	0182	Permanent	Subscription Fees higher than anticipated
Conference Expenses	\$7,000	0192	Permanent	Staff Annual Conference Fees higher than anticipated
Legal Expenses	\$4,000	0482	Permanent	Council expects further legal expenses associated with current matters
Postage expenses	\$1,000	0412	Permanent	Postage Expenditure higher than anticipated
Recruitment Expenses	\$4,000	0812	Permanent	Costs associated with staff turnover higher than anticipated
Interest & Debt Costs	-\$250	0080	Permanent	Write-Offs of interest on rates where interest not applicable
Utilities - VBFB	\$28	0862	Permanent	Small over-expenditure in utilities
Insurance - VBFB	\$5,800	0642	Permanent	VBFB Vehicles Fleet Insurance revalued - covered by increase in grant funding NIL Budget Impact see income 0703
Plant Operation Costs - Brigade Vehicles	\$2,615	0762	Permanent	Internal Recharge Overhead - Nil Budget Impact Non Cash
CESM Vehicle Running Costs	\$5,000	0632	Permanent	Over-budget due to costs associated with new vehicle

**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2018**

**Note 2: Explanation of Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2017/18 year is \$30,000 or 10% whichever is the greater.

Reporting Program	Var. \$		Timing/ Permanent	Explanation of Variance
Maintenance of Brigade Vehicles	-\$234	0652	Permanent	Savings of this budgeted item Will be used to offset overspends within this area
Rural Numbering	-\$3,000	0942	Permanent	Rural Numbering expenditure finished, savings identified
Insurance - SES	\$230	0922	Permanent	Increase in Insurance Costs
Kidsport - Expenditure	\$838	1063	Permanent	Nil Budget Impact
Youth Activities - Expenditure	\$13,070	1642	Permanent	Grant Funding in Youth Activities, including Pump Track costs Expenditure directly associated with this income item, therefore
CDO Grants	-\$13,070	1122	Permanent	NIL budget impact. See 1642.
Insurance - Staff Housing	\$516	1712	Permanent	Increase in Insurance Costs
Pest Control - Staff Housing	-\$1,984	1712	Permanent	Savings made on Pest Control of buildings
Utilities - Staff Housing	-\$29	1712	Permanent	Small savings identified
Insurance - Refuse	\$140	1772	Permanent	Increase in Insurance Costs
WMF Contract	-\$923	1772	Permanent	Small savings identified
Wages Overhead - Rubbish Site	\$77	1772	Permanent	Wages overhead where no budget existed
Insurance - Planning Dept	\$15	2253	Permanent	Increase in Insurance Costs
Insurance - Public Conveniences	\$343	2322	Permanent	Increase in Insurance Costs
Materials - Public Conveniences	\$1,723	2322	Permanent	Over-budget by this amount as at 31 Dec 2017 - offset by savings in other areas
Insurance - Recreation Centre	\$937	2432	Permanent	Increase in Insurance Costs
Security Contract	-\$13,866	2432	Permanent	Error in original budget due to mis-reading of Chubb Contract
Insurance - Town Hall	\$497	2422	Permanent	Increase in Insurance Costs
Materials & Contracts - Town Hall	\$2,884	2422	Permanent	Expenditure nearly 100% at budget, however further works to Town Hall identified, estimated amount of further works shown
Fees & Charges - Hire of Town Hall	-\$1,492	7053	Permanent	Higher usage of the Town Hall than originally budgeted
Insurance - Community Room	\$743	2442	Permanent	Increase in Insurance Costs
Pest Control - Community Room	-\$500	2442	Permanent	Savings made on Pest Control of buildings
Insurance - Lesser Hall	\$196	2462	Permanent	Increase in Insurance Costs
Utilities - Old Roads Board	\$865	2472	Permanent	Will be offset by savings in Materials
Insurance - Old Roads Board	\$146	2472	Permanent	Increase in Insurance Costs
Pest Control & Window Repair - Old Roads Board	-\$1,000	2472	Permanent	Savings made on Pest Control of buildings, will be spent in utilities
Insurance - Bowling Club	\$599	2482	Permanent	Increase in Insurance Costs
Maintenance - Bowling Club	\$6,100	2482	Permanent	Carpentry Works to the Bowling Club identified, out of budget
Insurance - Cundinup Hall	\$95	2492	Permanent	Increase in Insurance Costs
Insurance - Carlotta Hall	\$84	2502	Permanent	Increase in Insurance Costs
Materials & Contracts - Carlotta Hall	-\$3,000	2502	Permanent	Removed expenditure for Carlotta Hall due to urgent works to Town Hall
Insurance - Community House	\$109	1732	Permanent	Increase in Insurance Costs
Utilities - Foreshore Park	\$37	7432	Permanent	Small over-expenditure in utilities
Materials - Parks & Gardens	-\$5,000	2642	Permanent	Parks and Gardens budget reduced to accommodate spending in other areas
Materials - Foreshore Park	-\$1,000	7432	Permanent	Foreshore park budget reduced to accommodate spending in other areas
Insurance - Foreshore Park	\$216	7432	Permanent	Increase in Insurance Costs
Materials - Local Road Construction	\$36,546	3170	Permanent	Materials costs under-estimated
Contractors - Local Road Construction	-\$110,735	3170	Permanent	Contractors - Savings made due to decrease of grant funding
Materials - Local Road Maintenance	-\$5,793	3380	Permanent	Anticipated under expenditure
Materials - Other Maintenance Costs	-\$1,266	3410	Permanent	Savings in Tree Pruning & General maintenance
Wages Overhead - Caravan Park	\$60	3932	Permanent	Unexpected works to Caravan park - Costs associated with wages
Insurance - Caravan Park	\$402	3932	Permanent	Increase in Insurance Costs
Materials - Caravan Park	\$1,939	3912	Permanent	No budget for Materials in Caravan Park
Maintenance - Caravan Park	\$456	3932	Permanent	No budget for Maintenance in Caravan Park
Private Works Overheads - Caravan Park	\$56	3932	Permanent	Unexpected works to Caravan park - Costs associated with wages
Electric Car Recharges	\$16	3824	Permanent	Electric Car Recharges - Overspend anticipated
Insurance - Tourism	\$62	3862	Permanent	Increase in Insurance Costs
Insurance - Building Control	\$31	4092	Permanent	Increase in Insurance Costs

**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2018**

**Note 2: Explanation of Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2017/18 year is \$30,000 or 10% whichever is the greater.

Reporting Program	Var. \$		Timing/ Permanent	Explanation of Variance
Insurance Plant Operating Costs	\$730	4492	Permanent	Increase in Insurance Costs
Fuel & Oil	-\$15,000	4982	Permanent	Savings identified in Fuel & Oil - monies saved expended in other areas
Tyres & Batteries	-\$5,000	4482	Permanent	Savings identified in Tyres & Batteries - monies saved expended in other areas
Parts & External Works	\$8,065	6802	Permanent	Parts & External Works - overspend anticipated
Administrative Expenses	-\$1,000	4532	Permanent	Administrative Expenses- this budget item not expended
Recruitment	\$1,106	7672	Permanent	Increased costs associated with Recruitment
Wages Overheads Adjustment	-\$5,018	7422	Permanent	Other Property & Services Programme bears costs of Overhead adjustments - Wages Overheads shown here as a savings Adjustment
Plant Overheads Adjustment	-\$5,797	4512	Permanent	Other Property & Services Programme bears costs of Overhead adjustments - Plant Overheads shown here as a savings Adjustment
	<u>-\$85,085</u>			
<b>Capital Expenses</b>				
Recreation Centre - Capital Revenue - Grant Funding Department of Sport and Recreation	\$50,000	2453	Permanent	Capital Grant Funding was not approved, therefore project abandoned in 2017/18
Recreation Centre - Change Rooms Expense Reserve Fund - Asset Management - Change Room Contribution	-\$150,000	2574	Permanent	Change Rooms - project abandoned in 2017/18 due to non-receipt of Grant Funding
Transfer From Plant Reserve	-\$10,000	3685	Permanent	Change Rooms - Reserve Contribution no longer required Shortage in Plant due to error in original budet combined with higher than anticipated trade-in values
Asset Sales	\$18,211	8393	Permanent	Trade-in value of plant higher than anticipated, however the Scania Truck and Pig Trailer were listed as being sold, however the plant schedule did not match, therefore the income of \$56K offset this, causing a capital deficit
Plant	-\$7,793	3564	Permanent	Savings made in New Plant Purchases
	<u>\$418</u>			

Gross Deficit / (Surplus) Expected	2017/18	
Revenue	\$	88,053.00
Expenditure	-\$	85,085.00
Capital	\$	418.00
<b>Projected Deficit / (Surplus)</b>	<b>\$</b>	<b>3,386.00</b>

*\*Note: The above figure was last analysed in January 2018;  
due to the Shire's Corporate Services Department experiencing certain time constraints,  
an in-depth analysis will be provided in the May 2018 Financial Statements.  
Which will provide a better estimate for the Financial Year End Deficit/Surplus.*

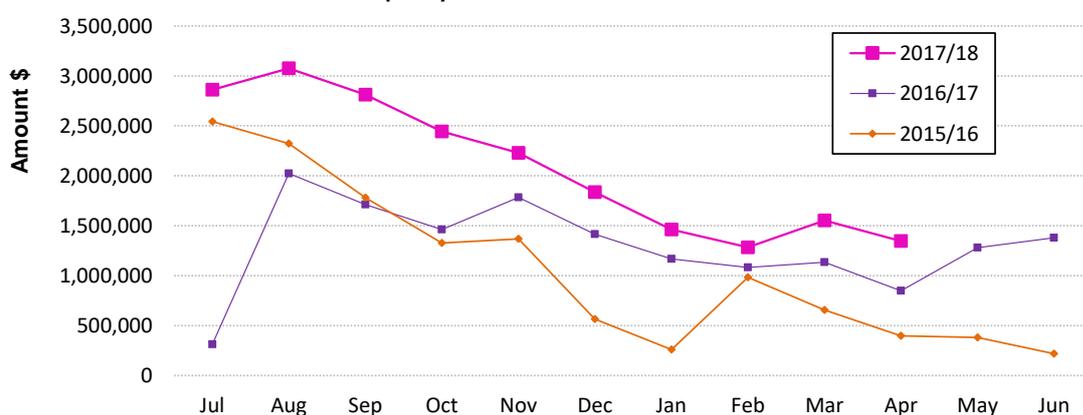
**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2018**

**Note 3: Net Current Funding Position**

Positive=Surplus (Negative=Deficit)

		Last Years Closing	This Time Last Year	Current
	Note	30 June 2017	30 Apr 2017	30 Apr 2018
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	4	1,677,290	904,190	1,164,522
Cash Restricted - Conditions over Grants	11	0	0	0
Cash Restricted	4	1,605,747	1,489,574	1,981,983
Receivables - Rates & Rubbish		105,781	142,292	181,487
Receivables - Other	6	38,053	56,731	287,801
Interest / ATO Receivable/ Trust	6	30,915	36,429	51,785
Inventories		6,240	6,240	6,240
		3,464,026	2,635,456	3,673,819
<b>Less: Current Liabilities</b>				
Payables		(41,750)	(24,101)	(21,123)
Provisions		(405,645)	(257,067)	(308,858)
		(447,395)	(281,168)	(329,981)
Less:				
Cash Reserves	7	(1,605,747)	(1,489,574)	(1,981,983)
Restricted Assets		(35,110)	(34,333)	(19,324)
YAC Committee		(16,250)	(16,250)	(16,250)
ATO Liability		(0)	(31,324)	(52,199)
Loans receivable - Clubs/Institutions		(30,919)	(15,460)	(15,460)
		(1,688,027)	(1,586,941)	(2,085,217)
Add:				
Cash Backed Long Service Leave		135,897	97,930	113,311
		135,897	97,930	113,311
		1,464,502	865,277	1,371,932

**Note 3 - Liquidity Over the Year**



**Comments - Net Current Funding Position**

**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2018**

**Note 4: Cash and Investments**

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
<b>(a) Cash Deposits</b>							
Municipal Bank Account	364,272			364,272	CBA	Tiered	At Call
Reserve Bank Account		981,983		981,983	CBA	Tiered	At Call
Trust Bank Account			(45,287)	(45,287)	CBA	Tiered	At Call
Cash On Hand	250			250	N/A	Nil	On Hand
<b>(b) Term Deposits</b>							
Municipal	800,000			800,000	CBA	2.25%	28-May-18
Reserves		1,000,000		1,000,000	WBC	2.46%	23-May-18
<b>Total</b>	<b>1,164,522</b>	<b>1,981,983</b>	<b>(45,287)</b>	<b>3,101,219</b>			

**Comments/Notes - Investments**



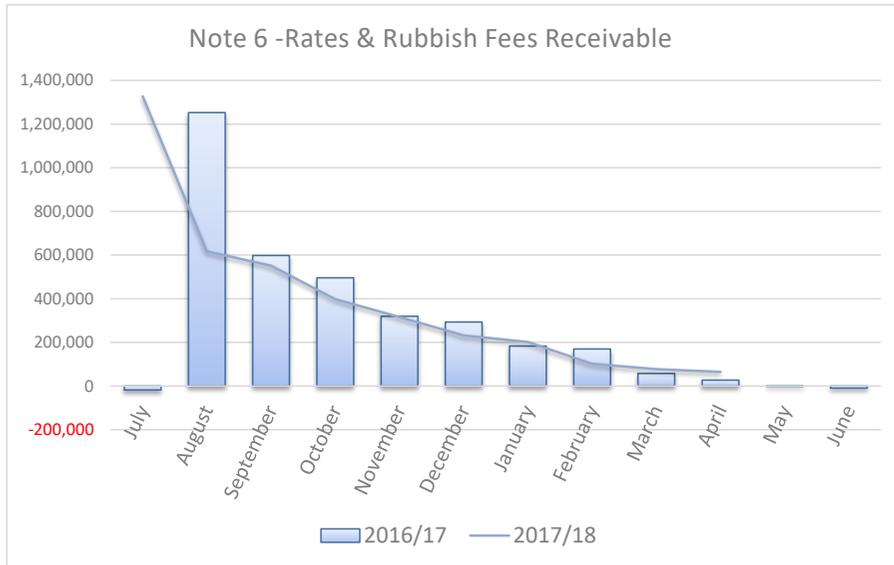
**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2018**

**Note 6: Receivables**

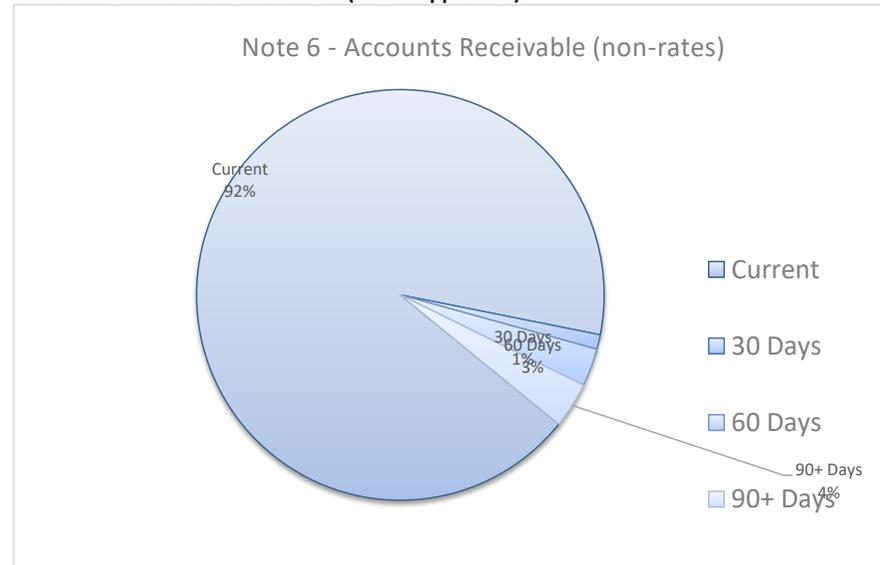
Receivables - Rates Receivable	30 Apr 2018	30 June 2017
	\$	\$
Opening Arrears Previous Years	68,506	78,115
Levied this year	1,591,854	1,534,244
Less Collections to date	(1,527,152)	(1,543,853)
Equals Current Outstanding	<b>133,207</b>	<b>68,506</b>
<b>Net Rates Collectable</b>	<b>133,207</b>	<b>68,506</b>
% Collected	95.94%	95.75%

Receivables - General	Current	30 Days	60 Days	90+ Days	90+Days
	\$	\$	\$	\$	\$
Receivables - General	265,581	3,318	8,582	10,320	287,801
<b>Balance per Trial Balance</b>					
Sundry Debtors					287,801
Receivables - Other					51,785
<b>Total Receivables General Outstanding</b>					<b>339,586</b>
				Error Check	0.00

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables Rates

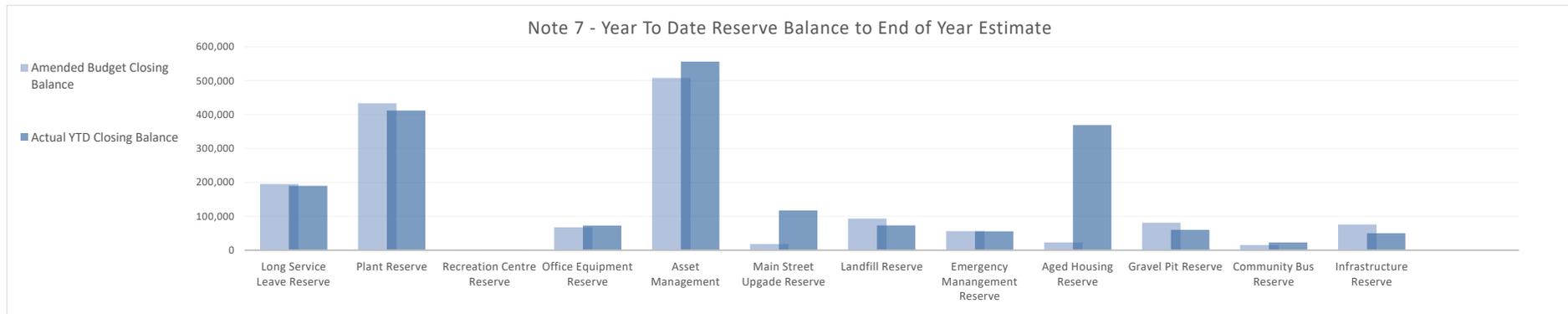
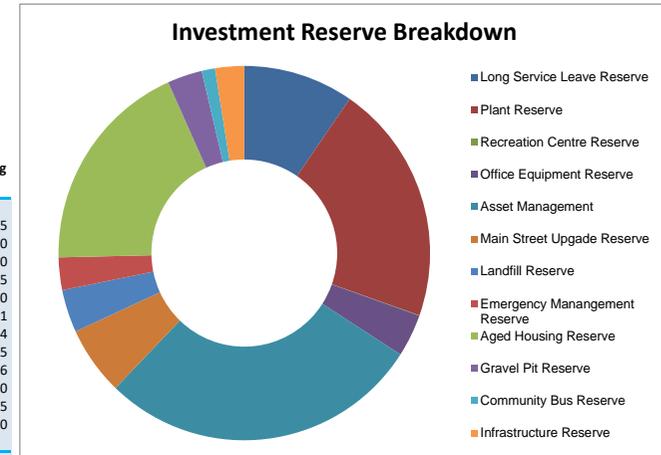


Comments/Notes - Receivables General

**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2018**

**Note 7: Cash Backed Reserve**

Name	Opening Balance 1/7/2017	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
Long Service Leave Reserve	\$ 188,371	\$ 1,500	\$ 1,694	\$ 25,000	\$ 0	\$ (19,500)	\$ 0	\$ 195,371	\$ 190,065
Plant Reserve	408,229	5,000	3,672	150,000	0	(130,000)	0	433,229	411,900
Recreation Centre Reserve	535	0	5	0	0	0	0	535	540
Office Equipment Reserve	72,166	1,000	649	15,000	0	(20,500)	0	67,666	72,815
Asset Management	550,975	6,000	4,955	89,000	0	(138,000)	0	507,975	555,930
Main Street Upgrade Reserve	116,423	500	1,047	0	0	(98,590)	0	18,333	117,471
Landfill Reserve	72,452	1,000	652	20,000	0	0	0	93,452	73,104
Emergency Management Reserve	55,248	1,000	497	0	0	0	0	56,248	55,745
Aged Housing Reserve	22,103	1,000	199	0	346,864	0	0	23,103	369,166
Gravel Pit Reserve	60,000	1,000	0	20,000	0	0	0	81,000	60,000
Community Bus Reserve	9,244	1,000	83	5,000	13,677	0	0	15,244	23,005
Infrastructure Reserve	50,000	1,000	0	25,000	0	0	0	76,000	50,000
	<b>1,605,746</b>	<b>20,000</b>	<b>13,453</b>	<b>349,000</b>	<b>360,541</b>	<b>(406,590)</b>	<b>0</b>	<b>1,568,156</b>	<b>1,979,740</b>



**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2018**

**Note 8: Disposal of Assets**

Asset Number	Asset Description	YTD Actual				Amended Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and Equipment</b>					362,000	228,000		(134,000)
P171	Toyota Prado	41,494	36,965		4,529				
P226	Courier Ute	3,569	6,364	(2,794)					
P244	Bobcat Ride On Mower	2,549	4,600	(2,051)					
P257	Nissan Navara RX	13,549	23,455	(9,905)					
P261	Toyota Hilux	26,479	31,818	(5,339)					
P262	Toyota Hilux	17,162	32,727	(15,565)					
P240	Ford Ranger	15,000	21,818	(6,818)					
		<b>119,802</b>	<b>157,747</b>	<b>(42,473)</b>	<b>4,529</b>	<b>362,000</b>	<b>228,000</b>	<b>0</b>	<b>(134,000)</b>

**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2018**

**Note 9: Rating Information**

	Rate in	Number of Properties	Rateable Value	YTD Actual			Amended Budget				
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
<b>RATE TYPE</b>	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Differential General Rate</b>											
GRV	8.1670	416	6,626,996	541,227	5,136	0	546,362	541,227			541,227
UV	0.4257	211	119,888,000	510,363	0	0	510,363	510,363			510,363
UV Pastoral				0	0	0	0		0	0	0
<b>Sub-Totals</b>		<b>627</b>	<b>126,514,996</b>	<b>1,051,590</b>	<b>5,136</b>	<b>0</b>	<b>1,056,726</b>	<b>1,051,590</b>	<b>0</b>	<b>0</b>	<b>1,051,590</b>
<b>Minimum Payment</b>	<b>\$</b>										
GRV	870.00	310	1,945,952	269,700	0	0	269,700	269,700	0	0	269,700
UV	1,050.00	210	26,923,986	220,500	0	0	220,500	220,500	0	0	220,500
<b>Sub-Totals</b>		<b>520</b>	<b>28,869,938</b>	<b>490,200</b>	<b>0</b>	<b>0</b>	<b>490,200</b>	<b>490,200</b>	<b>0</b>	<b>0</b>	<b>490,200</b>
		<b>1,147</b>	<b>155,384,934</b>	<b>1,541,790</b>	<b>5,136</b>	<b>0</b>	<b>1,546,926</b>	<b>1,541,790</b>	<b>0</b>	<b>0</b>	<b>1,541,790</b>
Concession							0				0
<b>Amount from General Rates</b>							<b>1,546,926</b>				<b>1,541,790</b>
Ex-Gratia Rates							44,928				44,928
Specified Area Rates							0				0
<b>Totals</b>							<b>1,591,854</b>				<b>1,586,718</b>

**Comments - Rating Information**

**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2018**

**Note 10: Information on Borrowings**

(a) Debenture Repayments

Particulars	01 Jul 2017	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
			\$	\$	\$	\$	\$	\$
<b>Governance</b>								
Loan 37 NCRC	67,975		13,610	13,610	54,365	54,365	3,790	3,790 *
					-		-	0
					-	0	-	0
	67,975	0	13,610	13,610	54,365	54,365	3,790	3,790

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

\* Per SSL 2017\_18

**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 April 2018

**Note 11: Grants and Contributions**

	Grant Provider	Type	Opening Balance (a)	Amended Budget Operating	Capital	YTD Budget	Annual Budget (d)	Post Variations (e)	Expected (d)+(e)	YTD Actual Revenue	(Expended) (c)	Unspent Grant (a)+(b)+(c)
				\$	\$	\$				\$	\$	\$
<b>General Purpose Funding</b>												
Old Railway Bridge	LotteryWest	Non-operating	(17,525)	0	0	0	0		0	0	0	(17,525)
Grants Commission - General Equalisation	WALGGC	operating - Tied	(476,923)	(401,964)	0	(401,964)	(401,964)		(401,964)	(292,868)	292,868	(476,923)
Grants Commission - Roads	WALGGC	operating - Tied	(255,634)	(204,122)	0	(204,122)	(204,122)		(204,122)	(161,120)	161,120	(255,634)
<b>Law, Order and Public Safety</b>												
FESA LEVY DFES	Dept. of Fire & Emergency Serv.	Operating	0	(87,000)	0	(87,000)	(87,000)		(87,000)	(84,185)	84,185	0
Bushfire Operating Grant 1617	Dept. of Fire & Emergency Serv.	operating - Tied	(16,689)	0	0	0	0		0	0	0	(16,689)
Grant FESA - SES	Dept. of Fire & Emergency Serv.	operating - Tied	(4,215)	(20,700)	0	(20,700)	(20,700)		(20,700)	(16,973)	16,973	(4,215)
CESM MOA Grant	Dept. of Fire & Emergency Serv.	Operating	0	(83,126)	0	(83,126)	(83,126)		(83,126)	(70,575)	70,575	0
Bushfire Management Plan	Dept. of Fire & Emergency Serv.	operating - Tied	(19,140)	0	0	0	0		0	0	0	(19,140)
Emergency Management Plan	Dept. of Fire & Emergency Serv.	Non-operating	0	0	0	0	0		0	(72,710)	72,710	0
DFES Capital Grant	Dept. of Fire & Emergency Serv.	Non-operating	(27)	0	0	0	0		0	0	0	(27)
<b>Education and Welfare</b>												
Grants - Community Bus	Contributions	Operating	0	(2,100)	0	(2,100)	(2,100)		(2,100)	0	0	0
Family Fun Day	Dept. Regional Development	Non-operating	0	0	0	0	0		0	(1,000)	1,000	0
Community Development Grants	Dept. Regional Development	Non-operating	0	0	0	0	0		0	0	0	0
Community Development Grants	Dept. Regional Development	Operating	0	(3,000)	0	(3,000)	(3,000)		(3,000)	(8,019)	8,019	0
Crime Prevention	WA Police	operating - Tied	(25,000)	0	0	0	0		0	0	0	(25,000)
Lotterywest	LotteryWest	operating - Tied	(26,000)	0	0	0	0		0	0	0	(26,000)
LDAG	LDAG	Operating	0	0	0	0	0		0	(10,000)	10,000	0
Family Fun Day	Dept. Regional Development	Operating	0	0	0	0	0		0	(2,000)	2,000	0
Y Culture	Country Arts WA	operating - Tied	(3,000)	0	0	0	0		0	0	0	(3,000)
Home Maintenance Grant	Department for Communities	operating - Tied	(17,486)	0	0	0	0		0	0	0	(17,486)
Kidsport	Dept. Regional Development	operating - Tied	(10,796)	(10,000)	0	(10,000)	(10,000)		(10,000)	0	0	(10,796)
<b>Recreation and Culture</b>												
Grants - Recreation and Culture	LotteryWest	Non-operating	0	0	(50,000)	(50,000)	(50,000)		(50,000)	0	0	0
<b>Transport</b>												
Roads To Recovery Grant - Cap	Roads to Recovery	Non-operating	0	0	(444,000)	(444,000)	(444,000)		(444,000)	(658,119)	658,119	0
MRD Grants - Capital Projects	Regional Road Group	Operating	0	(109,284)	0	(109,284)	(109,284)	47,000	(62,284)	(64,291)	64,291	0
		Non-operating	0	0	(550,000)	(550,000)	(550,000)		(550,000)	(220,000)	220,000	0
Grant - Regional Road Group	Regional Road Group	Non-operating	0	0	0	0	0		0	0	0	0
Grant - Regional Road Group	Regional Road Group	Non-operating	0	0	(210,000)	(210,000)	(210,000)		(210,000)	(168,000)	168,000	0
<b>Economic Services</b>												
Main Road Heart of Nannup	Main Roads WA	Non-operating	0	0	(110,000)	(110,000)	(110,000)		(110,000)	0	0	0
FM Tower	South West Development Comm	Non-operating	0	0	(28,850)	(28,850)	(28,850)		(28,850)	(28,850)	28,850	0
			<b>(872,435)</b>	<b>(921,296)</b>	<b>(1,394,950)</b>	<b>(2,316,246)</b>	<b>(2,316,246)</b>	<b>47,000</b>	<b>(2,269,246)</b>	<b>(1,858,710)</b>	<b>1,858,710</b>	<b>(872,435)</b>
<b>SUMMARY</b>												
Operating	Operating Grants, Subsidies and Contributions		0	(284,510)	0	(284,510)	(284,510)	47,000	(237,510)	(239,070)	239,070	0
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		(854,883)	(636,786)	0	(636,786)	(636,786)	0	(636,786)	(470,961)	470,961	(854,883)
Non-operating	Non-operating Grants, Subsidies and Contributions		(17,552)	0	(1,394,950)	(1,394,950)	(1,394,950)	0	(1,394,950)	(1,148,679)	1,148,679	(17,552)
<b>TOTALS</b>			<b>(872,435)</b>	<b>(921,296)</b>	<b>(1,394,950)</b>	<b>(2,316,246)</b>	<b>(2,316,246)</b>	<b>47,000</b>	<b>(2,269,246)</b>	<b>(1,858,710)</b>	<b>1,858,710</b>	<b>(872,435)</b>

**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2018**

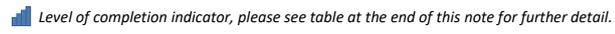
**Note 12: Trust Fund**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2017	Amount Received	Amount Paid	Closing Balance 30 Apr 2018
	\$	\$	\$	\$
BCITF Levy	0	7,737	7,607	130
BRB Levy	0	9,713	9,289	425
Bonds	39,859	5,573	(700)	44,732
Nomination Deposit	0	560	(560)	0
Donation Rec Centre Deposit	0	0	0	0
Nannup Community Bus	0	0	0	0
	<b>39,859</b>	<b>23,583</b>	<b>15,636</b>	<b>45,286.70</b>
				45,287
			Error	0.00

SHIRE OF NANNUP  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 April 2018

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			egic Refer ence
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
								
<b>Buildings</b>								
<b>Economic Services</b>								
	Caravan Park	4025	0	0	10,000	0	0	
	<b>Community Amenities Total</b>		<b>0</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	
<b>Governance</b>								
	Administration Building	0564	10,355	0	10,355	10,000	0	10,355
	<b>Governance Total</b>		<b>10,355</b>	<b>0</b>	<b>10,355</b>	<b>10,000</b>	<b>0</b>	<b>10,355</b>
<b>Law, Order And Public Safety</b>								
	East Nannup Fire Shed	0751	12,013	0	12,013	0	0	12,013
	Buildings	0754	0	0	0	0	0	0
	<b>Law, Order And Public Safety Total</b>		<b>12,013</b>	<b>0</b>	<b>12,013</b>	<b>0</b>	<b>0</b>	<b>12,013</b>
<b>Recreation And Culture</b>								
	Capital Works Recreation Centre	2574	(3)	0	150,000	0	0	(3)
	Town Hall	2422	14,166	0	20,000	0	0	14,166
	<b>Recreation And Culture Total</b>		<b>14,164</b>	<b>0</b>	<b>170,000</b>	<b>0</b>	<b>0</b>	<b>14,164</b>
	<b>Buildings Total</b>		<b>36,532</b>	<b>0</b>	<b>190,000</b>	<b>0</b>	<b>0</b>	<b>36,532</b>
<b>Furniture &amp; Office Equip.</b>								
<b>Governance</b>								
	Shire Office	0254	8,778	0	0	0	0	8,778
	Shire Offices	0584	4,218	0	20,500	0	0	4,218
	<b>Governance Total</b>		<b>12,996</b>	<b>0</b>	<b>20,500</b>	<b>0</b>	<b>0</b>	<b>12,996</b>
	<b>Furniture &amp; Office Equip. Total</b>		<b>12,996</b>	<b>0</b>	<b>20,500</b>	<b>0</b>	<b>0</b>	<b>12,996</b>
<b>Plant , Equip. &amp; Vehicles</b>								
<b>Governance</b>								
	Vehicle purchases - Office Staff	0544	29,103	0	74,000	74,000	0	(44,897)
	<b>Governance Total</b>		<b>29,103</b>	<b>0</b>	<b>74,000</b>	<b>74,000</b>	<b>0</b>	<b>(44,897)</b>
<b>Transport</b>								
	Purchase Of Plant	3564	304,381	0	312,000	312,000	0	(7,619)
	<b>Transport Total</b>		<b>304,381</b>	<b>0</b>	<b>312,000</b>	<b>312,000</b>	<b>0</b>	<b>(7,619)</b>
	<b>Plant , Equip. &amp; Vehicles Total</b>		<b>333,484</b>	<b>0</b>	<b>386,000</b>	<b>386,000</b>	<b>0</b>	<b>(52,516)</b>
<b>Roads (Non Town)</b>								
<b>Transport</b>								
	Local Road Construction	3170	1,218,798	0	1,109,126	1,109,126	0	109,672
	Footpath Program	3210	19,569	0	16,366	16,366	0	3,203
	<b>Transport Total</b>		<b>1,238,367</b>	<b>0</b>	<b>1,125,492</b>	<b>1,125,492</b>	<b>0</b>	<b>112,875</b>
	<b>Roads (Non Town) Total</b>		<b>1,238,367</b>	<b>0</b>	<b>1,125,492</b>	<b>1,125,492</b>	<b>0</b>	<b>112,875</b>
<b>Streetscapes</b>								
<b>Economic Services</b>								
	Mainstreet Upgrade	3264	215,274	0	218,590	218,590	0	(3,316)
	<b>Economic Services Total</b>		<b>215,274</b>	<b>0</b>	<b>218,590</b>	<b>218,590</b>	<b>0</b>	<b>(3,316)</b>
	<b>Streetscapes Total</b>		<b>215,274</b>	<b>0</b>	<b>218,590</b>	<b>218,590</b>	<b>0</b>	<b>(3,316)</b>
<b>Town Streets</b>								
	<b>Town Streets Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Capital Expenditure Total</b>		<b>1,836,653</b>	<b>0</b>	<b>1,940,582</b>	<b>1,730,082</b>	<b>0</b>	<b>106,571</b>



Percentage YTD Actual to Annual Budget  
Expenditure over budget highlighted in red.

30/04/2018

# Attachment 12.5.1

List of Accounts Due & Submitted to Committee				
ACCOUNTS FOR PAYMENT - APRIL 2018				
EFT/ Cheque	Date	Name	Invoice Description	Amount
<b>Shire of Nannup Municipal Fund</b>				
EFT10419	05/04/2018	MJB INDUSTRIES	ROAD MAINTENANCE MATERIALS - PIPEWORK	\$ 2,544.30
EFT10420	05/04/2018	ROBERT LONGMORE	COUNCILLOR MEETING ATTENDANCE ALLOWANCE	\$ 195.00
EFT10421	05/04/2018	GARPEN PTY LTD	SMALL EQUIPMENT REPAIR	\$ 195.00
EFT10422	05/04/2018	ARBOR GUY	TREE PRUNING	\$ 2,403.50
EFT10423	05/04/2018	BUSSELTON BITUMEN SERVICE & CIVIL	MAINSTREET EXPENSES	\$ 6,583.50
EFT10424	05/04/2018	EDGE PLANNING & PROPERTY	PLANNING SERVICES	\$ 2,660.90
EFT10425	05/04/2018	DEAN GUJA	ENVIRONMENTAL HEALTH OFFICER	\$ 4,180.00
EFT10426	05/04/2018	COVS PARTS	MINOR EQUIPMENT PURCHASE	\$ 589.37
EFT10427	05/04/2018	DRACOM SERVICES	WEBSITE MAINTENANCE	\$ 200.00
EFT10428	05/04/2018	CITY & REGIONAL FUELS	FUEL EXPENSE	\$ 1,731.44
EFT10429	05/04/2018	NANNUP SPORTS & RECREATION ASSOC (INC)	KIDSPORT VOUCHERS	\$ 816.50
EFT10430	05/04/2018	CG & LJ GRIFFIN	TULIP BULBS	\$ 6,021.40
EFT10431	05/04/2018	SOUTH WEST GROUP OF AFFILIATED AGRICULTURAL ASSOCIATIONS INC	2018 SPONSORSHIP OF THE WALK THROUGH WA SOUTH WEST DISPLAY AT THE PERTH ROYAL SHOW	\$ 250.00
EFT10432	05/04/2018	AFGRI	MINOR REPAIRS & MAINTENANCE	\$ 12.76
EFT10433	05/04/2018	DUNSBOROUGH ASPHALT	MAIN STREET EXPENDITURE	\$ 5,736.00
EFT10434	05/04/2018	CHUBB FIRE & SECURITY	FIRE DETECTION SYSTEMS FOR SHIRE OF NANNUP FOR MARCH 2018	\$ 114.76
EFT10435	05/04/2018	AW ROADWORKS PTY LTD	TRAFFIC MANAGEMENT FOR MAIN STREET UPGRADE	\$ 11,287.10
EFT10436	05/04/2018	MARTIN TINNEY	FORESHORE EXPENSES - RIVERBEND TRAILS	\$ 180.00
EFT10437	05/04/2018	MARK WYNOLL BUSINESS SERVICES	LDAG PROJECT OFFICER	\$ 1,032.60
EFT10438	05/04/2018	VASSE CIVIL & DRAINAGE	REPLACE TIMBER CULVERTS WITH CONCRETE	\$ 83,905.80
EFT10439	05/04/2018	MADELIN KIRKHOUSE	GRAPHIC DESIGN FOR SAFE DRIVING EVENT	\$ 120.00
EFT10440	05/04/2018	SOUTHERN'S WATER TECHNOLOGY	MINOR REPAIRS & MAINTENANCE	\$ 459.89
EFT10441	05/04/2018	NANNUP TEE BALL & BASEBALL ASSOCIATION	KIDSPORT VOUCHERS 2018	\$ 300.00
EFT10442	05/04/2018	ARROW BRONZE	CEMETERY EXPENSES	\$ 244.97
EFT10443	05/04/2018	BUNNINGS- BUSSELTON	MINOR REPAIRS & MAINTENANCE	\$ 757.34
EFT10444	05/04/2018	BELL FIRE EQUIPMENT	MINOR EQUIPMENT REPAIRS	\$ 272.80
EFT10445	05/04/2018	BOREHAM VALLEY NURSERY	MAIN STREET - TREES	\$ 594.00
EFT10446	05/04/2018	BRIDGETOWN MEDICAL GROUP	OUTDOOR STAFF MEDICAL	\$ 76.30
EFT10447	05/04/2018	DO YOUR BLOCK CONTRACTING	SITE WORKS TO RIVERBEND TRAIL	\$ 2,761.00
EFT10448	05/04/2018	MOORE STEPHENS (WA) PTY LTD	BUDGET WORKSHOPS MCS AND CSO	\$ 1,588.40
EFT10449	05/04/2018	INSIGHT CCS PTY LTD	OVERCALL FEES FOR FEBRUARY 2018	\$ 70.07
EFT10450	05/04/2018	JASON SIGMMAKERS	SIGNAGE	\$ 339.85
EFT10451	05/04/2018	WAYNE G H JOLLEY	BUILDING SURVEYOR QUARTERLY HOME OFFICE COSTS & TRAVEL	\$ 475.00
EFT10452	05/04/2018	METAL ARTWORK CREATIONS	CEO NAME BADGE AND PLAQUE	\$ 66.00
EFT10453	05/04/2018	NANNUP HOTEL MOTEL	REFRESHMENTS - COUNCIL MEETING	\$ 318.00
EFT10454	05/04/2018	NANNUP COMMUNITY RESOURCE CENTRE	TELEGRAPH EXPENSE	\$ 923.00
EFT10455	05/04/2018	SW PRECISION PRINT	CUSTOM STATIONERY	\$ 496.00
EFT10456	05/04/2018	SUGAR MOUNTAIN ELECTRICAL SERVICES	RECREATION CENTRE POINTS BOARD REPAIRS	\$ 3,056.20
EFT10457	05/04/2018	B.J. & F.H. TOMAS	PARTIAL REFUND OF BUILDING PERMIT APPLICATION FEES - CORRECT FEE APPLIED	\$ 183.90
EFT10460	17/04/2018	JACKSONS DRAWING SUPPLIES PTY LTD	NATIONAL YOUTH WEEK - EXPENSES	\$ 53.23
EFT10461	17/04/2018	DEPARTMENT OF BIODIVERSITY, CONSERVATION AND ATTRACTIONS	MAPS SHOWING NANNUP SHIRE	\$ 450.00
EFT10462	17/04/2018	EMMA STOKES	NATIONAL YOUTH WEEK - EXPENSES	\$ 250.00
EFT10463	17/04/2018	DEPARTMENT OF PREMIER AND CABINET	ADVERTISE AMENDMENT 19 IN GOVERNMENT GAZETTE	\$ 796.76
EFT10464	17/04/2018	LORRAINE LEARMOND	DEPARTMENT OF TRANSPORT TRAINING - REIMBURSEMENT FOR TRAVEL EXPENSES	\$ 258.01
EFT10465	17/04/2018	JC PLUMBING & GAS PTY LTD	BFPD TESTING AT LOT 555 RES 9185 WARREN ROAD	\$ 330.00
EFT10466	17/04/2018	BRANDINO PTY LTD	MILESTONE PAYMENT FOR RIVERSIDE WALK PROJECT	\$ 1,897.50
EFT10467	17/04/2018	COVS PARTS	OIL EXPENSE	\$ 975.02
EFT10468	17/04/2018	CITY & REGIONAL FUELS	FUEL EXPENSE	\$ 4,335.88
EFT10469	17/04/2018	SCOPE BUSINESS IMAGING	PHOTOCOPIER SERVICE	\$ 1,381.83
EFT10470	17/04/2018	NANNUP SPORTS & RECREATION ASSOC (INC)	KIDSPORT	\$ 300.00
EFT10471	17/04/2018	NANNUP DELI	MISCELLANEOUS OFFICE EXPENSES	\$ 125.50
EFT10472	17/04/2018	OFFICEWORKS	STATIONERY EXPENSES	\$ 156.03
EFT10473	17/04/2018	AMPAC	LEGAL FEES - RECOVERABLE	\$ 611.71
EFT10474	17/04/2018	NANNUP MEN'S SHED INC.	FIRST AID COURSE	\$ 350.00
EFT10475	17/04/2018	CLEANAWAY	WASTE COLLECTION	\$ 7,805.99
EFT10476	17/04/2018	DUNSBOROUGH ASPHALT	MAINSTREET EXPENSES	\$ 9,082.00
EFT10477	17/04/2018	REDGATE LIME	MAINSTREET EXPENSES	\$ 2,470.50
EFT10478	17/04/2018	PROLINE KERBING	MAINSTREET EXPENSES	\$ 2,750.00
EFT10480	17/04/2018	E-STATION PTY LTD	CHARGING STATION ANNUAL MAINTENANCE FEE	\$ 550.00
EFT10481	17/04/2018	VASSE CIVIL & DRAINAGE	MAINSTREET EXPENSES	\$ 80,509.00
EFT10482	17/04/2018	FAIRTEL PTY LTD	NETWORK CABLING WORKS -FOR SES BUILDING	\$ 2,860.00
EFT10483	17/04/2018	DS MILLING	RIVERBEND TRAILS EXPENDITURE	\$ 1,443.75
EFT10484	17/04/2018	CENTRE OF SUSTAINABLE TOURISM	NANNUP HEALTH AND WELLBEING FORUM	\$ 2,200.00
EFT10485	17/04/2018	CONCEPT MEDIA PTY LTD	NANNUP AUTUMN PROMOTION	\$ 385.00
EFT10486	17/04/2018	LANDGATE	GROSS RENTAL VALUATIONS	\$ 1,461.37
EFT10487	17/04/2018	TOLL IPEC ROAD EXPRESS PTY LTD	FREIGHT EXPENSES	\$ 286.26
EFT10488	17/04/2018	KLEENHEAT GAS PTY. LTD.	GAS EXPENSES FROGS CHILDCARE CENTRE	\$ 151.80
EFT10489	17/04/2018	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	INDUCTION TO LOCAL GOVERNMENT WORKSHOP 2 STAFF	\$ 670.00
EFT10490	17/04/2018	NANNUP EZIWAY SELF SERVICE STORE	FOOD AND REFRESHMENTS	\$ 282.38
EFT10491	17/04/2018	PRESTIGE PRODUCTS	CLEANING PRODUCTS	\$ 524.37
EFT10493	17/04/2018	ST. JOHN AMBULANCE	ST JOHNS MEMBERSHIPS	\$ 89.00
EFT10494	23/04/2018	CATHERINE STEVENSON	REIMBURSEMENT FOR COURSE FEES - CANCELLED ATTENDANCE	\$ 80.00
EFT10495	23/04/2018	JC PLUMBING & GAS PTY LTD	TEST RP2D @ DEPOT	\$ 165.00
EFT10496	23/04/2018	COVS PARTS	MINOR EQUIPMENT REPAIRS	\$ 89.08
EFT10497	23/04/2018	CITY & REGIONAL FUELS	FUEL EXPENSE	\$ 1,804.57
EFT10498	23/04/2018	BROOKS HIRE	HIRE OF BACKHOE LOADER	\$ 1,857.79
EFT10499	23/04/2018	SIGNS & LINES	ANZAC MEMORIAL SIGN	\$ 299.71
EFT10500	23/04/2018	ARTISAN PAVING	MAINSTREET EXPENSES	\$ 29,260.00
EFT10501	23/04/2018	PROLINE KERBING	MAINSTREET EXPENSES	\$ 10,494.00
EFT10502	23/04/2018	ROADSIDE PRODUCTS PTY LTD	PO 16850 - 250 FLEXI WHITE AND 250 FLEXI BLUE	\$ 15,884.00
EFT10503	23/04/2018	AW ROADWORKS PTY LTD	TRAFFIC MANAGEMENT MARCH 2018 AND VARIABLE ELECTRONIC MESSAGE BOARDS	\$ 24,912.58
EFT10504	23/04/2018	BLUE TONGUE SCREEN PRINTING	SILKSCREEN FOR NATIONAL YOUTH WEEK	\$ 115.00
EFT10505	23/04/2018	STEPHANIE DAVIS	SPECIAL EFFECTS MAKE UP WORKSHOP APRIL 2018 SCHOOL HOLIDAY PROGRAM	\$ 900.00
EFT10506	23/04/2018	WEST AUSTRALIAN CAR CLUB INC	2018 FOREST RALLY YOUTH SAFE DRIVING WORKSHOP	\$ 2,750.00
EFT10507	23/04/2018	AD-MAG PTY LTD	FRIDGE MAGNETS FOR LDAG	\$ 367.00
EFT10508	23/04/2018	HAYLEY'S BOBCAT SERVICE	MAINSTREET EXPENSES	\$ 11,180.40
EFT10509	23/04/2018	AUSTRALIAN TAXATION OFFICE	BUSINESS ACTIVITY STATEMENT MARCH 2018	\$ 43,170.00
EFT10510	23/04/2018	DO YOUR BLOCK CONTRACTING	MAINSTREET EXPENSES	\$ 3,509.00
EFT10511	23/04/2018	EVERYDAY POTTED PLANTS	PALLETS OF WOOD	\$ 239.25
EFT10512	23/04/2018	JASON SIGMMAKERS	SIGANAGE	\$ 194.70
EFT10513	23/04/2018	STATE LIBRARY OF WESTERN AUSTRALIA	FREIGHT - LIBRARY RECOUP	\$ 301.82
EFT10514	23/04/2018	NANNUP HARDWARE & AGENCIES	SUNDRY EXPENSES	\$ 986.80
EFT10515	23/04/2018	ROD'S AUTO ELECTRICS	BATTERIES	\$ 193.50
EFT10516	23/04/2018	SOUTHWEST TYRE SERVICE	WHEEL ALIGNMENT AND 2 X FRONT TYRES	\$ 1,540.00
EFT10517	23/04/2018	STEWART & HEATON CLOTHING CO. PTY LTD	TROUSERS & JACKETS - VBF8	\$ 536.65

**Total EFT Payments for period: \$ 420,366.39**

List of Accounts Due & Submitted to Committee

ACCOUNTS FOR PAYMENT - APRIL 2018

EFT/ Cheque	Date	Name	Invoice Description	Amount
20266	05/04/2018	CITY OF BUSSELTON	SITE 16 - FLORA AND FAUNA SURVEY 2017	\$ 248.78
20267	05/04/2018	DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL	REIMBURSEMENT OF BALANCE OF KIDSPORT GRANT	\$ 3,388.29
20268	05/04/2018	AUSTRALIA POST	POST BOX RENEWAL 2018	\$ 38.00
20269	05/04/2018	TELSTRA	NORTH NANNUP VBFB FEB	\$ 55.74
20270	17/04/2018	TELSTRA	NORTH NANNUP VBFB MAR	\$ 79.12
20271	19/04/2018	NANNUP NEWSAGENCY	POSTAGE & STATIONERY	\$ 351.30
<b>Total Cheque Payments for period:</b>				<b>\$ 4,161.23</b>
DD10124.1	30/04/2018	SYNERGY	SYNERGY APRIL 2018	\$ 6,468.30
DD10124.2	30/04/2018	TELSTRA	TELSTRA APRIL 2018	\$ 1,681.77
DD10124.3	30/04/2018	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN 37 APRIL 2018	\$ 1,666.06
DD10124.4	30/04/2018	SGFLEET	SGFLEET APRIL 2018	\$ 1,668.43
DD10124.5	30/04/2018	BOC LIMITED	BOC APRIL 2018	\$ 70.08
DD10124.6	30/04/2018	BP AUSTRALIA	BP APRIL 2018	\$ 463.03
DD10124.7	30/04/2018	WATER CORPORATION	WATER CORPORATION APRIL 2018	\$ 212.96
DD10124.8	30/04/2018	WESTNET	WESTNET APRIL 2018	\$ 184.84
DD10124.9	30/04/2018	ALLEASING PTY LTD	ALLEASING APRIL 2018	\$ 2,298.60
DD10135.1	11/04/2018	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 7,196.83
DD10135.2	11/04/2018	LIFETRACK SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 595.46
DD10135.3	11/04/2018	FIRST WRAP PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 831.94
DD10135.4	11/04/2018	ASGARD ELEMENTS - SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 432.40
DD10135.5	11/04/2018	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 513.01
DD10135.6	11/04/2018	HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 61.03
DD10135.7	11/04/2018	SUNSUPER SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 163.24
DD10136.1	25/04/2018	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 7,838.42
DD10136.2	25/04/2018	LIFETRACK SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 595.46
DD10136.3	25/04/2018	HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 726.58
DD10136.4	25/04/2018	FIRST WRAP PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 932.15
DD10136.5	25/04/2018	SUNSUPER SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 633.00
DD10136.6	25/04/2018	ASGARD ELEMENTS - SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 468.66
DD10136.7	25/04/2018	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 208.83
DD10124.10	30/04/2018	CALTEX AUSTRALIA	CALTEX APRIL 2018	\$ 687.57
<b>Total Direct Debit Payments for period:</b>				<b>\$ 36,598.65</b>
<b>Shire of Nannup Trust Fund</b>				
EFT10458	05/04/2018	BUILDING CONSTRUCTION INDUSTRY TRAINING FUND	FEBRUARY 2018 BCITF LEVY	\$ 1,719.20
EFT10459	05/04/2018	BUILDING COMMISSION	FEBRUARY 2018 BUILDING SERVICES LEVY	\$ 1,837.11
EFT10518	23/04/2018	BUILDING COMMISSION	MARCH 2018 BUILDING SERVICES LEVY	\$ 608.90
<b>Total Trust Payments for period:</b>				<b>\$ 4,165.21</b>
<b>TOTAL MUNICIPAL PAYMENTS FOR PERIOD</b>				<b>\$ 461,126.27</b>
<b>TOTAL TRUST PAYMENTS FOR PERIOD</b>				<b>\$ 4,165.21</b>
<b>TOTAL PAYMENTS FOR PERIOD:</b>				<b>\$ 465,291.48</b>