

AGENDA NUMBER: 10.6
SUBJECT: Vegetation Buffer, Brockman Highway
LOCATION/ADDRESS: Lot 23, Brockman Highway, Nannup
NAME OF APPLICANT: Askino Pty. Ltd.
FILE REFERENCE: A475
AUTHOR/REPORTING OFFICER: Geoffrey Benson, Manager Development Services
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 15 July 2011

Attachments: 1. Letter – Trevor Hine
2. WAPC Approval #133180 - WAPC
3. Plan of Subdivision – Peter D Webb and Associates

BACKGROUND:

An application has been received from Mr Hine, on behalf of Askino Pty. Ltd., requesting a variation to the location of the vegetation buffer for the Subdivision on Lot 23, Brockman highway, Nannup.

Condition number six (6) of the attached WAPC Approval #133180, requires the subdivider to implement the approved Visual Impact Assessment and Management Plan, within those areas identified on the applicable Subdivision Guide Plan as being "revegetation buffer"

The Plan of Subdivision for stages 2 and 3, as attached and marked in orange, indicates that a 3 metre wide revegetation buffer is to be planted on the private lots to be created, along the Brockman Highway alignment of each lot.

COMMENT:

As the letter from the applicant explains, for various reasons the revegetation buffer has been planted in the Road Reserve of the Brockman Highway, along the alignment of the lots shown in the attached plan of subdivision.

Rather than requiring the applicant to replant this revegetation buffer, staff are proposing to approve the application for a variation to the location of the buffer plantings, provided that the buffer has been satisfactorily established and meets the other requirements of the WAPC approval.

STATUTORY ENVIRONMENT: Planning and Development Act 2005.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS:

Include maintenance costs in road maintenance budget.

STRATEGIC IMPLICATIONS: Nil.

VOTING REQUIREMENTS: Simple Majority.

RECOMMENDATION:

That Council agree that the location of the revegetation buffer, as required by the WAPC in condition six (6) of approval #133180, be varied, such that it is located along the same alignment but within the Brockman Highway Road Reserve.

A475

Geoffrey Benson

10th June 2011Development Officer
Shire of Nannup

Dear Geoffrey,

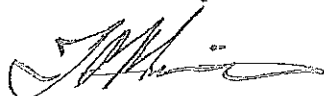
I respectfully request that the location of the existing vegetation buffer as already planted along Brockman Highway be accepted as fulfilling our obligation under the WAPC requirements for subdivision.

Whilst it is acknowledged that the buffer as planted is not on the privately owned land and instead is on the verge area, this was however the direction received and enacted upon after attending a Streetscape Committee meeting and adhering to the direction of that meeting. The said meeting was convened by Miss Elizabeth Denniss and attended by at least one other Council employee.

The reasoning put to me at that time was that should the potential purchasers of the lots be so inclined they could remove, destroy the plants or that they could be subjected to a variety of pruning methods, which would possibly detract from the overall aesthetics. At the time this seemed to be a very sound idea and as such was enacted. Advice received since that time, is that the Streetscape Committee had no such right or power to issue such a directive.

All that I can say we acted in the best long term interest of the Shire, and were totally unaware that the Streetscape Committee had no power to issue directions without the matter going through the full and correct channels. As a point of interest, at the same meeting the Committee was briefed and to my understanding, delegated the authority to select the type and spacing of street trees. From our point of view it appeared quite logical and natural that the Committee permitted to choose the type and spacing of the street trees would also have the authority to alter the position of the vegetation buffer.

Yours faithfully

Trevor Hine
Askino Pty Ltd
25 Carrington St
Nedlands 2009

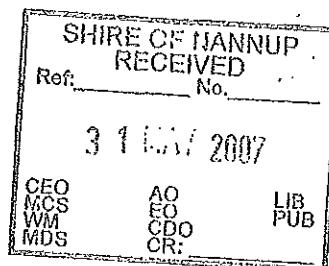


29 MAY 07

AA75 v.3.

Your Ref : 133180
Enquiries : Matthew Cuthbert

Chief Executive Officer
Shire of Nannup
P.O Box 11
NANNUP WA 6275



Approval Subject To Condition(s) Freehold (Green Title) Subdivision

Application No : 133180

Planning and Development Act 2005

| | |
|---------------------|---|
| Applicant | : Peter D Webb & Associates P O Box 920 SUBIACO WA 6904 |
| Owner | : Askino Pty Ltd 25 Carrington Street NEDLANDS WA 6009 and Askino Pty Ltd 25 Carrington Street NEDLANDS WA 6009 |
| Application Receipt | : 16 November 2006 |

| | |
|------------------|-------------------|
| Lot number | : 23 |
| Location | : |
| Diagram/Plan | : 20579 |
| C/T Volume/Folio | : 2032/427 |
| Street Address | : Lot 23 , Nannup |
| Local Government | : Shire of Nannup |

The Western Australian Planning Commission has considered the application referred to and is prepared to endorse a deposited plan in accordance with the plan date-stamped 16 November 2006 once the condition(s) set out have been fulfilled.

This decision is valid for four years from the date of this advice, which includes the lodgement of the deposited plan within this period.

The deposited plan for this approval and all required written advice confirming that the requirement(s) outlined in the condition(s) have been fulfilled must be submitted by 29 May 2011 or this approval no longer will remain valid.



Reconsideration - 28 days

Under section 151(1) of the *Planning and Development Act 2005*, the applicant/owner may, within 28 days from the date of this decision, make a written request to the WAPC to reconsider any condition(s) imposed in its decision. One of the matters to which the WAPC will have regard in reconsideration of its decision is whether there is compelling evidence by way of additional information or justification from the applicant/owner to warrant a reconsideration of the decision. A request for reconsideration is to be submitted to the WAPC on a Form 3A with appropriate fees. An application for reconsideration may be submitted to the WAPC prior to submission of an application for review. Form 3A and a schedule of fees are available on the WAPC website: <http://www.wapc.wa.gov.au>

Right to apply for a review - 28 days

Should the applicant/owner be aggrieved by this decision, there is a right to apply for a review under Part 14 of the *Planning and Development Act 2005*. The application for review must be submitted in accordance with part 2 of the *State Administrative Tribunal Rules 2004* and should be lodged within 28 days of the date of this decision to: the State Administrative Tribunal, 12 St Georges Terrace, Perth, WA 6000. It is recommended that you contact the tribunal for further details: telephone 9219 3111 or go to its website: <http://www.sat.justice.wa.gov.au>

Deposited plan

The deposited plan is to be submitted to the Department of Land Information (DLI) for certification. Once certified, DLI will forward it to the WAPC. In addition, the applicant/owner is responsible for submission of a Form 1C with appropriate fees to the WAPC requesting endorsement of the deposited plan. A copy of the deposited plan with confirmation of submission to DLI is to be submitted with all required written advice confirming compliance with any condition(s) from the nominated agency/authority or Local Government. Form 1C and a schedule of fees are available on the WAPC website: <http://www.wapc.wa.gov.au>

Condition(s)

The WAPC is prepared to endorse a deposited plan in accordance with the plan submitted once the condition(s) set out have been fulfilled.

The condition(s) of this approval are to be fulfilled to the satisfaction of the WAPC.

The condition(s) must be fulfilled before submission of a copy of the deposited plan for endorsement.



The agency/authority or Local Government noted in brackets at the end of the condition(s) identify the body responsible for providing written advice confirming that the WAPC's requirement(s) outlined in the condition(s) have been fulfilled. The written advice of the agency/authority or Local Government is to be obtained by the applicant/owner. When the written advice of each identified agency/authority or Local Government has been obtained, it should be submitted to the WAPC with a Form 1C and appropriate fees and a copy of the deposited plan.

If there is no agency/authority or Local Government noted in brackets at the end of the condition(s), a written request for confirmation that the requirement(s) outlined in the condition(s) have been fulfilled should be submitted to the WAPC, prior to lodgement of the deposited plan for endorsement.

Prior to the commencement of any site works or the implementation of any condition(s) in any other way, the applicant/owner is to liaise with the nominated agency/authority or local government on the requirement(s) it considers necessary to fulfil the condition(s).

The applicant/owner is to make reasonable enquiry to the nominated agency/authority or Local Government to obtain confirmation that the requirement(s) of the condition(s) have been fulfilled. This may include the provision of supplementary information. In the event that the nominated agency/authority or Local Government will not provide its written confirmation following reasonable enquiry, the applicant/owner then may approach the WAPC for confirmation that the condition(s) have been fulfilled.

In approaching the WAPC, the applicant/owner is to provide all necessary information, including proof of reasonable enquiry to the nominated agency/authority or Local Government.

The condition(s) of this approval, with accompanying advice, are:

CONDITION(S):

1. Those lots not fronting an existing road being provided with frontage to a constructed road(s) connected by a constructed road(s) to the local road system and such road(s) being constructed and drained at the applicant/owner's cost. As an alternative the WAPC is prepared to accept the applicant/owner paying to the Local Government the cost of such road works as estimated by the Local Government subject to the Local Government providing formal assurance to the WAPC confirming that the works will be completed within a reasonable period as agreed by the WAPC. (Local Government)
2. Arrangements being made with the Local Government for the upgrading and/or construction of the southern portion of Dunnet Road, in accordance with the applicable Subdivision Guide Plan. (Local Government)
3. The cul-de-sac heads being designed and constructed to the satisfaction of the Local Government. (Local Government)

4. The subdivider designing and constructing dual use paths within the Stage 2 and 3 subdivision area, which link to the existing footpath network. (Local Government)
5. The subdivider making a contribution towards the provision of a dual use path to be located within the Dunnet Road, road reserve. (Local Government)
6. The subdivider to implement the approved Visual Impact Assessment and Management Plan, within those areas identified on the applicable Subdivision Guide Plan as being "revegetation buffer". (Local Government)
7. Verge planting as shown on the subdivision sketch being undertaken. (Local Government)
8. The land being graded and stabilised. (Local Government)
9. The land being filled and/or drained at the subdivider's cost to the satisfaction of the Western Australian Planning Commission and any easements and/or reserves necessary for the implementation thereof, being granted free of cost. (Local Government)
10. A detailed plan demonstrating the location and capacity of fire emergency infrastructure, including hydrants, is to be prepared and implemented to the specifications of the Water Corporation and the Fire and Emergency Services Authority. (FESA)
11. Suitable arrangements being made with the Water Corporation so that provision of a suitable water supply service will be available to lot(s) shown on the approved plan of subdivision. (Water Corporation)
12. Suitable arrangements being made with the Water Corporation so that provision of a sewerage service will be available to the lot/s shown on the approved plan of subdivision. (Water Corporation)
13. The provision of easements for existing or future water, sewerage and/or drainage infrastructure as may be required by the Water Corporation being granted free of cost to that body. (Water Corporation)
14. Suitable arrangements being made with Western Power for the provision of an underground electricity supply service to the lot(s) shown on the approved plan of subdivision. (Western Power)
15. The transfer of land as a Crown Reserve, free of cost to Western Power for the provision of electricity supply infrastructure. (Western Power)
16. The battleaxe accessway(s) being constructed and drained at the applicant/owner's cost to the specifications of the Local Government. (Local Government)

17. Lot 139 being redesigned such that access is available from the internal subdivisional road, with the battleaxe leg as shown on the plan submitted, remaining part of the 'balance of title' lot. (Local Government)
18. A PAW linking the stage 3 subdivisional road with Lot 1 Dunnett Road being shown on the Deposited Plan and constructed. (Local Government)
19. Retaining walls being constructed and located so as to minimise visual impact when viewed from Brockman Hwy. (Local Government)
20. A Detailed Area Plan being prepared and adopted, for lots abutting the POS, in order to guide the orientation and building design principles and requirements for fencing, to be imposed at building licence stage. (Local Government)
21. A cash in lieu contribution equivalent to 10% of the 'urban' zoned land which forms (has formed) part of Lot 23 (with a credit to be provided for the POS Reserve previously provided) being provided in accordance with Section 153 of the *Planning and Development Act 2005*. (Local Government)
22. Temporary cul-de-sac head being provided to the satisfaction of the Western Australian Planning Commission at the termination of the main entrance road from Brockman Highway. (Local Government)
23. The PAW linking the road reserve with the existing POS being widened to 6m. (Local Government)

ADVICE:

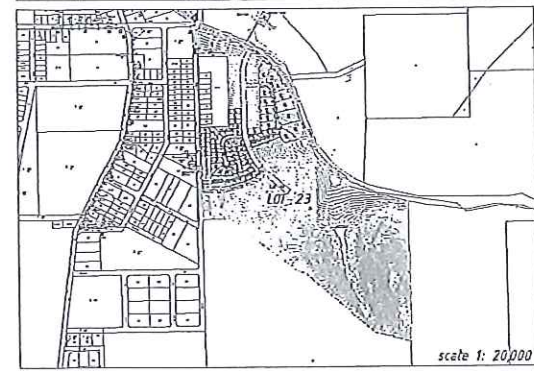
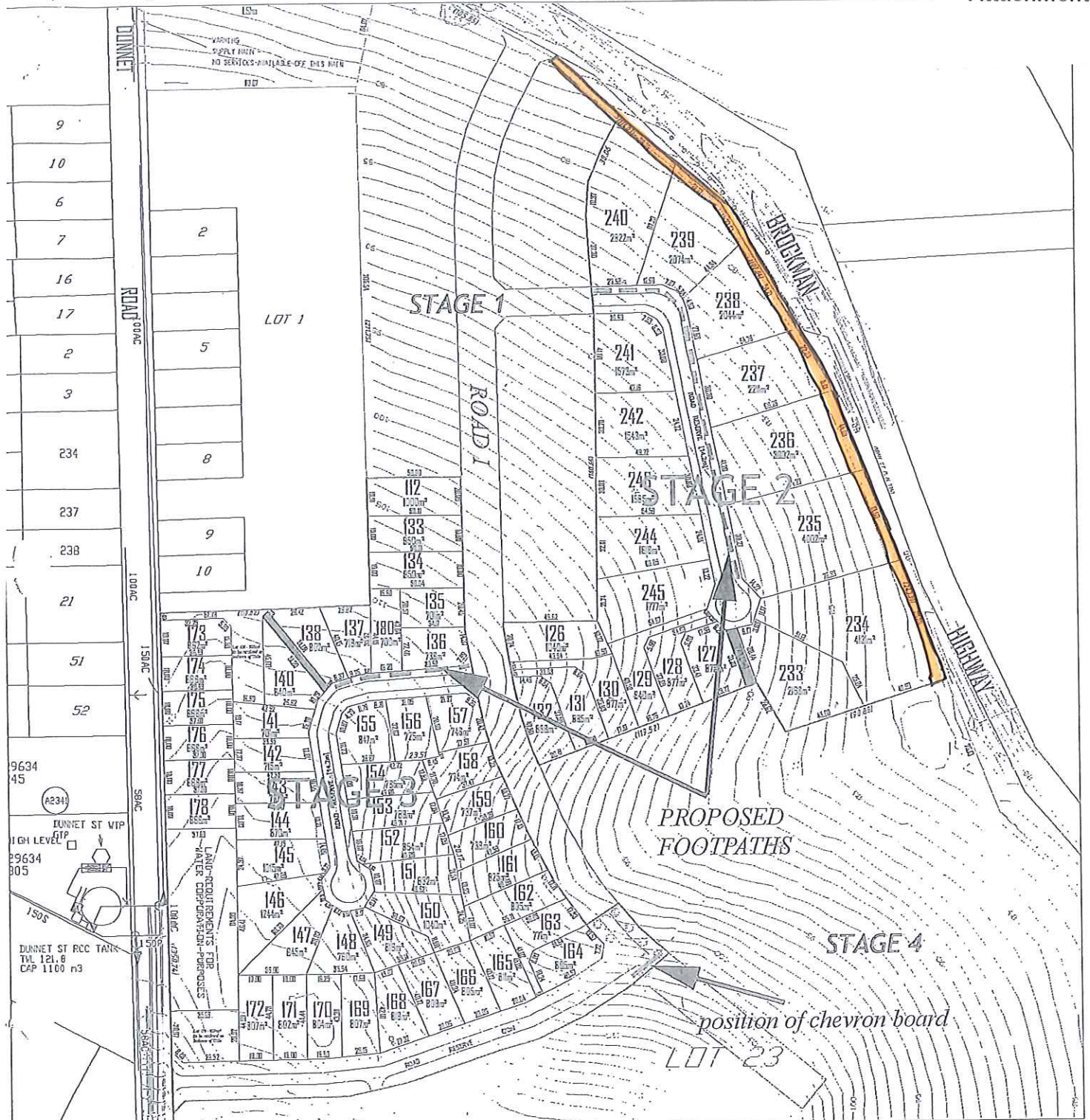
- i) Water Corporation policy and practice for the locality may involve the provision of land (for plant and works), easements and/or the payment of financial contributions towards infrastructure. You are advised to contact the Water Corporation.
- ii) Western Power provides only one point of electricity supply per freehold (green title) lot and requires that any existing overhead consumer service is required to be converted to underground from the lot boundary.
- iii) If an existing aerial electricity cable servicing the land the subject of this approval crosses over a proposed lot boundary as denoted on the approved plan of subdivision satisfactory arrangements will need to be made for the removal and relocation of that cable.
- iv) The Department of Indigenous Affairs advises that prior to any proposed development/activity, so that no site is damaged or altered (which would result in a breach of Section 17 of the Aboriginal Heritage Act of WA 1972) it is recommended that suitably qualified consultants be engaged to conduct ethnographic and archaeological surveys of the area.







The subdivider is advised to brief all subdivision contractors of their legal obligations with respect to the Aboriginal Heritage Act of WA (1972) prior to construction work. The subdivider is advised to contact the Department of Indigenous Affairs (Albany Office) for further information.

m

f
Moshe Gilovitz
Secretary
Western Australian Planning Commission
29 May 2007



LEGEND

-  subject property
-  vegetation buffer 3m [consisting of shrubs and trees]
-  revegetation - avenue of trees
-  footpath.

Note: All lot areas and dimensions are subject to survey.
 Source: Cadastre information plotted from Water Corporation data.
 Contour information prepared by Margaret River Survey Co.

**PLAN OF SUBDIVISION
 STAGES 2 and 3
 LOT 23 BROCKMAN HIGHWAY
 NANNUP**

North ↑
 SCALE: 1: 2000
 DATE: June 2007
 PLAN NO: P0486-07 [S283]

PETER D WEBB AND ASSOCIATES

 CONSULTANTS IN TOWN PLANNING & URBAN DESIGN
 PO BOX 920 SUBIACO WA 6904 TEL: 9388 7111
 UNIT 2/19 YORK STREET, SUBIACO WA FAX: 9388 7240

ATTACHMENT

AGENDA NUMBER: 10.7
SUBJECT: Heritage Policy LPP 019
LOCATION/ADDRESS:
NAME OF APPLICANT:
FILE REFERENCE: LPP019
AUTHOR: Reharni Puckey, Planning Administration Officer
REPORTING OFFICER: Geoffrey Benson, Manager of Development Services
DISCLOSURE OF INTEREST:
DATE OF REPORT: 13 July 2011

Attachment: Proposed Heritage Conservation Policy

BACKGROUND:

The current Municipal Inventory in place was updated in February 1996.

Council currently do not have a Heritage Policy in place to conserve and protect places and areas of heritage significance within the Shire of Nannup.

COMMENT:

The purpose of this Policy is to:

1. Set out development control principles for places on the Heritage List established pursuant to the Scheme, and the Shire of Nannup Local Government Inventory;
2. Provide further direction on the development control principles contained within *State Planning Policy 3.5 Historic Heritage Conservation (2007)*;
3. Provide improved certainty to landowners and the community about the development control principles for heritage conservation and protection.

Once Heritage Policy LPP 019 is adopted a review of the Municipal Inventory will be carried out.

As part of the review of the Municipal Inventory the Heritage Council has recommended that a Heritage Conservation Policy be adopted. The policy is to inform owners of properties either on the current inventory or to be included in the reviewed inventory of their obligations should they wish to alter or renovate their buildings.

STATUTORY ENVIRONMENT: Heritage of Western Australia Act 1990

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS:

The cost of advertising for public comment will be up to \$250.00 for two consecutive weeks.

STRATEGIC IMPLICATIONS:

A review of the Municipal Inventory is included in the Council's Forward Plan.

VOTING REQUIREMENTS: Simple Majority.

RECOMMENDATION:

That Council resolve to prepare a planning policy to conserve and protect heritage places and areas of significance within the Shire of Nannup.

| | |
|-----------------------|------------------------------|
| Policy Number: | LPP 019 |
| Policy Type: | Local Planning Policy |
| Policy Name: | Heritage Conservation |
| Policy Owner: | Manager Development Services |

Authority: Shire of Nannup Local Planning Scheme No.3 (LPS No3)
Heritage of Western Australia Act 1990

BACKGROUND

The Shire of Nannup Local Government Inventory ("LGI") identifies places within the Shire of Nannup that have cultural heritage significance. The compilation of a Local Government Inventory is a requirement of Clause 45 of the *Heritage of Western Australia Act 1990*.

Those places with the greatest heritage significance have also been identified for inclusion on the Heritage List pursuant to the Shire of Nannup Local Planning Scheme No.3 ("the Scheme").

OBJECTIVES

The purpose of this Policy is to:

1. Set out development control principles for places on the Heritage List established pursuant to the Scheme, and the Shire of Nannup Local Government Inventory;
2. Provide further direction on the development control principles contained within *State Planning Policy 3:5 Historic Heritage Conservation (2007)*;
3. Provide improved certainty to landowners and the community about the development control principles for heritage conservation and protection

The key objectives of this Policy are:

1. To ensure that works, including conservation, restoration, alterations, additions, changes of use and new development, respect the cultural heritage significance associated with places listed on the Heritage list.
2. To encourage opportunities for interpretation where it can enhance understanding and enjoyment of heritage places, and strengthen the relationships between the community and its heritage.
3. To conserve and protect places and areas of heritage significance within the Shire of Nannup.
4. To provide information that assists property owners and/or managers to understand and appreciate the cultural heritage significance of heritage properties and areas.

APPLICATION

This policy applies to places entered on the Heritage List pursuant to the Scheme, and places on the Shire of Nannup LGI where specified.

DEFINITIONS

Adaptation

Means the modification of a place to suit proposed compatible use or uses.

Archival Record means a document containing drawings, photographs and written information prepared in order to record the state of a place at a given time, usually prior to demolition or major change. The Heritage Council of Western Australia (HCWA) has prepared standards for archival recording.

Burra Charter means the Australian ICOMOS Charter for the conservation of places of cultural heritage significance. The charter has been generally accepted as the standard for heritage practitioners in Australia.

Conservation means all the processes of looking after a place so as to retain its cultural heritage significance. It includes maintenance and may, according to circumstances, include preservation, restoration, reconstruction and adaptation. Conservation will commonly involve a combination of more than one of these.

Conservation Plan means a document that details how to identify and look after the significant cultural values of a place. Its preparation involves a systematic way of considering, recording and monitoring actions and decisions relating to all aspects of managing a place. The Heritage Council of WA provides guidelines for the preparation of conservation plans to ensure that all important matters are considered.

Cultural Heritage Significance means the aesthetic, historic, social and scientific values of a place for past, present or future generations.

Heritage Area means an area of land that has identified cultural heritage significance and character which is desirable to conserve.

Heritage Agreement means a contract under section 29 of the *Heritage of Western Australia Act 1990* which is undertaken on a voluntary basis by the owners of a heritage place. The agreement binds current and successive owners to a set of conservation conditions and may provide compensating benefits in some circumstances. Essentially, the purpose of a Heritage Agreement is to secure the long-term conservation of a heritage place. A Heritage Agreement attaches to the land and is confirmed through a Memorial placed on the land title.

Heritage Assessment means a systematic assessment that describes a place and its setting and states its significant heritage values in terms of the criteria adopted by the Heritage Council of WA. These criteria are the aesthetic, historic, social and scientific values of the place.

Heritage Impact Statement means a report that evaluates the likely impact of proposed development on the significance of a heritage place and its setting, or on the heritage area within which it is situated. The report may also outline measures,

which any detrimental impact may be minimised. The Heritage Impact Statement should address:

- How will the proposed works affect the cultural heritage significance of the place?
- What alternatives have been considered to ameliorate any adverse impacts?
- Will the proposal result in any heritage conservation benefits that may offset any adverse impacts?

Note: The Heritage Council of WA has produced a guide and form for the preparation of Heritage Impact Statements. This information is available on the Heritage Council's website.

Heritage List means a list of places that has been adopted under the Local Planning Scheme.

Heritage Place means a building, structure, site, area of land or other physical element valued for its cultural (or historic) heritage significance, together with associated contents and surrounds.

Interpretation means all the ways of presenting the significance of a heritage place. Interpretation can include the use of colour, lighting, furnishings, historic material or signage or a combination of these to tell the story of the building or place.

Interpretation Plan is a document that explains the ways in which a place could be interpreted. Interpretation Plans should aim to increase both our understanding and our enjoyment of heritage places.

Local Heritage Contract means a contract between the owners of a heritage place and the local government undertaken on a voluntary basis by the owners in return for planning concessions or a rate rebate agreed to by the local government. The agreement binds the current owner to a set of conservation conditions in return for identified and agreed compensating benefits.

Significant Fabric means all the physical material of the place including components, fixtures, contents, and objects that contribute to the heritage significance of the place.

Significant Trees means trees that have been identified on the Shire of Nannup LGI for their heritage significance, which includes characteristics such as outstanding aesthetic significance, horticultural value, historic value, and/or unique location and context.

Structural Condition Assessment means a report prepared by a qualified structural engineer that assesses the structural state of a building or element.

The Heritage of Western Australia Act 1990 is the statutory framework for the identification and conservation of places which have significance to the cultural heritage of Western Australia. The Act also describes the composition and powers of the Heritage Council of Western Australia (HCWA) and requires Local Governments to prepare Municipal Heritage Inventories.

1.0 Development Control Principles for Places on the Heritage List (Management Category A and B).

Places on the Shire of Nannup Heritage List are those of highest heritage value, and the following policy provisions shall apply to these places:

1.1 External Alterations and Extensions

1.1.1 General Provisions

- a) Alterations and additions to a heritage place should not detract from the heritage significance and should be compatible with the siting, scale, architectural style and form, materials, colours and external finishes of the place.
- b) Alterations and additions to a heritage place should involve the least possible change to the significant fabric.
- c) Alterations and additions should sit well within the original fabric rather than simply copying it, and new work that mimics the original should be avoided.
- d) New work should be easily distinguishable from the original fabric, except where the proposal constitutes restoration work of original fabric.
- e) Alterations and additions should respect the original roof pitch and roof form.
- f) Alterations and additions should not obscure or alter elements that contribute to the heritage significance of the place.
- g) Walls and fences in the front setback should be complementary to the heritage place in terms of materials, finishes, textures and colours and appropriate to its architectural style.
- h) Where there is a Conservation Plan for a heritage place all proposed development should address the policies contained within the Conservation Plan.
- i) Substantial modifications to the place may require an archival record (as a condition of development approval), to be prepared in accordance with the Heritage Council of WA guidelines.

1.1.2 Upper Storey Additions and Modifications

- a) Upper storey additions should generally be sited and massed so they are visually recessive from the place's main frontage to ensure that the scale of the heritage place is the dominant element in the streetscape. On corner sites the visibility and impact of additions will be assessed from both streets.
- b) Upper storey additions or modifications should be designed to minimise the impact on the original roofline, and to retain an appreciation for the original form of the building.

1.1.3 Openings and Doors

- a) New openings in the principal elevation (addressing the primary street) that will be visible from the street should be avoided. If openings are proposed they should be proportional in size relative to original openings of the heritage place and consistent in terms of materials, finishes, textures and colours (appropriate to its architectural style).

1.1.4 Landscaping Elements

- a) Where landscape elements such as plantings or hard landscape treatments form part of the heritage significance of a place, or are important to its setting, all proposed extensions should be designed and sited to minimise the impact on these elements.
- b) All new landscaping should be well considered and respectful to the heritage significance of the place.

1.2 Internal Alterations

- a) Alterations to the interior of a heritage place to suit a current and compatible future use will be supported where the proposal does not compromise the heritage significance of the place, as follows:
 - i. Ideally the original internal layout should be retained, however where original internal walls or features are proposed to be removed or modified these changes should be managed to allow evidence of the original layout to be read (for example by retention of wall "nibs" as evidence of the location of a former wall), to retain a sense of the original use of the space(s).
 - ii. Where new internal finishes are proposed there should be careful consideration given to retaining evidence of original materials and finishes.
- b) Internal alterations that are reversible without compromising the heritage significance of the place will generally be acceptable, and the onus is on the applicant to demonstrate this.

1.3 Change of Use

- a) Adaptive reuse of heritage places may be supported provided:
 - the proposed use(s) will not impact negatively on the amenity of the surrounding area;
 - any required modifications do not substantially detract from the heritage significance of the place and are consistent with the provisions of this policy; and
 - the use is consistent with the Scheme and other relevant Council policies.

- b) Where there is a Conservation Plan for a heritage place any proposed new use(s) will be assessed on the basis of the recommendations contained within the Conservation Plan.
- c) Where possible, evidence of the original use of a building should be retained, and in some circumstances interpretation may be appropriate to help understand the former use where it is not readily apparent (refer to 7.0).

1.4 New Buildings/Structures

New buildings, structures and other features that are located within the curtilage of a heritage place have the potential to impact on the heritage significance. Accordingly the following provisions are applicable:

- a) Any proposed buildings, structures or hard standing (including car parking) should not detract from the setting of the heritage place.
- b) Where new buildings or structures are proposed and they are visible from the street and/or other public places, they should take into account the character of the existing streetscape by having regard to the rhythm, orientation, setbacks, height, and proportions of existing buildings.
- c) Where possible existing views of a heritage building(s) from the street should be preserved to acknowledge the contribution heritage places make to the streetscape.
- d) New buildings or structures should be designed and located in a way that does not overwhelm or dominate the heritage building(s) which should remain the dominant building(s) on the site, and they should be understated relative to the existing heritage building(s).
- e) Wherever possible, new buildings, structures or hard standing areas (including car parking) should be designed and sited to avoid having a negative impact on original mature landscaping, garden areas, driveways and other landscaping features where they are considered to form part of the setting of the heritage place, and/or contribute to the heritage significance.
- f) New buildings should not directly copy the style and design of the heritage buildings, and should not attempt to look like old buildings. Rather they should complement the original fabric and design characteristics of the heritage building(s) in terms of its bulk, style, materials, colour scheme and form, which could include contrasting, contemporary building(s).
- g) Where there is a Conservation Plan for a heritage place any proposals for new buildings, structures or hard standing areas (including car parking) should address the policies contained within the Conservation Plan.

1.5 Demolition

- a) Demolition of a whole building on the Heritage List will generally not be supported.
- b) Consideration of a demolition proposal for a place on the Heritage List will be based on the following:
 - The significance of the place;
 - The feasibility of restoring or adapting it, or incorporating it into new development; and
 - The extent to which the community would benefit from the proposed redevelopment.
- c) Where structural failure is cited as justification for demolition the onus rests with the applicant to provide a clear justification for demolition, and evidence should be provided from a registered structural engineer that the structural integrity of the building has failed to the point where it cannot be rectified without the removal of a majority of its significant fabric and/or prohibitive costs.
- d) Partial demolition of a building on the Heritage List may be supported provided that:
 - The part(s) to be demolished do not contribute to the cultural heritage significance of the place;
 - The proposed demolition will not have a negative impact on the significant fabric of the place; and
 - Sufficient fabric is retained to ensure structural integrity during and after development works.
- e) If demolition of a heritage place is considered appropriate an archival record will be required as a condition of development approval, to be prepared in accordance with the Heritage Council of WA guidelines.
- f) Demolition of ancillary buildings or structures that do not relate to the heritage significance of the place will generally be acceptable.
- g) Where full or partial demolition is supported this may be subject to appropriate interpretation to acknowledge the cultural heritage significance of the heritage place (refer to 7.0).

1.6 Relocation of Buildings / Structures

- a) In the majority of cases the physical location of a place is an important part of its cultural heritage significance, therefore the relocation of a building or other component of a place on the Heritage List is generally unacceptable except in the following circumstances:

- This is the sole practical means of ensuring its survival;
- It can be demonstrated that these components of the place already have a history of relocation, or were designed to be readily relocated;
- Its relocation forms part of a proposal for a new use or development on the site, and is fundamental to retention of the place on the same site.

1.7 Minor Works, Repairs and Restoration

Pursuant to the Scheme all development affecting a place on the Heritage List requires development approval, and this includes minor works such as replacement of roofing, gutters, downpipes. This is to ensure that these works do not have a negative impact on the heritage significance of the place, and accordingly the following policy provisions apply:

- a) Where there is a Conservation Plan for a heritage place all restoration works will be guided by the Conservation Plan.
- b) Where proposals include the replacement of materials it should be "like for like", matching the original as closely as possible with regard to the materials, colours, and textures.
- c) External repainting should match the original paint colours wherever possible, or should reflect a complementary palette of colours from the same era.
- d) Replacement of materials should take into consideration the original method of fixing.
- e) Where restoration is being carried out, works should be based on historic photographs, plans or other material that shows the former state of the building or place.
- f) Routine maintenance does not require development approval. This includes the following
 - Cleaning gutters and downpipes (as opposed to replacing deteriorated gutters and downpipes).
 - Repainting previously painted surfaces in the same colour scheme.
 - Refixing existing loose roof sheeting using a "like for like" method of fixing (as opposed to installing new or different roof sheeting), with the exception of emergency repairs that are temporary in nature.

If there are any questions regarding what constitutes routine maintenance, the Shire's Planning services should be consulted.

2.0 Development Control Principles for Management Category C Places

The following policy provisions apply to places included on the LGI and identified as management category C (Significant).

2.1 Alterations, Extensions or Changes of Use

- a) Where alterations or extensions are proposed consideration should be given to making these modifications sympathetic to the heritage values of the place, and retention of original fabric is encouraged where feasible.
- b) Substantial modifications to the place may require an archival record (as a condition of development approval), and the archival record should be prepared in accordance with the Heritage Council of WA guidelines.

2.2 Demolition

- a) Retention of the building or place is encouraged, however demolition may be supported, subject to the consideration of cultural heritage significance together with other relevant planning issues.
- b) An archival record will be required as a condition of development approval for demolition, and the archival record should be prepared in accordance with the Heritage Council of WA guidelines.
- c) Consideration should be given to the inclusion of interpretation of the heritage place (refer to 7.0).

3.0 Development Control Principles for Management Category D Places

The following policy provisions apply to places included on the LGI and identified as management category D (Some significance).

3.1 Demolition

- a) Retention of the building or place is encouraged, however demolition may be supported subject to the preparation of an archival record which will be required as a condition of development approval for demolition. The archival record should be prepared in accordance with the Heritage Council of WA guidelines.

4.0 Significant Trees

Under the Scheme planning approval is required prior to the removal, destruction of and/or interference with any tree included on the Local Government Inventory Significant Tree list, and as such the following policy provisions apply:

- a) Trees identified on the LGI Significant Tree List may be pruned as part of routine maintenance in accordance with the International Society of Arboriculture standards, provided the pruning would not reduce the tree's height or crown or diameter, alter the trees general appearance, increase the tree's susceptibility to insects or disease, or otherwise increase its risk of mortality.

- b) The removal of significant trees will only be supported where it is necessary to protect public safety or private or public property from imminent danger, and the onus is on the applicant to demonstrate that this is the case. This may require the submission of a report prepared by a suitably qualified arborist.
- c) Proposals for substantial pruning to a significant tree may require the submission of an arborist report prepared by a suitably qualified consultant demonstrating that the proposal is acceptable.

5.0 Structure Plans and Subdivision Proposals

- a) Subdivision proposals for heritage places should be designed to retain an appropriate setting for heritage buildings. This includes the retention of original garden areas, landscaping features or other features that are considered essential to the setting of the heritage place or its heritage significance.
- b) Subdivision proposals that indicate the required demolition, partial demolition or modification to a place on the Heritage List or State Register of heritage places will not be supported without a Heritage Impact Statement accompanying the subdivision proposal. This is to be prepared in accordance with the Heritage Council of WA guidelines.
- c) Where a structure plan is proposed for land that includes a heritage place(s) the structure plan should demonstrate how matters of heritage significance will be addressed.
- d) Where a structure plan area includes more than one heritage place, or includes a heritage place that comprises a number of buildings or features the Shire may require the preparation of an overall heritage strategy to be included with the structure plan report, demonstrating how heritage issues will be addressed, outlining principles to be addressed in later planning stages, and including recommendations for interpretation (refer to 7.0).
- e) Consideration should also be given to how future development of the subdivided land is likely to affect the identified significance of the heritage place, particularly its setting.

6.0 Applications for Planning Approval for Places on the Heritage List

In addition to the information required by the Scheme, the following provides a guide for accompanying material and information that may be required to be submitted with planning applications for places on the Heritage List:

- a) For larger and more complex development proposals, a Heritage Impact Statement should be submitted that identifies how the cultural heritage significance of the place will be affected by the proposed works or future use. The statement should be prepared by a heritage professional, and should be consistent with the Heritage Council of WA's guidelines.

- b) If a proposal affects a place that is entered on the State Register of Heritage Places the Local Government may require the preparation of a Conservation Plan, which is to be prepared by a qualified heritage professional, and consistent with the Heritage Council of WA's guidelines.
- c) Where proposed extensions and alterations involve modifications to landscape elements of a place that form part of its heritage significance or are important to its setting a landscaping plan may be required, demonstrating how the impact will be managed, and this should be included in the heritage impact statement where relevant.
- d) Where a Conservation Plan exists for a Heritage place, the development application should include information regarding how the conservation policies and any urgent works identified in the Conservation Plan will be addressed.
- e) Where structural failure is cited as justification for demolition of a place on the Heritage List the onus rests with the applicant to provide a clear justification for demolition, and evidence should be provided from a registered structural engineer that the structural integrity of the building has failed to the point where it cannot be rectified without the removal of a majority of its significant fabric and/or prohibitive costs.

7.0 Interpretation and Interpretation Plans

Interpretation can enhance understanding and enjoyment of heritage places, and it can strengthen and sustain the relationships between the community and its heritage. Interpretation can be an integral part of the experience of a heritage place, particularly where the cultural significance of the place is not readily apparent. Accordingly the following policy provisions are applicable:

- a) Opportunities for the interpretation, commemoration and celebration of significant associations between people and a place should be investigated and implemented wherever possible. In particular, the Shire may require the preparation of interpretative material as a condition of development approval for the following proposals:
 - Major redevelopment that involves substantial modifications to a heritage place, or modifications that will negatively impact on the heritage significance of the place;
 - Changes of use for a heritage place, particularly where the original use will no longer be readily apparent;
 - Proposals that will result in the heritage significance of the place not being readily apparent, and which could be explained and enhanced by interpretation;
 - Proposals where there is the opportunity for the for re-use of hardware or artefacts that are associated with the former use in interpretive material;
 - Proposals that will substantially impact on the heritage significance of the place;
 - Demolition (full or partial) of a heritage place.

b) An interpretation plan may be required where the proposal involves the substantial redevelopment of a major site, such as a commercial or industrial site, particularly where there may be more than one heritage place affected by the proposal.

| | |
|----------------------------------|--|
| Related Policies: | |
| Related Procedures/ Documents | |
| Delegation Level: | |
| Adopted: | |
| Resolution | |
| Reviewed: | |

DRAFT

AGENDA NUMBER: 10.8
SUBJECT: Sign Application, Bishop Street
LOCATION/ADDRESS: Lot 1 (on Deposited Plan 62375) Bishop St, Nannup
NAME OF APPLICANT: Greg Rowe and Associates
FILE REFERENCE: A 407
AUTHOR: Reharni Puckey, Planning Administration Officer
REPORTING OFFICER: Geoffrey Benson, Manager of Development Services
DISCLOSURE OF INTEREST:
DATE OF REPORT: 15 July 2011

Attachments: 1. Site Plan Lot 1 Bishop Street
2. Sign Diagram
3. Site Photographs

BACKGROUND:

Greg Rowe and Associates, who act on behalf of Paramount Outdoor and work in conjunction with A. King, the owner of Lot 1 Bishop Street, have lodged a Development Application for an advertising sign to be erected on Lot 1 Bishop Street. The Development Application was received on 4 July 2011.

The proposed advertising sign is double sided, 8.3 metres x 2.2 metres in size and fixed atop two poles, 2 metres above ground level. The Office of Road Safety has expressed their desire to expand their advertising presence throughout Regional Western Australia and would like to use the proposed signage to do so.

The proposed sign would run perpendicular to the road and would be set back no more than 5 metres from the property boundary along Warren Road.

COMMENT:

Lot 1 Bishop Street is zoned Residential R10/15, the proposed type of sign is not addressed in Local Planning Policy 18 (Advertising Sign Procedure) and there is not a use for advertising on a large scale within the Local Planning Scheme No.3's Zoning Table.

Therefore the Development Application must be assessed under Clause 4.4.2, which reads:

4.4.2 If a person proposes to carry out on land any use that is not specifically mentioned in the Zoning Table and cannot reasonably be determined as falling within the type, class or genus of activity of any other use category the local government may:

- (a) determine that the use is consistent with the objectives of the particular zone and is therefore permitted; or*

- (b) *determine that the use may be consistent with the objectives of the particular zone and thereafter follow the advertising procedures of clause 9.4 in considering an application for planning approval; or*
- (c) *determine that the use is not consistent with the objectives of the particular zone and is therefore not permitted.*

The proposed signage is deemed inconsistent with the objectives of a Residential zoned area and therefore will not be permitted as it would be deemed an inconsistent planning precedent for amenity issues within the Shire of Nannup. The objectives of the zone are as follows:

4.13.8.1 *Specific Objectives of the Zone*

- (a) *To promote and safeguard the health, safety, convenience, general welfare and amenity of residential areas and residents;*
- (b) *To provide for a wide range of housing types, and therefore lifestyle opportunities;*
- (c) *To encourage residential development that will achieve efficient use of existing physical and social infrastructure and is economically serviced and affordable; and*
- (d) *To provide for home based employment where such a use does not cause injury to, or prejudicially affect the amenity of the locality within which it is situated.*

STATUTORY ENVIRONMENT:

Planning and Development Act 2005
Shire of Nannup Local Planning Scheme No.3

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: Nil.

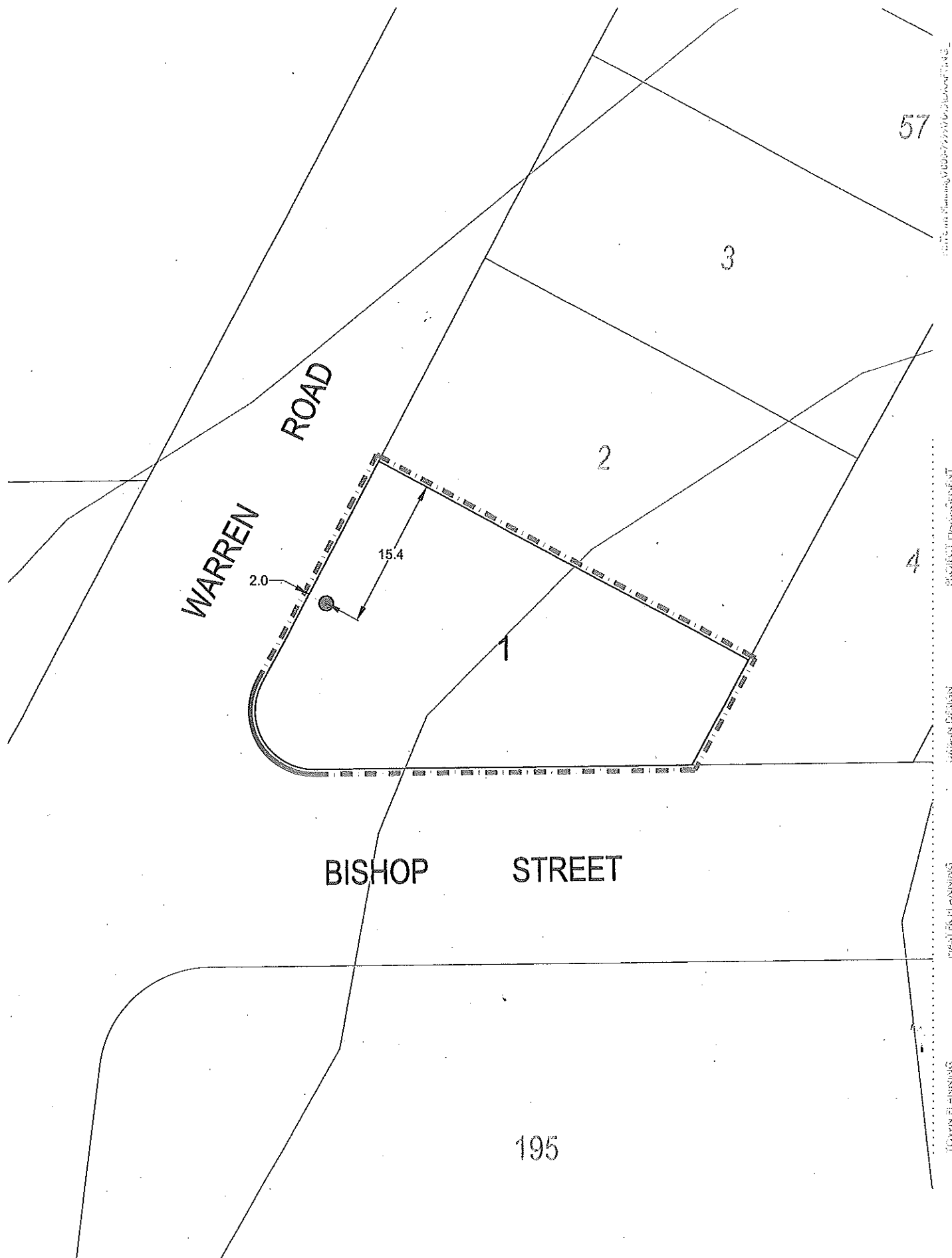
STRATEGIC IMPLICATIONS: Nil.

VOTING REQUIREMENTS: Simple Majority.

RECOMMENDATION:

1. That Council determine that the proposed Advertising Sign is not consistent with the objectives of the Residential Zone of the Shire of Nannup Local Planning Scheme No.3.

2. That Council refuse the application for Planning Approval, to construct an 8.3m x 2.2m Advertising Sign, on Lot 1 Bishop Street, Nannup as submitted by Greg Rowe & Associates, as the proposal is not consistent with the objectives of the Residential Zone of the Shire of Nannup Local Planning Scheme No.3.



LEGEND
 ○ subject site
 ● location of sign

date 29 June 2011 job no 7043
 scale 1:500 @ A4 e-ref 051101
 designer A Vardoulas prepared by D McCulloch
 client
 Level 3, 355 Newcastle Street, Northbridge, Western Australia, 6003
 email greg@gregrowe.com web www.gregrowe.com
 tel +618 9221 1931 fax +618 9221 1939

title sign location plan
 address lot 1 bishop street
 nannup

GREG ROWE & ASSOCIATES
 FOCUSED ON ACHIEVEMENT



Sign Diagram, example of size



Sign Diagram, example of proposed Advertising



Example 1



Example 2

Site Photographs



Opposite Lot 1 Bishop Street, View from Warren Road



View of Lot 1 Bishop Street from Nannup District High School Oval

AGENDA NUMBER: 10.9
SUBJECT: All West Australians Reducing Emergencies - AWARE
LOCATION/ADDRESS:
NAME OF APPLICANT: N/A
FILE REFERENCE: ASS 23
AUTHOR: Terese Levick-Godwin, Community Emergency Services Manager
REPORTING OFFICER: Geoffrey Benson, Manager Development Services
DISCLOSURE OF INTEREST: Nil.
DATE OF REPORT: 5 July 2011

BACKGROUND:

Funding acknowledgement has been received of \$9,180 from the Fire and Emergency Servicers as funding for the completion of portions of the Risk Management project for the Shire of Nannup. As this funding is over \$5,000, Council is required to accept the funding as per policy FNC6.

The aim of the project is to analyse the information already gathered in the Community Survey, collate a Risk Register, and prioritise risks. Following this, Risk Treatment Plans will be developed in conjunction with the Local Emergency Management Committee and Hazard Management Agencies.

COMMENT:

This initiative is the outcome of the Local Emergency Management Committee undertaking work on the Emergency Arrangements over the last year.

Wendy Trow, the consultant, will work with the Hazard Management Agencies, for example; WA Police and FESA, to discuss and identify the individual responsibilities for the Agencies.

This grant is fully externally funded with no Council contribution requested.

STATUTORY ENVIRONMENT: Nil.

POLICY IMPLICATIONS:

Policy FNC 6 Acceptance of Grant Funding applies.

FINANCIAL IMPLICATIONS:

Grant of \$9,180 with no matching funding required from Council.

STRATEGIC IMPLICATIONS:

Shire of Nannup Forward Plan 2011/12 – 2015/16 Sub Program 5.3, Actions B and C, page 32.

VOTING REQUIREMENTS: Simple Majority.

RECOMMENDATION:

That Council accept the funding of \$9180 from Fire and Emergency Services to finish Parts A and B of the Risk Management Arrangements.

FINANCE & **ADMINISTRATION**

AGENDA NUMBER: 10.10
SUBJECT: Lease of Council Land – Draft Standard Lease Document
LOCATION/ADDRESS: Nannup
NAME OF APPLICANT:
FILE REFERENCE: ADM 9
AUTHOR: Kevin Waddington, Acting Manager Corporate Services
REPORTING OFFICER- Robert Jennings, Chief Executive Officer
DISCLOSURE OF INTEREST:
DATE OF REPORT: 18 July 2011

Attachment: Draft Standard Lease Document (Separate Cover)

BACKGROUND:

Council first considered the Draft Standard Lease agreement at its January 2011 Ordinary Meeting and resolved the following:

"8539 PINKERTON/LORKIEWICZ

That the draft Standard Lease document attached be adopted for the purpose of community consultation for 28 days.

CARRIED 8/0"

Council advertised the proposed standard lease in the Nannup Telegraph in February 2011, on Council's public notice board and on Council's website. The notices called for submissions on the proposed draft standard lease agreement to be submitted to Council within a period of 28 days from the date of publication of the notice in accordance with Council's above resolution.

At the close of the submission period Council had not received any submissions/comments on the proposed standard lease.

At the June Ordinary Meeting of Council, the Draft Standard Lease was submitted for adoption however clarification on some of the clauses were requested prior to Council adopting the standard lease for all future lease agreements for Council assets.

COMMENT:

Areas that required clarification are:

3.2 Services

The Lessee shall punctually pay for all water, gas, electricity, telephone and other utility services which are either provided to or used on the Premises.

It is a normal commercial practice that the lessee is required to pay for the services used in the leased premises with the exception of the annual water & sewerage rates which the lessor is liable for. Council may wish to vary this clause for individual leases and if this is the case such a variation should be detailed under section 3.35 and Schedule 2.

3.16 Insurances

The Lessee shall, at the Lessee's expense, effect and keep current, with an insurance company approved by the Lessor the following insurances in relation to the Premises:

- a) Public risk
- b) Glass
- c) Fittings and chattels

Council insures the property for Industrial Risks (storm, water damage, fire etc) as well as Public Risk for any claim made against the Council, however the lessee also must carry insurance cover for any contents owned by the lessee and for public risk to cover claims made against the lessee.

The lessee must provide certificates of currency of the above insurances each year in accordance with clause 3.17 of the standard lease document.

3.24 Assignment and Subletting

This is a normal clause within lease documents that prohibits the assignment or subletting of a lease unless permission has been sought and given by Council. This ensures a lessee meets its legal obligations under the lease by not "passing" them onto a third party without Council permission.

Schedule 1

Schedule 1 details the lessee, term of the lease, lease fee to be paid, the method that the lease fee is to be adjusted (CPI) and the permitted purpose that the property is to be used for under the terms of the lease.

Summary

If Council considers it necessary or desirable to alter the standard lease to exempt or reduce the effect of individual clauses of the lease, such changes are done by the use of Schedule 2. The individual clauses remain as is in the body of the lease with Schedule 2 containing the list of modifications for each individual lease requirement.

It is recommended that Council now adopt the draft standard lease document for all future lease agreements for Council owned or managed land/infrastructure.

STATUTORY ENVIRONMENT: Local Government Act 1995 S2.7 (2) (b)

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: Nil.

STRATEGIC IMPLICATIONS:

Council's adopted Forward Plan contains targets which include the review of leases at 2 Brockman Street (Action Plan 9.2 (E)), Nannup Bowling Club (Action Plan 11.1 (C)), implementation of a lease for Recreation Centre premises (Action Plan 11.2 (E)) and the Visitor Centre (Action Plan 13.3 (C)).

VOTING REQUIREMENTS: Simple Majority.

RECOMMENDATION:

That the draft Standard Lease document attached be adopted.

AGENDA NUMBER: 10.11
SUBJECT: Shire of Nannup Bike and Trails Plan
LOCATION/ADDRESS: Nannup
NAME OF APPLICANT: N/A
FILE REFERENCE: REC 1
AUTHOR: Louise Stokes, Community Development Officer
REPORTING OFFICER: Robert Jennings, Chief Executive Officer
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 4 July 2011

Attachments: 1. Shire of Nannup Bike and Trails Plan (Separate Cover)
2. Public comment summary

BACKGROUND:

At the March 2011 meeting, Council resolved to receive the final draft of the Shire of Nannup Bike and Trails Plan and advertise it for public comment for the period of one month. Copies were made available at the Shire Office and on the Shire website. Stakeholders were involved in the review process.

COMMENT

The Nannup Bike and Trails Plan included an audit of footpaths and trails in the region and community consultation and workshops have identified and prioritised trails for future development within the Shire. Planning and alignment for a spur trail from the Bibbulmun Track to the Nannup townsite has commenced. As a result of the community consultation period the proposed Bibbulmun Track Spur Trail has been renamed the Ellis Creek Trail.

Consultation has been undertaken with community organisations and residents, DEC, stakeholders, user groups, the Bibbulmun and Munda Bididi Foundations.

The plan details recommendations relating to maintenance and construction of cycle paths and trails within the Shire. These are detailed on table 1 in the report and projects have been prioritised.

Feedback has been received in the public comment period and is summarised in the attachment. The original letters are available for Councillors to view at the Council meeting.

The Shire of Nannup Bike and Trails Plan is a comprehensive document and contains a broad range of recommendations. The intention is **not** for Council to implement these recommendations en masse, but that the information in the report be used to support future funding applications (that is, select one or two recommendations and implement these if/when external funding can be found).

STATUTORY ENVIRONMENT: Nil

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS:

Projects to be implemented as funding permits.

STRATEGIC IMPLICATIONS:

Shire of Nannup Forward Plan 2011/12-2015/16 Program 13 H Economic Services and Tourism, Develop a non townsite bike plan which links with existing trails such as the Munda Biddi Mountain Bike Trail.

VOTING REQUIREMENTS: Simple Majority.

RECOMMENDATION:

That Council receive the Shire of Nannup Bike and Trails Plan and consider its incorporation into the Forward Plan at the next scheduled review of the Forward Plan.

Shire of Nannup Bike and Trails Plan 2011

| | |
|--|--|
| Bibbulmun Track Foundation | Supporting the trail however do not wish to see it affiliated with the Bibbulmun Track or for the maintenance to be the responsibility of the Bibbulmun Foundation. |
| Recreational Trailbike Rider's Association of WA | Requested further consultation with trailbikers regarding dual use issues. This subject was discussed with the Department of Sport and Recreation and it was agreed that no changes should be made to the plan, however the Trail Biker's Association should be consulted with in the instance that any proposed trails are to be developed. The Munda Biddi Foundation, Bibbulmun Track Foundation and the Department for Environment do not support the inclusion of trail bikes on dual use trails for risk management reasons. |
| comment written on public copy of Trails Plan in Shire library | One person expressed concern that the traffic bridge is dangerous for pedestrians and cyclists. The Old Railway Bridge is the designated pedestrian and cyclist crossing and it has never been the intention to promote the traffic bridge for these purposes. |
| Department of Sport and Recreation | A very comprehensive plan |
| Department of Transport | Confirmed their approval of the plan by their Department |

AGENDA NUMBER: 10.12
SUBJECT: Housing Plan, Age Friendly Communities Implementation Grant
LOCATION/ADDRESS:
NAME OF APPLICANT: N/A
FILE REFERENCE: FNC 6
AUTHOR: Louise Stokes, Community Development Officer
REPORTING OFFICER: Robert Jennings, Chief Executive Officer
DISCLOSURE OF INTEREST: Nil.
DATE OF REPORT: 4 July 2011

BACKGROUND:

Funding acknowledgement has been received of \$10,000 from the Department for Communities through their Age Friendly Communities Project Implementation Grants program. As this funding is over \$5,000, Council is required to accept the funding as per policy FNC6.

This project is to develop a plan for progressing aged housing in the Shire of Nannup.

COMMENT:

This grant opportunity is a direct outcome of the Age Friendly Communities Plan and was identified through consultation as one of the primary issues in our region.

The project brief will include:

- Undertake a site visit to similar communities to view their aged housing models, management structure and funding arrangements,
- Conduct a survey of all residents aged 50 years plus to determine their housing needs for the future, desired number of rooms within a unit, complimentary amenities included in facility and proximity to health/services,
- Identify suitable land, including costs and availability,
- Liaise with Government Agencies and stakeholder organisations to identify existing models for financing and construction of units plus any services to be included into facility,
- Determine model of management,
- Identify possible funding opportunities,
- Responsibility of each stakeholder (Shire, Hospital, Nannup Community Care, Department of Housing, Danjangerup Cottages).

It is anticipated that at the conclusion of this project, the community will have a clear direction for the development of affordable aged housing in the Shire of Nannup.

It is not intended that the construction of aged housing will be a Shire responsibility, as this is a community issue.

STATUTORY ENVIRONMENT: Nil.

POLICY IMPLICATIONS: Policy FNC 6 Acceptance of Grant Funding applies.

FINANCIAL IMPLICATIONS: \$1,000 Council contribution.

STRATEGIC IMPLICATIONS:

Shire of Nannup Forward Plan 2010/11 – 2014/15:

Program 8.2.B Assist the Danjangerup Cottages Committee in the construction of additional aged accommodation.

VOTING REQUIREMENTS: Simple Majority.

RECOMMENDATION:

That Council accept the funding of \$10,000 from the Department for Communities to develop a plan for progressing aged housing in the Shire of Nannup.

AGENDA NUMBER: 10.13
SUBJECT: Lottery West FROGS Early Learning Centre Grant
LOCATION/ADDRESS:
NAME OF APPLICANT: N/A
FILE REFERENCE: FNC 6R
AUTHOR: Louise Stokes, Community Development Officer
REPORTING OFFICER: Robert Jennings, Chief Executive Officer
DISCLOSURE OF INTEREST: Nil.
DATE OF REPORT: 4 July 2011

BACKGROUND:

Funding acknowledgement has been received of \$150,000 from Lotterywest towards the cost of building renovations of the FROGS Early Learning Centre. As this funding is over \$5,000, Council is required to accept the funding as per policy FNC6.

COMMENT:

Council has been working towards the establishment of the FROGS Early Learning Centre, Lot 248 Grange Rd for several years in conjunction with the Nannup Occasional Care Organisation.

At the June 2010 Council meeting, it was resolved:

1. That Council accepts the concept building and landscaping plans for the development of the FROGS Early Learning centre on Grange Road.
2. That Council develop building working plans at the quoted price of \$6,000 and landscaping working plans at the quoted price of \$525.
3. That Council contribute \$100,000 to the project and the balance of the project to be sourced by grant funding.
4. That a planning application be lodged.
5. That funding in full is secured prior to the appointment of a builder.

At the November 2010 Council meeting planning approval was granted to change the use from Duplex to Early Learning/Child Care.

At the May 2011 Council meeting it was resolved to Council agree to allocate \$120,000 Royalties for Regions funds, from 2010/2011 to Nannup Early Childhood Learning Centre, Lot 248 Grange Rd.

This grant is subject to Council signing a Building Grant agreement with Lotterywest and the funds are restricted to expenses incurred with renovation and alterations of the ceilings, floor, exterior and interior doors, windows, air-conditioning, wall and ceiling finishes, columns and the re-alignment of the roof.

A funding submission has been lodged to the South West Development Commission through the Royalties for Regions grants program and an announcement is due by the end of July. This funding application is for the fit out and fencing component of the project.

Once the grant agreement is signed, this project is ready to move forward to the tender stage.

STATUTORY ENVIRONMENT: Nil.

POLICY IMPLICATIONS: Policy FNC 6 Acceptance of Grant Funding applies.

FINANCIAL IMPLICATIONS:

\$100,000 Council contribution (this is the minimum requirement and is in the funding agreement).

STRATEGIC IMPLICATIONS:

Shire of Nannup Forward Plan 2011/12 – 2015/16:

Program 8.1.A That Council undertake the development of a day and occasional care facility.

VOTING REQUIREMENTS: Simple Majority.

RECOMMENDATIONS:

That Council accept the funding of \$150,000 from the Department for Communities to assist with the cost of renovation and alterations to the FROGS Early Learning Centre.

AGENDA NUMBER: 10.14
SUBJECT: Monthly Financial Statements for 31 May 2011
LOCATION/ADDRESS: Nannup
NAME OF APPLICANT:
FILE REFERENCE: FNC 9
AUTHOR: Kevin Waddington, Acting Manager Corporate Services
REPORTING OFFICER: Kevin Waddington, Acting Manager Corporate Services
DISCLOSURE OF INTEREST:
DATE OF REPORT: 14 July 2011

Attachment: Monthly Financial Statements for the period ending 31 May 2011

COMMENT:

The monthly Financial Statements for the period ending 31 May 2011 are attached.

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulation 34 (1)(a).

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: Nil.

STRATEGIC IMPLICATIONS: Nil.

VOTING REQUIREMENTS: Simple Majority.

RECOMMENDATION:

That the Monthly Financial Statements for the period ending 31 May 2011 be received.

SHIRE OF NANNUP

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 31 MAY 2011

| <u>Operating</u> | Y-T-D Actual \$ | Y-T-D Budget \$ | 20010/11 Budget \$ | Variances Y-T-D Budget to Actual % |
|---|--------------------|--------------------|--------------------------|--|
| Revenues/Sources | | | | |
| Governance | 0 | 0 | 0 | 0% |
| General Purpose Funding | 1,871,360 | 4,567,206 | 2,053,696 | (59%) |
| Law, Order, Public Safety | 236,607 | 112,993 | 142,480 | 109% |
| Health | 3,571 | 1,826 | 2,000 | 96% |
| Education and Welfare | 53,050 | 27,389 | 27,389 | 0% |
| Housing | 13,544 | 15,301 | 16,700 | (11%) |
| Community Amenities | 102,687 | 88,292 | 89,776 | 16% |
| Recreation and Culture | 113,317 | 166,292 | 176,870 | (32%) |
| Transport | 6,427,863 | 8,791,485 | 10,056,055 | (27%) |
| Economic Services | 119,221 | 25,003 | 27,286 | 377% |
| Other Property and Services | 78,851 | 22,913 | 25,000 | 244% |
| | <u>9,020,071</u> | <u>13,818,700</u> | <u>12,617,252</u> | <u>(35%)</u> |
| (Expenses)/(Applications) | | | | |
| Governance | (258,048) | (233,320) | (271,700) | 11% |
| General Purpose Funding | (216,084) | (1,372,731) | (1,390,132) | (84%) |
| Law, Order, Public Safety | (284,079) | (186,025) | (249,652) | 53% |
| Health | (55,361) | (33,004) | (41,109) | 68% |
| Education and Welfare | (144,382) | (143,061) | (156,717) | 1% |
| Housing | (40,363) | (39,870) | (54,995) | 1% |
| Community Amenities | (454,894) | (677,404) | (751,998) | (33%) |
| Recreation & Culture | (771,234) | (671,652) | (760,724) | 15% |
| Transport | (739,407) | (705,820) | (2,381,209) | 5% |
| Economic Services | (234,865) | (158,482) | (184,540) | 48% |
| Other Property and Services | 201,015 | 148,035 | (35,987) | 36% |
| | <u>(2,997,701)</u> | <u>(4,073,333)</u> | <u>(6,278,763)</u> | <u>(26%)</u> |
| Adjustments for Non-Cash (Revenue) and Expenditure | | | | |
| (Profit)/Loss on Asset Disposals | 0 | 0 | 28,000 | 0% |
| Depreciation on Assets | 1,207,993 | 1,434,078 | 1,912,127 | 0% |
| Capital Revenue and (Expenditure) | | | | |
| Purchase Land and Buildings | (79,999) | (118,304) | (120,000) | (32%) |
| Purchase Infrastructure Assets - Roads | (6,403,202) | (10,560,519) | (11,038,305) | (39%) |
| Purchase Plant and Equipment | (474,076) | (535,800) | (535,800) | (12%) |
| Purchase Furniture and Equipment | (21,024) | (4,000) | (24,500) | 0% |
| Proceeds from Disposal of Assets | 131,689 | 54,000 | 134,000 | 0% |
| Repayment of Debentures | (9,838) | (12,001) | (13,109) | (18%) |
| Restricted Cash | 1,123,194 | 1,071,800 | 1,071,800 | 0% |
| Proceeds from New Debentures | 430,000 | 280,000 | 280,000 | 0% |
| Leave Provisions | 219,833 | 143,259 | 143,259 | 53% |
| Depreciation - Plant Reversal | 0 | 0 | 0 | 0% |
| Accruals | 27,737 | 27,737 | 27,737 | 0% |
| Transfers to Reserves (Restricted Assets) | 0 | (404,130) | (664,130) | 0% |
| Transfers from Reserves (Restricted Assets) | 0 | 757,461 | 1,010,461 | 0% |
| ADD Net Current Assets July 1 B/Fwd | 507,771 | 507,771 | 507,771 | |
| LESS Net Current Assets Year to Date | 1,015,949 | 0 | 0 | |
| Amount Raised from Rates | <u>1,666,499</u> | <u>2,386,719</u> | <u>(942,200)</u> | |

SHIRE OF NANNUP
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2010 TO 31 MAY 2011

| | 20010/11 Actual \$ | Brought Forward 01-July-2010 \$ |
|--|--------------------------|--|
| NET CURRENT ASSETS | | |
| Composition of Estimated Net Current Asset Position | | |
| CURRENT ASSETS | | |
| Cash - Unrestricted | 942,884 | 1,141,073 |
| Cash - Restricted | 145,026 | 1,071,800 |
| Cash - Reserves | 978,168 | 950,015 |
| Receivables | 581,341 | 103,576 |
| Inventories | 0 | 0 |
| | <u>2,647,419</u> | <u>3,266,464</u> |
| LESS: CURRENT LIABILITIES | | |
| Payables and Provisions | <u>(508,276)</u> | <u>(736,878)</u> |
| | 2,139,143 | 2,529,586 |
| Less: Cash - Reserves - Restricted | (1,123,194) | (2,021,815) |
| NET CURRENT ASSET POSITION | <u><u>1,015,949</u></u> | <u><u>507,771</u></u> |

SHIRE OF NANNUP

STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD 1 JULY 2010 TO 31 MAY 2011

REPORT ON MATERIAL VARIANCES BETWEEN YEAR TO DATE BUDGET ESTIMATE AND YEAR TO DATE ACTUAL.

All except four of the variances shown in the above named statement of financial activity are outside of the adopted variance of 10%.

The main reason for the variances is that expenditure and income is not occurring as predicted by Officers during the budget development stage. This is due to a number of reasons, the main one being not accurately projecting cash flows throughout the year, i.e. predicting when the budgeted income or expenditure will occur as opposed to when it actually occurs. Other reasons are not receiving a grant for grant dependant expenditure, projects controlled by Advisory Committees, suppliers/contractors not having the capacity to undertake the works within Council's timeframes, altered Council priorities, etc.

The following provides the major reasons for the programs that have variances outside of the adopted variance:

REVENUE:

General Purpose Funding: Royalties for Regions (-\$1,210,700) not received as planned, Interest on Investments (+\$57,148) and Department of Transport Commission (+\$6,780) more than planned and the value for the Surplus Carried Forward (\$1,579,570) is not included in the YTD Actual balances.

Law, Order & Public Safety: Grant for the Darradup Fire Alert system not allowed for in Council's Budget (\$76,000), Fines & Penalties more than budgeted (\$3,072), FESA Operating Grants higher than budgeted due to an additional payment received for over expenditures last financial year (\$64,180).

Health: Increased revenue from licence fees than budgeted (\$1,746).

Housing: Rentals less than budget due to Grange Road duplex being unoccupied (-\$1,757).

Community Amenities: Tip fees (\$5,772), Septic Tank Fees (\$1,417) and miscellaneous fees and charges (\$9,702) received more than budgeted.

Recreation and Culture: Grant funding is down by \$74,774 however income from hire charges is up by \$8,673 and Users charges & fees are up as well (\$18,905).

Transport: Income for Jalbarragup Bridge (-\$4,300,000) not received as allowed for in budget, however this is partially offset by income for Supervision fees (\$701,850) Mowen Road (\$1,250,000).

Economic Services: Unbudgeted Feral Pig Program Grant funding received (\$89,290), Building Fees (\$7,442) and less income from sale of materials (-\$2,514).

Other Property and Services: Income from Private Works is \$55,938 more than estimated.

EXPENDITURE

Governance: Refreshments (\$6,624), Donations (\$14,433), Councillor Allowances (-\$8,577)

General Purpose Funding: Royalties for Regions \$1,229,217 not expended as planned as funding not received as expected, Rating Valuations (-\$1,280) and Department of Transport, licensing expenses (-\$4,502).less than budgeted.

Law, Order and Public Safety: Fire Control Officer's Expenses (\$19,433 - incurred for additional hours for coordinating brigade attendance at DEC wildfires \$5,400 and additional hours required to complete all the firebreak inspections \$6,000, plus Emergency Management \$4813 and Emergency Response costs for wildfires of \$5,820) & Darradup Home Alarm Trial expenses (\$76,000) not as budgeted.

Health: Salaries greater than estimated due to termination of contract payment and additional relief costs (\$23,240)

Community Amenities: Expenditure not occurring as predicted in budgeting process in the areas of Contractors Collection Fees (-\$2,714), Rubbish site maintenance (-\$35,435), Street Bin Pickups (\$5,997), Town Planning Services (salaries, admin expenses, superannuation etc -\$95,972), Local Planning Scheme amendments (-\$17,146), Cemetery operations (-\$27,960), Public Conveniences (\$14,788) and Road Development Costs (-\$68,051).

Recreation & Culture: Cycle Path to Cockatoo Valley (\$147,057), Entry Statement Works (\$72,620) Town Hall -\$10,492), Recreation Centre (-\$25,516), Parks & Gardens Maintenance (-\$80,794), and Foreshore Park works (-\$7,686).

Economic Services: Feral Pig Program (\$89,287), Caravan & Camping Grounds (-\$13,603) and Building Services (\$1,029) not as budgeted.

Other Property and services: Recovery of expenses via Public Works Overheads and Plant Operating Costs not occurring as budgeted.

OTHER ITEMS

Purchase Land and Buildings: Expenditure not occurring as predicted in budgeting process for the Scott River Fire Shed (\$56,998) and sundry Fire Brigade Equipment (-\$20,982), Kindergarten (-\$91,820) Nannup Town Hall (\$10,000) and Depot Construction (-\$13,480).

Purchase Infrastructure Assets Roads: Expenditure not occurring as predicted in budgeting process in the areas of Council Road Program (\$55,724), Mowen Road (\$176,427), MRWA bridge program (-\$93,000) and Jalbarragup Bridge replacement programme (-\$4,299,690), Footpath Program (\$5,151).

Purchase Plant and Equipment: Purchase not undertaken as budgeted (-\$61,724).

Purchase of Furniture & Equipment: Expenditure not occurring as predicted in budgeting process for Governance (\$18,419)

**

AGENDA ITEM: 10.15
 SUBJECT: Accounts for Payment
 LOCATION/ADDRESS: Nannup Shire
 FILE REFERENCE: FNC 8
 AUTHOR: Tracie Bishop – Administration Officer
 REPORTING OFFICER: Kevin Waddington, Acting Manager Corporate Services
 DISCLOSURE OF INTEREST:
 DATE OF REPORT: 19 July 2011

Attachment: Schedule of Accounts for Payment

COMMENT:

The Accounts for Payment for the Nannup Shire Municipal Account fund and Trust Account fund are detailed hereunder and noted on the attached schedule are submitted to Council.

Municipal Account

Accounts Paid By EFT
 EFT 2468 – 2665

\$339 615.21

Accounts Paid By Cheque
 Vouchers 18592– 18623

\$27 643.73

Trust Account

Accounts Paid by Cheque
 Vouchers – 22741- 22742

\$320.00

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulation 13

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS:

As indicated in the Schedule of Accounts for Payment.

STRATEGIC IMPLICATIONS: Nil.

VOTING REQUIREMENTS: Simple Majority.

RECOMMENDATION:

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$377,278.98 in the attached schedule be accepted.

**SCHEDULE OF ACCOUNTS PAYABLE
SHIRE OF NANNUP
SUBMITTED TO COUNCIL'S JULY 2011 MEETING**

| Chq/EFT | Name | Description | Amount |
|---------|--|---|-------------|
| EFT2568 | GREENLINE AGRICULTURE | ARMS, CAP, WHEEL KIT | \$337.82 |
| EFT2569 | MACLEAN AND LAWRENCE PTY LTD | TIMWOOD CENTRE FLOOD WATER REPORT BLD 17 | \$2,970.00 |
| EFT2570 | B & B STREET SWEEPING PTY LTD | MACHINERY HIRE | \$1,430.00 |
| EFT2571 | NANNUP BRIDGE CAFE | COUNCIL DINNER | \$348.00 |
| EFT2572 | WENDY TROW | ACTIVE AGEING PROJECT FOLLOW UP MEETING | \$227.50 |
| EFT2573 | BARRETT DISPLAYS | ROYALTIES FOR REGIONS SIGN PLUS ARTWORK | \$513.70 |
| EFT2575 | COURIER AUSTRALIA | FREIGHT CHARGES | \$279.72 |
| EFT2576 | GEOGRAPHE SAWS & MOWERS | WATER PUMP AND GENERATOR | \$2,418.00 |
| EFT2577 | LANDGATE | LAND ENQUIRY | \$245.00 |
| EFT2578 | D & J MILLER (DO YOUR BLOCK CONTRACTING) | MACHINERY HIRE | \$1,188.00 |
| EFT2579 | K & C HARPER | VISITORS CENTRE TOILET REPAIRS | \$85.80 |
| EFT2580 | NANNUP NEWSAGENCY | POSTAGE AND SUNDRIES | \$691.82 |
| EFT2581 | NANNUP EZIWAY SELF SERVICE STORE | REFRESHMENTS | \$179.42 |
| EFT2582 | NANNUP MUSIC CLUB INC | DEP OF AG GRANT - DRY SEASON | \$1,650.00 |
| EFT2583 | PRESTIGE PRODUCTS | CLEANING PRODUCTS | \$904.20 |
| EFT2584 | THE PAPER COMPANY OF AUSTRALIA PTY LTD | STATIONERY SUPPLIES | \$148.52 |
| EFT2585 | SCOTTIES EXCAVATIONS | MOWEN ROAD EXCAVATOR HIRE | \$16,428.50 |
| EFT2586 | STEWART & HEATON CLOTHING CO. PTY LTD | SAFETY WEAR | \$692.47 |
| EFT2587 | MYERS EQUESTRIAN AND AGRICULTURAL SERVICES | MAINTENANCE WORKS | \$880.00 |
| EFT2588 | WESTERN POWER | SCOTT RIVER FIRE SHED WORKS | \$10,480.00 |
| EFT2589 | GEOGRAPHE FORD PTY LTD | VEHICLE SERVICE | \$399.99 |
| EFT2590 | NANNUP SURVEYS | BLACKWOOD RIVER FEATURE SURVEY | \$2,310.00 |
| EFT2591 | J BLACKWOOD & SON LIMITED | SUNDRY SUPPLIES | \$2,495.72 |
| EFT2592 | BLACKWOOD VALLEY BUS SERVICE | SENIORS OUTING BUS CHARTER | \$666.09 |
| EFT2593 | HIP POCKET WORKWEAR | SAFETY WEAR | \$149.95 |
| EFT2594 | NUTURE WORKS | BUZ GAMES QUEST | \$300.00 |
| EFT2595 | WENDY TROW | NANNUP ELLIS CREEK TRAIL PROJECT PAYMENT NO 1 | \$1,000.00 |
| EFT2596 | BUSSELTON BITUMEN SERVICE & HAYLEY'S BOBCATS | REWORK GRAVEL DRIVE AND APPLY SEAL | \$15,302.10 |
| EFT2597 | MANJIMUP TRADING COMPANY | SUNDRY SUPPLIES | \$75.00 |
| EFT2598 | KISMET GALLERY | PRE-PAVERPOL WORKSHOP FOR SENIORS | \$150.00 |
| EFT2599 | YOHO PIZZA / CHARLES CANNON | PIZZA MAKING WITH YAC | \$120.00 |
| EFT2600 | PAINTBALL DOWN SOUTH | YAC ACTIVITY | \$784.00 |
| EFT2601 | BOYANUP BOTANICAL | PLANT SUPPLIES | \$378.95 |
| EFT2602 | DF & DJ BOULTER | RECOUP OF EXPENSES - 13 | \$1,265.00 |
| EFT2603 | COURIER AUSTRALIA | FREIGHT CHARGES | \$145.23 |
| EFT2604 | NANNUP ELECTRICAL SERVICES | INSTAL PA SYSTEM CABLING | \$299.00 |
| EFT2605 | CORPORATE EXPRESS | STATIONERY SUPPLIES | \$165.30 |
| EFT2606 | DARRADUP VOLUNTEER BUSH FIRE BRIGADE | AFTERNOON TEA COMMUNITY ACTIVITIES | \$150.00 |
| EFT2607 | DOBBIN DESIGN | CONCEPT DESIGNS & DRAWINGS - TOWN HALL | \$660.00 |
| EFT2608 | EVERYDAY POTTED PLANTS | PLANT SUPPLIES | \$1,290.25 |
| EFT2609 | GREENWAY ENTERPRISES | GARDENING SUPPLIES | \$241.65 |
| EFT2610 | INSIGHT CCS PTY LTD | AFTERHOURS CALL SERVICE | \$60.06 |
| EFT2611 | JASON SIGNMAKERS | SIGNAGE | \$528.00 |
| EFT2612 | K & C HARPER | EAST NANNUP MAINTENANCE | \$573.10 |
| EFT2613 | MIDALIA STEEL | STEEL SUPPLIES | \$655.82 |
| EFT2614 | NANNUP HARDWARE & AGENCIES | SUNDRY SUPPLIES | \$5,906.57 |
| EFT2615 | NANNUP COMMUNITY RESOURCE CENTRE | COMMUNITY DEVELOPMENT PROMOTION AND WORKS | \$2,350.71 |
| EFT2616 | NANNUP LIQUOR STORE | REFRESHMENTS | \$71.94 |
| EFT2617 | LOUISE STOKES | TRAVEL REIMBURSEMENT | \$175.95 |
| EFT2619 | WALGA | POSITIONS VACANT | \$3,049.73 |
| EFT2620 | WARREN BLACKWOOD WASTE | BIN PICKUPS OCTOBER 2010 | \$5,118.78 |
| EFT2621 | CRAIGE WADDELL | REIMBURSEMENT OF EXPENSES | \$290.50 |
| EFT2622 | WADIFARM CONSULTANCY SERVICES | PROFESSIONAL SERVICES | \$4,686.00 |
| EFT2623 | B.J. & F.H. TOMAS | SUPPLY FABRICATE AND ERRECT SHED AT DEPOT | \$24,513.50 |
| EFT2624 | WA LOCAL GOVERNMENT SUPERANNUATION PLAN | SUPERANNUATION CONTRIBUTIONS | \$15,829.97 |
| EFT2625 | GEOGRAPHE CYCLE CLUB | REFUND OF BOND PAID FOR EVENT ON 12/05/2011 | \$160.00 |
| EFT2626 | MANJIMUP CARPET & FLOORCOVERING SUPPLIES | INSTAL AND SUPPLY 5 BLINDS | \$456.00 |
| EFT2627 | BP NANNUP | JUNE FUEL ACCOUNT | \$43.80 |
| EFT2628 | AMD CHARTERED ACCOUNTANTS | INTERIM AUDIT 2011 | \$2,915.00 |
| EFT2629 | DEPARTMENT OF AGRICULTURE | QUARANTINE INSPECTION | \$43.00 |
| EFT2630 | BUSSELTON TELEPHONES | TELEPHONE MAINTENANCE | \$104.00 |
| EFT2631 | BUSSELTON PEST & WEED CONTROL | PEST CONTROL | \$1,415.70 |
| EFT2632 | COURIER AUSTRALIA | FREIGHT CHARGES | \$58.91 |
| EFT2633 | D & J COMMUNICATIONS | PHONE CAR KIT - CESM VEHICLE | \$93.50 |
| EFT2634 | LANDGATE | MINING TENEMENTS | \$32.30 |
| EFT2635 | FITZ GERALD STRATEGIES | PROFESSIONAL FEES | \$4,018.99 |
| EFT2636 | THE GOOD FOOD SHOP | MORNING TEA AND LUNCH | \$399.20 |

**SCHEDULE OF ACCOUNTS PAYABLE
SHIRE OF NANNUP
SUBMITTED TO COUNCIL'S JULY 2011 MEETING**

| Chq/EFT | Name | Description | Amount |
|---|---------------------------------------|---|----------------------------|
| EFT2637 | CHARLES GILBERT | RECOUP OF EXPENSES - 2 | \$1,980.00 |
| EFT2638 | ROBIN MELLEMA | RECOUP OF EXPENSES - NO 4 | \$600.12 |
| EFT2640 | NANNUP HARDWARE & AGENCIES | WELLINGTON BOOTS | \$58.95 |
| EFT2641 | NANNUP COMMUNITY RESOURCE CENTRE | SHIRE EMPLOYMENT ADVERTISEMENTS | \$241.00 |
| EFT2642 | RECORDS MAINTENANCE AND STORAGE | CONFIDENTIAL DESTRUCTION OF RECORDS | \$75.46 |
| EFT2643 | RICOH BUSINESS CENTRE | PHOTOCOPIER METER PLAN | \$388.53 |
| EFT2644 | SHIRE OF MANJIMUP | BRIDGE MAINTENANCE | \$8,906.98 |
| EFT2645 | STEWART & HEATON CLOTHING CO. PTY LTD | SAFETY WEAR | \$61.44 |
| EFT2646 | LGIS INSURANCE BROKING | INSURANCE COVERAGE 2011/12 | \$70,222.57 |
| EFT2647 | RED 11 | LAPTOP COMPUTER | \$1,126.18 |
| EFT2648 | WENDY TROW | DEVELOP EMERG MGMNT ARRANGEMENTS - PMT 1 | \$3,672.00 |
| EFT2649 | GEOFFREY BENSON | REIMBURSEMENT OF EXPENSES | \$123.41 |
| EFT2650 | AUSTRALIAN TAXATION OFFICE | JUNE BAS | \$23,514.00 |
| EFT2651 | SOILS AIN'T SOILS BUSSELTON | LIMESTONE BLOCKS | \$1,585.20 |
| EFT2652 | COURIER AUSTRALIA | FREIGHT CHARGES | \$267.58 |
| EFT2653 | GEOGRAPHE SAWS & MOWERS | SUNDRY SUPPLIES | \$679.60 |
| EFT2654 | NANNUP NEWSAGENCY | STATIONERY AND POSTAGE SUPPLIES | \$267.73 |
| EFT2655 | NANNUP EZIWAY SELF SERVICE STORE | GAS & CLEANING SUPPLIES | \$484.80 |
| EFT2656 | NANNUP LIQUOR STORE | REFRESHMENTS | \$39.97 |
| EFT2657 | SOUTH WEST INSTITUTE OF TECHNOLOGY | CERT III IN HORTICULTURE SEMESTER 2 2011 | \$654.60 |
| EFT2658 | SUGAR MOUNTAIN ELECTRICAL SERVICES | SCOTT RIVER FIRE SHED EXTERNAL LIGHTING | \$1,216.82 |
| EFT2659 | SOUTHWEST TYRE SERVICE | TYRE SUPPLIES | \$680.00 |
| EFT2660 | STEWART & HEATON CLOTHING CO. PTY LTD | SAFETY WEAR - VARIOUS BRIGADES | \$1,363.55 |
| EFT2661 | IT VISION | ANNUAL LICENCE FEE | \$15,114.00 |
| EFT2662 | WALGA | ASSOCIATION MEMBERSHIP SUBSCRIPTION | \$22,304.66 |
| EFT2663 | WORTHY CONTRACTING | MONTHLY WASTE FACILITY CONTRACT JULY 2011 | \$9,463.33 |
| EFT2664 | WADIFARM CONSULTANCY SERVICES | PROFESSIONAL FEES | \$3,025.00 |
| EFT2665 | GREG MADER EARTHWORKS | MOWEN ROAD PROJECT | \$27,500.00 |
| MUNICIPAL EFT PAYMENTS FOR PERIOD: | | | <u>\$339,615.21</u> |

| | | | |
|--|---|---|---------------------------|
| 18592 | RICOH AUSTRALIA | MONTHLY PHOTOCOPIING FEES | \$956.52 |
| 18593 | JOANNE BALL | CLAY FOR COMMUNITY ACTIVITY | \$8.24 |
| 18594 | WALGIN CONSULTANCY - CULTURAL EXPERIENCES | WELCOME TO COUNTRY & INDIGENOUS ACTIVITIES | \$400.00 |
| 18595 | STATE LIBRARY | RECOVERY OF LOST/DAMAGED BOOKS | \$41.80 |
| 18596 | SYNERGY | ELECTRICITY EXPENSES | \$486.90 |
| 18597 | DEPARTMENT FOR TRANSPORT | VEHICLE REGISTRATION | \$146.50 |
| 18598 | AUSRECORD | RECORD STORAGE SUPPLIES | \$98.38 |
| 18599 | REPCO PTY LTD | SUNDRY SUPPLIES | \$69.32 |
| 18600 | GUMNUTS GALORE | SUNDRY PLANTS | \$228.75 |
| 18601 | BUSSELTON TOYOTA | VEHICLE SERVICE | \$543.30 |
| 18602 | P.N. ATKINSON | YAC GARDENING BOXES | \$265.00 |
| 18603 | SWOT | PROVISION OF ORIENTEERING WORKSHOP | \$400.00 |
| 18604 | ZANSHIN PERSONAL TRAINING | RECREATION ACTIVITIES | \$355.66 |
| 18605 | DEPARTMENT OF LOCAL GOVERNMENT | PORTION OF LG STANDARDS PANEL | \$1,008.06 |
| 18606 | JUDY ALLEN | CIRCLE DANCE CLASS | \$300.00 |
| 18607 | Y N PENSWICK | CRAFT MATERIALS | \$200.00 |
| 18608 | NANNUP BASKETBALL ASSOCIATION | SLAMMERS WORKSHOP | \$500.00 |
| 18609 | BRAD BARRIE | REPLACEMENT OF WOODEN SLAB | \$200.00 |
| 18610 | ESPECIALLY TULIPS | AFTERNOON TEA | \$90.00 |
| 18611 | FORPARK AUSTRALIA | SLIDE - PLASTIC | \$1,202.30 |
| 18612 | DEPARTMENT FOR TRANSPORT | VEHICLE REGISTRATION | \$253.20 |
| 18614 | SHIRE OF NANNUP | BRB COMMISSION | \$128.40 |
| 18615 | AMP LIFE LTD | SUPERANNUATION CONTRIBUTIONS | \$1,608.19 |
| 18616 | AUSTRALIAN SUPER | SUPERANNUATION CONTRIBUTIONS | \$449.43 |
| 18617 | WESTSCHEME | SUPERANNUATION CONTRIBUTIONS | \$499.73 |
| 18618 | IIML ACF IPS APPLICATION TRUST | SUPERANNUATION CONTRIBUTIONS | \$453.60 |
| 18619 | LUANA PROETTI WILSON | REFUND - DVD FOUND | \$22.00 |
| 18620 | LEADING EDGE | 2 X TWIN UHF HANDHELD RADIOS | \$400.00 |
| 18621 | ELITE CARPET DRY CLEANING | WATER DAMAGE RESTORATION - CAREY STREET | \$1,837.00 |
| 18622 | FABCO PTY LTD | OFFICE DEMOUNTABLE | \$11,511.50 |
| 18623 | WATER CORPORATION | ANNUAL SERVICE CHARGES - VARIOUS PROPERTIES | \$2,979.95 |
| MUNICIPAL CHEQUE PAYMENTS FOR PERIOD: | | | <u>\$27,643.73</u> |

**SCHEDULE OF ACCOUNTS PAYABLE
SHIRE OF NANNUP
SUBMITTED TO COUNCIL'S JULY 2011 MEETING**

| Chq/EFT | Name | Description | Amount |
|--|---|-------------------------------|----------------------------|
| 99248 | SG FLEET AUSTRALIA P/L | VEHCILE LEASE - CESM | \$637.29 |
| 99249 | WESTERN AUSTRALIAN TREASURY CORPORATION | LOAN 36 | \$6,281.17 |
| 99250 | CALTEX AUSTRALIA | FUEL EXPENSES | \$194.51 |
| 99251 | TELSTRA | TELEPHONE EXPENSES | \$2,482.18 |
| 99252 | WESTNET | INTERNET EXPENSES - JUNE 2011 | \$104.89 |
| MUNICIPAL DIRECT PAYMENTS FOR PERIOD: | | | <u>\$9,700.04</u> |
| 22741 | MADDISON TROODE | REFUND OF BOND | \$160.00 |
| 22742 | SAMANTHA ATKINSON | REFUND OF BOND | \$160.00 |
| TRUST PAYMENTS FOR PERIOD: | | | <u>\$320.00</u> |
| Total Municipal Payments for Period: | | | <u>\$376,958.98</u> |
| Total Trust Payments for Period: | | | <u>\$320.00</u> |
| Total | | | <u>\$377,278.98</u> |