

**Attachment 3.1**



20 March 2019

**Our Ref: ADM4**

Mrs Rita Stallard  
[Redacted]

Dear Mrs Stallard,

**RESPONSE TO QUESTION TAKEN ON NOTICE**

I refer to your question below posed to Council at its Ordinary meeting held on Thursday 28<sup>th</sup> February 2019 and Council's response regarding same:

Question taken on notice at Ordinary Meeting of Council held on 28 February 2019 in relation to the fees and charges at the Nannup Waste Facility;

*"I was told that a local was charged \$187 to drop off a trailer load of rubbish at the rubbish tip and would like to know if it is true?"*

This letter is to provide you with written confirmation of the conversation held between yourself and Ms Tracie Bishop, Manager Corporate Services on Monday 11<sup>th</sup> February 2019.

After further clarification from you during that conversation, the fees and charges referred to in your question were in relation to a commercial operator and therefore commercial charges applied.

Please do not hesitate to contact me on (08) 9756 1018 if you would like to discuss further.

Yours sincerely,

**COPY**

**DAVID TAYLOR  
CHIEF EXECUTIVE OFFICER**





# Minutes

# Public Copy

Council Meeting held Tuesday 22 January 2019

Unconfirmed

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# Minutes

## **1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Shire President declared the meeting open at 4.32 pm.

## **2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

### **ATTENDANCE:**

Shire President: Cr A Dean

Councillors: R Mellema, C Buckland, R Longmore, N Steer, V Hansen and C Stevenson, R Longmore.

David Taylor – Chief Executive Officer  
Jon Jones – Manager Infrastructure  
Robin Lorkiewicz – Acting Manager Corporate Services

### **APOLOGIES:**

Tracie Bishop – Manager Corporate Services  
Jane Buckland – Development Services Officer

### **VISITORS:**

Ian Gibb, Julie Kay, Rita Stallard (left meeting at 4.50pm) and Len Gilchrist (left meeting at 4.47pm).

## **3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Mr Andrew Cable tabled a question during the November 2018 Ordinary Shire Meeting and has been sent an answer via correspondence.

## **4. PUBLIC QUESTION TIME**

The Shire President reminded everyone in attendance of the Shire of Nannup Standing Orders Law 2010, that members of the public state their names and addresses and ask their questions of the President regarding the business of Council and are not to be in the form of a statement or opinion.

**Mr Len Gilchrist, Lot 35 Blackwood River Drive**

**Question 1**

At the Annual Electors Meeting; my question to Cr Dean about the hundred thousand dollars which was in the bank; Cr Dean stated that the Music Club had saved the money over twenty years. This information was not stated in the Minutes. Why not when there were two people taking notes at the meeting?

**Shire President:**

Here is the question you asked at the meeting; Question 2 – “Where did the funds used by the Music Club for the deposit come from?” and I answered “I do not have an answer for this question, possibly they have saved these funds, to get a correct answer you would have to ask the Music Club directly”.

**Mr Gilchrist:**

That’s all I want to know, did you say that they had a hundred thousand dollars saved up over twenty years?

**Shire President:**

I said possibly they have saved these funds.

**Mr Gilchrist:**

That’s all I want to know, that’s all I want to know.

Mr Gilchrist handed a copy of his question to the meeting.

**Question 2**

**Mr Gilchrist:**

I’ve got a problem with the kangaroos out the back of my place and its costing me a lot of money. If I have to put up another fence, I’m thinking about billing the Council, because the Council has the right to employ a person to do a proper cull, there is one in Town. I cannot understand why they won’t do it at night time. I’ve had to spend a lot of money on wire, I think Cr Longmore is in the same position, I can see the kangaroos on my place, on his place and all around the area. This is not a joke; it is not a joke.

**Shire President:**

This question will be taken on notice.

**Mr Gilchrist:**

I hope something is done about it.

**Shire President:**

The question has been taken on notice.

**Mr Gilchrist:**

Well I'll start bagging them up and putting them on your driveway.

### **Rita Stallard – East Nannup Road**

#### **Question 1**

**Mrs Stallard:**

When will the Shire of Nannup 2019 Electors Meeting Minutes be confirmed?

**Chief Executive Officer:**

The Shire of Nannup 2019 Electors Meeting Minutes will be confirmed at the next Electors Meeting (December 2019). There is a typo in this Agenda and it does say they will be confirmed however we will amend that when we come to voting and the Minutes will be received by Council.

#### **Question 2**

Does the school have to pay when they hire the Recreation Centre?

**Chief Executive Officer:**

Yes, I would assume that to be the case.

**Mrs Stallard:**

Does the school have precedence over any other association?

**Shire President:**

I would not think so, however we will take your question on notice and investigate further.

#### **Question 3**

**Mrs Stallard:**

Are you aware that at the Old Roads Board Building there is a creeper growing on the wall, into the gutter and around a tree. It will kill the tree, it is in the gutter and there is leaf litter in the gutter on the side of the building, are you aware of that?

**Shire President:**

No I don't believe Council are aware of this; I will refer your question to the Chief Executive Officer for attention.

#### **Question 4**

The Town Hall gutters on the Bowling Club side are full of debris for five feet up the roof. It is not as bad on the other side, however it is not a very good

advertisement for fire safety or maintenance of gutters, will something be done about that?

**Shire President:**

I will refer that to the Chief Executive Officer for action.

**Question 5**

**Mrs Stallard:**

Many years ago the Blackwood (River) was declared unfit for swimming. Has there been any alteration to that?

**Shire President:**

The Shire of Nannup does not perform tests on the water in the Blackwood River as it is the jurisdiction of the Department of Water and Environmental Regulation. I would assume they probably perform tests of such kind and you could contact them in regard to your query.

**Question 6**

Nannup Brook Bridge, there's signs up for emus, and if you're driving 60km/h or less you need to have a 1m space for bicycle riders, when over 60 it is a 1.5m space, doesn't matter how close a car goes to an old. Can something be done about this? There is no sign to say walkers cross these bridges as well, it is very dangerous and something needs to be done about the bridges. I understand its Main Roads responsibility, but if the Shire could write a letter it could make a significant difference, could that be done?

**Shire President:**

Those bridges are on Council's radar for upgrade to improve safety considering the possibility of future industry developments. There will be increased truck movements and these bridges will become a bottleneck and a safety issue for users. In the short term I can ask the Chief Executive Officer to enquire what can be done and in the short to medium term it is on our radar to upgrade.

**Question 7**

What is the Shire doing to lead the way to fight climate change and reducing our carbon footprint emissions?

**Shire President:**

Council is doing as much as we can all do in our own individual circumstances. You are aware that Council have installed solar panels on the roof of the Shire administration building which has led to a reduction in the amount of carbon that is put into the atmosphere. However, I am not aware of the Shire having an active carbon footprint program in place.



**Mrs Stallard:**

Can some thought be given to that in ways the Shire can reduce its Council carbon footprint and advertise as a sign of leadership?

**Shire President:**

Council can always put it on the long term agenda.

**Question 8**

**Mrs Stallard:**

How does Council dispose of mattresses that are deposited at the Nannup Waste Management Facility?

**Manager Infrastructure:**

The mattresses are collected and instead of being placed in landfill we refer them to a recycling company that deal with old mattresses. They take them away and break them down into their various components and send the materials away to recycling companies. That is the intention behind the charge for the mattresses; it is charged on a cost recovery basis.

**Question 9**

**Mrs Stallard:**

With regard to the Old Donkey Burner that was at the Recreation Centre. What are you going to do about the Donkey and would it be feasible to put it back exactly where it was, with a cover and with a plaque?

**Chief Executive Officer:**

The issue of where to put the Donkey (aka the Burner) at the Recreation Centre was raised in the Elector's Meeting Minutes and will be investigated further, this will be presented to Council for decision at a later date. Staff have attempted to attract interest to complete an art project incorporating the Burner of which there was no interest. It will be brought to Council to consider putting the Donkey back to the original position keeping in mind that the different groups at the Recreation Centre will need to be consulted.

**5. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**6. PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil.

**7. DECLARATIONS OF INTEREST**

Nil.

**8. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**8.1 19001 LONGMORE/HANSEN**

*That the Minutes of the Ordinary Council Meeting of the Shire of Nannup held in Council Chambers on 22 November 2018 be confirmed as a true and correct record.*

**CARRIED (8/0)**

**8.2 19002 BUCKLAND/LONGMORE**

*That the Minutes of the Annual Meeting of Electors held on Wednesday 19 December 2018 be received.*

**CARRIED (8/0)**

**9. MINUTES OF COUNCIL COMMITTEES**

**9.1 Bush Fire Advisory Committee**

That the Minutes of the Shire of Nannup Bush Fire Advisory Committee meeting held 5 November 2018 be received.

**9.2 Warren Blackwood Alliance of Councils**

That the Minutes of the Warren Blackwood Alliance of Councils meeting held 11 December 2018 be received.

**9.3 Southern Forests & Blackwood Valley Tourism Association Interim Board**

That the Minutes of Southern Forests & Blackwood Valley Tourism Association Interim Board meeting held 11 December 2018 be received.

**9.4 Western Australian Local Government Association South West Zone**

That the Minutes of the Western Australian Local Government Association South West Zone meeting held 23 November 2018 be received.

**19003 STEVENSON/MELLEMA**

*That the Minutes from Items 9.1, 9.2, 9.3 and 9.4 be received en bloc.*

**CARRIED ENBLOC (8/0)**

Cr Fraser was not present at the 5 November 2018 Bush Fire Advisory Committee meeting; the Minutes presented at 9.1 have her as chairing the meeting. Cr Stevenson chaired the 5 November meeting and this oversight will be corrected at the next scheduled Shire of Nannup Bush Fire Advisory Committee meeting.

**10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**  
Nil.

**11. REPORTS BY MEMBERS ATTENDING COMMITTEES:**

<b>Date</b>	<b>Meeting</b>	<b>Councillor</b>
11 Dec 2018	Southern Forests & Blackwood Valley Tourism Association Interim Board	Longmore
	Blackwood Basin Group Management Committee	Longmore
	Western Australian Local Government Association – South West Zone	Dean

AGENDA NUMBER:	12.1
SUBJECT:	Request for Amendment of a Condition of Development Approval
LOCATION/ADDRESS:	Lot 9003 on Plan 408860 Hitchcock Drive, Nannup
NAME OF APPLICANT:	Askino Pty Ltd
FILE REFERENCE:	A1820
AUTHOR:	Jane Buckland – Development Services Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	10 January 2019
PREVIOUS MEETING REFERENCE:	22 November 2018
ATTACHMENT:	12.1.1 – Letter from Trevor Hine (Askino Pty Ltd)

### **BACKGROUND:**

The Shire administration has received a request from Trevor Hine of Askino Pty Ltd in relation to the Development Application for an estate site office and fenced parking compound at Lot 9003 Hitchcock Drive, Nannup which was considered by Council at its meeting of 22<sup>nd</sup> November 2018.

At the above mentioned meeting Council resolved the following at minute No.18181:

**“That Council approve the Development Application for an estate site office and fenced parking compound on Lot 9003 on Plan 408860 Hitchcock Drive, Nannup subject to the following conditions:**

- 1. The development approval is granted to 31 December 2021. To continue operating after 31 December 2021, there is a need to lodge a new Development Application to the Shire.**
- 2. The development hereby approved must be carried out in accordance with the submitted plans (addressing all conditions) or otherwise amended by the local government and these shall not be altered and/or modified without the prior knowledge and written consent of the local government.**
- 3. The provision of details prior to occupation as to how stormwater will be addressed for the proposed development to the satisfaction of the local government. The stormwater facilities provided in accordance with this condition shall be permanently maintained in an operative condition to the satisfaction of the local government.**
- 4. The applicant/operator is to ensure that noise levels are considerate of adjoining and nearby properties at all times which comply with the Environmental Protection (Noise) Regulations 1997 (and any associated amendments).**

5. The use hereby approved must not create community safety concerns, or otherwise adversely affect the amenity of the subject locality by reason of (or the appearance or emission of) smoke, fumes, vibration, odour, vapour, dust, waste water, waste products or other pollutants.
6. The hours of operation within the compound are limited to between 7.00am to 5.30pm Monday to Friday and 8.30am to 5.00pm Saturday, not including any public holidays.
7. The applicant/operator is to implement dust control measures to the satisfaction of local government on an on-going basis.
8. The vehicular crossover onto Hitchcock Drive is to be designed, constructed and drained to the satisfaction of the local government prior to occupation and thereafter suitably maintained by the applicant/operator.
9. The external walls and roof of the estate site office/outbuilding are clad in Colourbond colours to the satisfaction of the local government.
10. Details of proposed fence are to be provided to the satisfaction of the local government prior to installation and are to exclude barbed wire or electric fencing.
11. The estate site office is not to be used for habitable purposes.

#### Advice

- A. The applicant is advised that this development approval is not a Building Permit. A Building Permit must be formally applied for and obtained before undertaking any additional site and/or development works.
- B. The property is partly classified as a Bush Fire Prone Area as set out at <https://maps.slip.wa.gov.au/landgate/bushfireprone/>. The applicant is encouraged to maintain a low fuel area within and around the compound.
- C. The applicant is encouraged to undertake revegetation to further screen the development.
- D. The applicant is encouraged to prepare and implement a Works Safety Plan prior to the commencement of operations.
- E. Some signs are exempt from development approval while other signs require a Development Application to the Shire. Please contact the Shire for further details.
- F. Part 14 of the Planning and Development Act 2005 provides the right to apply to the State Administrative Tribunal for review of some planning decisions and the proponent may wish to take professional advice to determine whether or not such a right exists in the present instance. The State Administrative Tribunal Rules 2004 require that any such applications for review be lodged with the Tribunal within 28 days of the date on which notice of the decision is given.”

The applicant has requested that the Shire amend Condition 10 to allow the use of barbed wire on the fence surrounding the parking compound as outlined in Attachment 12.1.1.

**COMMENT:**

As per Council's resolution above, the applicant was required to provide details of the proposed fence surrounding the parking compound for the Shire's consideration prior to going ahead with the works. Condition 10 of Council's resolution excluded the use of barbed wire and electric fencing as it was considered not to be consistent with the Residential zoning of the property and the general amenity of the surrounding area.

In the report previously considered by Council, it was noted that the applicant and any contractors accessing the site are expected to address on-going management and safety of the site including through restricting access to unauthorised persons through fencing, gates and signage.

The applicant has suggested that without the use of barbed wire along the top of the fence, the security of the site would be difficult to manage. The applicant has also highlighted that the compound will largely be obscured from view by way of its location and the surrounding earth bunds therefore the general amenity of the area is unlikely to be compromised.

It is suggested that based on the information put forward by the applicant that Council agree to amend Condition 10 the development approval in order to allow the use of barbed wire, but not the use of electric fencing, as this will assist the applicant in the management and safety of the site.

**STATUTORY ENVIRONMENT:**

*Planning and Development Act 2005, Planning and Development (Local Planning Schemes) Regulations and LPS3.*

**POLICY IMPLICATIONS:**

*Local Planning Policy LPP21 Bush Fire Management and Local Planning Policy LPP22 Outbuildings.* Local Planning Policies are non-statutory documents which are designed to provide guidance to assist the Council in its decision making. Accordingly, the Council is not bound by the policies but is required to have regard to Local Planning Policies in determining Development Applications.

**FINANCIAL IMPLICATIONS:**

All costs associated with the development will be borne by the applicant. Should the applicant be aggrieved by Council's decision, the applicant may seek a review of that decision or conditions through the State Administrative Tribunal.

## STRATEGIC IMPLICATIONS:

The application raises precedent considerations given the size of the building in the Residential Zone (although it is noted there are unique circumstances) and it assists in the development of the Moonlight Ridge Estate. Given there is considerable undeveloped land in the Moonlight Ridge Estate, it is expected that development and sales will continue for at least the medium term.

## RECOMMENDATION:

That Council:

1. Agree to amend Condition 10 of the Development Approval as resolved by Council on 22<sup>nd</sup> November 2018 as follows:
  10. *Details of the proposed fence are to be provided to the satisfaction of the local government prior to installation and are to exclude ~~barbed wire fencing or~~ electric fencing.*

## VOTING REQUIREMENTS:

Simple Majority

### **19004 BUCKLAND/MELLEMA**

***That Council:***

1. ***Agree to amend Condition 10 of the Development Approval as resolved by Council on 22<sup>nd</sup> November 2018 as follows:***
  10. ***Details of the proposed fence are to be provided to the satisfaction of the local government prior to installation and is to exclude ~~barbed wire fencing or~~ electric fencing.***

**CARRIED (6/2)**

**Voted Against Motion: Hansen, Stevenson.**

AGENDA NUMBER:	12.2
SUBJECT:	Delegated Planning Decisions for November & December 2018
LOCATION/ADDRESS:	Various
NAME OF APPLICANT:	Various
FILE REFERENCE:	TPL18
AUTHOR:	Jane Buckland – Development Services Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	10 January 2019
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENT:	12.2.1 – Register of Delegated Development Approvals

### BACKGROUND:

To ensure the efficient and timely processing of planning related applications, Council delegates authority to the Chief Executive Officer to conditionally approve Application for Development Approval that meet the requirements of both Local Planning Scheme No.3 (LPS3) and adopted Council policy.

Delegated planning decisions are reported to Council on a monthly basis to ensure that Council has an appropriate level of oversight on the use of this delegation. A Register of Delegated Development Approvals, detailing those decisions made under delegated authority in November and December 2018 is presented in Attachment 12.2.1.

### COMMENT:

As shown in the attachment, each application has been advertised in accordance with LPS3 and Council's adopted Local Planning Policy *LPP5 Consultation* as detailed in the Policy Implications section of this report.

During November and December 2018, two (2) development applications were determined under delegated authority. The table below shows the number and value of development applications determined under both delegated authority and by Council for November and December 2018 compared to November and December 2017:

	<b>November &amp; December 2017</b>	<b>November &amp; December 2018</b>
<b>Delegated Decisions</b>	2 (\$699,000)	5 (\$72,000)
<b>Council Decisions</b>	0	1 (\$14,000)
<b>Total</b>	<b>2 (\$699,000)</b>	<b>6 (\$50,000)</b>



**STATUTORY ENVIRONMENT:**

*Planning and Development Act 2005, Local Government Act 1995 and LPS3.*

Regulation 19 of the *Local Government (Administration) Regulations 1996* requires that a written record of each delegated decision is kept.

**POLICY IMPLICATIONS:**

Applications for Development Approval must be assessed against the requirements of LPS3 and Local Planning Policies adopted by Council. These Policies include Local Planning Policy *LPP5 Consultation* which details the level and scope of advertising required for Applications for Development Approval.

Each application processed under delegated authority has been processed and advertised, and has been determined to be consistent with the requirements of all adopted Local Planning Policies.

**FINANCIAL IMPLICATIONS:**

The required planning fees have been paid for all applications for Development Approval processed under delegated authority.

**STRATEGIC IMPLICATIONS:**

Nil.

**RECOMMENDATION:**

That Council receives the report on Delegated Development Approvals for November and December 2018 as per Attachment 12.2.1.

**VOTING REQUIREMENTS:**

Simple Majority

**19005 STEVENSON/STEER**

***That Council receives the report on Delegated Development Approvals for November and December 2018 as per Attachment 12.2.1.***

***CARRIED (8/0)***

AGENDA NUMBER:	12.3
SUBJECT:	Memorandum of Understanding - Managing Bushfires in Plantations
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	Department of Fire and Emergency Services
FILE REFERENCE:	FNC6
AUTHOR:	David Taylor – Chief Executive Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT	9 January 2019
ATTACHMENTS:	12.3.1 – Memorandum of Understanding DFES Managing Bush Fires In Plantations

### **BACKGROUND:**

The Department of Fire and Emergency Services (DFES) developed the MOU in consultation with the Department of Biodiversity, Conservations and Attractions (DBCA) and the Forest Industries Federation Western Australia (FIFWA) to address sharing resources during bushfires.

The Memorandum of Understanding (MOU) was developed in response to Recommendation 9 of the *reframing Rural Fire Management: Report of the Special Inquiry into the January 2016 Waroona Fire* by Euan Ferguson (also known as the Ferguson Report). Recommendation 9 stated the following;

*“Recommendation 9: The State Emergency Management Committee, in consultation with Western Australian Farmers Federation, the Association of Bushfire Brigades, the Contractors Association of WA, and the Forest Industries Federation of WA, to establish systems for the voluntary registration of:*

- *Farmer firefighting units;*
- *Contractor firefighting units; and*
- *Forestry industry brigades.*

*The purpose of this arrangement is to facilitate the safe, efficient and effective recognition, organisation, deployment, management and coordination of farmer, contractor and forestry firefighter resources. The system would include a process for enabling access through traffic management points during bushfires. Progress towards establishing these systems are to be reported by State Emergency Management Committee in its annual preparedness report.”*

The purpose of this MOU is to establish mutual emergency response capability arrangements for bushfires within or near plantation estates and for bushfires where plantation resources may be used to support the local bushfire fighting response. It addresses overarching arrangements for bushfire response between plantation managements, State fire agencies and bushfire brigades.

**COMMENT:**

The purpose of this MOU is to establish mutual emergency response capability arrangements for:

- Bushfires within or near plantation estates
- Bushfires not impacting plantation estates but where plantations resources may be requested to support the local bush firefighting response.

The MOU is between the Department of Fire and Emergency Services (DFES), Forest Industries Federation WA (FIFWA) representing plantation managers who are signatories on page 7 of the MOU, Department of Biodiversity, Conservations and Attractions (DBCA) and Local Governments listed are invited to participate. Participating Local Government are listed under Appendix 1.

Participation in the MOU is discretionary and will not be legally binding, and is based on good faith. Local governments play a critical role in bushfire response and capability through the turn out of their bushfire brigades, particularly in regional areas, therefore being a significant beneficiary of this MOU in regards to Community safety. The region under the MOU consists of 20 local government areas of which seven (7) have committed as at the date of this report.

The MOU allows a collaborative approach to managing and preparing for bushfires located within plantation estates.

Due to the timing and the requirement to adhere to the response deadline by the 19<sup>th</sup> January 2019, this was unable to be discussed at a Bushfire Advisory Committee Meeting (BFAC). A brief will be included within the next meeting held in February 2019.

**STATUTORY ENVIRONMENT:**

Nil

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

Nil

**STRATEGIC IMPLICATIONS:**

This MOU will assist in all agencies working together in the event of a bushfire located within a plantation estate.

**RECOMMENDATION:**

That Council authorise the Chief Executive Officer to respond to the Department of Fire and Emergency Services committing the Shire of Nannup to participating in the “Memorandum of Understanding: Mutual Support in planning and responding to bushfires within or near plantation estates and other bushfires as required”.

**VOTING REQUIREMENTS:**

Simple Majority

**19006 MELLEMA/STEVENSON**

***That Council authorise the Chief Executive Officer to respond to the Department of Fire and Emergency Services committing the Shire of Nannup to participating in the “Memorandum of Understanding: Mutual Support in planning and responding to bushfires within or near plantation estates and other bushfires as required”.***

***CARRIED (8/0)***

AGENDA NUMBER:	12.4
SUBJECT:	Acceptance of Family Fun Day grants
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	FNC6J
AUTHOR:	Louise Stokes – Economic & Community Development Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT	8 January 2019
ATTACHMENTS:	12.4.1 - Letters of Acknowledgement

**BACKGROUND:**

Funding acknowledgement has been received for the 2019 Family Fun Day of:

- \$3,000 Healthway,
- \$2,500 South West Catchment Council,
- \$2,800 Local Drug Action Group and
- \$1,300 Roadwise.

Whilst this funding is not over \$5,000, it is best practise for Council to accept the funding.

**COMMENT:**

Funding assistance ensures that this event is hosted to its full potential and minimises the financial cost to Council.

**STATUTORY ENVIRONMENT:**

Nil.

**POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

Council contributes \$1,100 annually to this event.

**STRATEGIC IMPLICATIONS:**

Strategic Community Plan 2017 -2027

**1.3 Our Youth:**

*Continue to provide Youth services and activities in the Shire of Nannup*

**RECOMMENDATION:**

That Council accepts the grants for 2019 Family Fun Day.

**VOTING REQUIREMENTS:**

Simple Majority

**19007 HANSEN/LONGMORE**

***That Council accepts the grants for 2019 Family Fun Day.***

***CARRIED (8/0)***

AGENDA NUMBER:	12.5
SUBJECT:	2019 Making Smoking History Forest Rally location
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	ASS 14
AUTHOR:	Louise Stokes – Economic & Community Development Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT	8 January 2019
ATTACHMENTS:	12.5.1 - Community consultation consolidated 12.5.2 - Individual community consultation feedback forms

### **BACKGROUND:**

Council, in consultation with Main Roads WA and the Forest Rally organisers have undertaken pre-planning for the 2019 event which will be hosted 5-7 April 2019.

Past feedback from main street traders has indicated that there is a preference for the pit lane to be moved out of the main street. Brockman St has been discounted as an option due to the flow of traffic management and constraints around logistics.

The other option is to move the rally pit stop to the Recreation Centre. Consultation has been forwarded to all businesses in the CBD of Nannup for comment.

### **COMMENT:**

37 businesses were sent a questionnaire requesting feedback on a preferred location for the 2019 Making Smoking History Forest Rally pit lane.

14 businesses responded and one response was received from the Business Initiative Group.

Two businesses supported the event pit lane staying in the main street. Two submissions were not in favour of the pit lane staying in the main street or moving to the Recreation Centre, but favoured an alternate location of Grange Rd- Adam St.

One business does not support the rally in Nannup at all.

Ten businesses support the rally pit lane to be located at the Recreation Centre for 2019.

The value of the Making Smoking History Forest Rally in respect to economic and promotional benefits to the broader community is acknowledged. Historically the rally has based in the main street and this has been a unique element to the event,

creating a great atmosphere and encouraging residents and visitors to wander along and talk to rally crews and watch the action of the mechanics and teams. If this recommendation is endorsed by Council, considerable effort may be required to ensure that the event atmosphere is not compromised and the long term sustainability of the event is not jeopardised.

This consultation is simply to trial the event being hosted in an alternative location, given the extensive and ongoing feedback from businesses that are immediately impacted by the rally activities.

**STATUTORY ENVIRONMENT:**

Nil.

**POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

Nil

**STRATEGIC IMPLICATIONS:**

Strategic Community Plan 2017 -2027

***5.1 Listen to the people:***

*Conduct community engagement for significant projects and other activities*

**RECOMMENDATION:**

That Council supports the relocation of the 2019 Making Smoking History Forest Rally pit lane to the Nannup Recreation Centre as a trial for this year's event.

**VOTING REQUIREMENTS:**

Simple Majority

**19008 BUCKLAND/MELLEMA**

***That Council supports the relocation of the 2019 Making Smoking History Forest Rally pit lane to the Nannup Recreation Centre as a trial for this year's event.***



**NOT CARRIED (6/2)**

***Voted Against: Dean, Steer, Longmore, Buckland, Mellema, Hansen.***

***The recommendation was not carried as Council decided it was against the atmosphere and spirit of the Forest Rally to have it at the Recreation Centre. The majority of Councillors felt the rally should remain in the main street to maintain the longevity & spirit of the event in Nannup.***

AGENDA NUMBER:	12.6
SUBJECT:	Fee Waiver – The Nannup Clock Tower
LOCATION/ADDRESS:	Cnr Warren Rd and Forrest St
NAME OF APPLICANT:	The Nannup Clock Tower
FILE REFERENCE:	FNC 10
AUTHOR:	David Taylor – Chief Executive Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT	14 January 2019
ATTACHMENTS:	12.6.1 – Letter from The Nannup Clock Tower

**BACKGROUND:**

Ms Heather Walford from The Nannup Clock Tower has written to Council requesting that they waive the event application fee for their upcoming Nannup Clock Tower Opening and Community Celebration.

A number of supportive businesses on Forrest street are hosting a celebration for the opening of the Nannup Clock Tower scheduled for 24<sup>th</sup> January 2019 and the mark the occasion and thank the community for their support would like to mark the occasion with a community celebration in the form of a street party on Forrest Street.

**COMMENT:**

This event is designed to be a community celebration marking the occasion of a long term project opening in Nannup. This is a very important project for Nannup and the people and businesses involved have incurred a lot of expense to see it through. The waiver of the event application fee and the use of the lighting towers free of charge is a great opportunity for Council to continue to show their support to mark the celebration of its opening.

**STATUTORY ENVIRONMENT:**

Nil

**POLICY IMPLICATIONS:**

Policy BLD 1 – Relating to Use/Hire of Community Facilities

*“Council will charge all hirers of its facilities as per its list of fees and charges which is reviewed annually in line with the budget.”*

*Should a “not for profit” community group/organisation seek the waiving of any fees and charges imposed for use/hire of a community facility, an application in writing is to be submitted and presented to Council for consideration.”*

**FINANCIAL IMPLICATIONS:**

Lost Revenue  
Event Application Fee: \$275  
Lighting Tower Hire: Quoted fee waived

**STRATEGIC IMPLICATIONS:**

Nil

**RECOMMENDATION:**

That Council;

1. Waive the event application fee associated with the Nannup Clock Tower Opening and associated Community Celebration.
2. Allow the use of light towers free of charge for the Nannup Clock Tower Opening Community Celebration.

**VOTING REQUIREMENTS:**

Simple Majority

**19009 MELLEMA/LONGMORE**

***That Council;***

- 1. Waive the event application fee associated with the Nannup Clock Tower Opening and associated Community Celebration.***
- 2. Allow the use of light towers free of charge for the Nannup Clock Tower Opening Community Celebration.***

**CARRIED (8/0)**

AGENDA NUMBER:	12.7
SUBJECT:	Review on Council Leases
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	FNC 10
AUTHOR:	Tracie Bishop – Manager Corporate Services
REPORTING OFFICER:	Tracie Bishop – Manager Corporate Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	14 December 2018
ATTACHMENTS:	12.7.1 - Overview of Leases Held Table

### **BACKGROUND:**

As part of Council's strategic planning and to gauge a better understanding of the sustainability and equity of all leases currently held, a full review into what the impact of these leases is to the community was completed. While it needs to be acknowledged that within the community there will be different levels of tolerance per each lease dependent on individual preferences the aim of this review is to provide an overall view as to how one lease stacks up against another when a similar matrix is used.

The review was based around the financial impact, in addressing the overall bottom line to Council's budget per year; as well as the individual idiosyncrasies of individual leases and what these mean in terms of the ability to sublease/hire out rooms contained within the leased areas.

### **COMMENT:**

The outcomes of this review have proved to be interesting. It has uncovered considerations that not necessarily were deliberated at the outset.

#### ***Overview – Leases in General:***

Within this review a total of 9 properties were included. These are shown on the attachment and can be broken into the following categories of leases:

- 4 properties leased at Peppercorn rates,
- 1 property leased as per a commercial lease,
- 4 properties leased at a subsidised commercial lease.

In terms of the review, because of the differences within the terms of the leases, there are significant variations which make it difficult to compare the leases against each other. i.e. you cannot compare apples with apples.

At the outset of this review the direction given was that Council wanted the opportunity to consider possibly revising the terms and conditions within all leases. Reasoning for this was to ensure equity over all Council leases. It now appears, based on the way in which certain leases have been written, that this is not a possibility in the short term if at all. Contained within some lease agreements is the wording "*this agreement is terminated if both the Shire and the Tenant agree in writing*". Given that current terms are very favourable to the lessees it is not considered that this option would be taken up on their behalf. A further breakdown of the terms and conditions within each lease is given below.

When considering the true costs, it is important to apply depreciation. The reason for applying depreciation to an asset is to account for the *consumed* or *used* portion of an asset. It stands to reason, that by allowing an asset to be leased there is wear and tear applied to that asset that at some point in time will require a capital injection in order for the asset to not deteriorate to a point where it is inhabitable. This is considered the *consumed* or *used* portion of the asset. In theory, the depreciation figure should represent the amount that Council includes in a Reserve transfer each year to allow for this renewal as and when required by each asset. It is therefore considered not wise to exclude this figure from actual expenses of an asset even though this is a non-cash transaction.

#### Peppercorn Leases

Current lease agreements operating on this basis are:

1. Community House – In perpetuity
2. Bowling Club – Leased until 30/6/2020
3. Old Roads Building – In perpetuity
4. Pre-Primary/Men's Shed – Perpetuity for Playgroup, until Oct 2019 Men's Shed (as per draft MOU)

Of these leases only the Bowling Club has an expiry date. All other leases, if expiry based on lease agreements, would require both parties to agree to either vary or terminate the arrangement. Given that the terms are very favourable to the occupants this is considered unlikely to occur.

However, when looking at the vesting rights of these assets, it appears that the terms of the vesting rights were ignored by granting leases for these buildings in perpetuity. All vesting rights have built into them a maximum leasing term of 21 years. It would therefore appear that these current leases need to be withdrawn and reassigned with correct terms and conditions applied. The terms of the lease already completed will also need to be considered within the new lease terms.

While it is anticipated that the withdrawal of the current lease may not be perceived favourably by the current tenants, it does allow Council to consider the costs associated with these leases and adjust the terms accordingly. Feedback on terms and conditions to be applied to these revised leases would be appreciated. It may also be advisable to seek legal advice on what the impact of cancelling and reassigning may be.

Previous concerns with these leases have focussed on the ability of the lessees to sublet the buildings/rooms. Reviewing the current terms and conditions it appears

that provided that the hourly hire rate is not higher than hire rates applied to other Council buildings then this is acceptable. The lowest current hall hire rates for social events, broken into 4 hour increments, are at the rate of \$87. Based on this provided that the rate charged to other users does not exceed this then the terms and conditions of the lease remain intact.

In terms of the impact on the annual budget that these four properties have this is broken down below:

- Community House – an average expenditure cost of \$7,400 per year based on figures over 3.5 years;
- Bowling Club - an average expenditure cost of \$6,000 per year based on figures over 3.5 years;
- Old Roads Building - an average expenditure cost of \$3,900 per year based on figures over 3.5 years;
- Pre-Primary/Men's Shed - an average expenditure cost of \$14,000 per year based on figures over 3.5 years

A significant component of this expenditure applies to depreciation.

Officer recommendation is that based on terms of current lease structures there is nothing that can be changed at the present time. Only one lease has the ability to be changed at any point in time without the requirement for legal advice however this cannot be varied until 2020. If Councillors would like advice on how to proceed with restructuring these leases and the implications to Council of any changes, please let officers know and this process will be investigated.

#### Commercial Lease

This lease is held for the Nannup Caravan Park. All terms and conditions of this lease were reviewed by an independent legal firm prior to the lease being re-assigned in November 2018. Officers consider there is no further analysis required at this point in time.

#### Subsidised Leases

Council currently has 4 leases operating under these conditions. These are:

1. Lesser Hall – in the process of being re-assigned to the Nannup Arts Council;
2. FROGS Day Care – Lease has expired as at July 2017. FROG's have requested an extension of this lease as per original lease.
3. Recreation Function Centre – Leased to Sportsman's Club - Lease has expired 31/10/2018 and is due for renewal.
4. Community Sheds – Leased to various community groups expires in June 2019.

These leases are defined as *Subsidised Leases* as a result of some income being received for each asset however the rental income is below that which could possibly be received in a true commercial lease. For a variety of reasons, Council has agreed at some point in time to subsidise this income in order for the community to receive a benefit from the groups using these assets.

As shown above two of these four leases have now expired and direction is requested as to how the new leases will be structured.

**Lesser Hall**

As per Council resolution at the November 2018 Ordinary Meeting of Council

18183 LONGMORE/HANSEN

**That Council –**

- 1. Receive the Expression of Interest from the Nannup Arts Council;**
- 2. Authorise the Chief Executive Officer to commence drafting a lease agreement in consultation with the Shire President based on the following principles;**
  - a. Rental Term – 2 years with a 2 year option allowing either party an opportunity to opt out (wind up) at the conclusion of 2 years or apply to exercise the option of an additional 2 years;**

The CEO has been negotiating with the Nannup Arts Council in regards to a lease between the two organisations. It is acknowledged that the rental income received from this lease will be lower than actual expenditure and to aid in closing this gap discussion have been held about the possibility of sub-leasing this space when not required by the Arts Council with any fees associated with this sub-leasing being given to Council up until full recovery is achieved. No further analysis of this draft lease is required at this point in time.

**FROG's**

In relation to the FROG's lease, all expenditure associated with the upkeep of the building is covered by the lessee. The only expense that Council currently incurs is related to depreciation. This is currently covered in its entirety by the rent received. Council does have the opportunity to have a market review of the rent however given that there is no impact to the annual budget for the upkeep of this building, Officer recommendation would be that this is not required. Officers would also recommend that the extension of the lease requested by FROG's be granted on this basis for a further five years. Bringing the new lease expiry date to 30/7/2022.

*Nannup Sport and Recreation Association Lease*

This lease has expired as at 31 October 2018 and now requires action by Council. At the November 2016 Ordinary Meeting of Council, the following endorsement was carried:

**16159 LONGMORE/SLATER**

***That Council endorses the negotiations between the CEO and the Nannup Sport and Recreation Association in respect to the annual lease rental fees for the Function Room at the Nannup Recreation Centre and approves of the increase in annual lease fees from \$2,470 to \$5,000 per annum for the remaining 2 year period of the term of the lease at which time a further review will be undertaken.***

**CARRIED (7/0)**

Based on this endorsement the Nannup Sport and Recreation Association will be notified that the term of the initial lease has now expired and a further review of their financial position is required prior to a new lease being signed.

When looking at actual expenditure versus income received there remains a significant gap largely as a result of the value of the building and depreciation costs incurred. Officer recommendation at this point would be to assess earning capacity of the organisation in the first instance and then assess if there is potential to increase rental capacity to shorten the gap between income and expenditure.

***Community Sheds***

This asset currently comprises six storage sheds currently leased to individual community groups. The Memorandum of Understanding surrounding this lease is due to expire on 30 June 2019 at which time Council may wish to revise the annual contribution received from these community groups. At present this contribution is for the amount of \$200 per shed. Current expenditure for the sheds averages \$5,700 annually based on the previous four years' expenditure. Also of consideration is the fact that three of the six sheds are currently not leased as a result of one being held by the Youth Advisory Council (YAC); one being used to house the community bus and the third is used to house community assets used by all groups.

Officer recommendation is that firstly in the interests of equity the three users currently not contributing be invoiced annually and then once the current MOU is completed a further review into suitable contributions be completed in order to close this gap between expenditure and income received.

**Overall Impact on bottom line**

On analysis of the impact that all leases currently held for Council owned assets it appears that there is a \$453,000 gap between income and expenses combined over the four-year period. This equates to \$113,250 per annum. While it is not wise to discount depreciation for the reasons shown above, if Council were in this instance to reduce this gap by the amount of depreciation, there still remains a financial cost to Council of \$95,171 for the same period or \$23,792 per annum. This cost is borne by ratepayers and Councillors need to consider if this is acceptable overall as a



contribution to ensuring that the community has access to the buildings and/or groups that may not be available if Council were to reach a cost neutral position.

If Councillors would like to reduce this figure to something more palatable there remains the issue of current leases and MOU's that in some instances are held in perpetuity. Officers are unsure of what the implications would be of terminating these documents and would require legal advice before this was considered.

### **Conclusion:**

At this point in time the following actions would be proposed:

1. Peppercorn Leases will need adjusting to correctly reflect the terms and conditions of the vesting orders. Further feedback on how Council would like to proceed would be appreciated. It is recommended that built into these leases are options that ensure the facility becomes cost neutral. This will need to be a priority in relation to leased properties.

In respects to current hiring charge out rates used within these leases, no further action is recommended based on the following reasons:

- a. No lessees are currently acting outside of the terms of the MOU's or leases held.
  - b. Lessees are allowed within these documents the right to sublet these buildings provided that this rental/lease fee remains consistent with that of Council rentals. It does not appear that this is being breached at this point in time.
2. Commercial lease – No changes to this lease as new lease fully reviewed in November 2018 at the time of reassignment.
  3. Subsidised Leases – Two of these leases have currently expired and require review. Officer recommendation for these two leases is as follows:
    - a. Renew FROG's lease on the basis that costs are currently being met by the rental income
    - b. Write to the Sportsman's Association advising that the current lease has expired and asking for copies of their financials for the last 2 years as well as a written submission stating their intentions for the upcoming 5 years. This information will then be presented to Council for consideration prior to a lease agreement being completed.

The remaining two leases within this category include the following:

1. Supper Room which is currently being negotiated with the Arts Council on a 2-year basis. No further analysis is required at this point in time; and
2. The Community Sheds – Current MOU expires 30 June 2019. Recommendation would be to revise this annual contribution to close gap as well as incorporating a similar contribution from YAC and the Community Bus in order to remain fair to all parties.

It is also proposed that further analysis into the implications to ratepayers as a result of subsidised and peppercorn rentals be included in the Revenue Strategy currently

being prepared for Council. It is proposed that once this strategy has been completed in draft form that a workshop be arranged so that Councillor contribution can be included into this strategy.

**STATUTORY ENVIRONMENT:**

Nil

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

An annual cash contribution of \$23,792 from ratepayers to cover the gap between income received and cost of expenses to these assets per year.

**STRATEGIC IMPLICATIONS:**

Our Community Leadership 5.1: To listen and partner with our community leaders and all of our diverse groups  
*and*  
Council Leadership 6.1: Be an example of sustainability

**RECOMMENDATION:**

That following the review undertaken into current leases and Memorandums of Understanding between Council and various community groups the following actions be taken immediately:

1. Peppercorn leases be revised to correctly reflect the vesting orders of a maximum of 21-year lease term being allowed.
2. Commercial Lease of Nannup Caravan Park remain; and
3. Subsidised Leases:
  - a. FROG's lease be extended for a further five years under current CPI adjustment;
  - b. Contact be made with the Sportsman's Association requesting financial information prior to new lease being granted.
  - c. At the conclusion of the Community Sheds current MOU a full

review is completed prior to new MOU being granted.

4. Further analysis into the implications to ratepayers as a result of subsidised and peppercorn rentals be included in the Revenue Strategy currently being prepared for Council and be built into any further lease agreement of these facilities.

#### **VOTING REQUIREMENTS:**

Simple Majority

#### **19010 MELLEMA/STEVENSON**

***That following the review undertaken into current leases and Memorandums of Understanding between Council and various community groups the following actions be taken immediately:***

- 1. Peppercorn leases be revised to correctly reflect the vesting orders of a maximum of 21-year lease term being allowed.***
- 2. Commercial Lease of Nannup Caravan Park remain; and***
- 3. Subsidised Leases:***
  - a. FROG's lease be extended for a further five years under current CPI adjustment;***
  - b. Contact be made with the Sportsman's Association requesting financial information prior to new lease being granted.***
  - c. At the conclusion of the Community Sheds current MOU a full review is completed prior to new MOU being granted.***

***Further analysis into the implications to ratepayers as a result of subsidised and peppercorn rentals be included in the Revenue Strategy currently being prepared for Council and be built into any further lease agreement of these facilities.***

**CARRIED (8/0)**

AGENDA NUMBER:	12.8
SUBJECT:	Budget Review 2018/19
LOCATION/ADDRESS:	Nannup
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	FNC 3
AUTHOR:	Tracie Bishop – Manager Corporate Services
REPORTING OFFICER:	Tracie Bishop – Manager Corporate Services
DISCLOSURE OF INTEREST:	None
DATE OF REPORT:	11 January 2019
PREVIOUS MEETING REFERENCE:	Adoption of 2018/19 Budget
ATTACHMENTS:	12.8.1 – Budget Review Statements 2018/19

### **SUMMARY:**

As per the Financial Management Regulations 1996 Section 33A a review of a Local Governments annual budget must be completed between 1 January and 31 March each year. The following item allows Council to reach compliance within this area.

There are variances expected from the original estimates of the Budget which was adopted at the June 2018 Ordinary Council Meeting. These are largely as a result of timely and prudent savings by officers and funding opportunities and additional expenditure not known at budget adoption. Overall when each of the schedules is taken into consideration the outcome is expected to remain consistent with the original budget. The original budget was a balanced budget. This revision anticipates that there will now be a surplus of \$6,971.

### **COMMENT:**

The statutory requirement for the budgetary review is relatively limited and simply requires the Council to evaluate the likely position at the end of the current financial year. This report goes much further than this and presents an in depth review of the Council's finances covering:

- Performance on the previous year
- Current expectations on income and expenditure
- The sustainability of reserves
- The Council's exposure to financial risk

### Outturn from 2017/18 Budget – Actual v Estimated

The Annual Report adopted by Council on 22 November 2018 showed a gross surplus carried forward of \$1,453,924. This varies to the estimated expected outturn that was reported during the budgeting process for the 2018/19 financial year. At that point in

time it was estimated that surplus carried forward would be \$865,003. While early adoption of an Annual Budget has the bonus of allowing rates to be raised in a timely manner to ensure that there are no cash flow issues, the negative to this remains that at the time of adoption there is still an element of expenses and income that have not been fully accounted for and these will impact on the overall final carried forward figure. This new revised figure was made up of grant funding received in advance, various savings within anticipated expenses and additional income known at the time.

On analysis, it appears that the \$588,921 variance is a result of the timing differences relating to the budget adoption and end of year reporting. Given that the production of the Budget occurs within the early part of each calendar year, there is a need for an analysis which includes a projection of what expenses and income will be received within the final quarter of the financial year. Management made the decision to be conservative with these estimations in order to not place Council in the position of having overspent and have a deficit to carry forward into the new year. The surplus is as a result of various items including income streams being received and spending associated with this income not occurring within the same financial year, prior year income being recovered and savings wherever possible. At the November 2018 Ordinary meeting of Council this difference was analysed and Council endorsed actions to be taken to absorb the increased true surplus to reserve contributions and other identified areas that require increased funding for this financial year. Further information about each individual inclusion is shown within the notes attached to this item.

#### Anticipated Outturn for 2018/19

Council will see from the budget monitoring reported within the January 2019 Council meeting that as at 31 December 2018 a surplus for the year of \$6,971 is currently predicted. This is primarily as a result of savings being initiated wherever possible as well as increased funding received.

There are however variations expected from the original budget adopted in June 2018 to spending trends anticipated as at today.

Within each of the programs these are:

1. Governance – Reserve transfers to Assets Management, Equipment and Infrastructure will now be included as well as funding towards replacement computers and building maintenance.
2. General Purpose Funding – Due to interim rating there is an increase in rates income for this year with additional spends predicted in administration costs.
3. Law & Order – Staff training to ensure full compliance with our Ranger Services has been identified offset by increased fees from dog registrations.
4. Health – No identified changes within this program.
5. Education & Welfare – Increased expenditure to support the Recreation Community Arts Project as well as improvements to the youth space.
6. Housing – There has been increased expenditure noted in order to maintain these assets.

7. Community Amenities – 2018/19 was identified as a year where further analysis of requirements of our Waste Management site would be completed. This is to ensure that Council remain compliant with the regulations surrounding operation of this type of facility. Analysis to date has shown that there are components of this site that require expenditure and as a result, budget amendments will be required.
8. Recreation & Culture – There is nil impact on this schedule from planned budget amendments. Grant monies received will be fully expended within this financial year.
9. Transport – Greatest impact to this schedule is with the inclusion of grant funding Law & Order and the resulting decrease in labour costs to this schedule. Savings from this decrease will be used as reserve contributions.
10. Economic Services – Increases within this schedule will be to address Community concerns relating to Gracillis Road. Initially this will require surveying of this road and costs associated with this are included within the budget amendments.
11. Other Property & Services – Savings expected within wages and increased revenue due to sale of materials for the Bushfire Mitigation project.

For a full breakdown of the individual components within each schedule that have moved since the budget was adopted please refer to the attachments.

#### Sustainability of Reserves

Council maintains a number of reserves to meet recurrent capital expenditure requirements and other liabilities. Overall, Council's reserve funds represent a strong and sustainable position going forward. The budgeted position of these reserves is as follows:

<b>Reserve Type</b>	<b>Opening Balance 1.7.18 \$</b>	<b>Budgeted Additions \$</b>	<b>Budgeted Payments \$</b>	<b>Budget Amendments \$</b>	<b>Revised Closing Balance 30.6.19 \$</b>
<i>Leave</i>	\$ 188,642	\$ -	(0)		\$ 188,642
<i>Plant</i>	\$ 269,318	\$ -	(138,000)	\$ 120,000	\$ 251,318
<i>Recreation Centre</i>	\$ 544	\$ -	0		\$ 544
<i>Equipment</i>	\$ 80,919	\$ -	(18,000)	\$ 20,000	\$ 82,919
<i>Main Street Upgrade</i>	\$ -	\$ -	0		\$ -
<i>Waste Management</i>	\$ 93,710	\$ -	0	\$ 20,000	\$ 113,710
<i>Gravel Pit</i>	\$ 80,000	\$ -	0	\$ 142,000	\$ 222,000
<i>Emergency Management</i>	\$ 56,207	\$ -	0		\$ 56,207
<i>Aged Housing</i>	\$ 370,817	\$ -	0		\$ 370,817
<i>Asset Management</i>	\$ 633,188	\$ -	(100,000)	\$ 85,000	\$ 618,188

<b>Infrastructure Asset</b>	\$ 75,000	\$ 30,000	(37,000)	\$ 50,000	\$ <b>155,000</b>
<b>Community Bus</b>	\$ 23,859	\$ 5,000	0		\$ <b>28,859</b>
<b>New - Strategic Initiative Reserve</b>	\$ -	\$ -	0	\$ 215,000*	\$ <b>215,000</b>
<b>Total</b>	<b>1,872,205</b>	<b>35,000</b>	<b>(293,500)</b>	<b>652,000</b>	<b>2,303,204</b>

### Anticipated changes to Reserve Balances 2018/19

Based on current modelling there are anticipated variances from the reserve transfers originally predicted. These are shown within the above table and represent savings from Surplus bought forward and as a result of grant funding received which in turn has allowed Council to lower expenses in other areas.

In regards to the Strategic Initiative Reserve the contribution shown above can be broken down into the reserve contribution included for the unknown being \$100,000 as well as contributions towards surveying costs of Gryscilus Road, Niche Wall, Quannup and LTO 19/20 contribution. By placing these additional known costs within this reserve it will ensure that if these projects have not been expensed within the current financial year, that they will not be carried forward as surplus funds.

### Risks

The Council's immediate financial position is steady but this must be considered in the light of limited information on future expenditure needs and the impact that these would have on the rate liability.

As with previous years, there remains risk to Councils sustainability as a result of key funding streams being withdrawn and the overall impact that this has on rate revenue. Within the 2018/19 to date there have been no indications that this current position will change.

A review of Council's Long Term Financial Plan (LTFP) is currently underway and once completed will help to illustrate what will need to be addressed in order to continue to meet the needs of the community while still being mindful of achieving financial sustainability. Findings relating to this annual review will be incorporated into Budget workshops scheduled to commence in March this year.

### Conclusions

The variance that is shown between the actual and the estimated outturn for 2018/19 is primarily as a result of carried forward surplus being different from that reported within the budget statements.

Once the budget is amended to include unanticipated spending, savings identified as well as increased revenue streams within the individual schedules there is an overall surplus expected to the 2018/19 budget of \$6,971.

The Long Term Financial Plan will be updated and refined to inform the 2019/2020 budget and to comply with the requirements of the Integrated Planning Framework. Consideration must be taken of the impact that the reduction of capital grants will have

on the overall revenue required from rates in order to continue to maintain our cost base.

The overall reserve position is strong and supports Council's decision to ensure that it is in a good position to address potential capital projects identified by the community.

The work to complete the 2019/20 budget will commence early in the 2019 calendar year and Officers anticipate that with the inclusion of the various workshops arranged over the coming months that Council will be in a position to make an informed decision relating to the budget by the June 2019 Council meeting. This will enable officers to implement the budget and raise rates at the beginning of the 2019/20 financial year. This should place Council in a strong financial position moving forward.

### **STATUTORY ENVIRONMENT:**

Sub-section 2A of the Regulations requires the Council to:

- (a) Consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
- (b) Consider the local government's financial position as at the date of the review; and
- (c) Review the outcomes for the end of that financial year that are forecast in the budget.

### **POLICY IMPLICATIONS:**

None

### **FINANCIAL IMPLICATIONS:**

A potential surplus of \$6,971 for 2018/19.

### **STRATEGIC IMPLICATIONS:**

None

### **RECOMMENDATION:**

That Council endorses all variances shown within this report and attachments as part of the annual Budget Review for the 2018/19 financial year required to remain compliant with statutory obligations.



**VOTING REQUIREMENTS:**

Absolute Majority.

**19011 HANSEN/STEVENSON**

***That Council endorses all variances shown within this report and attachments as part of the annual Budget Review for the 2018/19 financial year required to remain compliant with statutory obligations.***

**CARRIED (8/0)**

AGENDA NUMBER:	12.9
SUBJECT:	Budget Monitoring – November 2018 & December 2018
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 15
AUTHOR:	Robin Lorkiewicz – Corporate Services Officer
REPORTING OFFICER:	Tracie Bishop – Manager Corporate Services
DISCLOSURE OF INTEREST:	None
DATE OF REPORT	11 January 2019
ATTACHMENTS:	12.9.1 – Financial Statements for the period ending 30 November 2018 12.9.2 – Financial Statements for the period ending 31 December 2018

**BACKGROUND:**

Local Government (Financial Management) Regulation 34(1) requires that Council report monthly on the financial activity from all the various operating and capital divisions. Council has adopted a variance threshold of 10% or \$30,000, whichever is the greater on which to report. The statutory statements are appended at Attachment 12.9.1 and 12.9.2.

Whilst this has resulted in all variances of 10% being identified and reported, it only focuses attention on the performance to the month in question and not the likely outturn at the end of the year.

Monthly reporting draws on the flexibility allowed in the Financial Management Regulations to draw attention to likely under and overspends at the end of the year.

**COMMENT:**

Please refer to the attachment, Financial Statements for period(s) ending 30 November 2018 and 31 December 2018 for a detailed analysis of our end of year position, Note 2.

**STATUTORY ENVIRONMENT:**

Local Government (Financial Management) Regulation 34(1)(a).

**POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

The attached financial statements detail financial outcomes for 2018/19.

**STRATEGIC IMPLICATIONS:**

Nil.

**RECOMMENDATION:**

Monthly Financial Statements for the period(s) ending 30 November and 31 December 2018 be received.

**VOTING REQUIREMENTS:**

Simple Majority.

**19012 STEER/MELLEMA**

***Monthly Financial Statements for the period(s) ending 30 November and 31 December 2018 be received.***

***CARRIED (8/0)***

AGENDA NUMBER:	12.10
SUBJECT:	Monthly Accounts for Payment - November 2018 December 2018
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 8
AUTHOR:	Robin Lorkiewicz –Corporate Services Officer
REPORTING OFFICER:	Tracie Bishop – Manager Corporate Services
DISCLOSURE OF INTEREST:	None
PREVIOUS MEETING REFERENCE:	None
DATE OF REPORT	11 January 2019
ATTACHMENTS:	12.10.1 – Accounts for Payment – November 2018 12.10.2 – Accounts for Payment – December 2018

**BACKGROUND:**

The Accounts for Payment for the Nannup Shire Municipal Account fund and Trust Account fund from 1 November 2018 to 31 December 2018 as detailed hereunder and noted on the attached schedule, are submitted to Council.

**COMMENT:**

If Councillors have questions about individual payments prior notice of these questions will enable officers to provide properly researched responses at the Council meeting.

There is currently one corporate credit card in use. A breakdown of this expenditure in the monthly financial report is required to comply with financial regulations. This breakdown is included within the attachments.

**Municipal Account**

Accounts paid by EFT	11113 – 11267	477,182.10
Accounts paid by cheque	20327 – 20339	19,500.30
Accounts paid by Direct Debit	DD10341.1 – DD10338.11	42,381.36
<i>Sub Total Municipal Account</i>		<u>\$539,063.76</u>

**Trust Account**

Accounts paid by EFT	11144– 11230	2,694.34
Accounts Paid by cheque		0
<i>Sub Total Trust Account</i>		<u>\$2,694.34</u>
<b>Total Payments</b>		<u><b>\$541,758.10</b></u>

**STATUTORY ENVIRONMENT:**

LG (Financial Management) Regulation 13

**POLICY IMPLICATIONS:**

None.

**FINANCIAL IMPLICATIONS:**

As indicated in Schedule of Accounts for Payment.

**STRATEGIC IMPLICATIONS:**

None.

**RECOMMENDATION:**

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$541,758.10 1 November 2018 to 31 December 2018 in the attached schedule(s) be endorsed.

**VOTING REQUIREMENTS:**

Simple Majority

**19013 HANSEN/LONGMORE**

***That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$541,758.10 1 November 2018 to 31 December 2018 in the attached schedule(s) be endorsed.***

**CARRIED (8/0)**

**13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

**13.1 OFFICERS**

Nil

**13.2 ELECTED MEMBERS**

***19014 MELLEMA/STEVENSON***

***That the Nannup Shire Council support the nomination of Andrew McNab as the Fire Control Officer for the Scott River Volunteer Bush Fire Brigade replacing John Dunnet (previous FCO).***

***That the tabled motion be declared an urgent motion.***

***CARRIED (8/0)***

**14. MEETING CLOSED TO THE PUBLIC**

(Confidential Items)

**14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

Nil.

**14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC**

Nil.

**15. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**16. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil.

**17. CLOSURE OF MEETING**

The Shire President declared the meeting closed at 5.43pm.



Shire of  
**Nannup**  
rest • connect • grow

# Minutes

**Ordinary Council Meeting held  
Thursday 28 February 2019**

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# Minutes

## **1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Shire President declared the meeting open at 4.31pm.

## **2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

(previously approved)

Shire President: Cr T Dean

Councillors: R Mellema, C Buckland, P Fraser, N Steer, V Hansen and C Stevenson, R Longmore.

David Taylor – Chief Executive Officer  
Tracie Bishop – Manager Corporate Services  
Jon Jones – Manager Infrastructure  
Jane Buckland – Development Services Officer

### **VISITORS:**

Ian Gibb

Julie Kay

Rita Stallard (Mrs Stallard left the meeting at 4.55pm)

Kerri Firth

Len Gilchrist (Mr Gilchrist left the meeting at 4.48pm).

Georgina and Heath Dobson entered the meeting at 4.51pm and left the meeting at 4.55pm.

## **3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Mr Gilchrist and Mrs Stallard had questions taken on notice at the January 2019 Ordinary Meeting; these have been responded to in writing.

These letters of response have been included with these Minutes as attachment 3.1 and 3.2.

#### 4. PUBLIC QUESTION TIME

##### **Mrs Rita Stallard – East Nannup Road**

Glad to see the times were recorded in the Minutes of when people leave the room.

##### **Question 1**

In regards to when people are provided a written response when a question is taken on notice, why are these responses not included in the Minutes for the public to see what it was?

##### **This question was referred to the Chief Executive Officer:**

The letters sent to people whose questions have been taken on notice are a public record and as such are available to be viewed. Going forward we can include these responses in the Minutes.

##### **Question 2**

Parts of my sixth question from January's Ordinary Council Meeting were incorrectly recorded in the Minutes; can this please be altered?

##### **Shire President:**

We do copy verbatim from the record.

##### **Rita Stallard:**

I don't think so, I did not say those things in that order and I did not say some of those words. It is not correct Mr President and I would like to view those tapes at a convenient time.

##### **Shire President:**

We will go back and review the tape and I will refer that to the Chief Executive Officer for follow up.

##### **Question 3**

Has the Shire written to Main Roads regarding question 6 of the Minutes as I requested?

##### **Shire President:**

No letter has been written to Main Roads as of yet.

##### **Question 4**

In regard to my ninth question from January's Ordinary Council Meeting Minutes; the Chief Executive Officer said with regard to where the donkey (old boiler) that

the Shire has to keep in mind that the different groups at the Recreation Centre will need to be consulted, why and who are they?

**This question was referred to the Chief Executive Officer:**

I was referring to other groups that use those facility as it is good process. These could be Sports Council, Basketball and all of those groups that use that facility.

**Rita Stallard:**

No one uses that part of the facility that I mention where the donkey (old boiler) used to be.

**Shire President:**

There are currently showers, toilets and drainage in that location for the camping on the weekend (linked to the Music Festival); they are not taking up the entire area but they are there.

**Question 5**

I was told that a local was charged \$187 to drop off a trailer load of rubbish at the rubbish tip and I would like to know if it is true.

**This question was referred to the Chief Executive Officer:**

We will take this question on notice.

**Question 6**

Can the dog walkers of town have a bin placed on the north west corner of the gold course for dropping dog disposal bags into?

**Shire President:**

If my memory serves me well, there was a mutual obligation between the dog walkers and the golf club whereby the golf club at the time said they didn't mind the dog walkers providing their own bins and some of their servicing. In terms of the dog walkers getting together and wanting to provide their own bins in strategic points, I would imagine the golf club would not have a problem as I the President of the Golf Club would not have an issue with it.

**Question 7**

In relation to the recent fire emergency, was inside the sports club used during the emergency?

**Shire President:**

The toilets were opened and used and referred the question to the Chief Executive Officer for further information.

**Chief Executive Officer:**

I can confirm the Community Room was used as part of an evacuation centre, the toilets in the sports pavilion near the basketball courts were used and the toilets were accessed from the external glass door in the function room

**Question 8**

The recreation centre itself, not the sports club is the designated evacuation centre as per the why one of the grants for funding the centre were received, making the recreation centre the evacuation centre and the function room to be the kitchen area, is that not true?

**Shire President:**

As Chairman of LEMC (Local Emergency Management Committee) and talking to its members from various parties throughout the South West, they don't like to pre-empt or designate evacuation centres; the reason being to not create confusion if an area where an identified evacuation centre could be located is under threat; the groups that run those evacuation centres don't want evacuees turning up to find either no services or be in a dangerous situation. The lead agencies for these centres say to not designate facilities for evacuation centres because they don't want that to become part of the psyche of the population.

**Rita Stallard:**

Are you aware that is part of the psyche? As I could only see impossibility or difficulty reaching such an evacuation centre in the recent emergency.

**Shire President:**

We are aware and it shouldn't be.

**Question 8**

Does the Shire do anything towards helping at the community garden?

**This question was referred to the Manager Infrastructure:**

The shire does provide some assistance through providing staff labour from the gardening team.

**Rita Stallard:**

Does the Shire have anything to do with the blue metal that has been spread there?

**This question was referred to the Manager Infrastructure:**

I am not aware of that.

**Rita Stallard:**

Can a person source blue metal through the Shire?

**This question was referred to the Manager Infrastructure:**

Not at this time.

## **Mr Len Gilchrist – Blackwood River Drive**

### **Question 1**

Does the Council hold first mortgage for the property recently purchased for the Nannup Music Club? If not, who does?

#### **Shire President:**

Yes, the Shire does.

### **Question 2**

Bearing in mind that Council has \$350,000 at stake if the Nannup Music Club falls over, did the Nannup Music Club approach a banker prior to approaching the Council.

#### **Shire President:**

That is a question you will have to ask the Nannup Music Club.

#### **Len Gilchrist:**

Your supposed to know. If yes, what was the result?

#### **Shire President:**

You will have to ask the Nannup Music Club whether they approached a banker.

### **Question 3**

What you say around this table and the people you've got sitting around you, is that law? It's not a court of law is it?

#### **Shire President:**

Quasi-judicial

#### **Len Gilchrist:**

Why were the words changed from 'supposedly' to 'possibility' when I got the letter?

#### **Shire President:**

Can you please put that in writing?

#### **Len Gilchrist:**

I'm asking you, you said 'supposedly'.

#### **Shire President:**

I didn't write the letter.

#### **Len Gilchrist:**

You did say it, don't lie, you're lying again.

**Shire President:**

Mr Gilchrist please calm down. Can you please put that in writing so we can respond to you in writing.

**Len Gilchrist:**

You said it, it was on tape. I spoke with Cr Mellema, Cr Fraser, Cr Buckland and Cr Hansen who said we were mortified and stunned, and yes you did say it, why?

**Shire President:**

I am unsure on what you are talking about, can you please put it in writing.

**Question 3**

Why is it, that we cannot get things on the agenda because I gave the Chief Executive Officer a letter 3 weeks ago stating a few things and they weren't included. They were supposed to be put in there and his excuse was the fires; the fires weren't here 3 weeks ago as they were here last Tuesday.

**This question was referred to the Chief Executive Officer:**

How I received those questions that you handed me on a piece of paper was that you wanted me to raise them as a Council agenda item. At that time, I responded that I will review those questions. Later that day we had a conversation and my response was that your questions, being in relation to the Music Club, had already been answered in previous conversations.

**Len Gilchrist:**

I can categorically say what Peter Clarke said when he wasn't here, and that you categorically said that it was because of the fires.

**Shire President ruled Mr Gilchrist out of order and that no response was required and requested Mr Gilchrist to please sit down.**

**Len Gilchrist:**

You're a liar, you're a liar (repeated 2 more times).

**Shire President:**

Mr Gilchrist you're disrupting the meeting (repeated 2 more times).

Mr Gilchrist left the room at 4:48pm.

**The Shire President addressed the meeting about the extent of the harassment that he as the Shire President receives from Mr Gilchrist. Mr Gilchrist has been going to various media outlets, members of parliament, the South West Development Commission and various other government agencies, making unfounded accusations about the Shire President being corrupt and a liar and should be in jail. The Shire President feels these are vexatious accusations and no matter what information is provided to Mr Gilchrist he will not change his behaviours. The Shire President requested the Chief Executive Officer to investigate whether Mr Gilchrist can be declared vexatious under the current legislation.**

**5. APPLICATIONS FOR LEAVE OF ABSENCE**

**19015 BUCKLAND/STEER**

*Cr Longmore be granted a leave of absence from the May 2019 Ordinary Council Meeting.*

**CARRIED (8/0)**

**6. PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil.

**7. DECLARATIONS OF INTEREST**

Cr Tony Dean and Cr Norman Steer declared an Impartiality Interest in Item 12.6 – Community Group Request as they are members of the Nannup Golf Club.

David Taylor and Tracie Bishop declared a Financial Interest in Item 14.1 – Acting Chief Executive Officer.

**8. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**19016 LONGMORE/HANSEN**

*That the Minutes of the Ordinary Council Meeting of the Shire of Nannup held in Council Chambers on 22 January 2019 be confirmed as a true and correct record.*

**CARRIED (8/0)**



## 9. MINUTES OF COUNCIL COMMITTEES

### 19017 MELLEMA/STEVENSON

#### 9.1 Audit Advisory Committee

*That the Minutes of the Shire of Nannup Audit Advisory Committee meeting held 27 November 2018 be received.*

#### 9.2 Bush Fire Advisory Committee

*That the Minutes of the Shire of Nannup Bush Fire Advisory Committee meeting held 4 February 2019 be received.*

#### 9.3 Local Emergency Management Advisory Committee

*That the Minutes of the Shire of Nannup Local Emergency Management Advisory Committee meeting held 6 February 2019 be received.*

**CARRIED (8/0)**

## 10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Shire President presented the Australia Day Youth Citizenship Award to Heath Dobson as he was unable to attend the ceremony on Australia Day.

Shire President acknowledged Thursday 28 February as being Thank a Firey Day and expressed thanks and gratitude on behalf of the Council for their ongoing efforts throughout the year.

## 11. REPORTS BY MEMBERS ATTENDING COMMITTEES:

<b>Date</b>	<b>Meeting</b>	<b>Councillor</b>
5 February	Warren Blackwood Alliance of Councils	Dean, Longmore
5 February	Southern Forrest & Blackwood Valley Local Tourism Organisation	Dean, Longmore
4 February	Bush Fire Advisory Committee	Fraser, Stevenson, Mellema.
28 February	Audit Advisory Committee	Dean, Mellema, Stevenson, Steer, Hansen, Buckland, Fraser, Longmore.
6 February	Local Emergency Management Committee	Dean

## 12. REPORTS OF OFFICERS

AGENDA NUMBER:	12.1
SUBJECT:	Delegated Planning Decisions for January 2019
LOCATION/ADDRESS:	Various
NAME OF APPLICANT:	Various
FILE REFERENCE:	TPL18
AUTHOR:	Jane Buckland – Development Services Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	5 February 2019
PREVIOUS MEETING REFERENCE:	Nil
ATTACHMENT:	12.1 – Register of Delegated Development Approvals

### BACKGROUND:

To ensure the efficient and timely processing of planning related applications, Council delegates authority to the Chief Executive Officer to conditionally approve Application for Development Approval that meet the requirements of both Local Planning Scheme No.3 (LPS3) and adopted Council policy.

Delegated planning decisions are reported to Council on a monthly basis to ensure that Council has an appropriate level of oversight on the use of this delegation. A Register of Delegated Development Approvals, detailing those decisions made under delegated authority in January 2019 is presented in Attachment 12.1.1.

### COMMENT:

As shown in the attachment, each application has been advertised in accordance with LPS3 and Council's adopted Local Planning Policy *LPP5 Consultation* as detailed in the Policy Implications section of this report.

During January 2019, five (5) development applications were determined under delegated authority. The table below shows the number and value of development applications determined under both delegated authority and by Council for January 2019 compared to January 2018:

	January 2018	January 2019
<b>Delegated Decisions</b>	1 (\$22,000)	5 (\$385,252)
<b>Council Decisions</b>	0	0
<b>Total</b>	<b>1 (\$22,000)</b>	<b>5 (\$385,252)</b>

**STATUTORY ENVIRONMENT:**

*Planning and Development Act 2005, Local Government Act 1995 and LPS3.*

Regulation 19 of the *Local Government (Administration) Regulations 1996* requires that a written record of each delegated decision is kept.

**POLICY IMPLICATIONS:**

Applications for Development Approval must be assessed against the requirements of LPS3 and Local Planning Policies adopted by Council. These Policies include Local Planning Policy *LPP5 Consultation* which details the level and scope of advertising required for Applications for Development Approval.

Each application processed under delegated authority has been processed and advertised, and has been determined to be consistent with the requirements of all adopted Local Planning Policies.

**FINANCIAL IMPLICATIONS:**

The required planning fees have been paid for all applications for Development Approval processed under delegated authority.

**STRATEGIC IMPLICATIONS:**

Nil.

**RECOMMENDATION:**

That Council receives the report on Delegated Development Approvals for January 2019 as per Attachment 12.1.1.

**19018 STEVENSON/LONGMORE**

***That Council receives the report on Delegated Development Approvals for January 2019 as per Attachment 12.1.1.***

***CARRIED (8/0)***

AGENDA NUMBER:	12.2
SUBJECT:	Compliance Audit Return 2018
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	Department of Local Government, Sport and Cultural Industries
FILE REFERENCE:	ADM 14
AUTHOR:	David Taylor – Chief Executive Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer Tracie Bishop – Manager Corporate Services
DISCLOSURE OF INTEREST:	Not Applicable
DATE OF REPORT	18 February 2019
ATTACHMENT:	12.2.1 – Compliance Return Audit 2018

### **BACKGROUND:**

Council is required by Section 14 of the Local Government Audit Regulations 1996 to complete a Compliance Audit Return each year covering the period 1 January to 31 December. The Compliance Audit Return is to be:

1. Presented to Council at a meeting of the Council.
2. Adopted by the Council.
3. The adoption recorded in the minutes of the meeting at which it is adopted.
4. Signed by the Shire President and the Chief Executive Officer and returned to the Department of Local Government, Sport and Cultural Industries (through their Hub Portal) by 31 March each year.

The Return must also be reviewed by the Audit Committee prior to its adoption by Council.

### **COMMENT:**

The Annual Compliance Return contains 95 questions of which:

- 56 were complied with;
- 39 were not applicable to the Shire of Nannup during the year under review, and;
- There were no matters that were detected to be non-compliant.

### **STATUTORY ENVIRONMENT:**

Section 14 of the *Local Government Audit Regulations 1996*

*“14. Compliance audits by local governments*

- (1) *A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.*
- (2) *After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.*
- (3A) *The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.*
- (3) *After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be –*
  - a. *Presented to the council at a meeting of the council; and*
  - b. *Adopted by the council; and*
  - c. *Recorded in the minutes of the meeting at which it is adopted.*

**Section 15 of the Local Government Audit Regulations 1996**

*“15. Certified copy of compliance audit return and other documents to be given to Departmental CEO.*

- (1) *After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with –*
  - (a) *A copy o the relevant section of the minutes referred to in regulation 14(3)(C); and*
  - (b) *Any additional information explaining or qualifying the compliance audit, Is to be submitted to the Department CEO by 31 March next following the period to which the return relates.*
- (2) *In this regulation –*
  - certified in relation to a compliance audit return means signed by –*
    - (a) *The mayor or president; and*
    - (b) *The CEO.”*

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

Nil

**STRATEGIC IMPLICATIONS:**

Nil

**AUDIT COMMITTEE RECOMMENDATION:**

That Council adopts the Local Government Compliance Audit Return for the Shire of Nannup for the period 1 January 2018 to 31 December 2018, noting that there were no areas of non-compliance, and therefore, Council authorises the Shire President and the Chief Executive Officer to sign and submit the report to the Department of Local Government, Sport and Cultural industries.

**19019 STEER/BUCKLAND**

***That Council adopts the Local Government Compliance Audit Return for the Shire of Nannup for the period 1 January 2018 to 31 December 2018, noting that there were no areas of non-compliance, and therefore, Council authorises the Shire President and the Chief Executive Officer to sign and submit the report to the Department of Local Government, Sport and Cultural industries.***

**CARRIED (8/0)**

AGENDA NUMBER:	12.3
SUBJECT:	Budget Amendment
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	
AUTHOR:	Tracie Bishop – Manager Corporate Services
REPORTING OFFICER:	Tracie Bishop – Manager Corporate Services
DISCLOSURE OF INTEREST:	None
DATE OF REPORT:	18 February 2019
ATTACHMENT:	Nil

## BACKGROUND:

As per the Local Government Act 1995 (*The Act*) a Local Government is not to incur any expenditure that was not included within the annual budget unless this additional expenditure was authorised by Council **prior** to expenditure occurring. This is shown at Section 6.8 of the Act where it states:

### 6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
- (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
  - (b) is authorised in advance by resolution\*; or
  - (c) is authorised in advance by the mayor or president in an emergency.

\* *Absolute majority required.*

- (1a) In subsection (1) —

**additional purpose** means a purpose for which no expenditure estimate is included in the local government's annual budget.

## COMMENT:

Included within the Budget Review for 2018/19 were line items addressing the Bushfire Mitigation Funding. Within this area there was reference to Council's own source gravel being used for the completion of this project. The charge for this gravel supply was then expensed to the MAF funding with the income received being credited to Council's Gravel Reserve Fund. This resulted in a reserve transfer of \$142,000 being endorsed by Council at the January 2019 Ordinary Meeting of Council. At the time of the budget review officers were of the impression that Council would not have the opportunity to restock this gravel supply until the next financial year.

It has now been negotiated that gravel crushing within the Council controlled gravel pit at Bird Pit can be completed within this financial year. As a result, officers require Councillors to endorse this additional budget amendment in order for this to occur. Quotes for this purpose have been called from three suppliers and assurances given that should Council endorse this amendment this crushing can be completed in the near future.

**STATUTORY ENVIRONMENT:**

The Local Government Act 1995, S6.8

**POLICY IMPLICATIONS:**

None.

**FINANCIAL IMPLICATIONS:**

Increase in expenditure 2018/19 offset by a Gravel Reserve transfer in.

**STRATEGIC IMPLICATIONS:**

None.

**RECOMMENDATION:**

That Council approve the following budget amendments for the 2018/19 budget;

1. \$140,000 worth of expenditure to carry out gravel crushing activities;  
and;
2. the \$140,000 is funded through a transfer from the Gravel Reserve.

**19020 MELLEMA/LONGMORE**

***That Council approve the following budget amendments for the 2018/19 budget;***

- 1. \$140,000 worth of expenditure to carry out gravel crushing activities;  
and;***
- 2. the \$140,000 is funded through a transfer from the Gravel Reserve.***

**CARRIED (8/0)**



AGENDA NUMBER:	12.4
SUBJECT:	Budget Monitoring – January 2019
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 15
AUTHOR:	Robin Lorkiewicz – Corporate Services Officer
REPORTING OFFICER:	Tracie Bishop – Manager Corporate Services
DISCLOSURE OF INTEREST:	None
DATE OF REPORT	19 February 2019
ATTACHMENT:	12.4.1 – Financial Statements for the period ending 31 January 2019

**BACKGROUND:**

Local Government (Financial Management) Regulation 34(1) requires that Council report monthly on the financial activity from all the various operating and capital divisions. Council has adopted a variance threshold of 10% or \$30,000, whichever is the greater on which to report. The statutory statements are appended at Attachment 12.4.1.

Whilst this has resulted in all variances of 10% being identified and reported, it only focuses attention on the performance to the month in question and not the likely outturn at the end of the year.

Monthly reporting draws on the flexibility allowed in the Financial Management Regulations to draw attention to likely under and overspends at the end of the year.

**COMMENT:**

Please refer to the attachment, Financial Statements for period ending 31 January 2019 for a detailed analysis of our end of year position, Note 2.

**STATUTORY ENVIRONMENT:**

Local Government (Financial Management) Regulation 34(1)(a).

**POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

The attached financial statements detail financial outcomes for 2018/19.

**STRATEGIC IMPLICATIONS:**

Nil.

**RECOMMENDATION:**

Monthly Financial Statements for the period ending 31 January 2019 be received.

**19021 BUCKLAND/STEVENSON**

*Monthly Financial Statements for the period ending 31 January 2019 be received.*

***CARRIED (8/0)***

AGENDA NUMBER:	12.5
SUBJECT:	Monthly Accounts for Payment - January 2019
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 8
AUTHOR:	Robin Lorkiewicz –Corporate Services Officer
REPORTING OFFICER:	Tracie Bishop – Manager Corporate Services
DISCLOSURE OF INTEREST:	None
PREVIOUS MEETING REFERENCE:	None
DATE OF REPORT:	19 February 2019
ATTACHMENT:	12.5.1 – Accounts for Payment – January 2019

**BACKGROUND:**

The Accounts for Payment for the Nannup Shire Municipal Account fund and Trust Account fund from 1 January 2019 to 31 January 2019 as detailed hereunder and noted on the attached schedule, are submitted to Council.

**COMMENT:**

If Councillors have questions about individual payments prior notice of these questions will enable officers to provide properly researched responses at the Council meeting.

There is currently one corporate credit card in use. A breakdown of this expenditure in the monthly financial report is required to comply with financial regulations. This breakdown is included within the attachments.

**Municipal Account**

Accounts paid by EFT	11268 – 11359	178,881.33
Accounts paid by cheque	20340 – 20347	1,862.93
Accounts paid by Direct Debit	DD10375.1 – DD10375.15	65,326.27
<i>Sub Total Municipal Account</i>		<u>\$246,070.53</u>

**Trust Account**

Accounts paid by EFT	11310- 11311	957.21
Accounts Paid by cheque	22809 - 22809	200.00
<i>Sub Total Trust Account</i>		<u>\$1,157.21</u>

**Total Payments**

\$247,227.74

**STATUTORY ENVIRONMENT:**

LG (Financial Management) Regulation 13

**POLICY IMPLICATIONS:**

None.

**FINANCIAL IMPLICATIONS:**

As indicated in Schedule of Accounts for Payment.

**STRATEGIC IMPLICATIONS:**

None.

**RECOMMENDATION:**

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$247,227.74 1 January 2019 to 31 January 2019 in the attached schedule(s) be endorsed.

**19022 MELLEMA/STEER**

***That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$247,227.74 1 January 2019 to 31 January 2019 in the attached schedule(s) be endorsed.***

***CARRIED (8/0)***

***Cr Dean and Cr Steer both declared an Impartiality Interest in Agenda Item 12.6 as they are both members of the Nannup Golf Club.***

AGENDA NUMBER:	12.6
SUBJECT:	Community Group Request
LOCATION/ADDRESS:	Reserve
NAME OF APPLICANT:	Nannup Golf Club
FILE REFERENCE:	
AUTHOR:	Tracie Bishop – Manager Corporate Services
REPORTING OFFICER:	Tracie Bishop – Manager Corporate Services
DISCLOSURE OF INTEREST:	
DATE OF REPORT:	27 February 2018
ATTACHMENTS:	12.6.1 - Letter from Nannup Golf Club

**BACKGROUND:**

Mrs Lorraine Learmond has written to Council as Secretary for the Nannup Golf Club asking if Council would be prepared to purchase a three-point linkage mower on behalf of this organisation. The Nannup Golf Club would then reimburse Council for the total net cost of this purchase.

The reasoning behind this request is firstly that Council has a better purchasing ability than the golf club and secondly the golf club is not registered for GST and as such incurring this additional expense.

**COMMENT:**

The Nannup Golf Club is a community run sporting group that encourages all ages of the community to keep active and social as a result of becoming involved with this sport. Recently it has begun having a ladies' competition as well as running junior golfing workshops. Additionally, the land that the club sits upon is part of land vested with the Shire of Nannup however all upkeep of this parcel i.e. fertilising and mowing is through the members of the golf club. It is therefore in Council's best interest to support this request as opposed to becoming responsible for the upkeep and the added cost and time restrictions this would impose.

The golf course itself is also used not only by the golf club members but also by community members who walk their dogs within this space and as a temporary camping ground for the Nannup Music Festival.

In terms of actual expense to Council this would be negligible. Council would purchase the piece of equipment on behalf of the organisation and then issue an invoice for purchase price minus GST. The GST portion would be included within Council's monthly return. Only cost to Council would be officer time in sourcing goods, issuing purchase order and processing the invoice(s).

**STATUTORY ENVIRONMENT:**

Nil.

**POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

Nil.

**STRATEGIC IMPLICATIONS:**

Shire of Nannup Community Strategic Plan 2017-2027 – Our Community Leadership  
- Strategy 5.1 Support Existing and Emerging Community Groups.

**RECOMMENDATION:**

That Council request officers to:

1. Write to the Nannup Golf Club advising that Council is happy to support this request and will source and purchase a three-point linkage mower on behalf of the Nannup Golf Club.
2. Upon receiving the invoice from the supplier for the above piece of machinery Council will pay on behalf of the Nannup Golf Club and then issue an invoice for this expense minus GST to recoup the costs.

**19023 HANSEN/LONGMORE**

***That Council request officers to:***

1. ***Write to the Nannup Golf Club advising that Council is happy to support this request and will source and purchase a three-point linkage mower on behalf of the Nannup Golf Club.***
2. ***Upon receiving the invoice from the supplier for the above piece of machinery Council will pay on behalf of the Nannup Golf Club and then issue an invoice for this expense minus GST to recoup the costs.***

***CARRIED (8/0)***

***The Council added a third point to the recommendation:***

3. **Subject to the Chief Executive Officer clarifying any issues (if any) that may be associated with Council's position relating to the Goods & Services Tax component of the purchase.**

**CARRIED (8/0)**

**13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

**13.1 OFFICERS**

Nil

**13.2 ELECTED MEMBERS**

Nil

**14. MEETING CLOSED TO THE PUBLIC**  
(Confidential Items)

**14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

David Taylor, Chief Executive Officer and Tracie Bishop, Manager Corporate Services; declared a Financial Interest in Agenda Item 14.1 – Acting Chief Executive Officer. Upon said declaration the Chief Executive Officer and Manager Corporate Services left the meeting at 5.32pm.

**PROCEDURAL RECOMMENDATION:**

*That the meeting be closed to members of the public in accordance with Sections 5.23(2) (a), (b) and (c) of the Local Government Act 1995.*

*(The following report is confidential in accordance with Section 5.23(2)(a),(b) and (c) and of the Local Government Act 1995, being a matter effecting an employee, the personal affairs of a person and a contract that may be entered into by the Local Government)*

**19024 STEVENSON/BUCKLAND**

***That the meeting be closed to members of the public in accordance with Sections 5.23(2) (a), (b) and (c) of the Local Government Act 1995.***

***(The following report is confidential in accordance with Section 5.23(2)(a),(b) and (c) and of the Local Government Act 1995, being a matter effecting an employee, the personal affairs of a person and a contract that may be entered into by the Local Government)***

**CARRIED (8/0)**

The meeting was closed to the public at 5.33pm.

AGENDA NUMBER:	14.1
SUBJECT:	Acting Chief Executive Officer
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	David Taylor
FILE REFERENCE:	Employee File
AUTHOR:	David Taylor – Chief Executive Officer
REPORTING OFFICER:	David Taylor – Chief Executive Officer
DISCLOSURE OF INTEREST:	Financial Interest – David Taylor – Chief Executive Officer
DATE OF REPORT	17 February 2019
ATTACHMENTS:	Nil

**PROCEDURAL RECOMMENDATION:**

*That the meeting be opened to the members of the public in accordance with Sections 5.23(1) (a) and (b) of the Local Government Act 1995.*

**19026 STEVENSON/STEER**

*That the meeting be opened to the members of the public in accordance with Sections 5.23(1) (a) and (b) of the Local Government Act 1995.*

**CARRIED (8/0)**

The meeting was re-opened to the public at 5.35pm.

**14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC**

Nil.

**15.ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**16.QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil.



## **17. CLOSURE OF MEETING**

The Shire President declared the meeting closed at 5.36pm.

13 February 2019

Mr Len Gilchrist  
[REDACTED]

COPY

Our Ref: ADM 4

Dear Mr Gilchrist,

### RESPONSE TO QUESTION TAKEN ON NOTICE

I refer to your question below posed to Council at its Ordinary meeting held on Tuesday 22<sup>nd</sup> January 2019 and Council's response regarding same:

Question taken on notice at Ordinary Meeting of Council held on 22 January 2019;

*"I've got a problem with the kangaroos out the back of my place and its costing me a lot of money. If I have to put up another fence, I'm thinking about billing the Council, because the Council has the right to employ a person to do a proper cull, there is one in Town. I cannot understand why they won't do it at night time. I've had to spend a lot of money on wire, I think Cr Longmore is in the same position, I can see the kangaroos on my place, on his place and all around the area. This is not a joke; it is not a joke."*

Thank you for your patience in receiving a response, I have been waiting on advice from the Department of Biodiversity, Conservation and Attractions on the situation, that advice is as follows;

Western Grey Kangaroos are classified as managed fauna in the Shire of Nannup under the *Biodiversity Conservations Regulations 2018*, however Western grey Kangaroos can only be taken by means of a firearm and in accordance with the *Code of Practice* and only when the kangaroo is causing, or is reasonable expected to cause, damage to an agricultural activity or related agricultural infrastructure. Given that all the residential or reserve blocks backing onto the river in that area are not used for agricultural activity (as defined in the *Biosecurity and Agriculture Management Act 2007*, the provisions of the managed fauna do not exist.

Therefore, to manage kangaroos on private property in the current circumstances there are a couple of options;



1. Engage a *Regulation 23* – Fauna taking commercial products licensed person (i.e. commercial kangaroo shooter). These licensed operators only need permission from the land manager and can take the kangaroos when they are causing damage as defined in the *Regulations*.
2. Landowner/Lessee apply for a Fauna Causing Damage License – this can be done through contacting wildlife licensing where conditions will be placed on the license. The contact email is [wildlifelicencing@dbca.wa.gov.au](mailto:wildlifelicencing@dbca.wa.gov.au)
3. Engage deterrents and exclusion methods to reduce the impact of any damage. Please refer to the attached fencing suitable for kangaroos supplied by the Department of Biosecurity Conservation and Attractions.

The Shire of Nannup at this point in time is not prepared to engage a Commercial Kangaroo Shooter. Due to your circumstances, property size and proximity to other properties the recommendation from the Department of Biosecurity Conservation and Attractions would be to have fencing suitable for excluding kangaroos from your property.

For further information, please contact the Department of Biosecurity Conservation and Attractions.

Yours sincerely,

**DAVID TAYLOR**  
**CHIEF EXECUTIVE OFFICER**









No. 32

## Fencing and gates to reduce kangaroo damage

The use of suitable fences and gates can reduce kangaroo damage to crops, pasture and fences by either excluding the animals or by allowing them to pass through fences without causing damage. In areas where shooting kangaroos is not possible, suitable fences and gates offer a viable alternative and should be considered when setting up a property or considering the establishment of new crops.

### Choosing fencing and gates

Fences are multi-purpose, long-term investments and it is important to consult widely to ensure that:

- The right design is chosen and correctly erected.
- The severity of the damage warrants the proposed expenditure on fencing.

### Costs

The costs of fencing and gates vary widely. Generally, the largest component is the cost of labour but the cost of fencing components also varies widely and landholders are advised to compare prices before buying materials.

Maintaining standing fences and gates and clearing vegetation along fence lines is an extremely important part of excluding wildlife and containing stock. The costs of this should be taken into account when preparing a budget.

### Shooting as a control option

Destruction of kangaroos by shooting can be an effective way to reduce the damage they cause. However, in settled areas, shooting is usually permitted only as a one-off short-term measure to achieve an initial reduction in the population. Long-term damage reduction must be managed by other means such as fencing and gates.

Repeated shooting in settled areas can lead to local extinctions of kangaroos and the use of high-powered firearms can be dangerous. Licences may be required in some areas (See the fauna notes listed under further reading for more information).

### Preventing fence damage

Choosing fencing that enables kangaroos to easily pass through (plain wire instead of ringlock fencing) can reduce fence damage and associated repair costs. Another means of preventing fence damage

is to install stock-proof access gates that enable kangaroos to move through fences.

Where total exclusion of kangaroos is needed to protect crops or pasture, a combination of some shooting and fencing may be required.

### Fence and gate visibility

The visibility of kangaroo-proof fences and access gates is very important. Irrespective of the design, if an animal cannot see the fence it will not be effective. Fences are most likely to be damaged at sunrise and sunset when kangaroos may attempt to get through the fence.

### Ringlock and plain wire fencing

Kangaroos generally cross fences by crawling through the lower wires or by digging underneath. Their least-favoured option is to jump over fences. Plain wire fences pose less of a barrier to kangaroos than ringlock fences and are easier for the animals to crawl under or through without causing damage. However, both styles of fencing can entangle kangaroos if the animals attempt to jump through or over while being chased.

### Sloped and double fencing

When the movement of a kangaroo is obstructed by a fence that they cannot crawl through or under, they may try to jump over it. They do this by moving as close to the fence as possible and then making an almost vertical jump. The cost-effective answer is to slope the fence away from the approach of the kangaroo at an angle of around 45 degrees. This prevents the kangaroo from getting close enough to the top wire to jump over.

Another method is to run two parallel fences, so kangaroos cannot get close enough to jump over them. The outside fence is usually much lower than the inner fence.

### Electric fencing

Electric fences have been thoroughly researched and can be effective in excluding kangaroos if the correct design is installed.

Electric fences have the following advantages over other fence designs.

- **Low construction cost.** The major advantage of electric fences over conventional fences is that animals avoid them and thus their construction does not have to be as robust. This usually translates into lower construction costs in comparison with conventional fences. Existing fences can also be electrified as an alternative to upgrade or replacement.
- **Non-lethal control method.** Many sections of the community support the use of electric fences to exclude kangaroos because the animals do not have to be killed.
- **Multi-purpose.** As well as containing stock and excluding kangaroos, suitably designed electric fences can also exclude other pest species such as rabbits.
- **Easily erected and sometimes moveable.** Solar or battery power can quickly be utilised for electric fencing. Some fences can be moved to other areas, depending on the vulnerability of crops or the current land use.

## Technical considerations for electric fencing

### Earthing

Ground return fences rely on the soil being moist enough to conduct electricity. In drier areas of the state this may not be practical but can be overcome by incorporating earth wires into the design. In wetter areas, electric fences may be constructed from live wires alone.

### Line clearing

The effective operation of an electric fence requires a fence line clear of vegetation. If the fence is in contact with vegetation, the voltage of the fence may be reduced by short-circuits.

### Dual polarity

The practical problems of completing a fence circuit that ensures an adequate electric shock, has led to alternative developments by manufacturers, including the dual polarity system. In this system, the fence energiser sends out two shock pulses simultaneously, one positive (live) and one negative (earth). Each wire connected to the energiser is charged alternately positive then negative. A shock is received by touching any one wire and the ground, or any two wires.

Frequent earth pegs coupled to a separate return earth wire, which is connected to the energiser, are still required to enhance the ground return in arid conditions.

### Potential problems

Local laws sometimes prohibit the use of electrified boundary fencing. Contact the local government authority for advice before erecting electric fencing.

## Electric fence designs

The fence designs discussed below have been proven to exclude kangaroos.

### McCutchan fence

This design has been researched intensively for its effectiveness in excluding kangaroos. Variations have been used by a number of farmers who report success.

The recommended fence is a two-part construction, 1.8 metres high including 10 wires (Figure 1). The bottom section of the fence leans 45 degrees away from the approach direction of the kangaroo. The fence is one metre high and has eight plain wires, alternating live and earth. The bottom wire is 75-125 millimetres off the ground. The top section consists of two wires (non-electric) held vertically by a pivoting extension designed to tip the fence over, if the fence receives sufficient impact to break a shear peg or wire.

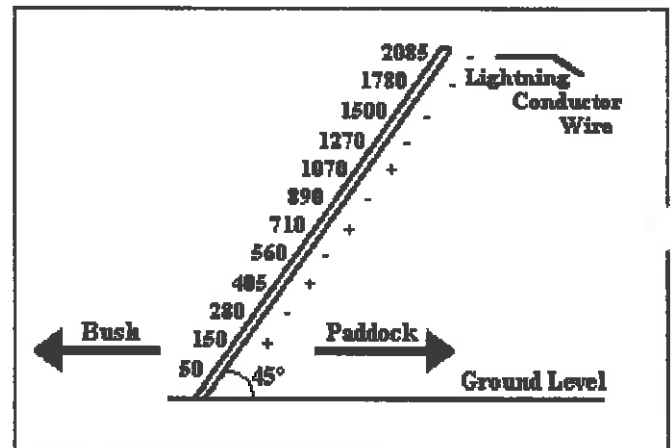


Figure 1 McCutchan fence: a sloping electric fence for kangaroos (modified from McCutchan (1983)). Wire spacings are shown in millimetres from ground level and total post length is 2.13 metres (+ active live wire, - earth wire).

The leaning section can be propped up to allow stock to pass underneath or to facilitate clearing of vegetation. The angled post can also be pivoted at different heights along its length, ensuring that downward pressure is always being applied to the wires and reducing the likelihood of an animal being able to crawl through or underneath. The fence is reported to be an extremely effective barrier to kangaroos and although expensive, has application as a cost effective control technique.

### Other designs

Mark Wardlaw, a sheep farmer in Tasmania had problems with two species of kangaroo. His fence design is a double electric fence construction with the main fence of eleven wires alternating live and earth and a lower outer fence of four wires also alternating live and earth. This fence is claimed to be 90-95 per cent effective as a barrier to kangaroos.

Less complicated electric fences with only three or four wires have also been reported to reduce kangaroo incursions into crops and pastures. For example, a three-wire electric fence system on a pastoral property in Western Australia noticeably reduced the numbers of kangaroos that grazed on the paddocks.

Normal dingo fences comprising about eight plain wires up to a height of about 1.5 metres are reported to provide reasonable control of kangaroos. However, they must be sloped and comprise of eight or nine plain wires alternating earth and live. The gaps between the

wires must be about 20 centimetres, (up to the height of a dingo) with wider gaps above this height.

In one study ringlock fencing, topped by two strands of barbed wire with a plain wire inbetween, virtually eliminated damage to lupin crops.

Deer fencing, consisting of two metre high ringlock fencing with well-strained bottom wires, is also reported to be effective in excluding kangaroos from vineyards.

## Kangaroo access gate

Stock-proof gates that allow kangaroos to pass through without damaging fencing have been developed. One such design has been used successfully in the presence of merino sheep at the CSIRO field station 'Yalanbee', Bakers Hill for about 20 years (Figure 2). This gate can be fitted into an existing fence.

## Specifications

The main gate component consists of a piece of four millimetres by five centimetres weld mesh or similar mesh. It should be a minimum of 50 centimetres high and 45 centimetres wide. A 10mm internal diameter length of pipe should be welded to the top of the mesh, extending it a minimum of 20 millimetres either side of the weld mesh. The bottom of the gate should be formed (as shown in Figure 2), with a bent piece of approximately eight millimetres rod welded to the mesh. This provides a gap with a maximum height about 10 centimetres from the ground, which encourages the kangaroos to push their noses under the gate, which activates the gate.

The gate is simply swung by a five to seven millimetres rod through the 10 millimetres pipe and matching holes in the star posts, with the bottom end just above ground level, allowing the gate to swing freely both ways.

## Siting

The gate should be installed at a position along the fence where kangaroos have already made a hole and in the path of a well-used kangaroo track. Several gates are erected at Yalanbee and the cost and time required for construction are minimal considering the time saved in repairing fences and locating lost sheep.

Experience has shown that once gates are installed in the appropriate position in the fence, kangaroos will quickly learn to use them. The gates have been used by grey kangaroos at Yalanbee and by grey kangaroos and euros in the wheatbelt. The gates would probably be suitable for red kangaroos as well.

## Further reading

- Fauna note no. 29. Western grey kangaroo. DEC, Western

Last updated 25 June 2009

Australia.

- Fauna note no. 30. Western grey kangaroo management plan. DEC, Western Australia.
- Fauna note no. 31. Red kangaroo management plan. DEC, Western Australia.
- Fauna note no. 36. Wildlife trade operation for the euro. DEC, Western Australia.

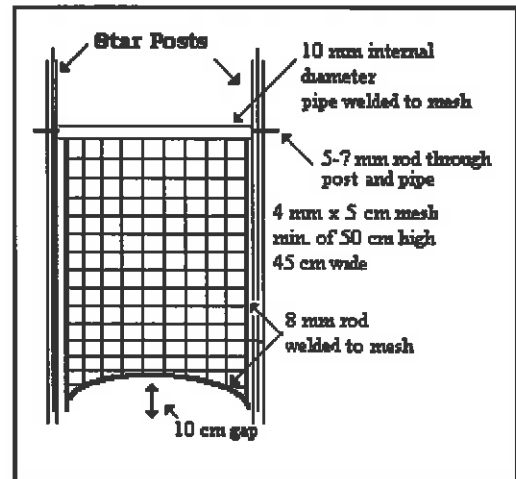


Figure 2 Specifications for the kangaroo access gate used at Yalanbee, Bakers Hill.

## References

- Casey, M.F. (ed.) (1994) Wires and Pliers. Kondinin Group, Perth.
- Campbell, G., Mawson, P.R. and Gray, G. (1990) Electric fences for vertebrate pest management in Western Australia. Tech. Series No. 9. Agriculture Protection Board, South Perth.
- McCutchan, J. (1983) A pivoted electric fence for kangaroos. Dept. of Electrical Engineering, University of Melbourne, Unpublished Report.
- Arnold, G.W., Steven, D.E. and Weeldenburg, J.R. (1989) The use of surrounding farmland by western grey kangaroos living in a remnant of wandoo woodland and their impact on crop production. *Aust. Wildl. Res.* 16: 85-93.

## Further information

Contact your local office of the Department of Environment and Conservation.

See the department's website for the latest information:  
[www.dec.wa.gov.au](http://www.dec.wa.gov.au)

## Further Information

Contact your local office of the Department of Environment and Conservation.

See the Department's website for the latest information: [www.dec.wa.gov.au](http://www.dec.wa.gov.au)

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Department of  
Environment and Conservation

Our environment, our future

13 February 2019

COPY

Mrs Rita Stallard  
[Redacted]

Our Ref: ADM 4

Dear Mrs Stallard,

**RESPONSE TO QUESTION TAKEN ON NOTICE**

I refer to your question below posed to Council at its Ordinary meeting held on Tuesday 22<sup>nd</sup> January 2019 and Council's response regarding same:

Question taken on notice at Ordinary Meeting of Council held on 22 January 2019 in relation to the Nannup Recreation Centre;

*"Does the school have precedence over any other association?"*

Thank you for your patience in receiving a response, I can confirm that the school does not receive any precedence nor favor in relation to booking the facilities at the Nannup Recreation Centre; bookings are simply taken on a first in first served basis.

Please do not hesitate to contact me on (08) 9756 1018 if you would like to discuss further.

Yours sincerely,

**DAVID TAYLOR**  
**CHIEF EXECUTIVE OFFICER**





## Attachment 12.1.1

### Register of Delegated Development Approvals

Application Number	Owner's Name	Applicant's Name	Assessment Number	Property Address	Type of Development	Works or Use	Proposed cost of development	Date Received	Advertised	Issue Date	Authority
2019/02	Brae Fardella	The Shed Company (Alan Gee)	A1323	Lot 11 (484) Gold Gully Rd, East Nannup	New storage shed	Works & use	\$100,000	8/01/2019	Yes - 2 weeks	4/02/2018	Delegated - CEO
2019/03	Viktor & Bethany Prichodko	Tangent Nominees Pty Ltd	A1567	Lot 124 (23) Hitchcock Dr, Nannup	Cut & fill over 1.5m & retaining wall over 0.9m	Works	\$262,222.00	17/01/2019	Yes - 2 weeks	11/02/2019	Delegated - CEO
2019/04	Phillip & Patricia Hewitt	Phillip & Patricia Hewitt	A1244	Lot 2008 (48) Nursery Rd, East Nannup	Plant nursery & cottage industry	Works & use	\$5,000.00	16/01/2019	Yes - 2 weeks	26/02/2019	Delegated - CEO
2019/05	Mark & Leanne White	Mark & Leanne White	A437	Lot 4 (33) Warren Rd, Nannup	Sign application	Works	\$300.00	18/01/2019	No as per ST	8/02/2019	Delegated - CEO
2019/06	Joe & Pat Twiss	Marion Duke	A893	Lot 691 (5) Grange Rd, Nannup	Sign application	Works	\$300.00	13/02/2019	No as per ST	15/02/2019	Delegated - CEO
2019/10	Kevin & Katherine Waddington	Southern Forest Construction	A1471	Lot 101 (1127) East Nannup Rd, East Nannup	Oversize outbuilding	Works	\$20,000.00	11/02/2019	Yes - 2 weeks	26/02/2019	Delegated - CEO
2019/11	Russell & Dorothy Keillor	Russell & Dorothy Keillor	A1174	Lot 14 (60) Orchid Pl, Jalbarragup	Oversize outbuilding & shed with a reduced setback	Works & use	\$15,000.00	11/02/2019	Yes - 2 weeks	27/02/2019	Delegated - CEO
2019/12	Steven Gardner & Sarah Laverick	Sarah Laverick	A1407	Lot 2 (22) Griffiths Rd, Nannup	Home business	Use	\$500.00	12/02/2019	Yes - 2 weeks	28/02/2019	Delegated - CEO

## Attachment 12.2.1

22<sup>nd</sup> February 2019

CEO  
Mr David Taylor  
Shire of Nannup  
PO Box 11  
Nannup Western Australia



Dear Mr Taylor

### **Re: The Rotary Tour of Blackwood**

The Rotary Club of Bridgetown wish to request the waiver of Event Application and Venue fees for the use of the Village Green on Saturday 23<sup>rd</sup> March 2019.

We wish to use the venue to place a water station and check point for our riders in the Tour of Blackwood. (I have attached a copy of our Media Release for your information)

Unfortunately, due to personal reasons, I was on a leave of absence from the Club, and the completion of the Event form was presumed already done. By the time it was realised that the event form had not been completed, and noting that we had changed the date from the previous two (2) years, mainly due to conflict with other events in our region, the carpark at the Anglican Church, Adam Street was no longer available on this new date.

Due to the site change of the Nannup water/checkpoint we will be re-directing the course accordingly.

Our Event Application form and site map is currently with Ms Louise Stokes, and again we apologise for the delay and misunderstanding that this form had not been completed earlier.

We thank you for considering our request, and look forward to a favourable response. Should you require any further information please do not hesitate to contact me.

Kind Regards

Jacqui Jones  
Secretary  
Rotary Club of Bridgetown  
PO Box 259 Bridgetown WA 6255

0467 280 734





**MONTHLY FINANCIAL REPORT  
(Containing the Statement of Financial Activity)  
For the Period Ended 28 February 2019**

**LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**SHIRE OF NANNUP**  
**Information Summary**  
**For the Period Ended 28 February 2019**

## Key Information

### Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

### Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

### Statement of Financial Activity by reporting program

Is presented on page 3 and shows a surplus as at 16 January 2019 of \$2,129,624.

### Items of Significance

The material variance adopted by the Shire of Nannup for the 2018/19 year is \$30,000 or 10% whichever is the greater. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

### Capital Expenditure

	% Collected / Completed	Annual Budget	YTD Budget	YTD Actual
<b>Significant Projects</b>				
<b>Grants, Subsidies and Contributions</b>				
Operating Grants, Subsidies and Contributions	95%	-\$ 898,298	-\$ 1,623,849	-\$ 849,945
Non-operating Grants, Subsidies and Contributions	73%	-\$ 488,000	-\$ 488,000	-\$ 355,506
	87%	-\$ 1,386,298	-\$ 2,111,849	-\$ 1,205,451
Rates Levied	100%	\$ 1,705,864	\$ 1,705,864	\$ 1,712,311

*% Compares current ytd actuals to annual budget*

<b>Financial Position</b>		<b>Prior Year 30</b>	<b>Current Year 30</b>	<b>Note</b>
		<b>June 2018</b>	<b>June 2019</b>	
Adjusted Net Current Assets	198%	\$ 1,328,627	\$ 2,627,864	3
Cash and Equivalent - Unrestricted		\$ 1,210,495	\$ 2,017,638	3 & 4
Receivables - Rates	188%	\$ 205,861	\$ 386,196	3 & 6
Receivables - Other	52%	\$ 109,900	\$ 57,288	3 & 6
Payables	10%	\$ 402,731	\$ 42,112	3

*% Compares current ytd actuals to prior year actuals at the same time*

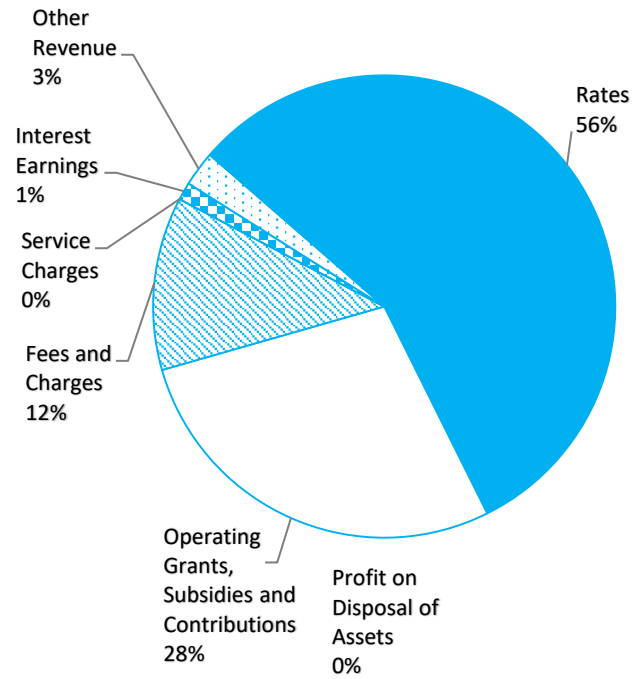
Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

## Preparation

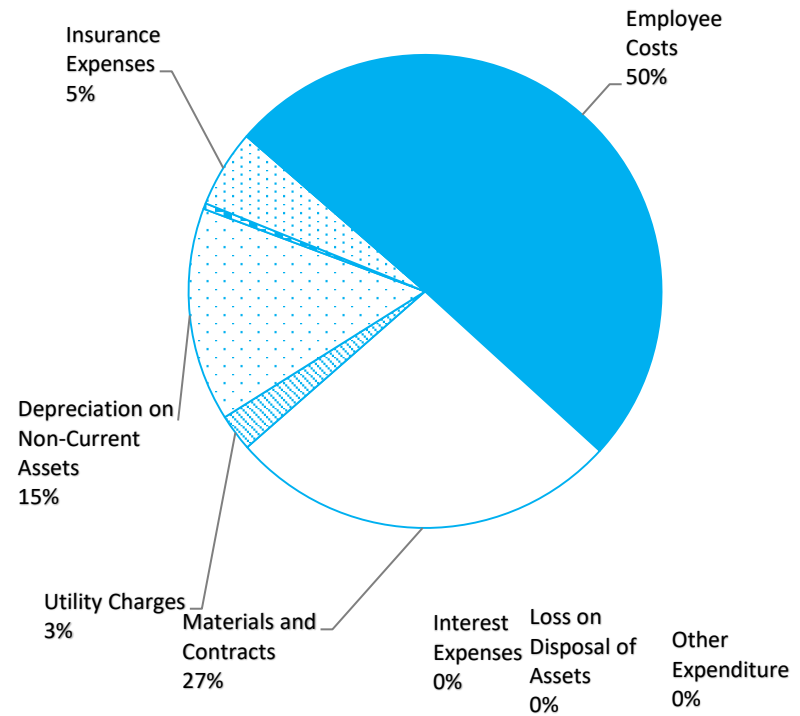
Prepared by: Robin Lorkiewicz  
 Reviewed by: Tracie Bishop  
 Date prepared: 21/03/2019

**SHIRE OF NANNUP  
Information Summary  
For the Period Ended 28 February 2019**

**Operating Revenue**



**Operating Expenditure**



**SHIRE OF NANNUP**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 28 February 2019**

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening Funding Surplus(Deficit)</b>		1,453,924	1,453,924	1,453,632	(292)	(0%)	
<b>Revenue from operating activities</b>							
Governance		0	0	0	0		
General Purpose Funding - Rates	9	1,705,864	1,705,864	1,712,311	80,301	17%	
General Purpose Funding - Other		703,964	469,309	549,610	(356,552)	(74%)	
Law, Order and Public Safety		720,790	480,527	123,975	(356,552)	(74%)	
Health		12,975	8,650	13,527	4,877	56%	
Education and Welfare		29,819	19,879	177,609	157,730	793%	
Housing		16,000	10,667	9,600	(1,067)	(10%)	
Community Amenities		276,868	184,579	269,278	84,699	46%	
Recreation and Culture		19,936	13,290	8,366	(4,924)	(37%)	
Transport		62,284	41,523	109,337	67,814	163%	
Economic Services		24,730	16,487	66,668	50,181	304%	
Other Property and Services		110,000	73,333	3,474	(69,859)	(95%)	
		<b>3,683,230</b>	<b>3,024,107</b>	<b>3,043,755</b>			
<b>Expenditure from operating activities</b>							
Governance		(1,042,323)	(694,882)	(506,500)	188,382	27%	
General Purpose Funding		(111,941)	(74,627)	(34,415)	40,213	54%	
Law, Order and Public Safety		(881,283)	(587,522)	(412,276)	175,246	30%	
Health		(54,951)	(36,634)	(34,120)	2,513	7%	
Education and Welfare		(135,746)	(90,497)	(65,193)	25,304	28%	
Housing		(30,410)	(20,273)	(19,499)	775	4%	
Community Amenities		(385,478)	(256,986)	(198,977)	58,009	23%	
Recreation and Culture		(262,088)	(174,725)	(144,130)	30,595	18%	
Transport		(1,548,135)	(1,032,090)	(424,585)	607,505	59%	
Economic Services		(165,345)	(110,230)	(128,408)	(18,178)	(16%)	
Other Property and Services		(862,303)	(574,869)	(524,867)	50,002	9%	
		<b>(5,480,003)</b>	<b>(3,653,335)</b>	<b>(2,492,970)</b>			
<b>Financing Costs</b>							
Community Amenities		(9,868)	(6,579)	(8,536)	(1,958)	30%	
		<b>(9,868)</b>	<b>(6,579)</b>	<b>(8,536)</b>			
<b>Operating activities excluded from budget</b>							
Add back Depreciation		821,280	547,520	320,324	(227,196)	(41%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	118,126	118,126	(30,790)	(148,916)	(126%)	▼
Adjust Provisions and Accruals		0	0	54,626	54,626		▲
<b>Amount attributable to operating activities</b>		<b>(867,235)</b>	<b>29,840</b>	<b>886,409</b>			
<b>Investing Activities</b>							
Non-operating Grants, Subsidies and Contributions	11	488,000	325,333	355,506	30,173	9%	
Proceeds from Disposal of Assets	8	131,818	87,879	(55,000)	(142,879)	(163%)	▼
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(150,000)	(100,000)	(72,544)	27,456	27%	▲
Infrastructure Assets - Roads	13	(495,036)	(330,024)	(203,940)	126,084	38%	▲
Infrastructure Assets - Public Facilities	13	0	0	0	0		
Infrastructure Assets - Footpaths	13	0	0	0	0		
Infrastructure Assets - Drainage	13	0	0	0	0		
Plant and Equipment	13	(228,000)	(152,000)	(234,439)	(82,439)	(54%)	▼
Furniture and Equipment	13	(18,000)	(12,000)	0	12,000	100%	▲
<b>Amount attributable to investing activities</b>		<b>(271,218)</b>	<b>(180,812)</b>	<b>(210,417)</b>			
<b>Financing Activities</b>							
Proceeds from New Debentures		(350,000)	(350,000)	(350,000)	0	0%	
Proceeds from Advances		350,000	350,000	350,000	0	0%	
Self-Supporting Loan Principal		43,386	28,924	26,655	(2,269)	(8%)	
Transfer from Reserves	7	293,500	195,667	0	(195,667)	(100%)	▼
Repayment of Debentures	10	(43,386)	(28,924)	(26,655)	2,269	8%	
Transfer to Reserves	7	(602,000)	(401,333)	0	401,333	100%	▲
<b>Amount attributable to financing activities</b>		<b>(308,500)</b>	<b>(205,667)</b>	<b>0</b>			
<b>Closing Funding Surplus(Deficit)</b>	3	<b>6,971</b>	<b>1,097,286</b>	<b>2,129,624</b>			

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF NANNUP**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 28 February 2019**

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening Funding Surplus (Deficit)</b>		1,453,924	1,453,924	1,453,632	(292)	(0%)	
<b>Revenue from operating activities</b>							
Rates	9	1,705,864	1,705,864	1,712,311	6,447	0%	
Operating Grants, Subsidies and Contributions	11	1,390,938	927,292	849,945	(77,347)	(8%)	
Fees and Charges		421,404	280,936	368,864	87,928	31%	▲
Service Charges		0	0	0	0		
Interest Earnings		43,868	29,245	37,758	8,513	29%	
Other Revenue		121,156	80,770	74,876	(5,894)	(7%)	
		<b>3,683,229</b>	<b>3,024,107</b>	<b>3,043,754</b>			
<b>Expenditure from operating activities</b>							
Employee Costs		(1,751,166)	(1,167,444)	(1,104,636)	62,808	5%	
Materials		(2,292,407)	(1,528,271)	(587,138)	941,133	62%	▲
Contracts		(221,000)	(147,333)	(339,860)	(192,526)	(131%)	▼
Utility Charges		(92,249)	(61,499)	(55,300)	6,199	10%	▲
Depreciation on Non-Current Assets		(821,280)	(547,520)	(320,324)	227,196	41%	▲
Interest Expenses		(9,868)	(6,579)	(8,536)	(1,958)	(30%)	
Insurance Expenses		(182,575)	(121,717)	(116,501)	5,215	4%	
Other Expenditure		(1,200)	(800)	0	800	100%	▲
(Profit)/Loss on Sale of Assets		(118,126)	(118,126)	30,790	148,916	126%	
		<b>(5,489,870)</b>	<b>(3,699,289)</b>	<b>(2,501,506)</b>			
<b>Operating activities excluded from budget</b>							
Add back Depreciation		821,280	547,520	320,324	(227,196)	(41%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	118,126	118,126	(30,790)	(148,916)	(126%)	▼
Adjust Provisions and Accruals		0	0	54,626	54,626		▲
<b>Amount attributable to operating activities</b>		<b>(867,235)</b>	<b>(9,535)</b>	<b>886,409</b>			
<b>Investing activities</b>							
Non-Operating Grants, Subsidies and Contributions	11	488,000	325,333	355,506	30,173	9%	
Proceeds from Disposal of Assets	8	131,818	87,879	(55,000)	(142,879)	(163%)	▼
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(150,000)	(100,000)	(72,544)	27,456	27%	▲
Infrastructure Assets - Roads	13	(495,036)	(330,024)	(203,940)	126,084	38%	▲
Infrastructure Assets - Public Facilities	13	0	0	0	0		
Infrastructure Assets - Footpaths	13	0	0	0	0		
Infrastructure Assets - Drainage	13	0	0	0	0		
Plant and Equipment	13	(228,000)	(152,000)	(234,439)	(82,439)	(54%)	▼
Furniture and Equipment	13	(18,000)	(12,000)	0	12,000	100%	▲
<b>Amount attributable to investing activities</b>		<b>(271,218)</b>	<b>(180,812)</b>	<b>(210,417)</b>			
<b>Financing Activities</b>							
Proceeds from New Debentures		(350,000)	(233,333)	(350,000)	(116,667)	50%	
Proceeds from Advances		350,000	233,333	350,000	116,667	50%	▲
Self-Supporting Loan Principal		43,386	28,924	26,655	(2,269)	(8%)	
Transfer from Reserves	7	293,500	195,667	0	(195,667)	(100%)	▼
Repayment of Debentures	10	(43,386)	(28,924)	(26,655)	2,269	8%	
Transfer to Reserves	7	(602,000)	(401,333)	0	401,333	100%	▲
<b>Amount attributable to financing activities</b>		<b>(308,500)</b>	<b>(205,667)</b>	<b>0</b>			
<b>Closing Funding Surplus (Deficit)</b>	3	<b>6,971</b>	<b>1,057,910</b>	<b>2,129,624</b>	<b>1,071,714</b>	<b>101%</b>	<b>▲</b>

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF NANNUP**  
**STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING**  
For the Period Ended 28 February 2019

**Capital Acquisitions**

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Amended YTD Budget (d)	Amended Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	(72,544)	0	0	(150,000)	<b>(72,544)</b>	(72,544)
Infrastructure Assets - Roads	13	(203,940)	0	(495,036)	(495,036)	<b>(203,940)</b>	291,096
Infrastructure Assets - Public Facilities	13	0	0	0	0	<b>0</b>	0
Infrastructure Assets - Footpaths	13	0	0	0	0	<b>0</b>	0
Infrastructure Assets - Drainage	13	0	0	0	0	<b>0</b>	0
Proceeds from Advances		0	0	350,000	350,000	<b>350,000</b>	0
Plant and Equipment	13	(234,439)	0	(228,000)	(228,000)	<b>(234,439)</b>	(6,439)
Furniture and Equipment	13	0	0	0	(18,000)	<b>0</b>	0
<b>Capital Expenditure Totals</b>		<b>(510,923)</b>	<b>0</b>	<b>(373,036)</b>	<b>(541,036)</b>	<b>(160,923)</b>	212,113
<b>Capital acquisitions funded by:</b>							
Capital Grants and Contributions				<b>(171,140)</b>	<b>(142,000)</b>	<b>(73,393)</b>	
Borrowings				<b>(350,000)</b>	<b>(350,000)</b>	<b>350,000</b>	
Other (Disposals & C/Fwd)				<b>87,879</b>	<b>131,818</b>	<b>55,000</b>	
Council contribution - Cash Backed Reserves							
Asset Management		<b>0</b>	<b>0</b>	\$649,231	(100,000)	0	<b>(649,231)</b>
Plant Replacement Reserve		<b>0</b>	<b>0</b>	\$402,519	(138,000)	0	<b>(402,519)</b>
Council contribution - operations				<b>(991,525)</b>	<b>57,146</b>	<b>(492,530)</b>	
<b>Capital Funding Total</b>				<b>(373,036)</b>	<b>(541,036)</b>	<b>(160,923)</b>	

**Capital**





**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2019**

**Note 1: Significant Accounting Policies**

**(a) Basis of Accounting**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they **Critical Accounting Estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the

**(e) Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the

**(f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments

**(g) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are

**(h) Inventories**

**General**

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of

**Land Held for Resale**

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development,

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

<b>Asset</b>	<b>Years</b>	<b>Method</b>
Buildings	20 to 100 years	Straight Line
Furniture and Equipment	4 to 20 years	Straight Line
Plant and Equipment	5 to 20 years	Straight Line
Sealed Roads		
formation	not depreciated	
pavement	80 years	Straight Line
seal		
bituminous seals	34 years	Straight Line
asphalt surfaces	43 years	Straight Line
Gravel Roads		
formation	not depreciated	
pavement	80 years	Straight Line
Formed roads		
formation	not depreciated	
pavement	80 years	Straight Line
Footpaths - slab	50 to 60 years	Straight Line
Kerbs	100 years	Straight Line
Parks & Gardens	50 to 75 years	Straight Line
Water Supply Piping and Draing Systems	75 to 130 years	Straight Line
Bridges	90 to 110 years	Straight Line

**(k) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated

(i) *Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months

**Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production

**(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Revenues received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges,

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management)

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation,

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses,

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**(r) Program Classifications (Function/Activity)**

Shire of Nannup operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**GOVERNANCE****Objective:**

To provide a decision making process for the efficient allocation of scarce resources.

**Activities:**

Administration and operation of facilities and services to members of council; other costs that relate to the tasks of assisting elected members and

**GENERAL PURPOSE FUNDING****Objective:**

To collect revenue to allow for the provision of services.

**Activities:**

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY****Objective:**

To provide services to help ensure a safer community.

**Activities:**

Supervision of various by-laws, fire prevention, emergency services and animal control.

**HEALTH****Objective:**

To provide an operational framework for good community health.

**Activities:**

Food quality, building sanitation and sewage.

**EDUCATION AND WELFARE****Objective:**

To provide services to disadvantaged persons, the elderly, children and youth.

**Activities:**

Operation of pre-school, provision of youth support.

**HOUSING****Objective:**

Help ensure adequate housing.

**Activities:**

Maintenance of staff and rental housing.

**COMMUNITY AMENITIES****Objective:**

To provide services required by the community.

**Activities:**

Rubbish collection services, operation of tip, noise control, administration of the town planning scheme, maintenance of cemetery and maintenance of

**RECREATION AND CULTURE****Objective:**

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

**Activities:**

Maintenance of halls, recreation centre and various reserves; operation of library.

**TRANSPORT****Objective:**

To provide effective and efficient transport services to the community.

**Activities:**

Construction and maintenance of streets, roads, bridges; cleaning of streets, depot maintenance.

**ECONOMIC SERVICES****Objective:**

To help promote the shire and its economic wellbeing.

**Activities:**

Assistance to tourism, area promotion, building control, noxious weeds, vermin control.

**OTHER PROPERTY AND SERVICES****Objective:**

To accurately allocate plant and labour costs across the various programs of Council.

**Activities:**

Private works operations, plant repairs and operations costs.

**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2019**

**Note 2: Explanation of Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2018/19 year is \$30,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$		
<b>GRANTS AND SUBSIDIES - OPERATING</b>	1,500	Permanent	Small Library activation grant for Seniors
<b>FEES AND CHARGES</b>	200	Permanent	Small increase in fees & charges overall
<b>INTEREST EARNINGS</b>	2,000	Permanent	Increase in instalment interest
<b>OTHER REVENUE</b>	90,000	Permanent	Sale of Council gravel for Bushfire Mitigation Project
<b>Operating Expense</b>			
			Overall cost of employment remains stable. Variations are the result of Mechanic reducing hours and a Workers Compensation claim. However portion of wages now covered within grant funding resulting in an overall saving from Council revenue which will now be used in other areas.
<b>EMPLOYEE COSTS</b>	124,000	Permanent	
<b>MATERIAL AND CONTRACTS</b>	-142,650.00	Permanent	Large variance as result of Bushfire Mitigation works not included within budget.
	<u>-18,650.00</u>		
<b>Capital Revenue</b>			
			The receipt of Bushfire Mitigation funding has resulted in a significant grant increase for 18/19. This has resulted in rate income previously being allocated to wages now being moved to reserve funds
<b>GRANTS, SUBSIDIES AND CONTRIBUTIONS</b>	472,000	Permanent	
	<u>\$472,000.00</u>		
<b>Capital Expenses</b>			
<b>PLANT AND EQUIPMENT</b>	-15,000.00	Permanent	Purchase of Grave Shoring system
<b>INFRASTRUCTURE ASSETS - OTHER</b>	-472,000.00	Permanent	No Material Variance
	<u>-487,000.00</u>		
<b>Other Items</b>			
<b>TRANSFER TO RESERVES</b>	-652,000.00	Permanent	No Material Variance
<b>RATE REVENUE</b>	10,000	Permanent	Interim rating higher than anticipated
<b>OPENING FUNDING SURPLUS (DEFICIT)</b>	588,921	Permanent	As per Council Resolution 18187 Acceptance of Shire of Nannup Annual Report 2017/18
	<u>-53,079.00</u>		

Gross (Deficit) / Surplus Expected	ORIG EST
Revenue	\$ 93,700.00
Expenditure	-\$ 18,650.00
Capital	-\$ 15,000.00
Other Items	-\$ 53,079.00
<b>Projected (Deficit) / Surplus</b>	<b>\$ 6,971.00</b>

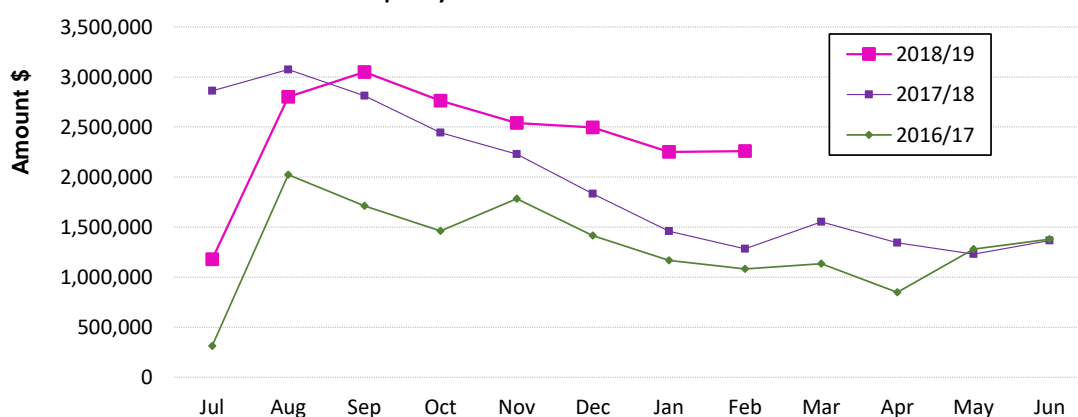
**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2019**

**Note 3: Net Current Funding Position**

Positive=Surplus (Negative=Deficit)

		Last Years Closing	This Time Last Year	Current
	Note	30 June 2018	28 Feb 2018	28 Feb 2019
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	4	2,534,384	1,210,495	2,145,355
Cash Restricted - Conditions over Grants	11	(725,551)	0	0
Cash Restricted	4	(19,456)	1,979,259	2,017,638
Receivables - Rates & Rubbish		147,487	205,861	386,196
Receivables - Other	6	171,679	109,900	57,288
Interest / ATO Receivable/ Trust	6	33,247	11,927	383,560
Inventories		6,240	6,240	6,240
		2,148,031	3,523,682	4,996,277
<b>Less: Current Liabilities</b>				
Payables		(402,731)	54,814	(42,112)
Provisions		(364,580)	(330,317)	(309,953)
		(767,311)	(275,503)	(352,065)
Less:				
Cash Reserves	7	19,456	(1,979,259)	(2,017,638)
Restricted Assets		(19,324)	(5,102)	(4,324)
YAC Committee		(16,250)	(16,250)	(16,250)
ATO Liability	10	10	(34,201)	(78,542)
Loans receivable - Clubs/Institutions		(33,844)	(955)	(17,429)
		(49,953)	(2,035,768)	(2,134,184)
Add:				
Cash Backed Long Service Leave		122,864	116,216	117,836
		122,864	116,216	117,836
		1,453,632	1,328,627	2,627,864

**Note 3 - Liquidity Over the Year**



**Comments - Net Current Funding Position**

**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2019**

**Note 4: Cash and Investments**

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
<b>(a) Cash Deposits</b>							
Municipal Bank Account	1,545,105			1,545,105	CBA	Tiered	At Call
Reserve Bank Account		17,638		17,638	CBA	Tiered	At Call
Trust Bank Account			0	0	CBA	Tiered	At Call
Cash On Hand	250			250	N/A	Nil	On Hand
<b>(b) Term Deposits</b>							
Municipal	600,000			600,000	BEN	2.70%	26-Jun-19
Reserves		2,000,000		2,000,000	BEN	2.70%	26-Jun-19
<b>Total</b>	<b>2,145,355</b>	<b>2,017,638</b>	<b>0</b>	<b>4,162,993</b>			

**Comments/Notes - Investments**

**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2019**

**Note 5: Budget Amendments**  
**Amendments to original budget since budget adoption. Surplus/(Deficit)**

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	<b>Budget Adoption</b>		Opening Surplus(Deficit)				865,003
	Surplus Brought Forward amendment				588,921		1,453,924
	Expenditure and Income Net from original Budget					(865,003)	588,921
	<b>Operating Permanent Changes</b>						
	<b>Governance</b>						
103620.02	Painting of internal walls - Administration building		Operating Expenses			(14,000)	574,921
101420.02	Refreshments		Operating Expenses			(3,000)	571,921
101620.02	Grants		Operating Expenses			(1,000)	570,921
103720.02	Computer Maintenance		Operating Expenses			(10,000)	560,921
103550.09	Asset Management Reserve Transfer In	18187	Operating Expenses			(85,000)	475,921
103540.09	Equipment Reserve	18187	Operating Expenses			(20,000)	455,921
103550.09	Infrastructure Reserve		Operating Expenses			(50,000)	405,921
	<b>General Purpose Funding</b>						
100110.21	Rate Income		Operating Revenue		10,000		415,921
102610.25	Instalment Interest		Operating Revenue		2,000		417,921
104920.02	Staff Training		Operating Expenses			(2,000)	415,921
103820.02	Printing and Stationery		Operating Expenses			(6,000)	409,921
104120.02	Postage		Operating Expenses			(2,000)	407,921
	<b>Law &amp; Order</b>						
108020.02	Animal Control expenses		Operating Expenses			(7,000)	400,921
106020.02	Firebreak Inspections		Operating Expenses			(5,000)	395,921
109730.60	Bushfire Mitigation works- employee costs		Operating Expenses			(102,000)	293,921
109730.60	Bushfire Mitigation works		Operating Expenses			(150,000)	143,921
109730.60	Bushfire Mitigation works		Operating Expenses			(220,000)	(76,079)
108430.23	Fines & Penalties - Ranger		Operating Revenue		2,000		(74,079)
108330.23	Dog Registrations		Operating Revenue		1,000		(73,079)
169930.24	Grant - Emergency Management Plan Review		Capital Revenue		472,000		398,921
	<b>Education &amp; Welfare</b>						
116530.02	CDO Initiatives		Operating Expenses			(3,500)	395,421
111230.02	Community Development Grants		Operating Expenses			(14,000)	381,421
111320.02	Youth Programs		Operating Expenses			(1,000)	380,421
	<b>Housing</b>						
117120.02	Staff Housing Maintenance	18187	Operating Expenses			(6,000)	374,421
117230.23	Rental Income		Operating Revenue			(4,800)	369,621
	<b>Community Amenities</b>						
117720.02	Waste Management Site	18187	Operating Expenses			(40,000)	329,621
118030.23	Mobile Bin Charges		Operating Revenue		2,000		331,621
118320.09	Waste Management Site Reserve transfer in	18187	Operating Expenses			(20,000)	311,621
121720.02	Town Planning Scheme		Operating Expenses		6,000		317,621
123020.02	Cemetery Operations & Maintenance	18187	Operating Expenses			(15,000)	302,621
123220.01	Employee costs		Operating Expenses			(3,000)	299,621
	<b>Recreation and Culture</b>						
129930.22	Activation grant - Seniors		Operating Revenue		1,500		301,121
129220.02	Library Office Expenses		Operating Expenses			(1,500)	299,621
	<b>Transport</b>						
132120.02	Footpath Program		Operating Expenses			(40,000)	259,621
134100.02	Road Verge Maintenance		Operating Expenses		40,000		299,621
132400.02	Traffic Signs Control		Operating Expenses			(5,000)	294,621
133800.01	Local Road Maintenance employee cost		Operating Expenses		102,000		396,621
134800.09	Gravel Reserve Reserve Contribution In		Operating Expenses			(142,000)	254,621
136820.09	Plant Reserve - Transfer In	18187	Operating Expenses			(120,000)	134,621
	<b>Economic Development</b>						
139620.02	Regional Promotion		Operating Expenses			(4,650)	129,971
139660.02	Riverside trail		Operating Expenses			(9,000)	120,971
999999.09	Gryscillus Road Surveying	18187	Operating Expenses			(30,000)	90,971
139120.02	Caravan Park Legal Costs		Operating Expenses			(5,000)	85,971
	<b>Other Property &amp; Services</b>						
143120.02	Training Budget		Operating Expenses			(4,000)	81,971
144620.02	OHS Training Budget		Operating Expenses			(5,000)	76,971
144720.01	Plant Overhead wages		Operating Expenses		25,000		101,971
143230.30	Sale of Materials		Operating Revenue		90,000		191,971
	<b>Capital Expenditure</b>						
199920.09	Restricted Assets - For integrated planning, Niche Wall installation & WBAC Regional promotion 19/20, Quannup Carried Forwards		Capital Expenses			(85,000)	106,971
999999.09	Strategic Initiatives Reserve Initial Transfer In		Capital Expenses			(100,000)	6,971
				0	1,342,421	(2,200,453)	6,971

Classifications Pick List
Operating Revenue
Operating Expenses
Capital Revenue
Capital Expenses
Opening Surplus(Deficit)
Non Cash Item

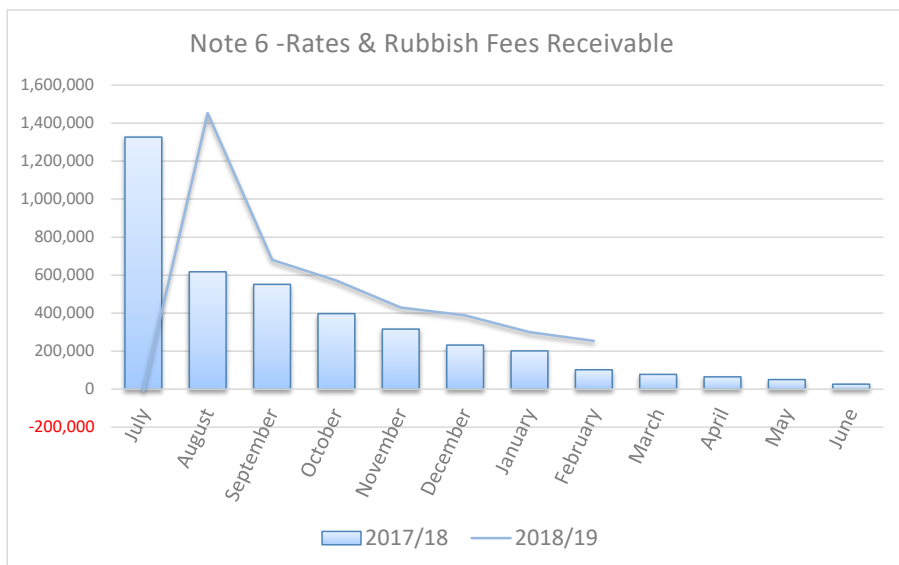
**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2019**

**Note 6: Receivables**

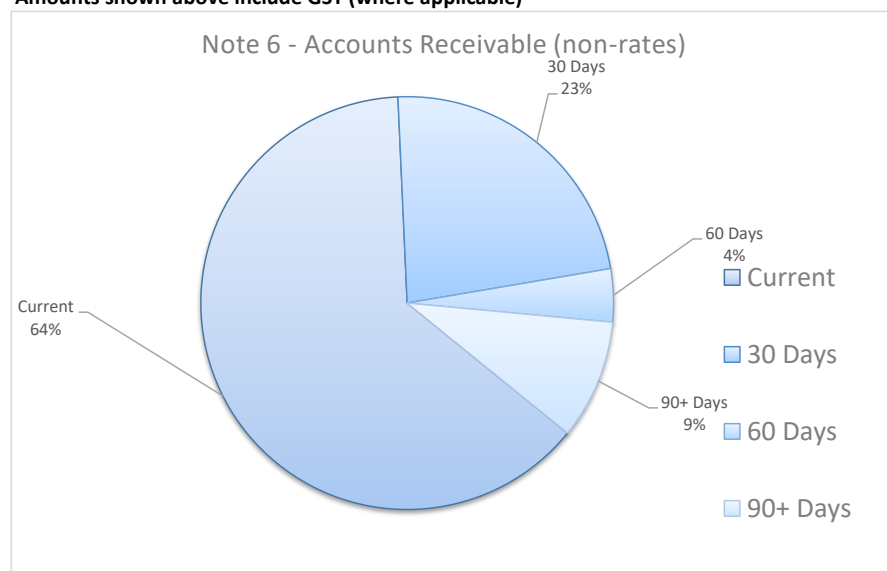
Receivables - Rates Receivable	28 Feb 2019	30 June 2018
	\$	\$
Opening Arrears Previous Years	94,693	68,506
Levied this year	1,711,944	1,591,879
Less Collections to date	(1,457,778)	(1,565,692)
<b>Equals Current Outstanding</b>	<b>348,859</b>	<b>94,693</b>
<b>Net Rates Collectable</b>	<b>348,859</b>	<b>94,693</b>
% Collected	85.15%	94.30%

Receivables - General	Current	30 Days	60 Days	90+ Days	90+Days
	\$	\$	\$	\$	\$
Receivables - General	36,350	13,200	2,382	5,356	57,288
<b>Balance per Trial Balance</b>					
Sundry Debtors					57,288
Receivables - Other					383,560
<b>Total Receivables General Outstanding</b>					<b>440,848</b>
				Error Check	0.00

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables Rates



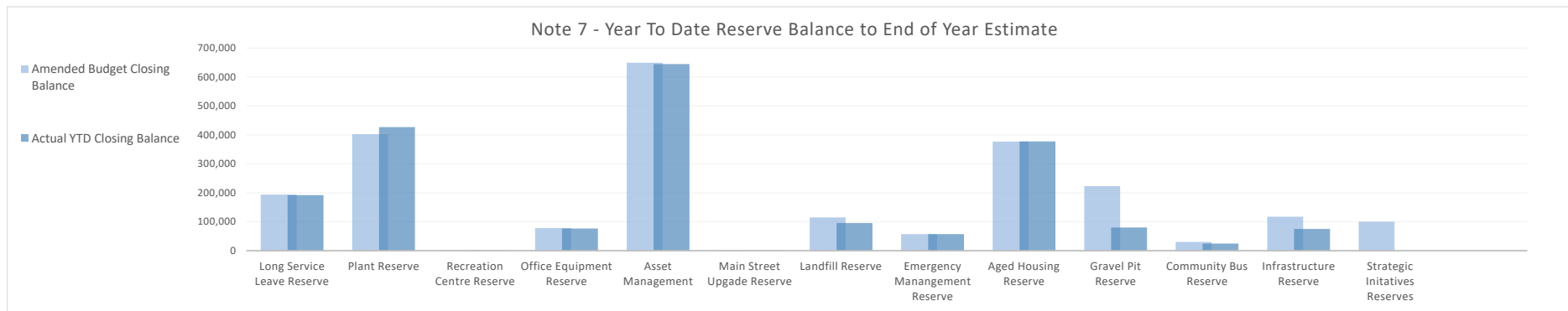
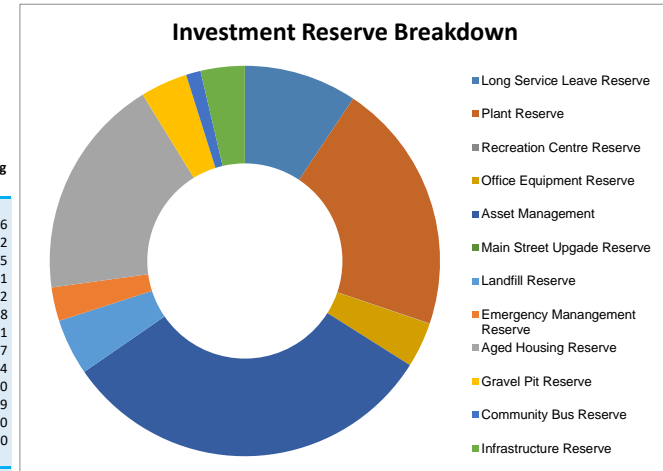
Comments/Notes - Receivables General



**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2019**

**Note 7: Cash Backed Reserve**

Name	Opening Balance 1/7/2018	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
Long Service Leave Reserve	\$ 188,703	\$ 5,000	\$ 3,433	\$ 0	\$ 0	\$ 0	\$ 0	\$ 193,703	\$ 192,136
Plant Reserve	419,519	1,000	7,633	120,000		(138,000)		402,519	427,152
Recreation Centre Reserve	545	1,500	10	0		0		2,045	555
Office Equipment Reserve	75,458	500	1,373	20,000		(18,000)		77,958	76,831
Asset Management	633,231	1,000	11,521	115,000		(100,000)		649,231	644,752
Main Street Upgrade Reserve	57	1,000	1	0		0		1,057	58
Landfill Reserve	93,746	1,000	1,706	20,000		0		114,746	95,451
Emergency Management Reserve	56,234	1,000	1,023	0		0		57,234	57,257
Aged Housing Reserve	370,827	6,000	6,747	0		0		376,827	377,574
Gravel Pit Reserve	80,000	1,000	0	142,000		0		223,000	80,000
Community Bus Reserve	24,376	1,000	443	5,000		0		30,376	24,819
Infrastructure Reserve	75,000	0	0	80,000		(37,500)		117,500	75,000
Strategic Initiatives Reserves	0	0	0	100,000		0		100,000	0
	<b>2,017,697</b>	<b>20,000</b>	<b>33,889</b>	<b>602,000</b>	<b>0</b>	<b>(293,500)</b>	<b>0</b>	<b>2,346,197</b>	<b>2,051,586</b>



**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2019**

**Note 8: Disposal of Assets**

Asset Number	Asset Description	YTD Actual				Amended Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and Equipment</b>								
P170	Hyundai Sonata	15,000	16,364	1,364		131,818	131,818		0
P558	Volvo Backhoe	85,011	38,636		(46,375)				
		<b>100,011</b>	<b>55,000</b>	<b>1,364</b>	<b>(46,375)</b>	<b>131,818</b>	<b>131,818</b>	<b>0</b>	<b>0</b>

**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2019**

**Note 9: Rating Information**

	Rate in	Number of Properties	Rateable Value	YTD Actual			Total Revenue	Amended Budget			
				Rate Revenue	Interim Rates	Back Rates		Rate Revenue	Interim Rate	Back Rate	Total Revenue
<b>RATE TYPE</b>	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Differential General Rate</b>											
GRV	8.6979	418	6,793,736	590,912	16,080	0	606,992	590,912			590,912
UV	0.4534	207	118,337,000	536,540	0	0	536,540	536,540			536,540
UV Pastoral				0	0	0	0		0	0	0
<b>Sub-Totals</b>		<b>625</b>	<b>125,130,736</b>	<b>1,127,452</b>	<b>16,080</b>	<b>0</b>	<b>1,143,532</b>	<b>1,127,452</b>	<b>0</b>	<b>0</b>	<b>1,127,452</b>
<b>Minimum Payment</b>	<b>\$</b>										
GRV	928.00	320	2,076,672	296,960	0	0	296,960	314,848	0	0	314,848
UV	1,118.00	200	25,824,398	223,600	0	0	223,600	205,712	0	0	205,712
<b>Sub-Totals</b>		<b>520</b>	<b>27,901,070</b>	<b>520,560</b>	<b>0</b>	<b>0</b>	<b>520,560</b>	<b>520,560</b>	<b>0</b>	<b>0</b>	<b>520,560</b>
		<b>1,145</b>	<b>153,031,806</b>	<b>1,648,012</b>	<b>16,080</b>	<b>0</b>	<b>1,664,092</b>	<b>1,648,012</b>	<b>0</b>	<b>0</b>	<b>1,648,012</b>
Concession							0				0
<b>Amount from General Rates</b>							<b>1,664,092</b>				<b>1,648,012</b>
Ex-Gratia Rates							47,852				47,852
Specified Area Rates							0				0
<b>Totals</b>							<b>1,711,944</b>				<b>1,695,864</b>

**Comments - Rating Information**

**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2019**

**Note 10: Information on Borrowings**

(a) Debenture Repayments

Particulars	01 Jul 2018	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
			\$	\$	\$	\$	\$	\$
<b>Governance</b>								
Loan 37 NCRC	50,561		11,503	17,429	39,058	33,132	2,412	9,868 *
Loan 39 NMC		350,000	15,152	25,957	334,848	324,043	5,930	0
	50,561	350,000	26,655	43,386	373,906	357,175	8,342	9,868

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

\* Per SSL 2018\_19

**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 28 February 2019

**Note 11: Grants and Contributions**

	Grant Provider	Type	Opening	Amended Budget		YTD	Annual	Post	Expected	YTD Actual		Unspent
			Balance	Operating	Capital	Budget	Budget	Variations		Revenue	(Expended)	Grant
			(a)	(b)		(a)+(b)	(d)	(e)	(d)+(e)	(c)	(a)+(b)+(c)	
			\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>General Purpose Funding</b>												
Grants Commission - General Equalisation	WALGGC	operating	(434,077)	(393,337)	0	(827,414)	(393,337)		(393,337)	(312,558)	312,558	0
Grants Commission - Roads	WALGGC	operating	(262,334)	(208,127)	0	(470,461)	(208,127)		(208,127)	(166,664)	166,664	0
<b>Law, Order and Public Safety</b>												
FESA LEVY DFES	Dept. of Fire & Emergency Serv.	operating - Tied	0	(120,000)	0	(120,000)	(120,000)		(120,000)	(64,000)	64,000	0
Bushfire Management Plan	Dept. of Fire & Emergency Serv.	operating - Tied	(19,140)	0	0	(19,140)	0		0	0	0	(19,140)
Bushfire Mitigation Works 2018/19	Dept. of Fire & Emergency Serv.	Non-operating	0	0	0	0	0		0	(238,250)	238,250	0
Grant FESA - SES	Dept. of Fire & Emergency Serv.	operating - Tied	0	(12,000)	0	(12,000)	(12,000)		(12,000)	(9,393)	9,393	0
CESM MOA Grant	Dept. of Fire & Emergency Serv.	Operating	0	(87,550)	0	(87,550)	(87,550)		(87,550)	(44,009)	44,009	0
<b>Education and Welfare</b>												
Grants - Community Bus	Contributions	Operating	0	(2,000)	0	(2,000)	(2,000)		(2,000)	0	0	0
Local Drug Action Group	Local Drug Action Group	Non-operating	0	0	0	0	0		0	(4,144)	4,144	0
Family Fun Day	Dept. Regional Development	Operating	0	0	0	0	0		0	(7,600)	7,600	0
Community Development Grants	Dept. Regional Development	Non-operating	0	0	0	0	0		0	(12,645)	12,645	0
Community Development Grants	Dept. Regional Development	Operating	0	(3,000)	0	(3,000)	(3,000)		(3,000)	(134,884)	134,884	0
Department of Local Government, Active Healthy Living	Dept of Local Government	operating - Tied	(10,000)	0	0	(10,000)	0		0	0	0	(10,000)
Kidsport	Dept. Regional Development	operating - Tied	0	(10,000)	0	(10,000)	(10,000)		(10,000)	0	0	0
<b>Recreation and Culture</b>												
Grants - Recreation and Culture	LotteryWest	Non-operating	0	0	(50,000)	(50,000)	(50,000)		(50,000)	2	(2)	0
Grants - Libraries	Good Things Foundation	Operating	0	0	0	0	0		0	(1,500)	1,500	0
Grants - Youth Activities	Dept. of Communities	Operating	0	0	0	0	0		0	0	0	0
<b>Transport</b>												
Roads To Recovery Grant - Cap	Roads to Recovery	Non-operating	0	0	(228,000)	(228,000)	(228,000)		(228,000)	(16,469)	16,469	0
MRD Grants - Capital Projects	Regional Road Group	Operating	0	(62,284)	0	(62,284)	(62,284)		(62,284)	(109,337)	109,337	0
Grant - Regional Road Group	Regional Road Group	Non-operating	0	0	(210,000)	(210,000)	(210,000)		(210,000)	(84,000)	84,000	0
			<b>(725,551)</b>	<b>(898,298)</b>	<b>(488,000)</b>	<b>(2,111,849)</b>	<b>(1,386,298)</b>	<b>0</b>	<b>(1,386,298)</b>	<b>(1,205,451)</b>	<b>1,205,451</b>	<b>(29,140)</b>
<b>SUMMARY</b>												
Operating	Operating Grants, Subsidies and Contributions		(696,411)	(756,298)	0	(1,452,709)	(756,298)	0	(756,298)	(776,552)	776,552	0
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		(29,140)	(142,000)	0	(171,140)	(142,000)	0	(142,000)	(73,393)	73,393	(29,140)
Non-operating	Non-operating Grants, Subsidies and Contributions		0	0	(488,000)	(488,000)	(488,000)	0	(488,000)	(355,506)	355,506	0
<b>TOTALS</b>			<b>(725,551)</b>	<b>(898,298)</b>	<b>(488,000)</b>	<b>(2,111,849)</b>	<b>(1,386,298)</b>	<b>0</b>	<b>(1,386,298)</b>	<b>(1,205,451)</b>	<b>1,205,451</b>	<b>(29,140)</b>

**SHIRE OF NANNUP**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2019**

**Note 12: Trust Fund**

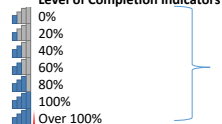
Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2018	Amount Received	Amount Paid	Closing Balance 28 Feb 2019
	\$	\$	\$	\$
BCITF Levy	0	2,711	2,541	170
BRB Levy	0	7,161	6,186	976
Bonds	44,732	41,600	(400)	85,932
Nomination Deposit	0	0	0	0
Donation Rec Centre Deposit	0	0	0	0
Nannup Community Bus	0	0	0	0
	<b>44,732</b>	<b>51,472</b>	<b>8,326</b>	<b>87,077.74</b>
				87,078
			Error	0.00

SHIRE OF NANNUP  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 28 February 2019

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<b>Buildings</b>								
	Housing Total	0	0	0	0	0	0	
<b>Law, Order And Public Safety</b>								
	Buildings 0754	72,544	0	72,544	0	0	72,544	
	<b>Law, Order And Public Safety Total</b>	<b>72,544</b>	<b>0</b>	<b>72,544</b>	<b>0</b>	<b>0</b>	<b>72,544</b>	
<b>Recreation And Culture</b>								
	Capital Works Recreation Centre 2574	0	0	0	150,000	0	0	
	<b>Recreation And Culture Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	
	<b>Buildings Total</b>	<b>72,544</b>	<b>0</b>	<b>72,544</b>	<b>150,000</b>	<b>0</b>	<b>72,544</b>	
<b>Furniture &amp; Office Equip.</b>								
<b>Governance</b>								
	Shire Offices 0584	0	0	0	18,000	0	0	
	<b>Governance Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>18,000</b>	<b>0</b>	<b>0</b>	
	<b>Furniture &amp; Office Equip. Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>18,000</b>	<b>0</b>	<b>0</b>	
<b>Plant , Equip. &amp; Vehicles</b>								
<b>Governance</b>								
	Vehicle purchases - Office Staff 0544	0	0	0	0	0	0	
	<b>Governance Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>50,000</b>	<b>(50,000)</b>	
<b>Transport</b>								
	Purchase Of Plant 3564	234,439	0	234,439	178,000	178,000	56,439	
	<b>Transport Total</b>	<b>234,439</b>	<b>0</b>	<b>234,439</b>	<b>178,000</b>	<b>178,000</b>	<b>56,439</b>	
	<b>Plant , Equip. &amp; Vehicles Total</b>	<b>234,439</b>	<b>0</b>	<b>234,439</b>	<b>228,000</b>	<b>228,000</b>	<b>6,439</b>	
<b>Roads (Non Town)</b>								
<b>Transport</b>								
	Local Road Construction 3170	200,640	0	200,640	486,250	486,250	(285,610)	
	Mowen Road 3130	900	0	900	0	0	900	
	Footpath Program 3210	0	0	0	8,786	8,786	(8,786)	
	<b>Transport Total</b>	<b>201,540</b>	<b>0</b>	<b>201,540</b>	<b>495,036</b>	<b>495,036</b>	<b>(293,496)</b>	
	<b>Roads (Non Town) Total</b>	<b>201,540</b>	<b>0</b>	<b>201,540</b>	<b>495,036</b>	<b>495,036</b>	<b>(293,496)</b>	
<b>Streetscapes</b>								
<b>Economic Services</b>								
	Mainstreet Upgrade 3264	2,400	0	2,400	0	0	2,400	
	<b>Economic Services Total</b>	<b>2,400</b>	<b>0</b>	<b>2,400</b>	<b>0</b>	<b>0</b>	<b>2,400</b>	
	<b>Streetscapes Total</b>	<b>2,400</b>	<b>0</b>	<b>2,400</b>	<b>0</b>	<b>0</b>	<b>2,400</b>	
	<b>Capital Expenditure Total</b>	<b>510,923</b>	<b>0</b>	<b>510,923</b>	<b>891,036</b>	<b>723,036</b>	<b>(212,113)</b>	



Percentage YTD Actual to Annual Budget  
Expenditure over budget highlighted in red.

28/02/2019

# Attachment 12.4.1

## LIST OF ACCOUNTS DUE AND SUBMITTED TO COMMITTEE ACCOUNTS FOR PAYMENT - FEBRUARY 2019

EFT/ Cheque	Date	Name	Invoice Description	Amount
<b>Shire of Nannup Municipal Fund</b>				
EFT11361	07/02/2019	CUTTING EDGE EQUIPMENT PARTS	GRADER BLADES	1,683.00
EFT11362	07/02/2019	BUSSELTON TOYOTA	NPO00 VEHICLE SERVICE	376.50
EFT11363	07/02/2019	RADROCK ADVENTURES	FAMILY FUN DAY EXPENSES	3,080.00
EFT11364	07/02/2019	CITY & REGIONAL FUELS	FUEL EXPENSES	3,584.57
EFT11365	07/02/2019	BROOKS HIRE	HIRE OF MACHINERY	2,634.50
EFT11366	07/02/2019	OFFICEWORKS	STATIONERY EXPENSES	295.58
EFT11367	07/02/2019	ASHLEY KIDD	CROSSOVER SUBSIDY	800.00
EFT11368	07/02/2019	REDGATE LIME	LIMESTONE	1,795.00
EFT11369	07/02/2019	XTEND EVENTS	FAMILY FUN DAY - SOUND	300.00
EFT11370	07/02/2019	LEANNE WHITE	FAMILY FUN DAY WORKSHOP	250.00
EFT11371	07/02/2019	CHUBB FIRE & SECURITY	FIRE DETECTION SERVICE AT RECREATION CENTRE	161.73
EFT11372	07/02/2019	AW ROADWORKS PTY LTD	TRAFFIC CONTROL	11,319.00
EFT11373	07/02/2019	NANNUP LIQUOR STORE	REFRESHMENTS	49.68
EFT11374	07/02/2019	FAIRTEL PTY LTD	SES BUILDING - INTERNET EXPENSES	407.00
EFT11375	07/02/2019	ZOE MARTYN	FAMILY FUN DAY WORKSHOP	200.00
EFT11376	07/02/2019	VERGE EARTH MOVING	MITIGATION ACTIVITY FUND - EARTH WORKS	3,520.00
EFT11377	07/02/2019	MAY LEECE PTY LTD	REFUND ON BIN CHARGES - CANCELLED 10 BIN SERVICE CHARGES - PRO-RATA	1,034.25
EFT11378	07/02/2019	WILD EYED PRESS	THANK YOU CARDS FOR AUSTRALIA DAY AWARDS	16.00
EFT11379	07/02/2019	THE BLACK STUMP PROJECT	SUPPLY AND SET UP OF PA SYSTEM	50.00
EFT11380	07/02/2019	ARROW BRONZE	CEMETERY EXPENSES - RECOVERED THROUGH FEES & CHARGES	305.08
EFT11381	07/02/2019	TOLL IPEC ROAD EXPRESS PTY LTD	FREIGHT EXPENSES	40.77
EFT11382	07/02/2019	JASON SIGNMAKERS	SIGNAGE	794.20
EFT11383	07/02/2019	NANNUP HARDWARE & AGENCIES	VARIOUS GARDENING EQUIPMENT PURCHASED	399.99
EFT11384	07/02/2019	NANNUP HOTEL MOTEL	CATERING FOR COUNCIL MEETING - JANUARY 2019	394.00
EFT11385	07/02/2019	NANNUP COMMUNITY RESOURCE CENTRE	YOUTH ACTIVITY- BUS HIRE	55.00
EFT11386	07/02/2019	SW PRECISION PRINT	STATIONERY EXPENSES	385.00
EFT11387	07/02/2019	SHIRE OF MANJIMUP	IT CONSULTANCY	900.00
EFT11388	07/02/2019	ST. JOHN AMBULANCE - NANNUP	FIRST AID CONSULTANCY	153.65
EFT11389	07/02/2019	LOUISE STOKES	REIMBURSEMENT OF EXPENSES	125.00
EFT11390	07/02/2019	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	WALGA EVENT: FUTURE OF LG FORUM 30 JAN 2019	65.00
EFT11391	07/02/2019	WORK CLOBBER	PROTECTIVE CLOTHING - OUTDOOR WORKSTAFF	171.00
EFT11392	19/02/2019	MIB INDUSTRIES	DRAINAGE PIPES	2,373.80
EFT11393	19/02/2019	RUSSELL ASHLEY	CROSSOVER SUBSIDY	800.00
EFT11394	19/02/2019	NANNUP PHARMACY	FIRST AID SUPPLIES	25.00
EFT11395	19/02/2019	ARBOR GUY	TRIM TREES FROM UNDER POWERLINES	572.00
EFT11396	19/02/2019	EDGE PLANNING & PROPERTY	PLANNING SERVICES	726.00
EFT11397	19/02/2019	STANS MANJIMUP FARM MACHINERY	MOWER BLADES	45.60
EFT11398	19/02/2019	BLACKWOOD CARPET CLEANING	CARPET CLEANING - SUPPER ROOM	220.00
EFT11399	19/02/2019	COMPASS RENOVATIONS	REFURBISHMENT OF RECREATION CENTRE CHANGEROOMS - PART PAYMENT	5,000.00
EFT11400	19/02/2019	CITY & REGIONAL FUELS	FUEL EXPENSES	8,314.96
EFT11401	19/02/2019	NANNUP DELI	REFRESHMENTS	157.57
EFT11402	19/02/2019	OFFICEWORKS	STATIONERY SUPPLIES	311.18
EFT11403	19/02/2019	NANNUP HOT BREAD SHOP	BREAD	89.60
EFT11404	19/02/2019	NANNUP LIQUOR STORE	REFRESHMENTS	251.79
EFT11405	19/02/2019	STEVEN TWEEDIE	STAFF TRAINING - REGISTER OF DELEGATIONS	550.00
EFT11406	19/02/2019	IKEA BUSINESS PERTH	MEETING ROOM FURNITURE	1,518.00
EFT11408	19/02/2019	DO YOUR BLOCK CONTRACTING	EARTHWORKS	968.00
EFT11409	19/02/2019	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	LOCAL GOVERNMENT PROFESSIONALS CONFERENCE - MARCH 14 & 15 - 2 ATTENDANTS	2,550.00
EFT11410	19/02/2019	NANNUP HARDWARE & AGENCIES	SMALL EQUIPMENT PURCHASE	200.75
EFT11411	19/02/2019	NANNUP NEWSAGENCY	POSTAGE & STATIONERY EXPENSES	578.61
EFT11412	19/02/2019	NANNUP EZIWAY SELF SERVICE STORE	REFRESHMENTS & STAFF AMENITIES	987.16
EFT11413	19/02/2019	NANNUP COMMUNITY RESOURCE CENTRE	ADVERTISEMENT IN TELEGRAPH	953.60
EFT11414	19/02/2019	ST. JOHN AMBULANCE - NANNUP	DONATION FOR ASSISTANCE AT FAMILY FUN DAY 2019	155.00
EFT11416	26/02/2019	EDGE PLANNING & PROPERTY	PLANNING SERVICES	627.00
EFT11417	26/02/2019	COVS PARTS	PROTECTIVE EQUIPMENT	213.76
EFT11418	26/02/2019	COMPASS RENOVATIONS	REFURBISHMENT OF RECREATION CENTRE CHANGEROOMS - PART PAYMENT	5,000.00
EFT11419	26/02/2019	NANNUP LIQUOR STORE	REFRESHMENTS	25.84
EFT11420	26/02/2019	NANNUP SIGNS	SIGNAGE	121.00
EFT11421	26/02/2019	BUSSELTON PEST & WEED CONTROL	ANNUAL MAINTENANCE	1,144.00
EFT11422	26/02/2019	GLEN DAVIS	DARRADUP FIRESHED CONSTRUCTION EXPENSES	5,450.00
EFT11423	26/02/2019	TOLL IPEC ROAD EXPRESS PTY LTD	FREIGHT EXPENSES	344.92
EFT11424	26/02/2019	NANNUP HARDWARE & AGENCIES	MINOR REPAIRS & MAINTENANCE SUPPLIES	110.80
EFT11425	26/02/2019	PRESTIGE PRODUCTS	ELECTRIC HAND DRYERS FOR MARINKO TOMAS PARK TOILETS	452.43
<b>Total EFT Payments for period:</b>				<b>\$ 76,183.87</b>
20348	04/02/2019	AIMEE HERRIOT	FAMILY FUN DAY WORKSHOP	480.00
20349	07/02/2019	JAMES SCOTT	DONATION FOR ASSISTANCE AT FAMILY FUN DAY 2019.	50.00
20350	07/02/2019	AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY	FIRE TOWER CARLOTTA	111.00
20351	19/02/2019	LAMP INC.	DONATION FOR ASSISTANCE AT FAMILY FUN DAY 2019.	100.00
20352	19/02/2019	CARABOODA LAWN	LAWN FOR DUNNET ROAD PROPERTY	280.00
20353	19/02/2019	AUSTRALIA POST	LARGE POST OFFICE BOX RENEWAL	479.00
20354	26/02/2019	AUSTRALIA POST	SMALL POST BOX RENEWAL 2019	35.00
20355	26/02/2019	TELSTRA	TELSTRA USAGE AND SERVICE	139.37
<b>Total Cheque Payments for period:</b>				<b>\$ 1,674.37</b>
DD10401.1	28/02/2019	SYNERGY	SYNERGY FEBRUARY 2019	6,635.80
DD10401.2	28/02/2019	CALTEX AUSTRALIA	CALTEX FEBRUARY 2019	481.15
DD10401.3	28/02/2019	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN 39 FEBRUARY 2019	5,039.23
DD10401.4	28/02/2019	SGFLEET	SG FLEET FEBRUARY 2019	1,428.76
DD10401.5	28/02/2019	BOC LIMITED	BOC FEBRUARY 2019	70.08
DD10401.6	28/02/2019	BP AUSTRALIA	BP FEBRUARY 2019	287.46
DD10401.7	28/02/2019	CLEANAWAY	CLEANAWAY FEBRUARY 2019	8,735.40
DD10401.8	28/02/2019	WATER CORPORATION	WATER CORPORATION FEBRUARY 2019	485.52
DD10401.9	28/02/2019	CALL ASSOCIATES PTY LTD - INSIGHT & CONNECT	CALL ASSOCIATES FEBRUARY 2019	102.25
DD10401.10	28/02/2019	GO GO MEDIA * DIRECT DEBIT*	GO GO MEDIA FEBRUARY 2019	75.90
DD10401.11	28/02/2019	WESTNET	WESTNET FEBRUARY 2019	184.84
DD10401.12	28/02/2019	TELSTRA	TELSTRA FEBRUARY 2019	1,388.93
DD10401.13	28/02/2019	ORIGIN	NANNUP BROOK VBFB ORIGIN FEBRUARY 2019	74.00
<b>Total Direct Debit Payments for period:</b>				<b>\$ 24,989.32</b>
<b>Shire of Nannup Trust Fund</b>				
EFT11415	19/02/2019	BUILDING COMMISSION	JANUARY 2019 BSL	1248.40
<b>Total Trust Payments for period:</b>				<b>\$ 1,248.40</b>
<b>TOTAL MUNICIPAL PAYMENTS FOR PERIOD</b>				<b>\$ 102,847.56</b>
<b>TOTAL TRUST PAYMENTS FOR PERIOD</b>				<b>\$ 1,248.40</b>
<b>TOTAL PAYMENTS FOR PERIOD:</b>				<b>\$ 104,095.96</b>