



Shire of  
**Nannup**  
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# Minutes

## Bush Fire Advisory Committee Meeting

Monday 22 November 2021

7.00pm

Shire of Nannup Council Chambers  
15 Adam Street

## 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS/ACKNOWLEDGEMENT OF COUNTRY

John Patman declared the Bushfire Advisory Committee (BFAC) meeting open at 7:15pm.

John Patman acknowledged the traditional custodians of the land, the Wardandi and Bibbulmun people; paying respects to Elders past, present and emerging.

## 2. ATTENDANCE/APOLOGIES

### 2.4 Attendance

- Patricia Fraser – Shire of Nannup Councillor
- Mark Scott– Deputy Chief Deputy Bushfire Control Officer (DBFCO)
- John Patman – Deputy Chief Deputy Bushfire Control Officer (DBFCO)
- Peter Hastie – Carlotta Fire Control Officer (FCO)
- Vik Lorkiewicz – East Nannup Fire Control Officer (FCO)
- Andrew McNab – Scott River Fire Control Officer (FCO)
- Mike Vasey – North Nannup fire Control Officer (FCO)
- Andy Thompson – Department of Fire & Emergency Services (DFES) Area Officer
- Greg Hodgson – Manager Fire Protection Forest Productions Commission (FPC)
- Leigh Fletcher – Acting Community Emergency Services Manager (CESM)
- Roz Edwards – Shire of Nannup Ranger.

### 2.5 Apologies

- Ed Hatherly – Department of Biodiversity Conservation & Attractions (DBCA) Blackwood
- Kellie Jenkins – Shire of Nannup Deputy Chief Financial Officer

## 3. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil.

## 4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

### Motion

“The Minutes of the Shire of Nannup Bushfire Advisory Committee Meeting held in the Council Chambers on 3 May 2021 be confirmed as a true and correct record”. The Chair noted that the February BFAC minutes were considered and endorsed by council in March 2021 not 3 April 2021.

**Moved:** Mark Scott  
**Seconded:** Mike Vasey

**CARRIED**

## 5. BUSINESS ARISING FROM THE PREVIOUS MINUTES

John Patman questioned if the FCO endorsement of Steve Mulvaney from the Darradup Volunteer Bush Fire Brigade (VBFB) was passed at the September 2021 Council meeting.

Leigh (CESM) confirmed that the motion for Steve Mulvaney as FCO was carried by Council at the August 2021 Ordinary Council meeting.

## 6. REPORTS

### 6.1 Chief Bush Fire Control Officer

Nil.

### 6.2 Deputy Chief Bush Fire Control Officer

Mark Scott mentioned the Cundinup Mitigation Activities that were undertaken.

### 6.3 Deputy Chief Bush Fire Control Officer

John Patman attended the November Regional Operations Advisory Committee (ROAC) and provided a report on behalf of the Chief.

### 6.4 Fire Control Officer Reports

#### 6.4.1 Balingup Road - Mark Scott

Balingup Road VBFB Annual General Meeting was held 15 November.

Mitigation works for Balingup Road verge.

Recommended truck turn a rounds along Balingup Road. Shire to lobby Telstra, concerns on tower battery life.

#### 6.4.2 Carlotta - Peter Hastie

Unreliable communications within the Carlotta area and concerns of towers battery capacity. It was suggested communication booster be installed for the Carlotta VBFB.

#### 6.4.3 East Nannup – Vik Lorkiewicz

Attended a Fire at Sheoak Place North Nannup. East Nannup VBFB Annual General Meeting to be held on the 26 November.

#### 6.4.4 Darradup - John Patman

Darradup VBFB tanks were raised to accommodate appliance. 2 hazard reduction burns conducted.

27 burn permits issued.

8 property fire break variations issued.

Darradup VBFB Annual General Meeting to be held on the 27 November.

#### 6.4.5 North Nannup - Mike Vasey

Attended a Fire at Sheoak Place North Nannup.

Cundinup Mitigation Activity progress.

- 6.4.6 Scott River - Andrew McNab  
Scott River VBFB Annual General Meeting was held on the 18 September with no changes.
- 6.5 **Councillor**  
Nil.
- 6.6 **Forest Products Commission (FPC) Greg Hodgson**  
Refer to Attached.  
Vik Lorkiewicz questioned when logging in the Shire does the Shire receive notification of where the operations are taking place. Greg Hodgson responded that contact can be made with FPC to confirm.  
  
Vik Lorkiewicz questioned are trucks manned in Nannup for fire season. Greg Hodgson responded 8 people rostered on depending on risk as to where resources will turnout.
- 6.7 **Community Emergency Services Manager (CESM) Leigh Fletcher**  
Refer to Attached.
- 6.8 **Department of Fire and Emergency Services (DFES) Andy Thompson**  
Refer to Attached.  
Andy Thompson thanked Mike Vasey for his efforts as Trainer Assessor.
- 6.9 **Department of Biodiversity Conservation and Attractions (DBCA) Blackwood Ed Hatherly**  
Refer to Attached.

**Motion**

**BFAC seeks Council representation for Telstra Tower upgrades within the Shire of Nannup.**

***Moved: Peter Hastie***  
***Seconded Mark Scott***

**CARRIED**

**Motion**

**“The reports are accepted as read”**

***Moved: Mark Scott***  
***Seconded: Peter Hastie***

**CARRIED**

## 7. STANDING ITEMS

- 7.1 Emergency Services Levy (ESL) 2021/22 Expenditure – November Year to Date (YTD) \$23,504.43.
- 7.2 Resolution tracker operational and updated.
- 7.3 2020/21 Mitigation Activity Fund (MAF) acquittal will be completed by 24 November.

## 8. GENERAL BUSINESS

- 8.1 Leigh Fletcher - Cundinup BFB Shed Build – Contractor consultation stage with proposed completion being late December 2021.
- 8.2 Leigh Fletcher - SMS Broadcast platform is operational. Andrew McNab questioned the scope of SMS Broadcast. Leigh Fletcher responded that it is currently focused on FCOs, Contractors, Forestry and Industry concerning Total Fire Bans and Harvest Vehicle Movement Bans. Will look to extend the platform to circulate various messages for emergency events.
- 8.3 Leigh Fletcher WHS Act 2020 – WALGA and Shire meeting 3rd December.
- 8.4 VBFB Operational Procedures Review.
- 8.5 Proposed review of the Fuel Hazard Reduction and Fire Break Notice.  
Roz Edwards made a request for legal representation, support and guidance. Focus on property variations, public education and advice.  
Andy Thompson mentioned Linda Ashton from Department of Fire and Emergency Services can offer community awareness and support.  
Greg Hodgson mentioned that the Office of Bushfire Risk Management (OBRM) Fire break Notice requirements and legalities documentation is available.  
Peter Hastie has some confusion with the Fire Break Notice concerning public education.  
Andy Thompson suggested the Department of Fire and Emergencies legal team may assist.  
Roz Edwards mentioned the commencement of property inspections, also requested for FCOs to contact Shire regarding problem properties.  
Roz Edwards thanked everyone for their support.

***Motion:***

**BFAC seeks from Council for a review of the 2020/21 Fuel Hazard Reduction and Fire Break Notice with a strong focus on Public Education.**

***Moved: Mark Scott***  
***Seconded: Peter Hastie***

***CARRIED***

- 8.6 Mitigation program for Balingup Road - A letter from the Balingup Road residents was presented to the Bush Fire Advisory Committee with concerns for excessive fuel loads accumulating within the road verge.  
Request for the Shire to reduce fuel loads and improve safe access of vehicles from properties onto Balingup Road.  
Leigh Fletcher to include the Balingup Road verge as a Mitigation Activity Fund treatment for the 2022/23 program.
- 8.7 DBCA Mitigation Program for Balingup Road – ongoing
- 8.8 Nannup Airstrip Update – Some progress has been made to the Nannup Airstrip to improve safety and conditions.- ongoing
- 8.9 2021/22 Training Calendar – not published
- 8.10 Appointment of Joe Ducasse as Carlotta Captain.
- 8.11 Andy Thompson – Briefed on the importance of reporting appliance damage and the Brigades appliance care and maintenance records.
- 9. PROPOSED DATE FOR NEXT MEETING**  
Thursday 3 February 2022 commencing at 5:30pm
- 10. CLOSURE OF MEETING**  
The meeting closed at 9:10pm.