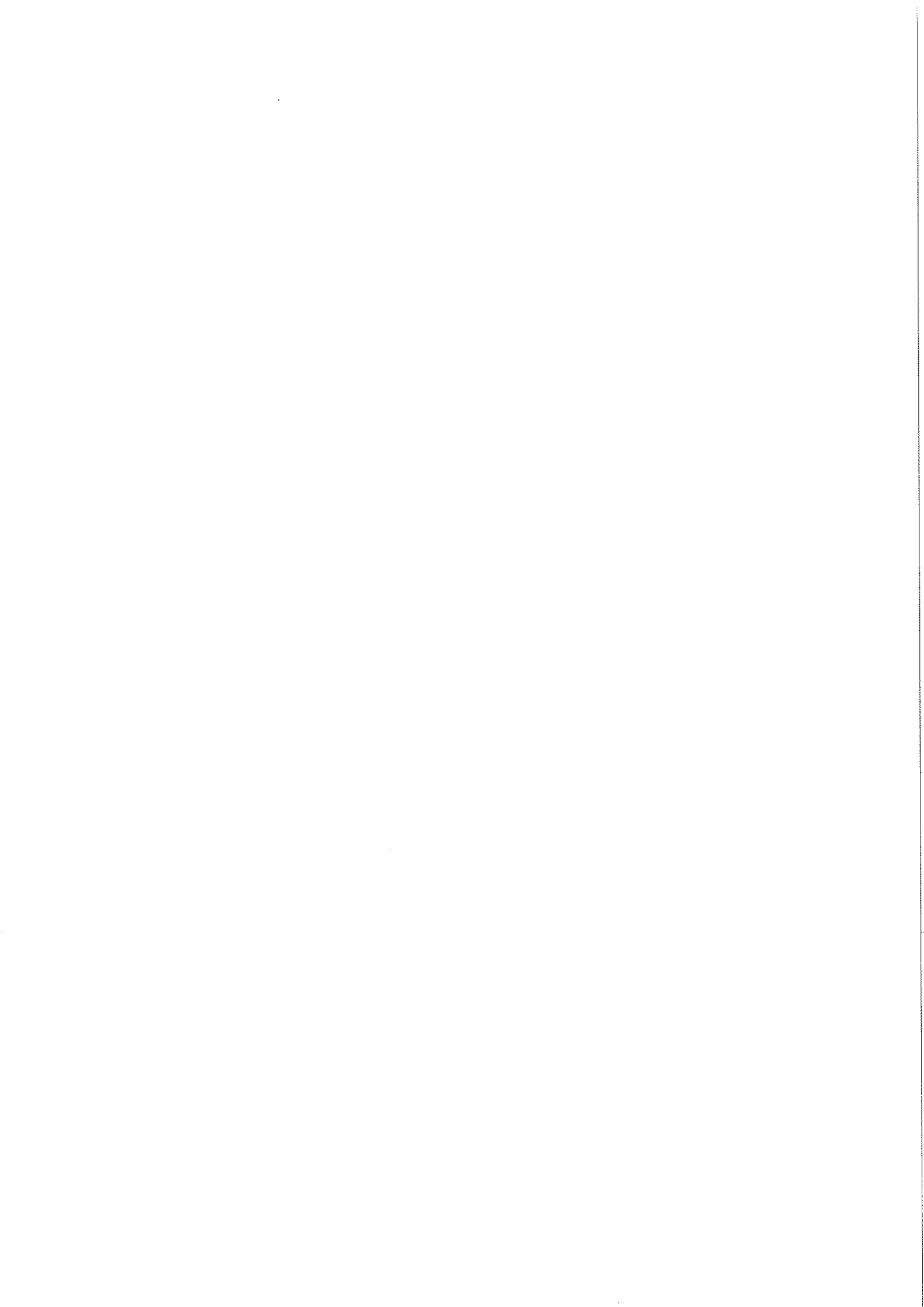


AGENDA

Council Meeting to be held
on Thursday 23 February 2012



Shire of Nannup

NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Council Member,

The next Ordinary Meeting of the Shire of Nannup Council will be held on Thursday 23 February 2012 in the Council Chambers, Nannup commencing at 4.15 pm.

Schedule for 23 February 2012:

- 1.40 pm Plant & Working Committee meeting (Cr Camarri, Dunnet & Mellema)
- 2.00 pm Presentation on Aged Housing by Jackie Massey,
Closed session
- 2.30 pm Audio Equipment demonstration,
Closed session
- 3.00 pm Audit Committee meeting,
Closed session
- 3.25pm Cr Bob Longmore on recycling at the Shire
- 3.30 pm Information Session
- 4.15 pm Meeting commences
- 7.00 pm Dinner – Supplied by Templemore
- Guests – Emma Stokes with Louise Stokes, Val Russell and
Maggie Longmore

Recipients of the 2012 Australia Day awards

**ROBERT JENNINGS
CHIEF EXECUTIVE OFFICER**

A g e n d a

1. **DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**
2. **RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**
(previously approved)
3. **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
4. **PUBLIC QUESTION TIME**
5. **APPLICATIONS FOR LEAVE OF ABSENCE**
6. **PETITIONS/DEPUTATIONS/PRESENTATIONS**

A representative on behalf of Greg Rowe and associates would like to make a presentation in relation to item 10.1: Sign application, Lot 40 Valley Way, Nannup.

7. **CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

That the Minutes of the Ordinary Council Meeting of the Shire of Nannup held in Council Chambers on 15 December 2011 be confirmed as a true and correct record.

8. **ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**
9. **REPORTS BY MEMBERS ATTENDING COMMITTEES**
10. **REPORTS OF OFFICERS**

Agenda No.	Description	Page No.
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DEVELOPMENT SERVICES

- 10.1 Advertising Sign Application, Lot 40 Valley Way

WORKS & SERVICES

- 10.2 Gravel Pit Reserve Fund
 10.3 Officer's Vehicle Replacement
 10.4 Policy LPP 016 Over Flow Camping Review

FINANCE & ADMINISTRATION

- 10.5 Compliance Audit Return 2011
- 10.6 Acceptance of Shire of Nannup Annual Report 2010/11
- 10.7 Budget Monitoring 2011/12
- 10.8 Shifting of the boundary between Bidellia and Carlotta Volunteer Bush Fire Brigade
- 10.9 New Brigade Shed on the Carlotta Hall site
- 10.10 Accounts for Payment

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

(a) OFFICERS

- 11(a).1 Recreation Centre EOI Consultant selection report,
Late item to be sent separately.
- 11(a).2 Budget Review
Late item to be sent separately.

(b) ELECTED MEMBERS

12. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12.1 Local Government Reform Agenda

- Attachments: 1. Councils for Democracy letter
2. Suggested letter to send with suggested recipients

Cr Dean put forward the following Notice of Motion;

That Council accept the following:

- 1. Advise the Premier of the State of Western Australia, the Minister for Local Government, the Leader of the Opposition, the Shadow Minister for Local Government, our local members of the Legislative Assembly and Legislative Council, the Metropolitan Local Government Review Panel, and the President of the Western Australian Local Government Association, that this Council calls upon the Parliament of Western Australia to forever uphold and not dilute our constituents' right to self-determination as embodied in clauses 8, 9 and 10(2) of Schedule 2.1 of the Local Government Act 1995 (WA).

2. Request the recipient of each such letter to notify our Council by written reply as to whether they do support and will continue to support the preservation without dilution of our constituents' right to self-determination as embodied in clauses 8, 9 and 10(2) of Schedule 2.1 of the Local Government Act 1995 (WA).
3. Provide to the Secretariat of the Councils for Democracy a copy of each of our above letters and any responses that our Council receives, for use in demonstrating collective support for our constituents' right to self-determination in clauses 8, 9 and 10(2) of Schedule 2.1 of the Local Government Act 1995.

COMMENT (from the Secretariat of the Councils for Democracy)

The structural review of metropolitan local government currently being undertaken is expected to deliver its findings by the end of June 2012. The terms of reference for this review include a pre-determined recommendation that the number of local councils in the metropolitan area will be reduced as follows:

- *Identify new local government boundaries and a resultant reduction in the overall number of local governments to better meet the needs of the community.*

No doubt a similar approach may later be applied to rural councils.

The Councils for Democracy have asked all local governments for support in preserving the right of our constituents to decide for themselves whether or not Councils should be amalgamated with another councils.

13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Cr Camarri has put forward the following question;

Q.1 Did the Shire of Nannup receive an invitation to the City of Busselton official celebrations? If so, did a Councillor attend, and if not - why not?

A.1 Taken from the February 2012 information report;
On 9 February 2012, the CEO received a call from Mike Archer, the CEO of the City of Busselton, sincerely apologising for missing the Shire of Nannup from the invitation list to the event for recognition of its 'City' status.

14. CLOSURE OF MEETING



COUNCILS FOR DEMOCRACY

Western Australian Local Governments in support of their constituents' democratic right to self-determination

Dear Mayor / Shire President

LOCAL GOVERNMENT REFORM AGENDA

We write to you to seek your Council's support to join with your fellow councils to preserve the right of your constituents to decide for themselves whether or not your Council should be amalgamated with another council if that is ever proposed.

That right to self-determination is embodied in clauses 8, 9 and 10(2) of Schedule 2.1 of the *Local Government Act 1995 (WA)*. These "Poll Provisions" (called the "Dadour amendment" after the politician who introduced them) enshrine the right for 250 electors or 10% of electors in a local government district (whichever is the lesser) to require a poll on any proposed merger of their council, whereby they can veto the merger so long as at least 50% of electors participate in the poll and more than 50% of those who do participate elect to vote against the proposed merger.

This is fair in requiring proponents for change to use persuasion rather than force.

The Poll Provisions embody your constituents' democratic right to self-determination. Every democracy should be entitled to determine its own future.

The State Government of Western Australia intends to reduce the number of Local Governments, initially through its Metropolitan Local Government Review, but without any assurance that the Poll Provisions will not later be repealed, diluted or circumvented so as to forcibly implement any proposed reduction in council numbers.

The Western Australian Local Government Association (WALGA) in its submission to the Metropolitan Local Government Review shied away from any mention of the Poll Provisions and may not defend their continued preservation.

To better ensure that the State Government and WALGA recognise that the Poll Provisions are sacrosanct and must not be repealed, diluted or circumvented for any reason whatsoever, we request that you move your Council to formally resolve as follows:

THAT COUNCIL:

1. Advise the Premier of the State of Western Australia, the Minister for Local Government, the Leader of the Opposition, the Shadow Minister for Local Government, our local members of the Legislative Assembly and Legislative Council, the Metropolitan Local Government Review Panel, and the President of the Western Australian Local Government Association, that this Council calls upon the Parliament of Western Australia to forever uphold and not dilute our constituents' right to self-determination as embodied in clauses 8, 9 and 10(2) of Schedule 2.1 of the Local Government Act 1995 (WA).
2. Request the recipient of each such letter to notify our Council by written reply as to whether they do support and will continue to support the preservation without dilution of our constituents' right to self-determination as embodied in clauses 8, 9 and 10(2) of Schedule 2.1 of the Local Government Act 1995 (WA).
3. Provide to the Secretariat of the Councils for Democracy a copy of each of our above letters and any responses that our Council receives, for use in demonstrating collective support for our constituents' right to self-determination in clauses 8, 9 and 10(2) of Schedule 2.1 of the Local Government Act 1995.

We **attach** for your convenience contact details and a draft letter you can use to facilitate the above resolution.

We acknowledge that each council and each elected member of a council may have differing views on the benefits or otherwise of rationalisation of council numbers in this State. We nevertheless believe that all councils and each elected member share the view that their own and neighbouring democracies must decide for themselves whether rationalisation of their own council is in their best interests.

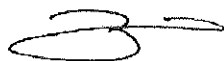
Each of the below signatories to this letter will be putting this proposal to their respective councils when it next convenes, and we would hope that you do likewise.

Even if you personally do not share this view we would be grateful if you would table this correspondence with your Council to enable it to consider our proposal. Should it be accepted by your Council, then any correspondence to the Secretariat of the Councils for Democracy should be emailed to cfid@cottesloe.wa.gov.au.

Yours sincerely



Jock Barker
Mayor
Town of Claremont



Kevin Morgan
Mayor
Town of Cottesloe



Ron Norris
Mayor
Town of Mosman Park



Rachel Thomas
President
Shire of Peppermint Grove

To [Name & address provided/attached]

Dear [Premier, Minister, Leader of the Opposition, Shadow Minister etc.]

LOCAL GOVERNMENT REFORM AGENDA

As you will be aware, the structural review of metropolitan local government currently being undertaken is expected to deliver its findings by the end of June 2012. The terms of reference for this review include a pre-determined recommendation that the number of local councils in the metropolitan area will be reduced as follows:

- *Identify new local government boundaries and a resultant reduction in the overall number of local governments to better meet the needs of the community*

No doubt a similar approach may later be applied to rural councils.

This Council believes that our constituents have the democratic right to decide for themselves whether any such proposals on amalgamation and boundary changes will be in their best interests. This democratic right to self-determination is enshrined in clauses 8, 9, and 10(2) of Schedule 2.1 of the Local Government Act 1995 (WA) which sets out conditions for a poll of electors on any proposed merger of their council. As you would be aware the poll provisions require a minimum turn-out of 50% of electors for the result to be valid. This is a challenging condition given that voting is voluntary and ensures that the result of any valid poll will be truly representative of the wishes of the local community.

This Council has resolved to ask for your written assurance that you will not initiate or support the repeal, dilution or circumvention of these poll provisions. We attach a copy of the Council resolution for your attention and look forward to your confirmation that you support and will defend the democratic principles of these poll provisions.

Yours sincerely

Mayor / Shire President
City/Town/Shire

Honourable Colin Barnett MEd MLA
Premier; Minister for State Development
24th Floor, Governor Stirling Tower
197 St Georges Terrace, PERTH WA 6000

Honourable John Castrilli MLA
Minister for Local Government; Heritage; Citizenship and Multicultural Interests
8th Floor, Dumas House
2 Havelock Street, WEST PERTH WA 6005

Mark McGowan MLA
Leader of the Opposition; Regional Development; Economic Reform; Public Sector
Management

Shop 13, The Boardwalk
7 Railway Terrace
Rockingham WA 6168

PO Box 5324
Rockingham Beach WA 6969

John Hyde MLA
Shadow Minister for Local Government; Culture and the Arts; Heritage; Citizenship and
Multicultural Interests

446 William Street
Perth WA 6000

Professor Alan Robson
Chairman
Metropolitan Local Government Review Panel
GPO Box R1250
PERTH WA 6844

Mayor Troy Pickard
President
Western Australian Local Government Association
15 Altona Street, West Perth WA 6005
PO Box 1544, West Perth WA 6872

DEVELOPMENT

SERVICES

AGENDA NUMBER: 10.1
SUBJECT: Advertising Sign Application
LOCATION/ADDRESS: Lot 40 Valley Way, Nannup
NAME OF APPLICANT: Greg Rowe & Associates
FILE REFERENCE: A1608
AUTHOR: Steve Thompson, Consultant Planner
REPORTING OFFICER: Robert Jennings – Chief Executive Officer
DISCLOSURE OF INTEREST: Edge Planning & Property receive payment for planning advice to the Shire and declare a Financial Interest (section 5.65 of the Local Government Act 1995)
DATE OF REPORT: 14 February 2012

Attachments: 1. Location plan
2. Information from applicant
3. Submissions
4. Additional information from applicant
5. Local Planning Policy (LPP 018 Sign)

BACKGROUND:

Greg Rowe & Associates, on behalf of Paramount Outdoor who are working in conjunction with John Longbottom, the owner of Lot 40 Valley Way, have lodged a planning application for an advertising sign to be installed on Lot 40 Valley Way. The proposed location of the sign is shown in Attachment 1 which is in close proximity to Brockman Highway.

Details originally submitted by the applicant are provided in Attachment 2. Initially, the applicant sought a permanent planning approval for the sign.

The proposed advertising sign is double sided, 8.3 metres x 2.2 metres in size and fixed atop two poles, 2 metres above ground level. It is not proposed to be illuminated.

The proposed sign would run perpendicular to Brockman Highway and would be set back no more than 5 metres from the property boundary adjoining Brockman Highway. The Office of Road Safety has expressed their desire to expand their advertising presence throughout regional Western Australia and would like to use the proposed sign predominantly to advertise their safety messages.

Consultation

The Shire administration invited public comment on the planning application through writing to adjoining/nearby landowners and Main Roads Western Australia (MRWA). The Shire received three submissions on the planning application which are outlined in Attachment 3. The two submissions from nearby landowners raise objections/issues including:

- amenity/visual impact especially for a town and area that is heavily dependent on tourism (e.g. size & design of the sign is out of context with the area's character and qualities);
- doubts as to whether road safety adverts will be predominantly displayed and the lack of clarification on what "ancillary" advertisements mean throughout the year;
- precedent concerns for the size of the sign; and
- impacts on land values.

MRWA raises no objection to the application.

Negotiation with the applicant

Following the close of the consultation period, the Shire administration outlined the objections and issues raised through the submissions to the applicant. In response to these matters, the applicant has more recently provided supplementary information including additional justification and an artist impression (see Attachment 4).

More recently, there has been additional negotiation between the Shire administration and the applicant. The applicant in part advises:

"our Client is happy to obtain a three (3) year time limited approval in the first instance. They have been subject to this requirement several times, and are confident that they are able to fulfil the conditions of a planning approval."

"With respect to the advertising content, they would be looking to provide the predominant display of advertising to the office of road safety (community based messages). This has been undertaken in a number of locations throughout regional Western Australia by our Client. The Office of Road Safety display road safety messages at various locations through the year, and focus on the lead up to key periods of the year, including public holiday weekends, Easter and Christmas. As the periods of occupation fluctuate, our Client cannot commit to an exact numerical figure or percentage of the year (in months) that the office of road safety content would be displayed for."

"I have been instructed by our Client to confirm their acceptability of a condition relating to final finishes of the sign to be to the satisfaction of the CEO (or equivalent wording)."

Planning framework

The site is zoned "Special Rural" in the Shire of Nannup Local Planning Scheme No. 3 (LPS3).

Outlined below are relevant clauses from LPS3:

"1.6.1 The local government's general aim is to recognise the unique qualities and characteristics of the Scheme Area and safeguard its natural resources, whilst promoting sustainable development through diversified residential, commercial, industrial, agricultural, timber, tourist and resource based activities."

"1.6.2 The local government's general intentions are -

(d) To manage the use and development of land by means of zoning and development controls to achieve compatibility between land uses, and the preservation, and where possible the enhancement of visual amenity of urban and rural uses.

(f) To safeguard and enhance the character and amenity of the built and natural environment of the Scheme Area."

"4.13.10.1 Specific Objectives of the Zone (for the Special Rural Zone)

(e) To establish minimum development standards to ensure development is consistent with, and does not detract from, the rural character or landscape qualities."

"5.8.12 Development Adjoining Major Road Reserves

In considering an application for planning approval in respect of land adjoining a Major Road Reserve, the local government may refer the application to Main Roads Western Australia for consideration and comment. The local government shall have due regard to any comments received from Main Roads Western Australia and may impose conditions in relation to the following -

(a) the setback of the development from the Major Road Reserve;

(b) the quantity, location and design of any required access roads; and

(c) the provision of access from any secondary roads adjoining the subject land."

"5.8.14 Control of Advertisements

5.8.14.1 Objectives

The objectives of the provisions for the control of advertisements are -

- (a) to ensure that the visual quality and character of particular localities and transport corridors are not eroded;
- (b) to minimise the total area and impact of outdoor advertising commensurate with the realistic needs of commerce for such advertising;
- (c) to prohibit outdoor advertising which is considered to be superfluous or unnecessary by virtue of their colours, height, prominence, visual impact, size, relevance to the premises on which they are located, number and content;
- (d) to minimise clutter of advertising signs; and
- (e) to promote a high standard of design and presentation in outdoor advertising.

5.8.14.2 Power to Control Advertisements

(a) For the purpose of this Scheme and subject to sub-clause 5.8.14.1, the erection, placement and display of advertisements and the use of land or buildings for that purpose is development within the definition of the Act requiring, except as otherwise provided, the prior approval of the local government. Such planning approval is required in addition to any licence pursuant to the local government's relevant Local Law or policy.

(b) Application for the local government's approval pursuant to this Part shall be submitted in accordance with the provisions of Clause 9.1 of the Scheme and shall be accompanied by a completed Additional Information Sheet in the form set out in Schedule 7 giving details of the advertisement(s) to be erected, placed or displayed on the land.

5.8.14.4 Consideration of Applications

Without limiting the generality of the matters which may be taken into account when making a decision upon an application for consent to erect, place or display an advertisement, the local government shall examine each such application in the light of the objectives of the Scheme and with particular reference to the character and amenity of the locality within which it is to be displayed, including its historic or landscape significance and traffic safety, and the amenity of adjacent area which may be affected."

Local Planning Policy (LPP 018) Sign is set out in Attachment 5. This policy provides limited guidance for assessing sign applications other than the objective "To control the proliferation, quality, size, type and location of signage within the Shire of Nannup."

Former application for advertising sign - Lot 1 Bishop Street

While the Council is required to consider the current planning application on its merits, the Council at its meeting on 22 September 2011 considered a planning

application for a sign on the corner of Warren Road and Bishop Street. The Council resolved:

1. That Council determine that the proposed Advertising Sign is not consistent with the objectives of the Residential Zone of the Shire of Nannup Local Planning Scheme No.3.
2. That Council refuse the application for Planning Approval, to construct an 8.3m x 2.2m Advertising Sign, on Lot 1 Bishop Street, Nannup as submitted by Greg Rowe & Associates, as the proposal is not consistent with the objectives of the Residential Zone of the Shire of Nannup Local Planning Scheme No.3.

COMMENT:

The following table summarised reasons for and against the proposed sign. The table is not intended to be exhaustive, however it may assist the Council in its decision making.

Reasons for the proposed sign	Reasons against the proposed sign
<ul style="list-style-type: none"> • The sign provides a valuable community service relating to road safety. The applicant advises that the sign will predominantly advertise material for the Office of Road Safety – suggested to be approximately two-thirds of the year. • The site is not within a Landscape Value Area or Heritage Area of LPS3. • MRWA raise no objection. This appears to address road safety and motorist distraction issues. • The sign is not illuminated. • The applicant accepts the planning approval being limited to 3 years and other conditions to minimise impacts. • Considered a better location and negotiated outcome than the previous application. • Other reasons are outlined in Attachments 2 and 4. 	<ul style="list-style-type: none"> • The sign is large. • Impact on views and loss of amenity – especially impacts on a key tourist route. • Inconsistent with Nannup’s character. • Two objections are raised by adjoining/nearby landowners (see Attachment 3). • A suggestion it will devalue property values. • Distracting to motorists and safety concerns. • It may create a precedent – or at least until the Council adopts a new sign policy. • There are better locations with a submitter suggesting an alternative location on the corner of Brockman Highway and Vasse Highway. • Other reasons are outlined in Attachment 3.

It is highlighted that the proposed sign is large. The Shire administration would have recommended refusal if the sign was for advertising other than road safety and if the applicant had not agreed to accept a temporary approval. The Shire administration has previously advised the applicant it does not support a permanent sign as proposed in this location. However, the sign is for road safety and the applicant has agreed to a 3 year approval. Additionally, there are conditions relating to controlling content and final finishes to better reflect Nannup's character. On this basis and following assessment of available information against LPS3 and Council's sign policy, the Shire administration recommends that the development application be conditionally approved.

While noting the above, the Council is able to refuse the planning application and could do so largely on loss of amenity reasons. As Councillors are aware, the applicant has the ability to lodge a right of review (previously called an "appeal") to the State Administrative Tribunal should this occur.

On a related matter, it is recommended that the Council review its Sign Policy to provide clearer guidance for applicants, the community and the Shire administration.

STATUTORY ENVIRONMENT:

Planning and Development Act 2005 and LPS3

POLICY IMPLICATIONS:

Local Planning Policy 18 is non-statutory document, which is designed to provide guidance to assist the Council in its decision making. Accordingly, the Council is not bound by the policy but is required to have regard to the policy it determining the planning application.

It is suggested there is a need to develop a comprehensive signs policy. The Shire administration has recently provided Councillors with a preliminary draft Local Planning Policy on signs for discussion purposes. Subject to Councillor feedback, the Shire administration intend to seek Council support to publicly advertise a revised signs policy to the community and stakeholders in the coming months.

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS: Nil

VOTING REQUIREMENTS: Simple Majority

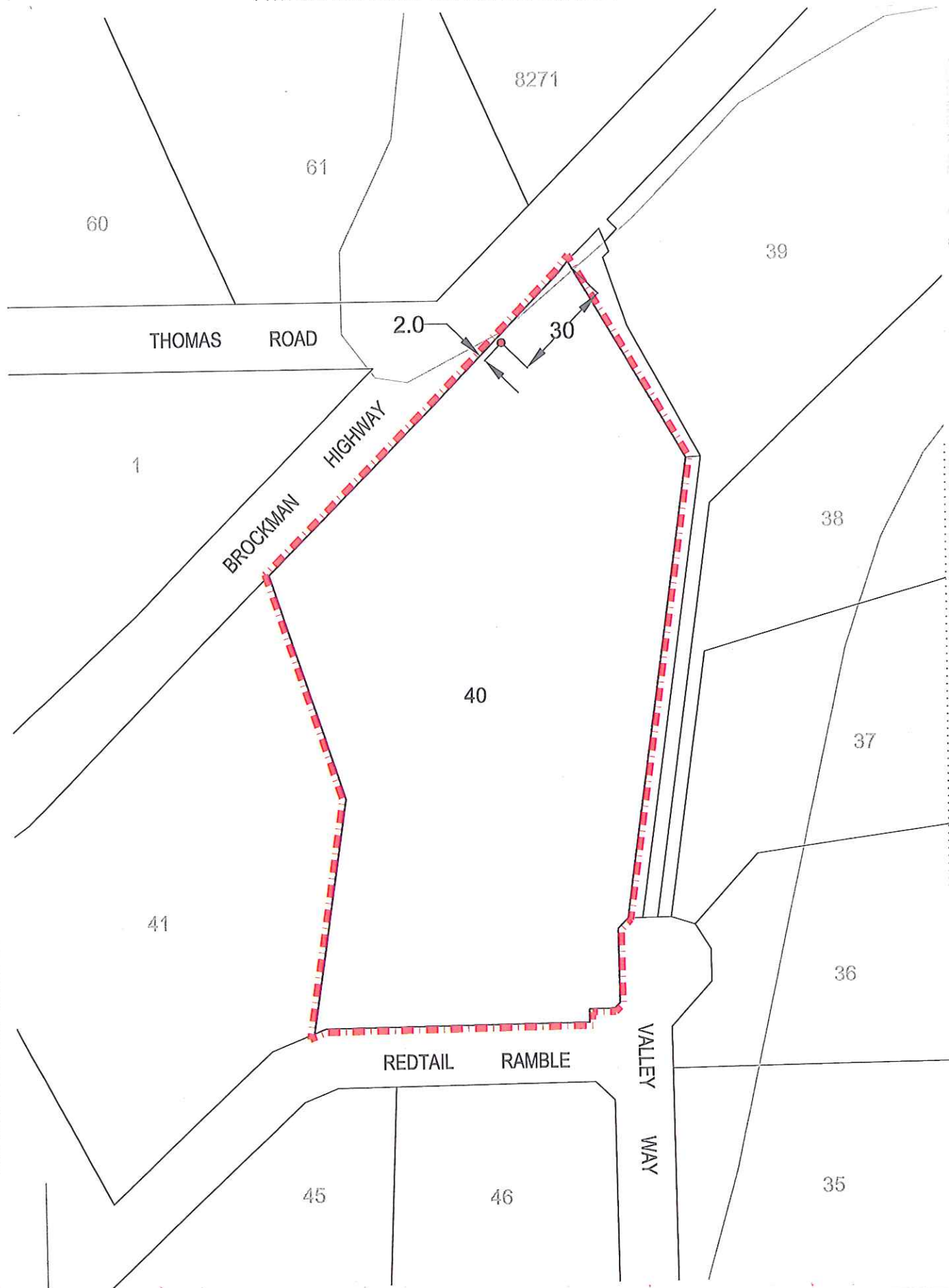
RECOMMENDATION:

That Council approve the Planning Application for the 8.3 metre x 2.2 metre Advertising Sign on Lot 40 Valley Way, Nannup subject to the following conditions:

1. This approval is valid only until 23 February 2015.
2. The sign shall be carried out in accordance with the details indicated on the submitted plans unless otherwise required or agreed in writing by the local government. All features indicated on the submitted drawings shall be implemented unless otherwise required or agreed in writing by the local government.
3. The predominant display of advertising is for the Office of Road Safety to the satisfaction of the local government.
4. Final finishes of the sign (frame and poles) are to be to the satisfaction of the local government and prior to the sign being installed.
5. Prior to advertising content being changed, an artist impression is provided to the local government to ensure the appropriateness of the content.
6. The local government will require the removal of any inappropriate signage content, as determined by local government, within two working days.
7. No illumination of the sign is approved.

Advice

- A) In relation to Condition 4, the materials should be compatible with Nannup's character which is predominantly timber or related products.
- B) The proponent is advised that this Planning Approval is not a Building Licence.
- C) Part 14 of the Planning and Development Act 2005 provides the right to apply to the State Administrative Tribunal for review of some planning decisions and the proponent may wish to take professional advice to determine whether or not such a right exists in the present instance. The State Administrative Tribunal Rules 2004 require that any such applications for review be lodged with the Tribunal.



TOWN PLANNING
 MASTER PLANNING
 URBAN DESIGN
 PROJECT MANAGEMENT
 NUTTEGGER PLANNING & DESIGN

LEGEND

- - - subject site
- location of sign
- contours

date 26 September 2011 job no. 7203
 scale 1:1500 @ A4 cindl 091101
 designer A Melany prepared by M Calaghan
 client
 Level 3, 345 Riverside Street, The Grange, Richmond, VIC 3175
 email info@gregrowe.com.au web www.gregrowe.com.au
 tel +61 3 9521 1512 fax +61 3 9521 1513

title sign location plan
 address lot 40 valley way
 nannup
 VERVE • TOLLING/STURM WEST • HILL/STEVENS • FISHERA

GREG ROWE & associates
FOCUSED ON ACHIEVEMENT



A copy of this plan is provided to the council for its use in the preparation of a development application. The council is not responsible for the accuracy of the information contained in this plan. The council does not warrant the accuracy of the information contained in this plan. The council is not responsible for the accuracy of the information contained in this plan. The council is not responsible for the accuracy of the information contained in this plan.



Our Ref: 7203

26 September 2011

Shire of Mannup
PO Box 11
NANNUP WA 6275

Attention: Planning Officer

Dear Sir/Madam

Planning Application – Advertising Sign: Lot 40 Valley Way, Nannup

Greg Rowe and Associates acts on behalf of Paramount Outdoor, who work in conjunction with John Longbottom, the owner of Lot 40 Valley Way, Nannup. Further to advice from Council at the 22 September 2011 Council Meeting, a site located further away from the town centre has been identified as acceptable for the erection of a sign aimed at displaying the Office of Road Safety content. We have been instructed by our Client to prepare and lodge a Development Application for the erection of an Advertising Sign on the subject site, in close proximity to Brockman Highway. To assist with progressing this Application, please find the following enclosed:

- » A completed and signed Development Application and Sign Application forms;
- » A cheque for \$135.00, being the relevant application fee;
- » Three (3) sets of the Development Application Plans and Elevations;
- » A copy of the Certificate of Title; and
- » A letter of authorisation from the Landowners, authorising Greg Rowe and Associates to act on their behalf with respect to this application.

BACKGROUND INFORMATION

We confirm Paramount Outdoor and the owners of the subject site have entered into an agreement with regards to this application. Paramount Outdoor wish to erect an advertising sign towards the north western portion of the subject site adjacent to Brockman Highway. We confirm the agreement between our Client and the Landowner is for Paramount Outdoors to prepare and erect a sign consistent with the attached development application plans.

This proposal has been submitted on the basis that the Office of Road Safety have expressed the desire to expand their advertising presence throughout Regional Western Australia.

DESCRIPTION OF PROPOSAL

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-1-

perth

Level 3, 369 Newcastle Street
Northbridge, Western Australia 6003
tel +618 9221 1991
fax +618 9221 1919
email gra@greg-rowe.com

regional offices

peel / south west
mandurah@greg-rowe.com
mid west
geraldton@greg-rowe.com
pilbara
porthedland@greg-rowe.com
karratha@greg-rowe.com

www.greg-rowe.com

Greg Rowe Pty Ltd ABN 41 093 308 715

TOWN PLANNING MASTER PLANNING URBAN DESIGN PROJECT MANAGEMENT

The proposed development comprises one (1) advertising sign, proposed to be erected to the north western portion of the subject site. The sign comprises a double-sided advertising sign atop two (2) poles. The sign has a clearance of 2 metres from the ground, and has dimensions of 8.3 metres, and 2.2 metres. The sign is proposed on the basis that the Office of Road Safety wishes to increase their current level of road safety advertising. Ancillary advertisements will be displayed on off peak / end of campaign periods. The advertising material will change as required based on the campaigns, and the display of ancillary material.

The proposed sign is considered to conform to commonly accepted safety measures with respect to advertising signs. The proposed sign does not incorporate any moving parts or mechanisms. The proposed sign will be setback no more than five (5) metres from the private property boundary, so as to avoid any concerns relating to vehicle safety. Also, it is proposed to position the sign perpendicular to the road reservation, so that the sign would not be difficult to view, thus avoiding the potential for traffic hazards.

TOWN PLANNING CONSIDERATIONS

Shire of Nannup Local Planning Scheme No. 3

Under the provisions of the Shire of Nannup Local Planning Scheme No. 3 (LPS 3), the subject site is within the 'Special Rural' Zone.

The broad objective of the 'Special Rural' zone is "to provide for residential use in a rural environment."

A review of Schedule 12 in regards to Special Rural Zone 13 confirmed there are no provisions against the erection of a sign over the subject site.

In addition to zoning, LPS 3 also contains specific provisions relating to the development of advertising signs. These are outlined in Clause 5.8.14 which include:

- » Council having regard to the amenity and character of the locality;
- » Council will enforce the standard of the advertising sign being maintained; and
- » Council may issue a notice for the removal of the sign if it is deemed to be kept in a derelict state.

Shire of Nannup Local Planning Policy 18 – Signs

The Shire of Nannup 'Local Planning Policy 18 – Signs,' contains objectives and policy measures for a limited range of advertising proposals, more akin to directional, small local business, event, portable and temporary signage.

A review of Local Planning Policy 18 confirmed that the Policy is more aligned with controlling the proliferation of signage, and to prevent untidy, illegal forms of signage that are present in other Local Authorities. Furthermore, it is evident that the type of signage being proposed appears to sit well outside the considerations of the Policy. This is based on the notion that the proposed sign is a standard form of advertising, but is not suitable addressed or precluded given the policy omission of this form of signage

Based on the above, this Application seeks a variation to the applicable Local Planning Policy relating to signage, on the basis that the proposal sits outside of the considerations of the Policy. In any event, we are advised by our Client that this will not constitute as setting a precedent for the proliferation of signage, given the road environment is not under significant demand for this type of signage. In addition, given one face of the sign will display the Office of Road Safety content, there is unlikely to be a duplication or repetition of this form of signage by our Client (or competitors) within the Shire of Nannup.

CONCLUSION

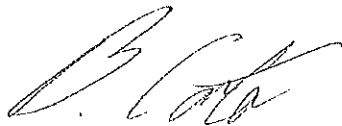
In considering the above, the following conclusions are evident:

- » The proposal will display road safety messages, and have the ability to display local tourism and local event marketing signage;
- » The proposal will utilise land that is presently under-utilised, and provide a source of income for the landowner; and
- » The proposal is compliant with the standards contained within the Main Roads Western Australia Guide to Roadside Advertising.

At this juncture, we request that the Shire of Nannup grant Planning Approval for the subject signage. Should you require any further information or clarification in relation to this matter, please contact Ben Carter on 9221 1991.

Yours faithfully

GREG ROWE AND ASSOCIATES



BEN CARTER
Perth Office

Encl.



File Ref _____

15 Adam Street,
 PO Box 11, Nannup WA 6275
 Telephone: (08) 9756 1018
 Facsimile: (08) 9756 1275
 Email: nannup@nannup.wa.gov.au

SIGN APPLICATION

Additional Information For Advertisements

Name of advertiser (if different from owner): Paramount Outdoor

Address in full: 46 Coomooro Road, Ardross, Western Australia 6572.

Description of property upon which advertisement is to be displayed including full details of its proposed position within that property: The subject site is Lot 40 Valley Way, Nannup and is 1.99 hectares. The subject site is predominantly cleared land comprising a house and farm sheds. The sign will be located adjacent Brockman Highway towards the northern end of the site within an area already cleared of trees and shrubs. The sign will be setback at least 2 metres from Brockman Highway.

Details of proposed sign:

Height: 2.2 metres **Width:** 8.3 metres **Depth:** N/A

Colours to be used: N/A

Height above ground level (to top of advertisement): 4.2 metres

(to underside of advertisement): 2 metres

Materials to be used: Steel/ Acrylic

Illuminated: No

If Yes, state whether steady, moving, flashing, alternating, digital, animated or scintillating, etc: N/A

If Yes, state intensity of light source: N/A

State period of time for which advertisement is required: Permanent

Details of signs, if any, to be removed if this application is approved: N/A

N.B.

Application should be supported by a photograph or photographs of the premises showing superimposed thereon the proposed position for the advertisement and those advertisements to be removed detailed in 6 above.

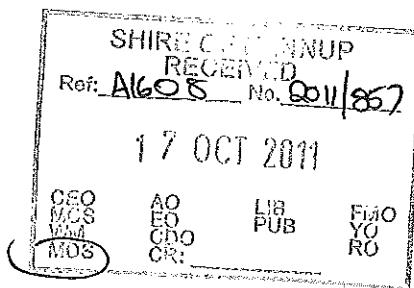
Signature of advertiser(s): _____ (If different from land owners)

Date: 26/9/2011

Evelyn Patman

From: Bronwyn Lock [grayolock@bigpond.com]
Sent: Monday, 17 October 2011 3:38 PM
To: ShireofNannup
Subject: Proposed Advertising Sign - Adjoining the Vasse Hwy and lot 40 Valley Way, Nannup

Darren and Bronwyn Lock
 5 Lindeman Crt
 Waikiki WA 6169
 (08)95294706



Your Ref: A1608

To Whom it may concern,

We are writing in regards to the proposed Advertising Sign.

We don't believe the sign should be placed Adjoining the Vasse Hwy and Lot 40 Valley Way, Nannup for the following reasons:

1. The Brockman Highway does not have sufficient traffic to warrant such a big sign.
2. The sign will destroy our view of the surrounding countryside.
3. It will devalue our property (as we are on the adjoining property Lot 39)
4. The sign is huge

We think the sign would be better placed on the corner of the Vasse Highway and Brockman Highway, as a greater percentage of people will see it.

Regards

Darren and Bronwyn Lock

Adrian & Marilyn Tyler
P.O. Box 32
Nannup 6275

Robert Jennings
Chief Executive Officer
Shire of Nannup
P.O. Box 11
Nannup 6275

Friday 4th November 2011

Dear Robert,

Thank you for your letter Ref: A1608 dated 17 October 2011 regarding the opportunity to respond to the

"PROPOSED ADVERTISING SIGN - ADJOINING THE VASSE HIGHWAY AND LOT 40 VALLEY WAY NANNUP."

First we would like to bring your attention to the incorrect details in the letter sent by the Shire of Nannup. The large bold print highlighting the proposal on page one (as above) locates the proposed sign adjoining the Vasse Highway but the detail in the letter indicates the sign is adjoining the Brockman Highway.

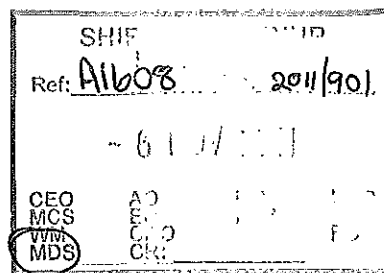
Although we have personally confirmed the correct location of the proposed sign with the Shire it is of some concern to us that there is potential for others who may have received this same letter to misinterpret its content and not make comment.

While we believe there are numerous questions and issues that could be raised regarding this proposed sign we have limited our response to the following. This response is reflective of the limited information made available, inadequate time to research the topic in any detail and some assumptions made which may prove to be correct or incorrect contingent on further information becoming available.

In fact the only information available to us regarding this proposed sign apart from the correspondence received was from direct Shire inquiry indicating only that the proposed sign appears to have a road safety connection.

Having said that we even find ourselves questioning whether this proposed sign in this location will equate to an overall improvement in road safety and a reduction in road trauma that best represents the use of public funding.

Could this proposed sign be better targeted ?



Quite clearly the proposed sign is enormous especially when it is compared to all other signage in our locality and even further afield. There are already an estimated 100 signs of different sizes, colours and purpose on this section of road that is between Cockatoo Valley and the Nannup Post Office. While we accept many of the existing signs serve a valued purpose none are of the enormity of this proposed sign, have the same potential for perceived hazards to road safety, have the ability to impact the general amenity of both the local area and the Nannup brand or have the potential to impact property values of residents living within visual exposure of this proposed sign.

Of particular concern to us is the potential of such an enormous sign to cause distraction to drivers. It is obvious this sign will distract otherwise no one would look at the sign, its advertising and/or its message and the proposed sign's value would be mute.

The proposed sign also appears to be parallel to a reasonably straight double lined small section of the Brockman Highway meaning to view the sign a driver would have to turn their head completely away from the road.

This is reinforced by its visibility, if you travel this road from either direction the sign as it is currently proposed is partially obscured by roadside vegetation until you are close to its location

Unless of course this enormous sign is meant for traffic exiting Thomas Road and that would be humorous.

It is at this time we believe when drivers are not looking at the road that is of most concern especially considering this sign as proposed is almost opposite the Thomas Road and Brockman Highway intersection which local residents, business and heavy vehicles (mainly associated with the Water Authority) use. There is also a designated and Main Roads signed school bus stop along with traffic from a newly installed footpath.

Hills, dips and bends are also in close proximity to the location of this proposed sign.

We would rather drivers of vehicles to be watching the road at this location, watching for other vehicles, watching for school buses stopping, watching for children and watching for pedestrians or other road users rather than being distracted by an enormous sign.

This is also the message we hear continually from authorities, that is about being distracted while driving, we just need to look at the mobile phone issue as one example.

According to the Office of Road Safety in Western Australia (wa.gov.au) it is estimated that distraction played a role in 32% of all road crash deaths and serious injury in W.A. between 2005 and 2007.

It therefore seems clear to us that being distracted causes accidents and given the enormity and location of this sign we are very concerned of the potential road safety issues.

We also believe that this enormous sign will effect the amenity of the local area and the Nannup brand in general especially considering Nannup promotes itself as a Garden village with beautiful scenery, forests and with minimal development, Nannup even describes itself as a "pretty little town" (nannup.wa.gov.au)

We believe this enormous sign would be unsightly, out of context with the local natural environment, not conducive with Nannups unique identity, present a negative impression in respect of tourism and potentially impact the general well being of the community

While we accept signage of all types have potential to be aesthetically unpleasant most but not all of the local signs given the enviromental graphical design differences appear to be related to essential traffic control, warning or guidance, are sized appropriately and most are positioned in a such way that they can be read while travelling in a forward direction minimising to some degree driver distraction and their enviromental impact.

Finally we believe that a highly visible sign of this enormity located within visual appreciation of our property will negatively impact property values. We believe many people like ourselves choose to reside in the Nannup Shire for the environmental lifestyle, sense of community, safety, together with all the other benefits and with all that encompasses.


We also believe like us many would not wish to be exposed to this form of visual pollution.

We believe there are already more than sufficient signs in this area especially in the context of road safety, property values and the enviroment.

In our opinion this proposed sign is unacceptable and we would like to clearly state that **WE OPPOSE THIS SIGN.**

Thank you for this opportunity to express our views

yours sincerely



Adrian & Marilyn Tyler

0897245656



SHIRE OF NANNUP RECEIVED			
Ref:	No. 2011/902		
- 7 NOV 2011			
CEO MCS MRF MO:	AO EO CDO CR:	LIB PUB	FJO YO RO



ABN: 50 860 678 021

Fax

TO: Robert Jennings
Chief Executive Officer
Shire of Nannup

FAX N°: (08) 9756 1275

ATTN: Planning Section

FROM: Alan Roberts
Customer Services Manager
Main Roads South West Region

TEL N°: (08) 9724 5626

EMAIL: alan.roberts@mainroads.wa.gov.au

YOUR REF: A1608

OUR REF: 05/305

DATE: 7 November 2011

PAGES (including this): 1

SUBJECT: SIGNAGE – LOT 40 VALLEY WAY, NANNUP

I am responding to your letter of 17 October 2011 in respect to an application for planning approval for signage at the above mentioned location.

Main Roads raises no objections to the proposed signage.

If you have any questions in respect to this response, please contact me on (08) 9724 5626 or email: alan.roberts@mainroads.wa.gov.au.

In reply by correspondence, please quote file no. 05/305.

Regards

Alan Roberts



Our Ref: 7203

20 January 2012

Shire of Nannup
PO Box 11
NANNUP WA 6275

Attention: Mr Steve Thompson – Consultant Planner

Dear Steve

Additional Information to Planning Application for Signage – Lot 40 Valley Way, Nannup

We refer to email correspondence from your Office dated 11 November 2011 regarding the Planning Application lodged with the Shire in late September 2011. The following outlines and justifies the various concerns raised by the Shire and within the two submissions received objecting to the proposed signage.

1. Background of Planning Application and Demand for Proposed Signage

As you will recall, a similar Planning Application to the one above was lodged with the Shire of Nannup in July 2011. Following the refusal of that Application, the Planning Officer at that time suggested we consider the Old Mill site within the town centre. Due to the historical context of this site we considered it to be inappropriate for this type of signage. As such the subject site at Valley Way was sourced which is considered to be more suitable as it is situated further from the town centre, yet is still ideally located adjacent to Brockman Highway which is necessary to maximise the impact of road safety campaigns on the catchment population.

In accordance with the Office of Road Safety, 338 people within the South West Region were either seriously injured or killed in 2010 and 3,446 people were either seriously injured or killed from 2001 – 2010. Our research has also confirmed that since December 2007 at least three people have been killed in separate accidents on the Brockman Highway near Nannup.

A review of documents released by the RAC in 2008 depicted Brockman Highway as having a 2 star rating. The document notes "any road which scores 3 stars or less is considered to be in need of remedial action to lift its safety performance." In February 2008 a 10 kilometre stretch of Brockman Highway between Darradup and Jalbarragup was ranked fifth as the worst section of highway in Western Australia.

As such the placement of the road safety sign adjacent to Brockman Highway at the subject site is considered appropriate remedial action in order to maximise the intended impact of the sign.

7203_12jan01L_arm

-1-

2. Positioning of the Proposed Sign and Impact on Visual Amenity within the Context of the Town:

We note that one of the submissions questioned the positioning of the proposed sign on the subject site. We confirm the sign will be perpendicular to Brockman Highway (not parallel as the submission implied). This will enable drivers and passengers to view the sign without the need turn their heads away from the road (as would be the case if the sign was parallel).

In addition to this, the proposed sign is relatively central to a straight of approximately 530 metres of the Brockman Highway and within the only area of land along this straight already void of remnant vegetation.

The subject site is situated on the outskirts of town, approximately 4 kilometres from the Nannup Town Centre and 600 metres from the extensive Milyeannup State Forest reserve. The Brockman Highway winds through dense forest for approximately 55 kilometres before re-entering semi cleared farming land. In our opinion the sign is located a sufficient distance from the historical town centre to have the least possible impact on the amenity of the town.

The immediate character of the subject site is that of rural residential, 1-2 hectare lots to the south of Brockman Highway with larger farmlet lots to the north. As such the proposed signage location is already semi developed and therefore signage reinforcing the need to drive safe prior to entering the town centre of Nannup and the extensive State Forrest will not be out of character for the immediate area. Furthermore, within the wider context of the Shire, this appears to be the most appropriate location for a sign aimed at promoting road safety as it will have the least impact on the already semi developed character of the immediate locality.

Our Client selects sites for signage that are considered to be suitable to the proposed locality within the context of the wider region. Within the context of the Shire of Nannup, we consider the proposed sign to have the least impact on the subject site whilst still achieving an adequate balance of social, environmental and economic concerns. This specific location is void of remnant vegetation, is central to a 530 metre straight stretch of Brockman Highway, is located away from the town centre and will be visible to a generous catchment population to ensure the message of road safety is refreshed and received by the road users.

Therefore, in our opinion the proposed location of the sign will have the least impact on the natural amenity within the context of the wider Shire of Nannup.

3. No Support for a permanent sign in this location

We note that following the lodgement of the original Planning Application in mid 2011 (Bishop Street), Shire Staff advised of a site in their view that they considered to be more suitable for this type of signage. We considered the Shires proposed site to be too close to the Nannup townsite. Following discussions with the former planning officer, the subject site (Valley Way) was sourced based on its locational merit on the outskirts of town and within semi developed and cleared land. Whilst we appreciate the Application must undertake a thorough and stringent assessment process, we are of the view that there is a reasonable expectation that the advice provided by the Shire would guide the lodgement of a further Application.

Based on the above, we cannot support the notion that there is "no support for a sign in this location" given the previous advice of the Shire. Moreover, only two submissions objecting to proposal and one raising no objection were received respect to the proposal. Furthermore, sound planning justification can be provided that would address the concerns raised.

4. Inconsistent with Scheme and Local Planning Strategy Objectives:

Section 5.8.14.1 of TPS 3 lists the following objectives of the provision for the control of advertisements:

Objective	Requirement
a) To ensure that the visual quality and character of particular localities and transport corridors are not eroded	As aforementioned we believe the proposed location for the sign is the most appropriate site as it will have the least impact on the existing character of the semi developed locality and transport corridor within the Shire of Nannup.
b) To minimise the total area and impact of outdoor advertising commensurate with the realistic needs of commerce for such advertising	As aforementioned, the RAC identified Brockman Highway as having a 2 star rating meaning it was in need of urgent remedial action to lift its safety performance. The sign also conforms to the standard dimensions for an outdoor advertising sign as stipulated by the Outdoor Media Association.
c) To prohibit outdoor advertising which is considered to be superfluous or unnecessary by virtue of their colours, height, prominence, visual impact, size, relevance to the premises on which they are located, number and content	The sign conforms to standard dimensions for an outdoor advertising sign as stipulated by the Outdoor Media Association. The sign is not considered to be out of context as it includes a predominant display of the Office of Road Safety messages to travelling motorists along the regionally significant Brockman Highway. Our Client intends to only have one of these types of signs along Brockman Highway.
d) To minimise clutter of advertising signs	Our Client intends to only have one of these types of signs along Brockman Highway.
e) To promote a high standard of design and presentation in outdoor advertising	The sign conforms to standard dimensions for an outdoor advertising sign as stipulated by the Outdoor Media Association. The Shire has the ability to condition the type of advertising material presented.

The design features of the sign, specifically relevant to the height and size have been dually considered from a safety perspective to ensure the sign is easily read by passing traffic from an adequate distance.

We would also note that the proposed advertising sign, given its location and extent will not prevent the balance of the site from being used for rural residential purposes, in accordance with the objectives of the 'Special Rural' zone.

Further to this, the construction of the sign will not result in the destruction of native vegetation in the area. On this basis, it is demonstrated that the proposal would not be detrimental to the amenity of the locality.

A review of the Shire of Nannup Local Planning Strategy confirmed the proposed sign does not conflict with the Objectives or Performance Criteria of the 'Rural Living Areas' and 'Land Use in Rural Living Areas'. The following provides a basic overview of how the proposed signage meets the Performance Criteria for the rural living areas:

1	Land remains committed to low density single dwelling residential use as the primary function of the area.	Compliant – Low density single dwelling residential to remain the primary use.
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- | | | |
|----|--|--|
| 2 | All land must be managed in a way that ensures its long term environmental sustainability | Compliant – No removal of vegetation and therefore no negative impact on environmental sustainability. |
| 3 | Provision should be made for the long term protection and enhancement of remnant vegetation | Compliant – no remnant vegetation is proposed to be removed. |
| 4 | All new lots have gazetted road access. | Compliant – no change to road access |
| 5. | That there must be a demonstrated need for any non – residential use which seeks to locate in a rural living area, rather than within a commercial or industrial area. | Compliant – Primary use to remain as rural residential. Secondary use of a road safety advertising sign is warranted by state wide statistics classifying Brockman Highway as one of the worst roads in the State. |
| 6. | Any proposed use must be compatible with surrounding land uses and reflect the environmental and visual qualities of the surrounding areas. | Compliant – The proposed sign is compatible with the semi developed rural residential locality. The proposed location of the sign is considered to have the least impact on the environmental and visual quality of the surrounding area within the context of the wider Shire of Nannup Region. |
| | Any proposed non-residential land use must: | Compliant – The proposed signage: |
| 7. | <ul style="list-style-type: none"> » Not lead the transformation of a rural living area into a quasi-commercial area; » Not lead to the fragmentation of the current land holding pattern; » Be compatible with the surrounding neighbourhood, and be of a scale and design that respects the environmental and built elements of the area; » Be provided with setbacks from common boundaries with adjoining residential uses that ensure the protection of residential amenity, and where appropriate, provide for the establishment of effective landscaping and screening buffers. | <ul style="list-style-type: none"> » Will not lead the transformation of a rural living area into a quasi-commercial area; » Will have no impact on the current land holding pattern; » Is compatible with the surrounding semi developed rural residential area. No impact on remnant vegetation; » Is adequately setback 2m from the property boundary. No negative impact on the residential amenity. |
| 8. | Services should be available to all buildings and works where requires. | N/A |

As noted in the Planning Application, 'Local Planning Policy 18 – Signs' contains objectives and policy measures for a limited range of advertising proposals. The proposed sign is considered 'Unclassified Signage' as it does not come under categories 2.1 to 2.7. The Planning Application is not considered to be inconsistent as the policy is more aligned with controlling the proliferation of signage and the prevention of untidy, illegal forms of signage as opposed to preventing particular types of signage.

5. Concerns as to whether road safety adverts will be predominantly displayed:

The email correspondence from the Shire raised the need to clarify the meaning of 'ancillary' within the context of the Planning Application. As stated in the Planning Application, the primary purpose of the sign is for road safety campaigns. However in off peak/ end of campaign periods, it is intended the sign could be used for local tourism related campaigns to ensure the sign is not left vacant of content. As such, ancillary advertisements are those not related to the Office of Road Safety campaigns.

Our Client, through their numerous existing signage projects with other Shires has successfully negotiated the ability to propose a range of advertising content which is regulated through the imposition of a condition on the Planning Approval requiring either one of the following measures to be observed:

- » Prior to the advertising content being changed, an artist impression of the content is provided to the Director of Planning and Development Services to ensure the appropriateness of the content; or

- » A condition included on the Planning Approval giving Council the ability to order removal of signage content within two (2) working days, should it be deemed inappropriate.

It is important to note that the above two suggested ways of regulating signage content are prefaced by the acknowledgement that a range of third party advertising material will be entertained.

Whilst we note that a key concern of the Shire in approving the Application is to safeguard against inappropriate signage material being displayed, it is considered a highly onerous, timely and costly exercise for our Client to pursue every time a change in content is sought. Rather we submit that consistent with every other form of development that is subject to regular and ongoing compliance checks that the advertising content of the sign on the site is dealt with in the same manner.

As such should the Shire approve the sign in 'good faith', the proposal will be conducted as per the Application (i.e. our commitment that our Client will not advertise any advertising material that is offensive, sexually explicit, racially motivated, etc.) and that the conditions on the Planning Approval are in place to safeguard against the unlikely event that this type of signage is displayed.

Please note that the above approach suggested to regulate the advertising content provides the Shire with several options with respect to the swift removal of advertising content considered to be inappropriate. Should the Shire wish to proceed with the option of imposing a condition on the Planning Approval requiring inappropriate signage content to be removed within two working days, the following process could be undertaken by the Shire to ensure compliance:

- » Firstly, advice to be sent to the landowner of the site in which the inappropriate content is present, and that the content is to be removed within two working days of receiving this advice from the Shire;
- » If the signage is not removed, the Shire can then proceed to advise the landowner that a condition of the Planning Approval has been breached. This then enables the Shire to issue a formal notice for the breach to be rectified within 60 days (time period derived from the Planning and Development Act 2005);
- » If the formal notice is not acted upon, then the Shire can pursue Legal Action against the landowner by way of Magistrates Court proceedings.

As you will see, the Shire has the ability within a short period of time to bring about compliance. In any event, we would remind the Shire that it would be in the best interest of our Client to ensure the above measures would never need to be implemented, given the sign would still be subject to a time limited approval.

6. Precedent Concern for Design and Use

It is considered unreasonable to refuse the proposed sign on the basis of precedent for the proliferation of signage. The proposed signage is unlikely to be repeated, given our client seeks one sign visible from Brockman Highway. Further to this, it is highly unlikely there will be a duplication or repetition of this form of signage by our Client (or competitors) within the Shire of Nannup.

Our Client has on a number of occasions provided locational criteria for signage, and advised of suitable criteria to be implemented by the Shire to safe guard against both precedent and proliferation. In this

regard, we would be pleased to assist in implementing a signage location plan. The provision of this information could be used to amend the existing Local Planning Policy - 18 in order to moderate and control this type of development in an effective manner.

Relative to the precedent concern for locating advertising signs on land that is not associated with the business, we emphasise that the sign is considered to relate to the use of the regionally significant Brockman Highway. The advertising sign includes a predominant display of the Office of Road Safety messages, and plays an important role in displaying road safety messages to travelling motorists along the Brockman Highway that connects into the wider South West Region. As aforementioned, the Council has the power to impose specific conditions to the Planning Approval to control the type of ancillary advertising.

7. Summary:

In considering the above, the following conclusions are evident:

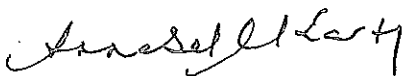
- » The subject site is considered the most appropriate location for a sign along Brockman Highway aimed at improving road safety within the Shire of Nannup due to its location on the outskirts of the historic town centre and Milyeannup State Forest reserve;
- » The proposed sign is not considered to be out of character within the semi development area;
- » The development of the sign will not require the removal of vegetation;
- » Remedial action is urgently required to improve and promote road safety along Brockman Highway;
- » The size of the sign is compliant with standard advertising dimensions as stipulated by the Office of Road Safety, Main Roads Western Australia's Guide to Roadside Advertising and Outdoor Media Association, whilst also ensuring it can be read from safe distances;
- » The proposed sign is of a high quality standard; and
- » Precedent concerns relative to proliferation and ancillary advertising campaigns can be controlled through conditions imposed on the Planning Applications which will ensure any material deemed to be offensive or inappropriate by the Shire is removed within two working days of notification.

Based on the above information, we request the Shire of Nannup reconsider our Planning Application at Lot 40 Valley Way, Nannup.

Should you require any further information or clarification in relation to this matter, please contact either Ben Carter or Annabel McLarty on 9221 1991.

Yours faithfully

GREG ROWE AND ASSOCIATES



ANNABEL MCLARTY
Peel/South West Office

Encl. Artist impression of proposed sign.



You could lose your licence in a
Stick to the speed limit.

SARAWAK

Policy Number:	LPP 018
Policy Type:	Local Planning Policy
Policy Name:	Sign
Policy Owner:	Manager Development Services

Authority: Shire of Nannup Local Planning Scheme No3 c5.8.14.2 (a)

OBJECTIVE

To control the proliferation, quality, size, type and location of signage within the Shire of Nannup.

DEFINITIONS

Nil.

POLICY

Council may, in accordance with the Shire of Nannup Local Planning Scheme No.3 provisions and the Shire of Nannup Advertising Signage Procedure LPP.018, approve advertising, directional or other signage on land within its district subject to the following conditions:

1. A development application for the erection of signage is required to be submitted for approval;
2. Full details, including the size, number of signs required, wording, colour/s, location and height above ground etc are to be provided as part of the application;
3. Development approval is in additional to any other licence/approval required by the Council and/or other State Government agency.

Related Policies:	
Related Procedures/Documents:	1) LPP.019 Advertising Signage Procedure LPP018 Attachment 1.docx
Delegation Level:	CEO, CEO to Manager Development Services, Building Surveyor
Adopted:	OM 22 April 2010.
Reviewed:	

WORKS & SERVICES

AGENDA NUMBER: 10.2
SUBJECT: Gravel Pit Reserve Fund
LOCATION/ADDRESS: N/A
NAME OF APPLICANT: Shire of Nannup
FILE REFERENCE: WRK 7
AUTHOR: Chris Wade – Works Manager
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 7 February 2012

BACKGROUND:

Council has historically developed gravel pits on an as needed basis. four years ago the approach changed and two large gravel pits at Six Mile Road and Bird Road were developed through funding from road projects Council were working on at the time.

COMMENT:

Looking to the future and also taking into account new road projects including Blackspot funded projects that are coming into consideration a reserve fund needs to be developed for Council's future raw material supplies once the current pits are exasperated. Dependant on future road programs it is estimated that Council still has between four - seven years supply of gravel. It is good business practice to portion a cost from all new construction and maintenance jobs to a reserve fund.

The alternative to a reserve fund will be to purchase gravel as needed for each individual job when current stocks have run out in the future. The cost of purchasing raw materials is unknown as supplies and fuel costs are ever changing.

STATUTORY ENVIRONMENT: Nil.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS:

A nominal figure per cubic metre of gravel will be costed against each individual jobs budget to be placed into a gravel reserve fund. Apart from any jobs that have already funded the current gravel pits.

STRATEGIC IMPLICATIONS: Nil.

VOTING REQUIREMENTS: Simple majority.

RECOMMENDATION:

That Council create a Gravel Reserve Fund for future gravel resource costs in its 2012/13 budget development.

AGENDA NUMBER: 10.3
SUBJECT: Officer's Vehicle Replacement
LOCATION/ADDRESS: NA
NAME OF APPLICANT: Shire of Nannup
FILE REFERENCE: Ten 12
AUTHOR: Chris Wade – Works Manager
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 10 February 2012

Attachment: Costing spread sheet

BACKGROUND:

Council's 2011/12 budget originally contained the routine replacement of two of the three senior officers Ford Falcons. These were removed during budget deliberations.

COMMENT:

With the restructuring of the senior officer's roles it has become apparent that the requirement for the extra vehicle is unnecessary. Some consultation with suppliers as to the optimum time to trade vehicles has been undertaken and it is apparent that if we average the current vehicle kilometres within the next few months would be the premium change over time as can be seen on the attached spreadsheet. Two of the vehicles have already gone over what would be Council's normal changeover 40,000km mark. The 40,000km is the optimum for both kilometres and remaining warranties for resale values.

The question of buying used vehicles has been raised, Local Government fits into the State Government Discount Scheme and therefore any new vehicles purchased are subject to the discount. Purchasing used vehicles does not qualify for a discount and buying a late model used x government vehicle has the discount reapplied before it is resold.

Over recent years requirements for a bus have been raised with Council on several occasions, with the ongoing activities of both Youth and Community officers with organised outings it is estimated the an annual cost of hiring buses and using private cars is between \$5,000 and \$6,000. Obviously other savings will be the smaller motors fuel economy, tyres, insurance, registration and the running costs of two vehicles instead of three.

As a result of the above points the recommendation that has been put to Council to replace the current three vehicles for two seven seat wagons. The preferred option for this is the Toyota Kluger both for resale and accessibility. The attached spread sheet indicates changeover costs with a second option including two Toyota Rav 4's. The resale of Toyota vehicles are generally well above other vehicles Council has previously purchases.

STATUTORY ENVIRONMENT: Nil.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS:

A change over figure of \$25,332 will be incurred if the officer's recommendation is supported. The funding will come from two budget items that will not eventuate this financial year. \$10,000 from Manager Development Service training and the external painting of the office \$ 15,000.

STRATEGIC IMPLICATIONS: Nil.

VOTING REQUIREMENTS: Simple majority.

RECOMMENDATION:

Council allocate \$25,332 from the budget for the replacement of the current three Ford Falcons for two Toyota Klugers.

Attachment :

2011/12 Vehicle Changeover costs

Busseton Toyota			
Vehicle	NPO	NP000	NP0000
Trade \$	\$ 15,250.00	\$ 16,350.00	\$ 18,350.00
minus GST	\$ 13,863.64	\$ 14,863.64	\$ 16,681.82
Kluger V6 4 x 2	\$ 35,370.64	\$ 35,370.64	
			\$ 49,950.00
			\$ 45,409.09
			\$ 70,741.28
		Change over cost	\$ 25,332.19

Government discount included of \$4,657.09 per vehicle

Busseton Toyota			
Vehicle	NPO	NP000	NP0000
Trade \$	\$ 15,250.00	\$ 16,350.00	\$ 18,350.00
minus GST	\$ 13,863.64	\$ 14,863.64	\$ 16,681.82
RAV 4 4 x 4 2.4	\$ 28,192.00	\$ 28,192.00	
			\$ 49,950.00
			\$ 45,409.09
			\$ 56,384.00
		Change over cost	\$ 10,974.91

Government discount included of \$3,0708 per vehicle

AGENDA NUMBER: 10.4
SUBJECT: Policy LPP 016 Over Flow Camping Review
LOCATION/ADDRESS: Nil
NAME OF APPLICANT: Shire of Nannup
FILE REFERENCE: ADM 9
AUTHOR/REPORTING OFFICER: Chris Wade – Works Manager
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 9 February 2012

Attachments: 1. Current Policy LPP 016
2. Draft updated Temporary Caravan Park and Camping Policy

BACKGROUND:

Council currently has policy LPP 016 Overflow Camping that was reviewed in April 2010. Council's health officer has completed research on the requirements and legislation in regards to both temporary caravan parks and temporary camping grounds. The research has highlighted deficiencies in the current policy.

COMMENT:

The attached draft Temporary Caravan and Camping policy now includes all relevant requirements and conditions that Local Government are required to consider before issuing a license. The draft policy does not indicate areas that Council may consider for temporary sites but this will be dealt with at the time of license applications.

STATUTORY ENVIRONMENT: Nil.

POLICY IMPLICATIONS:

Update and review Policy LPP 016 Overflow Camping and renamed Policy LPP 016 Temporary Caravan Park and Camping.

FINANCIAL IMPLICATIONS: Nil.

STRATEGIC IMPLICATIONS: Nil.

VOTING REQUIREMENTS: Simple majority.

RECOMMENDATION:

Council update LPP 016 Overflow Camping and rename Policy LPP 016 Temporary Caravan Park and Camping as per attached draft policy.

EXISTING

Policy Number:	LPP 016
Policy Type:	Local Planning Policy
Policy Name:	Overflow Camping Areas
Policy Owner:	Manager Development Services

Authority: Caravan and Camping Grounds Act 1995
 Caravan and Camping Grounds Regulations 1997
 Shire of Nannup Local Planning Scheme No3
 Shire of Nannup Health Local Laws 2003 cl2.4

OBJECTIVE

To provide additional areas for caravan and/or camping use during peak accommodation periods associated with community events.

DEFINITIONS**Applicant:**

A community group or community organisation operating within the Shire of Nannup.

Facilities:

The provision of additional toilets, ablution, fire services, rubbish and waste water disposal facilities in accordance with the minimum standards/conditions set by Council.

Nannup Recreation Ground:

The area referred to as the "Old Hockey Grounds" within Reserve 9185 and situated between the main recreation centre building and Warren Road.

Nannup Foreshore Park:

The area to the south of the amphitheatre structures along the discontinued railway reserve 24774 between the high water mark of the Blackwood River and the service track on the eastern boundary of the reserve.

POLICY

Council will consider applications from organisations/community groups for the use of reserves in the town site for camping and/or caravan use only after it is demonstrated that both the Brockman Street and Balingup Road Caravan Parks are, or would be, fully booked due to seasonal factors or special events.

Should the applicant demonstrate full bookings then the Chief Executive Officer be authorised to permit camping in the Community Centre grounds, subject to:

1. Camping must be confined to approved areas at the Nannup Recreation Ground or Nannup Foreshore Park or, where Council determines, any other site.
2. All Bonds and Fees to be charged as resolved by Council (refer to Council's list of adopted Fees and Charges) to be paid at the time of submitting application.
3. No open campfires or BBQs allowed.
4. All costs of additional facilities/services are to be the responsibility of the applicant including drop off, pick up, cleaning or other servicing costs required.
5. The overflow camping approval is only for the duration of the event and no more than three consecutive nights.
6. Compliance with the Shire of Nannup's' "Overflow Camping Facilities -- Minimum Standards/Conditions attached.

Related Policies:	
Related Procedures/ Documents	Overflow Camping Facilities -- Minimum Standards/Conditions LPP016 Attachment 1.docx
Delegation Level:	CEO, CEO to MDS
Adopted:	OM 22 April 2010.
Reviewed:	

OVERFLOW CAMPING FACILITIES – MINIMUM STANDARDS/CONDITIONS

1. **Operative Period:** Camping is not to exceed three (3) nights.
2. **Facilities:** The facilities are calculated on an average of 4 persons per site.
Note: two camping sites equate to "one site" and Vehicles providing own facilities (Toilets and Showers) maybe excluded from totals for facilities. (Attached basis for facilities)
3. **Site:** Tent/Camping Sites must have a minimum area of 25 square metres.
Distances between Caravans, Camps & Buildings - there is to be at least 3 metres between:
 - i. a caravan, annex or camp or any other site
 - ii. any building on the facility; or
 - iii. an access road
4. **Access:** All weather two way road access to all caravan or camping sites shall be at least 6 metres wide, or one way 4 metres.
5. **Fire Prevention and Protection:**
A fire management plan is to be prepared including and not limiting:
 - i. Fire breaks (In accordance with Fire Break Notice 2009/10).
 - ii. Response and evacuation plan.
 - iii. Provision for fire fighting, adequate volume of water on-site with appropriate appliances, or alternative arrangements.
6. **Rubbish:** There is to be at least one rubbish bin with a capacity of not less than 80 litres for every five sites. Bins will be emptied as necessary to prevent overflow of refuse or a nuisance being created.
7. **Potable Water:** An unlimited supply of drinking water is to be provided.
8. **Waste Water Disposal:**
Having regard for the temporary nature of the facility, all waste is to be disposed of without causing a nuisance. Septic tanks and leach drains servicing the ablution and toilet facilities as per the Health Department of Western Australia requirements.
9. **Supervision:** As per "duties of license holder" provided with suitable on-site supervision. As a minimum, supervision must be provided when clients are booking-in and a phone help/contact number, which is accessible throughout the license period, must be posted for the notice of all patrons.

Base Nature / Transit Camps

No of Sites	Toilets			No of Showers each sex	No of Hand Basins each sex
	Male		Female		
	No of pedestals	mm of urinal trough	No of pedestals		
1-10	1	0	1	1	1
11-17	1	600	1	1	1
18-20	2	600	2	1	1
21-25	2	600	2	2	2
26-34	2	1200	2	2	2
35-50	2	1200	3	2	2
51-75		1800	4	3	3
76-100	4	2400	5	4	4

Note:

- In calculating the number of sites above, two camping sites are equal to one caravan site and for each 600mm of urinal trough, a toilet may be provided instead,
- Caravans or Recreational Vehicles containing independent toilet and ablution fixtures, with sufficient fresh water and waste-water storage capabilities can be excluded from calculations based on the above table, However, such vehicles shall be generally accommodated in a dedicated area and the supervisor must record the vehicle type and registration number.
- At least one hand basin must be provided in a toilet block for the use of each gender.
- Where the lot is used for no more than two consecutive nights per license period, the requirements for showers will not apply.
- An adequate supply of running water must be provided for all ablution facilities.

NEW

POLICY NO.	LPP 016
POLICY TYPE	Local Planning Policy
POLICY NAME	Temporary Caravan Parks and Camping Grounds
POLICY OWNER	Infrastructure Manager

Objective

To clarify the requirements of the *Caravan Parks and Camping Grounds Act 1995* and *Regulations 1997*, where a local government is empowered to approve a Temporary Facility (i.e. Caravan Park and/or Camping Ground).

Statement

Clause 6 of the Caravan Parks and Camping Grounds Act 1995 requires that any person who operates a caravan park or camping ground (including a Temporary Facility) must be licensed. The *Caravan Parks and Camping Grounds Regulations 1997* provide that a Local Government may issue a license for a Temporary Facility for a stipulated period under 12 months. Prior to giving this written approval the Local Government must be satisfied that the land is a suitable place for camping especially with respect to:-

- safety and health; and
- access to services

Application for Temporary License

Application for approval shall be made in the form prescribed in the Regulations, together with a site plan and prescribed application fee (minimum \$100.00). Full details of the toilet/ablution facilities for caravans/camps, vehicle roadways, provision of potable water, refuse collection and disposal, supervisory arrangements and any other information required by the Shire, must be provided.

A licence for a Temporary Facility will stipulate the period/s of license and shall be issued for no more than one year prior to a license period.

Minimum Standards/Conditions

- 1 Limit to Number of People on a Site
No more than ten people are to camp on a site at any one time.
- 2 Distances between Caravans, Camps, Buildings etc
There is to be a least 3 metres between a caravan, annex or camp on a site and;
 - a caravan, annexe or camp or any other site;
 - any building on the facility; or
 - an access road.
- 1 **Tent/Camping Sites**
A tent or camping site must have a minimum area of 25 square metres.

2 Access

Access to all caravan or camping sites shall be at least 6 metres wide.

5 Fire Prevention and Protection

- The lot shall comply with the Shire's Fire Break Order (or variations thereof).
- There shall be an adequate volume of water on-site with appropriate appliances, or alternative arrangements for fire fighting purposes.

6 Ablution and Toilet Facilities

The number of showers, toilets and hand basins shall be as per the following table. This table relates to a Nature based Park, which may be occupied for up to 3 consecutive nights. For occupation beyond 3 consecutive nights, the number of toilet/ablution fixtures will be derived from Schedule 7 of the *Regulations*.

No. of Sites	Toilets			No. of Showers (each sex)	No. of Hand Basins (each sex)
	Male		Female		
	No. of pedestals	mm of urinal trough	No. of pedestals		
1-10	1	0	1	1	1
11-17	1	600	1	1	1
18-20	2	600	2	1	1
21-25	2	600	2	2	2
26-34	2	1200	2	2	2
35-50	2	1200	3	2	2
51-75	3	1800	4	3	3
76-100	4	2400	5	4	4

- In calculating the number of sites above, two camping sites are equal to one caravan site and for each 600mm or urinal trough, a toilet may be provided instead.
- Caravans or Recreational Vehicles containing independent toilet and ablution fixtures, with sufficient fresh water and waste-water storage capability can be excluded from calculations based on the above table. However, such vehicles shall be generally accommodated in a dedicated area and the supervisor must record the vehicle type and registration number.
- At least one hand basin must be provided in a toilet block for the use of each gender.

- Where the lot is used for no more than two consecutive nights per license period, the requirements for showers will not apply.
- An adequate supply of running water must be provided for all ablution facilities.

7 **Rubbish**

There is to be at least one rubbish bin with a capacity of not less than 80 litres for every five sites. Bins will be emptied as necessary to prevent overflow of refuse or a nuisance being created.

8 **Waste Water Disposal**

Having regard for the temporary nature of the Facility, there shall be an adequate number of septic tank and leach drains servicing the ablution and toilet facilities as per the Health Department of Western Australia regulations.

9 **Supervision**

The Temporary Caravan Park or Camping Ground will be provided with suitable on-site supervision. As a minimum, supervision must be provided when clients are booking-in and a phone help/contact number, which is accessible throughout the license period, must be posted for the notice of all patrons.

The supervisor must record the number of caravan and camping sites allocated and the number of vehicles with independent sanitary fixtures (see item 6 above).

Exemptions

A rural lot may be used as a Caravan Park and Camping Ground without seeking the approval from the Local Government if the lot is used for no more than three consecutive nights and not more than ten nights per year.

A Shire owned lot or land vested in the Shire which is formally controlled by a community organisation may be used as a Caravan Park and Camping Ground without seeking the approval from the Local Government if the lot is used for no more than three consecutive nights and not more than ten nights per year.

These exemptions only apply on condition that the use of that land for a Caravan Park and Camping Ground is in compliance with the above minimum standards.

Licence

Upon planning approval being given, a planning consent will be issued requiring the standards outlined in this policy and any other condition that the Council sees fit to impose shall be complied with prior to the grounds being occupied. The planning consent shall be regarded as the licence.

A licence for a Temporary Caravan Park and Camping Ground shall be applied for on an annual basis.

FINANCE & **ADMINISTRATION**

AGENDA NUMBER: 10.5.
SUBJECT: Compliance Audit Return 2011
LOCATION/ADDRESS: N/A
NAME OF APPLICANT: Shire of Nannup
FILE REFERENCE: ADM 14
AUTHOR: Vic Smith – Manager Corporate Services
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 9 February 2012

Attachment: Completed 2011 Compliance Audit Return

BACKGROUND:

Council is required by section 14 of the Local Government Audit Regulations 1996 to complete a Compliance Audit Return each year covering the period 1 January to 31 December. The Compliance Audit Return is to be:

1. Presented to Council at a meeting of the Council.
2. Adopted by the Council.
3. The adoption recorded in the minutes of the meeting at which it is adopted.
4. Signed by the Shire President and Chief Executive Officer and returned to the Department of Local Government with a copy of the Council minutes of the meeting at which it was received.

A new requirement has been introduced in that the 2011 return must also be reviewed by the Audit Committee prior to its adoption by Council.

COMMENT:

The Annual Compliance Audit Return contains 78 questions of which:

- 50 were complied with;
- 5 were not complied with; and
- 23 were not applicable to the Shire of Nannup during the year under review.

The areas of non-compliance were:

1. Officer Delegations

Whilst all delegations to officers were fully recorded in a Delegations Register as required by the legislation, these delegations were not reviewed during the year. A review will be carried out in 2011 to revise the delegations in the light of the new management structure.

2. Disclosure of Interests

Members disclosed their interests in matters under consideration by Council during 2011 as required by the legislation; these declarations were concerning matters affecting impartiality except for one, which was a proximity interest. In each case the member remained, participated in the debate and voted. The minutes should have recorded the decision to allow the member to participate in the debate but this was not done.

The other instance of non-compliance in this area was that written acknowledgement of the Annual Declarations by members and officers was not provided.

3. Auditor's Report

Members will be aware that delays have been experienced in preparing material for the annual audit of the financial statements. These delays meant that the auditor was unable to finalise the audit by the statutory deadline of 31 December. The audit has been completed and the auditor's report has been submitted to this meeting. The Manager Corporate Services will ensure that information for the 2011/12 audit is provided in a timely manner.

STATUTORY ENVIRONMENT: Local Government Audit Regulations 1996.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: Nil.

STRATEGIC IMPLICATIONS: Nil.

VOTING REQUIREMENTS: Simple Majority.

RECOMMENDATION:

That Council adopt the Local Government Compliance Audit Report for the Shire of Nannup for the period 1 January 2011 to the 31 December 2011, and submits the report to the Department of Local Government as required.



Nannup - Compliance Audit Return 2011

Commercial Enterprises by Local Governments						
No	Reference	Question	Response	Comments	Respondent	
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2011.	N/A	The Shire has no major trading undertakings within the meaning of the Act.	Vic Smith	
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2011.	N/A	The Shire has no major trading undertakings within the meaning of the Act.	Vic Smith	
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2011.	N/A	The Shire has no major trading undertakings within the meaning of the Act.	Vic Smith	
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2011.	N/A	The Shire has no major trading undertakings within the meaning of the Act.	Vic Smith	
5	s3.59(5)	Did the Council, during 2011, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A	The Shire has no major trading undertakings within the meaning of the Act.	Vic Smith	



Delegation of Power / Duty						
No	Reference	Question	Response	Comments	Respondent	
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	N/A		Vic Smith	
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	N/A		Vic Smith	
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	N/A		Vic Smith	
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	N/A		Vic Smith	
5	s5.18	Has Council reviewed delegations to its committees in the 2010/2011 financial year.	N/A		Vic Smith	
6	s5.42(1),5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	Yes		Vic Smith	
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority.	Yes		Vic Smith	
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing.	Yes		Vic Smith	
9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	Yes		Vic Smith	
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	N/A		Vic Smith	
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	Yes		Vic Smith	
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2010/2011 financial year.	No	Delegations last reviewed August 2010	Vic Smith	
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	Yes		Vic Smith	
Disclosure of Interest						



No	Reference	Question	Response	Comments	Respondent
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	No	On a number of occasions members declared interests under section 5.87 but remained and participated in the item concerned. There was one instance of a proximity interest being disclosed where the member remained and participated in the debate. The minutes do not record the extent of participation allowed (see below)	Vic Smith
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	No		Vic Smith
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	Yes		Vic Smith
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	Yes		Vic Smith
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	Yes		Vic Smith
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2011.	Yes		Vic Smith
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2011.	Yes		Vic Smith
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return.	No		Vic Smith
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes		Vic Smith
10	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	Yes		Vic Smith
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	Yes		Vic Smith



No	Reference	Question	Response	Comments	Respondent
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	Yes		Vic Smith
13	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes.	Yes		Vic Smith
14	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report.	Yes		Vic Smith
15	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee.	Yes		Vic Smith
16	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees.	Yes		Vic Smith

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5)).	N/A		Vic Smith
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	N/A		Vic Smith

Elections

No	Reference	Question	Response	Comments	Respondent
1	Elect Reg 30G (1)	Did the CEO establish and maintain an electoral gift register and ensure that all 'disclosure of gifts' forms completed by candidates and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the candidates.	N/A		Vic Smith

Finance



No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	Yes		Vic Smith
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	Yes		Vic Smith
3	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	Yes		Vic Smith
4	s7.3	Was the person(s) appointed by the local government to be its auditor, an approved auditor.	Yes		Vic Smith
5	s7.3, 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	Yes		Vic Smith
6	Audit Reg 10	Was the Auditor's report for the financial year ended 30 June 2011 received by the local government within 30 days of completion of the audit.	Yes		Vic Smith
7	s7.9(1)	Was the Auditor's report for 2010/2011 received by the local government by 31 December 2011.	No	Auditor's report received in February 2012.	Vic Smith
8	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken by the local government, was that action undertaken.	N/A		Vic Smith
9	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	N/A		Vic Smith
10	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	N/A		Vic Smith
11	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	Yes		Vic Smith
12	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	Yes		Vic Smith



No	Reference	Question	Response	Comments	Respondent
13	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	Yes		Vic Smith
14	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	Yes		Vic Smith
15	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	Yes		Vic Smith

Local Government Employees

No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised.	Yes		Vic Smith
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A.	Yes		Vic Smith
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	Yes		Vic Smith
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only).	Yes		Vic Smith
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	Yes		Vic Smith

ONLY



Official Conduct						
No	Reference	Question	Response	Comments	Respondent	
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	N/A		Vic Smith	
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	Yes		Vic Smith	
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	Yes		Vic Smith	
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	Yes		Vic Smith	
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred.	Yes		Vic Smith	
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) (c).	Yes		Vic Smith	

Tenders for Providing Goods and Services						
No	Reference	Question	Response	Comments	Respondent	
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).	Yes		Vic Smith	
2	F&G Reg 12	Has the local government entered into multiple contracts only where avoiding the requirement to call tenders for a single contract in accordance with F&G Reg 11(1) was not a significant reason for doing so.	N/A		Vic Smith	
3	F&G Reg 14(1)	Did the local government invite tenders via Statewide public notice.	Yes		Vic Smith	
4	F&G Reg 14, 15 & 16	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16.	Yes		Vic Smith	



No	Reference	Question	Response	Comments	Respondent
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	Yes		Vic Smith
6	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	N/A		Vic Smith
7	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	Yes		Vic Smith
8	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17.	Yes		Vic Smith
9	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	Yes		Vic Smith
10	F&G Reg 21 & 22	Did the local governments's advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22.	Yes		Vic Smith
11	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	N/A	No expressions of interest were invited in 2011.	Vic Smith
12	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.	N/A	No expressions of interest were invited in 2011.	Vic Smith
13	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	N/A	No expressions of interest were invited in 2011.	Vic Smith
14	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government comply with the requirements of F&G Reg 24E in relation to the preparation of a regional price preference policy (only if a policy had not been previously adopted by Council).	Yes		Vic Smith
15	F&G Reg 11A	Does the local government have a current purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$100,000 or less.	Yes		Vic Smith

AGENDA NUMBER: 10.6
SUBJECT: Acceptance of Shire of Nannup Annual Report 2010/11
LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: ADM 17
AUTHOR: Vic Smith - Manager Corporate Services
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 7 February 2012

Attachment: Annual Report 2010/11 is included as a separate document

BACKGROUND:

Section 5.53 (1) of the Local Government Act 1995 (the Act) stipulates that a Local Government is to prepare an Annual Report for each financial year. A draft Annual Report has been circulated under separate cover for consideration.

COMMENT:

The Annual Report contains all the statutory information required, including the Annual Financial Statements for the year under review and will also form the main document for scrutiny at Council's Annual Electors Meeting.

STATUTORY ENVIRONMENT:

Section 5.54(1) of the Act requires that the Annual Report be accepted by 31 December, with an absolute majority vote being required. However, if the auditor's report is not available in time for the Annual Report to be accepted by 31 December section 5.54(2) requires that it be accepted no later than two months after the auditor's report becomes available. The auditor's report was received on 17 February 2012, which did not allow the report to be presented to the Council meeting on 15 December.

Section 5.27(2) states that a general meeting of electors is to be held on a day selected by the local government, but not more than 56 days after the local government accepts the annual report for the previous financial year. Section 5.29(1) requires that the CEO give at least 14 days local public notice of the date, time, place and purpose of the meeting.

Assuming that the Annual Report is accepted at today's meeting, it is proposed to hold the Annual Electors Meeting at 6.00pm Monday 26 March 2012.

Notice of the availability of the Annual Report is to be given as soon as practical after its acceptance by Council. An advertisement informing electors of the proposed timing of the Electors Meeting has been prepared for The West Australian, which will meet the statutory requirement of the advertising period. It

will also be placed in the relevant local papers and appropriate notices will be posted throughout the Townsite.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: Nil.

STRATEGIC IMPLICATIONS: Nil.

VOTING REQUIREMENTS: Absolute Majority
Decision required for the acceptance of an Annual Report.

RECOMMENDATIONS:

1. That Council accept the Annual Report for the Shire of Nannup for the financial year 2010/11 as required by section 5.54 (1) and 5.54(2) of the Local Government Act 1995.
2. That Council hold its Annual Electors Meeting on Monday 26 March 2012 in the Shire Function Room commencing at 6.00 pm.

AGENDA NUMBER: 10.7
SUBJECT: Budget Monitoring 2011/12
LOCATION/ADDRESS: Nannup
NAME OF APPLICANT:
FILE REFERENCE: FNC15
AUTHOR: Tracie Bishop- Finance Officer
REPORTING OFFICER: Vic Smith – Manager Corporate Services
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 3 February 2012

Attachments:

1. Monthly Financial Statements for period ending 31 October 2011
2. Monthly Financial Statements for period ending 30 November 2011
3. Monthly Financial Statements for period ending 31 December 2011

BACKGROUND:

It is a statutory requirement that Council report monthly on the financial activity from all the various operating and capital divisions. Previously this has resulted in all variances of 10% being identified and reported. While this achieved the objective of showing these variances as at the date of the report, a lot were actually a result of timing as opposed to actual variances which will carry through to the end of year figures.

From this month forward we will be presenting the Financial Statements in what we believe to be a more 'user friendly' format. The aim is to focus attention on those variances which we envisage will impact on the end of year position.

The new format does not reflect the detailed requirements as set out in Section 34(1) of the Local Government (Financial Management) Regulations 1996. In order to comply with legislation these statements are provided in attachments 1 – 3. This covering report identifies all of the major variations; other variations as shown in the statutory statements are due to timing differences.

The new format has been broken down showing over and underspends in both operating and capital divisions. The second column shows the current variances and column three shows the anticipated final figures.

COMMENT:

The variances to date identify that we anticipate overall expenditure in Fuels and Oils to be below that originally budgeted for. A reason for this reduced figure is shown below.

The impact of the Milyeannup Fire has seen a variance within Other Property & Services. Considerable officer time has been spent negotiating with FESA

towards a settlement of this overspend but it is not expected to be recouped at this point.

Variances within the income component are shown within Hall Hire Fees and Health licenses. Please refer to table below for explanations.

Capital expenditure is also expected to be reduced within the Recreation Centre for reasons mentioned.

Net Result	
	Expected End of Year Position
Current	
<i>Income</i>	-\$913,757.00
<i>Expenditure</i>	-\$1,491,577.00
Net Effect:	-\$2,405,334.00
	-\$106,908.00

Expenditure	
Current	Expected
<i>Underspends</i>	-\$1,530,369.00
<i>Overspends</i>	\$38,792.00
Net result:	-\$1,491,577.00
	-\$104,908.00

Income	
Current	Expected
<i>Under Received</i>	-\$918,519.00
<i>Over Received</i>	\$4,762.00
Net Result:	-\$833,901.00
	-\$2,000.00

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulation 34 (1)(a).

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: Nil.

STRATEGIC IMPLICATIONS: Nil.

Operational Expenses/Income				
Expenditure – Underspends	Current \$	Expected \$	Comment	Management Action
General Purpose Revenue				
Royalties For Regions	-\$1,312,837	-\$12,000	2010/11 Revenue is lower than anticipated and 2011/12 revenue higher. The net result is that we will receive less income than originally budgeted for and based on this expenditure will be decreased so that the net impact on the budget is nil.	MCS to monitor closely.
Health				
Administration Expenses	-\$4,881	-\$5,000	Overall expenses lower due to not having a full time health inspector.	To be incorporated into 2012/13 budget.
Community Amenities				
Review on Townsite Strategy	-\$15,000	\$Nil	Town site strategy review has not been started at this stage. It is still expected to be completed within the financial year.	CEO to monitor.
Other Property & Services				
Fuel & Oil	-\$66,061	-\$75,000	Vehicles currently used predominantly on Mowen Road resulting in cartage distances being minimal and bulk of fuel expenses being taken direct from this account.	WM to monitor.

Expenditure – Overspends	Current \$	Expected \$	Comment	Management Action
Other Property & Services				
Scott River Bushfire	\$38,792	\$38,792	Bushfire expenditure not anticipated. It now appears that these expenses will not be recouped.	Continued negotiations with FESA to reach a suitable outcome.
Income – Under	Current \$	Expected \$	Comment	Management Action
General Purpose Funding				
Royalties for Regions	-\$918,519	-\$12,000	Partial Royalties for Regions income from 2010/11 is still outstanding and based on recent correspondence this will be \$18,000 lower than anticipated. 2011/12 is currently showing a \$6,000 increase in income receivable. It is anticipated that the net effect overall will be a \$12,000 deficit.	MCS to monitor closely.
Income – Over	Current \$	Expected \$	Comment	Management Action
Recreation & Culture				
Hall Hire Fees	\$3,144	\$8,000	This is the first year since the introduction of the User Pay system. Therefore variances are to be expected.	
Health				
General Licensing Fees	\$1,618	\$2,000	Introduction of Food licensing has seen income higher than expected.	To be incorporated into 2012/13 budget.

Capital				
Expenditure Underspends	Current \$	Expected \$	Comment	Management Action
Recreation and Culture				
Capital Works - Halls	-\$131,590	-\$51,700	Recreation Centre expenditure lower than anticipated.	As this is a capital project, spanning more than 1 year any under spending will be carried forward.

VOTING REQUIREMENTS: Simple Majority.

RECOMMENDATION:

That the Monthly Financial Statements for the period ending 31 December 2011 be received.

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2011 TO 30 OCTOBER 2011

<u>Operating</u>	Y-T-D Actual \$	Y-T-D Budget \$	2011/12 Budget \$	Variences Y-T-D Budget to Actual %
Revenues/Sources				
Governance	0	0	0	0%
General Purpose Funding	1,772,593	2,730,893	2,398,608	(35%)
Law, Order, Public Safety	27,938	67,767	269,158	(59%)
Health	1,123	664	2,000	69%
Education and Welfare	6,614	79,232	237,710	0%
Housing	6,443	7,184	21,560	(10%)
Community Amenities	97,062	84,896	99,900	14%
Recreation and Culture	4,131	(120,936)	6,200	(103%)
Transport	2,457,656	2,165,848	6,551,555	13%
Economic Services	3,766	10,096	30,296	(63%)
Other Property and Services	23,995	8,332	25,000	188%
	<u>4,401,322</u>	<u>5,033,976</u>	<u>9,641,987</u>	<u>(13%)</u>
(Expenses)/(Applications)				
Governance	(114,073)	(122,355)	(332,851)	(7%)
General Purpose Funding	(27,559)	(1,352,299)	(1,459,156)	(98%)
Law, Order, Public Safety	(47,028)	(88,729)	(336,392)	(47%)
Health	(17,906)	(14,606)	(44,372)	23%
Education and Welfare	(45,780)	(45,836)	(129,988)	(0%)
Housing	(10,509)	(17,015)	(57,066)	(38%)
Community Amenities	(97,399)	(158,222)	(475,565)	(38%)
Recreation & Culture	(127,237)	(164,054)	(491,799)	(22%)
Transport	(248,129)	(306,946)	(2,205,400)	(19%)
Economic Services	(46,487)	(61,992)	(176,723)	(25%)
Other Property and Services	134,881	13,503	(21,736)	899%
	<u>(647,227)</u>	<u>(2,318,551)</u>	<u>(5,731,048)</u>	<u>(72%)</u>
Adjustments for Non-Cash				
(Revenue) and Expenditure				
(Profit)/Loss on Asset Disposals	0	0	8,344	0%
Depreciation on Assets	461,557	400,605	1,641,529	0%
Capital Revenue and (Expenditure)				
Purchase Land and Buildings	(4,560)	(372,731)	(552,740)	(99%)
Purchase Infrastructure Assets - Roads	(186,042)	(2,073,756)	(6,373,081)	(91%)
Purchase Plant and Equipment	0	0	(126,000)	
Purchase Furniture and Equipment	0	(2,499)	(25,000)	0%
Proceeds from Disposal of Assets	0	0	46,000	0%
Repayment of Debentures	(2,800)	(15,390)	(61,572)	(82%)
Self Supporting Loan Principal Repayment			(11,602)	
Restricted Cash	184,407 ✓			0%
Proceeds from New Debentures	0	0		0%
Leave Provisions	162,577 ✓	167,227	167,227	(3%)
Depreciation - Plant Reversal	0	0		0%
Accruals	19,301	19,301	19,301	0%
Transfers to Reserves (Restricted Assets)	0	(3,332)	(363,000)	0%
Transfers from Reserves (Restricted Assets)	0	123,000	433,050	0%
ADD Net Current Assets July 1 B/Fwd	860,681	860,681	155,347	
LESS Net Current Assets Year to Date	4,317,447 ✓	0	(14,044)	
Amount Raised from Rates	<u>931,769</u>	<u>1,818,531</u>	<u>(1,117,214)</u>	

SHIRE OF NANNUP

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2011 TO 30 OCTOBER 2011

	2011/12 Actual \$	Brought Forward 01-July-2011 \$
NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	3,301,108	813,488
Cash - Restricted	184,407	685,297
Cash - Reserves	863,439	857,638
Receivables	1,367,263	345,202
Inventories	0	0
	<u>5,716,217</u>	<u>2,701,625</u>
LESS: CURRENT LIABILITIES		
Payables and Provisions	<u>(350,924)</u>	<u>(298,009)</u>
	5,365,294 ✓	2,403,616
Less: Cash - Reserves - Restricted	(1,047,846)	(1,542,935)
NET CURRENT ASSET POSITION	<u>4,317,447</u> ✓	<u>860,681</u>

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2011 TO 30 NOVEMBER 2011

<u>Operating</u>	Y-T-D Actual \$	Y-T-D Budget \$	2011/12 Budget \$	Variances Y-T-D Budget to Actual %
Revenues/Sources				
Governance	0	0	0	0%
General Purpose Funding	1,999,146	2,887,818	2,398,608	(31%)
Law, Order, Public Safety	40,909	68,599	269,158	(40%)
Health	2,114	830	2,000	155%
Education and Welfare	27,240	99,040	237,710	0%
Housing	8,051	8,980	21,560	(10%)
Community Amenities	99,244	86,770	99,900	14%
Recreation and Culture	4,644	(120,420)	6,200	(104%)
Transport	2,457,656	2,181,680	6,551,555	13%
Economic Services	5,685	12,620	30,296	(55%)
Other Property and Services	29,623	10,415	25,000	184%
	<u>4,674,310</u>	<u>5,236,332</u>	<u>9,641,987</u>	<u>(11%)</u>
(Expenses)/(Applications)				
Governance	(138,934)	(145,445)	(332,851)	(4%)
General Purpose Funding	(49,494)	(1,359,585)	(1,459,156)	(96%)
Law, Order, Public Safety	(62,054)	(103,572)	(336,392)	(40%)
Health	(23,272)	(17,694)	(44,372)	32%
Education and Welfare	(65,959)	(56,268)	(129,988)	17%
Housing	(19,560)	(20,594)	(57,066)	(5%)
Community Amenities	(132,772)	(199,048)	(475,565)	(33%)
Recreation & Culture	(153,840)	(201,929)	(491,799)	(24%)
Transport	(370,212)	(380,382)	(2,205,400)	(3%)
Economic Services	(52,947)	(74,574)	(176,723)	(29%)
Other Property and Services	81,975	41,666	(21,736)	97%
	<u>(987,071)</u>	<u>(2,517,424)</u>	<u>(5,731,048)</u>	<u>(61%)</u>
Adjustments for Non-Cash (Revenue) and Expenditure				
(Profit)/Loss on Asset Disposals	0	0	8,344	0%
Depreciation on Assets	461,557	400,605	1,641,529	0%
Capital Revenue and (Expenditure)				
Purchase Land and Buildings	(4,560)	(372,731)	(552,740)	(99%)
Purchase Infrastructure Assets - Roads	(186,042)	(2,073,756)	(6,373,081)	(91%)
Purchase Plant and Equipment	0	0	(126,000)	
Purchase Furniture and Equipment	0	(2,499)	(25,000)	0%
Proceeds from Disposal of Assets	0	0	46,000	0%
Repayment of Debentures	(2,800)	(15,390)	(61,572)	(82%)
Self Supporting Loan Principal Repayment			(11,602)	
Restricted Cash	163,265			0%
Proceeds from New Debentures	0	0		0%
Leave Provisions	160,593	167,227	167,227	(4%)
Depreciation - Plant Reversal	0	0		0%
Accruals	19,301	19,301	19,301	0%
Transfers to Reserves (Restricted Assets)	0	(4,165)	(363,000)	0%
Transfers from Reserves (Restricted Assets)	0	123,000	433,050	0%
ADD Net Current Assets July 1 B/Fwd	860,681	860,681	155,347	
LESS Net Current Assets Year to Date	4,185,660	0	(14,044)	
Amount Raised from Rates	<u>973,576</u>	<u>1,821,181</u>	<u>(1,117,214)</u>	

SHIRE OF NANNUP

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2011 TO 30 NOVEMBER 2011

	2011/12 Actual \$	Brought Forward 01-July-2011 \$
NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	3,356,910	813,488
Cash - Restricted	163,265	685,297
Cash - Reserves	866,012	857,638
Receivables	770,069	345,202
Inventories	0	0
	<u>5,156,256</u>	<u>2,701,625</u>
LESS: CURRENT LIABILITIES		
Payables and Provisions	<u>58,681</u>	<u>(298,009)</u>
	5,214,937	2,403,616
Less: Cash - Reserves - Restricted	(1,029,277)	(1,542,935)
NET CURRENT ASSET POSITION	<u><u>4,185,660</u></u>	<u><u>860,681</u></u>

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2011 TO 31 DECEMBER 2011

<u>Operating</u>	Y-T-D Actual \$	Y-T-D Budget \$	2011/12 Budget \$	Variances Y-T-D Budget to Actual %
Revenues/Sources				
Governance	0	0	0	0%
General Purpose Funding	2,032,115	2,950,634	2,398,608	(31%)
Law, Order, Public Safety	41,074	133,870	269,158	(69%)
Health	2,614	996	2,000	162%
Education and Welfare	29,285	218,848	237,710	0%
Housing	9,343	10,776	21,560	(13%)
Community Amenities	99,605	88,644	99,900	12%
Recreation and Culture	6,240	3,096	6,200	102%
Transport	4,999,656	3,746,032	6,551,555	33%
Economic Services	6,290	15,144	30,296	(58%)
Other Property and Services	50,045	12,498	25,000	300%
	<u>7,276,266</u>	<u>7,180,538</u>	<u>9,641,987</u>	<u>1%</u>
(Expenses)/(Applications)				
Governance	(151,907)	(170,105)	(332,851)	(11%)
General Purpose Funding	(61,490)	(1,374,327)	(1,459,156)	(96%)
Law, Order, Public Safety	(96,428)	(119,837)	(336,392)	(20%)
Health	(26,539)	(21,658)	(44,372)	23%
Education and Welfare	(75,968)	(66,926)	(129,988)	14%
Housing	(21,883)	(24,292)	(57,066)	(10%)
Community Amenities	(168,186)	(238,684)	(475,565)	(30%)
Recreation & Culture	(177,415)	(241,696)	(491,799)	(27%)
Transport	(411,651)	(455,889)	(2,205,400)	(10%)
Economic Services	(57,291)	(89,046)	(176,723)	(36%)
Other Property and Services	128,417	46,842	(21,736)	174%
	<u>(1,120,341)</u>	<u>(2,755,617)</u>	<u>(5,731,048)</u>	<u>(59%)</u>
Adjustments for Non-Cash (Revenue) and Expenditure				
(Profit)/Loss on Asset Disposals	0	0	8,344	0%
Depreciation on Assets	461,557	800,210	1,641,529	0%
Capital Revenue and (Expenditure)				
Purchase Land and Buildings	(4,560)	(372,731)	(552,740)	(99%)
Purchase Infrastructure Assets - Roads	(186,042)	(2,073,756)	(6,373,081)	(91%)
Purchase Plant and Equipment	0	0	(126,000)	
Purchase Furniture and Equipment	0	(2,499)	(25,000)	0%
Proceeds from Disposal of Assets	0	0	46,000	0%
Repayment of Debentures	(2,800)	(15,390)	(61,572)	(82%)
Self Supporting Loan Principal Repayment			(11,602)	
Restricted Cash	383,424			0%
Proceeds from New Debentures	0	0		0%
Leave Provisions	157,615	167,227	167,227	(6%)
Depreciation - Plant Reversal	0	0		0%
Accruals	19,301	19,301	19,301	0%
Transfers to Reserves (Restricted Assets)	0	(4,998)	(363,000)	0%
Transfers from Reserves (Restricted Assets)	0	123,000	433,050	0%
ADD Net Current Assets July 1 B/Fwd	860,681	860,681	155,347	
LESS Net Current Assets Year to Date	4,732,945	0	(14,044)	
Amount Raised from Rates	<u>3,112,156</u>	<u>3,925,966</u>	<u>(1,117,214)</u>	

SHIRE OF NANNUP

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2011 TO 31 DECEMBER 2011

	2011/12 Actual \$	Brought Forward 01-July-2011 \$
NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	4,510,659	813,488
Cash - Restricted	383,424	685,297
Cash - Reserves	868,509	857,638
Receivables	753,033	345,202
Inventories	0	0
	<u>6,515,626</u>	<u>2,701,625</u>
LESS: CURRENT LIABILITIES		
Payables and Provisions	<u>(530,747)</u>	<u>(298,009)</u>
	5,984,879	2,403,616
Less: Cash - Reserves - Restricted	(1,251,934)	(1,542,935)
NET CURRENT ASSET POSITION	<u><u>4,732,945</u></u>	<u><u>860,681</u></u>

AGENDA NUMBER: 10.8
SUBJECT: Shifting of the boundary between Bidellia and Carlotta Volunteer Bush
Fire Brigade
LOCATION/ADDRESS:
NAME OF APPLICANT: Shire of Nannup
FILE REFERENCE: FRC 1
AUTHOR: Terese Levick-Godwin- CESM
REPORTING OFFICER: Chris Wade – Works Manager
DISCLOSURE OF INTEREST:
DATE OF REPORT: 6 February 2012

Attachments 1. Correspondence from the Landowners and from Carlotta Brigade
2. Correspondence from the Bidellia Brigade

BACKGROUND

After discussion between the Land Holders of Location numbers 127,127/3524, 75/127, 13158, 3651, 4039 and Lot 5004, 5005, Nelson Location 4, the Carlotta Brigade, the Bidellia Brigade and the Shire Officers, it has been agreed that the boundary between the two Brigades moved to include the locations into the Carlotta Brigade.

COMMENT:

The extent of the impact on the Council would be moving the boundary line on the map. FESA and John Lane from WALGA have been consulted on this regarding other implications.

With regard to the name change of the Bidellia Brigade, the farming land in the valley containing the above Locations is known as Bidellia. The area where the remaining residents reside is the Peerabeelup Valley, The applicants have requested that a name change to reflect the new boundary changes and this is supported by the Officer and the Bushfire Advisory.

STATUTORY ENVIRONMENT: Nil.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: Nil.

STRATEGIC IMPLICATIONS: Nil.

BFAC RECOMMENDATION:

J Patman/M Scott

That the Bushfire Advisory Committee supports the moving of the boundary for Locations 127,127/3524, 75/127, 13158, 3651, 4039 and Lot 5004, 5005 , Nelson Location 4 into the Carlotta Brigade area.

Carried

M Scott/B Brown

That the area formerly known as the Bidellia Brigade will now be known as the Peerabeelup Volunteer Bushfire Brigade.

Carried

VOTING REQUIREMENTS: Simple majority.

RECOMMENDATION

1. That Council support the moving of the boundary for Locations 127,127/3524, 75/127, 13158, 3651, 4039 and Lot 5004, 5005, Nelson Location 4 into the Carlotta Brigade area.
2. That the area that would then contain the remainder of the Bidellia Brigade be renamed the Peerabeelup Brigade.

5 December 2011
 Gary Dickson
 PO Box 127
 Nannup 6275
 Ph: 97762001

SHIRE OF NANNUP			
RECEIVED			
Ref: FRC 12		No. 2011/985	
- 7 DEC 2011			
CEO	AO	LIB	FLIO
MCS	EO	PUB	YO
VIM	COO		RO
MDS	CR:		

To Robert

I am writing to you on behalf of the three Dickson families that occupy the farm land at Biddellia. We would like the fire brigade boundaries changed so Biddellia farm land is included with the Carlotta brigade and the Peerabeelup/Donnelly residences have their own brigade. The Biddellia farm is approximately half way between Carlotta and Peerabeelup. The Biddellia Fire Brigade as you know has become dysfunctional in the past 10 months or so and the three Dickson families no longer wish to be a part of the ongoing issues in the Peerabeelup area.

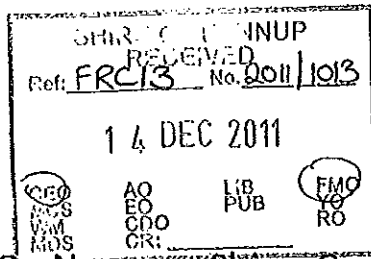
I personally have spoken to Mal Cole (Carlotta's FCO) about the Dickson families becoming a part of the Carlotta Brigade and I believe Ian Wishart will be writing you a letter about this matter.

Look forward to your response.

Yours Faithfully

Gary Dickson

Jerry Dickson
L. J. Dickson



C.E.O. Nannup Shire Council,

Nannup Shire,

P.O. Box 11

Nannup 6275 W.A.

Carlotta Bushfire Brigade,

P.O. Box 43,

Nannup 6275 W.A.

12/12/2011.

Dear Sir,

A request by three members of the Bidellia Bushfire Brigade ie. Terry Dickson, Lauri Dickson & his son Garry Dickson, to join the Carlotta Brigade was made recently. Brigade members have been consulted and have unanimously agreed to the request. Please advise us if this item of business can proceed.

Yours faithfully,

I.T.Wishart Hon. Sec.

From: Donnelly Lakes
To: TERESE LEVICK-GODWIN
Cc: Murray Johnson
Sent: Wednesday, January 25, 2012 4:43 PM
Subject: Bidellia Bush Fire Brigade boundaries.

Hello Terese,

Further to the application by the Dickson family to redefine the brigade boundaries for their valley to be encompassed by the Carlotta Volunteer Bushfire Brigade precinct, it would seem to be sensible in light of the currently intractable issues to proceed in that manner.

With the redefining of boundaries, I think it would be wise to rename this brigade as the "Peerabeelup Volunteer Bush Fire Brigade" to more correctly and accurately name the brigade after the area it represents. The name "Bidellia" is synonymous with those farmlands in the valley where the Dickson family resides and should retain its identity in it's geographic location.

Kind Regards
John Gaunt

Donnelly Lakes
Storry Road /PO Box 283
Pemberton WA 6260
08 9776 2005
timestops@donnellylakes.com.au
www.donnellylakes.com.au

AGENDA NUMBER: 10.9
SUBJECT: New Brigade Shed on the Carlotta Hall site
LOCATION/ADDRESS:
NAME OF APPLICANT: Shire of Nannup
FILE REFERENCE: FRC 1
AUTHOR: T Levick-Godwin - CESM
REPORTING OFFICER: Chris Wade – Works Manager
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 13 February 2012

BACKGROUND

The Carlotta 2.4 fire fighting appliance has been housed on private property for a number of years. The Carlotta Brigade supports the building of a new shed to house the fire appliance and the Carlotta Hall Reserve is a fitting location.

COMMENT:

It would benefit the Brigade and the Council to have a fire shed on Reserve 20915. Capital for the fire shed will be requested as part of the Emergency Services Levy application for 2012 – 13 process. Footprint designs are provided by FESA and the fire shed will be the same design as that of the Scott River Lake Jasper Brigade.

A survey will be carried out of the Carlotta Hall site if the funding application is successful, this will be included as part of the costings.

STATUTORY ENVIRONMENT: Nil.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: No budget implications.

STRATEGIC IMPLICATIONS: Safety and Emergency Response Benefits

VOTING REQUIREMENTS: Simple majority.

RECOMMENDATION

That Council accept the Emergency Services Levy funding for the proposed new Carlotta Fire Shed should the Capital Grant application be successful.

AGENDA ITEM: 10.10
SUBJECT: Accounts for Payment
LOCATION/ADDRESS: Nannup Shire
FILE REFERENCE: FNC 8
AUTHOR: Tracie Bishop – Administration Officer
AUTHORISING OFFICER: Vic Smith – Manager Corporate Services
DISCLOSURE OF INTEREST:
DATE OF REPORT: 8 February 2012

Attachment: Schedule of Accounts for Payment

COMMENT:

The Accounts for Payment for the Nannup Shire Municipal Account fund and Trust Account fund are detailed hereunder and noted on the attached schedule are submitted to Council.

Municipal Account

Accounts paid by EFT	EFT 3016 - 3245	\$2,017,526.35
Accounts paid by cheque	Vouchers 18743 - 18803	\$ 91,463.37
Accounts paid by direct debit	Vouchers 99281 - 99287	\$ 83,852.64

Trust Account

Accounts Paid by Cheque	Vouchers 22755 - 22756	\$ 364.00
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STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulation 13

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS:

As indicated in the Schedule of Accounts for Payment.

STRATEGIC IMPLICATIONS: Nil.

VOTING REQUIREMENTS: Simple majority

RECOMMENDATION:

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$2,193,206.36 in the attached schedule be accepted.

SCHEDULE OF ACCOUNTS PAYABLE
SHIRE OF NANNUP
SUBMITTED TO COUNCIL'S FEBRUARY 2012 MEETING

MUNICIPAL ACCOUNT

Chq/EFT	Name	Description	Amount
EFT3016	NANNUP SURVEYS	MOWEN ROAD WORKS	\$10,024.30
EFT3017	BP NANNUP	FUEL	\$1,067.71
EFT3018	SETTLERS ROOFING AND GRADING	WATER CARTING	\$12,430.00
EFT3019	PM TREASURE - EARTHMOVING CONTRACTOR	MOWEN ROAD WORKS	\$20,336.25
EFT3020	BIDELIA VOLUNTEER BUSHFIRE BRIGADE	DRY SEASON ASSISTANCE FUNDING	\$1,000.00
EFT3021	ROBERT JENNINGS	REIMBURSEMENT OF EXPENSES	\$330.00
EFT3022	PJ & VL LAMERS	BUS SVCS NANNUP - BUSSELTON	\$300.00
EFT3023	EDGE PLANNING & PROPERTY	PLANNING SERVICES	\$4,512.86
EFT3024	DOOR SMART WA	NORTH NANNUP BRIGADE SHED MAINTENANCE	\$1,378.60
EFT3026	BLACKWOOD CAFE - ARIHIA PTY LTD	AFTERNOON TEA	\$66.00
EFT3027	BRIDGETOWN MEDICAL GROUP	WORKERS MEDICAL	\$65.15
EFT3028	CIVI TEST SOU WEST	MOWEN ROAD WORKS	\$3,261.50
EFT3029	COUNTRY WOMEN'S ASSOCIATION	CATERING FOR SENIORS XMAS LUNCH 14/11/11	\$1,480.00
EFT3030	LANDGATE	INTERIM VALUATIONS	\$245.26
EFT3031	D & J MILLER (DO YOUR BLOCK CONTRACTING)	MOWEN ROAD - WATERCART	\$12,540.00
EFT3032	FIRE AND EMERGENCY SERVICES AUTHORITY	ESL FOR 2ND QUARTER	\$18,222.60
EFT3033	K & C HARPER	MAINTENANCE AT FORESHORE PARK	\$88.00
EFT3034	MCCAYS TOP GUN COMPUTERS	DIGITAL CAMERA & MEMORY CARD	\$112.95
EFT3035	GREG MADER EARTHWORKS	AIR COMPRESSOR	\$7,260.00
EFT3036	NANNUP LIQUOR STORE	REFRESHMENTS	\$35.99
EFT3037	ROD'S AUTO ELECTRICS	PLANT REPAIR	\$1,209.89
EFT3038	SYNERGY	ELECTRICITY EXPENSES	\$2,675.65
EFT3039	SUNNY INDUSTRIAL BRUSHWARE	TRACTOR BROOM	\$3,000.80
EFT3040	SCOTTIES EXCAVATIONS	MOWEN ROAD WORKS	\$41,189.50
EFT3041	STEWART & HEATON CLOTHING CO. PTY LTD	PROTECTIVE CLOTHING	\$35.59
EFT3042	WML CONSULTANTS	MOWEN ROAD WORKS	\$3,920.40
EFT3043	WALGA	LOCAL GOVT ELECTION ADVERTISING	\$599.50
EFT3044	WORTHY CONTRACTING	EXCAVATOR HIRE	\$49,921.33
EFT3045	VIC SMITH	REIMBURSEMENT OF EXPENSES	\$2,000.00
EFT3046	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$35,322.62
EFT3047	GLOBE SIGN COMPANY	NAME CHANGE ON EXISTING SIGNAGE	\$100.00
EFT3048	GREENLINE AGRICULTURE	LOCK KIT	\$85.36
EFT3049	AUSTRALIA POST	MAIL OUT OF NEWSLETTER	\$80.00
EFT3050	NANNUP SURVEYS	FIELDWORK, MATERIALS - MOWEN ROAD	\$7,963.12
EFT3051	JP REPAIRS	TYRE PURCHASES	\$1,150.00
EFT3052	CIVIC LEGAL	PROFESSIONAL FEES	\$1,273.25
EFT3053	J BLACKWOOD & SON LIMITED	FLOODLIGHT REMOTE LED + TRIPOD	\$1,034.94
EFT3054	CPS WEAR PARTS	MOWEN ROAD SUPPLIES	\$1,031.62
EFT3055	ROBERT LONGMORE	PAYMENT FOR WRITING ARTICLE FOR DRIFT PROMOTION	\$40.00
EFT3056	IMINI HOLDINGS PTY LTD	TRANSPORTABLE HIRE	\$330.00
EFT3057	NANNUP BRIDGE CAFE	CATERING FOR SHIRE STAFF SATURDAY AND SUNDAY	\$316.00
EFT3058	WENDY TROW	DEVELOPMENT OF EMERGENCY MANAGEMENT PLANS	\$1,836.00
EFT3059	SETTLERS ROOFING AND GRADING	WATER CARTING 5-12-11 TO 16-12-11	\$12,705.00
EFT3060	PM TREASURE - EARTHMOVING CONTRACTOR	MOWEN ROAD WORKS	\$21,505.00
EFT3061	BIDELIA VOLUNTEER BUSHFIRE BRIGADE	2ND ESL PAYMENT	\$572.50
EFT3062	JMB BOBCATS PTY LTD	MOWEN ROAD WORKS	\$7,744.00
EFT3063	TILLEY'S CARTAGE	MOWEN ROAD WORKS	\$2,376.00
EFT3064	EDGE PLANNING & PROPERTY	PLANNING SERVICES BETWEEN 27-11 TO 10-12	\$4,607.10
EFT3065	MADER RICKARD CIVIL PTY LTD	MOWEN ROAD EARTH WORKS	\$316,901.75
EFT3066	SOUTH WEST COMPRESSORS	INSPECT & REGISTER AN AIR PRESSURE VESSEL	\$596.20
EFT3067	FARZY'S AUTOMOTIVE SERVICES	TOW FORD UTE ROLLOVER	\$358.60
EFT3068	JUSBKIDS	MOBILE GYM FAMILY FUN DAY	\$430.00
EFT3069	WALPOLE COMMUNITY RESOURCE CENTRE	ROOM HIRE AND MORNING TEA- AGED HOUSING PLAN	\$36.00
EFT3070	LEANNE LUCAS	MOWEN ROAD WORKS	\$460.85
EFT3071	WARREN DISTRICT TRANSPORT PTY LTD	1 X LOW LOADER LOAD EX LINCOM	\$1,980.00
EFT3072	AMD CHARTERED ACCOUNTANTS	AUDIT OF THE FINANCIAL STATEMENTS	\$6,138.00
EFT3073	BOSS OFFICE CHOICE	WHITEBOARD	\$394.55
EFT3074	COURIER AUSTRALIA	FREIGHT CHARGES	\$117.89
EFT3075	D & J COMMUNICATIONS	INSTALL BASE RADIO BRB	\$342.10
EFT3076	COATES HIRE	ROLLER PAD DRUM	\$12,392.72
EFT3077	CORPORATE EXPRESS	FESA CLIPBOARDS	\$141.50
EFT3078	DARRADUP VOLUNTEER BUSH FIRE BRIGADE	2ND ESL PAYMENT	\$2,700.00
EFT3079	D & J MILLER (DO YOUR BLOCK CONTRACTING)	MOWEN ROAD WORKS	\$10,241.00
EFT3080	DOBBIN DESIGN	FROGS PROJECT MANAGEMENT	\$1,419.00
EFT3081	EAST NANNUP BUSH FIRE BRIGADE	2ND ESL PAYMENT	\$1,840.00

**SCHEDULE OF ACCOUNTS PAYABLE
SHIRE OF NANNUP
SUBMITTED TO COUNCIL'S FEBRUARY 2012 MEETING**

MUNICIPAL ACCOUNT

Chq/EFT	Name	Description	Amount
EFT3082	FITZ GERALD STRATEGIES	CLAIM AGAINST NANNUP TOURIST BUREAU	\$55.69
EFT3083	THE GOOD FOOD SHOP	REFRESHMENTS	\$458.70
EFT3084	HOWSON TECHNICAL	GRAPHITE ROAD- BLACKSPOT PROJECT	\$6,217.20
EFT3085	K & C HARPER	MAINTENANCE WORKS TO OLD ROAD BUILDING	\$450.00
EFT3086	NANNUP HARDWARE & AGENCIES	SUNDRY SUPPLIES	\$6,103.88
EFT3087	NANNUP NEWSAGENCY	MAIL AND POSTAGE NOVEMBER ACCOUNT	\$664.66
EFT3088	NANNUP EZIWAY SELF SERVICE STORE	SUPPLIES	\$345.49
EFT3089	NANNUP STATE EMERGENCY SERVICE	2ND ESL PAYMENT	\$2,527.50
EFT3090	NANNUP HOTEL MOTEL	REFRESHMENTS	\$149.00
EFT3091	NANNUP BROOK BUSH FIRE BRIGADE	2ND ESL PAYMENT	\$1,812.50
EFT3092	NORTH NANNUP BUSH FIRE BRIGADE	2ND ESL PAYMENT	\$2,461.25
EFT3093	NANNUP COMMUNITY RESOURCE CENTRE	SCREENING OF RED DOG	\$1,618.50
EFT3094	NANNUP LIQUOR STORE	REFRESHMENTS	\$212.89
EFT3095	PRESTIGE PRODUCTS	CLEANING PRODUCTS	\$1,189.65
EFT3096	THE PAPER COMPANY OF AUSTRALIA PTY LTD	COPY PAPER	\$169.95
EFT3097	RICOH BUSINESS CENTRE	MONTHLY COPIER PLAN	\$450.53
EFT3098	SOUTH WEST FIRE	1 X FIREBUG	\$485.40
EFT3099	SYNERGY	ELECTRICITY EXPENSES	\$2,114.95
EFT3100	SUGAR MOUNTAIN ELECTRICAL SERVICES	MOWEN ROAD COMPOUND WORKS	\$3,796.05
EFT3101	SCOTTIES EXCAVATIONS	MOWEN ROAD WORKS	\$49,174.52
EFT3102	STEWART & HEATON CLOTHING CO. PTY LTD	FIRE FIGHTING GOODS	\$845.99
EFT3103	TRACIE BISHOP	REIMBURSEMENT OF EXPENSES	\$1,188.68
EFT3104	WARREN BLACKWOOD WASTE	BINS PICKUPS FOR NOVEMBER 2011	\$7,928.18
EFT3105	WORTHY CONTRACTING	WATER TRUCK HIRE	\$9,130.00
EFT3107	WADIFARM CONSULTANCY SERVICES	CONSULTANCY FEES	\$1,680.00
EFT3108	COUNTRY WOMEN'S ASSOCIATION	BOND REFUND- TOWN HALL SENIORS CHRISTMAS LUNCH	\$200.00
EFT3109	GEOGRAPHE FORD PTY LTD	SERVICE ON NPO	\$345.00
EFT3110	BLACKWOOD VALLEY BUS SERVICE	NANNUP CONNECT TO BUNBURY	\$480.00
EFT3111	ROBERT LONGMORE	REIMBURSEMENT OF EXPENSES	\$230.00
EFT3112	BP NANNUP	DECEMBER FUEL ACCOUNT	\$986.80
EFT3113	MV HULL	PROPERTY MAINTENANCE	\$484.00
EFT3114	PJ & VL LAMERS	BUS SERVICE NANNUP - BUSSELTON & RETURN	\$300.00
EFT3115	DAVMECH	MOWEN ROAD MATERIALS	\$7,082.15
EFT3116	LOUISE'S KITCHEN	REFRESHMENTS	\$33.00
EFT3117	GAS-IT PIPE CONTRACTING	PROVISION OF RD TRAFFIC MANGEMENT	\$8,648.20
EFT3118	BRIDGETOWN MEDICAL GROUP	EMPLOYEE MEDICAL	\$195.45
EFT3119	BLACKWOODS ATKINS	SUNDRY SUPPLIES	\$66.76
EFT3120	D & J COMMUNICATIONS	RADIO MAINTENANCE	\$1,198.45
EFT3121	COATES HIRE	HIRE EQUIPMENT	\$1,258.24
EFT3122	COUNTRY WOMEN'S ASSOCIATION	CATERING FOR FIRE RELIEF AT MILYEANNUP 29/11/11	\$250.00
EFT3123	CJD EQUIPMENT PTY. LTD.	FILTERS, V-BELTS AND HEADLAMP	\$1,111.34
EFT3124	CORPORATE EXPRESS	STATIONARY ORDER	\$111.83
EFT3125	BARBARA DUNNET	REIMBURSEMENT OF EXPENSES	\$13,169.02
EFT3126	INSIGHT CCS PTY LTD	AFTER HRS SERVICE FOR NOVEMBER 2011	\$178.81
EFT3127	WAYNE G H JOLLEY	REIMBURSEMENT OF EXPENSES	\$60.00
EFT3128	STATE LIBRARY OF WESTERN AUSTRALIA	LIBRARY BOOKS	\$12.10
EFT3129	MUIRS MANJIMUP	SUPPLY NEW FORD RANGER PX CREW CAB XL	\$38,321.39
EFT3130	NANNUP HARDWARE & AGENCIES	SUNDRY SUPPLIES	\$4,664.49
EFT3131	NANNUP EZIWAY SELF SERVICE STORE	REFRESHMENTS AND CLEANING	\$115.01
EFT3132	NANNUP LIQUOR STORE	REFRESHMENTS	\$1,024.15
EFT3133	PRESTIGE PRODUCTS	CLEANING PRODUCTS	\$106.15
EFT3134	ROD'S AUTO ELECTRICS	PLANT REPAIR	\$2,172.44
EFT3135	STEWART & HEATON CLOTHING CO. PTY LTD	PROTECTIVE CLOTHING	\$153.52
EFT3136	B.J. & F.H. TOMAS	MOWEN RD EXPENSES	\$462.00
EFT3137	TOTAL TELEPHONE	NOKIA HANDSET,BLUETOOTH & CAR CRADLE	\$557.95
EFT3138	WALGA	MARKETFORCE ADVERTISING NOVEMBER 2011	\$154.29
EFT3139	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$15,794.52
EFT3140	REPCO PTY LTD	SUNDRY SUPPLIES	\$178.20
EFT3141	NANNUP SKIP BINS	SKIP BIN SVCE - MOWEN RD	\$1,120.00
EFT3142	BLACKWOOD VALLEY BUS SERVICE	NANNUP CONNECT 10/1/12	\$345.00
EFT3143	GUMNUTS GALORE	SEEDLINGS	\$72.90
EFT3144	IMINI HOLDINGS PTY LTD	TRANSPORTABLE HIRE	\$330.00
EFT3145	PLANWEST	LPSE NO3 AMENDMENT NO12	\$1,265.00
EFT3146	KERRIE YABSLEY	REIMBURSEMENT OF EXPENSES	\$507.96
EFT3147	EDGE PLANNING & PROPERTY	PROFESSIONAL FEES	\$2,681.85

SCHEDULE OF ACCOUNTS PAYABLE
SHIRE OF NANNUP
SUBMITTED TO COUNCIL'S FEBRUARY 2012 MEETING

MUNICIPAL ACCOUNT

Chq/EFT	Name	Description	Amount
EFT3148	SQUIRE SANDERS	LEGAL ADVICE	\$239.80
EFT3149	JOHN PATMAN	REIMBURSEMENT OF EXPENSES	\$30.00
EFT3150	WRITEON SOUTHWEST	MEDIA PACKAGE	\$150.00
EFT3151	AUSTRALIAN TAXATION OFFICE	DECEMBER BAS	\$221,308.00
EFT3152	ARROW BRONZE	MEMORIAL PLAQUE	\$175.50
EFT3153	AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY	LICENCE RENEWAL FEE	\$96.00
EFT3154	BELL FIRE EQUIPMENT	SUPPLY 1 4.5KG FIRE EXTINGUISHER FOR FIRE TRUCK	\$181.50
EFT3155	BLACKWOODS ATKINS	WRENCH IMP HITACHI	\$775.14
EFT3156	D & J COMMUNICATIONS	RADIO MAINTENANCE	\$1,507.55
EFT3157	COATES HIRE	HIRE CHARGES - ROLLER PAD DRUM 17T, 13.1T & 13.2T	\$14,909.96
EFT3158	HOLCIM AUSTRALIA PTY LTD	STABILISED SAND	\$4,598.00
EFT3159	GEOGRAPHE SAWS & MOWERS	PETROL BLOWER	\$128.00
EFT3160	CORPORATE EXPRESS	STATIONERY SUPPLIES	\$169.78
EFT3161	LANDGATE	INTERIM GRV VALUES	\$97.93
EFT3162	TOLL IPEC ROAD EXPRESS PTY LTD	FREIGHT CHARGES	\$268.35
EFT3163	JASON SIGNMAKERS	MOWEN ROAD SIGNS	\$1,271.60
EFT3164	NANNUP HANDY FOODS	20 BAGS OF ICE (MOWEN RD)	\$50.00
EFT3165	NANNUP NEWSAGENCY	POSTAGE AND STATIONERY	\$844.99
EFT3166	NANNUP EZIWAY SELF SERVICE STORE	DEC 2011 SUPPLIES	\$322.89
EFT3167	PRESTIGE PRODUCTS	CLEANING SUPPLIES	\$214.50
EFT3168	PROTECTOR ALSAFE	SAFETY EQUIPMENT	\$444.74
EFT3169	SW PRECISION PRINT	FAMILY FUN DAY FLYERS & POSTERS	\$600.00
EFT3170	PETER PUTTICK AUTOMOTIVE ELECTRICIAN	SUPPLY BRITAX BEACONS	\$908.05
EFT3171	RICOH BUSINESS CENTRE	PHOTOCOPIER BILLING JOB	\$973.40
EFT3172	SYNERGY	ELECTRICITY EXPENSES	\$1,371.85
EFT3173	SHIRE OF MANJIMUP	IT CONSULTANCY FEES	\$750.00
EFT3174	STEWART & HEATON CLOTHING CO. PTY LTD	5X UNIFORM SETS FOR DARRADUP BRIGADE	\$308.13
EFT3175	WESTERN POWER	DESIGN FEE - FROGS EARLY LEARNING CENTRE	\$1,500.00
EFT3176	WALGA	LG EXTRAORDINARY ELECTION ADVERTISING	\$1,411.41
EFT3177	WORTHY CONTRACTING	NANNUP WASTE FACILITY CONTRACT - 1 MONTH	\$18,098.33
EFT3178	WORK CLOBBER	WORK CLOTHING	\$813.00
EFT3179	LOOSE GOOSE CHALETs	CHRISTMAS FUNCTION - GOOSE SHED 22/12/11	\$1,695.00
EFT3180	NANNUP SURVEYS	19 DEC 11 - 13/1/12 - MOWEN ROAD	\$22,155.95
EFT3181	P & F MARTIN	SERVICE & B SERVICE FIRE APPLIANCES P/O 12598	\$650.16
EFT3182	SETTLERS ROOFING AND GRADING	WATER CARTING 19/12/11-15/1/12	\$16,280.00
EFT3183	PM TREASURE - EARTHMOVING CONTRACTOR	MOWEN ROAD WORKS	\$30,107.00
EFT3184	TILLEY'S CARTAGE	WATER CARTING - MOWEN ROAD	\$13,750.00
EFT3185	MADER RICKARD CIVIL PTY LTD	MOWEN ROAD PROJECT	\$192,973.00
EFT3186	PHOEBE BUNTAINE-BARRY	REIMBURSEMENT OF EXPENSES	\$150.40
EFT3187	TREVOR DAVID LARKE	MOWEN ROAD WORKS	\$4,026.00
EFT3188	D & J MILLER (DO YOUR BLOCK CONTRACTING)	WATER TRUCK MOWEN RD - 19/12/11 - 13/1/12	\$15,939.00
EFT3189	SCOTTIES EXCAVATIONS	MOWEN ROAD WORKS	\$34,786.40
EFT3190	WORTHY CONTRACTING	MOWEN ROAD WORKS	\$17,083.00
EFT3191	MADER RICKARD CIVIL PTY LTD	MOWEN ROAD PROJECT	\$192,973.00
EFT3192	MJB INDUSTRIES	PIPE HEADWALL, CONCRETE PIPE & DIA RUBBER RING	\$30,035.72
EFT3193	GEOGRAPHE FORD PTY LTD	VEHICLE SERVICE	\$255.00
EFT3194	NANNUP SURVEYS	FIELD & OFFICE WORK	\$13,183.78
EFT3195	DATA #3 LIMITED	ENTERPRISE SECURITY	\$109.56
EFT3196	CPS WEAR PARTS	GRADER BLADE & SCARIFIER TIP	\$2,462.13
EFT3197	HIP POCKET WORKWEAR	LIGHT BEACON STROBE 12-80V AMBER	\$269.84
EFT3198	THE CANCER COUNCIL	SUNSCREEN SUPPLIES	\$753.29
EFT3199	NUTURE WORKS	HIRE NEW CLIMBING WALL - FAMILY FUN DAY	\$720.00
EFT3200	ARBOR GUY	TREE WORKS	\$4,400.00
EFT3201	SETTLERS ROOFING AND GRADING	WATER CARTING	\$10,780.00
EFT3202	PM TREASURE - EARTHMOVING CONTRACTOR	GRADER HIRE	\$16,643.00
EFT3203	HITACHI CONSTRUCTION & MACHINERY AUST P/L	PADLOCK & KEY SWITCH	\$88.11
EFT3204	BOSBOX PTY LTD	1 X BICCA BOSBOX AND LEAD	\$4,070.00
EFT3205	TILLEY'S CARTAGE	WATER CARTING MOWEN ROAD	\$10,890.00
EFT3206	A TASTE OF NANNUP	REFRESHMENTS	\$16.30
EFT3207	LEADING EDGE	3 X TWIN PACK UHF RADIOS - P/O 12767	\$600.00
EFT3208	EDGE PLANNING & PROPERTY	PLANNING SERVICES	\$1,790.25
EFT3209	MADER RICKARD CIVIL PTY LTD	MACHINERY HIRE - MOWEN ROAD PROJECT	\$113,349.50
EFT3210	LONSDALE PARTY HIRE	HIRE OF AUSTRALIA DAY MARQUEES	\$2,258.00
EFT3211	AGCRETE	SUPPLY OF L BLOCKS	\$4,906.00
EFT3212	CHRISTOPHER EBSARY	LOADER OPERATOR MOWEN ROAD	\$1,386.00

**SCHEDULE OF ACCOUNTS PAYABLE
SHIRE OF NANNUP
SUBMITTED TO COUNCIL'S FEBRUARY 2012 MEETING**

MUNICIPAL ACCOUNT

Chq/EFT	Name	Description	Amount
EFT3213	MAX OWENS & CO	BUSHFIRE NOTICES - PROFESSIONAL COSTS	\$99.55
EFT3214	CIVI TEST SOU WEST	MOWEN ROAD WORK	\$6,825.50
EFT3215	CJD EQUIPMENT PTY. LTD.	SUNDRY SUPPLIES	\$1,025.77
EFT3216	HOLCIM AUSTRALIA PTY LTD	SEALING AGG.	\$15,546.52
EFT3217	DEPARTMENT OF ENVIRONMENT & CONSERVATION	WHARNCLIFFE MILL CAMP	\$150.00
EFT3218	D & J MILLER (DO YOUR BLOCK CONTRACTING)	WATERCARTING - MOWEN RD	\$12,210.00
EFT3219	DEPARTMENT OF FINANCE - SHARED SERVICES	GOVT GAZETTE ADVERTISING FIRE HAZARD REDUCTION	\$454.20
EFT3220	THE GOOD FOOD SHOP	SUPPLY MORNING TEA & LUNCH	\$89.60
EFT3221	TOLL IPEC ROAD EXPRESS PTY LTD	FREIGHT CHARGES	\$775.62
EFT3222	INSIGHT CCS PTY LTD	OVERCALL FEES FOR DECEMBER 2011	\$226.16
EFT3223	JASON SIGNMAKERS	PARKING & DISABLED TOILET SIGNS	\$325.60
EFT3224	LOCAL GOVERNMENT MANAGERS AUSTRALIA	LGMA SUBSCRIPTION - MEMBER 2011/2012	\$430.00
EFT3225	METAL ARTWORK CREATIONS	STAFF BADGE	\$13.20
EFT3226	MANFRED BRUGGLER	THE SKIFFLE BILLYS - NANNUP FAMILY FUN DAY	\$200.00
EFT3227	NANNUP HANDY FOODS	GAS SUPPLIES	\$251.00
EFT3228	NANNUP LIQUOR STORE	REFRESHMENTS	\$254.47
EFT3229	PRESTIGE PRODUCTS	CLEANING PRODUCTS	\$528.00
EFT3230	PROTECTOR ALSAFE	SAFETY EQUIPMENT	\$489.66
EFT3231	FULTON HOGAN INDUSTRIES PTY LTD	ROAD SUPPLIES	\$2,006.40
EFT3232	SW PRECISION PRINT	STATIONERY SUPPLIES	\$595.00
EFT3233	RICOH BUSINESS CENTRE	PHOTOCOPIER REPAIRS	\$51.70
EFT3234	SOUTH WEST FIRE	SUPPLY STRIKER MONITOR	\$1,501.27
EFT3235	SYNERGY	ELECTRICITY EXPENSES	\$80.50
EFT3236	SUNNY INDUSTRIAL BRUSHWARE	TRACTOR BROOM 2PCE X4	\$3,000.80
EFT3237	SUGAR MOUNTAIN ELECTRICAL SERVICES	ELECTRICAL WORK	\$1,460.73
EFT3238	SCOTTIES EXCAVATIONS	HIRE TRUCK FLOAT, EXCAVATOR & VOLVO LOADER	\$24,325.40
EFT3239	STEWART & HEATON CLOTHING CO. PTY LTD	PROTECTIVE CLOTHING	\$253.92
EFT3240	TRADE HIRE	HIRE EQUIPMENT FOR AUSTRALIA DAY FUNCTION	\$2,319.60
EFT3241	WALGA	ADVERTISING DECEMBER 2011	\$801.21
EFT3242	WARREN BLACKWOOD WASTE	BIN PICKUPS 7/12/11 - 29/12/11	\$6,674.68
EFT3243	CRAIGE WADDELL	PROFESSIONAL SERVICES	\$1,320.00
EFT3244	WORTHY CONTRACTING	WATER TRUCK HIRE - MOWEN RD	\$18,216.00
EFT3245	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$15,438.87
Total Municipal EFT Payments:			\$2,017,526.35

18743	EMMA STOKES	YAC SUPPLIES	\$50.00
18744	BRC - BUILDING SOLUTIONS	NANNUP EARLY LEARNING ALTERATIONS & ADDITIONS	\$5,687.00
18745	CRITICAL HORIZON - SWDC	MEMBERSHIP	\$130.00
18746	TOLL IPEC ROAD EXPRESS PTY LTD	COURIER SERVICES	\$272.76
18747	DEPARTMENT FOR TRANSPORT	VEHICLE REGISTRATION	\$253.20
18748	SHIRE OF NANNUP	VEHICLE REGISTRATION	\$96.10
18749	SWOT	ORIENTEERING COSTS - MAPS & TRAVEL AS QUOTED	\$486.78
18757	ARTWRAP PTY LTD	SUPPLY OF CHRISTMAS CARDS	\$279.99
18758	THE GRYGlickI FAMILY TRUST	BUS SERVICE COSTS	\$180.00
18759	NUMERO PTY LTD	HIRE OF VEHICLE	\$1,793.14
18760	MATES MEN'S SUPPORT GROUP BUSSELTON INC.	FAMILY FUN DAY DUNKING MACHINE	\$400.00
18761	BALINGUP ROAD BUSH FIRE BRIGADE	2ND ESL PAYMENT	\$1,099.50
18762	CITY OF BUNBURY	SWLGEMA ADMINISTRATION FEE 2011/2012	\$330.00
18763	CUNDINUP BUSH FIRE BRIGADE	2ND ESL PAYMENT	\$1,037.50
18764	CARLOTTA BUSH FIRE BRIGADE	2ND ESL PAYMENT	\$537.50
18765	HAMISH ROBINSON	UP KEEP OF COCKATOO VALLEY STRATEGIC FIREBREAK	\$560.00
18766	HARVEY NORMAN ELECTRICAL	GIFT CARD	\$150.00
18767	TOLL IPEC ROAD EXPRESS PTY LTD	COURIER SERVICES	\$387.33
18769	SCOTT RIVER JASPER BUSH FIRE BRIGADE	2ND ESL PAYMENT	\$1,064.25
18770	WATER CORPORATION	WATER USE CHARGES	\$3,667.75
18771	CHRIS WILLIAMSON	CABLE TIES FOR CHRISTMAS TREE INSTALLATION	\$48.00
18772	BRC - BUILDING SOLUTIONS	NANNUP EARLY LEARNING CTRE	\$13,670.25
18773	TOLL IPEC ROAD EXPRESS PTY LTD	FREIGHT CHARGES	\$87.05
18775	WATER CORPORATION	WATER EXPENSES	\$953.15
18776	AMP LIFE LTD	SUPERANNUATION CONTRIBUTIONS	\$1,254.63
18777	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$1,893.75
18778	IIML ACF IPS APPLICATION TRUST	SUPERANNUATION CONTRIBUTIONS	\$302.40
18779	ASGARD ELEMENTS - SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$469.69
18780	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	\$241.42
18781	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$246.12
18782	CHALLENGER	SUPERANNUATION CONTRIBUTIONS	\$18.00

**SCHEDULE OF ACCOUNTS PAYABLE
SHIRE OF NANNUP
SUBMITTED TO COUNCIL'S FEBRUARY 2012 MEETING**

MUNICIPAL ACCOUNT

Chq/EFT	Name	Description	Amount
18783	SOUTH WEST PRINTING & PUBLISHING	ADVERTISING FOR FAMILY FUN DAY	\$700.00
18784	DATA #3 LIMITED	SYMC BACKUP EXEC 2010	\$218.19
18785	NUMERO PTY LTD	HIRE OF DUAL CAB UTE ON EXTENDED HIRE	\$1,075.89
18786	BUNNINGS- BUSSELTON	SUNDRY SUPPLIES	\$162.41
18787	DEPARTMENT FOR TRANSPORT	VEHICLE REGISTRATION	\$273.15
18788	BUNBURY PLASTICS	COREFLUTE	\$20.74
18789	SHIRE OF DONNYBROOK/BALINGUP	RE-IMBURSEMENTS - NEW COUNCILLOR TRAINING	\$1,052.08
18790	CHRIS WILLIAMSON	CRAFT ACTIVITIES - FAMILY FUN DAY	\$150.00
18791	SCANIA AUSTRALIA - BUNBURY OFFICE	VEHICLE SERVICE	\$3,138.65
18792	BRC - BUILDING SOLUTIONS	NANNUP EARLY LEARNING CENTRE	\$37,889.77
18793	SAFE & SURE SECURITY PTY LTD	SECURITY OFFICERS FOR AUSTRALIA DAY CONCERT	\$1,760.00
18794	DEPARTMENT FOR TRANSPORT	VEHICLE REGISTRATION	\$253.20
18795	SPORTZ FLOORS	SAND, CLEAN, PREPARE AND SEAL MAIN REC CTRE FLOOR	\$2,650.50
18796	TIMCARE DISTRIBUTORS	AUSSIE CLEAR DRUM 20LTR	\$1,452.00
18797	AMP LIFE LTD	SUPERANNUATION CONTRIBUTIONS	\$1,288.46
18798	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$615.40
18799	IIML ACF IPS APPLICATION TRUST	SUPERANNUATION CONTRIBUTIONS	\$302.40
18800	ASGARD ELEMENTS - SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$200.91
18801	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	\$297.18
18802	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$297.18
18803	CHALLENGER	SUPERANNUATION CONTRIBUTIONS	\$18.00
Total Municipal Cheque Payments:			<u>\$91,463.37</u>

99281	SG FLEET AUSTRALIA P/L	CESM LEASE VEHICLE	\$637.29
99282	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN 36 PRINCIPAL REPAYMENT	\$6,281.17
99283	BP AUSTRALIA	FUEL EXPENSES	\$73,672.05
99284	CALTEX AUSTRALIA	FUEL EXPENSES	\$547.73
99285	TELSTRA	TELEPHONE EXPENSES	\$2,597.51
99286	WESTNET	INTERNET EXPENSES	\$104.89
99287	BP AUSTRALIA	FUEL EXPENSES	\$12.00
Total Municipal Direct Payments:			<u>\$83,852.64</u>

TRUST ACCOUNT

22755	ANTHONY DEAN	BOND REFUND	\$164.00
22756	JACINTA PUCKEY	BOND REFUND	\$200.00
Total Trust Payments:			<u>\$364.00</u>

Total Municipal Payments for the Month:	\$2,192,842.36
Total Trust Payments for Period:	\$364.00
	<u>\$2,193,206.36</u>