

NANNUP SHIRE LEMC MINUTES

Meeting held 4 February 2012

CONFIRMATION OF MINUTES

These minutes comprising pages 1 – 4 were confirmed by
Council on February 2013 as a true and accurate record.

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Cr _____

SHIRE OF NANNUP

Local Emergency Management Advisory Committee

Monday 4 February 2013

Held in the Shirley Humble Room

Nannup Shire

MINUTES

1 .OPENING

Mrs B Dunnet chaired the meeting and declared the meeting open at 3.04pm

2. ATTENDANCE & APOLOGIES

Cr B Dunnet – Nannup Shire

Cr B Longmore – Nannup Shire

Ms T Levick-Godwin – CESM

Ms A Huxtable - Department for Child Protection (DCP)

Mr D Fenton – Officer in Charge Nannup Police

Ms L Stokes –Recovery Coordinator

Mr T Box – Nannup State Emergency Services (SES)

Mr J Bennett - Department of Environment and Conservation (DEC)

Ms F Dear – Nannup District High School

Mrs C Brown – Nannup Community Resource Centre

Mr T Hunter – Western Power

Ms R Couper – Water Corporation

Mrs J Kemp – Country Women’s Association

Apologies were received from:

Mr C Wade – Manager Infrastructure Nannup Shire

Cr N Steer – Nannup Shire

Mr L Gardiner – LSW DFESSES District Manager

Mr S Mills – Department of Environment and Conservation (DEC)

Mr G Willcox – St John Ambulance

Mr P Thomas - LSW FESA Acting District Manager

Mr J Kimpton - Department of Environment and Conservation (DEC)

Mr B Brown – Telstra

Ms P Adams - Department for Child Protection

Mr N Booker – Nannup Hospital

Mr J Patman – Chief Bushfire Control Officer

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

B LONGMORE/L STOKES

That the meeting minutes of Local Emergency Management Advisory Committee meeting held Tuesday 11 December 2012 be confirmed as true and correct.

CARRIED

4. REPORTS

4.1 Executive Officer

Communications Black Spots

The CESM stated that in the near future, an external 'smart' antennae' will be placed on the roof of the Scott River Lake Jasper Fire Shed to assist with mobile communications at the Fire Shed, there is some mobile coverage but this will improve the coverage both inside and outside for approximately 20 metres.

A 'smart antennae and 'yagi' will also be placed on the Darradup Fire Shed. At this Fire Shed; there is no mobile coverage but there is close by, once again, this will improve communications during an incident.

Discussion ensued regarding the antennae,

4.2 Recovery Coordinator

Nothing to report from Mrs L Stokes.

4.3 DCP – District Emergency Services Officer Ms A Huxtable

Ms Huxtable reported that she was back in her position after 16 months and that Roma Boucher who had held her position was currently working in Albany for 3 months.

Discussion was held regarding the donation of food during a disaster and that only those individuals and organisations with food handling certificates were able to donate food during an incident. Also, discussed, was that donated goods could not be accepted or stored. This is discussed in the Local Recovery Work Package 4.9, page 47 although during Recovery specific items may be requested such as fencing materials or hay.

A notice will be put up at the door of the Evacuation Centre stating this, a copy of the notice is attached to the minutes. A notice will be put into the Nannup Telegraph explaining the process regarding food and donated goods, Louise Stokes will carry this out.

Discussion was held regarding Local Government purchasing tabards to be worn during an incident, the best colour for these is light blue as it is not a colour worn by the Incident Management Team. An example of one of these would be Local Government Liaison Officer.

4.4 SWLGEMA Meeting

Mrs B Dunnet discussed the upcoming SWLGEMA meeting that will be held on Tuesday 19 February 2013, this meeting will be held in Nannup at the Shire office in the Shirley Humble Room from 10am. Members of the LEMC are invited to attend, lunch will be provided, please RSVP by Friday 15 February 2013 to the CESM.

5. BUSINESS ARISING FROM THE MINUTES

5.1 Nil

6. GENERAL BUSINESS

6.1 Emergency Management Arrangements Part D Evacuation, Part E Recovery and the Local Recovery Work Package

The Arrangements were sent out to the LEMC members with the idea that they would make comment either before the meeting or on the day of the meeting, however, not many of the members had not read or had not finished reading the above arrangements. It was decided that the members would have extra time to make comment with Friday 8 February being the cut off point for comments, after which they will be submitted to Mr Vik Cheema for final checking before they go to Council and from there to the SEMC. A copy of the final draft will be supplied to the LEMC members.

6.2 Pets in Recovery from an Incident

The LEMC members held a discussion around what to do with dogs and cats when an incident occurs, this has been an ongoing issue that is still unresolved. Owners must take some responsibility for their animals however, the responsibility in a large incident lies with the Controlling Agency and this could be the Local Government depending on the size of the incident, or with a Level 3 incident, it could be DFES or DEC.

A suggestion was made to purchase 20 dog leashes that will be kept with the Emergency Kit which is at the Shire Depot. The CESM will carry this out.

It was suggested that an article should be placed in the Nannup Telegraph informing the community to take personal responsibility for their preparedness for emergencies for themselves and that of their animals, including making sure there a ready supply of food and water and a leash for their dog or cat box for their cat, the CESM and Ms Stokes will craft an article for the next Telegraph.

6. NEXT MEETING

The next meeting date will be on Monday 27 May 2013 at 3pm.

7. CLOSURE OF MEETING

There being no further business the meeting was closed at 4.25pm.