

PROPERTY LAW ACT 1969 – SECT 81

81 . Restrictions and relief against forfeiture of leases and under-leases

(1) A right of re-entry or forfeiture under any provision or stipulation in a lease for a breach of any covenant or condition in the lease is not enforceable, by action or otherwise, unless and until the lessor serves on the lessee a notice —

- (a) specifying the particular breach complained of;
- (b) where the breach is capable of remedy, requiring the lessee to remedy the breach; and
- (c) in any case, requiring the lessee to make compensation in money for the breach,

and the lessee fails, within a reasonable time after the service of the notice on him, to remedy the breach, if it is capable of remedy, and to make reasonable compensation in money, to the satisfaction of the lessor, for the breach.

(2) Where a lessor is proceeding, by action or otherwise, to enforce or has enforced without the aid of the Court such a right of re-entry or forfeiture, the lessee may, in the lessor's action (if any) or in any action brought by himself apply to the Court for relief, and the Court —

- (a) may grant or refuse relief, as the Court having regard to the proceedings and conduct of the parties under the foregoing provisions of this section, and to all the other circumstances thinks fit; and
- (b) in case of relief may grant it on such terms (if any) as to costs, expenses, damages, compensation, penalty or otherwise, including the granting of an injunction to restrain any like breach in the future, as the Court in the circumstances of each case, thinks fit.

(3A) A lessor is entitled to recover as a debt due to him from a lessee and in addition to damages (if any), all reasonable costs and expenses properly incurred by the lessor in the employment of a solicitor and surveyor or valuer, or otherwise, in reference to any breach giving rise to a right of re-entry or forfeiture that, at the request of the lessee, is waived by the lessor, or from which the lessee is relieved, under the provisions of this Part either by the Court or by the operation of subsection (1).

(3B) The lessor is so entitled to recover whether the lessee has or has not rendered forfeiture unenforceable against him under that subsection.

(4) Where a lessor is proceeding by action or otherwise to enforce or has enforced a right of re-entry or forfeiture —

- (a) under any covenant, provision or stipulation in a lease; or
- (b) for non-payment of rent,

the Court may, on application by any person claiming as under-lessee any estate or interest in the property comprised in the lease or any part thereof, either in the lessor's action, if any, or in any action brought by that person for that purpose, make an order vesting for the whole term of the lease or any less term, the property comprised in the lease or any part thereof in any person entitled as under-lessee to any estate or interest in the property, upon such conditions,

- (c) as to execution of any deed or other document;
- (d) payment of rent, costs, expenses, damages, compensation or giving security or otherwise,

as the Court in the circumstances of each case thinks fit, but in no case is the under-lessee entitled to require a lease to be granted to him for any longer term than he had under his original sub-lease.

- (5) For the purposes of this section except so far as is otherwise provided —

lease includes an original or derivative under-lease; an agreement for a lease where the lessee has become entitled to have his lease granted, and a grant securing a rent by condition;

lessee includes an original or derivative under-lessee, and the persons deriving title under a lessee, and a grantee under any grant securing a rent by condition and the persons deriving title under him;

lessor includes an original or derivative under-lessor, and the persons deriving title under a lessor, a person making a grant securing a rent by condition and the persons deriving title under him;

under-lease includes an agreement for an under-lease where the under-lessee has become entitled to have his under-lease granted;

under-lessee includes any person deriving title under an under-lessee.

- (6) This section applies although the condition or stipulation under which the right of re-entry or forfeiture accrues is inserted in the lease in pursuance of the directions of any Act.

- (7) For the purposes of this section a lease limited to continue as long only as the lessee abstains from committing a breach of covenant is and takes effect as a lease to continue for any longer term for which it could subsist, but determinable by a condition for re-entry on the breach.

- (8) This section does not extend —

- (a) to a covenant or condition against assigning, underletting, parting with the possession or disposing of the land leased;

- (b) to a condition for forfeiture on the bankruptcy of the lessee or on taking in execution of the lessee's interest; or

- (c) in the case of a lease of any licensed premises as defined in the *Liquor Control Act 1988*, to a covenant not to do or omit any act or thing by which the licence granted in respect thereof, may be forfeited.

- (9) This section does not except as otherwise mentioned, affect the law relating to re-entry or forfeiture or relief in case of non-payment of rent.

- (10) This section has effect notwithstanding any stipulation to the contrary.

AGENDA NUMBER: 10.4
SUBJECT: Age Friendly Communities Plan
LOCATION/ADDRESS: Nannup
NAME OF APPLICANT: N/A
FILE REFERENCE: FNC 6
AUTHOR: Louise Stokes, Community Development Officer
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 7 June 2011

Attachment: Age Friendly Communities Plan

BACKGROUND:

At the April 2011 meeting, Council resolved to receive the final draft of the Shire of Nannup Age Friendly Communities Plan and advertise it for public comment for the period of one month. Copies were sent to stakeholders and funding bodies and made available at the Shire Office and on the Shire website.

COMMENT

This report was a grant funded project targeting residents aged 60 plus years. The requirement was to host two community workshops and a service provider's workshop. The two additional workshops, interviews, Men's Pit Stop and survey were initiated by the Reference Group to ensure greater opportunity for participation. The inclusion of residents aged 50 – 60 years was introduced for those who wanted to participate, however this age group was not the primary target group. Prior consideration was given to the day and timing of workshops and as seniors generally do not like to go out in the evening, workshops were scheduled during the day.

The survey forms were hand delivered to residents aged 60 years and over in the townsite and mailed to those on rural properties; with additional copies available for pick up at the Shire offices. It was agreed that the receipt of 90 survey forms is considered to be a good sample size, and was a complementary feedback mechanism. The Reference Group are extremely satisfied with the chosen methodology and would recommend this format to other communities undertaking this program.

Written feedback has been received from;

- South West Development Commission advised that it is a very comprehensive plan.
- Nannup Community Care (NCC) expressed concern regarding methodology, transport issues and information about Home and Community Care (HACC) services.
- Jeanne Llewellyn, resident of Nannup was concerned by the methodology, eligibility of HACC services for residents, transport issues and condition of footpaths in town.
- Karlene Newnham, resident of Nannup was concerned at reliance on volunteers for implementation of activities; and noted that issues raised within the report affect all community members, not just seniors.

The Project Manager met with Nannup Community Care and Jeanne Llewellyn to discuss their concerns within the report.

The Community Development Officer met with Karlene Newnham to discuss the concerns raised.

The Reference group then met to discuss the received comments and amendments were made to the plan.

In summary, the following changes have been made to the Shire of Nannup Age Friendly Community report:

- Acknowledgement of the Reference Group members on page 4.
- Change in wording in Executive Summary: community survey on page 5.
- Change in wording in Statistics: Nannup Community Care on page 10.
- Change in wording in Social Impact 'A Day in the Life' so that it does not read in a negative tone, page 11.
- Inclusion of the name and contact details of the Project Manager on front cover of the report.
- In consultation with the CEO and stakeholders the major recommendations have been amended to:
 1. Recommendation No 1: That this report is received by Council and actions that are the responsibilities of Council are put into action by:
 - Developing a prioritised and costed list of projects for consideration and inclusion in the 10/11 - 2014/15 Forward Plan for implementation as funding or budget allocations permit.
 - Assisting the development of an Age Friendly policy for adoption by Council.
 - Keeping the community informed on the progress of the implementation of this plan.
 2. Recommendation No 2: That Council work with State and Federal Government agencies to realise the projects included in the 10/11 - 2014/15 Forward Plan.

The Shire of Nannup Age Friendly Community Plan is a very comprehensive document and contains a broad range of recommendations. The intention is **not** for Council to implement these recommendations en masse, but that the information in the report to be used to support future funding applications (that is, select one or two recommendations and implement these if/when external funding can be found).

STATUTORY ENVIRONMENT: Nil

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: Projects to be implemented as funding permits.

STRATEGIC IMPLICATIONS:

Shire of Nannup Forward Plan 2010/11-2014/15 Program 8.2 Aged and Disabled: Services are made available as best as practicably possible for disadvantaged members of the community.

RECOMMENDATIONS:

- 1: That this report is adopted by Council and actions that are the responsibilities of Council are put into action by:
 - Developing a prioritised and costed list of projects for consideration and inclusion in the 10/11 - 2014/15 Forward Plan for implementation as funding or budget allocations permit.
 - Assisting the development of an Age Friendly policy for adoption by Council.
 - Keeping the community informed of the progress of the implementation of this plan.
- 2: That Council work with State and Federal Government agencies to realise the projects included in the 10/11 - 2014/15 Forward Plan.

8634 DEAN/PINKERTON

- 1: That this report is adopted by Council and actions that are the responsibilities of Council are put into action by:
 - Developing a prioritised and costed list of projects for consideration and inclusion in the 10/11 - 2014/15 Forward Plan for implementation as funding or budget allocations permit.
 - Assisting the development of an Age Friendly policy for adoption by Council.
 - Keeping the community informed of the progress of the implementation of this plan.
- 2: That Council work with State and Federal Government agencies to realise the projects included in the 10/11 - 2014/15 Forward Plan.

CARRIED 7/1

Councillors voting for the motion: Boulter, Camarri, Dean, Dunnet, Gilbert,
Mellema and Pinkerton.

Councillor voting against the motion: Lorkiewicz

AGE FRIENDLY COMMUNITIES PLAN
May 2011

SHIRE OF NANNUP
1 July 2010 – 30 June 2015



Wendy Trow
PO Box 32
Balingup 6253
08 97641887
brookview@wn.com.au

A message from the President of the Shire of Nannup
Barbara Dunnet

On behalf of the Council, I would like to thank the many people who have contributed to the development of the first long-term Age Friendly Communities Plan for the Shire of Nannup. The Plan has been developed through a series of surveys and public forums; and by collating the recommendations made in community plans developed during the period 2000 - 2011.

This plan recognises the role of the community in determining its own future and will be the key strategic document for guiding the Council's business planning and service delivery for residents aged over 55 yrs. The plan also identifies our community's aspirations and describes how the Shire of Nannup and others can work towards achieving these.

An age-friendly community prevents and corrects the barriers that people increasingly encounter as they grow older. In an age-friendly community, policies and services are designed to support and enable older people to "age-actively", that is, to enjoy good health and participate fully in society.

Our commitment to continue to listen to everyone's views and consider them during the development of future strategic and planning directions of the Shire, provides us with a richer understanding of the diversity of perspectives among the different groups in our community.

Community planning assumes our decisions can influence what happens to us in the future and recognises that individuals can make a difference. The aim of this Plan is to inform all members of the community and assist in prioritising activities of greatest importance.

The Age Friendly Communities Plan spans 5 years (2011-2016) and will be reviewed every two years.

Your Elected Members look forward to hearing suggestions and will continue to speak with you about how to make our Shire an even better place and one that future generations will continue to enjoy.

Barbara Dunnet
Shire President



Table of Contents

BACKGROUND.....	4
About the Shire	4
Aim of Project	4
Where did the Age Friendly Community Plan come from?	4
Some Facts	4
EXECUTIVE SUMMARY	5
What is an Age Friendly Community?	5
RESEARCH.....	5
Community Meetings & Workshops	5
Community Survey	5
Other Research Documents	6
WHAT THE RESEARCH TOLD US.....	6
Community Meetings & Workshops	6
Survey Results.....	7
Other Research Documents.....	8
STATISTICS	9
Population	9
SOCIAL IMPACT	11
A Day in the Life	11
Pets.....	12
ACTION ITEMS.....	13
MAJOR RECOMMENDATIONS	13
STRATEGIC PLAN	13
The success and implementation of this Action Plan will require inclusion in the Shire of Nannup Forward Plan to ensure ongoing evaluation and annual update.	13
Appendix 1	14
ACTION ITEMS.....	14
1. Outdoor spaces & buildings	14
2. Transport.....	17
3. Housing	19
4. Respect	21

5. Social Participation	22
6. Communication and Information	24
7. Volunteering and employment	26
8. Community Support and Health Services.	28
Appendix 2	30
Age Friendly Communities, Participant Information Form (Survey Form)	30
Appendix 3	35
Comparison of Reports	35

Appreciation

The Shire of Nannup wishes to thank all those in the community who contributed to the preparation of this report; whether it be by completing survey forms, attending workshops or informal feedback. Special thanks go to the Age Friendly Steering Committee, comprising Pat Twiss, Cecelia Aldridge, Eileen West, Ann Stewart and Margaret Gibb.

Disclaimer

This report has been prepared on behalf of the Shire of Nannup. The information is derived from sources believed to be reliable and accurate at the time of publication. However, use of the information is at your own risk. Accordingly, all interested parties should make their own enquiries to verify all representation, statements and information, and it is the responsibility of users to satisfy themselves in all respects. Each user waives and releases the author, Wendy Trow, and the Shire of Nannup to the full extent permitted by law from all and any claims relating to the use of the material in this document. In no event shall Wendy Trow or the Shire

of Nannup be liable for any incidental or consequential damages arising from any use or reliance on any material in the Aged Friendly Communities Plan dated May 2011.

BACKGROUND

About the Shire

Area	3100 sq km
Unsealed roads	380km
Sealed roads	160km
Population	1260
Dwellings	747

* Data source Shire of Nannup Forward Plan 30th June 2010.

Aim of Project

The aim of the Age Friendly Communities Plan is to identify ways in which services and facilities can be provided for older people. The process used to achieve this will:

- provide an opportunity for participation by the community in decision-making processes,
- coordinate decision-making and use of resources of the Shire working with and in the community, and
- provide a basis for accountability.

This plan is a living document that will be regularly reviewed to reflect the changing aspirations of our community.

Where did the Age Friendly Community Plan come from?

This plan was developed as a result of an initiative by the World Health Organisation and data collection has already been conducted in over 63 cities throughout the world. The process is now being extended to regional areas of Western Australia. Once completed, the findings from all reports will be consolidated into a national report.

Some Facts

Based on research carried out by the Active Ageing Research Project (South West Development Commission 2010):

- In Western Australia today, 16% of the population are seniors. By 2041, nearly one in three West Australians will be a senior.
- The ability to remain in your community is now recognized as a major factor in the health and wellbeing of older people.
- More older people are likely to outlive their savings and will have to rely on pension. By 2023, 70% of older people will be dependent on the pension.

EXECUTIVE SUMMARY

What is an Age Friendly Community?

An Age Friendly community is one in which governments, service providers, community leaders and business:

- Recognise the great diversity among older people;
- Promote their inclusion in all areas of community life;
- Respect their decisions and lifestyle choice; and
- Anticipate and respond flexibly to ageing-related needs and preferences.

RESEARCH

Community Meetings & Workshops

The following workshops and meetings were held in 2010/11:

- Councillors consultation process.
- Nannup Community Care Client Survey
- Community Members Workshop 23rd November 2010
- Service Providers Workshop 9th November 2010
- Community Members Workshop (75 yrs +) 8th February 2011
- Community Members Workshop 15th February 2011

Men's Pit Stop 2nd April 2011

It was identified the community consultation process that there were less responses from men than women. It was decided to create an opportunity for men to contribute to the project and to host a Men's Pit Stop that would encourage male participation. The Men's Pit Stop was conducted by the Shire of Nannup with support from the South West Development Commission, Nannup Health Service and Nannup Lions Club, in conjunction with identified community members.

The Pit Stop was run on 2nd April 2011 and 50 men came through the program. Feedback indicated that this was a very worthwhile exercise.

Community Survey

A community survey was made available to residents and advertised via the local paper. A total of 90 responses were received and this is deemed to be a good sample size for the purpose of this report.

Other Research Documents

The following documents were also researched as part of this review:

- Nannup/Busselton Oral History October 2011
- Community Safety and Crime Prevention Plan 2007.
- Nannup Community Planning Day 14th March 2009.
- Nannup Community Planning Day 2005
- Shire of Nannup Forward Plan 2010/11 – 2014/15
- Disability Access and Inclusion Plan Nov 2010
- Physical Activity Plan 2005-2008
- Recreation Facilities Strategic Plan June 2000

WHAT THE RESEARCH TOLD US

Community Meetings & Workshops

The community meetings and workshops resulted in a wide range of constructive ideas from the community and these have been collated into an Action Plan (see Appendix 1) which also recommends projects to be undertaken during the period 1 July 2011 to 30 June 2016.

It is important to note that the ideas put forward at workshops held between November 2010 and April 2011 have been edited and summarized below. Many constructive suggestions were put forward and should not be lost as a result of this editing process, therefore individual workshop outcomes have been included in Part 2 of this report.

In a nutshell this research told us that:

- Nannup is a safe place to live.
- There are 87 community groups in Nannup and there is plenty to do. Community groups welcome seniors as members.
- Our elderly residents are very well respected in the community. Youth and local businesses go out of their way to help us.
- Our elderly residents, particularly those aged 70 yrs and over, are adopting a “wait and see” attitude to what facilities will be available when we are no longer able to live in our own home. We choose not to plan ahead.
- The Nannup Telegraph is a great source of information and helps us to keep in touch with what’s going on.
- Our public transport system is totally inadequate. Self funded retirees are particularly disadvantaged because we are ineligible to access HACC services and there are no affordable transport alternatives (eg taxis).
- Our mobile phone and ABC radio coverage is poor – especially during fire emergencies.
- Older residents in the 75+ yrs age group feel isolated for the following reasons:
 - We find local footpaths difficult to negotiate,
 - We have no drivers license, and
 - We don’t know what’s happening when there’s a bushfire or other emergency.

There is a need for:

- A resident medical practitioner and better access to specialists.
- Improved maintenance of footpaths (brushing gravel, improved ramps etc).
- More seating and shade.
- A Seniors Centre Facility (combined with recreational facilities).
- Improved disabled access to local businesses and a cross walk on Warren Road.
- Affordable housing and seniors accommodation – it is **very** important to us that family/children can come and stay and that pets are welcome.
- We need to identify a possible location for a seniors precinct, with community hall open to both seniors and the wider public.
- Assistance to all seniors who need help to maintain their homes.
- Improved public transport and/or a system where service providers can expand their transport service to carry seniors who no longer hold a drivers license due to medical or other reasons (including seniors who are not clients).
- Improved public transport and/or a system where HACC can expand their transport service to carry seniors without drivers license.
- A community bus or car, with a local volunteer driver service, and a local transport resource/booking centre.
- Improved public transport service Nannup – Busselton – Perth.
- More passing lanes on our major roads, and speed limits reduced in the CBD and subdivisions.
- More flexible use of seniors fuels cards so they can be used to pay for people to travel in HACC vehicles and community bus/any transport. Also, the value needs to be increased for our community from \$500 to \$1000 because there is no public transport.
- Improved mobile phone coverage.
- More information about what strategies are in place to help seniors during an emergency. We need to know what steps are in place to warn older residents (especially those without transport) when the emergency management plan is activated. We also need to be able to receive ABC Radio from Bunbury or have alerts broadcast on all stations.
- State government to provide refunds on fuel and phone costs for volunteers to cover out of pocket expenses. Making volunteering affordable is more important than awards.

Survey Results

A survey form was widely distributed in the Shire of Nannup and 90 responses were received. A detailed summary can be found at Appendix 2 however a few key points are:

- 68 respondents own their own home; 13 rent.
- 63 live with their spouse or another relative; 20 live alone.
- 63 have lived in the area for 6 or more years; 20 have lived in Nannup for 5 years or less.
- 36 have family living in the district; 52 do not.

- 56 are members of a community group; 31 are not. (11 respondents belong to 4 or more community groups).
- 63 describe their health as “good or excellent” however:
 - 31 advised that they have health problems that limit their ability to do normal daily activities, and
 - 81 had visited a doctor in either 2010 or 2011.
- 8 advised that they do not drive a car.

The survey results told us that Nannup seniors are extremely independent and friends/family help where possible. The personal account provided in the “Social Impact” section of this report appears to be a good example of how this is occurring. As these family members and friends age themselves however, this ad hoc support will no longer be available and this will put increased pressure on service providers such as Nannup Community Care. NCC currently has 30 – 32 clients.

Other Research Documents

Seven community and/or Shire plans were reviewed during the research phase of this project and the table at Appendix 3 of this report compares:

- the recommendations made in previous community and/or Shire plans, with
- the outcomes of the 2010/11 workshops.

It is clear from this research that the problems identified in 2011 were identified as far back as 2000 and that the same problems still exist – lack of housing, transport, medical services and footpaths.

STATISTICS

Population

The residential population of the Shire of Nannup is currently 1260 (Shire Forward Plan 30 June 2010). According to the Australian Bureau of Statistics Survey of Disability, Ageing and Carers 2006, 1 in 5 Australians identify themselves as having some form of disability.

The charts on page 9 show the projected population growth for Nannup residents aged 50 years and over.

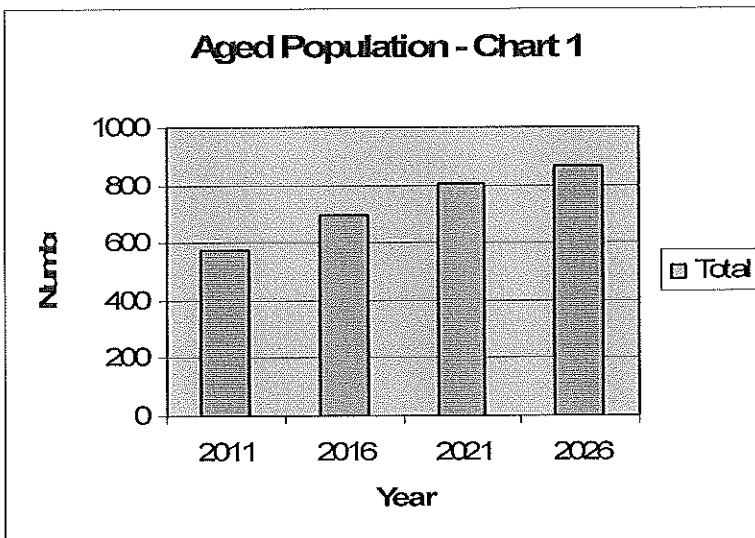


Chart 1 indicates that the aged population will increase by 50% between 2011 and 2026.

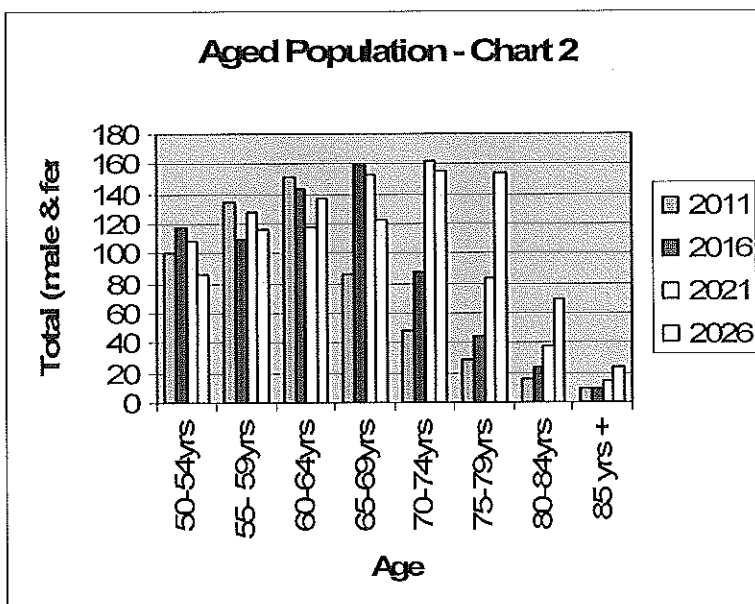


Chart 2 indicates that by 2026, the population aged 50-69 yrs will remain static but the population in the 70 – 85yrs+ category will increase fourfold.

2011-2026

50-69yrs	472	462
70-85yrs+	102	401

Data Source: South West Development Commission 2010. These are **estimated** figures based on the Ageing Population Services Demand Model (Version 1.5) provided by SWDC. The model is not designed as a comprehensive set of indicators, nor as an in-depth audit of all potential data. It is intended to act as a snapshot tool that considers potential demand for services by residents only. It does not consider utilization by visitors or any other persons. Demand is based on residents aged 50 yrs and above.

Although the SWDC Services Demand Model is based on estimated figures, it predicts a significant increase in a range of services required to meet the needs of seniors during the next 15 years.

Residential Aged Care and Community Care places

	Residential high/low care	Community care
2011	8	3
2026	36	10

Home & Community Care

	No of service hours per annum	No of staff
2011	2619	2
2026	7591	6

Transport

Year	No of residents aged 50yrs+ who do not have access to self-drive transportation
2011	147
2026	265

Although the SWDC statistics predict a fourfold increase in the number of residents aged 70yrs+ by 2026, these figures would be dependent on appropriate services and accommodation being available in the Shire of Nannup. Unless existing services and infrastructure are significantly upgraded in the next 15 years, many people who are now aged 55 yrs and older (2011) will be forced to move away from Nannup when they join the 70yrs+ age cohort in 2026; especially those who develop health problems.

Nannup Community Care

Research indicates that those who are receiving services from Nannup Community Care are very happy; but those who are not, believe they are "missing out" and would like to access subsidized home support.

Nannup Community Care (NCC) employs 1 part-time Co-ordinator (20 hours per week), 7 part time casual Community Support workers and 5 volunteer drivers. They advise that, given the projected increase in an ageing population, with a smaller tax base to subsidise services, it is more likely that eligibility for HACC services will become even more stringent.

They also advise that, despite local perception, self-funded retirees are eligible for HACC services but that this is subject to an assessment of their ongoing functional disability and income.

SOCIAL IMPACT

A Day in the Life

Statistics do not convey what it is like to live in a small regional town; therefore what follows is a day in the life of "Mrs Average Nannup". It is a **fictional** story that combines the outcomes of the 2010/11 community survey, workshops and a personal account provided by a 76 yr old resident who was kind enough to share her life with us. The person on whom this is based is resilient, independent, optimistic.....and very much in need of assistance to help her remain living in her own home.

It is, in fact, very much a true story

I love living in Nannup and have lived here all of my life. I have lots of friends and we get together regularly as a group to go shopping in Busselton. Unfortunately I lost my drivers license last year due to poor eyesight so I no longer drive a vehicle, but I use my Fuel Card (which is the best thing since sliced bread!) to pay for the fuel and that way I don't feel so bad about being a passenger all the time.

I want to stay living in my own home up on the hill, even though I quite like the aged cottages in town. I suppose that one day I'll have to think about moving down there but to be honest, I don't even know if I'm eligible to live in one; and I wouldn't have a clue how to go about getting my name on a waiting list – assuming they have one. I prefer not to think about it.

I'm on a pension and, when I was 70, I asked HACC if I could become a client. They were very nice, but came armed with a big huge pile of paperwork (I hate paperwork!) and basically said I was too fit. I suppose that was true because I still chopped my own wood and looked after my half acre block right up until last year when I hurt my back. My son lives nearby and since then I have bought a gas stove and pay a man to come in and do my garden.

One of the worst parts is that I can no longer walk into town just whenever I feel like it. There are days when I feel a bit isolated, even though I live in the middle of a beautiful, friendly town. It's my own fault, I just hate asking people for lifts all the time. I did think about getting a gopher but am a bit nervous of using one and am worried that people will laugh at me. I'd really like a footpath running past my house, but must admit that my back is so bad now that I couldn't walk far anyway.

I'm generally lucky with my health and only go to the doctor 3 or 4 times a year. I have to wait 2 or 3 weeks for an appointment because the doctors come from Bridgetown. I could cope with that, but it does become difficult when the doctor has to cancel for some reason and all the appointments have to be put back. .

I've just been advised by my doctor that I need to visit an eye specialist in Perth. The last time I had to see an optician in Busselton, I couldn't find anyone to take me and it was all very stressful. Eventually, the nice lady from the local Service Station said she'd take me in – I felt

awful because she's so busy, but had to accept as I had no other choice. You can't get a taxi from Nannup to Busselton and goodness knows how much it would cost, even if you could!

I've looked up the bus timetable and find I have two choices to get to my 4pm appointment on a Tuesday. My first option is TransWA Coachlines that has a bus leaving Nannup at 7am but it takes nearly 4 hrs to get to Bunbury because it goes via Augusta and Busselton. It only used to take me 1 hour to drive to Bunbury when I was able to drive. I'm pretty desperate however, and I can get from Bunbury to Perth in just 3 hrs, putting me in East Perth at 2pm. This is looking promising until I read the fine print and find that the Nannup-Bunbury service doesn't run on Tuesday or Thursday and my appointment is on a Tuesday.

I now turn to South West Coachlines and find that I can get Nannup to Bunbury on any morning Monday to Friday leaving at 7.10am and arriving "just" 2.5hrs later at 9.40am. Sadly the connection to Perth doesn't leave until 1pm and won't get me into Perth in time for my appointment. Anyway, another check of the fine print reveals that the Nannup- Bunbury bus service only runs during school term - and guess what, the kids are on school holidays at the moment. I've also been told that you can't book a seat on the morning bus at the moment because it's completely filled with schoolchildren; you have to go to the bus stop and hope for a spare seat on the day. That's too risky for me so I'll have to find something else.

On the bright side, they did a survey of seniors recently and I have discovered that I'm not the only one in this situation. . The survey said that I'm one of at least 8 seniors in town who no longer drive. I'm also lucky to be one of the 36 seniors who have family in the district – I'd hate to be one of the 52 who don't!

I can see I'm going to have to find someone to give me a lift or perhaps I should just cancel the specialist and hope this all goes away. Right now I feel like spending all my money on a big world trip, but what's the use of going on a big world trip when you can't see properly? Which brings me back to the problem of how to get to Perth to see this eye specialist.....

Pets

Another recurring factor raised at community workshops was the importance of pets. A number of seniors said "if I can't take my pet to the aged accommodation, I'm not going" and "if the emergency services won't take my dog when they try to evacuate me, then I'm not going".

The importance of pets in creating a healthy community has been identified in a report produced by the University of Western Australia (Living Well Together by Dr Lisa Wood). Walking and physical activity is strongly linked to improved general health and lowers the risk of obesity, heart disease and blood pressure problems. Research indicates that, not only do dogs motivate their owners to walk more, but that dog walkers are more likely to experience social contact than those that walk alone.

It would seem wise to encourage seniors to have pets, but our current health and emergency response regulations are not conducive to pet ownership. The UWA report contains a number

of recommendations to make a community pet friendly and it is recommended that this report be reviewed by Council in 2011/12.

It is also recommended that a plan to evacuate and care for pets during an emergency (eg bushfire, flood) be developed as part of the Shire of Nannup emergency plans. This will greatly reduce stress for seniors who cannot drive.

ACTION ITEMS

Our goal, an age friendly local government, is to provide a wide range of services and facilities that will enable residents over the age of 55 yrs (groups and individuals) to participate in a variety of active and passive healthy pursuits. We will achieve this through the range of strategies listed in the action items listed at Appendix 1, and the recommendations which follow.

MAJOR RECOMMENDATIONS

The issues raised in this report have been discussed at local, regional, State and Federal level for the past ten years and yet it would appear that little progress has been made. It is clear that, if local governments are to meet the needs of their ageing communities, then change needs to start at the bottom – with the people themselves. We are fortunate that many of our senior residents are not only well qualified, but are also keen to take a leading role in initiating change.

The following major recommendations are made and will be considered for inclusion in the Shire Strategic/Forward Plan.

Recommendation No 1: That this report is received by Council and actions that are the responsibilities of Council are put into action by:

- Developing a prioritised and costed list of projects for consideration and inclusion in the 2010/11 – 14/15 Forward Plan for implementation as funding or budget allocations permit.
- Assisting the development of an Age Friendly policy for adoption by Council.
- Keep the community informed of the progress of the implementation of this plan.

Recommendation No 2: That Council work with State and Federal Government agencies to realise the projects included in the 2010/11 – 14/15 Forward Plan.

STRATEGIC PLAN

The success and implementation of this Action Plan will require inclusion in the Shire of Nannup Forward Plan to ensure ongoing evaluation and annual update.

ACTION ITEMS

1. Outdoor spaces & buildings

What the SWDC Active Ageing Research Project said:	What the Nannup community said:
<p>Mobility was raised as an issue; in particular the condition and suitability of footpaths and crossings, particularly for use by people on gophers and in wheelchairs.</p> <p>Building codes have improved access to many facilities, however some still require improvement.</p> <p>Possible improvements included:</p> <ul style="list-style-type: none"> • Covered walkways to protect from sun and rain. • Street furniture and benches • Gopher recharge outlets and parking. • Streetscape renewal. • Develop a gopher/scooter strategy. • Provide paths on at least one side of residential street and both sides main street. • Ensure footpaths are wide enough with centre lines for multi-use. • Design footpaths for older walkers, cyclists and gophers - especially kerb ramps. • Ensure road crossings are pedestrian /gopher friendly. • Provide bike racks • Parks to provide active and passive facilities • Provide seating that has space for wheelchairs, has back and arm rests. • Ensure access to open space and the natural environment caters for those with limited mobility. 	<p>Based on these reports, the community agrees that they have:</p> <ol style="list-style-type: none"> 1. An "oasis in the forest" / natural bush/ a peaceful and safe place to live. A clean and healthy environment. Has a special energy. 2. Street gardens that are an important part of the landscape. 3. A poor standard of footpaths in the town. Gravel on the paths and steep ramps are a particular problem. 4. Extensive gravel roads that need more frequent grading. 5. A need for a cross walk in the main street. 6. Need to improve riverside walk/ don't use pea gravel on paths/trails. 7. A need for disabled parking at hospital (including undercover drop off bay) and proper ambulance turning area. Also poor access to the hospital – difficult for gophers. 8. Need more disabled parking bays. ACROD bays to be painted more often. 9. A need to improve access to Shire, newsagency & police station. Main entrance to Good Food shop and Hotel is very uneven and unsafe. Big drop off from footpath to road. Also, gravel across path near hotel is slippery. 10. Need more seats and shade along footpaths.

	Strategy	Responsibility
1	Ensure Council facilities meet the needs of customers with disability (address door access), lighting and sound) etc (DAIP)	Shire
2	Ensure Council facilities meet the needs of customers with disability (lighting and sound) etc (DAIP)	Shire
3	Check new commercial building proposals/plans to ensure they comply with Australian Standards for disabled. (DAIP)	Shire
4	Develop an Aged Housing Policy for Council	Shire
5	Investigate suitable venue for development of Seniors precinct (ie: housing, gardens, activities, senior citizen centre)	Shire
6	Ensure footpaths and roads are kept to a high standard and provide for all modes of transport (DAIP)	Shire
7	Investigate inclusion of cross walk between Pharmacy and Newsagency in upgrade of main business precinct street upgrade.	Main Roads /Shire
8	Facilitate additional seating at front of Pharmacy	Shire
9	Upgrade signage to accessible toilets (DAIP)	Shire
10	Designated ACROD parking bay at Nannup Visitor Centre.	Main Roads /Shire
11	Ensure that Shire staff are trained to deal with people with disabilities and that Shire information is made available in a format that is easy to understand (DAIP)	Shire
12	Finalise design for upgrade of Recreation Centre, including access for seniors.	Shire
13	Ensure that natural areas such as bushland are protected and maintained.	DEC/ Shire
14	Ensure all new works (eg footpaths) cater for disabled citizens.	Shire
15	Include disabled access when reviewing Townsite Strategy and residential design guidelines.	Shire
16	Lobby Hospital to construct undercover drop off area.	Hospital /Shire
17	Organise a gopher "have-a-go" and training day in conjunction with Independent Living Centre van.	NCC

What the Shire of Nannup has included in its Forward Plan 2010/11 – 2014/15

- 8.2A.** Implement and review Disability Access and Inclusion Plan.
- 8.2C.** Include in works allowances for disabled and aged citizens such as tactile indicators for footpaths.
- 3.2B.** Actively seek sponsorship for projects and activities that are identified as beneficial to the community. Projects will be initiated which source funds predominantly from external sources.
- 8.2A.** Implement and review Disability Access and Inclusion Plan.
- 11.1B** Review, in conjunction with Nannup Community Resource Centre, their future building space requirements.
- 11.1C** Review the lease/use of the Nannup Bowling Club premises (possible relocation to Recreation Centre).
- 11.2A & B.** Complete a business plan, needs analysis and site survey for the proposed Recreation Centre upgrade. Develop plans/design and seek funding.
- 12.1B** Develop and implement footpath construction program \$43,000 - \$50,000 per annum.
- 12.2C.** Transfer funds to reserve to part fund the future upgrade of the main street of Nannup - \$50,000 in 2010/11 & 11/12.
- 12.2E & G.** Finalise planning for Main Street upgrade and implement (\$600,000 in 2011/12).

2. Transport

What the SWDC Active Ageing Research Project said:	What the Nannup community said:
<p>Transport was cited as the most significant area of unmet need for older people in the South West. Lack of transport is a major hindrance for people accessing a range of services.</p> <p>The lack of public transport increases social isolation among older people, particularly in small communities. The increased loss of drivers licenses due to mandatory reporting of medical conditions will further increase this sense of isolation.</p> <p>Possible improvements/solutions:</p> <ul style="list-style-type: none"> • Improved transport services - in particular finding an alternative to public transport. Suggested increase in "HACC type" transport. • Expansion of HACC eligibility and services. • Local government to assist in provision of community transport. • Passing lanes on key transport routes • Improved road surfaces and design • Driver retraining and support • Local licenses for older drivers • Encourage vehicle pooling • Encourage volunteer driver programs • Provide information on local travel assistance programs (eg public transport vouchers, car licensing). • Develop community transport options to provide door-to-door transport. • Shared use of community buses and HACC vehicles • Widely disseminate information to older people about public and community transport options • Improve volunteering base for transportation • Investigate use of school bus in non-peak times • Encourage retailers to provide home delivery. 	<p>Based on these reports, the community agrees that they have:</p> <ol style="list-style-type: none"> 1. A very poor transport system (it takes 4 hrs to get from Nannup to Bunbury via TransWa bus). Need direct bus service to Bunbury and Busselton. People are not aware of public bus services. 2. People living in outlying areas can't get into town if no car. 3. A poor standard of road networks. 4. Reduce town speed limit from 50 to 30 or 40km per hour (60km per hr in semi rural eg Barrabup Rd, Greenwood and Blackwood). 5. A need for Health Department to change policy and authorise ambulances to go direct to Bunbury instead of Bridgetown. 6. A need for more resting bays/ lookouts on highways so that vehicles can pull over. 7. A need for "defensive driver" training for older drivers. 8. Need a community bus, car or local taxi service. Needs funding to purchase and maintain; and drivers. 9. Investigate school buses providing transport for outlying community members to come into town. 10. Needs a local transport resource/booking centre (possibly CRC). 11. Self funded retirees and "fit" pensioners are "hard done to" – ineligible HACC services and there are no affordable alternatives (eg taxis). 12. Need to change system so that any senior without a drivers license is eligible for HACC transport support. 13. Review system for seniors fuel card so it can be used to pay for people to travel on HACC transport and community bus/any

<ul style="list-style-type: none"> Encourage cycling culture 	<p>transport.</p> <p>14. R4R fuel card – value needs to be increased for communities where there is no public transport. eg raise to \$1000 per person.</p>
---	---

	Strategy	Responsibility
1	Investigate pilot project for regional transport with SWDC, DSR	Shire
2	Investigate resource sharing with other Shires and agencies and seek grants to improve local transport links across the South West.	Shire
3	Investigate community bus or car through SWDC and Lotterywest. Research to include availability of volunteer drivers, vehicle maintenance and ongoing costs. Liaise with CRC re opportunities for CRC to manage booking system.	Shire
4	Lobby Police to reduce speed limits in semi-rural subdivisions	WA Police/Shire
5	Include defensive driving course as part of Seniors activities	Shire
6	Lobby State Government to allow seniors without a driving license to qualify for transport support.	SWDC/Shire

What the Shire of Nannup has included in its Forward Plan 2010/11 – 2015/16

12.1C. Continue to lobby for road funding through various sources available.

3. Housing

What the SWDC Active Ageing Research Project said:	What the Nannup community said:
<ul style="list-style-type: none"> • A lack of affordable housing which meets the need of older people is a major issue. There is a lack of sufficient public housing for older people who are asset poor and on limited incomes. • Positive comment was made about the role of local government in establishing seniors housing and aged care facilities. • Councils need to plan for the future provision of aged accommodation including: <ul style="list-style-type: none"> • Allocating sufficient land. • Develop new, and review existing, zoning provisions to incorporate accessible dwellings as standard practice. • Ensuring that the building and development sectors are informed about the development of aged-friendly communities. • Ensure that aged care accommodation and retirement villages are part of the local community and not isolated from it. • Actively supporting the development of new services. • Streamlining approvals processes for developers. • Possible improvements: <ul style="list-style-type: none"> ○ Independent living units and services in Nannup ○ Smaller blocks for those wishing to downsize ○ Government and NGOs to refurbish or adapt existing housing to suit older people. ○ Local government to assist planning and development approval of affordable social housing. ○ Develop local housing policies that promote wide range of housing types for older people (not just group dwellings.) ○ Provide incentives for developers to build housing for older people. eg fast track approvals, fee discounts. ○ Ensure aged care facilities are part of the local community - 	<p>Based on these reports, the community agrees that they have:</p> <ol style="list-style-type: none"> 1. A need for more affordable housing. 2. A need to identify possible location for a seniors precinct, with community hall open to both seniors and the wider public. 3. More seniors accommodation – cottages near the hospital or near existing cottages. 4. A need for another 6 units (at least 2 bedrooms) with option of live-in carer. Also activity centre and a live-in Nurse-Manager if possible. 5. More town blocks. More villas/units to buy on the flat land – but controlled to avoid “packing in”. 6. It is very important to have somewhere for children to stay & acceptance of animals 7. To be eligible for Danjangerup Cottages, you have to be eligible for Dept of Housing. People on large acreage have nowhere to move to. Need housing for people who are not eligible for State housing. 8. A need for low cost hostel accommodation with carer sleep over. 9. More maintenance needed on existing aged cottages. 10. Maintenance of all seniors homes is a big issue/ too many rules stand in the way of HACC and volunteers wanting to help. 11. Older people need help to get their properties fire ready. 12. Possible volunteer program for maintenance of seniors homes. Investigate trailer (similar to Busselton model).

not separate.	
---------------	--

	Strategy	Responsibility
1	Ensure access complied with for all new buildings	Shire
2	Lobby and initiate development of additional units at Danjangerup Cottages. Two bedroom, pets eligible.	State Government /Shire
3	Lobby and initiate development of accessible and affordable housing within seniors precinct for Non Eligible Dept Housing resident including lease for life.	State Government /Shire
4	Initiate home maintenance program with FESA and service clubs	FESA/ Shire

What the Shire of Nannup has included in its Forward Plan 2010/11 – 2015/16

- 3.2B.** Actively seek sponsorship for projects and activities that are identified as beneficial to the community. Projects will be initiated which source funds predominantly from external sources.
- 8.2B.** Assist the Danjangerup Cottages Committee in the construction of additional aged accommodation (headworks and site works).
- 8.2E.** Develop a policy on contributions to aged persons accommodation.
- 9.2D.** Implement discussions with the State housing authority on future state housing programs for the Nannup district.
- 9.2E.** Review lease and tenant agreement for No 2 Brockman St (Community House).
- 10.2E.** Review Nannup townsite Strategy
- 10.2F** Finalise and implement residential design guidelines for new development.

4. Respect

What the SWDC Active Ageing Research Project said:	What the Nannup community said:
<ul style="list-style-type: none"> • Safety from crime and violence is seen as a major concern. • Involve older people in policy and planning decisions -use as problem solvers. • Involve older people in the planning and design of the built environment, public spaces and town planning. 	<p>Based on these reports, the community agrees that they have:</p> <ol style="list-style-type: none"> 1. A very strong sense of community and a great place to live (people have lived here all their lives, or have not intention of leaving!). 2. Our elderly residents are very well respected in the community. Youth and local businesses go out of their way to help them. 3. Shop staff help with portage of goods. 4. A need for more aged focused information in the local newsletter. Encourage people to submit stories. 5. Possibility of using High School facilities to run more inter-generational activities. 6. Opportunities for community to improve the quality of social life of older people confined to hospital. Try to take patients to the service rather than take the service to them. 7. A need for funding for hospital residents to attend external activities.

	Strategy	Responsibility
1	Promote inclusive seniors activities	SHIRE
2	Promote intergenerational activities on school holidays	SHIRE

What the Shire of Nannup has included in its Forward Plan 2010/11 – 2015/16
Nil

5. Social Participation

What the SWDC Active Ageing Research Project said:	What the Nannup community said:
<ul style="list-style-type: none"> • Intergenerational contact is important for providing a normalized environment for older people. • Many older people find the cost of access to recreation centres prohibitive. Because of the importance of exercise, to the health of older people, off peak price reduction for older people was suggested. • Make libraries central hub for older people • CRCs to provide active ageing initiatives. • Extend mobile library service • Further develop recreation centre programs • Develop local walking groups • Ensure availability of libraries, day centres, social clubs etc. • Promote volunteering • Ensure availability of independent, not-for-profit financial advice for older people • Support intergenerational activities 	<p>Based on these reports, the community agrees that they have:</p> <ol style="list-style-type: none"> 1. A great monthly bus trip program for seniors (organized by the Shire of Nannup). Need more money to expand the service. 2. Seniors organize most activities and are therefore very included. Invited to participate and can join in if you want to. 3. Social and recreational opportunities more than meet the needs of older people — there's always plenty to do. 4. Affordable events organised by community groups throughout the year. 5. A need for a Seniors Centre in town — open day and evening. 6. Need a community garden 7. Need a database of older people to ensure that all know about monthly activities and can ask for pick up. Focus on those who are not socially active. 8. Investigate a pet "day care" system where people, who usually leave their pet at home during the day, can drop it at a senior's home for exercise and company. Investigate if these seniors can also take the pet to the local hospital and aged care facilities to cheer up frail aged residents.

	Strategy	Responsibility
1	Further develop library – purchase more large print books, installing large computer screen, audio books and music, delivery service to hospital and Danjangerup Cottages. (DAIP)	Shire
2	Facilitate development of a community garden in conjunction with community organisations	Community /Shire
3	Provide on Council's website sport, recreation and community organisations and services available	Shire
4	Investigate employment of an Events Officer between Council and Community organisations	Shire
5	Review "Living Well Together – How Companion Animals can help Strengthen Social Fabric" by Dr Lisa Wood ISBN978-0-646-50747-7 to determine benefits of a pet day care system and/or other concepts.	Shire
6	Investigate garden maintenance program.	Shire

What the Shire of Nannup has included in its Forward Plan 2010/11 – 2015/16

- 8.2A.** Implement and review Disability Access and Inclusion Plan.
- 8.2D.** Develop and implement seniors activities (\$2000 per annum).
- 11.2G.** Continue to develop and implement recreation programs as funding becomes available.
- 11.4A.** Develop strategies to guide the development of appropriate and equitable library services.

6. Communication and Information

What the SWDC Active Ageing Research Project said:	What the Nannup community said:
<p>Public awareness of the services that are available was seen as important. Carelink has an extensive database of services and its focus is to provide advice and information to older people.</p>	<p>Based on these reports, the community agrees that they have:</p> <ol style="list-style-type: none"> 1. An excellent social networking and communication system, based on local newsletters, noticeboards and word-of-mouth. 2. CRC "Government Information Point", Seniors Broadband and free internet access available at CRC for older people. 3. Up-to-date technological services and information available at the Community Resource Centre 4. Gossip! Word of mouth is best communication tool. 5. Noticeboards everywhere (IGA and Post office very effective). 6. Telegraph newsletter provides valuable information. 7. Local flyers are effective in providing information. 8. A need for more advertising of activities at Recreation Centre. 9. A need for increased speed of internet. 10. Some fire concerns. A need to communicate what steps are in place to warn older residents (especially those without transport) when the emergency management plan is activated. Need process in place to care for people during an emergency – especially those with disability eg asthma. Also need to consider pets! 11. Communication almost impossible if there is smoke or bad weather. No local ABC radio or mobile phone – it all drops out. Jalbarragup can't get Bunbury radio. Need to be able to receive ABC Radio from Bunbury or have alerts broadcast on all stations. 12. More mobile phone towers are needed as a priority.

	<p>13. Produce and issue a simple list which details all services and discounts available to seniors. Issue when seniors get the Seniors Card and every 3 years thereafter.</p> <p>14. Employ person to help seniors fill out forms (possible role for CRC via R4R grant).</p>
--	--

	Strategy	Responsibility
1	Establish a Community Information Point for emergencies at Newsagency, Community Resource Centre and Shire Offices	Shire
2	Encourage Nannup Telegraph to become fortnightly production	CRC
3	Improve awareness of government services available to Seniors (via CRC Government Information Point)	CRC
4	Establish service to assist seniors to fill out forms (as part of Government Information Point)	CRC

What the Shire of Nannup has included in its Forward Plan 2010/11 – 2015/16:

Nil

7. Volunteering and employment.

What the SWDC Active Ageing Research Project said:	What the Nannup community said:
<p>Volunteer work provides a good opportunity for community engagement. Department for Communities data indicates that the participation rate for people over 65 years is 27.6%.</p> <p>Local government can plan an important role in marketing volunteering and providing support and training to volunteers.</p> <p>Community Resource Centres to provide information on volunteering opportunities.</p> <p>Reimbursement, of expenses to allow some people to remain as volunteers. Develop understanding of skills base of older people living in the community.</p> <p>Ensure that practical strategies are in place to make the most of the immense volunteering resource of older people (such as meeting some of the costs of volunteering).</p>	<p>Based on these reports, the community agrees that they have:</p> <ol style="list-style-type: none"> 1. Many opportunities for people to volunteer and get involved. Nannup wouldn't be here if it wasn't for the volunteers. 2. An active and involved community with a high proportion of the community involved in community groups and volunteering work. There are 87 community organisations in Nannup. 3. Too much red tape for community activities (Shire to lobby government to overcome restrictive regulations). 4. A need for clubs/groups to contact individuals to encourage membership. 5. A need to identify community champions. 6. Public liability constrains volunteers wanting to help eg complementary therapy could be provided by volunteers at the hospital but can't due to insurance issues. 7. Need refunds on fuel and phone costs for volunteers – making volunteering affordable is more important than awards. Need to cover out of pocket expenses. 8. Need clarity of where role of where volunteer work starts and finishes. Some paid workers are needed to deal with paperwork/governance – especially when organizing community events.

	Strategy	Responsibility
1	Employ Event officer to assist with governance requirements of events and festivals	CRC/Shire
2	Run governance workshops.	CRC
3	Investigate fuel reimbursement opportunities for volunteers	CRC
4		

What the Shire of Nannup has included in its Forward Plan 2010/11 – 2015/16:

8.2D. Develop and implement seniors activities (\$2000 per annum).

8. Community Support and Health Services.

What the SWDC Active Ageing Research Project said:	What the Nannup community said:
<p>Health services received criticism, particularly the fact that people have to travel considerable distances to access many services because the services do not come to the community.</p> <p>A need was identified for more services in the home to keep people out of residential care. A number of comments were made about improving HACC services; in particular the inflexibility of the program which requires clients to fit the services on offer rather than tailor the service to meet the need of the client.</p> <p>Safety is a major issue for older people living independently, particularly the danger of falls.</p> <p>More GPs, allied health, mental health and specialist health services are needed to meet demand.</p> <p>Shortfall in supply of residential aged care places and respite beds.</p> <p>Need more community care packages</p> <p>Lack of respite care places</p> <p>Plan for increased demand for health and community services.</p> <p>Ensure that local advisory committees are in place to identify gaps.</p> <p>Strengthen caregiver support services</p> <p>Explore use of CRCs to deliver services to older people.</p> <p>Improve information and referral service</p> <p>Lobby government to increase resources and funding for home maintenance and modification services so that it meets the need of older people.</p>	<p>Based on these reports, the community agrees that they have:</p> <ol style="list-style-type: none"> 1. Good OT, HACC and hospital care (there is 1 respite bed at hospital). 2. General lack of allied health and podiatry services (but this is common to South West). 3. Very poor support given to the ambulance service – Bunbury Hospital is unwilling to accept ambulances from Nannup. Need to be able to take ambulance direct to Bunbury. 4. Need local doctor resident in Nannup and relief doctor. 5. A need for a Permanent Care facility near hospital. These facilities will be needed as the baby boomers age. 6. Need expanded emergency alarm system (subsidized). 7. Need a review up-front fees and to lobby for more services including Meals on Wheels. 8. Need more information about what services are available and how to access them (via Wellness Club and Nannup newsletter). 9. Investigate video conferencing facility at the hospital. 10. Investigate if volunteers can help with palliative care at the hospital. 11. Investigate mobile dentist (possible access to school dental service). 12. Need system for Red Cross (or other group) to phone people living in remote areas at least once a week.

	Strategy	Responsibility
1	Lobby for mobile dentist in town (2009 CPD)	Shire
2	Lobby for residential doctor in town (2009 CPD)	Shire
3	Lobby to assist attraction of residential doctor to the town. Southwest Medical Attraction Taskforce Initial Report (Alison Companti Dec 2009) suggests LGA Provide a welcome pack for doctors and family planning to relocate. Also consider assist in orientation to the community.	Shire
4	Lobby for review of HACC services for people aged 75yrs +. Conduct a HACC client database review program. Pro-actively assess non-HACC residents who might be eligible for HACC services. Put their names on a prioritized waiting list.	State Government /Shire
5	Lobby for hospital boards to include what preventative measures/programs they are putting in place.	Hospital /Shire
6	Lobby for Nurse Practitioners who travel to communities that have no resident doctor, and complete annual physical for all people who do not have a drivers license and all seniors (including self-funded retirees).	Shire
7	Produce and distribute more articles relating to maintaining health and wellbeing and services via regional newsletter and CRCs.	Dept of Health
8	Review services for people aged 75yrs and lobby for further changes to assist seniors.	Shire/ CRC

What the Shire of Nannup has included in its Forward Plan 2010/11 – 2015/16:

Nil

Age Friendly Communities, Participant Information Form (Survey Form)

Note : this summary sheet INCLUDES the outcomes of the 24 survey forms collected at the Men's Pit Stop held on 2nd April 2011.

Total forms completed –90

<p>1. Age at last birthday:</p> <p>55 – 60yrs..... 14</p> <p>61 – 65 yrs.....13</p> <p>66 – 70 yrs26</p> <p>71 – 75 yrs.....16</p> <p>76 – 80 yrs.....7</p> <p>81 + yrs.....10</p> <p>Oldest participant 95 yrs</p>	<p>2. Sex:</p> <p><input type="checkbox"/> Male 49</p> <p><input type="checkbox"/> Female 41</p>
<p>3. Do you live in the district on a permanent (full time) basis?</p> <p>Yes <input type="checkbox"/> 86</p> <p>No <input type="checkbox"/> 2</p>	<p>4. Do you rent, or own the home where you live?</p> <p><input type="checkbox"/> Renter 13</p> <p><input type="checkbox"/> Home owner 68</p> <p>Other 1</p>

5. Who lives in your home with you? (Tick all that apply)

<input type="checkbox"/> No-one else but me 20	<input type="checkbox"/> Children 3
<input type="checkbox"/> Spouse/partner 63	Children Ages 57 & not stated
<input type="checkbox"/> Other relatives 3	
<input type="checkbox"/> Non-relatives 0	

6. What is the total number of people who live in your household?

1.....27

2.....53

3.....6

7. What area do you live in:

Town.....42

Subdivision.....15

Rural/semi rural.....25

8. How long have you lived in the district?

Less than 2 years6
 2-5 years14
 6-10 years15
 11-15 years7
 16-20 years 10
 21 + years31

9. Do you have family in the district (apart from those living in this house)?

Yes36
 No52

10. Are you currently caring for a family member (other than a child under age 18 yrs?)

Yes3
 No84

11. Present employment status:

Retired65
 Work Full-time4
 Work Part-time14
 Unemployed (looking for work) 2
 Volunteer full time0
 Volunteer part time14

12. Present occupation or last major occupation:

Office	6	Farmer	7	Government	1
Business/retail	10	Domestic/ Home duties	6	Shipping	3
Education	5	Industry	4	Health	6
Mechanical	6	Other	10		

13. What is the highest level of schooling you completed?

Primary School4
 Secondary School48
 College or University28
 Trade8

14. Are you currently a member of a community group?

Yes56
 No31

If yes, please list number of groups :

1.....17	4.....8
2.....12	5.....1
3.....16	6.....1
	7.....1

5. How would you describe your current health?

Excellent12
 Good51
 Fair15
 Poor2

16. Do you have any health problem that limits your ability to do your normal daily activities?

Yes31
 No45

17. When did you last visit a doctor?

2011.....53
 2010.....28
 2008.....1
 Other.....1

18. Where is your doctor located?

Busselton19
 Bridgetown.....26
 Nannup.....18
 Bridgetown/Nannup.....6
 Perth.....3
 Mandurah.....2
 Margaret River.....1
 Bunbury.....4

19. When did you last stay in hospital?

2011.....3
 2010.....13
 2009.....8
 2008.....7
 2007.....2
 2006.....2
 5 – 10 yrs ago.....3
 11 – 20 yrs ago.....6
 More than 20yrs (or never!).....11

20. Are you currently receiving any specialised health care support in your home?

Yes5

No72

21. Do you drive a car?

Yes73

No8

22. Where do you undertake your household shopping?

<input type="checkbox"/> Nannup for all items8	<input type="checkbox"/> Busselton70
<input type="checkbox"/> Nannup for small items and regional town for larger items (please tick which towns you shop in).....70	<input type="checkbox"/> Manjimup23
<input type="checkbox"/> Regional town for all items (please tick which towns you shop in)3	<input type="checkbox"/> Bridgetown.....11
	<input type="checkbox"/> Bunbury22
	<input type="checkbox"/> Other.....11

23. Do you drive to neighbouring towns?

Yes70

No12

24. If not, who helps you when you need to travel out of Nannup?

<input type="checkbox"/> Family	4
<input type="checkbox"/> Friends	3
<input type="checkbox"/> HACC	2
<input type="checkbox"/> Other	0

25. What services would you like in future to assist you to remain in your home as you grow older?

Resident doctor or more regular services.	39	Community bus/ bus to local towns	30	Home delivery of meals and shopping	3
HACC/ Silver Chain/ meals on wheels	11	Aged care facilities/ housing/retirement units	10	Help with garden	10
Gas bottle delivery	1	Housework/ HACC assistance/ handyperson	9	Mobile phone coverage	2
"Buddy" transport/ transport assistance	3	Dental service	1	Bigger supermarket/ good prices/extended hours	4
Hospital facilities	12	Extended age care	2		
More park benches	2	Cross walk – Warren Rd	1	Footpaths/cycleways/ gopher tracks	2
Remunerate volunteer ambulance and BFBs to get more young volunteers.	1	Cheaper rates	1	More disabled bays/ lower kerbs	1

26. How many of these services are currently available in Nannup?
HACC

27. Do you have internet and email connect at home?
Yes46
No34

28. Are you aware of/use the Broadband for Seniors kiosk at the Nannup Community Resource Centre?
Yes59
No20

29. Would you like to see other activities planned for older people? If so, what could these be?

Sporty activities/facilities	3	Community garden	2	Local outdoor cinema/movie nights	3
Seniors centre / club activities	7	Bus excursions (to continue)	4	Swimming/hydro/lap pool	11
Education for seniors	2	Gymnasium	3		
Men in Sheds	6	More activities at hospital	1		

30 . Please list the things that will keep you in Nannup as you grow older

Responses included in Q25

General Comments

"When the traffic lights go in, I'm leaving".

"I think it would be beneficial for HACC to have a "handy man" service available on request – for jobs that fall just outside the "trades" range."

"I just love those bus trips".

"More musical items in Nannup hospital - same as Bridgetown – long term patients found this most uplifting."

Comparison of Reports

The outcomes of the following workshops and reports were reviewed as part of the Active Ageing project:

Report No:	What this research told us is that, since June 2000, the top three priority issues identified by the community have been:
1. Community Members Workshop 23 rd November 2010	A variety of special needs housing including special groups/disabled, aged housing: self care, hostel and nursing homes to reduce the drift of population to larger centres.
2. Service Providers Workshop 9 th November 2010	
3. Community Safety & Crime Prevention Plan 2007	
4. Nannup Community Planning day 14 th March 2009	A network of trails, cycle-ways and footpaths that provide access for people of all abilities.
5. Shire of Nannup Forward Plan 2010/11 – 2014/15	
6. Disability Access and Inclusion Plan Nov 2010	
7. Physical Activity Plan 2005-2008	A public transport system that allows all residents direct access to basic facilities
8. Recreation Facilities Strategic Plan June 2000	
9. Community Planning Day 20 th February 2005	
10. Community Members Workshop 8 th February 2011	
11. Community Members Workshop 15 th February 2011	
12. Oral History October 2011	
13. Mens Pit Stop 2 Apr 11	

What we said we needed	Report No												
	1	2	3	4	5	6	7	8	9	10	11	12	13
A variety of special needs housing including special groups/disabled, aged housing: self care, hostel and nursing homes to reduce the drift of population to larger centres.	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓	
Increased rentals, affordable housing.	✓	✓		✓						✓	✓		

What we said we needed	1	2	3	4	5	6	7	8	9	10	11	12	13
Integrated recreation and leisure centre that incorporates a health and wellbeing centre.				✓		✓	✓	✓	✓	✓	✓		
A Seniors Citizen Centre providing recreational, social and educational opportunities.			✓	✓						✓			
Improved library facilities to cater for people with disability.						✓		✓					
Improved medical facilities (for aged residents of Nannup District Hospital, mental health and other professional services).		✓		✓					✓	✓	✓	✓	✓
A network of trails, cycle-ways and footpaths that provide access for people of all abilities.	✓	✓		✓		✓	✓	✓	✓	✓	✓		
Local businesses and government buildings to improve access for disabled.	✓					✓				✓	✓		
A public transport system that allows all residents direct access to basic facilities.	✓	✓		✓			✓	✓	✓	✓	✓	✓	✓
An improved telecommunications and ABC radio system.	✓	✓		✓					✓		✓		
Improved overtaking facilities and/or pull in bays on major roads.	✓	✓											
Lowering speed limits in subdivisions, on linking roads and in the CBD.	✓	✓	✓			✓							
A local resident doctor/ more regular service.	✓			✓					✓	✓	✓	✓	✓
Cross walks at key points on Warren Road.	✓					✓				✓	✓		

What we said we needed	1	2	3	4	5	6	7	8	9	10	11	12	13
Increased funding for NCC to services.				✓				✓		✓	✓		
Shelters and seating				✓					✓	✓	✓		
More awareness of emergency response plan.	✓			✓						✓	✓		

AGENDA NUMBER: 10.5
SUBJECT: Disabilities Services Commission: Accessible Communities Grant
LOCATION/ADDRESS:
NAME OF APPLICANT: N/A
FILE REFERENCE: FNC 6
AUTHOR: Louise Stokes – Community Development Officer
DISCLOSURE OF INTEREST: Nil.
DATE OF REPORT: 7 June 2011

BACKGROUND:

Funding acknowledgement has been received of \$9,137 from Disabilities Services Commission through their 'Accessible Communities Grants Program'. As this funding is over \$5,000, Council is required to accept the funding as per policy FNC6.

This project is to install an audio loop and amplifier into Council chambers.

COMMENT:

This initiative is a request of community members who have trouble hearing Councillors' discussion and resolutions during council meetings. Several letters to the Shire have been received in the past few years requesting that Council address this issue.

The installation of an audio loop has been identified within Council's Disability Access and Inclusion Plan as well as the Age Friendly Community Plan.

Shire's Disability Access and Inclusion Plan: Outcome 3: Access to Council Buildings is improved.

The Shire of Nannup Age Friendly Community Plan Outcome 1: Ensure Council facilities meet the needs of customers with disability (address door access), lighting and sound) etc (DAIP)

The Shire of Nannup Disability Access and Inclusion Plan (DAIP) for 2010-2015 has been designed to incorporate the needs of all members of the community. It has a particular focus on nurturing a community where diversity, difference and a sense of identity is respected and valued.

This is the first time that funding has been offered through Disability Services Commission for the implementation of outcomes of Council's Disability Access and Inclusion Plan and is a 'one off' grant opportunity. The Community Development Officer has attempted to identify other funding sources to complete this objective however it is identified as a core responsibility of Council and therefore ineligible for financing through regular funding rounds.

STATUTORY ENVIRONMENT: Nil.

POLICY IMPLICATIONS: FNC 6 Policy applies

FINANCIAL IMPLICATIONS: \$11,863 Council contribution

STRATEGIC IMPLICATIONS:

Shire of Nannup Forward Plan 2010/11 – 2014/15:

Program 8.2.A Review and implement the Disability Access and Inclusion Plan.

RECOMMENDATION:

That Council accept the funding of \$9,137 from Disabilities Services Commission to install an audible hearing loop into Council chambers.

8635 PINKERTON/DEAN

That Council accept the funding of \$9,137 from Disabilities Services Commission to install an audible hearing loop into Council chambers, subject to additional grant funding being sourced to meet total project cost.

CARRIED 7/1

Councillors voting for the motion: Boulter, Dean, Dunnet, Gilbert, Lorkiewicz
Mellema and Pinkerton.

Councillor voting against the motion: Camarri

Reason for change to Officer's recommendation:

No funding available in Draft Budget.

AGENDA NUMBER: 10.6
SUBJECT: South West Development Commission: Regional Pilot Transport Program Grant
LOCATION/ADDRESS:
NAME OF APPLICANT: N/A
FILE REFERENCE: FNC 60
AUTHOR: Louise Stokes – Community Development Officer
DISCLOSURE OF INTEREST: Nil.
DATE OF REPORT: 7 June 2011

BACKGROUND:

Funding acknowledgement has been received of \$5,000 from the South West Development Commission as contributing funding towards the Regional Pilot Transport project. As this funding is over \$5,000, Council is required to accept the funding as per policy FNC6.

This initiative will be a pilot program to provide transport opportunities to residents of Nannup to enable them to participate in active recreation opportunities in neighbouring towns that are not otherwise available in Nannup, nor could be offered locally because of low numbers not making each activity viable.

COMMENT:

This initiative is a direct outcome of the Age Friendly Communities consultation which has been undertaken with residents in the past six months.

In the consultancy, sustainability of recreation programs was identified as a major issue for Nannup due to its remote location and small population. There is a continued reliance on the goodwill of volunteers and their residing in the region. If a trainer leaves the area, or becomes reluctant to continue travelling it is very hard to replace them or find anyone interested in undertaking training so that the program can continue.

This grant is the balance of funding required for this project in conjunction with the Department of Sport and Recreation grant of \$10,000 and is fully externally funded with no Council contribution requested.

STATUTORY ENVIRONMENT: Nil.

POLICY IMPLICATIONS: FNC 6 Policy applies

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS:

Shire of Nannup Forward Plan 2010/11 – 2014/15:

Program 11.2.G Continue to develop and implement recreation programs as funding becomes available.

RECOMMENDATION:

That Council accept the funding of \$5,000 from the South West Development Commission to undertake a pilot transport program for recreational activities.

8636 DEAN/PINKERTON

That Council accept the funding of \$5,000 from the South West Development Commission to undertake a pilot transport program for recreational activities.

CARRIED 8/0

AGENDA ITEM: 10.7
SUBJECT: Accounts for Payment
LOCATION/ADDRESS: Nannup Shire
FILE REFERENCE: FNC 8
AUTHOR: Tracie Bishop – Administration Officer
AUTHORISING OFFICER: Robert Jennings – Chief Executive Officer
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 10 June 2011

Attachment: Schedule of Accounts for Payment.

COMMENT:

The Accounts for Payment for the Nannup Shire Municipal Account fund and Trust Account fund are detailed hereunder and noted on the attached schedule are submitted to Council.

Municipal Account

Accounts Paid By EFT	
EFT 2484 – 2567	\$1,244,378.73

Accounts Paid By Cheque	
Vouchers 18559 – 18591	\$73,107.13

Trust Account

Accounts Paid by Cheque	
Vouchers – Nil Vouchers	\$0.00

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulation 13

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS:

As indicated in the Schedule of Accounts for Payment.

STRATEGIC IMPLICATIONS: Nil

RECOMMENDATION:

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$1,317,485.86 in the attached schedule be accepted.

8637 BOULTER/MELLEMA

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$1,317,485.86 in the attached schedule be accepted.

CARRIED 8/0

**SCHEDULE OF ACCOUNTS PAYABLE
SHIRE OF NANNUP
SUBMITTED TO COUNCIL'S JUNE 2011 MEETING**

Chq/EFT	Name	Description	Amount
EFT2484	NANNUP SURVEYS	MOWEN ROAD SURVEYING	\$11,627.00
EFT2485	JP REPAIRS	SUPPLY FIT AND BALANCE TYRES	\$1,430.00
EFT2486	J BLACKWOOD & SON LIMITED	SUNDRY SUPPLIES	\$757.02
EFT2487	CPS WEAR PARTS	SUNDRY SUPPLIES	\$882.64
EFT2488	BLACKWOOD VALLEY BUS SERVICE	SENIORS BUS TRIP 16/05/2011	\$160.00
EFT2489	HIP POCKET WORKWEAR	SAFETY WEAR - EAST NANNUP VFB	\$899.71
EFT2490	NANNUP BRIDGE CAFE	REFRESHMENTS	\$225.00
EFT2491	BP NANNUP	MOWEN ROAD FUEL ACCOUNT	\$15,345.30
EFT2492	WENDY TROW	BIKE PLAN - PAYMENT 3 FINAL	\$1,986.00
EFT2493	PM TREASURE - EARTHMOVING CONTRACTOR	MOWEN ROAD STAGE 2	\$27,896.00
EFT2494	ROBERT JENNINGS	REIMBURSEMENT OF EXPENSES	\$84.99
EFT2495	KERRIE YABSLEY	REIMBURSEMENT OF EXPENSES	\$734.28
EFT2496	DONNELLY RIVER CRUISES	SENIORS TRIP 21 MARCH 2011	\$1,500.00
EFT2497	PINELLI PLUMBING & GAS	TEST BACKFLOW	\$306.90
EFT2498	BUSSELTON PEST & WEED CONTROL	TERMITE INSPECTION AND TREATMENT ON 12 BRIDGES	\$4,224.00
EFT2499	COURIER AUSTRALIA	FREIGHT CHARGES	\$199.65
EFT2500	CJD EQUIPMENT PTY. LTD.	SUNDRY SUPPLIES	\$2,992.66
EFT2501	HOLCIM AUSTRALIA PTY LTD	ROAD SUPPLIES - MOWEN ROAD	\$2,552.00
EFT2502	CORPORATE EXPRESS	OFFICE CHAIR	\$1,374.16
EFT2503	LANDGATE	LAND ENQUIRIES	\$133.00
EFT2504	D & J MILLER (DO YOUR BLOCK CONTRACTING)	WATER CARTAGE	\$5,544.00
EFT2505	HOWSON TECHNICAL	MAINSTREET DEVELOPMENT PROJECT	\$1,188.00
EFT2506	INSIGHT CCS PTY LTD	AFTER HOURS CALL SERVICE	\$75.85
EFT2507	K & C HARPER	MAINTENANCE WORK	\$486.20
EFT2508	NANNUP HARDWARE & AGENCIES	SUNDRY SUPPLIES	\$3,735.26
EFT2509	NANNUP NEWSAGENCY	STATIONERY AND POSTAGE SUPPLIES	\$701.40
EFT2510	NANNUP EZIWAY SELF SERVICE STORE	SUNDRY SUPPLIES	\$686.05
EFT2511	NANNUP COMMUNITY RESOURCE CENTRE	TELEGRAPH NOTES & ADVERTISING	\$396.00
EFT2512	PRESTIGE PRODUCTS	CLEANING PRODUCTS	\$249.70
EFT2513	SW PRECISION PRINT	STATIONERY SUPPLIES	\$165.00
EFT2514	ROD'S AUTO ELECTRICS	PLANT REPAIR	\$766.87
EFT2515	RICOH BUSINESS CENTRE	PHOTOCOPIER EXPENSES	\$683.99
EFT2516	SUGAR MOUNTAIN ELECTRICAL SERVICES	FORESHORE PARK WORKS	\$8,041.99
EFT2517	SOUTHWEST TYRE SERVICE	TYRE SUPPLIES	\$9,932.00
EFT2518	SHIRE OF MANJIMUP	IT CONSULTANCY	\$300.00
EFT2519	STEWART & HEATON CLOTHING CO. PTY LTD	SAFETY WEAR	\$1,265.68
EFT2520	TRADE HIRE	GENSET HIRE COSTS	\$1,209.60
EFT2521	WALGA	AMENDMENT 12	\$575.78
EFT2522	WARREN BLACKWOOD WASTE	BIN PICKUPS APRIL 2011	\$5,802.80
EFT2523	WORTHY CONTRACTING	1 MONTHS CONTRACT - NWF MAY 2011	\$9,463.33
EFT2524	WADIFARM CONSULTANCY SERVICES	PROFESSIONAL SERVICES	\$1,386.00
EFT2525	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$10,609.02
EFT2526	JP REPAIRS	30000 SERVICE	\$262.50
EFT2527	J BLACKWOOD & SON LIMITED	SUNDRY TOOLS	\$257.83
EFT2528	NANNUP SKIP BINS	SKIP BIN SERVICES	\$280.00
EFT2529	IMINI HOLDINGS PTY LTD	TRANSPORTABLE HIRE	\$2,145.00
EFT2530	NANNUP BRIDGE CAFE	LUNCH	\$159.50
EFT2531	BP NANNUP	MAY FUEL ACCOUNT	\$252.78
EFT2532	ROBERT JENNINGS	REIMBURSEMENT OF EXPENSES	\$908.60
EFT2533	CAPEL TO CAPE FENCING	FENCING - NANNUP BROOK FIRE SHED	\$1,096.70
EFT2534	MY SOUTHWEST.COM.AU	CRITICAL HORIZONS SEMINAR	\$240.00
EFT2535	MV HULL	CARLOTTA HALL RENOVATIONS	\$1,756.00
EFT2536	GL & RK DICKSON	POTTING MIX	\$385.00
EFT2537	HERITAGE TANKS AUSTRALIA	RAIN WATER TANK 52000 LITRES - DRY SEASON GRANT	\$11,998.00
EFT2538	TRAUMA ONE FIRST AID TRAINING	FIRST AID COURSES	\$5,336.40
EFT2539	COURIER AUSTRALIA	FREIGHT CHARGES	\$394.84
EFT2540	GEOGRAPHE SAWS & MOWERS	SUNDRY SPARE PARTS	\$206.40
EFT2541	CUTTS ENGINEERING	MAINTENANCE - GRADER	\$3,663.00
EFT2542	CORPORATE EXPRESS	PRINTING & STATIONERY SUPPLIES	\$112.43
EFT2543	LANDGATE	RURAL UV VALUATIONS 2011	\$6,048.81
EFT2544	DARRADUP VOLUNTEER BUSH FIRE BRIGADE	DEPARTMENT OF AGRICULTURE GRANT	\$1,000.00
EFT2545	D & J MILLER (DO YOUR BLOCK CONTRACTING)	CUT LEVEL SITE - EAST NANNUP FIRE BRIGADE	\$297.00
EFT2546	FIRE AND EMERGENCY SERVICES AUTHORITY	ESL CAPITAL GRANT	\$6,073.95
EFT2547	THE GOOD FOOD SHOP	MORNING TEA AND LUNCH	\$1,234.20
EFT2548	GREENWAY ENTERPRISES	SHINDAIWA PROFESSIONAL SPREADER	\$716.02
EFT2549	HOWSON TECHNICAL	MAINSTREET DEVELOPMENT PROJECT	\$2,692.80
EFT2550	JASON SIGNMAKERS	SIGNAGE	\$704.00
EFT2551	K & C HARPER	DUNNET ROAD MAINTENANCE	\$772.20
EFT2552	LOCAL GOVERNMENT MANAGERS AUSTRALIA	SOUTH WEST BREAKFAST SEMINAR	\$35.00

**SCHEDULE OF ACCOUNTS PAYABLE
SHIRE OF NANNUP
SUBMITTED TO COUNCIL'S JUNE 2011 MEETING**

Chq/EFT	Name	Description	Amount
EFT2553	MAIN ROADS WA	BRIDGE 5342 JALBARRAGUP ROAD BRIDGE	\$866,770.30
EFT2554	METAL ARTWORK CREATIONS	NAME BADGE	\$13.20
EFT2555	GREG MADER EARTHWORKS	MOWEN ROAD PROJECT	\$151,679.00
EFT2556	NANNUP HARDWARE & AGENCIES	PUMPS - ONGA DRY ASSISTANCE GRANT	\$3,362.52
EFT2557	NANNUP COMMUNITY RESOURCE CENTRE	YOUR WELCOME ACCESS WA	\$5,720.00
EFT2558	RICOH BUSINESS CENTRE	PHOTOCOPIER METER PLAN	\$664.03
EFT2559	R & R TAPE & SAFETY SUPPLIES	SUNDRY SUPPLIES	\$665.72
EFT2560	SUNNY BRUSHWARE SUPPLIES	TRACTOR BROOM	\$6,001.60
EFT2561	STEWART & HEATON CLOTHING CO. PTY LTD	SAFETY WEAR	\$8.90
EFT2562	TOTAL EDEN WATERING SYSTEMS	SPRINKLER SUPPLIES	\$330.00
EFT2563	TRACIE BISHOP	REIMBURSEMENT OF EXPENSES	\$240.24
EFT2564	WARREN BLACKWOOD WASTE	BIN PICKUPS MAY 2011	\$5,802.80
EFT2565	WORTHY CONTRACTING	MONTHLY NWF CONTRACT - JUNE 2011	\$9,463.33
EFT2566	WADIFARM CONSULTANCY SERVICES	PROFESSIONAL SERVICES	\$4,257.00
EFT2567	WESTSIDE WINDSCREENS	WINDSCREEN SUPPLIES	\$1,796.30
TOTAL EFT PAYMENTS FOR MONTH:			\$1,244,378.73
18559	CIVIC LEGAL	CONSTRUCTION OF UNIFORMED DEDICATED ROADS	\$6,654.07
18560	CHIP'N'GALES	REFRESHMENTS - YAC	\$24.00
18561	JOANNE BALL	POTTERY CLASSES	\$165.00
18562	SCANIA AUSTRALIA - BUNBURY OFFICE	VEHICLE SERVICE	\$2,181.87
18563	NUMERO PTY LTD	CAR HIRE - YAC CAMP	\$470.81
18564	MANJIMUP TRADING COMPANY	SAFETY BOOTS	\$185.00
18565	ESTHER MILLS	LIBRARY EXPENSES	\$16.95
18566	THE PENINSULA	ACCOMODATION	\$550.00
18567	STEPHANIE CAMARRI	REIMBURSEMENT OF EXPENSES - RECOUP NO'S 12 AND 13	\$1,800.60
18568	METRO ON CANNING HOTEL/MOTEL	ACCOMODATION	\$597.90
18569	SYNERGY	STREET LIGHT ACCOUNT	\$5,317.80
18570	WORK CLOBBER	SAFETY WEAR	\$116.00
18571	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	\$208.25
18572	AMP LIFE LTD	SUPERANNUATION CONTRIBUTIONS	\$1,112.16
18573	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$299.62
18574	WESTSCHEME	SUPERANNUATION CONTRIBUTIONS	\$349.02
18575	IIML ACF IPS APPLICATION TRUST	SUPERANNUATION CONTRIBUTIONS	\$302.40
18576	CARLOTTA AG SERVICES	POST AND RAIL FENCE AT FORESHORE PARK	\$9,240.00
18577	WARREN BLACKWOOD STRATEGIC ALLIANCE	CONTRIBUTION TO ALLIANCE FOR 2010/11	\$8,619.60
18578	LMF INDUSTRIES	TOWN HALL MAINTENANCE	\$390.85
18579	MEGA MUSIC	SOUND EQUIPMENT	\$2,195.00
18580	ANATOL FRITSCH	CATERING FOR ABSEILING CAMP	\$135.00
18581	SOUTHERN REGIONS COMMUNITY LEADERSHIP INC.	CORPORATE SPONSORSHIP OF LEADERSHIP FORUM 2011	\$500.00
18582	INDIGO PEARL	YOUTH STRATEGIC DINNER	\$510.00
18583	DIRECT FUEL SUPPLIES	FUEL & OILS	\$1,756.51
18584	FTE ENGINEERING	HOSES & PIPES	\$681.72
18585	MYERS EQUESTRIAN AND AGRICULTURAL SERVICES	MAINTENANCE WORKS	\$3,036.00
18586	NEAT N' TRIM UNIFORMS PTY LTD	UNIFORMS	\$175.00
18587	NANNUP DISTRICT HIGH SCHOOL	BOND REFUND	\$160.00
18588	LIONS CLUB OF NANNUP	LEEUEWIN SCHOLARSHIP	\$500.00
18589	DEPARTMENT FOR TRANSPORT	VEHICLE REGISTRATION	\$1,407.00
18590	SYNERGY	ELECTRICITY EXPENSES	\$1,455.20
18591	B.J. & F.H. TOMAS	ONE THIRD PAYMENT - SCOTT RIVER FIRE SHED	\$21,993.80
TOTAL CHEQUE PAYMENTS FOR MONTH:			\$73,107.13
Total Municipal Payments:			\$1,317,485.86
Total Trust Payments:			\$0.00
Total Payments for the Period Ending 10/06/2011			\$1,317,485.86

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

(a) OFFICERS

8638 DEAN/PINKERTON

That Council introduce new business of an urgent nature introduced by decision of meeting being:

- 11 (a) 1 Draft 2011/12 Cash Budget
- 11 (a) 2 Rate in Dollar
- 11 (a) 3 Policy WRK 3 Review

CARRIED 7/1

Councillors voting for the motion: Boulter, Camarri, Dean, Dunnet, Gilbert, Lorkiewicz and Pinkerton.

Councillor voting against the motion: Mellema

Suspension of Standing Orders

8639 CAMARRI/LORKIEWICZ

That Standing Orders be suspended to allow free discussion on the Draft 2011/12 Cash Budget and Rate in the Dollar, the time being 5.15pm.

CARRIED 8/0

AGENDA NUMBER: 11 (a) (1)
 SUBJECT: Draft 2011/12 Cash Budget
 LOCATION/ADDRESS: N/A
 NAME OF APPLICANT: N/A
 FILE REFERENCE: FNC3
 AUTHOR: Kevin Waddington – Acting Manager Corporate Services
 DISCLOSURE OF INTEREST: NIL
 DATE OF REPORT: 20 June 2011

- Attachments: 1. Draft 2011/12 Cash Budget
 2. Changes in Draft Budget 26 May to 23 June

BACKGROUND:

This recommended draft budget is the first step in forging a sustainable path for the Shire of Nannup. The budget forms part of a long term plan to provide a sustainable, efficient and innovative service to the community.

Council is committed to the ongoing & future implementation of successful community and economic development, road and emergency services.

Council at its meeting of 26 May 2011 resolved to alter the draft 2011/12 cash budget as follows:

	Proposed Reduction in Expend / Increase in Income	Proposed Increase in Expend / Decrease in Income	Revised Position
As presented OM 26 May 2011			-\$4,355,598
Proposed adjustments adopted @ OM			-\$4,355,598
0162 - Donations Ribbons of Blue	\$6,000		-\$4,349,598
2302 - Cemetery - Seal Driveway	\$35,000		-\$4,314,598
2642 - Oval Development	\$80,000		-\$4,234,598
2574 - Capital Works - Cundinup Hall	\$49,000		-\$4,185,598
3052 - Implementation of Cultural Plan	\$10,000		-\$4,175,598
3170 - Capital Road Works - River/Barrabup/Town	\$130,000		-\$4,045,598
3632 - Parking Planning		\$8,000	-\$4,053,598
3862 - Functions & Event Support	\$13,000		-\$4,040,598
4024 - Caravan Parks Upgrade - Brockman St	\$50,000		-\$3,990,598
3264 - Main Street Upgrade	\$3,000,000		-\$990,598
0182 - Warren Blackwood Strategic Alliance		\$2,000	-\$992,598
1754 - Staff House - Dunnet Rd	\$7,500		-\$985,098
1744 - Staff House - Carey St	\$2,000		-\$983,098
7042 - Agg Rd	\$20,000		-\$963,098

1834 - Shire Office Public Toilet	\$13,000	-\$950,098
2443 - Recreation - Transfer from reserve	\$40,000	-\$990,098
2574 - Recreation Centre Upgrade	\$40,000	-\$950,098
7432 - Foreshore park Materials	\$3,000	-\$947,098
3212 - Depot Community Sheds - seal driveway	\$20,000	-\$927,098
NEW - Rural Road Numbering Income from Property Owners	\$10,000	-\$917,098
Revised Position after OM 26/5/11		-\$917,098

Incorporating the above changes into the draft cash budget left it with a shortfall of income over expenditure of \$917,098.

COMMENT:

The 2011/12 budget is a care and maintenance budget only. No significant progress has been included on large projects and substantial cuts have been made to make income meet expenses.

Long Term Financial Planning (LTFP) and Asset Management Planning (AMP) will be undertaken in the 2011/12 year to determine what services, resources and future budgets will need to look like for the next 10 years. Whilst the LTFP and AMP will help us to achieve this goal in the long run, a number of efficiencies have been put into place this year.

The following comments are made concerning the further development of the draft cash budget based on changes that have evolved and specific feedback from points raised when the budget was last discussed by Council at the workshop held on 9th June 2011.

Listed below are items that have been amended in light of Councillors discussions and further review by the Executive Staff subsequent to the Council Budget Workshop:

	Proposed Reduction in Expend / Increase in Income	Proposed Increase in Expend / Decrease in Income	Revised Position
0011 - Rate Income Provn		\$990,000	-\$1,907,098
Several COA's - Salaries & Superannuation (MCS adjust + Increase allow)		\$15,566	-\$1,922,664
3420 - Street lighting (State Budget Impact + 30% in charge)		\$4,000	-\$1,926,664
7422 - PWO Allocated	\$1,255		-\$1,925,409
0142 - Refreshments	\$3,000		-\$1,922,409
0162 - WA Music Concert (Youth) NMF	\$1,500		-\$1,920,909
0162 - Nannup Garden Village	\$4,009		-\$1,916,900

Committee			
0162 - Nannup Music Club	\$15,225		-\$1,901,675
0162 - Nannup Arts Council	\$2,525		-\$1,899,150
0162 - Smart Events	\$500		-\$1,898,650
0162 - Sundry Provision for Ad-hoc Donations & Matching Grants	\$4,000		-\$1,894,650
0162 - Ad Hoc Waiving of Fees and Charges	\$12,000		-\$1,882,650
0192 - Local Government week	\$4,000		-\$1,878,650
0182 - WBSA		\$2,000	-\$1,880,650
0192 - Councillor Training Courses	\$5,000		-\$1,875,650
0254 - Data Projector and Screen	\$2,000		-\$1,873,650
0352 - Transfer to Reserves - LSL	\$5,000		-\$1,868,650
0362 - Bicycle Rack	\$800		-\$1,867,850
0362 - Replace Telephone System	\$10,000		-\$1,857,850
0362 - Partitioning for Cluster Desks	\$4,000		-\$1,853,850
0372 - Planning and Health Modules	\$10,000		-\$1,843,850
0452 - Advertising - Other publications	\$3,000		-\$1,840,850
0492 - Staff Training Expenses	\$1,000		-\$1,839,850
0812 - Recruitment Expenses		\$2,000	-\$1,841,850
0584 - Implementation of Shire Record Keeping Plan	\$20,000		-\$1,821,850
8053 - Income - Sale of 2 x Vehicles		\$40,000	-\$1,861,850
0544 - Purchase 2 x Vehicles	\$66,000		-\$1,795,850
0564 - Buildings - Paint Exterior Office (Part)		\$5,000	-\$1,800,850
0773 - Estimated Infringements	\$400		-\$1,800,450
0912 - Community Safety Program - BMX Event	\$14,000		-\$1,786,450
6993 - Grant - Community Safety		\$10,000	-\$1,796,450
1612 - Seniors Activities	\$3,000		-\$1,793,450
1653 - Seniors Activities - Income	\$2,000		-\$1,791,450
1132 - Youth - Strategic Planning Provision	\$5,000		-\$1,786,450
1132 - Youth - Leeuwin Sail Training Sponsorship	\$500		-\$1,785,950
NEW - School Holiday Program Income	\$2,000		-\$1,783,950
1803 - Rubbish	\$2,900		-\$1,781,050
1803 - Recycling	\$1,500		-\$1,779,550
2132 - Contracted Services	\$5,000		-\$1,774,550
2142 - Guidelines for new developments	\$10,000		-\$1,764,550
2142 - Municipal Inventory Review	\$18,000		-\$1,746,550
2142 - Review LPS#3 ad LPS	\$25,000		-\$1,721,550
2302 - Cemetery - Installation new gates		\$7,000	-\$1,728,550
2574 - Town Hall	\$9,500		-\$1,719,050
2432 - Recreation Centre - Recreation Program Provision	\$5,000		-\$1,714,050
2443 - Transfer from Reserves - Recreation Centre	\$13,000		-\$1,701,050
2642 - Marinko Park Trees (no shade shelter)	\$40,000		-\$1,661,050
2642 - Nannup Tree Trail	\$500		-\$1,660,550
2642 - Oval Pump House	\$20,000		-\$1,640,550
7432 - Materials	\$7,000		-\$1,633,550
3170 - General Reduction in roadworks	\$100,000		-\$1,533,550
3170 - Understated total value of roadworks		\$85,000	-\$1,618,550
3210 - Footpath Program	\$50,000		-\$1,568,550
6880 - Depot Construction	\$10,000		-\$1,558,550
3380 - Local Road Maintenance - Repairs to Hitchcock Drive	\$30,000		-\$1,528,550

3682 - Transfer to Reserve - Main Street Upgrade	\$50,000		-\$1,478,550
3962 - Foreshore Park Arboretum events	\$30,000		-\$1,448,550
3993 - Foreshore Park Arboretum events		\$24,000	-\$1,472,550
3912 - Caravan Parks Gardening - Works staff expenses		\$16,000	-\$1,488,550
4024 - Caravan Park Upgrade	\$50,000		-\$1,438,550
4024 - Caravan Park Upgrade - Camp Kitchen	\$2,000		-\$1,436,550
4025 - Caravan Park Upgrade - Timber Toilets	\$3,000		-\$1,433,550
1712 - House for MCS		\$20,000	-\$1,453,550
1723 - MCS Rental for 40 wks @ \$110/wk	\$4,400		-\$1,449,150
0352 - Office Equipment - Transfer to Reserve	\$20,000		-\$1,429,150
0543 - Transfer from Office Equipment Reserve		\$27,523	-\$1,456,673
0543 - Transfer from Office Equipment Reserve	\$14,036		-\$1,442,637
7042 - Agg Road	\$25,000		-\$1,417,637
0553 - Royalties for Regions - increase in allocation - Direct	\$29,783		-\$1,387,854
4812 - Royalties for Regions - Increase in allocation - Direct		\$29,783	-\$1,417,637
0553 - Royalties for Regions - increase in allocation - Regional	\$29,783		-\$1,387,854
4812 - Royalties for Regions - Increase in allocation - Regional		\$29,783	-\$1,417,637
1723 - Staff Housing Rental - increase in rental to reflect market	\$4,940		-\$1,412,697
3685 - Reallocation of Colocation Centre Reserve to Plant Purchase	\$80,000		-\$1,332,697
3682 - Transfer to Plant Reserve	\$92,000		-\$1,240,697
3685 - Transfer from Plant Reserve		\$149,000	-\$1,389,697
3130 - Mowen Road - Increase in Expenditure		\$1,000,000	-\$2,389,697
3341 - Mowen Road - Increase in grant funding	\$1,000,000		-\$1,389,697
3361 - Mowen Road - Additional Supervision fees	\$40,000		-\$1,349,697
4062 - Building Surveyor Salaries - officer not replaced from Jan 2012	\$22,526		-\$1,327,171
0272 - MCS Salary - saving on part time vacancy for 3mths	\$10,000		-\$1,317,171
2642 - Gardener not replaced 2012	\$32,740		-\$1,284,431
2642 - Handyman reduced to 3 days/week	\$19,352		-\$1,265,079
2642 - provision of Tulip bulbs deleted	\$10,000		-\$1,255,079
3564 - Water Truck	\$120,000		-\$1,135,079
3361 - Additional Supervision Fee Income - Mowen Road	\$10,000		-\$1,125,079
0011 - Amount to be made up from Rates balance budget shortfall	\$1,125,079		\$0

This predicted deficit is the result of a number of decisions that have been made by Council over a number of years. Some explanations of these decisions are:

1. Rates

Council has not raised the quantum of rates that could have been raised over the past years. The following table highlights the differences in officer recommended rates yield compared to the Council resolution:

	2007-08	2008-09	2009-10	2010-11	2011-12
OFFICER RECOMMENDATION	3.5%	7.0%	9.1%	12.7%	19.4%
COUNCIL RESOLUTION	2.4%	3.2%	5.3%	4.9%	5.5%**
CUMULATIVE SHORTFALL	1.1%	4.9%	8.7%	16.5%	30.4%

** Based on Forward Plan % Increase for 2011/12 based on 2010/11 rates.

The total dollar difference over this five (5) year period is approximately \$300,400. This however has a cumulative effect over years, i.e. if the officer recommended yield was adopted by Council at the time; any subsequent increase would be based on a larger base and therefore yield a higher amount in subsequent years. Over the period illustrated above, the dollar difference due to this cumulative effect would have been approximately \$358,200.

2. Fees and Charges

The following resolution was adopted by Council in August 2009 as part of the Strategic and Organisational Review Report:

E4 That Council move toward a general user pays principle in the overall management for all assets under its care, control and maintenance.

The implementation of this resolution is occurring on a number of fronts associated with obtaining commercial rental valuations for leased premises, and reviewing the waiving of general fees for the hire of Council facilities. This implementation will progress as a matter of course, however it highlights that for some time, Council has not been realising the income that it could have from its built asset base.

The value associated with the missed income from these sources is not known in total at the time of writing this report however waived income from the casual hire of Council's built facilities totals \$13,056 over the period July 2010 to 31st May 2011.

This forgone income in the form of casual hiring of Council facilities, along with commercial rents for leased premises, has contributed to this situation Council now faces.

To ensure that all Council's built infrastructure generates income, all requests for waiving of hire fees will need to be declined. The Draft Budget does not provide for any waiving of fees for 2011/12.

3. Grants

Council is heavily dependent upon grants to deliver both operational and project specific works. From a project specific grant point of view, the attainment of these grants is a reflection of the effort put into the applications and is to be applauded.

Where ever possible these grants include an "administrative" component which allows Council to offset officers' time against some of these grants. This has the effect of reducing the requirement to fund operational expenses (in the form of wages and salaries) from ordinary income.

An example of this is the Mowen Road project which in the 2010/11 financial year saw \$229,055 of the project return to Council in the form of supervision fees. This situation over a number of years can blur the real cost of wages and salaries.

Summary:

The following comments are made concerning the further development of the draft cash budget in an attempt to adopt a balanced budget:

1. General Review

Further analysis of the attached draft budget to increase income or reduce expenditure has been undertaken. Officers have reviewed the budget and have not to date identified any additional areas of significance that will address the expected deficit.

2. Loan

Council could build into the draft budget a loan for any area of its operations. From a financial sustainability point of view, this should only be undertaken, for the purchase or development of assets. Traditionally Council has taken out loans for buildings and plant.

Council should be aware that the Western Australian Treasury Corporation (WATC) is the "main" lender of funds to local government in WA and has a financial data based process that determines whether they will loan the funds to a local government for a particular project or not.

3. Carried Forward Position from Current Year

Still to be built into the draft budget is the surplus/deficit from the current year's operations. This figure should be known at the very latest by the second week in July, which allows time for the end of year position to be included into the budget for final adoption at Council's ordinary July meeting.

4. Reserves

As Councillors would be aware, Council has several reserves set up for specific purposes. As at 31 May 2011, reserves with the following balances were in place:

Long Service Leave Reserve	\$ 77,014
Plant Reserve	\$ 2,291
Recreation Centre Reserve	\$190,438
Kindergarten Extension Reserve	\$226,676
Co Location Building Reserve	\$395,436
Office Equipment Reserve	\$ 21,559
Main Street Upgrade Reserve	\$ 63,430
Total	\$976,844

Council reallocated \$384,130 of the Co-location Centre Reserve funds to the Recreation Centre Reserve as part of the adoption of its 2010/11 Budget therefore of the \$395,436 only \$11,306 remains available, however an invoice from 2009 has only recently been found not to have been previously paid which will need to be funded from the balance of the Co-location Centre Reserve Fund.

Council also reallocated \$139,000 of the Kindergarten Reserve Fund to general revenue as part of the 2010/11 Budget after it was identified that these funds were sourced from general revenue and not asset sales.

The Local Government Act 1995 states that reserve funds need to be used for the purposes they were set up for, however the purpose may be changed by Council if done as part of the budget process (LGA S6.11(3)(a)).

Interest has been earned against these accounts along with some expenditure that has occurred against the projects which explains the balances as stated above.

Accepted practice is not to use the proceeds from the sale of an asset to fund operations.

It is proposed to reallocate an amount of \$80,000 from the Recreation Reserve Fund to assist with Plant Replacement.

5. Royalties for Regions

The draft 2011/12 budget contains two year's allocations of Royalties for Regions funding as follows:

2010/11 Council Allocation	\$302,685
2010/11 Regional Projects Allocation	\$302,685
2011/12 Council Allocation	\$332,468
2011/12 Regional Projects Allocation	\$332,468

Assuming that Council receives the funds, \$696,176 can be allocated to projects that are eligible under this funding. The attached draft 2011/12 budget does not allocate this income across projects however the income is matched by a non project specific expenditure item, the bottom line being that when allocated, it will have no effect on the bottom line of the budget.

It should be noted that Council has adopted their Forward Capital Works Plan that details where the Royalties for Regions expenditure is to be allocated.

Council should be cautious of the timeframes associated with undertaking the Royalties for Regions works and the impact of not receiving the Royalties for Regions funds within the same financial year as this would put Council back into deficit budget situation.

6. Transfer to Reserve - Plant

Contained within the attached draft budget is the transfer to reserve for plant replacement of \$328,000 (COA 3682) which is funded in accordance with Council's Plant Replacement Policy WKS.12 which comprises \$150,000 generated from supervision fees for Mowen Road and depreciation on plant estimated to be \$178,000.

7. Deficit Budget

Council could adopt a deficit budget. This is not a preferred option as the deficit still needs to be funded in the following years. This should only be considered if a detailed forward financial plan indicating all sources of income and expenditure, showing how and when over the period of the plan that the funding situation will right itself, is developed. Council does not currently have a forward financial plan which matches income to expenditure.

It is likely that the Asset Management Plan and Long Term Financial Planning will in fact recommend a surplus position for the following years.

General

The projected gross deficit of \$1,125,079 represents the amount to be made up from Rate Revenue in total. Council's Forward Plan contains an amount for Rate Revenue for 2011/12 of \$990,000 which gives a Net Deficit of \$135,079.

This reflects the cumulative effect of numerous years of dwindling recurrent revenue resources. Council needs to address this situation urgently to bring Council's operational costs under control and to be fully funded from operating income. This will result in Council becoming sustainable in the medium term.

Council, as mentioned above, should not use loan funds or the sale of assets (freehold land) to meet operational expenses, therefore the only option for Council to bring down a balanced budget is to either substantially increase operating income or reduce operating expenditure.

The obvious area for increases in income are the level of rates and the income from property (i.e. leased and rental properties) as Council does not have any other income producing assets.

The alternative path, of reducing expenditure, may involve the Council only providing the basic services to its residents, however some services are subject to service provision contracts and Council may incur substantial costs if they attempt to break these existing contracts.

If the current budget recommendations are adopted by Council it will mean a decrease in the outside staff by 1.4 full time employees and a reduction of internal staff. Broken down it will

mean one less gardener and a part time maintenance hand as well as building surveying services. This will have a flow on effect on the level of service provided to the community.

Officers have investigated the use of reserves to reduce the rate increase, but have determined that this is not a financially viable decision, taking into account the nature and extent of cuts in the budget mentioned above, as well as the approximately \$192,523 already taken from reserves. Should Councillors still wish to proceed down this path, a figure of \$10,000 roughly equates to a 1% rate decrease.

A quick analysis of the 2012/13 budget indicates a 30% rate increase to match income to expenditure in a care and maintenance budget mode again.

The next step in the process of adopting the 2011/12 budget is to convert this cash budget to a statutory compliant budget for adoption at the Ordinary meeting of Council to be held 25 July 2011.

STATUTORY ENVIRONMENT:

Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

POLICY IMPLICATIONS:

Revision of the policy allocating Recreation Reserve allocation to be spent on infrastructure purposes only and a review of Council Policies ADM 7 Council Function Room Hire and HAB 2 Use/Hire of Community Facilities.

FINANCIAL IMPLICATIONS: 2011/12 Budget

STRATEGIC IMPLICATIONS: Nil.

Cr. Camarri left the meeting at	5.40pm
Cr. Boulter left the meeting at	5.41pm

Cr. Camarri returned to the meeting at	5.43pm
Cr. Boulter returned to the meeting at	5.44pm

Cr. Camarri left the meeting at	5.44pm
Cr. Camarri returned to the meeting at	5.45pm

RECOMMENDATION:

That Council adopt the attached draft cash budget with a balanced final cash position with rates raised of \$1,125,079 being a net increase of 19.4% on 2010/11 rate revenue.

Resumption of Standing Orders

8640 DEAN/BOULTER

That Council resume Standing Orders the time being 5.56pm.

CARRIED 8/0

DEAN/PINKERTON

That Council adopt the attached draft cash budget with a balanced final cash position with rates raised of \$1,125,079 being a net increase of 19.4% on 2010/11 rate revenue.

LOST 3/5

Councillors voting for the motion: Dean, Gilbert and Pinkerton.

Councillors voting against the motion: Boulter, Camarri, Dunnet, Lorkiewicz and Mellema.

DEAN/BOULTER

That the meeting be adjourned until a day and time to be determined.

TIED 4/4

Councillors voting for the motion: Boulter, Camarri, Dean and Pinkerton.

Councillor voting against the motion: Dunnet, Gilbert, Lorkiewicz and Mellema

Motion **LOST**
on casting vote of Shire President

8641 DUNNET/LORKIEWICZ

That the meeting continue and bring forward Item 11 (a) 3 Policy WRK Review.

CARRIED 6/2

Councillors voting for the motion: Boulter, Camarri, Dunnet, Gilbert, Lorkiewicz and Mellema.

Councillors voting against the motion: Dean and Pinkerton

8642 DUNNET/CAMARRI

That the Meeting adjourn for ten minutes, the time being 6.17pm

CARRIED 8/0

8643 LORKIEWICZ/PINKERTON

That the meeting resume at 6.27pm.

CARRIED 8/0

SHIRE OF NANNUP- DRAFT 2011/12 CASH BUDGET TO BE PRESENTED TO COUNCIL 23/6/2011

INCOME AND EXPENDITURE DESCRIPTION	2011/12	2011/12 BUDGET		2010/11 BUDGET		ANTICIPATED 30/6/2011	
	detail	expense	income	expense	income	expense	income
SCHEDULE 3 - GENERAL PURPOSE REVENUE							

SHIRE OF NANNUP- DRAFT 2011/12 CASH BUDGET TO BE PRESENTED TO COUNCIL 23/6/2011

Page 2

INCOME AND EXPENDITURE DESCRIPTION	2011/12	2011/12 BUDGET		2010/11 BUDGET		ANTICIPATED 30/6/2011	
	detail	expense	income	expense	income	expense	income
SCHEDULE 4 - GOVERNANCE							
GOVERNANCE - OPERATING EXPENDITURE							
0112 ELECTION EXPENSES	\$3,000	\$3,000		\$0		\$0	
0122 STRATEGIC PLANNING		\$32,500					
Asset Management Plan	\$20,000						
Long Term Financial Plan	\$7,500						
Integrated Planning Framework	\$5,000						
0142 REFRESHMENTS AND FUNCTIONS		\$12,400		\$14,300		\$19,032	
Refreshments	\$11,000						
Purchase of minor utensils	\$200						
Australia Day breakfast	\$800						
Community/Council get togethers	\$400						
0162 DONATIONS/CONTRIBUTIONS		\$36,550		\$16,900		\$20,105	
ONE OFF REQUESTS							
West Aust. Music Concert (Youth) Nannup Music Festival	\$0						
Jack Buntain - Ribbons of Blue							
COMMUNITY GROUP GRANTS							
Blackwood River Valley Marketing Association	\$0						
Nannup Garden Village Committee	\$3,000						
Warren Blackwood Small Business Centre	\$1,500						
NDHS - Graduation Ceremony Awards	\$250						
Nannup Occasional Child Care Association	\$1,000						
Nannup Music Club	\$25,000						
Nannup Arts Council - Acquisitive Art Prize	\$1,000						
Nannup Arts Council	\$2,000						
Youth Advisory Council	\$750						
NDHS - P & C	\$1,000						
Smart Events	\$0						
BigN	\$500						
Riding Develops Abilities	\$0						
Nannup Volunteer Resource Centre	\$550						
Sundry Provision for Ad-hoc Donations & Matching Grant Funds	\$0						
Ad Hoc Waiving of Fees & Charges	\$0						
0172 COUNCILLOR ALLOWANCES, FEES & REIMBURSEMENTS		\$42,650		\$41,200		\$41,200	
President's Allowance	\$8,000						
Deputy President's Allowance	\$2,000						
Meeting Attendance Fees	\$13,650						
Phone/Fax Line Rental/SP mobile phone calls	\$0						
Crs Computer Allowance	\$9,000						
Travel Costs	\$10,000						
Child Care Expenses	\$0						
0182 SUBSCRIPTIONS		\$22,400		\$6,933		\$8,734	
Industrial Service (Fitz Gerald Strategies) incl. EBA assistance	\$4,600						
WALGA	\$7,500						
WBSA (FP P47)	\$9,000						
SWZ LGA	\$500						
LGMA - CEO & MCS	\$800						
0192 CONFERENCE EXPENSES		\$8,500		\$14,500		\$7,795	
WALGA AGM	\$2,000						
Local Govt. Week banners	\$0						
Other Conferences/Seminars/Meetings	\$2,500						
Councilor Training Courses (FP P23)	\$4,000						
0202 INSURANCE		\$26,813		\$15,725		\$14,713	
Liability, Personal Insurance, Fidelity & Vehicle	\$10,313						
Regional Risk Co Coordinator	\$4,500						
Revaluation (last done 2008)	\$12,000						
0212 CEO PERFORMANCE REVIEW	\$4,000	\$4,000		\$0		\$0	
0532 GRATUITIES & APPRECIATIONS		\$1,000		\$1,000		\$570	
Gifts	\$1,000						
0572 MEMBERS CONSUMABLES	\$200			\$1,000		\$10	
GOVERNANCE - CAPITAL EXPENDITURE							
0254 CAPITAL EQUIPMENT		\$15,000				\$0	
Five year office equipment replacement program (FP APP.#1 P72)	\$15,000			\$1,000			

SHIRE OF NANNUP- DRAFT 2011/12 CASH BUDGET TO BE PRESENTED TO COUNCIL 23/6/2011

Page 3

INCOME AND EXPENDITURE DESCRIPTION	2011/12 detail	2011/12 BUDGET		2010/11 BUDGET		ANTICIPATED 30/6/2011	
		expense	income	expense	income	expense	income
Data Projector and Screen (Screen to be included in above prog)	\$0						
SCHEDULE 4 - GENERAL ADMINISTRATION							
GENERAL ADMINISTRATION - OPERATING EXPENDITURE							
0242 ANNUAL LEAVE EXPENSE (NON CASH)		\$0		\$0		\$0	
0272 SALARIES	\$356,067	\$346,067		\$305,580		\$379,127	
reduced MCS salary for 2 days/wk for 3 mths	-\$10,000						
0282 SUPERANNUATION	\$34,187	\$34,187		\$29,592		\$30,598	
0292 INSURANCE	\$17,295	\$17,295		\$18,984		\$13,792	
0312 FURNITURE AND EQUIPMENT - MINOR		\$2,000		\$2,000		\$953	
Five year office equipment replacement program (FP APP.#1 P72)	\$2,000						
0352 TRANSFER TO RESERVES		\$25,000		\$30,000		\$30,000	
Office Equipment (FP APP 3 P27)	\$0						
Long Service Leave (FP APP3 P27)	\$25,000						
0362 BUILDING AND GARDENS MAINTENANCE		\$43,060		\$92,178		\$85,000	
Wages - Cleaner	\$5,533						
Overheads	\$1,585						
Cleaning Materials	\$1,000						
Wages - Gardener	\$7,500						
Overheads	\$2,445						
Plant Operations Costs	\$3,670						
Plant Depreciation (Non Cash)	\$989						
Gardener Materials	\$1,988						
Water & Sewerage Charges	\$1,500						
Electricity	\$7,500						
Building Maintenance (incl Fire Extinguisher service & Pest control)	\$2,200						
Carpet Cleaning	\$1,000						
FESA Levy	\$150						
Bicycle Rack	\$0						
Partitioning for Cluster Desks	\$0						
Replace Alarm and Smoke Detection System	\$6,000						
Replace Telephone System	\$0						
0372 COMPUTER MAINTENANCE		\$47,115		\$46,155		\$27,544	
Product and Telephone Support	\$13,740						
Records Management System	\$12,075						
Planning/Health modules & training	\$10,000						
Virus control annual license	\$1,000						
Miscellaneous Maintenance and Repairs	\$5,000						
IT Vision User Group	\$500						
Website Maintenance	\$3,800						
WALGA - Secure Internet Gateway Management Service	\$1,000						
0382 PRINTING AND STATIONERY		\$13,500		\$16,000		\$12,725	
Printing	\$6,000						
Stationery	\$5,000						
Printing Consumables	\$2,000						
Freight	\$500						
0392 TELEPHONE		\$9,000		\$11,000		\$10,482	
Telephone Expenses	\$8,000						
Call Centre	\$1,000						
0402 OFFICE EQUIPMENT MAINTENANCE		\$8,000		\$8,000		\$4,530	
Photocopier Service Contract	\$5,500						
General Repairs & Maintenance	\$2,500						
0412 POSTAGE	\$5,000	\$5,000		\$5,000		\$3,986	
0432 VEHICLE & TRAVELLING	\$10,000	\$10,000		\$11,000		\$11,167	
0442 BANK CHARGES		\$4,500		\$4,500		\$4,654	
Account Management Fee	\$4,500						
0452 ADVERTISING		\$12,000		\$15,000		\$7,093	
Nannup Telecentre news	\$3,000						
Other publications	\$9,000						
0462 AUDIT FEES		\$11,700		\$15,640		\$15,640	
Audit & Interim Audit	\$8,200						
Attendance at Audit Committee meeting	\$1,500						
Other audit requirements	\$2,000						
0482 LEGAL EXPENSES		\$15,000		\$10,000		\$34,939	
General Legal Expenses	\$15,000						

SHIRE OF NANNUP- DRAFT 2011/12 CASH BUDGET TO BE PRESENTED TO COUNCIL 23/6/2011

Page 4

INCOME AND EXPENDITURE DESCRIPTION	2011/12 detail	2011/12 BUDGET		2010/11 BUDGET		ANTICIPATED 30/6/2011	
		expense	Income	expense	Income	expense	Income
0492 STAFF TRAINING EXPENSES		\$9,000		\$6,500		\$5,254	
Staff Training Requirement - Administration	\$8,000						
OS&H course (statutory requirement)	\$1,000						
0502 SUNDRY EXPENSES	\$1,000	\$1,000		\$1,000		\$10	
0522 UNIFORM ALLOWANCE		\$1,000		\$2,000		\$181	
Uniform expenses for Council staff as per policy	\$1,000						
0552 FRINGE BENEFITS TAX	\$19,000	\$19,000		\$15,860		\$21,235	
0812 RECRUITMENT EXPENSES	\$7,000	\$7,000		\$5,000		\$15,265	
GENERAL ADMINISTRATION - OPERATING INCOME							
0543 TRANSFER FROM RESERVES			\$14,036		\$23,000		\$23,000
Office Equipment (FP APP1)	\$14,036						
8053 INCOME FROM SALE OF ASSETS			\$0		\$36,000		\$32,235
2 x Motor Vehicle	\$0						
GENERAL ADMINISTRATION - CAPITAL EXPENDITURE							
0584 FURNITURE AND EQUIPMENT		\$10,000		\$20,500		\$18,419	
Five year office equipment replacement program (FP APP.#1 P72)	\$10,000						
Implementation of Shire Record Keeping Plan (FP P26)	\$0						
0544 PLANT		\$0		\$62,000		\$57,832	
2 x Motor Vehicle	\$0						
0564 BUILDINGS		\$28,000					
Five year office equipment replacement program (FP APP.#1 P72)	\$13,000						
Paint interior and exterior (FP APP4)	\$15,000						
SCHEDULE 5 - LAW, ORDER AND PUBLIC SAFETY							
FIRE PREVENTION - OPERATING EXPENDITURE (FP P31)							
0602 ASSISTANCE TO BFB'S		\$74,688		\$39,620		\$36,530	
Balingup Rd	\$4,398						
Bidellia	\$2,290						
Carlotta	\$2,150						
Cundinup	\$11,750						
Darradup	\$12,150						
East Nannup	\$10,450						
Nannup Brook	\$8,440						
North Nannup	\$18,300						
Scott River Jasper	\$4,760						
0632 CESM MOTOR VEHICLE		\$15,000					
Motor Vehicle Running Costs	\$15,000						
0642 INSURANCE	\$19,928	\$19,928		\$21,041		\$18,432	
0652 MAINTENANCE OF PAW / STRATEGIC FIREBREAKS		\$5,000		\$5,000		\$1,124	
Materials & Contracts	\$5,000						
0712 FIRE BREAK INSPECTIONS (FP P30)		\$5,451					
Salaries	\$5,000						
Superannuation	\$451						
0722 COMMUNITY EMERGENCY SERVICES OFFICER (FP P29)		\$59,213		\$45,000		\$63,903	
Salaries	\$45,487						
Superannuation	\$5,393						
Insurance	\$3,333						
Authorised O/Time	\$5,000						
0732 CESM ANNUAL LEAVE EXPENSE (NON CASH)		\$0		\$0			
0762 MAINTENANCE OF PLANT & EQUIPMENT		\$0		\$6,750		\$4,850	
Maintenance of brigade units and equipment	\$0						
0832 MAINTENANCE OF VEHICLES, BOATS & TRAILERS	\$20,000	\$20,000		\$7,000		\$5,025	
0842 MAINTENANCE OF LAND & BUILDINGS		\$800		\$0		\$831	
Annual inspection and maintenance of repeater station	\$800						
0862 UTILITIES, RATES & TAXES	\$500	\$500		\$0		\$0	
0872 OTHER GOODS & SERVICES	\$5,500	\$5,500		\$7,250		\$4,413	

SHIRE OF NANNUP- DRAFT 2011/12 CASH BUDGET TO BE PRESENTED TO COUNCIL 23/6/2011

Page 5

INCOME AND EXPENDITURE DESCRIPTION	2011/12 detail	2011/12 BUDGET		2010/11 BUDGET		ANTICIPATED 30/6/2011	
		expense	Income	expense	Income	expense	Income
FIRE PREVENTION - OPERATING INCOME							
0644 CAPITAL INCOME	\$0		\$0		\$22,800		\$25,171
Equipment Grants							
0743 FESA EQUIPMENT GRANTS	\$0		\$0		\$0		\$95,000
Equipment Grants							
0703 FESA LEVY OPERATING INCOME			\$177,648		\$112,620		\$148,644
Bush Fire Brigades (FP P32)	\$122,648						
Contribution to CESM (FP P29)	\$50,000						
Contribution to CESM Authorised O/Time	\$5,000						
0773 FINES			\$500		\$120		\$250
Estimated infringements - firebreaks	\$500						
XXXX FIRE BREAK MAINTENANCE INCOME			\$0		\$120		\$250
Estimated income for installation Special Rural firebreaks	\$0						
FIRE PREVENTION - CAPITAL EXPENDITURE							
0744 PLANT PURCHASES		\$0		\$22,800		\$24,618	
0744 BUILDINGS		\$0		\$0		\$57,000	
ANIMAL CONTROL - OPERATING EXPENDITURE							
0802 CONTROL EXPENSES		\$4,000		\$4,000		\$2,600	
Compliance with Dog Act (FP P31)	\$1,000						
Contract Ranger	\$3,000						
ANIMAL CONTROL - OPERATING INCOME							
0833 DOG REGISTRATION FEES			\$1,400		\$1,600		\$1,387
Income from Dog Registrations	\$1,400						
0843 FINES & PENALTIES			\$100		\$100		\$3,020
Fines	\$100						
OTHER - LAW, ORDER AND PUBLIC SAFETY - OPERATING EXPENDITURE							
0912 COMMUNITY SAFETY PROGRAM		\$0		\$2,705		\$2,705	
BMX Event	\$0						
0942 EMERGENCY RESPONSE	\$1,000	\$1,000		\$1,000		\$5,824	
0922 DONATION TO NANNUP S.E.S.		\$10,110		\$5,240		\$5,093	
Insurance	\$1,584						
Operating Grant	\$8,546						
OTHER - LAW, ORDER AND PUBLIC SAFETY - OPERATING INCOME							
0963 FESA LEVY OPERATING INCOME - SES			\$80,110		\$5,240		\$4,830
SES	\$10,110						
SES Building Refurbishment (FP APP 4)	\$70,000						
6993 GRANT COMMUNITY SAFETY PROGRAM	\$0		\$0		\$0		\$0
OTHER - LAW, ORDER AND PUBLIC SAFETY - CAPITAL EXPENDITURE							
0974 BUILDING UPGRADE		\$70,000					
SES Building Refurbishment (FP APP 4)	\$70,000						
SCHEDULE 7 - HEALTH							
HEALTH INSPECTION AND ADMINISTRATION - OPERATING EXPENDITURE							
1242 INSURANCE	\$999	\$999		\$434		\$419	
1252 ANNUAL LEAVE EXPENSE HEALTH (NON CASH)		\$0		\$0			
1262 HEALTH SERVICES		\$18,973		\$15,570		\$38,305	
Salaries	\$9,973						
Food premises Inspections (FP P33)	\$3,500						
Implementation of Health Local Laws (FP P33)	\$5,500						
1272 LSL EXPENSE HEALTH (NON CASH)		\$0		\$0			
1282 SUPERANNUATION	\$1,246	\$1,246		\$751		\$1,680	
1322 ADMINISTRATION EXPENSES		\$5,500		\$5,500		\$1,900	

SHIRE OF NANNUP- DRAFT 2011/12 CASH BUDGET TO BE PRESENTED TO COUNCIL 23/6/2011

Page 6

INCOME AND EXPENDITURE DESCRIPTION	2011/12 detail	2011/12 BUDGET		2010/11 BUDGET		ANTICIPATED 30/6/2011	
		expense	Income	expense	Income	expense	Income
Analytical Expenses	\$1,500						
Publications	\$1,000						
Training	\$1,500						
Motor Vehicle Running Costs	\$1,500						
HEALTH - INSPECTION AND ADMINISTRATION - OPERATING INCOME							
1383 / 1373 GENERAL LICENSE FEES	\$2,000		\$2,000		\$2,000		\$2,618
1475 INCOME FROM SALE OF ASSETS (CASH)			\$0		\$3,600		\$3,091
Motor Vehicle (0.2)	\$0						
HEALTH INSPECTION AND ADMINISTRATION - CAPITAL EXPENDITURE							
1454 PLANT (MOTOR VEHICLE)		\$0		\$6,200		\$5,804	
Motor Vehicle (0.2)	\$0						
SCHEDULE 8 - EDUCATION AND WELFARE							
PRE-SCHOOL - OPERATING EXPENDITURE							
0992 PRE-SCHOOLS MAINTENANCE		\$6,159		\$6,524		\$2,960	
Gardeners Wages	\$2,000						
Overheads	\$652						
Plant Operations Costs	\$979						
Plant Depreciation (Non Cash)	\$264						
Gardners Materials	\$606						
Insurance	\$658						
General Maintenance	\$1,000						
PRE-SCHOOL - CAPITAL EXPENDITURE							
1644 CAPITAL WORKS		\$312,740		\$100,000		\$8,178	
Construction Early Children's Care Facility (FP AAP4)	\$310,740						
Seal brickwork - Pre School (FP APP4)	\$2,000						
9883 GRANTS			\$210,710		\$0		\$0
Early Children's Care Facility	\$210,710						
9893 TRANSFER FROM RESERVE			\$100,000		\$239,000		\$0
Early Children's Care Facility	\$100,000						
OTHER EDUCATION OPERATING EXPENDITURE							
1642 YOUTH & COMMUNITY DEVELOPMENT		\$79,413		\$80,046		\$97,732	
Salary	\$64,242						
Superannuation	\$5,705						
Insurance	\$2,966						
Wages	\$1,150						
Overheads	\$375						
Plant Operation Costs	\$563						
Plant depreciation (non cash)	\$152						
Materials	\$260						
Advertising & Promotions	\$2,000						
Community Development specific training	\$2,000						
Annual Leave (non cash)							
1132 YOUTH PROGRAMS & PLANNING		\$5,000		\$4,705		\$17,024	
School Holiday Programs	\$5,000						
Youth Strategic Planning Provision	\$0						
Leeuwin Sailing Ship Sponsorship	\$0						
OTHER EDUCATION OPERATING INCOME							
1123 CDO ADMINISTRATION INCOME			\$0		\$2,705		\$40,700
Office of Crime Prevention - Paint by Colours	\$0						
XXXX OTHER INCOME			\$2,000		\$2,705		\$40,700
School Holiday Program Income	\$2,000						
OTHER EDUCATION CAPITAL EXPENDITURE							
1164 FURNITURE & EQUIPMENT CAPITAL	\$0	\$0		\$2,000		\$1,432	
OTHER AGED AND DISABLED OPERATING EXPENDITURE							
1612 SENIORS ACTIVITIES		\$26,000		\$37,435		-\$2,600	
Seniors Activities (FP P36)	\$2,000						
Seniors Bus (Hire)	\$3,000						
Seniors Defensive Driving Course	\$10,000						
Aged Housing Plan	\$11,000						

SHIRE OF NANNUP- DRAFT 2011/12 CASH BUDGET TO BE PRESENTED TO COUNCIL 23/6/2011

Page 7

INCOME AND EXPENDITURE DESCRIPTION	2011/12 detail	2011/12 BUDGET		2010/11 BUDGET		ANTICIPATED 30/6/2011	
		expense	Income	expense	Income	expense	Income
OTHER AGED AND DISABLED - OPERATING INCOME							
1653 GRANTS & OTHER INCOME			\$25,000		\$24,684		\$8,933
Dept for Communities - Seniors Bus (Hire)	\$3,000						
Dept for Communities - Seniors Defensive Driving Course	\$10,000						
Dept for Communities - Aged Housing Plan	\$10,000						
Contributions to Senior's Activities	\$2,000						
OTHER AGED AND DISABLED - CAPITAL EXPENDITURE							
SCHEDULE 9 - HOUSING							
COUNCIL STAFF - OPERATING EXPENDITURE							
1712 BUILDING MAINTENANCE		\$27,068		\$16,361		\$19,500	
Water Rates	\$1,000						
Maintenance	\$3,000						
Electricity	\$2,000						
FESA Levy	\$100						
Insurance	\$968						
Provision of house for new MCS	\$20,000						
1722 INTEREST REPAYMENTS	\$0	\$0		\$975		\$978	
COUNCIL STAFF - OPERATING INCOME							
1723 RENTAL INCOME			\$21,560		\$8,060		\$6,413
L1302 Carey St. (\$110 / wk) MDS	\$5,720						
L234 Dunnet Rd (\$110 / wk) WM	\$5,720						
L233 Carey St. (\$110 / wk) CEO	\$5,720						
New MCS - Rental @ \$110/wk for 40wks	\$4,400						
COUNCIL STAFF - CAPITAL EXPENDITURE							
1764 PRINCIPAL REPAYMENTS (PAP)	\$0	\$0		\$8,241		\$8,241	
1754 DUNNET RD		\$0					
Painting	\$0						
1744 CAREY ST		\$0					
Replace Lino	\$0						
HOUSING OTHER - OPERATING EXPENDITURE							
1732 BUILDING MAINTENANCE		\$7,826		\$15,296		\$10,750	
Water Rates	\$1,000						
Maintenance by Contractors	\$3,000						
Insurance	\$1,626						
Sewage rates	\$2,200						
HOUSING OTHER - OPERATING INCOME							
1743 RENTAL INCOME			\$0		\$8,640		\$8,161
Grange Rd Duplex	\$0						
SCHEDULE 10 - COMMUNITY AMENITIES							
SANITATION - HOUSEHOLD REFUSE - OPERATING EXPENDITURE							
1762 CONTRACTORS COLLECTION FEES (FP P40)		\$67,000		\$62,322		\$62,322	
Rubbish & Recycling Verge Pick Up Services	\$67,000						
1772 WASTE MANAGEMENT FACILITY MAINTENANCE		\$135,543		\$138,032		\$116,993	
Contract (FP P40)	\$130,000						
Perimeter Clean Up	\$1,000						
Insurance	\$543						
DEC Site Monitoring & Fencing Requirements	\$4,000						
1824 STREET BIN PICK-UP		\$9,000		\$8,500		\$16,694	
Wages	\$4,100						
Overheads	\$1,337						
Plant Operation Costs	\$2,006						
Plant depreciation (non cash)	\$540						
Materials	\$1,017						
XXXX TRANSFER TO RESERVE (FP APP. 3)		\$20,000					
Land Fill Site Rehabilitation	\$20,000						
SANITATION - HOUSEHOLD REFUSE - OPERATING INCOME							

SHIRE OF NANNUP- DRAFT 2011/12 CASH BUDGET TO BE PRESENTED TO COUNCIL 23/6/2011

Page 8

INCOME AND EXPENDITURE DESCRIPTION	2011/12 detail	2011/12 BUDGET		2010/11 BUDGET		ANTICIPATED 30/6/2011	
		expense	income	expense	income	expense	income
1803 MOBILE BIN CHARGES			\$77,400		\$72,276		\$70,650
318 Rubbish @ \$134.91	\$42,900						
276 Recycling @ \$125.00	\$34,500						
1813 TIP FEES	\$9,000		\$9,000		\$5,000		\$10,730
1993 SEPTIC TANK INSPECTION FEES	\$1,500		\$1,500		\$500		\$1,978
TOWN PLANNING AND REGIONAL DEVELOPMENT - OPERATING EXPENDITURE							
2122 PARKING STRATEGY		\$0		\$0		\$161	
Development	\$0						
2132 TOWN PLANNING SERVICES		\$93,907		\$254,650		\$160,020	
Salaries	\$93,907						
Contracted services	\$0						
2142 ADMINISTRATION EXPENSES		\$27,559		\$31,100		\$11,246	
Miscellaneous Office Expenses	\$4,000						
Insurance	\$4,559						
Training	\$1,000						
Motor Vehicle Running Costs	\$2,000						
Advertising - scheme amendments	\$1,000						
Review Municipal Inventory (FP P44)	\$0						
Review Townsite Strategy (FP P43)	\$15,000						
Guidelines for new developments (FP P43)	\$0						
Review LPS#3 and LPS (FP P43)	\$0						
2162 SUPERANNUATION	\$10,500	\$10,500		\$4,509		\$1,793	
2172 TOWN PLANNING SCHEME		\$1,000		\$0		\$352	
Advertising & miscellaneous non-contract expenses	\$1,000						
2212 LOCAL PLANNING SCHEME AMENDMENT EXPENSES		\$3,000		\$24,279		\$5,107	
C/F from 2010/11							
Expenses	\$3,000						
7042 ROAD DEVELOPMENT EXPENSES		\$0		\$90,000		\$18,000	
Agg Road North and South	\$0						
TOWN PLANNING AND REGIONAL DEVELOPMENT - OPERATING INCOME							
2243 LOCAL PLANNING SCHEME AMEND CONTRIBUTIONS	\$3,000		\$3,000		\$4,000		\$3,743
2263 MISCELLANEOUS FEES AND CHARGES			\$7,000		\$5,000		\$14,600
Town Planning Fees	\$7,000						
2295 INCOME FROM SALE OF ASSETS			\$0		\$10,800		\$9,273
Motor Vehicle (0.6)	\$0						
TOWN PLANNING AND REGIONAL DEVELOPMENT - CAPITAL EXPENDITURE							
2274 PLANT		\$0		\$18,600		\$17,413	
Motor Vehicle (0.6)	\$0						
OTHER COMMUNITY AMENITIES - OPERATING EXPENDITURE							
2302 CEMETERY OPERATION AND MAINTENANCE		\$17,681		\$40,458		\$9,618	
C/F from 2009/10							
Installation of gates	\$7,000						
Wages	\$4,000						
Overheads	\$1,304						
Plant Operation Costs	\$1,957						
Plant depreciation (non cash)	\$527						
Materials	\$1,793						
Water	\$100						
Seal Driveway	\$0						
Plaques	\$1,000						
2322 PUBLIC CONVENIENCES		\$32,557		\$23,000		\$38,460	
Cleaners Wages	\$17,114						
Overheads	\$4,904						
Materials	\$2,500						
Water	\$1,000						
Sanitary Bins	\$500						
Sewage charges for caravan park public toilet	\$900						
Insurance	\$2,639						
Maintenance by Contractors	\$3,000						
2362 INTEREST REPAYMENTS L37 (FP APP 2)	\$8,120	\$8,120					

SHIRE OF NANNUP- DRAFT 2011/12 CASH BUDGET TO BE PRESENTED TO COUNCIL 23/6/2011

Page 9

INCOME AND EXPENDITURE DESCRIPTION		2011/12	2011/12 BUDGET		2010/11 BUDGET		ANTICIPATED 30/6/2011	
		detail	expense	income	expense	income	expense	income
OTHER COMMUNITY AMENITIES - OPERATING INCOME								
2373 CEMETERY FEES				\$2,000		\$3,000		\$1,800
Cemetery Fees		\$2,000						
6041 NCRC REPAYMENT OF SELF SUPPORTING LOAN		\$19,722		\$19,722				
OTHER COMMUNITY AMENITIES - CAPITAL EXPENDITURE								
1834 CAPITAL WORKS				\$0				
Shire Offices - Public Toilets (FP APP 4)		\$0						
1174 PRINCIPAL REPAYMENTS L37		\$11,602	\$11,602					
SCHEDULE 11 - RECREATION AND CULTURE								
PUBLIC HALLS AND CIVIC CENTRES - OPERATING EXPENDITURE								
2422 TOWN HALL			\$11,238		\$22,040		\$9,034	
Cleaners Wages		\$2,384						
Overheads		\$683						
Electricity		\$2,000						
Water & Sewerage Charges		\$600						
Insurance		\$1,951						
Cleaning Materials		\$500						
FESA Levy		\$120						
Maintenance by Contractors		\$3,000						
2432 RECREATION CENTRE BUILDING			\$10,891		\$80,448		\$52,572	
Cleaners Wages		\$1,214						
Overheads		\$348						
Electricity		\$3,000						
Water		\$2,000						
Insurance		\$3,509						
Cleaning Materials		\$700						
FESA Levy		\$120						
Recreation Program Provision (FP P52)		\$0						
2442 COMMUNITY CENTRE BUILDING			\$2,907		\$2,604		\$1,437	
Insurance		\$1,787						
Maintenance		\$1,000						
FESA Levy		\$120						
2462 TELECENTRE BUILDING			\$691		\$574		\$839	
Insurance		\$691						
2472 OLD ROADS BOARD BUILDING			\$552		\$4,459		\$2,134	
Insurance		\$552						
2482 BOWLING CLUB BUILDING			\$3,869		\$3,000		\$3,037	
Insurance		\$1,869						
Water		\$2,000						
2492 CUNDINUP HALL			\$494		\$360		\$675	
Insurance		\$374						
FESA Levy		\$120						
2502 CARLOTTA HALL			\$453		\$20,326		\$20,326	
Insurance		\$333						
FESA Levy		\$120						
2622 TRANSFER TO RESERVE		\$0	\$0		\$404,130		\$0	
PUBLIC HALLS AND CIVIC CENTRES - OPERATING INCOME								
2443 TRANSFER FROM RESERVE				\$123,000		\$518,461		\$0
Recreation Centre		\$123,000						
2453 GRANTS				\$0		\$50,000		\$0
SWDC - Recreation centre - Upgrade								
7043 RECREATION CENTRE HIRE FEES				\$2,500		\$5,150		\$6,538
Estimated hire fees Recreation Centre		\$2,500						
7053 OTHER HIRE CHARGES				\$600		\$900		\$7,900
Estimated hire fees Town Hall		\$300						
Estimated hire fees Function Room		\$300						
PUBLIC HALLS AND CIVIC CENTRES - CAPITAL EXPENDITURE								
2574 CAPITAL WORKS - HALLS			\$132,000		\$0		\$10,000	
Old roads Board Building (FP APP4)		\$4,000						

SHIRE OF NANNUP- DRAFT 2011/12 CASH BUDGET TO BE PRESENTED TO COUNCIL 23/6/2011

Page 10

INCOME AND EXPENDITURE DESCRIPTION	2011/12 detail	2011/12 BUDGET		2010/11 BUDGET		ANTICIPATED 30/6/2011	
		expense	Income	expense	Income	expense	Income
Town Hall (FP APP4)	\$4,000						
Cundinup Hall (FP P49)	\$1,000						
Recreation Centre (FP APP4)	\$13,000						
Recreation Centre Upgrade - Contract Documentation only	\$110,000						
OTHER RECREATION AND SPORT - OPERATING EXPENDITURE							
2642 PUBLIC PARKS, GARDENS AND RESERVES		\$312,707		\$424,000		\$390,000	
Wages	\$130,162						
Gardener not replaced 2012 & handyman reduced to 3days/wk	-\$52,092						
Overheads	\$42,437						
Plant Operation Costs	\$63,692						
Plant depreciation (non cash)	\$17,157						
Materials (no tulip bulbs)	\$88,551						
Water	\$3,100						
Electricity	\$1,700						
Marinko Park Trees & Shade Shelter (FP P54)	\$10,000						
Arboretum Trees	\$10,000						
Oval Development (FP P54)	\$0						
Oval Pump House	\$0						
Nannup Tree Trail - Citizen Recognition Initiative (FP P54)	\$0						
2702 STREETSCAPE (FP P48)	\$0	\$0		\$5,000		\$6,036	
2712 GARDEN VILLAGE THEME	\$0	\$0		\$7,000		\$4,700	
2842 ART PROJECT MAINTENANCE		\$7,000		\$5,000		\$3,170	
Wages	\$2,600						
Overheads	\$848						
Plant Operation Costs	\$1,272						
Plant depreciation (non cash)	\$343						
Materials	\$1,937						
2682 OFF ROAD VEHICLE ACCESS AREA	\$0	\$0		\$600		\$0	
2772 CYCLE PATH TO COCKATOO VALLEY	\$0	\$0		\$16,625		\$162,292	
2812 BLACKWOOD VALLEY TRAILS PROJECT		\$0		\$3,000		\$3,479	
Warren Blackwood Strategic Alliance - Contribution to Project Officer	\$0						
7432 FORESHORE PARK		\$10,000		\$34,000		\$14,248	
Wages	\$3,450						
Overheads	\$1,125						
Plant Operation Costs	\$1,688						
Plant depreciation (non cash)	\$455						
Materials	\$3,282						
OTHER RECREATION AND SPORT - OPERATING INCOME							
2823 CYCLE PATH TO COCKATOO VALLEY GRANT			\$0		\$0		\$55,328
3033 USER CHARGES & SUNDRY INCOME	\$0		\$3,000		\$720		\$3,448
Miscellaneous ground fees & Community Arboretum income	\$3,000						
7703 GRANTS			\$0		\$120,000		\$30,000
LIBRARIES - OPERATING EXPENDITURE							
2902 SALARIES		\$22,642		\$20,279		\$20,918	
25% Executive Officer and Trainee	\$20,128						
Superannuation	\$2,514						
2922 OFFICE EXPENSES		\$2,300		\$2,000		\$1,500	
Office Expenses attributable to Library Operation	\$800						
Software support	\$1,200						
Minor Equipment	\$300						
2932 WRITE OFFS	\$100	\$100		\$100		\$0	
LIBRARIES - OPERATING INCOME							
2993 LOST BOOK CHARGES			\$100		\$100		\$71
Charges for lost books	\$100						
LIBRARIES - CAPITAL EXPENDITURE							
3014 FURNITURE & EQUIPMENT	\$0	\$0		\$2,000		\$0	
OTHER CULTURE - OPERATING EXPENDITURE							
3062 IMPLEMENTATION OF CULTURAL PLAN (FP P66)	\$0	\$0					

SHIRE OF NANNUP- DRAFT 2011/12 CASH BUDGET TO BE PRESENTED TO COUNCIL 23/6/2011

Page 11

INCOME AND EXPENDITURE DESCRIPTION	2011/12 detail	2011/12 BUDGET		2010/11 BUDGET		ANTICIPATED 30/6/2011	
		expense	income	expense	income	expense	income
SCHEDULE 12 - TRANSPORT							
CONST. STREETS, ROADS, BRIDGES AND DEPOTS - CAPITAL EXPENDITURE							
3130 MOWEN ROAD		\$5,000,000		\$5,219,251		\$4,615,000	
Wages	\$739,308						
Overheads	\$241,040						
Plant Operation Costs	\$361,765						
Plant depreciation (non cash)	\$97,453						
Additional Labour cost	\$70,000						
Materials	\$3,490,434						
3170 CAPITAL ROAD WORKS PROGRAM (FP P55) (Includes Blackspot Funding, Coronation and Mowen Rds)		\$604,081		\$463,081		\$470,581	
Wages	\$298,000						
Overheads	\$97,158						
Plant Operation Costs	\$145,820						
Plant depreciation (non cash)	\$39,281						
General Reduction in roadworks expenditure (to be allocated)	-\$230,000						
Error in original allocation figure - understated roadworks value	\$85,000						
Materials	\$168,822						
3180 MRWA SPECIAL BRIDGEWORKS (FP APP8)		\$669,000		\$93,000		\$93,000	
Maintenance Bridge	\$669,000						
3190 TIRES PROJECTS		\$85,000		\$125,000		\$123,071	
Wages	\$38,000						
Overheads	\$12,389						
Plant Operation Costs	\$18,595						
Plant depreciation (non cash)	\$5,009						
Materials	\$11,007						
3264 MAIN STREET UPGRADE (FP P60)	\$0	\$0					
3210 FOOTPATH PROGRAM (FP P55)		\$0		\$50,000		\$50,955	
Wages	\$0						
Overheads	\$0						
Plant Operation Costs	\$0						
Plant depreciation (non cash)	\$0						
Construction by contractors	\$0						
3212 DEPOT OFFICE & MAINTENANCE EXPENSES		\$26,293		\$17,564		\$18,628	
Telephone							
Wages	\$3,500						
Overheads	\$1,141						
Cleaners wages	\$500						
Cleaners overheads	\$143						
Cleaning Materials	\$500						
Plant Operation Costs	\$0						
Depreciation (non cash)	\$0						
Materials	\$13,359						
Water	\$4,000						
FESA Levy	\$150						
Electricity	\$2,500						
Community Sheds - Seal Driveway	\$0						
General Maintenance	\$500						
3240 TRAFFIC SIGNS AND CONTROL	\$9,000	\$9,000		\$7,000		\$7,045	
3250 JALBARRAGUP BRIDGE (FP APP 8)		\$0		\$5,087,973		\$5,087,973	
Construction	\$0						
6880 DEPOT CONSTRUCTION		\$10,000		\$20,000		\$20,000	
Wages	\$3,450						
Overheads	\$1,125						
Plant Operation Costs	\$1,688						
Plant depreciation (non cash)	\$455						
Materials	\$3,282						
7120 ROMANS ROAD INVENTORY SYSTEM		\$5,000		\$8,000		\$5,392	
Program maintenance fee	\$5,000						
7870 TRANSFER TO RESERVE		\$0		\$0			
Main street upgrade (FP APP 3)							
ROAD CONSTRUCTION - INCOME							
3221 MRWA DIRECT GRANTS	\$59,474		\$59,474		\$59,474		\$60,029
3391 BLACKSPOT GRANTS			\$117,000		\$0		
Coronation Rd	\$100,000						

SHIRE OF NANNUP- DRAFT 2011/12 CASH BUDGET TO BE PRESENTED TO COUNCIL 23/6/2011

Page 12

INCOME AND EXPENDITURE DESCRIPTION	2011/12 detail	2011/12 BUDGET		2010/11 BUDGET		ANTICIPATED 30/6/2011	
		expense	income	expense	income	expense	income
Mowen Rd	\$17,000						
3231 REGIONAL ROAD GROUP GRANTS			\$186,000		\$170,000		\$170,000
Balingup Rd	\$50,000						
Fouracres Rd	\$50,000						
Cundinup/Kirup Rd	\$56,000						
Cundinup West Rd	\$30,000						
3261 ROADS TO RECOVERY GRANTS	\$208,081		\$208,081		\$208,081		\$208,081
3281 MRWA BRIDGEWORK GRANT			\$669,000		\$93,000		\$93,000
Maidments Bridge	\$669,000						
3341 MOWEN ROAD	\$5,000,000		\$5,000,000		\$5,000,000		\$5,000,000
3351 TIRES PROJECTS	\$85,000		\$85,000		\$125,000		\$125,000
3371 JALBARRAGUP BRIDGE	\$0		\$0		\$4,300,000		\$4,300,000
MAINTENANCE, STREETS, BRIDGES AND DEPOTS - OPERATING EXPENDITURE							
3160 BRIDGE MAINTENANCE		\$32,000		\$24,000		\$24,000	
Wages	\$4,000						
Overheads	\$1,304						
Plant Operation Costs	\$1,957						
Plant depreciation (non cash)	\$527						
Materials	\$24,212						
3230 CONSTRUCTION OF CROSSTOVERS	\$5,000	\$5,000		\$5,000		\$810	
3242 INTEREST REPAYMENTS	\$0	\$0		\$167		\$167	
Loan 32 Underground Power Warren Rd (APP 2)							
3380 LOCAL ROAD MAINTENANCE		\$520,000		\$423,000		\$450,000	
Wages	\$104,393						
Overheads	\$34,038						
Plant Operation Costs	\$51,083						
Plant depreciation (non cash)	\$13,761						
Materials	\$256,727						
Repairs to Hitchcock Drive	\$50,000						
Implementation of Rural Street Numbering (FP P59)	\$10,000						
3410 ROAD VERGE MAINTENANCE		\$25,000		\$25,000		\$26,573	
Contract Tree Pruning	\$25,000						
3420 LIGHTING OF STREETS	\$20,000	\$20,000		\$16,000		\$15,217	
3440 CONTRACT STREET SWEEPING		\$8,000		\$7,000		\$7,000	
Contract sweeping - 2 to 3 services per year	\$8,000						
3450 TRAFFIC COUNTER PLACEMENT		\$4,800		\$5,001		\$3,000	
Wages	\$2,450						
Overheads	\$799						
Plant Operation Costs	\$1,199						
Plant depreciation (non cash)	\$323						
Materials & Other	\$29						
4012 GRAVEL PIT REHABILITATION & SEARCH		\$20,000		\$20,000		\$18,360	
Wages	\$3,000						
Overheads	\$978						
Plant Operation Costs	\$1,468						
Depreciation (non cash)	\$395						
Materials & Other	\$14,159						
3470 (4022, 3584) SAFETY MEASURES WORKS		\$6,000		\$7,500		\$6,417	
Air Drum Pump	\$2,500						
Lifting Chains and Inspection and web slings	\$1,500						
Radio Replacement	\$2,000						
3572 (3574) PURCHASE OF MINOR EQUIPMENT		\$6,000		\$18,500		\$16,192	
Chainsaws	\$3,500						
Mower	\$1,500						
Five year office equipment replacement program (FP APP.#1 P72)	\$1,000						
3682 TRANSFER TO RESERVES		\$328,000		\$230,000		\$472,359	
Plant Purchases (FP APP 3)	\$178,000						
Main St Upgrade	\$0						
Supervision Fees	\$150,000						
MAINTENANCE, STREETS, BRIDGES AND DEPOTS - OPERATING INCOME							
3311 INCOME FROM CROSSTOVER WORKS	\$2,000		\$2,000		\$500		\$182

SHIRE OF NANNUP- DRAFT 2011/12 CASH BUDGET TO BE PRESENTED TO COUNCIL 23/6/2011

Page 13

INCOME AND EXPENDITURE DESCRIPTION	2011/12 detail	2011/12 BUDGET		2010/11 BUDGET		ANTICIPATED 30/6/2011	
		expense	Income	expense	Income	expense	Income
NEW INCOME FROM RURAL RD NUMBERING WORKS	\$10,000		\$10,000		\$500		\$182
3361 MOWEN RD SUPERVISION FEE	\$200,000		\$200,000		\$100,000		\$672,797
MAINTENANCE, STREETS, BRIDGES AND DEPOTS - CAPITAL EXPENDITURE							
3254 PRINCIPAL REPAYMENTS		\$0		\$4,868		\$4,868	
Loan 32 Underground Power Warren Rd (APP 2)	\$0						
ROAD PLANT PURCHASES OPERATING EXPENDITURE							
3594 INTEREST REPAYMENTS		\$15,044					
Interest Repayments L38	\$15,044						
ROAD PLANT PURCHASES OPERATING INCOME							
3595 PROCEEDS FROM LOAN			\$0		\$280,000		\$280,000
Plant Purchases	\$0						
3685 TRANSFER FROM RESERVE (FP P61)			\$196,014		\$230,000		\$230,000
Plant Purchases & Loan 38 Repayments	\$116,014						
Balance Colocation Centre Reserve reallocated	\$80,000						
8393 INCOME FROM SALE OF ASSETS (FP APP7)			\$46,000		\$80,000		\$84,000
Utility	\$14,000						
Utility	\$14,000						
Truck 2t Tipper	\$10,000						
Lawn Mower Ride On	\$8,000						
ROAD PLANT PURCHASES CAPITAL EXPENDITURE							
3564 PURCHASE OF PLANT (FP APP 7)		\$126,000		\$420,000		\$378,720	
Utility Space Cab	\$28,000						
Utility Space Cab	\$28,000						
Truck 2t Tipper	\$50,000						
Lawn Mower Ride On	\$20,000						
Water Truck	\$0						
3604 PRINCIPAL REPAYMENTS (FP APP 2)		\$49,970					
Principal Repayments L38	\$49,970						
PARKING AND PARKING FACILITIES OPERATING EXPENDITURE							
3632 PARKING PLANNING (FP P62)	\$0		\$0				
SCHEDULE 13 - ECONOMIC SERVICES							
RURAL SERVICES - OPERATING EXPENDITURE							
3842 WEED CONTROL - ROAD RESERVES		\$10,000		\$4,500		\$4,548	
Weed Spraying - Contract Work	\$10,000						
3872 FERAL PIG PROGRAM		\$10,296		\$4,286		\$96,795	
Wages	\$4,000						
Superannuation	\$360						
Insurance	\$5,936						
RURAL SERVICES - OPERATING INCOME							
3893 FERAL PIG PROGRAM	\$10,296		\$10,296		\$4,286		\$93,217
TOURISM AND AREA PROMOTION - OPERATING EXPENDITURE							
3862 FUNCTIONS AND EVENTS SUPPORT (Road closures etc.)		\$7,000		\$23,000		\$19,557	
Wages	\$10,000						
Overheads	\$3,260						
Plant Operation Costs	\$4,893						
Plant depreciation (non cash)	\$1,318						
General Reduction in expenditure (to be allocated)	-\$13,000						
Materials	\$529						
3932 CARAVAN PARKS AND CAMPING GROUNDS		\$3,689		\$16,440		\$11,105	
Contract Maintenance	\$2,000						
Insurance	\$839						
Water	\$700						
FESA Levy	\$150						
3912 CARAVAN PARKS AND CAMPING GROUNDS GARDENING		\$18,000		\$15,001		\$10,000	
Wages							

SHIRE OF NANNUP- DRAFT 2011/12 CASH BUDGET TO BE PRESENTED TO COUNCIL 23/6/2011

Page 14

INCOME AND EXPENDITURE DESCRIPTION	2011/12 detail	2011/12 BUDGET		2010/11 BUDGET		ANTICIPATED 30/6/2011	
		expense	income	expense	income	expense	income
Overheads							
Plant Operation Costs							
Plant depreciation (non cash)							
Materials	\$16,000						
Tree inspection and Works	\$2,000						
3962 REGIONAL PROMOTION		\$15,000					
Economic & Regional Promotion	\$15,000						
Foreshore Park Arboretum Events	\$0						
TOURISM AND AREA PROMOTION - OPERATING INCOME							
3993 GRANTS			\$0				
Foreshore Park Arboretum Events	\$0						
TOURISM AND AREA PROMOTION - CAPITAL EXPENDITURE							
4024 CARAVAN PARKS UPGRADE		\$0				\$1,384	
Camp Kitchen (FP APP4)	\$0						
Timber Toilets (FP APP4)	\$0						
Upgrade (FP APP4)	\$0						
BUILDING CONTROL - OPERATING EXPENDITURE							
4062 SALARY	\$75,452	\$52,926		\$65,229		\$69,243	
Building Surveyor not replaced from Jan 2012	-\$22,526						
4072 SUPERANNUATION	\$9,804	\$9,804		\$7,787		\$1,823	
4092 ADMINISTRATIVE EXPENSES		\$6,296		\$7,800		\$4,511	
Administration Expenses	\$2,000						
Insurance	\$1,296						
Training	\$1,500						
Motor Vehicle Running Costs	\$1,500						
BUILDING CONTROL - OPERATING INCOME							
4163 CHARGES AND FEES/BUILDING, PERMITS			\$18,000		\$18,000		\$23,954
Income from Building Permits	\$18,000						
4225 INCOME FROM SALE OF ASSETS			\$0		\$3,600		\$3,091
Motor Vehicle (0.2)	\$0						
BUILDING CONTROL - CAPITAL EXPENDITURE							
4194 PLANT		\$0		\$6,200		\$5,804	
Motor Vehicle (0.2)	\$0						
OTHER ECONOMIC SERVICES - OPERATING INCOME							
4263 SALE OF MATERIAL	\$2,000		\$2,000		\$5,000		\$2,000
SCHEDULE 14 - OTHER PROPERTY AND SERVICES							
PRIVATE WORKS							
4292 PRIVATE WORKS - EXPENDITURE		\$21,736		\$20,969		\$54,678	
Wages	\$9,300						
Overheads	\$3,032						
Cleaners Wages	\$1,349						
Overheads	\$387						
Plant Operation Costs	\$4,551						
Plant depreciation (non cash)	\$1,226						
Materials	\$1,891						
4323 PRIVATE WORKS - INCOME			\$25,000		\$25,000		\$73,276
Plant Hire Income & Miscellaneous Private Works	\$25,000						
PUBLIC WORKS OVERHEADS - OPERATING EXPENDITURE							
4312 TRAINING		\$10,000		\$10,000		\$7,054	
Wages	\$5,000						
External training providers	\$5,000						
4322 LONG SERVICE LEAVE (NON CASH)	\$23,115	\$23,115		\$18,144		\$18,144	
4332 SALARIES	\$97,611	\$97,611		\$76,408		\$72,416	
4352 ANNUAL LEAVE EXPENSE (NON CASH)	\$65,417	\$65,417		\$85,065		\$65,065	
4362 SUPERANNUATION	\$135,132	\$135,132		\$77,592		\$105,810	

**SHIRE OF NANNUP- DRAFT 2011/12 CASH BUDGET
TO BE PRESENTED TO COUNCIL 23/6/2011**

Page 15

INCOME AND EXPENDITURE DESCRIPTION	2011/12 detail	2011/12 BUDGET		2010/11 BUDGET		ANTICIPATED 30/6/2011	
		expense	income	expense	income	expense	income
4402 SICK LEAVE PAY	\$13,919	\$13,919		\$12,960		\$12,175	
4432 INSURANCE ON WORKS	\$46,376	\$46,376		\$52,407		\$49,330	
4452 PROTECTIVE CLOTHING	\$10,000	\$10,000		\$10,000		\$7,198	
4462 SAFETY MEETINGS - WAGES		\$3,500		\$3,500		\$78	
Wages paid during safety meeting attendance	\$3,500						
4532 ADMINISTRATIVE EXPENSES		\$1,000		\$1,000		\$0	
Technical papers	\$1,000						
6792 PUBLIC HOLIDAY PAY	\$33,405	\$33,405		\$31,104		\$30,776	
7672 RECRUITMENT EXPENSES		\$2,000		\$2,000		\$250	
Advertising	\$2,000						
9562 DEPRECIATION (NON CASH)	\$9,359	\$9,359		\$0		\$9,359	
7422 LESS P.W.O. ALLOCATED	-\$450,834	-\$450,834		-\$380,209		-\$377,655	
PLANT OPERATION COSTS - OPERATING EXPENDITURE							
4472 WAGES		\$45,893		\$68,019		\$59,821	
Mechanic	\$45,893						
4482 TYRES AND BATTERIES		\$28,000		\$25,000		\$22,006	
Tyres and Batteries Requirement	\$28,000						
4492 INSURANCES AND LICENSES		\$21,344		\$21,100		\$21,796	
Insurance	\$17,844						
Licenses	\$3,500						
4982 FUEL AND OIL	\$300,000	\$300,000		\$250,000		\$123,760	
4992 SUNDRY TOOLS AND STORES	\$4,000	\$4,000		\$4,000		\$2,500	
6802 PARTS AND EXTERNAL WORK	\$55,000	\$55,000		\$55,000		\$76,800	
9382 DEPRECIATION (NON CASH)	\$182,112	\$182,112		\$168,698		\$168,698	
4512 LESS POC ALLOCATED TO WORKS AND SERVICES	-\$636,349	-\$636,349		-\$591,817		-\$475,381	
LESS NON CASH ITEMS		-\$472,128		-\$251,907		-\$261,266	
TOTALS		\$11,243,438	\$10,118,359	\$16,559,484	\$15,059,057	\$15,154,178	\$15,171,460
AMOUNT TO BE MADE UP FROM RATES		\$1,125,079		\$1,500,427		-\$17,282	

NON CASH ITEMS CONTAINED IN CASH BUDGET

Depreciation	\$201,484	
Plant depreciation	\$182,112	
Long service leave	\$23,115	
Annual leave	\$65,417	\$472,128

Changes in Draft Budget 26th May 2011 to 23rd June 2011

	Draft (Surplus)/Deficit	Reduction in Expenditure/ Increase in Income	Increase in Expenditure/ Decrease in Income	Revised Position
As presented OM 26May2011	-\$4,355,598			-\$4,355,598
Proposed adjustments adopted @ OM				-\$4,355,598
0162 - Donations Ribbons of Blue		\$6,000		-\$4,349,598
2302 - Cemetery - Seal Driveway		\$35,000		-\$4,314,598
2642 - Oval Development		\$80,000		-\$4,234,598
2574 - Capital Works - Cundinup Hall		\$49,000		-\$4,185,598
3052 - Implementation of Cultural Plan		\$10,000		-\$4,175,598
3170 - Capital Road Works - River/Barrabup/Town		\$130,000		-\$4,045,598
3632 - Parking Planning			\$8,000	-\$4,053,598
3862 - Functions & Event Support		\$13,000		-\$4,040,598
4024 - Caravan Parks Upgrade - Brockman St		\$50,000		-\$3,990,598
3264 - Main Street Upgrade		\$3,000,000		-\$990,598
0182 - Warren Blackwood Strategic Alliance			\$2,000	-\$992,598
1754 - Staff House - Dunnet Rd		\$7,500		-\$985,098
1744 - Staff House - Carey St		\$2,000		-\$983,098
7042 - Agg Rd		\$20,000		-\$963,098
1834 - Shire Office Public Toilet		\$13,000		-\$950,098
2443 - Recreation - Transfer from reserve			\$40,000	-\$990,098
2574 - Recreation Centre Upgrade		\$40,000		-\$950,098
7432 - Foreshore park Materials		\$3,000		-\$947,098
3212 - Depot Community Sheds - seal driveway		\$20,000		-\$927,098
NEW - Rural Road Numbering Income from Property Owners		\$10,000		-\$917,098
Revised Position After OM 26/5/11	Total	\$3,488,500	\$50,000	

Suggested Changes since OM 26 May 2011

0011 - Rate Income Provn			\$990,000	-\$1,907,098
Several COA's - Salaries & Superannuation (MCS adjust + Increase allow)			\$15,566	-\$1,922,664
3420 - Streetlighting (State Budget Impact + 30% in charge)			\$4,000	-\$1,926,664
7422 - PWO Allocated	\$1,255			-\$1,925,409
0142 - Refreshments	\$3,000			-\$1,922,409
0162 - WA Music Concert (Youth) NMF	\$1,500			-\$1,920,909
0162 - Nannup Garden Village Committee	\$4,009			-\$1,916,900
0162 - Nannup Music Club	\$15,225			-\$1,901,675
0162 - Nannup Arts Council	\$2,525			-\$1,899,150
0162 - Smart Events	\$500			-\$1,898,650
0162 - Sundry Provision for Ad-hoc Donations & Matching Grants	\$4,000			-\$1,894,650
0162 - Ad Hoc Waiving of Fees and Charges	\$12,000			-\$1,882,650
0192 - Local Government week	\$4,000			-\$1,878,650
0182 - WBSA			\$2,000	-\$1,880,650
0192 - Councillor Training Courses	\$5,000			-\$1,875,650
0254 - Data Projector	\$2,000			-\$1,873,650
0352 - Transfer to Reserves - LSL	\$5,000			-\$1,868,650
0362 - Bicycle Rack	\$800			-\$1,867,850
0362 - Replace Telephone System	\$10,000			-\$1,857,850
0362 - Partitioning for Cluster Desks	\$4,000			-\$1,853,850
0372 - Planning and Health Modules	\$10,000			-\$1,843,850
0452 - Advertising - Other publications	\$3,000			-\$1,840,850
0492 - Sraff Training Expenses	\$1,000			-\$1,839,850
0812 - Recruitment Expenses			\$2,000	-\$1,841,850
0584 - Implementation of Shire Record Keeping Plan	\$20,000			-\$1,821,850
8053 - Income - Sale of 2 x Vehicles			\$40,000	-\$1,861,850
0544 - Purchase 2 x Vehicles	\$66,000			-\$1,795,850
0564 - Buildings - Paint Exterior Office (Part)			\$5,000	-\$1,800,850
0773 - Estimated Infringements	\$400			-\$1,800,450
0912 - Community Safety Program - BMX Event	\$14,000			-\$1,786,450
6993 - Grant - Community Safety			\$10,000	-\$1,796,450
1612 - Seniors Activities	\$3,000			-\$1,793,450

Changes in Draft Budget 26th May 2011 to 23rd June 2011

Draft (Surplus)/Deficit	Reduction in Expenditure/ Increase in Income	Increase in Expenditure/ Decrease in Income	Revised Position
1653 - Seniors Activities - Income	\$2,000		-\$1,791,450
1132 - Youth - Strategic Planning Provision	\$5,000		-\$1,786,450
1132 - Youth - Leeuwin Sail Training Sponsorship	\$500		-\$1,785,950
NEW - School Holiday Program Income	\$2,000		-\$1,783,950
1803 - Rubbish	\$2,900		-\$1,781,050
1803 - Recycling	\$1,500		-\$1,779,550
2132 - Contracted Services	\$5,000		-\$1,774,550
2142 - Guidelines for new developments	\$10,000		-\$1,764,550
2142 - Municipal Inventory Review	\$18,000		-\$1,746,550
2142 - Review LPS#3 ad LPS	\$25,000		-\$1,721,550
2302 - Cemetery - Installation new gates		\$7,000	-\$1,728,550
2574 - Town Hall	\$9,500		-\$1,719,050
2432 - Recreation Centre - Recreation Program Provision	\$5,000		-\$1,714,050
2443 - Transfer from Reserves - Recreation Centre	\$13,000		-\$1,701,050
2642 - Marinko Park Trees (no shade shelter)	\$40,000		-\$1,661,050
2642 - Nannup Tree Trail	\$500		-\$1,660,550
2642 - Oval Pump House	\$20,000		-\$1,640,550
7432 - Materials	\$7,000		-\$1,633,550
3170 - General Reduction in roadworks	\$100,000		-\$1,533,550
3170 - Understated total value of roadworks		\$85,000	-\$1,618,550
3210 - Footpath Program	\$50,000		-\$1,568,550
6880 - Depot Construction	\$10,000		-\$1,558,550
3380 - Local Road Maintenance - Repairs to Hitchcock Drive	\$30,000		-\$1,528,550
3682 - Transfer to Reserve - Main Street Upgrade	\$50,000		-\$1,478,550
3962 - Foreshore Park Arboretum events	\$30,000		-\$1,448,550
3993 - Foreshore Park Arboretum events		\$24,000	-\$1,472,550
3912 - Caravan Parks Gardening - Works staff expenses		\$16,000	-\$1,488,550
4024 - Caravan Park Upgrade	\$50,000		-\$1,438,550
4024 - Caravan Park Upgrade - Camp Kitchen	\$2,000		-\$1,436,550
4025 - Caravan Park Upgrade - Timber Toilets	\$3,000		-\$1,433,550
1712 - House for MCS		\$20,000	-\$1,453,550
1723 - MCS Rental for 40 wks @ \$110/wk	\$4,400		-\$1,449,150
0352 - Office Equipment - Transfer to Reserve	\$20,000		-\$1,429,150
0543 - Transfer from Office Equipment Reserve		\$27,523	-\$1,456,673
0543 - Transfer from Office Equipment Reserve	\$14,036		-\$1,442,637
7042 - Agg Road	\$25,000		-\$1,417,637
0553 - Royalties for Regions - increase in allocation - Direct	\$29,783		-\$1,387,854
4812 - Royalties for Regions - Increase in allocation - Direct		\$29,783	-\$1,417,637
0553 - Royalties for Regions - increase in allocation - Regional	\$29,783		-\$1,387,854
4812 - Royalties for Regions - Increase in allocation - Regional		\$29,783	-\$1,417,637
1723 - Staff Housing Rental - increase in rental to reflect market	\$4,940		-\$1,412,697
3685 - Reallocation of Colocation Centre Reserve to Plant Purchase	\$80,000		-\$1,332,697
3682 - Transfer to Plant Reserve	\$92,000		-\$1,240,697
3685 - Transfer from Plant Reserve		\$149,000	-\$1,389,697
3130 - Mowen Road - Increase in Expenditure		\$1,000,000	-\$2,389,697
3341 - Mowen Road - Increase in grant funding	\$1,000,000		-\$1,389,697
3361 - Mowen Road - Additional Supervision fees	\$40,000		-\$1,349,697
4062 - Building Surveyor Salaries - officer not replaced from Jan 2012	\$22,526		-\$1,327,171
0272 - MCS Salary - saving on part time vacancy for 3mths	\$10,000		-\$1,317,171
2642 - Gardener not replaced 2012	\$32,740		-\$1,284,431
2642 - Handyman reduced to 3 days/week	\$19,352		-\$1,265,079
2642 - provision of Tulip bulbs deleted	\$10,000		-\$1,255,079
3564 - Water Truck	\$120,000		-\$1,135,079
3361 - Mowen Road - Additional Supervision fees	\$10,000		-\$1,125,079
0011 - Rates - Increase to balance budget shortfall (Revised Position to OM 23/6/11)			-\$1,125,079

Changes in Draft Budget 26th May 2011 to 23rd June 2011

	Draft Cash Budget 26th May 2011	Detail	Reduction in Expenditure/ Increase in Income	Increase in Expenditure/ Decrease in Income	Revised Draft Cash Budget Position
As presented OM 26May2011					-\$4,355,598
0011 - Rate Income Provn	\$990,000			\$990,000	-\$5,345,598
0142 - Refreshments	\$15,400		\$3,000		-\$5,342,598
0162 - Ad Hoc Waiving of Fees and Charges	\$12,000	\$12,000			-\$5,342,598
0162 - Donations Ribbons of Blue	\$6,000	\$6,000			-\$5,342,598
0162 - Nannup Arts Council	\$4,525	\$2,525			-\$5,342,598
0162 - Nannup Garden Village Committee	\$7,009	\$4,009			-\$5,342,598
0162 - Nannup Music Club	\$40,225	\$15,225			-\$5,342,598
0162 - Smart Events	\$500	\$500			-\$5,342,598
0162 - Sundry Provision for Ad-hoc Donations & Matching Grants	\$4,000	\$4,000			-\$5,342,598
0162 - WA Music Concert (Youth) NMF	\$1,500	\$1,500	\$45,759		-\$5,296,839
0182 - Warren Blackwood Strategic Alliance	\$5,000	\$2,000			-\$5,296,839
0182 - WBSA		\$2,000		\$4,000	-\$5,300,839
0192 - Councillor Training Courses	\$9,000	\$5,000			-\$5,300,839
0192 - Local Government week	\$6,000	\$4,000	\$9,000		-\$5,291,839
0254 - Data Projector	\$2,000		\$2,000		-\$5,289,839
0272 - MCS Salary - saving on part time vacancy for 3mths	\$10,000		\$10,000		-\$5,279,839
0352 - Office Equipment - Transfer to Reserve	\$20,000	\$20,000			-\$5,279,839
0352 - Transfer to Reserves - LSL	\$30,000	\$5,000	\$25,000		-\$5,254,839
0362 - Bicycle Rack	\$800	\$800			-\$5,254,839
0362 - Partitioning for Cluster Desks	\$4,000	\$4,000			-\$5,254,839
0362 - Replace Telephone System	\$10,000	\$10,000	\$14,800		-\$5,240,039
0372 - Planning and Health Modules	\$20,000		\$10,000		-\$5,230,039
0452 - Advertising - Other publications	\$12,000		\$3,000		-\$5,227,039
0492 - Sraff Training Expenses	\$9,000		\$1,000		-\$5,226,039
0543 - Transfer from Office Equipment Reserve	\$27,523	\$27,523			-\$5,226,039
0543 - Transfer from Office Equipment Reserve		-\$14,036		\$13,487	-\$5,239,526
0544 - Purchase 2 x Vehicles	\$66,000		\$66,000		-\$5,173,526
0553 - Royalties for Regions - increase in allocation - Direct	\$302,685	\$29,783			-\$5,173,526
0553 - Royalties for Regions - increase in allocation - Regional	\$302,685	\$29,783	\$59,566		-\$5,113,960
0564 - Buildings - Paint Exterior Office (Part)	\$13,000			\$5,000	-\$5,118,960
0584 - Implementation of Shire Record Keeping Plan	\$20,000		\$20,000		-\$5,098,960
0773 - Estimated Infringements	\$100		\$400		-\$5,098,560
0812 - Recruitment Expenses	\$5,000			\$2,000	-\$5,100,560
0912 - Community Safety Program - BMX Event	\$14,000		\$14,000		-\$5,086,560
1132 - Youth - Leeuwin Sail Training Sponsorship	\$500	\$500			-\$5,086,560
1132 - Youth - Strategic Planning Provision	\$5,000	\$5,000	\$5,500		-\$5,081,060
1612 - Seniors Activities	\$5,000		\$3,000		-\$5,078,060
1653 - Seniors Activities - Income	\$0		\$2,000		-\$5,076,060
1712 - House for MCS	\$0			\$20,000	-\$5,096,060
1723 - MCS Rental for 40 wks @ \$110/wk	\$0	\$4,400			-\$5,096,060
1723 - Staff Housing Rental - increase in rental to reflect market	\$7,826	\$4,940	\$9,340		-\$5,086,720
1744 - Staff House - Carey St	\$2,000		\$2,000		-\$5,084,720
1754 - Staff House - Dunnet Rd	\$7,500		\$7,500		-\$5,077,220
1803 - Recycling	\$33,000	\$1,500			-\$5,077,220
1803 - Rubbish	\$40,000	\$2,900	\$4,400		-\$5,072,820

Cr. Camarri left the meeting at 6.32pm

AGENDA NUMBER: 11 (a) 3
SUBJECT: Policy WRK 3 Review
LOCATION/ADDRESS:
NAME OF APPLICANT:
FILE REFERENCE: WRK14
AUTHOR: Chris Wade – Works Manager
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 17 June 2011

Attachment: Draft Updated Policy WRK 3

BACKGROUND:

Council currently charges a 15% administrative fee to larger private works jobs; this fee has not changed for many years.

COMMENT:

To bring Council into line with other local councils in the region. The officer's recommendation is to raise the administrative fee on large private works jobs to 20%. The larger private works jobs are costed through council's direct costing system and the fee added at the time of invoicing. Smaller jobs already have the fee applied through Council's fees and charges process. Point 7 on the updated policy (refer attachment) has been added to reflect this recommendation.

STATUTORY ENVIRONMENT: Nil.

POLICY IMPLICATIONS: WRK 3

FINANCIAL IMPLICATIONS:

An additional 5% income will be won on all large private works jobs.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

That council adopt the updated WRK 3 Policy.

8644 DEAN/BOULTER

That council adopt the updated WRK 3 Policy.

CARRIED 7/0

Policy Number:	WRK 3
Policy Type:	Works
Policy Name:	Private Works
Policy Owner:	Works Manager

Authority Shire of Nannup

POLICY

1. That all works costings for private works be authorised by the Works Manager or Chief Executive Officer.
2. Private Works customers are to agree to the quote by way of signature of standard Shire Form.
3. Standard Form is to contain exact specification of works to be performed and amount of works.
4. All monies are to be paid prior to commencement of works unless prior arrangements are made with the CEO or the Works Manager.
5. Any deviation to specifications are to be costed and paid for prior to commencement.
6. The Chief Executive Officer and the Works Manager do not have the power to refund any monies paid. All applications must be submitted in writing for Council consideration.
7. ***Council will charge a 20% administrative fee on any large private works jobs where councils direct costs applied. (Direct Costs are actual cost to Council)***

Related Policies	
Related Procedures/Documents	
Delegated Level	
Adopted	OM 9 July 1992
Reviewed	OM 25 June 1998 OM 25 Feb 2010 #8349 OM 23 June 2011

Cr. Camarri returned to the Meeting at 6.36pm.

AGENDA NUMBER: 11 (a) 2
 SUBJECT: Rates in the Dollar
 LOCATION/ADDRESS: Nannup
 NAME OF APPLICANT: N/A
 FILE REFERENCE: FNC 3
 AUTHOR: Kevin Waddington – Acting Manager Corporate Services
 DISCLOSURE OF INTEREST:
 DATE OF REPORT: 20 June 2011

Attachments:

1. Rate Model 1 – Net 19.4% increase on last year's model
2. Rate Model 2 – Net 19.4% increase based on WALGGC formula
3. Rate Model 3 – Net 19.4% increase (WALGGC) over 2 years
4. Rate Model 4 – Net 19.4% increase (WALGGC) over 3 years

BACKGROUND:

For the purposes of compiling Council's draft 2011/12 cash budget, the amount included as the start point for the imposition of rates is \$990,000 per Council's Forward Plan 2010/11 – 2014/15, however due to the extent of the proposed deficit position, Council has held Budget Workshop sessions to reduce the deficit to an acceptable level thereby requiring a revised amount to be made up from rates of \$1,125,103 some \$135,103 greater than envisaged at the time the Forward Plan was updated. If Council changes the total required yield from rates through discussion on the draft 2011/12 budget, then this figure will need to be amended.

Council must now strike appropriate rates in the dollar to be applied to the different categories of rates Council has to obtain, or another figure being the amount desired to be raised from rates.

Council's rating model for the current year (2010/11) is:

	RATE IN THE \$ MINIMUM	
GRV - GENERAL	6.6677	\$550
UV - GENERAL	0.2186	\$570

This model was budgeted to raise \$942,200. As per the 2010/11 budget review as at 30 April 2011, it is estimated that \$941,323 will be raised in rates. The difference between the two is explained by the raising of interim rates, i.e. changes to the rates applicable to properties throughout the year due to subdivision or change of basis of rates.

COMMENT:

Council's current resolutions concerning rates for the coming year are as per resolutions C1, C2 and C2a of minute number 8243 of Council meeting of August 2009 which reads as follows:

C1 That the Council adopt the principle the future rate increases should be at or above CPI and more closely linked to the LGCI (Local Government Cost Index) given that the latter has more relevance to local governments' costs, and that Council actively seek to achieve the Grants Commission overall assessed rate capacity by reasonable incremental rate increases

C2 That the Council review the relativities in rate contributions from the GRV and UV sectors to bring these more in line with the Local Government Grants Commission's assessment of the shire's rating capacity and with rates levied by neighbouring and regional local governments.

C2a Council also analyse and assess the minimum rate against operating revenue to achieve the required benchmark for a local government of this size;

The guidance officers have in regards to the development of rate models for 2011/12 are:

1. The above resolutions from the Council meeting of August 2009, and
2. Council's standing procedure regarding rate modelling being Council's resolution from its meeting of 26 April 2007 which is contradicted by their resolution 8243 of the August 2009 Ordinary Council Meeting, which in part states:

"That Council discount the rate in the dollar by the average change in valuation as provided by the Valuer General due to the general revaluation of all properties when determining its rates in the dollar."

Given that the August 2009 resolution is the most recent determination on how officers should proceed with preparing rate models; the April 2007 resolution has been considered as being of secondary importance when preparing the 2011/12 rate models.

With reference to resolution C1 above, the LGCI for the twelve months to March 2011 is not yet available. CPI for the twelve months to March 2011 was 2.6%. As the resolution also states that Council actively seek to achieve the Grants Commission overall assessed rate capacity by reasonable incremental rate increases, the models developed as part of this report have used as a base, the figure as stated in Council's Forward Plan 2010/11 – 2014/15 of \$940,000 and increased to \$1,125,103 to reflect the need to fund the proposed draft budget.

The Valuer General's Office has provided information that the average change in valuations for the coming year throughout the Shire is:

Unimproved Valuation properties: -10.7%
Gross Rental Valuation properties: -9.5%

Taking these resolutions in to account, a rating model was developed:

1. Which started with the incorporation of the new UV and GRV valuations as provided by the Valuer General's Office.
2. The rate in the dollar for UV properties was increased by 10.7% and the rate in the dollar for GRV properties was increased by 9.5%.
3. The UV and GRV rates in the dollar were altered, taking into account resolution C2 of minute number 8243 of Council meeting of August 2009 which reads:

That the Council review the relativities in rate contributions from the GRV and UV sectors to bring these more in line with the Local Government Grants Commission's assessment of the shire's rating capacity and with rates levied by neighbouring and regional local governments.

The Local Government Grants Commission's (WALGGC) uses a balanced budget approach to determine the level of General Purpose Grant funding to be allocated to local governments. The WALGGC has not reviewed this formula since 2007/08 however it is proposed that a review will be undertaken in 2011/12. Previously, advice was sought from the Commission regarding how Council's should calculate the assessed rating capacity until the next review. The advice received was that Council's assessed capacity should be extrapolated out to the current year utilising the state average CPI increase to calculate the assessed capacities for raising rates.

- 4 The UV and GRV rates in the dollar were increased by the same factor to produce the start point for the estimated budgeted rate yield of \$1,125,103, as opposed to the WALGGC extrapolated assessed capacity of \$1,078,280.

For the purposes of this model (model # 1) the changes as per the above resolution have been implemented over one year. The following model provides the outcome of the above process:

MODEL # 1

* Based on 2010/11 adopted rate model criteria.

* Based on 2011/12 valuation data.

* GRV and UV rates in the dollar compensated for average change in valuations.

* Yield = forward plan 2011/12 + budget shortfall

	RATE IN THE \$	MINIMUM	YIELD	MINIMUMS	% CHANGE IN YIELD
GRV - GENERAL	0.086680	\$575	\$594,579	36.6%	19.4
UV - GENERAL	0.002984	\$747	\$530,502	42.9%	19.4
			<u>\$1,125,081</u>	<u>39.7%</u>	<u>19.4</u>
		GRV BUDGETED 2011/12 YIELD	\$523,359		
		UV BUDGETED 2011/12 YIELD	<u>\$466,736</u>		
			<u>\$990,095</u>		

2010/11 to 2011/12

% CHANGE GRV RATE IN \$	29.9%
% CHANGE GRV MINIMUM	4.5%
% CHANGE UV RATE IN \$	36.5%
% CHANGE UV MINIMUM	31.1%

This model is based on the total rate revenue required to achieve a balanced budget for 2011/12 whilst meeting the statutory requirement to limit the number of properties on the minimum rate to less than 50%.

MODEL # 2

* Based on 2011/12 valuation data.

* GRV and UV rates in the dollar compensated for average change in valuations.

* C2 - achieve WALGGC relative assessed capacity for GRV and UV.

* Yield = forward plan 2011/12 + budget shortfall

	RATE IN THE \$	MINIMUM	YIELD	MINIMUMS	% CHANGE IN YIELD
GRV - GENERAL	0.058276	\$408	\$405,927	44.7%	-18.5
UV - GENERAL	0.004281	\$734	\$719,153	23.2%	61.9
			<u>\$1,125,080</u>	<u>33.9%</u>	<u>21.7</u>
		GRV BUDGETED 2011/12 YIELD	\$523,359		
		UV BUDGETED 2011/12 YIELD	<u>\$466,736</u>		
			<u>\$990,095</u>		
	% CHANGE GRV RATE IN \$		-12.6%		
	% CHANGE GRV MINIMUM		-25.8%		
	% CHANGE UV RATE IN \$		95.8%		
	% CHANGE UV MINIMUM		28.8%		

This model is acceptable from a legal point of view in relation to the number of properties on the minimum rate. It also shows that Council is determined to demonstrate that it is serious about becoming sustainable as per Council's current resolutions regarding future actions by introducing the relativities in rate contributions from the GRV and UV sectors to bring these in line with the WALGGC assessment.

Two further models have been developed which are based on model # 2, with model # 3 introducing the relativities in rate contributions from the GRV and UV sectors to bring these in line with the WALGGC assessment over a two (2) year period, and model # 4 over a three (3) year period.

MODEL # 3 (based on Model 2 phasing in over two years)

* Based on 2011/12 valuation data.

* GRV and UV rates in the dollar compensated for average change in valuations.

* C2 - achieve WALGGC relative assessed capacity for GRV and UV.

* Yield = forward plan 2011/12 + budget shortfall

	RATE IN THE \$	MINIMUM	YIELD	MINIMUMS	% CHANGE IN YIELD
GRV - GENERAL	0.073411	\$474	\$500,346	34.0%	0.50
UV - GENERAL	0.003593	\$804	\$624,733	36.7%	40.60
			<u>\$1,135,111</u>	<u>43.55%</u>	<u>20.55</u>
		GRV BUDGETED 2011/12 YIELD	\$523,359		
		UV BUDGETED 2011/12 YIELD	<u>\$466,736</u>		
			<u>\$990,095</u>		
	% CHANGE GRV RATE IN \$		10.1%		
	% CHANGE GRV MINIMUM		-13.8%		
	% CHANGE UV RATE IN \$		64.4%		
	% CHANGE UV MINIMUM		41.0%		

MODEL # 4 (based on Model 2 phasing in over three years)

* Based on 2011/12 valuation data.

* GRV and UV rates in the dollar compensated for average change in valuations.

* C2 - achieve WALGGC relative assessed capacity for GRV and UV.

* Yield = forward plan 2011/12 + budget shortfall

	RATE IN THE \$	MINIMUM	YIELD	MINIMUMS	% CHANGE IN YIELD
GRV - GENERAL	0.075212	\$550	\$531,640	48.8%	6.8
UV - GENERAL	0.003373	\$804	\$593,453	40.2%	33.6
			<u>\$1,125,092</u>	<u>44.5%</u>	<u>20.2</u>
		GRV BUDGETED 2011/12 YIELD	\$523,359		
		UV BUDGETED 2011/12 YIELD	<u>\$466,736</u>		
			<u>\$990,095</u>		
	% CHANGE GRV RATE IN \$		12.8%		
	% CHANGE GRV MINIMUM		0.0%		
	% CHANGE UV RATE IN \$		54.3%		
	% CHANGE UV MINIMUM		41.0%		

Both of these models are acceptable from a legal point of view in relation to the number of properties on the minimum rate.

If Councillors wish any other scenarios to be modelled in time for discussion at the meeting, please advise the CEO as soon as possible. In recent previous years, Council has undertaken

modelling during the meeting whilst discussing rates. This is considered unworkable and should be avoided as the full impact of a model that has only just been "thought of" cannot be absorbed by Councillors and officers.

From a budget point of view, all above models present a realistic option as they meet the initiatives put in place via resolutions C1, C2 and C2a of minute number 8243 of Council meeting of August 2009 which was based on Council becoming sustainable in its own right into the future. It is just a matter of whether Council wishes to maintain the yield as budgeted for via the forward plan, or the WALGGC assessed capacity, and over what period of time it wishes to implement these resolutions.

From an officer's point of view, taking into account that phasing in of an initiative over a period of time is more palatable to ratepayers, model # 4 is the recommended model.

As the above recommended model does not propose differential rates the requirement of S6.36 of the Local Government Act 1995 to give local public notice is not required to be undertaken. Also, a document describing the objects of, and reasons for, each proposed rate and minimum payment is not required.

STATUTORY ENVIRONMENT: Local Government Act 1995 Division 6.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: 2011/12 Budget.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

That Council agree to the following rates in the dollar and minimum rates for the 2011/12 financial year for the purposes of incorporation into Council's budget to be adopted at the Ordinary meeting of Council to be held 25 July 2011 based on Model 4 (net 19.4% increase) to phase in the adjustment to the GRV & UV categories in accordance with the WALGGC Assessed Rating Capability projection over a three (3) period.:

	RATE IN THE \$	MINIMUM
GRV - GENERAL	7.5212	\$550
UV - GENERAL	0.3373	\$804

DEAN/PINKERTON

That Council agree to the following rates in the dollar and minimum rates for the 2011/12 financial year for the purposes of incorporation into Council's budget to be adopted at the Ordinary meeting of Council to be held 25 July 2011 based on Model 4 (net 19.4% increase) to

phase in the adjustment to the GRV & UV categories in accordance with the WALGGC Assessed Rating Capability projection over a three (3) period.:

	RATE IN THE \$	MINIMUM
GRV - GENERAL	7.5212	\$550
UV - GENERAL	0.3373	\$804

LOST 3/5

Councillors voting for the motion: Dean, Gilbert and Pinkerton.

Councillors voting against the motion: Boulter, Camarri, Dunnet, Lorkiewicz and Mellema.

8645 GILBERT/BOULTER

That the Meeting adjourn for consideration on the Draft Cash Budget and Rate in the Dollar items until after further consideration at a workshop to be held on Wednesday 29 June 2011 at 1.00pm

CARRIED 8/0

12. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

14. CLOSURE OF MEETING

There being no further business to discuss the Shire President declared the meeting closed at 6.56pm.

2010/11 MODEL	RATE IN THE \$	MINIMUM	YIELD
GRV - GENERAL	0.066677	\$550	\$497,884
UV - GENERAL	0.002186	\$570	\$444,316
			<u>\$942,200</u>

52.84%
47.16%

Model 1 - Net 19.4% Increase (Rate in \$ Agenda Item Report #1)

	Rate in \$	Minimum	Yields	% of Minimums
GRV - GENERAL	0.086680	\$575	\$594,579	36.6%
UV - GENERAL	0.002984	\$747	\$530,502	42.9%
			<u>\$1,125,081</u>	<u>39.7%</u>

Ratios

52.85%
47.15%

Rate Revenue Required 2011/12 \$1,125,079

2010/11 MODEL	RATE IN THE \$	MINIMUM	YIELD
GRV - GENERAL	0.066677	\$550	\$497,884
UV - GENERAL	0.002186	\$570	\$444,316
			\$942,200

52.84%
47.16%

Model 2 - Net 19.4% Increase using WALGGC Rating Capacity (GRV 36.09% UV 63.91%) Agenda Item Model #2

	Rate in \$	YIELD	Minimum	Yields	% of Minimums	Ratios
GRV - GENERAL	0.058276		\$408	\$405,927	44.7%	36.08%
UV - GENERAL	0.004281		\$734	\$719,153	23.2%	63.92%
				\$1,125,080	33.9%	

Rate Revenue Required 2011/12 \$1,125,079

2010/11 MODEL	RATE IN THE \$	MINIMUM	YIELD
GRV - GENERAL	0.066677	\$550	\$497,884
UV - GENERAL	0.002186	\$570	\$444,316
			\$942,200

52.84%
47.16%

Model 3 - Net 19.4% Increase using WALGGC Rating Capacity phased in over 2 years (Rate in \$ Item Model #3)

	Rate in \$	YIELD	Minimum	Yields	% of Minimums	Ratios
GRV - GENERAL	0.073411		\$474	\$500,346	34.0%	44.47%
UV - GENERAL	0.003593		\$804	\$624,733	36.7%	55.53%
				\$1,125,079	35.3%	

Rate Revenue Required 2011/12 \$1,125,079

2010/11 MODEL	RATE IN THE \$	MINIMUM	YIELD	Ratios
GRV - GENERAL	0.066677	\$550	\$497,884	52.84%
UV - GENERAL	0.002186	\$570	\$444,316	47.16%
			\$942,200	

Model 4 - Net 19.4% Increase using WALGGC Rating Capacity phased in over 3 years (Rate in \$ item Model #4)

	Rate in \$	Minimum	Yields	% of Minimums	Ratios
GRV - GENERAL	0.075212	\$550	\$531,640	48.8%	47.25%
UV - GENERAL	0.003373	\$804	\$593,453	40.2%	52.75%
			\$1,125,092	44.5%	

Rate Revenue Required 2011/12 \$1,125,079