



Shire of  
**Nannup**  
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# Minutes

Council Meeting Thursday 24 October 2013

## **CONFIRMATION OF MINUTES**

These minutes comprising pages 1 - -----were confirmed by Council on 28 November 2013 as a true and accurate record.

.....  
**Tony Dean**  
**SHIRE PRESIDENT**

# Minutes

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**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Chairperson declared the meeting open at 16.16 hours.

**ATTENDANCE:**

Councillors; Dean, Dobbin, Gilbert, Longmore, Lorkiewicz, Mellema, Slater and Steer

Robert Jennings - Chief Executive Officer

Vic Smith - Manager Corporate Services

Chris Wade – Manager Infrastructure

Steve Thompson – Consultant Planner

**VISITORS: 6**

**APOLOGIES: None**

**2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**  
(previously approved)

None.

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Ms P Fraser

Q2. What did the Lotterywest grant pay for at the Town Hall?

A2. The Lotterywest funding for the Nannup Town Hall Centenary paid for the event promotion, design and printing of the posters and flyers, Colonial Clydesdales, travel costs for the Busselton Brass Band, embroidery exhibition, Busselton Stationary motor display and materials.

Q5. Will the main persons contributing to the Argentine ants problem be invited?

A5. The Argentine Ants workshop will be promoted by posters around town and in the Nannup Telegraph.

#### 4. PUBLIC QUESTION TIME

**Ms P Fraser**

Q1. Does the cat law apply to all cats?

Manager Corporate Services responded;

A1. Yes, but not to feral cats.

Q2. In reference to the Town Planning Scheme amendments, how quick are they to implement?

Shire President responded;

A2. Changes to the Town Planning Scheme can take up to twelve months.

Q3 Will the public be able to attend the Events Management workshop?

Chief Executive Officer responded;

A3. No, the public will be able to attend the Council meeting that will discuss this issue.

Q4. Why did licensing money not go to an emergency fund?

Shire President responded;

A4. The money went to the Scott River Growers group.

Q5.

Will the Shire do employee drug tests?

Manager Corporate Services

A5. There are no plans at this stage to do drug testing on employees.

Q6. Has the Planning Assistant position be filled?

Chief Executive Officer responded;

A6. A selection has been made.

**Mr M Loveland**

Q7. I have two complaints about the box guttering at the Town Hall, what is being done about this?

Manager Infrastructure responded;

A7. This matter has been inspected by a plumber who has reported back that it is not much of a problem. Council has not had any further complaints about this issue.

Q8. What does the Shire propose to do to rectify the stormwater drainage in Grange Road?

Manager Infrastructure responded;

A8. Mr Loveland can discharge storm water onto Grange Road.

Mr A Mailes

Q9. When will the fire inspections start?

Manager Infrastructure responded;

A9. In about 2 weeks.

Q10. Will the Firebreak Inspector be checking Brookwood Estate early?

Manager Infrastructure responded;

A10. He plans to start 1 week early and concentrate on problem areas, this would include Brookwood Estate.

Q11. When does machinery have to stop in the bush?

Manager Infrastructure responded;

A11. When there is a total fire ban in place.

Q12. What will be done to addresses with insufficient work done on properties in Brookwood Estate in relation to fire breaks?

Manager Infrastructure responded;

A12. Due process will be followed.

Q13. Are you allowed to put a tip on your property?

This question was taken on notice.

Q14. Does Council know how many properties have not complied with their firebreaks?

Shire President responded;

A14. No, not at this stage.

## **5. APPLICATIONS FOR LEAVE OF ABSENCE**

None.

## **6. PETITIONS/DEPUTATIONS/PRESENTATIONS**

None.

## **7. DECLARATIONS OF INTEREST**

There were no declarations of Interest presented during the meeting.

## **8. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

### **9038 LONGMORE/STEER**

That the Minutes of the Ordinary Council Meeting of the Shire of Nannup held in Council Chambers on 26 September 2013 be confirmed as a true and correct record.

**CARRIED 8/0**

**9. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

None.

**10. REPORTS BY MEMBERS ATTENDING COMMITTEES**

Count me in steering group meeting  
Heritage trail meeting  
Warren Blackwood Alliance of Councils meeting

## 11. REPORTS OF OFFICERS

AGENDA NUMBER:	11.1
SUBJECT:	Committees – Councillor Representation
LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	ADM 18
AUTHOR/REPORTING OFFICER:	Vic Smith – Manager Corporate Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	17 October 2011

Attachment 1. Resolution - October 2011 meeting

### BACKGROUND

Councillor representation on the various Advisory Committees was last reviewed at the Ordinary Meeting on 27 October 2011. The resolution is detailed at Attachment 1 and shows the current list of Council Advisory Committees and other informal working groups, along with Councillor representation.

### COMMENT

On the swearing in of a new Council, all committee representation must be reviewed and all Councillors are entitled to serve on at least one Advisory Committee in accordance with section 5.10 (2) of the *Local Government Act 1995*.

Councillor representation on Council committees should be regularly reviewed to ensure that the workload for any individual Councillor is not unreasonable.

A committee member's tenure continues until such time as the member resigns from the committee, the committee is disbanded, the next Ordinary Elections Day is held or until the person no longer holds the office that entitled him/her to be a member (e.g. the CEO or the CEO's representative).

In accordance with Section 5.11 of the *Local Government Act 1995* all of Council's committees were disbanded following the holding of elections on the 19 October 2013.

Council will need to determine which committees it wishes to continue, if it wishes to establish any additional committees and who should be appointed to such committees.

At each review of Council's committee structure, it is advisable to also review the Terms of Reference to ensure that the Committee is achieving the outcomes desired by Council and that any changes in legislation have been consolidated into the terms of reference to avoid non-compliance issues arising. Once the committees have been agreed a report will be brought to the November Council

meeting to review the Terms of Reference. Until that time the current Terms of Reference will remain in force.

### **Reporting on Attendance**

An elected member appointed to any committee as the Council's representative has a responsibility, under section 2.10 of the *Local Government Act 1995*, to inform the Council of issues arising from each committee attended by the elected member.

The method of informing the Council of business arising from meetings that Councillors attended on behalf of the Council is through a verbal or written report to the next Ordinary Meeting of the Council following the committee meeting the elected member attended.

It is proposed that this remain the position for any Councillor reports for future meetings attended by Councillors on behalf of the Council.

### **Corporate Support to Committees**

Officer support is provided to the various committees of Council, generally in the form of a designated employee whose area of responsibility is covered by that committee. Different officers are also allocated committee support roles depending on the workload of the various officers within the organisation or if special circumstances exist.

### **Existing Council Advisory Committees**

The existing committees are:

#### **1. Audit Advisory Committee**

This committee is required by the *Local Government Act 1995*. Meetings are normally held at the same time as a normal Council meeting and previously all members of Council have been appointed to this committee.

#### **Recommendation on Appointments**

All Councillors

#### **2. Rates Advisory Committee**

This committee was established to examine the objectives arising from the Strategic and Organisational Review Report concerning the recommendations on rating. Those recommendations have been superseded by Council Resolution 8946 as set out below:

#### **8946 GILBERT/LONGMORE**

*In preparing rate models for Council consideration officers should:*



1. *adopt the principle that future rate increases should be at or above CPI and more closely linked to the LGCI (Local Government Cost Index) given that the latter has more relevance to local governments' costs; and*
2. *the current balance of payment between UV and GRV properties be maintained; and*
3. *the rate in the dollar for UV and GRV properties be adjusted up or down, as the case may be, to compensate for general increases or reductions in rateable values for each class of property before applying new rate models.*

**CARRIED 5/1**

*Voting for the motion: Dean, Dunnet, Longmore, Mellema and Steer*

*Voting against the motion: Gilbert*

Current practice is to bring issues concerning rates before a councillor workshop and/or to Council for resolution; a separate committee is therefore not considered necessary and is not recommended.

### **3. Risk Management Advisory Committee**

The committee comprises both councillors and officers and deals with strategic risk management and health and safety issues; it includes representation from Council's workforce and the Regional Risk Coordinator (an officer from Local Government Insurance Services). Officer support is provided by the Finance Officer, Manager Corporate Services and Manager Infrastructure represent the Senior Management Team.

The committee meets quarterly and is chaired by a councillor.

#### Recommendation on Appointments

Two (2) Councillors

### **4. Bush Fire Advisory Committee**

Section 67 of the *Bush Fires Act 1954* reads (in part) as follows:

- "(1) A local government may at any time appoint such persons as it thinks fit as a bush fire advisory committee for the purpose of advising the local government regarding all matters relating to the preventing, controlling and extinguishing of bush fires, the planning of the layout of fire-breaks in the district, prosecutions for breaches of this Act, the formation of bush fire brigades and the grouping thereof under group brigade officers, the ensuring of co-operation and co-ordination of bush fire brigades in their efforts and activities, and any other matter relating to bush fire control whether of the same kind, as, or, a different kind from, those specified in this subsection.*

This committee generally meets three times a year on Monday evenings in February, May and September. All Fire Control Officers are appointees along with a Council representative. Other attendees include DEC, FESA and Plantation Company representatives.

Council's Community Emergency Services Officer is the designated officer to this committee.

Neither the Chief Bush Fire Control Officer nor the external representatives have voting rights on the committee.

Recommendation on Appointments

Two (2) Councillors

**5. Local Emergency Management Advisory Committee**

This is a statutory committee established under section 38 of the *Emergency Management Act 2005* and deals with the co-ordination of emergency services in the district. Representation is from emergency service providers in the district and the committee meets, on average, four times a year. It is rare for recommendations from this committee to come to Council.

Council's Community Emergency Services Officer is the designated officer to support this committee. It is recommended that two Council representatives be appointed.

Recommendation on Appointments

Two (2) Councillors

**New Council Advisory Committees**

**1. Australia Day Advisory Committee**

Council's current practice is to seek volunteers from councillors to review nominations for the Australia Day Premier's Awards and make recommendations to Council. The establishment of a new advisory committee would formalise this process and simplify the administration. The committee could also include the consideration of nominations for Freeman as part of its Terms of Reference.

Recommendation on Appointments

Four (4) Councillors

### **Deputies for Council Representatives**

The number of councillors recommended for inclusion on the committees allows for occasions when one of the councillor representatives is unable to attend. It is therefore not considered necessary to appoint deputies for councillors sitting on committees.

### **Working Groups**

Council currently has two working groups, one internal and one external:

1. Warren Blackwood Alliance of Councils – Representatives from Nannup, Manjimup and Bridgetown Greenbushes that consider issues at a more regional level and, among other things, recommend the allocation of the regional element of the Royalties for Regions funding. Two councillors represent Nannup, one of which is the Shire President, along with the CEO.
2. Plant Replacement Group – Established to review the options for the replacement of major plant for inclusion in the budget. Representation is two councillors and the Manager Infrastructure

### **STATUTORY ENVIRONMENT:**

Local Government Act 1995 s2.10, s5.11 (1) (c)

### **POLICY IMPLICATIONS:**

There are no policy implications associated with the review of councillor representation on Council committees.

### **FINANCIAL IMPLICATIONS:**

Councillors attending committees are entitled to claim \$44 for each attendance. This forms part of the existing budget.

**VOTING REQUIREMENTS:** Simple majority

### **RECOMMENDATIONS:**

1. That the following committees be established in accordance with Section 5.8 of the Local Government Act 1995:
  - Audit Advisory Committee
  - Risk Management Advisory Committee
  - Bush Fire Advisory Committee
  - Local Emergency Management Advisory Committee
  - Australia Day Advisory Committee

2. That appointments be made to committees as follows:

**Audit Advisory Committee**

- Cr Dean
- Cr Mellema
- Cr Gilbert
- Cr Longmore
- Cr Lorkiewicz
- Cr Steer
- Cr \_\_\_\_\_
- Cr \_\_\_\_\_

**Risk Management Advisory Committee**

- Cr \_\_\_\_\_
- Cr \_\_\_\_\_

**Bush Fire Advisory Committee**

- Cr \_\_\_\_\_
- Cr \_\_\_\_\_

**Local Emergency Management Advisory Committee**

- Cr \_\_\_\_\_
- Cr \_\_\_\_\_

**Australia Day Advisory Committee**

- Cr \_\_\_\_\_
- Cr \_\_\_\_\_
- Cr \_\_\_\_\_
- Cr \_\_\_\_\_

3. That the Terms of Reference for each committee be reviewed at the November meeting of Council.

4. That the following Working Groups continue:

Warren Blackwood Strategic Alliance

Cr \_\_\_\_\_  
Cr \_\_\_\_\_

Plant Replacement Group

Cr \_\_\_\_\_  
Cr \_\_\_\_\_

**9039 DEAN/MELLEMA**

1. That the following committees be established in accordance with Section 5.8 of the Local Government Act 1995:

- Audit Advisory Committee
- Risk Management Advisory Committee
- Bush Fire Advisory Committee
- Local Emergency Management Advisory Committee
- Australia Day Advisory Committee

2. That appointments be made to committees as follows:

**Audit Advisory Committee**

Cr Dean \_\_\_\_\_  
Cr Mellema \_\_\_\_\_  
Cr Gilbert \_\_\_\_\_  
Cr Longmore \_\_\_\_\_  
Cr Lorkiewicz \_\_\_\_\_  
Cr Steer \_\_\_\_\_  
Cr Dobbin \_\_\_\_\_  
Cr Slater \_\_\_\_\_

**Risk Management Advisory Committee**

Cr Longmore \_\_\_\_\_  
Cr Steer \_\_\_\_\_

### **Deputies for Council Representatives**

The number of councillors recommended for inclusion on the committees allows for occasions when one of the councillor representatives is unable to attend. It is therefore not considered necessary to appoint deputies for councillors sitting on committees.

### **Working Groups**

Council currently has two working groups, one internal and one external:

1. Warren Blackwood Alliance of Councils – Representatives from Nannup, Manjimup and Bridgetown Greenbushes that consider issues at a more regional level and, among other things, recommend the allocation of the regional element of the Royalties for Regions funding. Two councillors represent Nannup, one of which is the Shire President, along with the CEO.
2. Plant Replacement Group – Established to review the options for the replacement of major plant for inclusion in the budget. Representation is two councillors and the Manager Infrastructure

### **STATUTORY ENVIRONMENT:**

Local Government Act 1995 s2.10, s5.11 (1) (c)

### **POLICY IMPLICATIONS:**

There are no policy implications associated with the review of councillor representation on Council committees.

### **FINANCIAL IMPLICATIONS:**

Councillors attending committees are entitled to claim \$44 for each attendance. This forms part of the existing budget.

**VOTING REQUIREMENTS:** Simple majority

### **RECOMMENDATIONS:**

1. That the following committees be established in accordance with Section 5.8 of the Local Government Act 1995:
  - Audit Advisory Committee
  - Risk Management Advisory Committee
  - Bush Fire Advisory Committee
  - Local Emergency Management Advisory Committee
  - Australia Day Advisory Committee

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Cr \_\_\_\_\_

Plant Replacement Group

Cr \_\_\_\_\_

Cr \_\_\_\_\_

**9039 DEAN/MELLEMA**

1. That the following committees be established in accordance with Section 5.8 of the Local Government Act 1995:

Audit Advisory Committee

Risk Management Advisory Committee

Bush Fire Advisory Committee

Local Emergency Management Advisory Committee

Australia Day Advisory Committee

2. That appointments be made to committees as follows:

**Audit Advisory Committee**

Cr Dean

Cr Mellema

Cr Gilbert

Cr Longmore

Cr Lorkiewicz

Cr Steer

Cr Dobbin

Cr Slater

**Risk Management Advisory Committee**

Cr Longmore

Cr Steer

**Bush Fire Advisory Committee**

Cr Mellema

Cr Slater

**Local Emergency Management Advisory Committee**

Cr Dean

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Cr Longmore

**Australia Day Advisory Committee**

Cr Slater

Cr Mellema

Cr Dobbin

Cr Lorkiewicz

3. That the Terms of Reference for each committee be reviewed at the November meeting of Council.

4. That the following Working Groups continue:

**Warren Blackwood Strategic Alliance**

The following nominations for the position were received-

Cr T Dean

Cr N Steer

Cr B Longmore

Cr Dean as Shire President is automatically nominated as per the committee's terms of reference.

A secret ballot was conducted for the second position and the Chief Executive Officer announced

Cr Steer appointed.

Cr Longmore be appointed as deputy member.

Cr Dean

Cr Steer

Deputy Cr Longmore

**Plant Replacement Group**

Cr Mellema

Cr Lorkiewicz

Cr Dobbin

**CARRIED 8/0**



**8697 GILBERT/MELLEMA**

That Council:

1. That the following committees be established in accordance with Section 5.8 of the Local Government Act 1995:

Audit Advisory Committee  
Rates Advisory Committee  
Risk Management Advisory Committee  
Bush Fire Advisory Committee  
Local Emergency Management Advisory Committee

2. That appointments be made to committees as follows:

**Audit Advisory Committee**

Cr Camarri  
Cr Dean  
Cr Dunnet  
Cr Gilbert  
Cr Longmore  
Cr Mellema  
Cr Steer

**Rates Advisory Committee**

Cr Camarri  
Cr Dean  
Cr Dunnet  
Cr Gilbert  
Cr Longmore  
Cr Mellema  
Cr Steer

**Risk Management *Advisory Committee***

	<u>Deputies:</u>
Cr Longmore	Cr Mellema
Cr Steer	Cr Dean

***Bush Fire Advisory Committee***

	<u>Deputies:</u>
Cr Camarri	Cr Dean
Cr Mellema	Cr Dunnet

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**Local Emergency Management Advisory Committee**

Deputies:

Cr Longmore  
Cr Steer  
Cr Dunnet

Cr Dean  
Cr Mellema

3. That the following Terms of Reference be adopted:

Audit Advisory Committee – as per attachment 1  
Rates Advisory Committee– as per attachment 2  
Risk Management Advisory Committee - as per attachment 3  
Bush Fire Advisory Committee - as per attachment 4  
Local Emergency Management Advisory Committee – as per attachment 5

4. Local emergency Management Advisory Committee change the terms of reference to reflect the extra elected member for the committee.

**CARRIED 7/0**

**8698 GILBERT/MELLEMA**

The following informal working groups and appointments be made;

Warren Blackwood Strategic Alliance  
Cr Dean  
Cr Dunnet

Plant Replacement Group  
Cr Dunnet  
Cr Camarri  
Cr Mellema

**CARRIED 7/0**

AGENDA NUMBER:	11.2
SUBJECT:	Heritage Trail Project
LOCATION/ADDRESS:	Shire of Nannup
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 6
AUTHOR:	Louise Stokes – Community Development Officer
REPORTING OFFICER:	Robert Jennings – Chief Executive Officer
DISCLOSURE OF INTEREST:	None
DATE OF REPORT	15 October 2013

Attachment 1. Brandino Concept Designs

**BACKGROUND:**

The Heritage Trail project is a partnership with the Historical Society and funded through the Department for Sustainability, Environment, Water, Population and Communities through their *Your Community Heritage Grants program*. The aim is to interpret buildings and sites of heritage significance on Brockman Street and the Main Street.

This report is presented to Council to seek their endorsement to send the two preferred proposals out for community comment.

**COMMENT:**

Consultation has been held with key stakeholders including property owners, business proprietors and the Nannup Historical Society. Ric Cairns from design company Brandino who developed the Flood Tree and Totem Pole interpretive signs has been working with the Shire on this project.

Within the project budget there is allocation to design and create four interpretive panels that will sit one on each intersection between Brockman Street and Adam Street and one panel will be located at the Foreshore Park. In addition there will be eleven wall plaques that will be fixed to buildings in the main street.

Four design concepts (refer Attachment 1) were presented to the community members who attended the consultation session including Cr Barbara Dunnet, Cr Bob Longmore, Margaret Gibb, Jim Green, Elizabeth Happ, Maggie Longmore, Neville Tanner, CEO Robert Jennings and the CDO Louise Stokes.

In brief, concept A was rejected because it was felt to be too imposing on the streetscape. Concept C was rejected because it was too contemporary.

Two concepts were deliberated, being B & D. Concept B promotes a traditional design of interpretation with stainless steel plaques fixed to a jarrah upright post. Concept D promotes a balance between the contemporary concept of C whilst

retaining a reflection of the timber heritage with the jarrah post. Five of the attendees preferred concept D, whilst two attendees preferred concept B.

Cr Charles Gilbert has been an integral part of this project and the support of the Nannup Historical Society in developing the background material for the interpretation panels is essential to the success of this project.

A review of proposed sites for the location of the interpretation panels along Warren Road is attached. Each location is outside of Main Roads jurisdiction and takes into consideration the issues of sight lines, visual sign pollution and access. It is acknowledged that approval would be required from the Anglican Diocese for the proposed location of the sign on the corner of Adam St & Warren Rd.

**STATUTORY ENVIRONMENT:** None.

**POLICY IMPLICATIONS:** None.

**FINANCIAL IMPLICATIONS:**

Completed by grant funding and Council's Cultural Plan budget.

**STRATEGIC IMPLICATIONS:**

Shire of Nannup Community Plan 2013 – 2023:

3. *Our Built Environment: Capture and promote our unique charm and fabric.*

**RECOMMENDATIONS:**

That Council receives the design concepts from Brandino of B & D and advertise for public comment until Thursday 14<sup>th</sup> November 2013. Public comment to include building and business owners, Nannup Historical Society, in the Nannup Telegraph and posters advertised around town.

#### **9040 LONGMORE/MELLEMA**

That Council receives the design concepts from Brandino of B & D and advertise for public comment until Thursday 14<sup>th</sup> November 2013. Public comment to include building and business owners, Nannup Historical Society, in the Nannup Telegraph and posters advertised around town.

**CARRIED 7/1**

Voting for the motion:

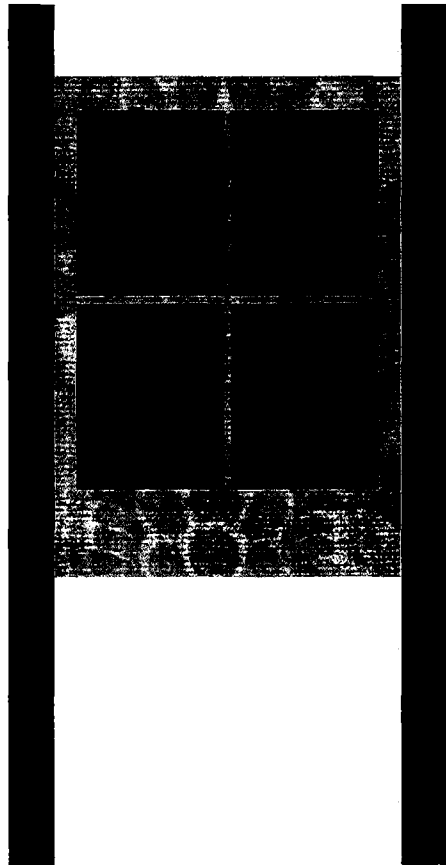
Dean, Dobbin, Longmore, Lorkiewicz, Mellema, Slater and Steer.

Voting against the motion:

Gilbert.

# DESIGN FORM | OPTIONS

A



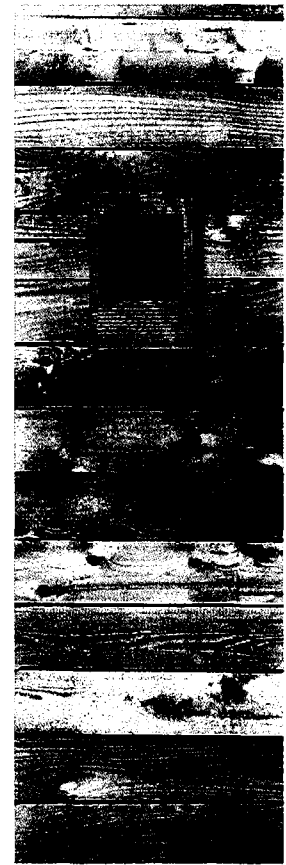
B



C

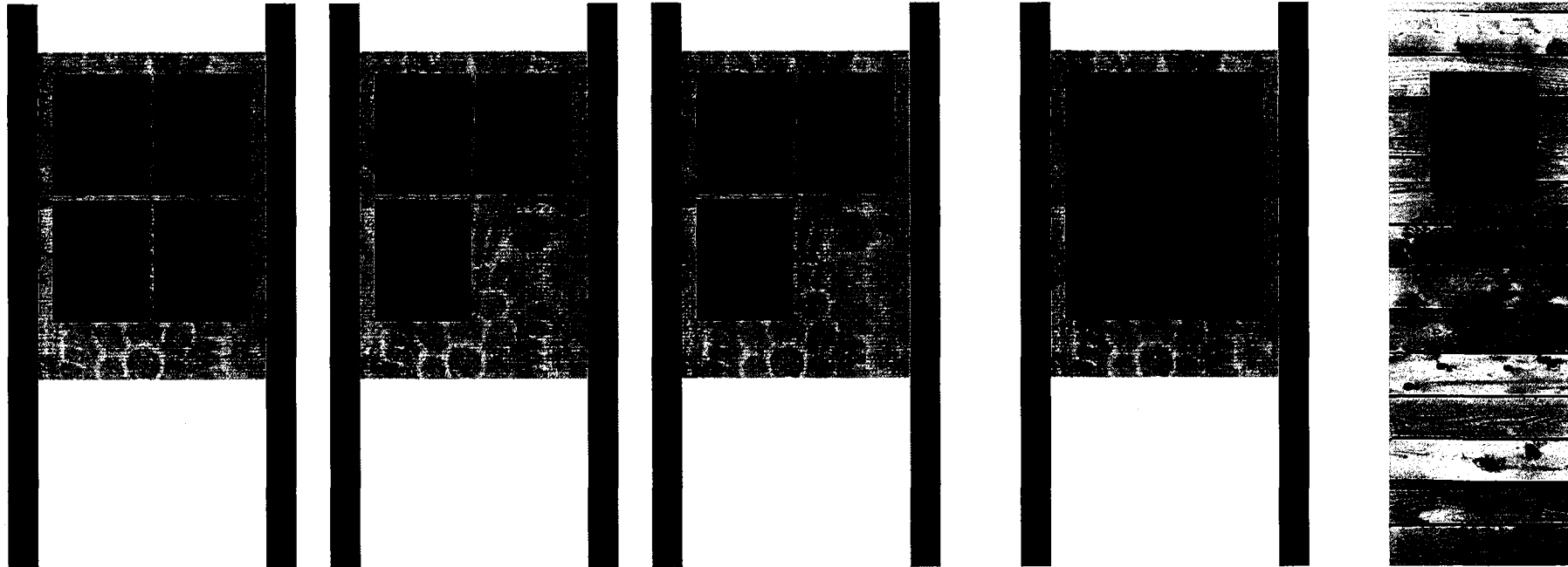


D



# DESIGN FORM | MODEL A

Structurally similar to the Flood Tree sign - graphics on aluminium composite panel with timber struts.



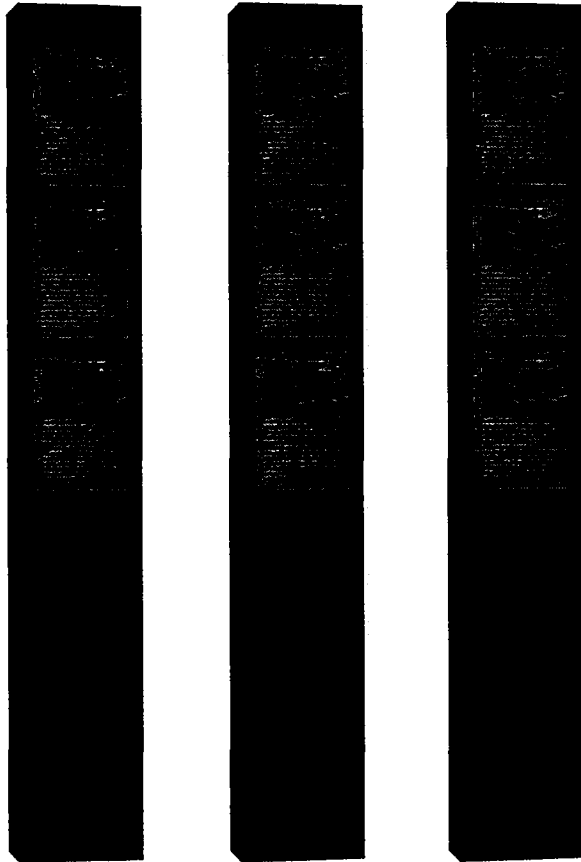
3 x freestanding structures;  
3 x interpretive panels each

1 x freestanding structure;  
1 x interpretive panel (Drift)

11 x interpretive panels, building-mounted

## DESIGN FORM | MODEL B

Timber monoliths with individual interpretive panels;  
panels either B&W photo-etched stainless steel or clear polycarbonate with colour imagery on rear surface.



3 x freestanding structures;  
3 x interpretive panels each



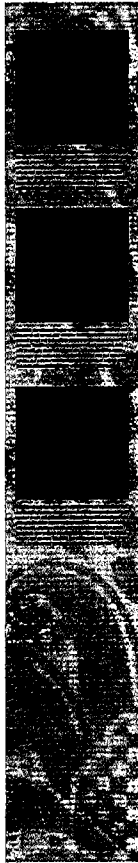
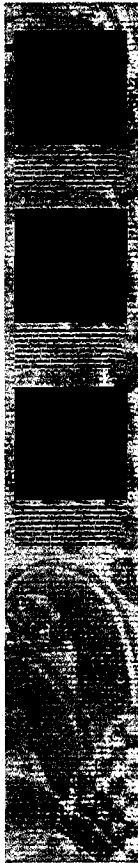
1 x freestanding structure;  
1 x interpretive panel  
(Drift)



11 x interpretive panels,  
building-mounted

# DESIGN FORM | MODEL C

Aluminium composite monoliths entirely covered with graphic artwork.  
Same material for building-mounted panels.



3 x freestanding structures;  
3 x historic sites each

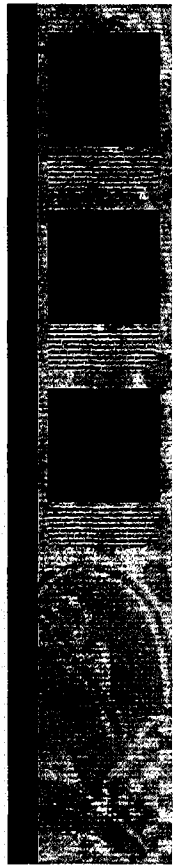
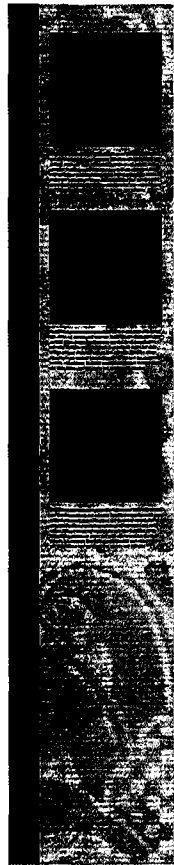
1 x freestanding structure;  
1 x historic site  
(Drift)

11 x interpretive panels,  
building-mounted



## DESIGN FORM | MODEL D

Aluminium composite monoliths entirely covered with graphic artwork. Feature timber element on one edge. Same material for building-mounted panels.



3 x freestanding structures;  
3 x historic sites each

1 x freestanding structure;  
1 x historic site  
(Drift)

11 x interpretive panels,  
building-mounted

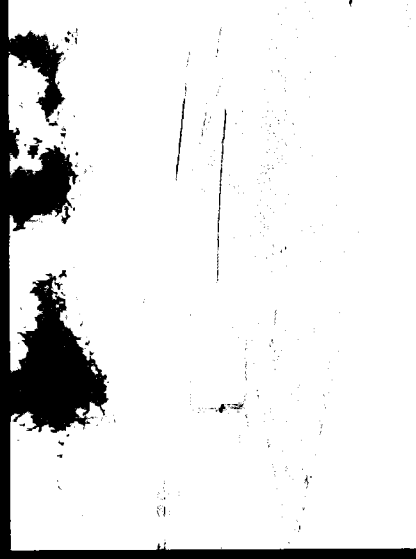
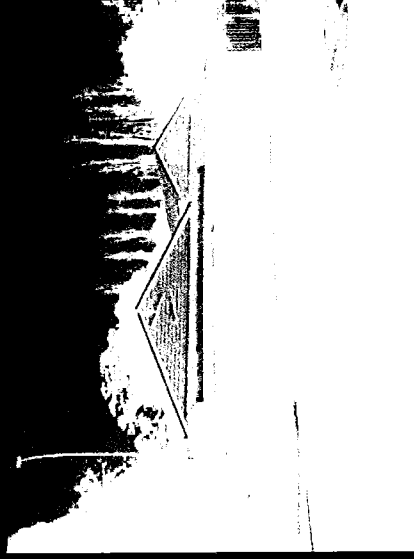
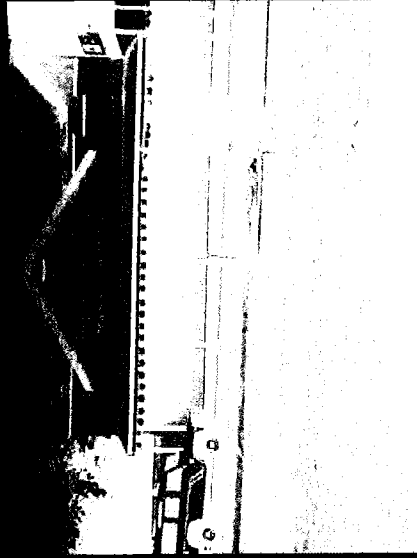
**HERITAGE TRAIL | SIGN LOCATIONS**  
FREESTANDING SIGN #1: Corner Adam St and Warren Rd  
INCLUDING: Shire Building; Anglican Church; 2 x street scenes



## HERITAGE TRAIL | SIGN LOCATIONS

FREESTANDING SIGN #2: Corner Forrest St and Warren Rd

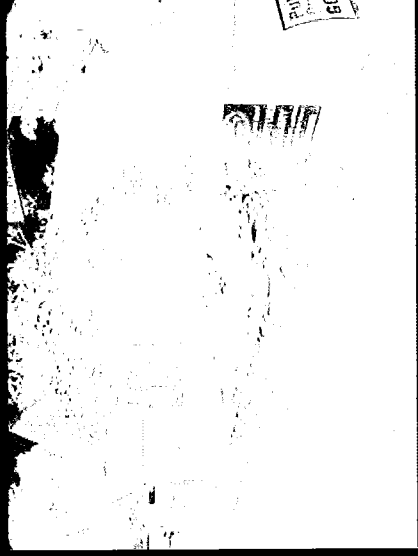
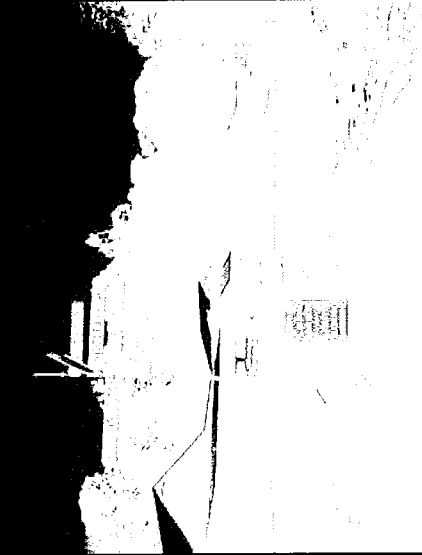
INCLUDING: ANZAC Memorial; Eziway; George & George (old bakery on side street?); 2 x street scenes; Drift (opp side of same sign or separate sign)



## HERITAGE TRAIL | SIGN LOCATIONS

FREESTANDING SIGN #3: (A) Corner Brockman St and Warren Rd

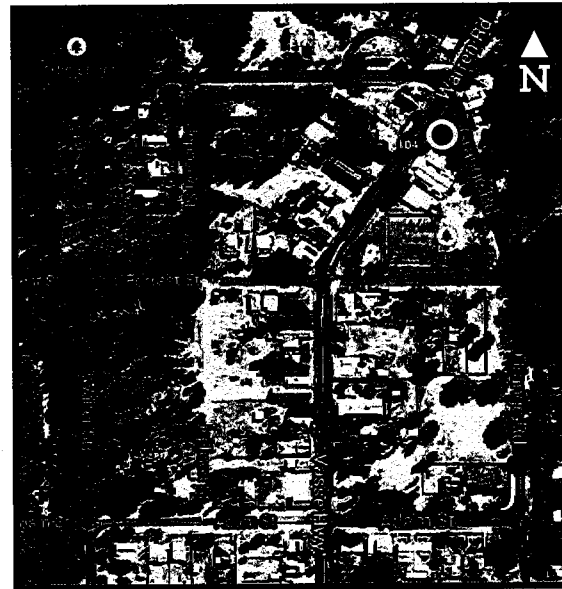
INCLUDING: Police Station (Caravan Park); Garage (Bridge Cafe); Community House; streetscape; intersection



## HERITAGE TRAIL | SIGN LOCATIONS

FREESTANDING SIGN #3: (B) Corner Grange Rd and Warren Rd

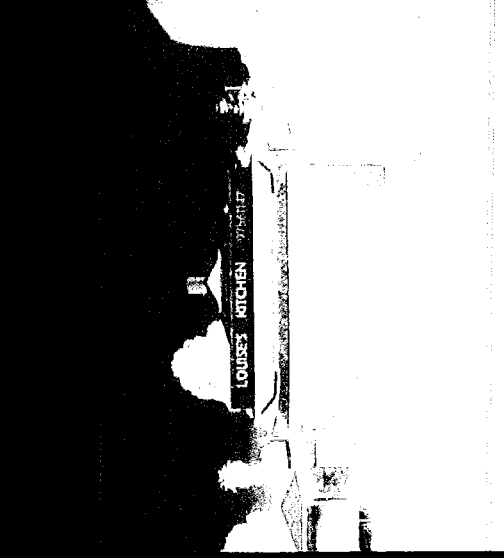
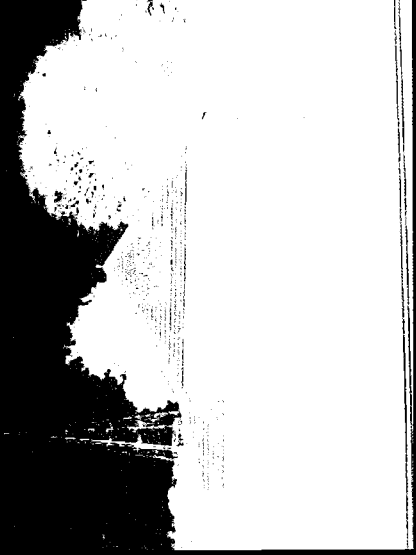
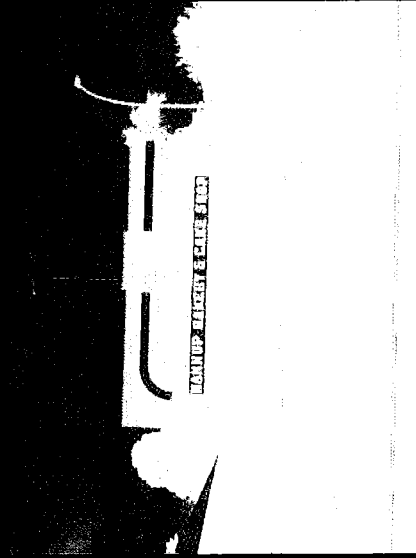
INCLUDING: Police Station (Caravan Park); Garage (Bridge Cafe); Community House; streetscape; intersection



## HERITAGE TRAIL | SIGN LOCATIONS

BUILDING-MOUNTED SIGNS: Along Warren Rd

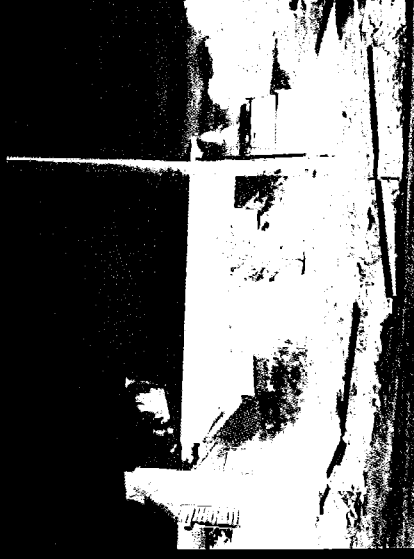
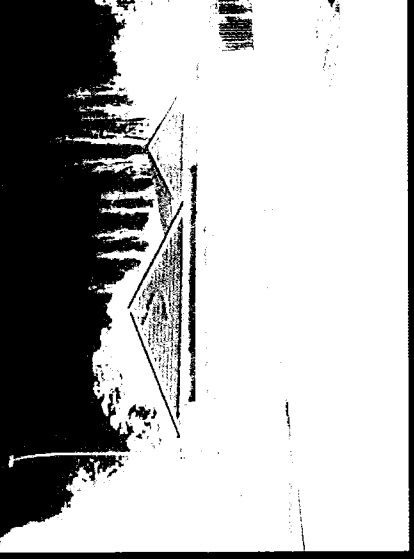
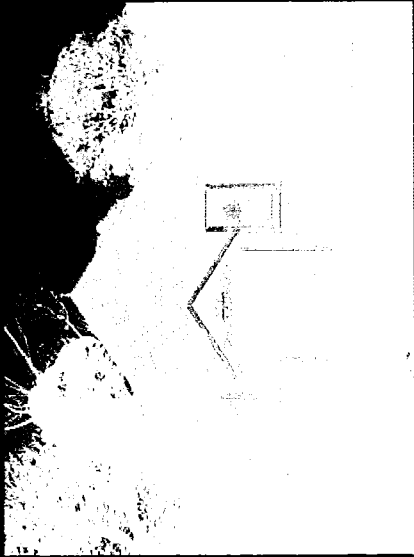
INCLUDING: Lolly Shop; Archdall's Triplex; Fish & Chips; Ray White; [Add Bakery?]



## HERITAGE TRAIL | SIGN LOCATIONS

BUILDING-MOUNTED SIGNS: Along Warren Rd

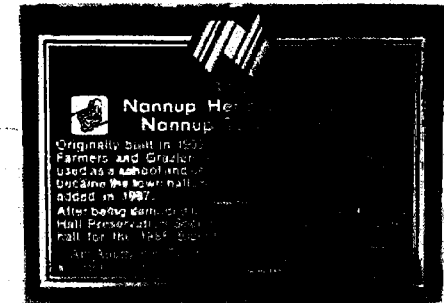
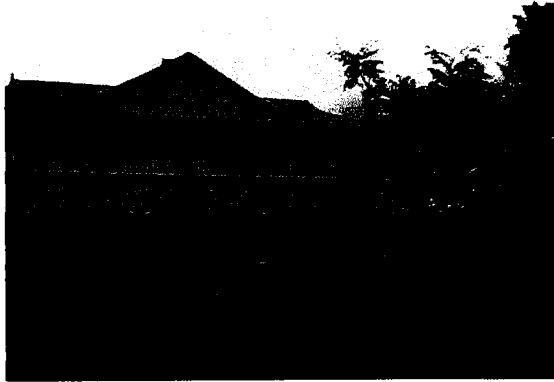
INCLUDING: Roads Board (Historical Society); George & George' (Taste of Nannup?); George & George' (Old bakery on side street?) [Add Blackwood Cafe?]



# HERITAGE TRAIL | SIGN LOCATIONS

BUILDING-MOUNTED SIGNS: Along Warren Rd

INCLUDING: Templemore; CRC; Hotel; Town Hall.





**Shire of Nannup**  
**Ordinary Council Meeting Minutes: October 2013**

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AGENDA NUMBER:	11.3
SUBJECT:	Lotterywest Community Shed and Shared Equipment grant
LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 6
AUTHOR:	Louise Stokes – Community Development Officer
REPORTING OFFICER:	Robert Jennings – Chief Executive Officer
DISCLOSURE OF INTEREST:	None
DATE OF REPORT	10 October 2013

Attachment 1. Letter of Grant Acceptance

**BACKGROUND:**

Funding acknowledgement has been received for \$34,507 from Lotterywest through their *Community grants program*. As this funding is over \$5,000, Council is required to accept the funding as per Council policy FNC 6.

The grant funding is to construct an additional bay for equipment storage at the Community shed on Kearney Street and to fund joint equipment purchases for community organisations including chairs, trestles, bouncy castle, lighting, matting, marquee, gazebo, shelving and bins. The community groups will manage the purchasing and use of equipment.

**COMMENT:**

This grant was developed in consultation with community organisations and the equipment will be shared between groups and events. It has been identified that the hire and delivery costs of small equipment integral to the success of events has risen considerably and that there is merit in shared equipment purchased and stored locally.

A contribution of \$2,200 from the Community organisations is budgeted into this project and a new MOU will be developed with the Nannup Arts Council, Nannup Music Club, Nannup Youth Advisory Council and Nannup Garden Village to cover ongoing maintenance of the community sheds.

**STATUTORY ENVIRONMENT:** None.

**POLICY IMPLICATIONS:** None.

**FINANCIAL IMPLICATIONS:**

\$3,200 Council contribution towards this project from the 2013/14 Cultural Plan budget.

**STRATEGIC IMPLICATIONS:**

Shire of Nannup Community Plan 2013 – 2023:

4. *Our Built Environment: Capture and promote our unique charm and fabric.*

**VOTING REQUIREMENTS:** Simple majority.

**RECOMMENDATION:**

That Council accept the funding of \$34,507 from Lotterywest to construct an additional bay at the Community Shed on Kearney St and to purchase equipment as outlined in the grant agreement.

**9041 MELLEMA/STEER**

That Council accept the funding of \$34,507 from Lotterywest to construct an additional bay at the Community Shed on Kearney St and to purchase equipment as outlined in the grant agreement.

**CARRIED 8/0**



Please quote

Our ref: 11005097 / 421004095 / Approval

RECEIVED			
Ref: FNC6		No. 2013/408	
15 OCT 2013			
CEO	AO	LIB	FMO
S	EO	PUB	YO
	CHO		RO
	CH	CDO	

8 October 2013

Mr Robert Jennings  
Chief Executive Officer  
Shire of Nannup  
PO Box 11  
NANNUP WA 6275

Dear Mr Jennings

**YOUR APPROVED LOTTERYWEST GRANT, APPLICATION: 421004095**

I am pleased to advise you that your application for a grant has been recommended by the Board and approved by the Minister for Lotterywest.

The following content is enclosed to guide you through the rest of the grant process and help you to meet your grant obligations:

- **What happens now**
- **Grant approval schedule**
- **Recipient created tax invoice**
- **General expenditure statement**
- **Grant payment and acquittal information**
- **Public announcement of your grant**
- **Acknowledging your grant**
- **Publication on the Lotterywest Website**

Please read this information carefully as it provides important details regarding the management, payment, acquittal and publicity of your grant.

The Minister, Board and all of us at Lotterywest are pleased to be able to support your organisation.

Organisation name: Shire of Nannup  
 Organisation number: 11005097  
 Application number: 421004095  
 Grants Manager / Grant Officer: Faye Baxter

**Details of your Approved Grant**

Total amount granted: \$34,507.00  
 Date granted: 5 October 2013

**Overall conditions of the grant that must be met before payment can be made on any of the approved items below:**

There are no overall conditions applicable to this grant; however please see below as conditions may apply for specific items.

**Overall grant accountability requirements that are applicable to all of the approved items below:**

- The timeframe for initial drawdown of this grant is 12 months from date granted. Subsequent drawdown periods must be no further than 6 months apart.

Items	Item specific prepayment conditions	Payment and accountability requirements	Amount approved
<b>Property Improvement/Fixtures</b>			<b>\$17,507.00</b>
Shared events equipment storage - site preparation, supply and erect shed	Not applicable. See Payment & Accountability requirements.	Once the overall conditions (if any) and item specific conditions (if any) have been met, payment will be made IN ARREARS on provision of: <ul style="list-style-type: none"> <li>• A general expenditure statement which itemises project costs (see attached)</li> </ul>	\$17,507.00
<b>Equipment &amp; Furniture</b>			<b>\$17,000.00</b>
Shared events equipment - lighting, chairs, urns, matting, marquee, gazebo, garden edging, wheelie bins, turf, bouncy castle, shelving	Not applicable. See Payment & Accountability requirements.	Once the overall conditions (if any) and item specific conditions (if any) have been met, payment will be made IN ARREARS on provision of: <ul style="list-style-type: none"> <li>• A general expenditure statement which itemises project costs (see attached)</li> </ul>	\$17,000.00
<b>Total amount granted</b>			<b>\$34,507.00</b>

This Grant approval schedule is valid as of 8 October 2013

**Shire of Nannup**  
**Ordinary Council Meeting Minutes: October 2013 October**

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AGENDA NUMBER:	11.4
SUBJECT:	Budget Monitoring – September 2013
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 15
AUTHOR:	Tracie Bishop – Finance Officer
REPORTING OFFICER:	Vic Smith – Manager Corporate Services
DISCLOSURE OF INTEREST:	None
DATE OF REPORT	15 October 2013

Attachment 1. Monthly Financial Statements for period end 30 September 2013

**BACKGROUND:**

Local Government (Financial Management) Regulation 34(1) requires that Council report monthly on the financial activity from all the various operating and capital divisions. Council has adopted a variance threshold of 10% or \$5,000, whichever is the greater on which to report. The statutory statements are attached at Attachment 1.

Whilst this has resulted in all variances of 10% being identified and reported it only focuses attention on the performance to the month in question and not the likely outturn at the end of the year.

Monthly reporting draws on the flexibility allowed in the Financial Management Regulations to draw attention to likely under and overspends at the end of the year.

**COMMENT:**

As previously reported, income in Education and Welfare is approximately \$20,000 higher than budgeted due to the receipt of a grant to develop a heritage trail; this will be matched by expenditure and will not therefore result in a budget variation. Additionally \$6,000 was received as grant income for the Town Hall Centenary; as with the trails grant, it is anticipated that this will be matched by expenditure and no variation is expected.

Community Amenities revenue is currently showing above average variances. This is a result of bin charges being levied at the time of rates billing as opposed to gradually throughout the year. It is not anticipated to result in a budget variation at the end of the year.

As previously reported, income from the Department of Transport licensing commission is expected to be approximately \$20,000 higher than budgeted. This windfall will be used to fund the Scott River Growers Group expenditure of

\$15,000 as per Council's resolution and to offset capital expenditure of \$6,000 at the caravan park.

The performance of the caravan park is being closely monitored and is not expected at this point in time to have a significant variation against the budget. Approximately \$28,000 in income has been received to the end of September. Reports received from the Caravan Park Manager suggest that income is up from previous years as a result of the new fee structure.

Recreation Centre expenditure includes capital works of \$135,000 spent on the design of the upgrade. Expenditure relates to architectural designs, a technical survey and electrical design works completed to date.

Additional expenditure has been incurred in the repairs budget following a major repair to a grader.

The remaining variances shown in the statutory statements result from income and expenditure not being in accordance with the profile adopted for the budgets and are therefore due to timing differences.

**STATUTORY ENVIRONMENT:**

Local Government (Financial Management) Regulation 34(1)(a).

**POLICY IMPLICATIONS:** None.

**FINANCIAL IMPLICATIONS:** None.

**STRATEGIC IMPLICATIONS:** None.

**VOTING REQUIREMENTS:** Simple Majority

**RECOMMENDATION:**

It is recommended that the Monthly Financial Statements for the period ending 30 September 2013 be received.

**9042 LORKIEWICZ/MELLEMA**

It is recommended that the Monthly Financial Statements for the period ending 30 September 2013 be received.

**CARRIED 7/1**

Voting for the motion:

Dean, Dobbin, Longmore, Lorkiewicz, Mellema, Slater and Steer.

Voting against the motion:

Gilbert.

## SHIRE OF NANNUP

## STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 30 SEPTEMBER 2013

<u>Operating</u>	2013/14 Y-T-D Actual \$	2013/14 Y-T-D Budget \$	2013/14 Budget \$	Variances Y-T-D Budget to Actual %
<b>Revenues/Sources</b>				
Governance	0	250	1,000	(100%)
General Purpose Funding	172,261	530,997	2,123,986	(68%)
Law, Order, Public Safety	35,233	51,775	207,100	(32%)
Health	856	900	3,600	(5%)
Education and Welfare	30,613	3,090	12,360	891%
Housing	5,222	4,849	19,396	8%
Community Amenities	97,235	27,359	109,435	255%
Recreation and Culture	16,634	6,393	25,570	160%
Transport	1,149,494	847,724	3,390,897	36%
Economic Services	30,096	39,750	159,000	(24%)
Other Property and Services	13,273	6,724	26,894	97%
	1,550,916	1,519,810	6,079,238	2%
<b>(Expenses)/(Applications)</b>				
Governance	(215,077)	(75,823)	(303,291)	184%
General Purpose Funding	(29,878)	(449,881)	(1,799,524)	(93%)
Law, Order, Public Safety	(86,413)	(99,488)	(397,953)	(13%)
Health	(13,875)	(13,020)	(52,080)	7%
Education and Welfare	(33,489)	(50,917)	(203,667)	(34%)
Housing	(4,935)	(9,118)	(36,473)	(46%)
Community Amenities	(64,934)	(109,502)	(438,009)	(41%)
Recreation & Culture	(74,465)	(112,891)	(451,565)	(34%)
Transport	(270,276)	(629,277)	(2,517,109)	(57%)
Economic Services	(80,804)	(87,325)	(349,299)	(7%)
Other Property and Services	9,209	(5,526)	(22,105)	(267%)
	(864,938)	(1,642,769)	(6,571,075)	(47%)
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>				
(Profit)/Loss on Asset Disposals	0	10,550	42,200	(100%)
Depreciation on Assets	0	482,345	1,929,378	(100%)
<b>Capital Revenue and (Expenditure)</b>				
Purchase Land and Buildings	(135,880)	(19,975)	(79,900)	580%
Purchase Infrastructure Assets	(146,499)	(1,109,736)	(4,438,943)	(87%)
Purchase Plant and Equipment	(185,994)	(108,250)	(433,000)	72%
Purchase Furniture and Equipment	(491)	(9,263)	(37,050)	(95%)
Proceeds from Disposal of Assets	14,545	33,750	135,000	(57%)
Repayment of Debentures	(2,099)	(2,099)	(68,743)	0%
Proceeds from New Debentures	0	0	0	0%
Leave Provisions	1,769	48,883	195,531	(96%)
Accruals	(251)	2,072	8,286	(112%)
Self Supporting Loan Principal Income	3,157	5,019	20,076	(37%)
Transfers (to)/from Reserves	0	(96,820)	(387,280)	(100%)
Net Current Assets July 1 B/Fwd	2,441,080	2,308,250	2,308,250	
Net Current Assets Year to Date	3,973,347	2,719,798	0	
<b>Amount Raised from Rates</b>	(1,298,032)	(1,298,032)	(1,298,032)	

1,298,032

Page 1,298,032

1,298,032

## SHIRE OF NANNUP

## STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2012 TO 30 SEPTEMBER 2013

	2012/13 Actual \$	Brought Forward 01-July-2013 \$
<b>NET CURRENT ASSETS</b>		
<b>Composition of Estimated Net Current Asset Position</b>		
<b>CURRENT ASSETS</b>		
Cash - Unrestricted	2,882,316	2,633,972
Cash - Restricted	88,423	43,591
Cash - Reserves	1,913,439	1,908,967
Receivables	1,457,486	465,450
Inventories	0	0
	<u>6,341,664</u>	<u>5,051,980</u>
<b>LESS: CURRENT LIABILITIES</b>		
Payables and Provisions	<u>(366,455)</u>	<u>(658,342)</u>
	5,975,209	4,393,639
Less: Cash - Reserves - Restricted	(2,001,862)	(1,952,558)
<b>NET CURRENT ASSET POSITION</b>	<u><u>3,973,347</u></u>	<u><u>2,441,080</u></u>



**Shire of Nannup**  
**Ordinary Council Meeting Minutes: October 2013 October**

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AGENDA NUMBER:	11.5
SUBJECT:	Monthly Accounts for Payment - September 2013
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 8
AUTHOR:	Tracie Bishop – Finance Officer
REPORTING OFFICER:	Vic Smith – Manager Corporate Services
DISCLOSURE OF INTEREST:	None
DATE OF REPORT	Date 15 October 2013

Attachment 1. Schedule of Accounts for Payment

**BACKGROUND:**

The Accounts for Payment for the Nannup Shire Municipal Account fund and Trust Account fund detailed hereunder and noted on the attached schedule are submitted to Council.

**COMMENT:**

If Councillors have questions about individual payments prior notice of these questions will enable officers to provide properly researched responses at the Council meeting.

**Municipal Account**

Accounts paid by EFT	5260 - 5337	\$284,686.17
Accounts paid by cheque	19288 –19323	\$34,051.04
Accounts paid by Direct Debit	99426 - 99434	\$19,620.08

Sub Total Municipal Account		<u>\$338,357.29</u>
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**Trust Account**

Accounts Paid by cheque	22771 - 22773	\$1,200.00
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Sub Total Trust Account		<u>\$1,200.00</u>
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<b>Total Payments</b>		<u><b>\$339,557.29</b></u>
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**STATUTORY ENVIRONMENT:**

LG (Financial Management) Regulation 13

**POLICY IMPLICATIONS:** None.

**FINANCIAL IMPLICATIONS:**

As indicated in Schedule of Accounts for Payment.

**STRATEGIC IMPLICATIONS:** None.

**VOTING REQUIREMENTS:** Simple majority

**RECOMMENDATION:**

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$339,557.29 in the attached schedule be endorsed.

**9043 MELEMA/LONGMORE**

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$339,557.29 in the attached schedule be endorsed.

**CARRIED 8/0**

SHIRE OF NANNUP ACCOUNTS FOR PAYMENT -OCTOBER 2013			Attachment 1
Chq/EFT	Name	Description	Amount
EFT5260	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 11,436.84
EFT5261	GREENLINE AGRICULTURE	EQUIPMENT MOWER	\$ 644.83
EFT5262	JP REPAIRS	NPO TYRES	\$ 520.00
EFT5263	VISIMAX SAFETY PRODUCTS	SUNDRY SUPPLIES	\$ 320.95
EFT5264	NANNUP SKIP BINS	SKIP BIN SERVICE	\$ 110.00
EFT5265	CPS WEAR PARTS	SCARIFIER TIP	\$ 490.55
EFT5266	THE PERTH MINT AUSTRALIA	10 X CITIZENSHIP COINS	\$ 66.55
EFT5267	SPLIT TEAM	SUPPLY & INSTALL 8 KW AC,NANNUP CARAVAN PARK	\$ 6,424.00
EFT5268	GUMNUTS GALORE	P/O 13379 PLANTS AND SEEDLINGS	\$ 161.50
EFT5269	ALL 4X4 SERVICES	HEMA NAVIGATOR	\$ 1,398.00
EFT5270	P & F MARTIN	SERVICE SES VEHICLE AND REPLACE BATTERY	\$ 754.36
EFT5271	ARBOR GUY	TREE WORKS	\$ 8,800.00
EFT5272	BATTERY ALL TYPES	SSB POWERSPORT M/CYCLE BATTERY	\$ 107.00
EFT5273	PUBLIC LIBRARIES WA INC	PLWA MEMBERSHIP 2013/14	\$ 153.75
EFT5274	MADER RICKARD CIVIL PTY LTD	PIT WORKS	\$ 45,721.50
EFT5275	COVS PARTS	SUNDRY SUPPLIES	\$ 338.46
EFT5276	BOLLIG DESIGN GROUP	CONCEPT DESIGN & CONSTRUCTION DOC - REC CENTRE	\$ 70,540.80
EFT5277	STAPLES AUSTRALIA PTY LTD	STATIONARY ORDER	\$ 91.86
EFT5278	DRACOM SERVICES	UPDATE FIREBREAK INFORMATION FOR SHIRE WEBSITE	\$ 275.00
EFT5279	FORIS GARDEN CENTRE & IRRIGATION CENTRE	SOFT FALL PINE CHIP	\$ 2,013.00
EFT5280	AUSTRALIAN SECURITIES& INVESTMENTS COMMISSION	BROCKMAN STREET CARAVAN PARK	\$ 33.00
EFT5281	NANNUP DISTRICT HIGH SCHOOL P & C	6 BAGS OF RAGS	\$ 36.00
EFT5282	TERRA GEOTECHNICAL PTY LTD	GEOTECHNICAL INVEST & REPORT REC RESERVE	\$ 3,245.00
EFT5283	COLONIAL CLYDESDALES	TOWN HALL CENTENARY	\$ 1,400.00
EFT5284	THE FEDERATION OF WA PCYC (INC)	HIGH ROPES ACTIVITY	\$ 495.00
EFT5285	HOLCIM AUSTRALIA PTY LTD	10MM SEALING AGG X 6	\$ 26,393.40
EFT5286	DOBBIN DESIGN	POSTER DESIGN FOR TOWN HALL CELEBRATIONS	\$ 100.00
EFT5287	TOLL IPEC ROAD EXPRESS PTY LTD	FREIGHT EXPENSES	\$ 57.82
EFT5288	INSIGHT CCS PTY LTD	AFTER HOURS CALL CENTRE CHARGES	\$ 118.87
EFT5289	K & C HARPER	STAFF HOUSING MAINTENANCE	\$ 187.00
EFT5290	METAL ARTWORK CREATIONS	NAME BADGE	\$ 13.20
EFT5291	MUIRS MANJIMUP	1 NAVARA RX TRAY TOP	\$ 22,524.90
EFT5292	NANNUP EZIWAY SELF SERVICE STORE	GAS BOTTLES & CLEANING PRODUCTS	\$ 586.86
EFT5293	NANNUP COMMUNITY RESOURCE CENTRE	NANNUP VISITOR SERVICES MILESTONE PAYMENT 2	\$ 5,898.25
EFT5294	PRESTIGE PRODUCTS	CELANING PRODUCTS	\$ 48.40
EFT5295	SW PRECISION PRINT	BUSINESS CARDS	\$ 732.00
EFT5296	THE PAPER COMPANY OF AUSTRALIA PTY LTD	STATIONERY SUPPLIES	\$ 192.23
EFT5297	ROD'S AUTO ELECTRICS	BATTERY FIRE TRUCK	\$ 720.00
EFT5298	SOUTH WEST FIRE SERVICES	REVIEW FOR BAL REPORT FOR NANNUP REC CENTRE	\$ 130.00
EFT5299	SYNERGY	STREET LIGHTS EXPENSES	\$ 2,170.20
EFT5300	KAY SAVORY	REIMBURSEMENT OF EXPENSES - TOWN HALL CENTENERY	\$ 50.00
EFT5301	LOUISE STOKES	REIMBURSEMENT OF EXPENSES	\$ 134.72
EFT5302	TRACIE BISHOP	REIMBURSEMENT OF EXPENSES	\$ 557.22
EFT5303	WARREN BLACKWOOD WASTE	WASTE & RECYCLING CONTRACT	\$ 6,330.08
EFT5304	WORTHY CONTRACTING	NANNUP WASTE MANAGEMENT	\$ 9,863.33
EFT5305	WESTSIDE WINDSCREENS	SCANIA 5 SERIES GLUE-IN	\$ 1,094.50
EFT5306	CHARLES GILBERT	REFUND BOND- CANDIDATE NOMINATION	\$ 80.00
EFT5307	ROBIN MELLEMA	REFUND BOND- CANDIDATE NOMINATION	\$ 80.00
EFT5308	DEAN GUJA	EHA CONSULTANCY SERVICES	\$ 2,560.00
EFT5309	LAVENDER ENTERPRISES	KIDS SPORT ADMINISTRATION	\$ 200.00
EFT5310	NANNUP ARTS COUNCIL	REFUND BOND - TOWN HALL	\$ 200.00
EFT5311	ALL 4X4 SERVICES	SUNDRY SUPPLIES	\$ 823.20
EFT5312	EDGE PLANNING & PROPERTY	PLANNING SERVICES	\$ 7,325.99
EFT5313	PHONOGRAPHIC PERFORMANCE COMPANY OF AUSTRALIA LTD	NANNUP SHIRE COUNCIL, NANNUP RECREATION CENTRE PERIOD 1/11/2013-31/10/2014	\$ 229.57
EFT5314	COVS PARTS	MASTER CYL PLUG TRAILER P/O 13929	\$ 65.57
EFT5315	BUSSELTON PSI PTY LTD	AUST BLUEGUM A- A1398	\$ 211.55
EFT5316	PICKLE & O	P/O 13976 AFTERNOON TEA FOR 20 PPL	\$ 68.20
EFT5317	JOHNSON'S FOODSERVICE	ICE CREAMS CARAVAN PARK	\$ 743.51
EFT5318	TERRA GEOTECHNICAL PTY LTD	INVESTIGATION AND REPORTING -NANNUP REC RESERVE	\$ 3,245.00
EFT5319	FERN GULLEY ON THE BLACKWOOD RIVER RETREAT	ACCOMODATION	\$ 200.00
EFT5320	AMD CHARTERED ACCOUNTANTS	ACQUITTAL AUDIT CLGF 2011-12	\$ 1,815.00
EFT5321	BUSSELTON PEST & WEED CONTROL	TERMITES REINJECTED	\$ 2,288.00
EFT5322	D & J COMMUNICATIONS	P/O 13918 RADIO WORKS	\$ 3,512.85
EFT5323	HOLCIM AUSTRALIA PTY LTD	SEALING AGG X 8	\$ 7,909.00
EFT5324	GEOGRAPHE SAWS & MOWERS	P/O 13928 ROLLOMATIC, AIR FILTER	\$ 1,365.40
EFT5325	LANDGATE	RURAL UV INTERIM VALUATION SHARED	\$ 110.75
EFT5326	TOLL IPEC ROAD EXPRESS PTY LTD	PATHWEST SUP	\$ 70.58
EFT5327	JASON SIGNMAKERS	P/O 13626 10 SIGNS	\$ 275.00

**SHIRE OF NANNUP**  
**ACCOUNTS FOR PAYMENT -OCTOBER 2013**

Chq/EFT	Name	Description	Amount
EFT5328	WAYNE G H JOLLEY	QUARTERLY CLAIM FOR REIMBURSEMENT COSTS	\$ 313.84
EFT5329	NANNUP HARDWARE & AGENCIES	CLOTHING	\$ 6,424.70
EFT5330	NANNUP NEWSAGENCY	POSTAGE	\$ 1,758.93
EFT5331	NANNUP EZIWAY SELF SERVICE STORE	REFRESHMENTS AND CLEANING NO GST	\$ 206.22
EFT5332	PRESTIGE PRODUCTS	TORK COMPACT TOWEL	\$ 587.62
EFT5333	RICOH BUSINESS CENTRE	PHOTOCOPY BILLING JOB	\$ 505.98
EFT5334	SYNERGY	ADAM STREET	\$ 4,616.90
EFT5335	SUGAR MOUNTAIN ELECTRICAL SERVICES	SHIRE DEPOT MAINTENANCE	\$ 2,420.18
EFT5336	LOUISE STOKES	REIMBURSEMENT OF EXPENSES	\$ 576.70
EFT5337	WALGA	STAFF TRAINING	\$ 415.00
		<b>Total EFT Municipal Payments for period:</b>	<b>\$ 284,686.17</b>
19288	AMP LIFE LTD	SUPERANNUATION CONTRIBUTIONS	\$ 233.67
19289	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 688.84
19290	IIML ACF IPS APPLICATION TRUST	SUPERANNUATION CONTRIBUTIONS	\$ 465.30
19291	CHALLENGER	SUPERANNUATION CONTRIBUTIONS	\$ 232.74
19292	GENERATIONS PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 337.22
19293	BT BUSINESS SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 49.00
19294	REST	SUPERANNUATION CONTRIBUTIONS	\$ 58.80
19295	STEPHEN WINFIELD	REIMBURSEMENT OF EXPENSES	\$ 424.30
19296	BUSSELTON TOYOTA	REPLACEMENT OF VEHICLE NP000	\$ 9,942.00
19297	ZANSHIN PERSONAL TRAINING	KIDSPORTS VOUCHERS	\$ 400.00
19298	LORRAINE LEARMOND	KIDSPORT VOUCHERS	\$ 376.00
19299	CITY OF BUSSELTON	RANGER SERVICES	\$ 597.60
19300	VAL RUSSELL	REIMBURSEMENT OF EXPENSES - TOWN HALL CENTENERY	\$ 18.00
19301	CWA	TOWN HALL CENTENARY EXPENSES	\$ 160.00
19302	THE OLD MACHINERY CLUB OF WA INC	TOWN HALL CENTENARY EXPENSES	\$ 250.00
19303	JANET GRAY	TOWN HALL CENTENARY EXPENSES	\$ 127.00
19304	COSTUME MAGIC FANCY DRESS HIRE & SALES	COSTUME HIRE FOR TOWN HALL CENTENARY	\$ 270.00
19305	AMY COCKER	TOWN HALL CENTENARY EXPENSES	\$ 100.00
19306	SHIRE OF NANNUP	REGISTRATION OF NEW VEHICLE	\$ 287.15
19307	CHRIS WILLIAMSON	TOWN HALL CENTENARY EXPENSES	\$ 410.00
19308	NANNUP BOWLING CLUB	TOWN HALL CENTENARY EXPENSES	\$ 137.50
19309	AUSTRALIA POST	REPLY PAID LETTERS SMALL	\$ 83.25
19310	BUSSELTON TOYOTA	CAR SERVICE	\$ 437.80
19311	BUSSELTON MOTORS	VEHCILE REGISTRATION	\$ 226.50
19313	SCOTT RIVER GROWERS GROUP ASSOCIATION	COMMUNITY GRANTS	\$ 15,000.00
19315	ROB BOOTSMMA	REIMBURSEMENT OF EXPENSES	\$ 532.10
19316	BUSSELTON HYDRAULIC SERVICES	BEARING AND HYDRAULICS	\$ 177.59
19317	NANNUP CRICKET CLUB	SET UP & PACK DOWN OF TOWN HALL CENTENARY	\$ 500.00
19318	HARVEY NORMAN ELECTRICS BUSSELTON	SUPPLIES FOR NANNUP COMMUNITY KITCHEN	\$ 143.00
19320	ST.JOHN AMBULANCE	CONTRIBUTIONS RECEIVED	\$ 573.00
19321	ZANSHIN PERSONAL TRAINING	PKIDSPORT VOUCHER	\$ 200.00
19322	BOOEASY PTY LTD	BOOEASY BOOKING RETURNS /MONTHLY FEES	\$ 220.00
19323	SHIRE OF NANNUP	RATES PAYMENTS	\$ 392.68
		<b>Total Cheque Municipal Payments for period:</b>	<b>\$ 34,051.04</b>
99426	CORPORATE CREDIT CARD - SHIRE OF NANNUP	SUNDRY SUPPLIES	\$ 365.31
99427	RMS SOFTWARE AUST P/L ** DIRECT CREDIT***	CARAVAN PARK SOFTWARE SUPPLIER	\$ 341.00
99428	IINET	IINET INTERNET EXPENSES	\$ 69.95
99429	SGFLEET	CESO VEHICLE LEASE PAYMENTS	\$ 315.59
99430	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN 37 REPAYMENT	\$ 1,672.98
99431	BP AUSTRALIA	FUEL EXPENSES	\$ 980.65
99432	CALTEX AUSTRALIA	FUEL EXPENSES	\$ 13,247.61
99433	TELSTRA	TELEPHONE EXPENSES	\$ 2,462.15
99434	WESTNET	INTERNET EXPENSES	\$ 164.84
		<b>Total Direct Debit Payments for period:</b>	<b>\$ 19,620.08</b>
22771	MENS DART CLUB	RETURN OF BOND FOR REC HALL HIRE	\$ 1,000.00
22773	ON YOUR BIKE WA	REFUND BOND-REC CENTRE	\$ 200.00
		<b>Total Cheque Trust Payments for period</b>	<b>\$ 1,200.00</b>
		<b>TOTAL MUNICIPAL PAYMENTS FOR PERIOD</b>	<b>\$338,357.29</b>
		<b>TOTAL TRUST PAYMENTS FOR PERIOD</b>	<b>\$1,200.00</b>
		<b>TOTAL PAYMENTS FOR PERIOD:</b>	<b>\$339,557.29</b>

**12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY  
DECISION OF MEETING**

(a) OFFICERS

None

(b) ELECTED MEMBERS

None

**13. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS  
BEEN GIVEN**

None

**14. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

None

**15. CLOSURE OF MEETING**

There being no further business to discuss the Shire President declared the meeting closed at 16:56 hours.