



MINUTES

Council Meeting held
on Thursday 26 May 2011

CONFIRMATION OF MINUTES

These minutes comprising pages 1 - 52 were confirmed by
Council on 23 June 2011 as a true and accurate record.

.....
Barbara Dunnet
SHIRE PRESIDENT

Minutes

1.	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS	1	
2.	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (previously approved)	1	
3.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	1	
4.	PUBLIC QUESTION TIME	1	
5.	APPLICATIONS FOR LEAVE OF ABSENCE	3	
6.	PETITIONS/DEPUTATIONS/PRESENTATIONS	3	
7.	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	3	
8610	Confirmation of Previous Minutes	3	
8.	ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION	3	
9.	REPORTS BY MEMBERS ATTENDING COMMITTEES	4	
10. REPORTS OF OFFICERS			
Minute No.	Agenda No.	Page No.	
Description			
8611	10.1	Strategic Fire Breaks	5
8612	10.2	Allocation of Royalties for Regions Funding 2010/2011	12
8613	10.3	Development Assessment Panels –	
8614		Request for Local Government Nominations	17
8615			
8616	10.4	Honorary Freeman Policy	19
8617		Procedural Motion	22
8618		Procedural Motion	22
8619		Procedural Motion	22
8620	10.6	User Pays Principle – Council Facilities	23
Lost	10.7	Request for Fee Waiver, Nannup Visitors Centre.	28
8621	10.8	Community Centre Agreement	30
8622	10.9	Monthly Financial Statements for 30 April 2011	32
8623		Procedural Motion	33
8624	10.11	Accounts for Payment	34

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

(a) OFFICERS

8625	11.(a).1	Naming of Road in Credence Estate Subdivision	36
8626		Procedural Motion	40
8627		Procedural Motion	40

(b) ELECTED MEMBERS

10. REPORTS OF OFFICERS – Continued

Items have been placed in accordance with their order in the meeting.

Minute No.	Agenda No.	Description	Page No.
8628	10.5	2011/12 Draft Cash Budget	40
8629	10.10	Community Group Grants	49

11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

52

12. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

52

13. CLOSURE OF MEETING

52

Minutes

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Chairperson declared the meeting opened at 4.28pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (previously approved)

Councillors: Dunnet, Boulter, Camarri, Gilbert, Lorkiewicz, Mellema and Pinkerton.

Robert Jennings – Chief Executive Officer.
Craig Waddell – Manager Corporate Services.
Geoff Benson – Manager Development Services.
Chris Wade – Works Manager.

VISITORS

8.

APOLOGIES

Councillor Dean.

LEAVE OF ABSENCE (previously approved)

Nil.

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

Cr Mellema left the meeting at 4.32pm.

Cr Camarri left the meeting at 4.32pm.

4. PUBLIC QUESTION TIME

Q1. Ms P Fraser asked a number of questions in reference to;
The Recreation Centre and the loan of \$2,000,000.00, what is Council's capacity to borrow \$2,000,000.00 and is the Recreation Precinct in line with community expectations?

- A1. The Chief Executive Officer responded;
That there will be no borrowings and the design will be amended to suit the reduced total budget.

- Q2. Ms P Fraser asked;
In reference to the water slide petition, where is it at?

- A2. The Chief Executive Officer responded;
The petition has not yet been formally presented to Council yet.

- Q3. Mr M Loveland asked;
Who's decision was it to remove the Old Roads building toilets?

- A3. The Shire President responded;
That it was a Council decision to remove the toilet block.

- Q4. Mr M Loveland asked;
Does Council have the Grange Road plans?

- A4. The Shire President responded;
Council do not have the plans and has provided a response to this question at a previous meeting.

- Q5. Dr B Longmore asked;
Has Councillor Gilbert received a response to his letter to the Department of Local Government regarding the declaration of interest?

- A5. Cr Gilbert responded;
That he had received some guidance and it is a bit cloudy, however believes that a declaration of impartiality should be made on this matter.

- Q6. Ms C Brown asked;
In reference to item 10.5 - Draft Budget and the withdrawal of \$10,000.00 for the implementation of the Cultural plan. Do Council consider it an appropriate use of funds in preparing documents such as a Cultural plan then not investing funds into the implementation of these plans?

- A6. This question was taken on notice.

- Q7. Is the replacement of the flood tree an example of one project that will not proceed if the implementation of the Cultural plan is not funded?

A7. This question was taken on notice.

Q8. Regarding the exclusion of \$13,000.00 from functions and events support, are the functions and events under this funding community events or Council events?

A8. This question was taken on notice.

Q9. In reference to item 10.6 User Pays Principle, if the recommendation is supported would this take affect from the 1st July 2011?
If yes, what process will be put in place for small community organisations to apply under the community grants program considering the program for 2011/2012 has closed and there appear to be no provision for this consideration in the draft budget?

A8. This question was taken on notice.

Cr Camarri returned to the meeting at 4.34pm.

Cr Mellema returned to the meeting at 4.35pm.

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

6. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil.

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

8610 BOULTER/PINKERTON

That the Minutes of the Ordinary Council Meeting of the Shire of Nannup held in Council Chambers on 28 April 2011 be confirmed as a true and correct record.

CARRIED 7/0

8. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil.

9. REPORTS BY MEMBERS ATTENDING COMMITTEES

Yarragadee meeting with the Department of Water
Scott River Water Users group
Blackwood River Valley Association meeting
South West Local Government Emergency Management meeting
Bush Fire Advisory Committee meeting
Critical Horizons meeting
Local Government Forum – Planning for Change

10. REPORTS OF OFFICERS

AGENDA NUMBER: 10.1
SUBJECT: Strategic Fire Breaks
LOCATION/ADDRESS:
NAME OF APPLICANT: Shire of Nannup
FILE REFERENCE: FRC1
AUTHOR: Manager Development Services, Geoffrey Benson
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 16 May 2011

Attachments: 1. Bush Fire Advisory Committee Minutes 14 February 2011
2. Locality Maps, Brookwood Estate, Cockatoo Valley & The Valley
3. Fire Break Variation Form

BACKGROUND:

The Shire of Nannup has a Bush Fire Advisory Committee, formed under auspices of the Bush Fires Act 1954. This committee is a formal Council Committee, formed under Section 5.8 of the Local Government Act 1995.

The objectives of the committee are;

To assist Council in the effective management of Bush Fire related activities in the district through the following methods:

- *Prevention of Bushfires;*
- *Preparedness for Bushfire situations,*
- *Response to bushfire situations, and*
- *Recovery from bushfire situations*

Recommendations from the committee will assist Council in managing all bushfire related activities throughout the district.

The duties and responsibilities of the committee will be to:

- *Advise Council on the establishment and maintenance of volunteer bushfire brigades throughout the district.*
- *Advise Council on required resource levels for adequate district fire protection in conjunction with FESA.*
- *Advise Council on issues of compliance with the Bushfires Act 1954.*
- *Establish and maintain high levels of communication and co operation with the Department of Environment and Conservation and other various bushfire stakeholders in respect of the key committee objectives.*
- *Advise Council on the preparation and adoption of the Bush Fire Management Plan required under the Emergency Management Act 2005.*

- *Make recommendations to Council on district bushfire issues.*

The following recommendations were made by the Bush Fire Advisory Committee at its meeting of 14 February 2011;

1. *That the Bushfire Advisory Committee encourage the Shire to implement the firebreak laws already in place and before the Bushfire Advisory Committee Annual General Meeting on 2 May 2011 look at whether firebreaks are to be implemented in all areas across the Shire.*
2. *That the 12 month period for firebreak variation be changed to a 5 year period and/or at the change of ownership of the property.*
3. *That the management of the collection of the Brookwood Estate Levy for the maintenance of the strategic break be managed by the Shire.*

COMMENT:

Currently there are two "strategic" fire breaks, located at the Brookwood Estate, Jalbarragup and Cockatoo Valley. In the past the Brookwood break has had monies collected by the local Darradup brigade and been maintained by the brigade. The Shire has collected monies from properties in Cockatoo Valley and maintained the firebreak there.

The Jalbarragup break is actually a strategic Fire Appliance access track that mostly runs along the foreshore reserve, around the edge of the river. This track occasionally wanders on to some of the freehold properties, where terrain requires.

The Darradup Brigade has for the last couple of years been short in the amount of monies collected from property owners who's properties are protected by the break, or who are affected by the provision of the strategic appliance access track, and subsequently had to pay for the maintenance of the track out of its own operating funds.

Discussions with the Fire Control Officer of the brigade indicate that they are no longer prepared to collect the monies and maintain the track and in fact they don't believe it is their responsibility to do so.

In both instances both the Darradup Brigade and the Shire have had trouble getting all property owners who are protected by the "breaks/access track" to pay, therefore another method of collection could be considered.

The matter of strategic firebreaks and/or strategic appliance access tracks, raise a number of issues, which are discussed below.

1. Strategic Fire Breaks

The first question is whether the strategic firebreak at Cockatoo Valley and the strategic fire appliance access track at Brookwood Estate, are necessary for the safety of the residents of the two communities?

During the subdivision process the strategic break at Cockatoo Valley was identified as being necessary to place a separation between the special rural subdivision and the State Forrest. This gives the Bush Fire Brigades or DEC a greater chance to stop the spread of fire from the State Forrest in to the subdivision and extends the time before which an evacuation may be needed. It also allows additional access for fire appliances to access the rear of the private properties.

The strategic fire appliance access track at Brookwood Estate gives the Bush Fire Brigades and DEC a greater opportunity to access the foreshore reserve along the Blackwood River, which is to the rear of the private properties, in the event a fire in the area needs to be brought under control.

However the above should not preclude the necessity for individual property owners in either estate to have the required fire breaks on their individual properties, where ever possible.

Council should require and enforce the requirement for each property in the Cockatoo Valley and Brookwood Estate to have its own firebreak as well as the strategic firebreak or strategic appliance access track, as the case may apply. And that all properties within the Darradup, North Nannup and Nannup Brook Volunteer Bush Fire Brigade districts and other properties as designated in the Shire of Nannup Fire Hazard Reduction Notice, adopted from year to year by the Council of the Shire of Nannup, should be in compliance with this notice, irrespective of any other mitigation measures that Council may require at the time.

If Council agree with this then correspondence should go out to affected land owners in the Brookwood Estate, and Cockatoo Valley/The Valley as soon as possible, so they can prepare for the next fire season.

2. Maintenance of Strategic Breaks

For some time the Darradup Brigade has carried out the maintenance of the Brookwood Estate strategic access track. This practice dates back to the original subdivision in 1994.

The strategic fire break situated at Cockatoo Valley has been maintained by the Shire of Nannup.

If Council agrees that all lots in the Brookwood Estate should maintain their own property firebreak, then the need for the Strategic Access Track could be phased out over a number of years as the compliance of individual firebreaks become more wide spread.

3. Collection of Monies

At present the collection of monies from land owners who benefit from the fire break in Cockatoo Valley is done by the shire, through the debtors system, and where not paid debt collection action is instigated to obtain payment. Unfortunately there are a number of property owners who have not been paying the \$20.00 annual amount and because of the low sum involved, these have essentially been written off because of the high cost of debt collection actions being more than the debt owed.

The Darradup Brigade has been collecting the money for the Brookwood Access Track from residents and have in the last few years been unable to get everyone to pay.

If Council are going to be responsible for the maintenance of both strategic breaks then it follows that Council should be collecting the money from property owners in both instances.

How Council collects the money is still an issue, using the debtors system has its own problems as outlined above. The service fee cannot be put on rate notices for the properties, as the Local Government (Financial Management) Regulations 1997, lists only certain prescribed service fees and a fire break fee is not one of them. A specified area rate is not suitable as this would have to be a rate in the dollar and therefore would fluctuate based on property valuations and not be a fair method of applying the fee. Another would be to include the costs for maintenance of the strategic breaks in general rates and everyone pay for them, however this would be extremely unfair.

4. Fire Break Variations

Currently if a property owner can not comply with the Shire of Nannup Fire Break Notice requirements then they apply for a variation to their fire break. This variation may be because the nature of their property simply doesn't allow the construction of the fire break as required, or simply that they can't achieve the required fire break in time for the fire season.

It is proposed that a two tier variation system be implemented as follows;

- Type A being for a five year period, to be applied to properties where the topographical conditions prevent the normal installation of

firebreaks, currently required by the Shire of Nannup Firebreak Order;

- Type B being for a one year period, to be applied to properties where the topographical conditions do allow the normal installation of firebreaks but where the new property owner is unable to have them installed prior to the commencement of the fire season.

The variation renewal applications are to be made on the attached form, to the local FCO, who after endorsement forwards them to the Shire for final approval.

STATUTORY ENVIRONMENT:

Bush Fires Act 1954

Local Government Act 1995

Local Government (Financial Management) Regulations 1997

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS:

A budget allocation of \$5,000 has been made for fire break maintenance in the draft 2011/1012 budget. Depending on the outcome of this report, further allocation of income and expenditure may need to be made.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

1. That all property owners of the Special Rural land located in the Brookwood Estate and Cockatoo Valley Estate, be required to construct and maintain individual property fire breaks in accordance with the Shire of Nannup Fire Hazard Reduction Notice, as adopted from time to time;
 2. That Council agree to take over the maintenance of the Strategic Appliance Access Track at the Brookwood Estate and advise the Darradup Brigade that they will no longer have to carry out this maintenance;
 3. That Council continue to charge property owners benefiting from the Strategic Fire Break in Cockatoo Valley, for the maintenance of that Fire Break, via the debtors system;
 4. That Council collect the fees for the maintenance of the Strategic Appliance Access Track at Brookwood Estate, from those property owners who benefit from the Access Track, via the debtors system;
 5. That Council agree to a Firebreak Variation system with two tiers of variation able to be issued as follows;
-

- Type A being for a five year period, to be applied to properties where the topographical conditions prevent the normal installation of firebreaks, currently required by the Shire of Nannup Firebreak Order;
- Type B being for a one year period, to be applied to properties where the topographical conditions do allow the normal installation of firebreaks but where the new property owner is unable to have them installed prior to the commencement of the fire season.

The variation renewal applications are to be made on the attached Fire Break Variation form, to the local FCO, who after endorsement forward them to the Shire for final approval;

6. That Council agree that the need for the Strategic Fire Appliance Access Track at the Brookwood Estate be investigated so that a decision as to the need for it to be maintained can be considered at a future Council Meeting

8611 GILBERT/DUNNET

1. That all property owners of the Special Rural land located in the Brookwood Estate and Cockatoo Valley Estate, be required to construct and maintain individual property fire breaks in accordance with the Shire of Nannup Fire Hazard Reduction Notice, as adopted from time to time;
2. That Council agree to take over the maintenance of the Strategic Appliance Access Track at the Brookwood Estate and advise the Darradup Brigade that they will no longer have to carry out this maintenance;
3. That Council continue to charge property owners benefiting from the Strategic Fire Break in Cockatoo Valley, for the maintenance of that Fire Break, via the debtors system;
4. That Council collect the fees for the maintenance of the Strategic Appliance Access Track at Brookwood Estate, from those property owners who benefit from the Access Track, via the debtors system;
5. That Council agree to a Firebreak Variation system with two tiers of variation able to be issued as follows;
 - Type A being for a five year period, to be applied to properties where the topographical conditions prevent the normal installation of firebreaks, currently required by the Shire of Nannup Firebreak Order;
 - Type B being for a one year period, to be applied to properties where the topographical conditions do allow the normal installation of firebreaks but where the new property owner is unable to have them installed prior to the commencement of the fire season.

The variation renewal applications are to be made on the attached Fire Break Variation form, to the local FCO, who after endorsement forward them to the Shire for final approval;

6. That Council agree that the need for the Strategic Fire Appliance Access Track at the Brookwood Estate be investigated so that a decision as to the need for it to be maintained can be considered at a future Council Meeting

CARRIED 7/0

Council congratulates the successful efforts of the Darradup Volunteer Bush Fire Brigade and wish to further support them by the adoption of this resolution.

Bush Fire Advisory Committee

Monday February 14 2011-02-15

7.30pm Nannup Shire Function Room

<h2>MINUTES</h2>

1. OPENING

Cr J Lorkiewicz opened the meeting at 7.32pm

2. ATTENDANCE & APOLOGIES

Attendance:

Mr M Cole – Carlotta Bush Fire Brigade
Mr G Dickson – Bidellia Bushfire Brigade
Mr C Scott – Balingup Bushfire Brigade
Mr N Hamilton – Deputy Chief Bushfire Control Officer
Ms T Levick-Godwin – Chief Bushfire Control Officer/CESM
Mr V Lorkiewicz – East Nannup Bushfire Brigade
Cr J Lorkiewicz – Council Representative
Mr B Commins – Department of Environment and Conservation (DEC)
Mr D Vines – Scott River Lake Jasper Bushfire Brigade
Mr G Crothers – Nannup Brook Bushfire Brigade
Mr D Henderson – WAPRES
Mr M Scott – Balingup Road Bushfire Brigade
Mr R Mellema – Council Representative
Mr D Austin – FESA
Mr J Patman – Darradup Bushfire Brigade
Mr R Hartwell – Forest Productions Commission (FPC)

Apologies:

Mr M McNamara - FESA
Mr G Brown – Cundinup Bushfire Brigade
Mr S Pickering – Great Southern Timber Holdings
Mr J Tillman - FESA

3. CONFIRMATION OF PREVIOUS MINUTES 13 OCTOBER 2010

D VINES/N HAMILTON

That the minutes of the meeting of the Bush Fire Advisory Committee held on 13 October 2010 be confirmed as a true and correct record.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

4.1 Additional WAERN Radio Training

Discussions will be held with the FESA Lower South West Training Coordinator Ms Donna Virgo and FESA District Manager Daniel Austin regarding this issue. Dates for training will be supplied in the near future.

5. REPORTS

5.1 Chief Bush Fire Control Officer

Report is attached.

5.2 FESA Mr D Austin – FESA Lower South West Region

One of our key focuses in the future is capacity and capability in Incident Management.

The legislation is very clear in that 3 agencies have a responsibility for the management of fire – FESA, DEC and Local Government.

DEC and FESA have been working for some time to develop their incident management capability, not only across the Region but also state-wide. Some of these initiatives include the development of state Level 3 preformed teams and more recently regionally based level 2 preformed teams, both of which are multi-agency.

John Tillman, Regional Director, is keen to see local government identify and offer training opportunities to the right people for level 1 and level 2 incidents.

We are aware that some local governments have already started this process.

We will also be trying to run courses locally to ease the burden of travel.

Brigades should identify people to the training coordinator over the coming months.

5.3 DEC – Mr B Commins

Report is attached

5.4 Great Southern Timber Holdings – Mr S Pickering

Report is attached

5.6 WAPRES – Mr D Henderson

Mr Henderson stated that WAPRES is harvesting in Cundinup and are expecting to finish in April/May 2011.

The WAPRES Report is contained within the Great Southern Timber Holdings report.

6. GENERAL BUSINESS

6.1 Firebreaks

Discussion regarding firebreaks and the possibility of having firebreaks across the Shire was had by the Committee with the ensuing motion;

That the Bushfire Advisory Committee encourage the Shire to implement the firebreak laws already in place and before the Bushfire Advisory Committee AGM on 2 May 2011 look at whether firebreaks are to be implemented in all areas across the Shire.

C SCOTT/J PATMAN

CARRIED

6.2 Water Sources in the Shire

The CESM/Chief once again encouraged all Fire Control Officers to contact the CESM regarding mapping water sources in their Brigade areas.

6.3 Firebreak Variations – 6.9 refers

Discussion regarding any changes that need to be made to the firebreak variation process resulted in the following motion;

That the 12 month period for firebreak variation be changed to a 5 year period and/or at the change of ownership of the property.

G CROTHERS/C SCOTT

CARRIED

6.4 Strategic Firebreaks in the Shire

Discussion regarding the Strategic Breaks in the Shire ensued with particular focus on the Brookwood Estate in Jalbarragup. The Darradup Brigade collects the fee from the residents of the Brookwood Estate and uses these funds to maintain the break; it is unclear from the documentation available how the Brigade ended up collecting the levy, any information from the Darradup Brigade, is, at this stage, anecdotal. The Darradup Brigade FCO stated that the Brigade has had difficulty with payment compliance from a number of the residents over the last few years and, when paying

to maintain the break, have ended up having to make up the shortfall from Brigade funds. Discussion regarding the merit of individual breaks versus the strategic break in the Brookwood Estate took place and further discussion regarding the possibility of a winter burn for the middle section of Leschenaultia. A public meeting will be arranged in the near future by the CESM and the Darradup FCO for the landowners in Brookwood Estate to discuss this matter.

It should be noted that no evidence of a 'strategic' break can be found in the Shire records or the Scheme Amendment. The only strategic break mentioned in the Scheme Amendment is Helyar Road (Melrose Farm) subdivision at Darradup.

The following motion ensued after the above discussion;

That the management of the collection of the Brookwood Estate Levy for the maintenance of the strategic break be managed by the Shire.

C SCOTT/J PATMAN

CARRIED

Note; Possible Winter burn at Brookwood Estate Jalbarragup

In the CESM's visit to the Lower South West FESA office on Monday 14 February, discussions were held with Steve Ward, one of the Bushfire Liaison Officers regarding reserves and Unallocated Crown Land and private land that poses a risk to the community. Jalbarragup and the Brookwood Estate were part of this discussion, it was suggested by Mr Ward that a FESA Strike Team and appliances would possibly be available to assist with the winter burn in Brookwood Estate. It was also suggested that should the burn go ahead that one of the Bushfire Liaison Officers could write a prescription for the burn.

6.5 Fire Investigation Analysis Unit

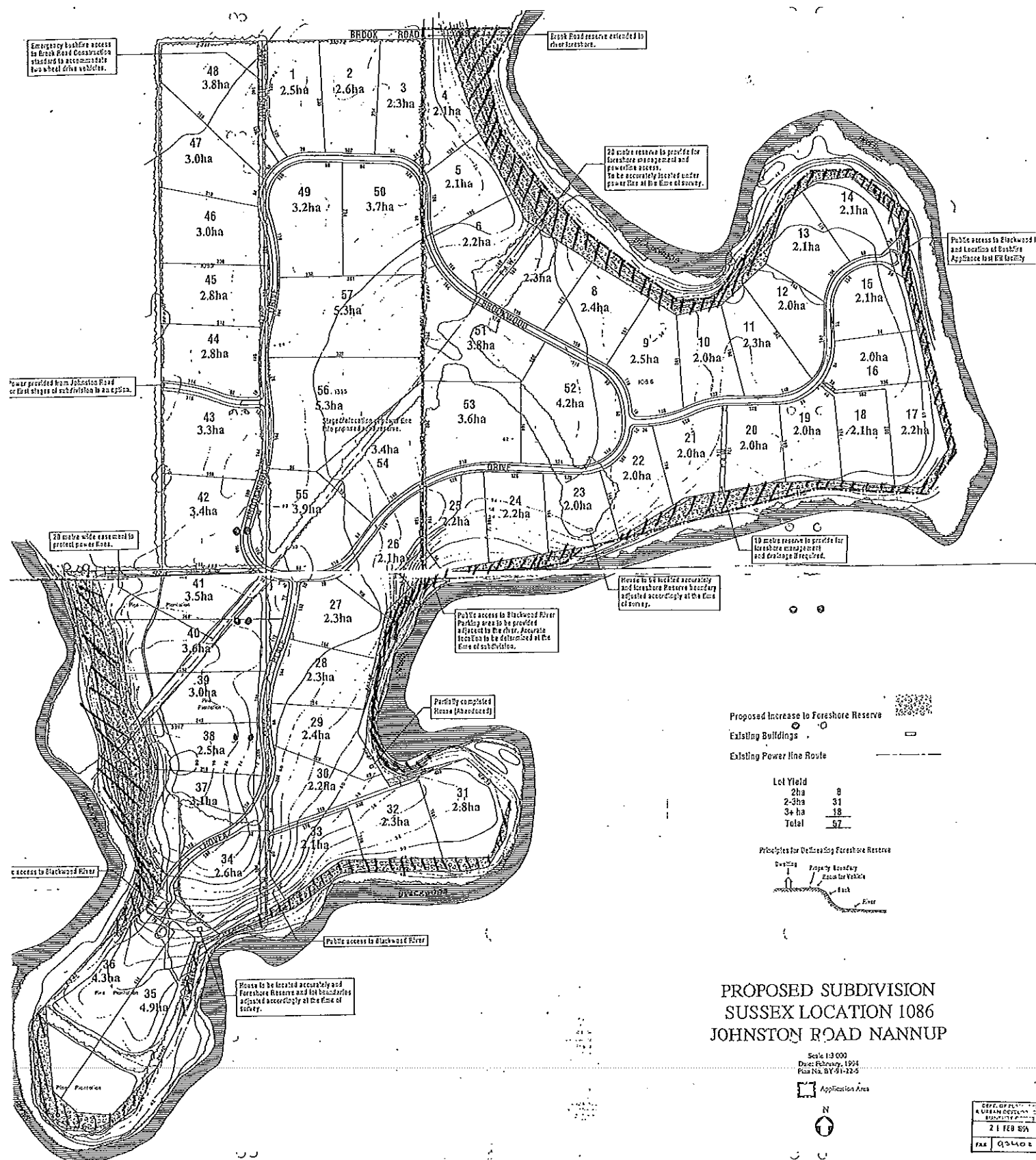
Mr Austin of FESA spoke to the meeting regarding the Fire Investigation Unit and the visit to the Manjimup Volunteer FRS Station. The details are attached.

7. NEXT MEETING

The next meeting of the Bush Fire Advisory Committee will be held on Monday 2 May at 7.30 at the **SES Building (Nannup Emergency Coordination Centre) on Sexton Way.**

8. CLOSURE

The Chairperson declared the meeting closed at 10.15pm.

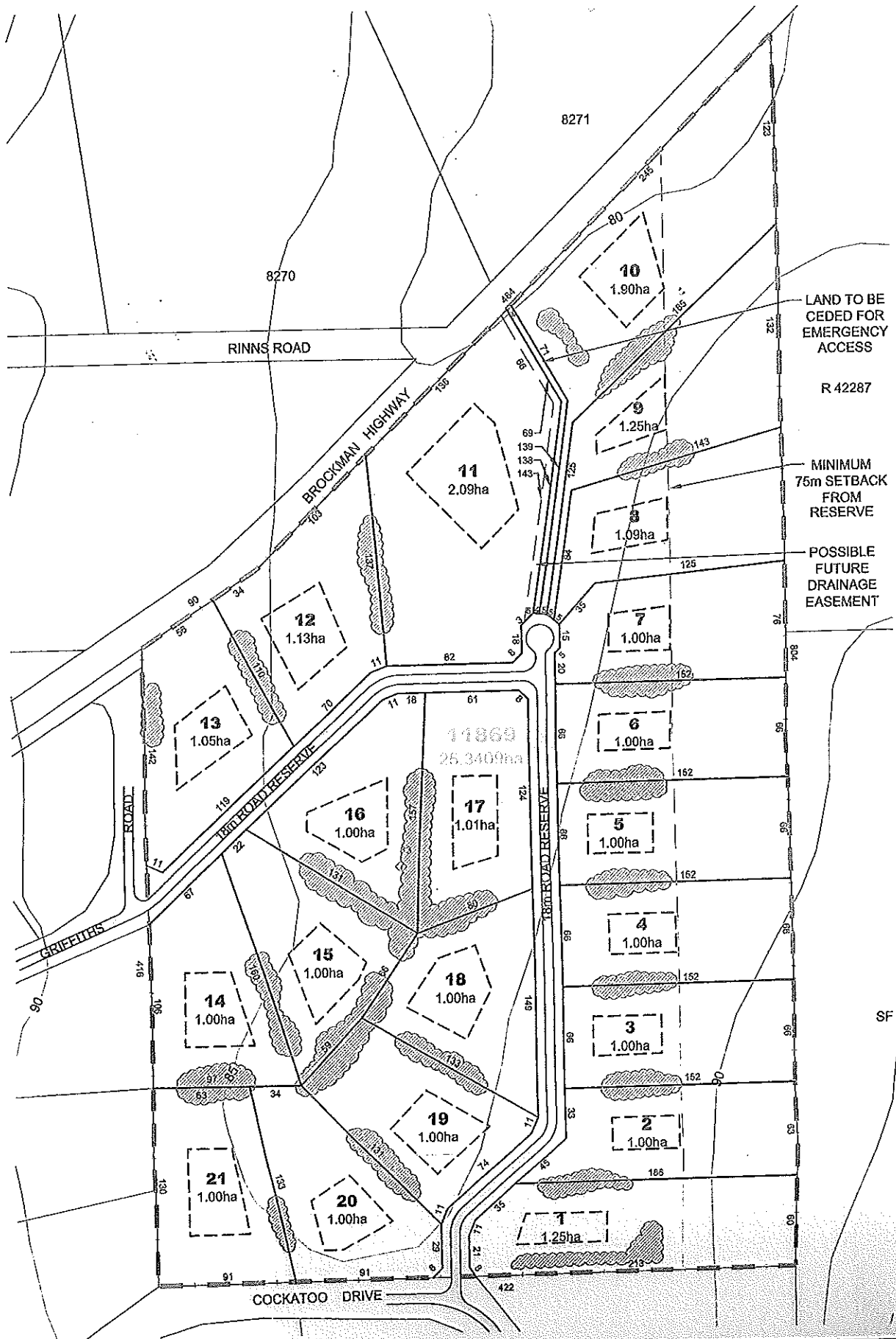


PROPOSED SUBDIVISION
SUSSEX LOCATION 1086
JOHNSTON ROAD NANNUP

Scale 1:3 000
Date: February, 1924
Plate No. 8 V. 81-22-5

 Application Area

DEPT. OF PLANNING & URBAN DEVELOPMENT BUSINESS CENTER	
21 FEB 84	
FILE	Q3402



This concept has been prepared for the purpose of meeting planning specifications. The drawing does not constitute an invitation, agreement or contract for any part thereof or any kind whatsoever.

Although care has been taken in the compilation of this document by Halsall & Logan, all parties associated with the proposed property development should be aware of the responsibility for any errors or omissions. The right is reserved to change the plan at any time.

Liability is expressly disclaimed by Halsall & Logan for any loss or damage which may be sustained by any person acting on any visual impression gained from this drawing.

All areas and dimensions shown on this drawing are subject to final survey.

LEGEND

- BUILDING ENVELOPE
- AREA OF REVEGETATION

HALSALL & LOGAN

Town Planning Consultants

Title: **SUBDIVISION GUIDE PLAN**
NELSON LOCATION 11859 BROCKMAN HIGHWAY, NANNUP

Figure: **ATTACHMENT 2** Scale: **1:2,500**
Date: **May 2007** Designer: **N. Logan**

Revision No: **e**
Job No: **-**

Drawn: **B. Leighton**
Reference: **GH/AL/Oct05**



COCKATOO VALLEY

HIGHWAY

BROCKMAN

PROPOSED SUBDIVISION

NELSON LOCATION 11876
BROCKMAN HIGHWAY, NANNUP
for John Troode



0 20 50 100 200 m

SCALE 1:2000

DATE 9.1996

NOTE:

- All Dimensions and Areas are Subject to Survey
- Cartography is Diagrammatic Only
- Area Subject to Application



11 869

11876
39667 ha

3.5900 ha

1.0142 ha

1.0295 ha

1.0147 ha

1.0135 ha

1.0355 ha

1.1707 ha

1.0275 ha

1.0111 ha

1.3990 ha

1.5762 ha

1.3471 ha

1.6277 ha

1.4051 ha

1.8902 ha

1.3629 ha

1.4403 ha

1.5584 ha

1.5230 ha

1.3659 ha

1.5330 ha

1.4698 ha

5.0950 ha

S.F.58



15 Adam Street,
PO Box 11, Nannup WA 6275
Telephone: (08) 9756 1018
Facsimile: (08) 9756 1275
Email: nannup@nannup.wa.gov.au

File Ref: _____

FIREBREAK VARIATION

Alternative Fire Protection Measures Check List
(An Aid in Conservation and Fire Protection Planning)

Term of Variation being applied for (please circle choice) **1 year** **5 years**

Property Details: Location/Lot No: _____

House No: _____

Street & Suburb _____

Shire/Local Authority: _____

Property Owner: _____

1. Why do I wish to take alternative fire protection measures on my property?
(e.g. protection of flora/fauna, prevent soil erosion, environmental concerns).

2. Detail the area and object that are being requested to have alternative measure. (e.g. North boundary is too steep and rocky to have a firebreak).

3. **Attach a map** (suitable scale) showing property boundaries, bush areas, cleared areas, paddocks, roads, tracks, firebreaks, dwellings, buildings, other value areas, water courses, water available for fire fighting, low or reduced fuel areas.

Please define areas of conservation value.

4. Detail the actual alternative measures that you intend to take to prevent wildfire.
(e.g. alternative firebreaks, hazard reduction burning by whom and how, use of natural features etc. **show on map wherever possible**)

5. Who have you consulted in the formulation of your Firebreak Variation Plan?
(e.g. Fire Control Officer, FESA, Agriculture Department etc.)

6. What environmental implications is the above work likely to have?
(e.g. soil erosion, dieback spread, etc.)

7. Will this Firebreak Variation Plan have implications upon fire protection of neighbouring properties, life or values? If so what are these?

8. What other points/comments (if any) relevant to this Firebreak Variation Plan do you wish to make?

Print Name:

Signature:

Date:

AGENDA NUMBER: 10.2
SUBJECT: Allocation of Royalties for Regions Funding 2010/2011
LOCATION/ADDRESS:
NAME OF APPLICANT: Shire of Nannup
FILE REFERENCE: FNC16
AUTHOR: Manager Development Services, Geoffrey Benson
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 17 May 2011

BACKGROUND:

Council has previously considered allocations for Royalties for Regions allocations for the 2010/2011 financial year. This report is to consider changing the project to which some of these funds are allocated.

At the April 2010 meeting Council resolved:

- 1. That Council pay for the development of building and landscaping concept plans utilising funds currently set aside for the purpose of the development of a childcare facility.*
- 2. That the concept plans for the childcare facility be forwarded to Council for approval prior to the development of working drawings.*

At the 24 June Council Meeting 2010 the following decision was made;

- 1. That Council accepts the concept building and landscaping plans as attached for the development of the FROGS Early Learning centre on Grange Road.*
- 2. That Council develop building working plans at the quoted price of \$6,000 and landscaping working plans at the quoted price of \$525.*
- 3. That Council contribute \$100,000 to the project and the balance of the project to be sourced by grant funding.*
- 4. That a planning application be lodged.*
- 5. That funding in full is secured prior to the appointment of a builder.*

At the 25 November 2010 Council meeting the issue of Planning Approval was considered for the Early Learning Centre, with the following decision being made;

That Council approve the development subject to the following conditions and footnotes:

That Council having considered all the matters required under Clause 10.2 of LPS 3 decides to Grant Planning Approval under the provisions of Part 10 of LPS 3 in respect of the land known and described as Lot 248 Grange Road, for

the Change of Use for Child Care/ Early Learning Centre in accordance with the endorsed plans, with the application dated 20 September, 2010, subject to the following conditions:

- 1. All development is to be in accordance with the approved Development Plans (attached), including any amendments placed thereon by the Shire of Nannup and except as may be modified by the following conditions:*
- 2. A building licence application under the provisions of the Local Government Miscellaneous Provisions Act must be submitted to and approved by the Shire of Nannup prior to the commencement of any on-site works whatsoever.*
- 3. A building licence for the development should be obtained prior to (date two years from date of this advice). This Planning Approval lapses if a building licence for the development has not been obtained by (date two years from date of this advice). Further to this, if the development is not substantially commenced in accordance with the building licence by (date two years from date of this advice), then this Planning Approval lapses at that date. With the permission of the Shire of Nannup, this Planning Approval may be extended.*
- 4. The provision on-site of a minimum number of 5 car parking bays. 1 disabled parking bay, located convenient to the building entrance and with a minimum width of 3.6 metres. The parking area(s), driveway(s) and point(s) of ingress and egress [including crossover(s)] to be designed, constructed, sealed, drained, marked and thereafter maintained to the specifications and satisfaction of the Shire of Nannup. Details to be submitted with the building licence application.*
- 5. The development being designed and constructed to allow easy access for people with disabilities to the satisfaction of the Shire of Nannup. Details to be submitted with building licence application.*

At its 28 October 2010 meeting Council considered the allocation of 2010/2011 Royalties for Regions grant monies to various projects, with the following being one of the projects receiving an allocation;

That Council allocates funds not yet earmarked for projects through the Royalties for Regions 2010/11 direct funding, in the following manner:

- 3. Brockman Street Caravan Park – particularly power, earthworks and additional sites, balance of \$120,000.*

In the Shire of Nannup Forward Capital Works Plan the funds to be expended on the Brockman Street Caravan Park were allocated over 3 financial years, with \$120,000 in 2010/2011, and \$100,000 in each of the following two years. The 2010/2011 funds were to be Royalties for Regions funds, the 2nd and 3rd year were to be from other Council resources.

COMMENT:

For a number of reasons the Royalties for Regions funds of \$120,000 allocated for expenditure on the Brockman Street Caravan Park, both in the Forward Capital Works Plan and the 2010/2011 Annual Budget, have not been able to be expended on the intended project, that being the installation of a power upgrade to the Caravan Site. This occurred because the verbal estimate from Western Power to provide the size upgrade requested by the visitors centre would have by far, exceeded the amount of funds available, and the time taken by external parties to provide the maximum demand load required for the power upgrade, has meant that there is little if any time left this financial year for the expenditure of the funds.

Therefore there is a need to find another project/s for these funds to be allocated to and expended upon.

It has been suggested by that the Early Childhood Centre, to be located at Lot 248 Grange Road would be the sort of project that Royalties for Regions was intended to be used on.

With the allocation of the Royalties for Regions funds, the funding for the project is locked in and can progress with some surety of funds to complete the works.

Funds for the development of the Brockman Street Caravan Park are still to be allocated, with \$100,000 in this year's draft budget, and the forward plan indicating further allocations in future years.

STATUTORY ENVIRONMENT: Nil.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS:

Funding sources for Early Childhood Learning Centre

Council Reserve funds	\$100,000
Lotterywest Grant (not approved yet)	\$150,000
Royalties for Regions (2010/2011)	\$120,000
TOTAL	<u>\$370,000</u>

There are another two smaller amounts of grants that have been applied for, however these are competitive and there is no surety that they will be received.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

1. That the following three Councillors Cr_____, Cr_____ and Cr_____ wish to revoke the part of the previous decision of Council recorded at Minute 8488 that follows;

That Council allocates funds not yet earmarked for projects through the Royalties for Regions 2010/11 direct funding, in the following manner:

3. *Brockman Street Caravan Park – particularly power, earthworks and additional sites, balance of \$120,000.*
2. That Council agree to revoke the Previous motion of Council recorded at minute no 8488

(Absolute Majority)

3. That Council agree to the allocation of \$120,000 of Royalties for Regions funds, from the 2010/2011 round of funds, to the Nannup Early Childhood Learning Centre, to be located at Lot 248 Grange Road, Nannup.

8612 PINKERTON/CAMARRI/LORKIEWICZ

That Councillors Cr Pinkerton, Cr Camarri and Cr Lorkiewicz wish to revoke the part of the previous decision of Council recorded at Minute 8488 that follows;

That Council allocates funds not yet earmarked for projects through the Royalties for Regions 2010/11 direct funding, in the following manner:

3. *Brockman Street Caravan Park – particularly power, earthworks and additional sites, balance of \$120,000.*

CARRIED 7/0

8613 MELLEMA/PINKERTON

That Council agree to revoke the Previous motion of Council recorded at minute no 8488

**CARRIED 7/0
BY ABSOLUTE MAJORITY**

8614 CAMARRI/MELLEMA

That Council agree to the allocation of \$120,000 of Royalties for Regions funds, from the 2010/2011 round of funds, to the Nannup Early Childhood Learning Centre, to be located at Lot 248 Grange Road, Nannup.

CARRIED 7/0

AGENDA NUMBER: 10.3
SUBJECT: Development Assessment Panels – Request for
Local Government Nominations
LOCATION/ADDRESS: N/A
NAME OF APPLICANT: Shire of Nannup
FILE REFERENCE: ADM 27
AUTHOR: Reharni Puckey – Planning Administration Officer
DISCLOSURE OF INTEREST: Nil.
DATE OF REPORT: 16 May 2011

Attachment: Development Assessment Panel Nomination form.

BACKGROUND:

The *Planning and Development (Development Assessment Panels) Regulations 2011*, which has established the operational framework for Development Assessment Panels, were gazetted on 24 March 2011.

As of 1 July 2011, fifteen Development Assessment Panels (DAPs) will become operational, and from this date DAP applications may be made to the local government for DAP consideration and discretion as per the regulations.

This will mean that Development Applications will be lodged with the Shire of Nannup as per standard practice; however we cannot assess a Development Application valued at more than \$7 million. The Shire may choose to have an Application determined when there is a value threshold of \$3 million - \$7 million.

Each DAP will have five members. This will consist of three specialist members, one of which is the presiding member and two local government members.

The role of a DAP member determines Development Applications within the certain type and value threshold through consistent, accountable and professional decision making

There are two types of DAPs:

Local DAP

Has only one local government within its boundary area, it is established to service one local government (common in areas deemed to be a high growth local government with sufficient development to support its own DAP. At present there is only one Local DAP, this is for the City of Perth)

Joint DAP

These DAPs service two or more local governments and there will be 14 Joint DAPs in WA.

The Shire of Nannup is currently under the 'South-West Joint DAP'.

COMMENT:

The Shire of Nannup, under DAP regulation 26 is required to nominate four elected members of the Council, comprising two local members and two alternate local members to sit on our local DAP as required. Local representation is crucial to DAPs.

Nominations must be received no later than 13 June. Following the receipt of all local government nominations the Minister for Planning; Culture & the Arts will consider and appoint all nominees for up to a two year period.

Appointed local members will be placed on a local government member register and will be informed of any DAP training dates. It is compulsory that all DAP members attend the training before they are allowed to sit on a DAP. Local DAP members may be entitled for expenses to be covered in their attendance at training and meetings.

STATUTORY ENVIRONMENT:

Planning and Development (Development Assessment Panels) Regulations 2011

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: Nil.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

That Council, under DAP regulation 26, nominate the following four elected members of the Council, comprising two local members and two alternate local members to sit on our local DAP as required.

Cr _____ Cr _____ (Deputy)

Cr _____ Cr _____ (Deputy)

8615 PINKERTON/LORKIEWICZ

That Council, under DAP regulation 26, nominate the following four elected members of the Council, comprising two local members and two alternate local members to sit on our local DAP as required.

Cr Barbara Dunnet Cr Stephanie Camarri (Deputy)

Cr Tony Dean Cr Robin Mellema (Deputy)

CARRIED 7/0

DEVELOPMENT ASSESSMENT PANEL NOMINATION FORM

Local Government:	DAP Name:
Nominated Local DAP Member 1	Nominated Alternate Local Member 1
Name: Address: Phone: Mobile: Email: Date of Birth: Employer name(s): Position(s):	Name: Address: Phone: Mobile: Email: Date of Birth: Employer name(s): Position(s):
Nominated Local DAP Member 2	Nominated Alternate Local Member 2
Name: Address: Phone: Mobile: Email: Date of Birth: Employer name(s): Position(s):	Name: Address: Phone: Mobile: Email: Date of Birth: Employer name(s): Position(s):

Note: Employer name and position details are required for Cabinet submission and to determine if the nominee is entitled to be paid fees in accordance with the Premiers Circular 2010/02.

Name and contact details of local government minute taker and/or DAP meeting contact (if known):

Name: _____ Phone: _____ Email: _____

DAP Secretariat Use

Date received: _____ Officer Name: _____ Date Registered: _____

AGENDA NUMBER: 10.4
SUBJECT: Honorary Freeman Policy
LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: ADM 9
AUTHOR: Robert Jennings – Chief Executive Officer
DISCLOSURE OF INTEREST: Nil.
DATE OF REPORT: 16 May 2011

Attachments: 1. Selection and Presentation of the Honorary Freeman Title Policy
2. Selecting and Presenting the Premier's Australia Day Citizenship Awards.

BACKGROUND:

This matter was previously reported to Council at the February 2011 Information Report and a subsequent report presented to Council at the March 2011 Meeting. At the meeting it was resolved "that Council support in principle the idea of having a policy to confer the title of Honorary Freeman on any resident of the Shire of Nannup and staff prepare a detailed policy for consideration at a later meeting."

This report provides a policy (refer Attachment 1) and recommendation for Council's consideration.

COMMENT:

The title of Honorary Freeman is the highest local honour that can be awarded to a citizen of the Shire. The title should be bestowed on an individual who has provided substantial and significant service to the Shire of Nannup.

Granting of the Honorary Freeman title is not a specific power under the Local Government Act 1995 but rather something that can be done within the ambit of the general competency powers of the Act. It is a title that is highly regarded and requires serious consideration.

The attached policy provides details on the relevant procedure and assessment criteria. The process of awarding the title is to be read and performed in conjunction with the Policy of *Selecting and Presenting the Premier's Australia Day Citizenship Awards*, which is provided in Attachment 2 for Councillors note.

The key points are that:

1. The titled is not intended to be bestowed on an annual basis, but conferred when a candidate meets the identified criteria. Application forms for the title will be available from the Shire of Nannup front office. Should there be a

successful nomination during the year, the title will be presented at the same time as the Australia Day breakfast held on January 26 each year.

2. Councillors on the Australia Day Citizenship Award sub-committee, with the assistance of the Community Development Officer, may nominate potential recipients against the following criteria:
 - Recommended as a candidate by Council, any resident, elector, ratepayer, community or sporting group within the local government region.
 - The nomination is supported by such information as is necessary for the sub-committee and Council to make an informed decision on the matter.
 - Long and/or distinguished service to the community of the local government.
 - An achievement in any sphere which brings the local government area wide recognition.
 - As a mark of appreciation for a service or services rendered by a member of Council, community, sport, environment and/or business of the local government.
3. Any successful nominations will be presented to Council for consideration at a closed door meeting of the Council. At this meeting, Council may, by a resolution passed by an absolute majority of members, confer upon any resident of the local government the title 'Honorary Freeman of the Shire of Nannup'.
4. Awardees are to be promoted on the Shire website, included on the invitation list for civic functions and on an honour board of people awarded the Honorary Freeman title. A special lapel pin or broach should be designed and ordered for recipients.

STATUTORY ENVIRONMENT: Nil.

POLICY IMPLICATIONS:

Refer attached *Selection and Presentation of the Honorary Freeman Title ADM17* Policy for details.

FINANCIAL IMPLICATIONS:

Costs for construction of an Honour Board for people awarded the Honorary Freeman title, part cost of the Australia Day breakfast ceremony and other minor associated costs.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

That Council adopt the *Selection and Presentation of the Honorary Freeman Title Policy*.

8616 CAMARRI/BOULTER

That Council adopt the *Selection and Presentation of the Honorary Freeman Title Policy*.

CARRIED 4/3

Voting for the motion: Dunnet, Boulter, Gilbert & Mellema.

Voting against the motion: Camarri, Lorkiewicz & Pinkerton.

Policy Number:	ADM 17
Policy Type:	Administration
Policy Name:	Selection and Presentation of the Honorary Freeman Title
Policy Owner:	Chief Executive Officer

Authority Shire of Nannup

POLICY

The title of Honorary Freeman is the highest local honour that can be awarded to a citizen of the Shire. The title should be bestowed on an individual who has provided substantial and significant service to the Shire of Nannup.

The titled is not intended to be bestowed on an annual basis, but conferred when a candidate meets the identified criteria. Application forms for the title will be available from the Shire of Nannup front office. Should there be a successful nomination during the year, the title will be presented at the same time as the Australia Day breakfast held on January 26 each year.

Procedure:

(This procedure is to be read in conjunction with the *Selecting and Presenting the Premier's Australia Day Citizenship Awards ADM16*)

1. Community Development Officer to ensure application forms are made available at the Shire offices throughout the year.
2. Councillors on the Australia Day Citizenship Award sub-committee, with the assistance of the Community Development Officer, may nominate potential recipients against the following criteria:
 - Recommended as a candidate by Council, any resident, elector, ratepayer, community or sporting group within the local government region.
 - The nomination is supported by such information as is necessary for the sub-committee and Council to make an informed decision on the matter.
 - Long and/or distinguished service to the community of the local government.
 - An achievement in any sphere which brings the local government area wide recognition.

- As a mark of appreciation for a service or services rendered by a member of Council, community, sport, environment and/or business of the local government.
3. Any successful nominations presented to Council for consideration at a closed door meeting of the Council.
 4. Council may, by a resolution passed by an absolute majority of members, confer upon any resident of the local government the title 'Honorary Freeman of the Shire of Nannup'.
 5. All nominees advised in writing of their nomination, with details of the Australia Day breakfast ceremony.
 6. There is an embargo on announcing the recipient until the Australia Day ceremony.
 7. Community Development Officer to prepare a press release that is forwarded to media after the official presentation ceremony.
 8. Awardees to be promoted on the Shire website, included on the invitation list for civic functions and on an honour board of people awarded the Honorary Freeman title. A special lapel pin or broach ordered for the recipient.
 9. Shire President to write and congratulate the recipient on behalf of Council.

Related Policies	
Related Procedures/Documents	
Delegated Level	
Adopted	
Reviewed	

Policy Number:	ADM 16
Policy Type:	Administration
Policy Name:	Selecting and Presenting the Premier's Australia Day Citizenship Awards
Policy Owner:	Chief Executive Officer

Authority Shire of Nannup

POLICY

The Australia Day awards promote national pride, community responsibility and participation. The Australia Day Council of WA provides three awards each year for presentation in each local government area in the categories of:

- A person 25 years or older
- A person under the age of 25 years
- A community group or event

The awards aim to recognise individuals and groups making a significant contribution to the community, demonstrating leadership on a community issue resulting in the enhancement of community life, undertaking a significant initiative which has brought about positive change and added value to community life, or inspiring qualities as a role model for the community.

Nominations for the awards open in October and close on the fourth Friday in November.

The awards are announced at the Australia Day breakfast held on January 26 each year.

Application forms are available from the Shire of Nannup front office and the Community Resource Centre

Procedures:

1. Community Development Officer to ensure promotion of Premier's Australia Day Citizenship Awards is placed into local and regional newspapers and nomination forms are available at the Shire office and at the Nannup Community Resource Centre.
2. Advice of Citizenship Ceremony to be promoted in local and regional newspapers.
3. Community breakfast coordinated by Shire Community Development Officer.
4. Shire President to officiate proceedings at Australia Day breakfast.
5. Council to cover costs of breakfast.

6. Councillors choose amongst themselves a sub committee, not to include any Councillor who has been nominated, to select recipients of awardees in each category with assistance from the Community Development Officer. Selected recipients then endorsed at December Council meeting.
7. All nominees to be advised in writing of their nomination, with details of the Australia Day breakfast ceremony.
8. There is an embargo on announcing awardees until the Australia Day ceremony.
9. Community Development Officer to prepare press release that is forwarded to media after official presentation ceremony.
10. Awardees to be promoted on Shire website.
11. Shire President to write and congratulate each recipient on behalf of Council.
12. The recipient of the Premier's Australia Day Award for a Person under 25 years of age invited to make an address at the following Australia Day ceremony.

Related Policies	
Related Procedures/Documents	
Delegated Level	
Adopted	OM 24 February 2011 #8562
Reviewed	

8617 BOULTER/PINKERTON

That standing orders be suspended to allow free discussion on item 10.5 - 2011/12 Draft Cash Budget.

CARRIED 7/0

Standing Orders were suspended at 5.34pm.

Cr Camarri left the meeting at 6.13pm.
Cr Camarri returned to the meeting at 6.15pm.

Cr Boulter left the meeting at 6.21pm.
Cr Boulter returned to the meeting at 6.22pm.

Cr Lorkiewicz left the meeting at 6.35pm.
Cr Lorkiewicz returned to the meeting at 6.37pm.

Cr Dunnet left the meeting at 6.37pm.
Cr Camarri assumed the chair.

Cr Dunnet returned to the meeting at 6.39pm and resumed the chair.

8618 LORKIEWICZ/CAMARRI

That Standing Orders be resumed.

CARRIED 7/0

Standing Orders were resumed at 6.50pm.

8619 CAMARRI/BOULTER

That item 10.5 2011/12 Draft Cash Budget move to the end of the meeting.

CARRIED 7/0

AGENDA NUMBER: 10.6
SUBJECT: User Pays Principle – Council Facilities
LOCATION/ADDRESS: Nannup
NAME OF APPLICANT:
FILE REFERENCE: FNC 10
AUTHOR: Craig Waddell – Manager Corporate Services
DISCLOSURE OF INTEREST:
DATE OF REPORT: 11 May 2011

BACKGROUND:

Council at its July 2010 meeting resolved to adopt an amended policy ADM7 – Hire of Council Facilities, which attempted to put in place a policy by which Council could determine, based on criteria within the policy, whether a request for the waiving of a fee for the use of Council facilities should be granted or not.

The basis of this policy change was to reflect the following resolution which was adopted by Council in August 2009 as part of the Strategic and Organisational Review Report:

E4 That Council move toward a general user pays principle in the overall management for all assets under its care, control and maintenance.

At the time of adopting the amended policy, the following five community groups were included in the policy as having their fees waived for the use of Council facilities:

Gentle Gym
Blackwood Boot scoot
Nannup Music Club
Nannup Community Resource Centre
Nannup Play Ups

Since the adoption of the amended policy, the following organisations have had their request for the waiving of fees acceded too:

Blackwood River Marketing Association
Community Variety Night
Glee Club
Nannup Lions Club
Danjangerup Cottages Inc.
Nannup Auskick
Nannup Garden Village Inc.
Nannup Community Kindergarten

COMMENT:

Council Policy ADM 7 in part states:

"In considering an application for exemption of paying fees, Council will consider the request based on the organisation being not for profit, local, and the demonstration of the community benefit derived from the waiving of the fees."

It would appear that the intent of the policy is sound given that Council has not to date rejected a request for fee waiver, however the application of it via an agenda item being prepared and presented to Council every time an organisation requests the waiving of hire fees is not a productive use of resources.

The value associated with the missed income from these sources is approximately \$10,000 this financial year to date (10 months).

Currently more community organisations do not pay for the hire of facilities than those that do. Council needs to examine its practices to ensure that it maximises its return from its built assets. This is the general thrust of the resolution stated above. This however needs to be balanced against the community benefit that would flow through due to Council waiving hire fees to some groups.

There would appear to be several options in terms of how Council can progress this issue as follows:

1. Leave the process as is. This implies that current policy ADM7 remains as is with recommendations being made to Council based on a request from an organisation for the waiving of fees.

Pros: Council is seen to be assisting local community groups by reducing the expenses associated with the organisation undertaking its activities.

Cons: Administratively time consuming in preparing agenda items.

Based on Council's recent resolutions granting requests from organisations for the waiving of fees, does not achieve income to Council commensurate with the expenses associated with the maintenance of the facility.

Does not demonstrate a desire from Council to become financially responsible.

2. Change the process such that all users pay for the hire of Council facilities. This implies that there would be no exceptions given to the paying of the fees for the use of Council facilities as per the Schedule of Fees and Charges.

Pros: Demonstrates a desire from Council to become financially responsible.

Administratively time efficient as there will be no need to prepare agenda items for requests for the waiving of fees.

Cons: Some community groups would argue that they cannot afford to pay the fee, and therefore the activity will not occur

Council is seen not to be assisting local community groups.

3. Change the process such that those community groups that meet pre set criteria are eligible for a discounted hire rate, say 50% of the scheduled fee.

Pros: Council is seen to be assisting local community groups by reducing the expenses associated with the organisation undertaking its activities.

Cons: Some community groups would still argue that they cannot afford to pay the reduced fee, and therefore the activity will not occur.

Would necessitate the development of a second set of fees within Council's Schedule of Fees and Charges indicating the discount.

Administratively time consuming in preparing an agenda item to determine those community groups that would be eligible for the discount.

Does not achieve income to Council commensurate with the expenses associated with the maintenance of the facility.

Partially demonstrates a desire from Council to become financially responsible.

Other options are available, however they would only be a slight variation of one of the above three.

From an officer's point of view, option two is the preferred option as it demonstrates sound financial management, however it does not allow Council a "social conscience" in terms of providing some form of relief to eligible community groups that Council may wish to assist for whatever reason.

One way to overcome this, if option two were to be implemented, would be to change the way that Council's community grants are administered which will assist eligible community groups to continue to obtain from their point of view, a waiving of the fees.

Council could, as is suggested in an item contained elsewhere within this agenda concerning community grants, request that those community groups that wish to

have their fees waived for the hire of Council facilities apply through the community grants scheme. This would enable all requests for grants to be considered at the one time by Council. If successful in obtaining a grant, the community group would receive a cheque from Council to the value of the fees associated with the hire, and at the time of hiring the facility, pay for it from the grant.

This proposal has many advantages as follows:

Council is seen to be assisting local community groups by reducing the expenses associated with the organisation undertaking its activities if they are successful in achieving a community grant.

Demonstrates a desire from Council to become financially responsible in that they are charging for all hiring of its facilities.

Clearly, up front, indicates to Council the level of support that will be given to eligible community groups.

Allows Council to analyse and compare all requests for donations at the one time.

Administratively easy to implement.

Allows Community Groups independence and accountability how they choose to spend their grant funds.

If the above proposal is accepted by Council, it will necessitate changes to Council policies ADM7 and HAB2, and the process of requesting and evaluating community group grants. From an implementation timing point of view, it would need to tie in with a financial year to ensure that all requests, evaluation and costings are undertaken to enable them to be included in the budget development process, which means that it would have to start around January of a given year.

STATUTORY ENVIRONMENT: Local Government Act 1995 S6.16.

POLICY IMPLICATIONS:

If the recommendation is accepted, policies ADM7 - Council Function Room Hire and HAB2, Use/Hire of Community Facilities will need to be changed.

FINANCIAL IMPLICATIONS:

Dependent upon Council's resolution, income derived from fees charged for the short term hire of its facilities will increase.

STRATEGIC IMPLICATIONS:

Council's Strategic and Organisational Review Report which was adopted in August 2009 states in part:

E4 That Council move toward a general user pays principle in the overall management for all assets under its care, control and maintenance.

RECOMMENDATION:

That a policy be developed and presented to Council with a philosophy that:

- 1 All users pay for the hire of Council facilities; and
- 2 The community group grants program be expanded and promoted to include requests from all community groups.

8620 CAMARRI/LORKIEWICZ

That a policy be developed and presented to Council with a philosophy that:

- 1 All users pay for the hire of Council facilities; and
- 2 The community group grants program be expanded and promoted to include requests from all community groups.

CARRIED 6/1

Voting for the motion: Dunnet, Camarri, Gilbert, Lorkiewicz, Mellema & Pinkerton

Voting against the motion: Boulter

AGENDA NUMBER: 10.7
SUBJECT: Request for Fee Waiver, Nannup Visitors Centre
LOCATION/ADDRESS:
NAME OF APPLICANT: Nannup Visitors Centre.
FILE REFERENCE: ADM 30
AUTHOR: Craig Waddell – Manager Corporate Services
DISCLOSURE OF INTEREST: Nil.
DATE OF REPORT: 113 May 2011

Attachment: Letter from Nannup Visitors Centre.

BACKGROUND:

Nannup Visitors Centre has written to Council seeking a fee waiver for the hire of the Town Hall for a concert on the 21 May 2011.

COMMENT:

Council Policy ADM7 is applicable and reads as follows:

"Council will charge all hirers of its facilities as per its list of fees and charges which is reviewed annually in line with the budget, unless exempted by resolution of Council.

In considering an application for exemption of paying fees, Council will consider the request based on the organisation being not for profit, local, and the demonstration of the community benefit derived from the waiving of the fees."

The letter explains that the profit made from the concert will be donated to the Perth Bushfire Appeal. Although this is obviously a worthy cause, Council needs to consider whether the waiving of the fees fits the criteria as stated in ADM7 as above. One could argue that the "community benefit" as stated in the policy is aimed at Nannup, or conversely that it applies to the wider community as it would apply if this request were acceded to.

STATUTORY ENVIRONMENT: Nil.

POLICY IMPLICATIONS: Council Policy ADM 7 is applicable.

FINANCIAL IMPLICATIONS:

If the recommendation is supported, Council will receive \$48.00, If Council grants the waiving of the fees, it will not realise the \$48.00.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

That Council not waive hire fees for Nannup Visitors Centre for the hire of the Town Hall for a concert to be held on 21 May 2011 as it is not considered to fit the criteria as stated in ADM7.

MELLEMA/DUNNET

That Council not waive hire fees for Nannup Visitors Centre for the hire of the Town Hall for a concert to be held on 21 May 2011 as it is not considered to fit the criteria as stated in ADM7.

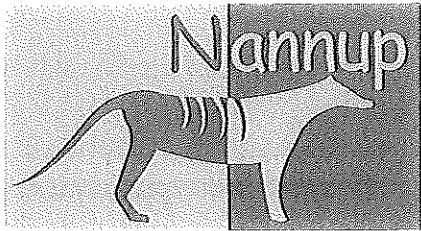
LOST 3/4

Voting for the motion: Lorkiewicz, Camarri and Dunnet

Voting against the motion: Boulter, Gilbert, Mellema and Pinkerton

The reason for voting against the recommendation was that Council considered the decision as the equivalent of a donation to the Perth Bush Fire appeal.

No alternative motion was put forward.



Nannup Visitor Centre

4 Brockman Street, Nannup WA 6275

Phone: (08) 9756 1211

Fax: (08) 9756 0051

Email: info@nannupwa.com

Web: www.nannupwa.com

The CEO
Shire of Nannup
11 Adam Street
Nannup WA 6275

Shire of Nannup	SHIRE OF NANNUP
8 APR 2011	RECEIVED
	Ref: ADN 20 No. 201/262
	- 8 APR 2011
FMO YO RO	AO EO CDO CR:
	LIB PUB
	FMO YO RO

Dear Sir

RE: Hire of Town Hall – Fundraiser Concert

The Nannup Tourism Association has organised a concert to be held at the Town Hall on the 21st May 2011.

It was agreed by the Board that the profit made from the concert will be donated to the Perth Bush Fire Appeal. We would like to ask the Nannup Shire if it is prepared to waive the hire fees on the Town Hall for this event.

We look forward to your response.

Kind regards

Metta Gilmour
MANAGER

Cr Boulter declared an interest affecting impartiality in the following item.
Cr Gilbert declared an interest affecting impartiality in the following item.

AGENDA NUMBER: 10.8
SUBJECT: Community Centre Agreement
LOCATION/ADDRESS: Nannup Community Centre
NAME OF APPLICANT: Nannup Sports and Recreation Association Inc.
FILE REFERENCE: REC 2
AUTHOR: Craige Waddell – Manager Corporate Services
DISCLOSURE OF INTEREST:
DATE OF REPORT: 18 May 2011

Attachments: 1	Letter from Nannup Sports and Recreation Association Inc.
2	Letter from Nannup Tigers Football Club
3	Proposed Agreement

BACKGROUND:

Council at its March 2011 meeting resolved the following in relation to an agreement between Council and the Nannup Tigers Football Club for the use of the Nannup Community Centre:

"That Council consent to an extension of the agreement between the Nannup Shire Council and the Nannup Tigers Football Club over the use of the Community Centre for a further 12 month period commencing 25 February 2011 and concluding on 24 February 2012."

This resolution was made in the knowledge that the Nannup Sports and Recreation Association Inc. were preparing to formally take over the operation of the Community Centre pending some actions that they needed to undertake to allow this to occur.

The Nannup Sports and Recreation Association Inc. have written to Council requesting to negotiate with Council a lease on like terms to those presently operating with the Nannup Tigers Football Club for the premises.

Council has also received a letter from the Nannup Tigers Football Club stating that they wish to relinquish the current agreement with Council.

COMMENT:

Council has previously given in principle support to the concept of negotiating an agreement with the Nannup Sports and Recreation Association Inc. over the use of the Community Centre.

Council has not yet formally adopted the standard lease document which was discussed at the ordinary January 2011 meeting as the consultation has not to date occurred.

It is proposed to enter into an interim arrangement similar to that with the Nannup Tigers Football Club pending the adoption of the standard lease document at which point formal negotiations with the association using this document, will occur. This may include the use of some form of cost recovery in determining the rental of the premises to the Association.

STATUTORY ENVIRONMENT: Local Government Act 1995.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: Nil.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

That Council consent to an agreement, as attached, between the Nannup Shire Council and the Nannup Sports and Recreation Association Inc. over the use of the Community Centre commencing 26 May 2011, concluding when a formal lease agreement has been negotiated based on the standard lease document.

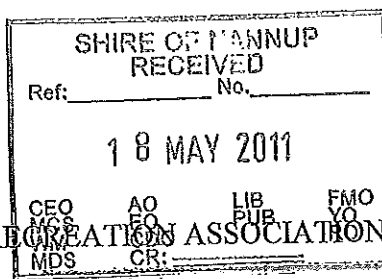
8621 BOULTER/GILBERT

That Council consent to an agreement, as attached, between the Nannup Shire Council and the Nannup Sports and Recreation Association Inc. over the use of the Community Centre commencing 26 May 2011, concluding when a formal lease agreement has been negotiated based on the standard lease document.

CARRIED 6/1

Voting for the motion: Dunnet, Boulter, Gilbert, Lorkiewicz, Mellema & Pinkerton

Voting against the motion: Camarri



NANNUP SPORTS AND RECREATION ASSOCIATION (INC.)

17 Adam St.,
Nannup.

C.E.O.
Shire of Nannup,


Licensed Club Facility.

I am aware that the Nannup Tigers Football Club is in the process of informing the Shire of Nannup of its intent to relinquish the lease it presently has for the operation of a club facility at the Nannup Community Centre in favour of a more representative Nannup Sports and Recreation Association (Inc.)

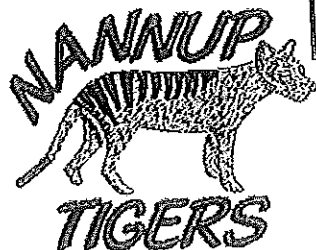
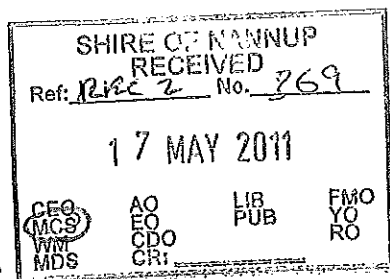
Further to previous correspondence (copy attached) the Nannup Sports and Recreation Association (Inc.) desires to negotiate with the Shire of Nannup a lease on like terms to those presently operating with the Nannup Tigers Football Club (Inc.) for those same premises.

Trusting this will meet with the favour of the Shire of Nannup.

With regards,



C Gilbert
Secretary.



**The Secretary
Nannup Tigers Football Club
15 Wilson Street
NANNUP WA 6275**

16th May 2011

Nannup Shire
P.O. Box 11
NANNUP WA 6275

TO WHOM IT MAY CONCERN

We would like to advise the Nannup Shire that we wish to relinquish our current lease agreement to take effect from 13th May 2011.

Yours sincerely,
NANNUP TIGERS FOOTBALL CLUB

A handwritten signature in black ink, enclosed within an oval border. The signature appears to be 'E Gizzarelli'.

E GIZZARELLI
TREASURER

Agreement between

Nannup Shire Council

and the

Nannup Sports and Recreation Association

(Inc.)

Preamble

This agreement states the responsibilities of both parties with respect to the Nannup Sports and Recreation Association's (the Association) use of the Nannup Shire Council's (the Council) Community Centre (shown hatched on the plan attached to this agreement).

Premises

The premises subject of this agreement are the Community Centre, the external change rooms and the toilet facilities within the Community/Recreation Centre located adjacent to the Warren Road recreation reserve as shown hatched on the plan attached to this agreement.

Permitted Use

The Association shall be permitted to use the premises for social functions which include the normal social activities of the Association. Examples are football functions, dart nights and social events. The Association is not permitted to sub let the premises or offer the use of any of the facilities to any other group or organisation without first obtaining the permission of the Shire of Nannup.

Term of Agreement

This agreement shall commence 26 May 2011, and shall expire upon the renegotiation with the Association based on the final adoption of Council's standard lease document.

This agreement may be terminated at any time by mutual consent of both parties. Council may terminate this agreement if, in Council's opinion, the Association continually operates outside of this agreement, or continues with unacceptable behavior whilst using the premises under the terms of this agreement.

Hire Rates

The Association shall pay Council \$1 per year, if requested, for the hire of the Community Centre when used under this agreement.

If the Association requires the use of the Recreation Centre, or any other Council facilities, the fee for that use shall be determined in accordance with Council's Schedule of Fees and Charges.

Utilities

Council and the Association shall bear in equal proportion the cost of the supply of water, electricity and gas to the premises. Council will pay all accounts up front and a debtor invoice issued to the Association in due course after payment.

Insurance

Council shall insure all buildings and fixtures and shall assume responsibility for the insurance of all Association owned contents placed in the premises on behalf of the Association. The Association shall pay the excess on any insurance claim associated with a break in to the Community Centre.

Signs

The Association shall obtain Council approval prior to the placement of any signs in or on the premises.

Cleaning

The Association shall pay for all cleaning associated with their use of the premises including the internal toilets and the foyer.

Licensing and Permits

The Association shall keep in force at all times all licenses and permits legally required for all the activities it undertakes within the premises.

Maintenance

Council shall maintain to an acceptable standard, at all times the building and improvements within the premises. A regular maintenance program is be in place and reviewed annually.

Alterations

The Association shall obtain the approval of the Council prior to implementing any significant alterations at the premises. The term significant is defined as any works that would alter any part of the structure of the premises, including fixtures and fittings, or is estimated to be valued at over \$500. Council will consider any proposed alterations on merit and either approve or disapprove to which the decision is final.

Security

Council shall continue to monitor the security arrangements at the premises to ensure they are sufficient. If any further security is required it shall be undertaken by agreement between both parties.

Association Equipment

The Association shall be permitted to place within the premises items of equipment which it will use on a regular basis.

Signatures

On behalf of the Nannup Sports and Recreation Association (Inc.)

We agree to be bound by the terms and conditions as set out in this agreement.

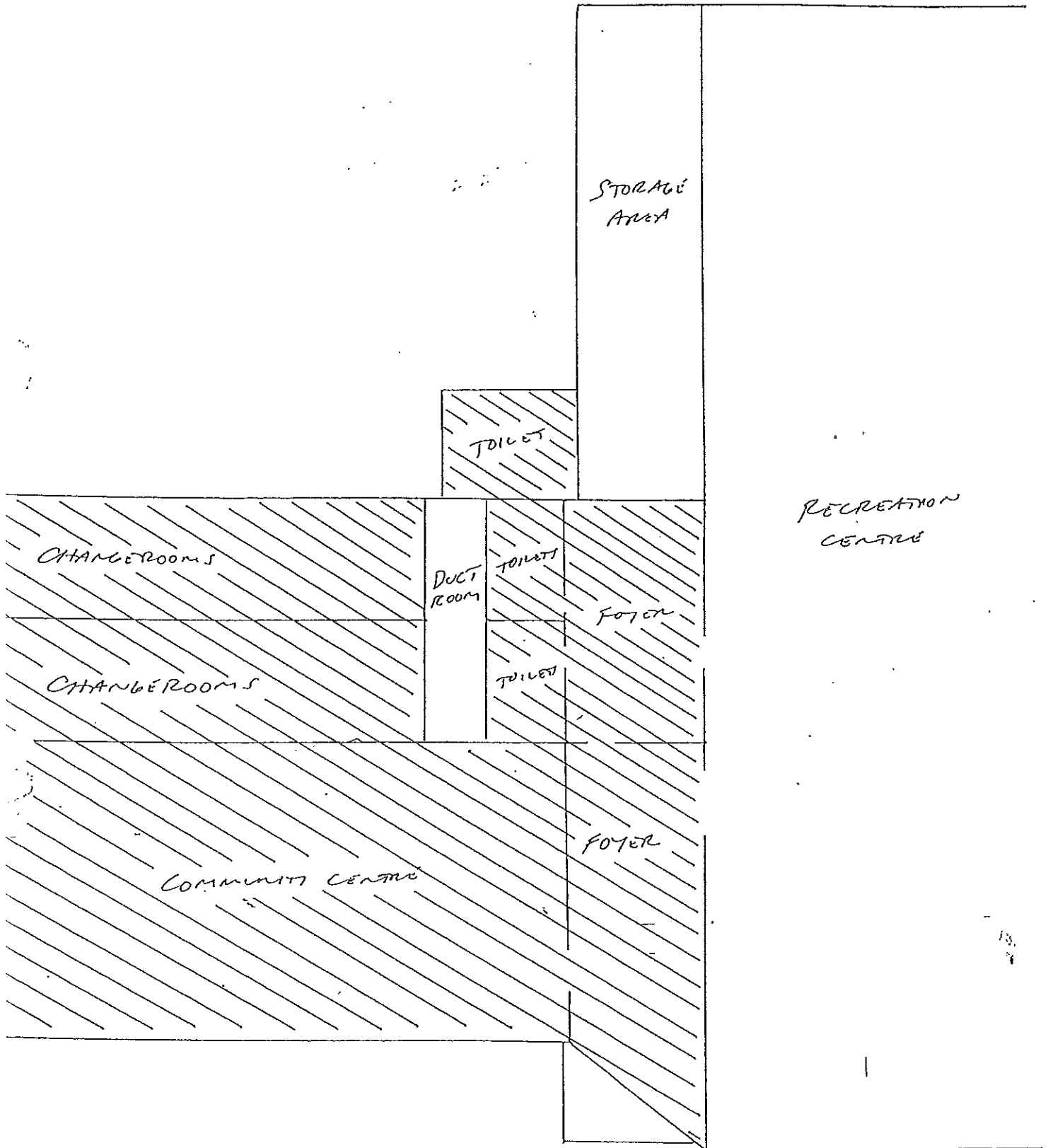
_____	_____
Chairperson	Date
Nannup Sports and Recreation Association (Inc)	

On behalf of Council

That Council abide by the terms and conditions as set out in this agreement.

_____	_____
Chief Executive Officer	Date
Shire of Nannup	

LAST PAGE OF ATTACHMENT II
ALONG WITH # 108, COMMUNITY
CENTRE AGREEMENT.



AGENDA NUMBER: 10.9
SUBJECT: Monthly Financial Statements for 30 April 2011
LOCATION/ADDRESS: Nannup
NAME OF APPLICANT:
FILE REFERENCE: FNC 9
AUTHOR: Kevin Waddington – Acting Manager Corporate Services
DISCLOSURE OF INTEREST:
DATE OF REPORT: 9 May 2011

Attachment: Monthly Financial Statements for the period ending 30 April 2011.

COMMENT:

The monthly Financial Statements for the period ending 30 April 2011 are attached.

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulation 34 (1)(a).

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: Nil.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

That the Monthly Financial Statements for the period ending 30 April 2011 be received.

8622 CAMARRI/PINKERTON

That the Monthly Financial Statements for the period ending 30 April 2011 be received.

CARRIED 7/0

SHIRE OF NANNUP**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2010 TO 30 APRIL 2011****REPORT ON MATERIAL VARIANCES BETWEEN YEAR TO DATE
BUDGET ESTIMATE AND YEAR TO DATE ACTUAL.**

All except four of the variances shown in the above named statement of financial activity are outside of the adopted variance of 10%.

The main reason for the variances is that expenditure and income is not occurring as predicted by Officers during the budget development stage. This is due to a number of reasons, the main one being not accurately projecting cash flows throughout the year, i.e. predicting when the budgeted income or expenditure will occur as opposed to when it actually occurs. Other reasons are not receiving a grant for grant dependant expenditure, projects controlled by Advisory Committees, suppliers/contractors not having the capacity to undertake the works within Council's timeframes, altered Council priorities, etc.

The following provides the major reasons for the programs that have variances outside of the adopted variance:

REVENUE:

General Purpose Funding: Royalties for Regions (-\$1,210,700) not received as planned, Interest on Investments (+\$54,960) more than planned and the value for the Surplus Carried Forward (\$1,579,570) is not included in the YTD Actual balances.

Law, Order & Public Safety: Grant for the Darradup Fire Alert system not allowed for in Council's Budget (\$76,000), Fines & Penalties more than budgeted (\$3,000), FESA Operating Grants higher than budgeted due to an additional payment received for over expenditures last financial year (\$64,180).

Health: Increased revenue from licence fees than budgeted (\$820).

Housing: Rentals less than budget due to Grange Road duplex being unoccupied (-\$1,780).

Community Amenities: Tip fees (\$5,700) and miscellaneous fees and charges (\$8,080) received more than budgeted.

Recreation and Culture: Grant funding is down by \$64,780 however income from hire charges is up by \$6,560 and Users charges are up as well (\$1,840).

Transport: Income from various Main Roads WA grants not received as predicted in budgeting process (-\$109,700) and Jalbarragup Bridge (-\$4,300,000) however this is partially offset by income for Supervision fees (\$100,440) Mowen Road (\$1,250,000).

Economic Services: Unbudgeted Feral Pig Program Grant funding received (\$89,650), Building Fees (\$5,820) and less income from sale of materials (-\$2,160).

Other Property and Services: Income from Private Works is \$50,330 more than estimated.

EXPENDITURE

General Purpose Funding: Royalties for Regions \$1,232,745 not expended as planned as funding not received as expected, Rating Valuations (-\$6,040) and Department of Transport, licensing expenses (-\$4,090).less than budgeted.

Law, Order and Public Safety: Fire Control Officer's Expenses (\$17,350 - incurred for additional hours for coordinating brigade attendance at DEC wildfires \$5,400 and additional hours required to complete all the firebreak inspections \$6,000, plus Emergency Response costs for wildfires of \$5,820) & Darradup Home Alarm Trial expenses (\$76,000) not as budgeted.

Health: Salaries greater than estimated due to termination of contract payment and additional relief costs (\$20,120)

Community Amenities: Expenditure not occurring as predicted in budgeting process in the areas of Contractors Collection Fees (-\$8,070), Rubbish site maintenance (-\$41,180), Town Planning Services (salaries, admin expenses, superannuation etc -\$114,320), Local Planning Scheme amendments (-\$15,120), Cemetery operations (-\$24,680), Public Conveniences (\$13,340) and Road Development Costs (-\$66,600).

Recreation & Culture: Cycle Path to Cockatoo Valley (\$148,440), Entry Statement Works (\$72,620) Town Hall -\$10,290), Recreation Centre (-\$20,260), Parks & Gardens Maintenance (-\$76,560), and Foreshore Park works (-\$14,080).

Economic Services: Feral Pig Program (\$84,560), Caravan & Camping Grounds (-\$16,040) and Building Services (\$1,860) not as budgeted.

Other Property and services: Recovery of expenses via Public Works Overheads and Plant Operating Costs not occurring as budgeted.

OTHER ITEMS

Purchase Land and Buildings: Expenditure not occurring as predicted in budgeting process for the Scott River Fire Shed (\$56,998), Kindergarten (-\$91,820) Nannup Town Hall (\$10,000) and Depot Construction (-\$11,820).

Purchase Infrastructure Assets Roads: Expenditure not occurring as predicted in budgeting process in the areas of Council Road Program (\$84,710), Mowen Road (-\$308,440), MRWA bridge program (-\$93,000) and Jalbarragup Bridge replacement programme (-\$5,087,700), Footpath Program (\$9,310).

Purchase Plant and Equipment: Purchase not undertaken as budgeted (\$382,070).

SHIRE OF NANNUP

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 30 APRIL 2011

	Y-T-D Actual	Y-T-D Budget	20010/11 Budget	Variances Y-T-D Budget to Actual
<u>Operating</u>	\$	\$	\$	%
Revenues/Sources				
Governance	0	0	0	0%
General Purpose Funding	1,660,678	4,371,105	2,053,696	(62%)
Law, Order, Public Safety	236,501	112,975	142,480	109%
Health	3,222	1,660	2,000	94%
Education and Welfare	49,583	27,389	27,389	0%
Housing	12,134	13,910	16,700	(13%)
Community Amenities	99,625	86,836	89,776	15%
Recreation and Culture	100,166	155,720	176,870	(36%)
Transport	5,651,950	8,711,444	10,056,055	(35%)
Economic Services	116,042	22,730	27,286	411%
Other Property and Services	71,158	20,830	25,000	242%
	<u>8,001,059</u>	<u>13,524,599</u>	<u>12,617,252</u>	<u>(41%)</u>
(Expenses)/(Applications)				
Governance	(230,385)	(215,598)	(271,700)	7%
General Purpose Funding	(165,873)	(1,362,076)	(1,390,132)	(88%)
Law, Order, Public Safety	(269,764)	(175,790)	(249,652)	53%
Health	(49,783)	(30,361)	(41,109)	64%
Education and Welfare	(121,324)	(130,772)	(156,717)	(7%)
Housing	(38,522)	(36,541)	(54,995)	5%
Community Amenities	(405,103)	(617,852)	(751,998)	(34%)
Recreation & Culture	(715,700)	(612,524)	(760,724)	17%
Transport	(632,046)	(644,211)	(2,381,209)	(2%)
Economic Services	(216,414)	(145,153)	(184,540)	49%
Other Property and Services	89,834	122,814	(35,987)	(27%)
	<u>(2,755,080)</u>	<u>(3,848,063)</u>	<u>(6,278,763)</u>	<u>(28%)</u>
Adjustments for Non-Cash				
(Revenue) and Expenditure				
(Profit)/Loss on Asset Disposals	0	0	28,000	0%
Depreciation on Assets	1,207,993	1,434,078	1,912,127	0%
Capital Revenue and (Expenditure)				
Purchase Land and Buildings	(79,999)	(116,640)	(120,000)	(31%)
Purchase Infrastructure Assets - Roads	(4,685,828)	(10,082,833)	(11,038,305)	(54%)
Purchase Plant and Equipment	(470,746)	(115,800)	(535,800)	307%
Purchase Furniture and Equipment	(21,024)	(4,000)	(24,500)	0%
Proceeds from Disposal of Assets	131,689	54,000	134,000	0%
Repayment of Debentures	(9,838)	(10,910)	(13,109)	(10%)
Restricted Cash	1,107,223	1,071,800	1,071,800	0%
Proceeds from New Debentures	150,000	280,000	280,000	0%
Leave Provisions	234,048	143,259	143,259	63%
Depreciation - Plant Reversal	0	0		0%
Accruals	27,737	27,737	27,737	0%
Transfers to Reserves (Restricted Assets)	0	(404,130)	(664,130)	0%
Transfers from Reserves (Restricted Assets)	0	757,461	1,010,461	0%
ADD Net Current Assets July 1 B/Fwd	507,771	507,771	507,771	
LESS Net Current Assets Year to Date	1,694,372	0	0	
Amount Raised from Rates	<u>1,650,633</u>	<u>3,218,329</u>	<u>(942,200)</u>	

SHIRE OF NANNUP

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 30 APRIL 2011

	20010/11 Actual \$	Brought Forward 01-July-2010 \$
NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	1,980,919	1,141,073
Cash - Restricted	130,379	1,071,800
Cash - Reserves	976,844	950,015
Receivables	357,193	103,576
Inventories	0	0
	<u>3,445,335</u>	<u>3,266,464</u>
LESS: CURRENT LIABILITIES		
Payables and Provisions	<u>(643,740)</u>	<u>(736,878)</u>
	2,801,595	2,529,586
Less: Cash - Reserves - Restricted	(1,107,223)	(2,021,815)
NET CURRENT ASSET POSITION	<u><u>1,694,372</u></u>	<u><u>507,771</u></u>

8623 BOULTER/MELLEMA

That item 10.10 Community Group Grants be discussed after item 10.5
2011/12 Draft Cash Budget

CARRIED 5/2

Voting for the motion: Dunnet, Boulter, Gilbert, Mellema and Pinkerton

Voting against the motion: Camarri and Lorkiewicz

AGENDA ITEM: 10.11
SUBJECT: Accounts for Payment
LOCATION/ADDRESS: Nannup Shire
FILE REFERENCE: FNC 8
AUTHOR: Tracie Bishop – Administration Officer
AUTHORISING OFFICER: Craige Waddell – Manager Corporate Services
DISCLOSURE OF INTEREST:
DATE OF REPORT: 17 May 2011

Attachment: Schedule of Accounts for Payment.

COMMENT:

The Accounts for Payment for the Nannup Shire Municipal Account fund and Trust Account fund are detailed hereunder and noted on the attached schedule are submitted to Council.

Municipal Account

Accounts Paid By EFT	
EFT 2424 – 2483	\$297,396.78

Accounts Paid By Cheque	
Vouchers 18530– 18558	\$53,138.45

Accounts paid by Direct Debit	
Vouchers 99236 – 99241	\$17,042.97

Trust Account

Accounts Paid by Cheque	
Vouchers – Eft 2482	\$140.00

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulation 13

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS:

As indicated in the Schedule of Accounts for Payment.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$367,718.20 in the attached schedule be accepted.

8624 CAMARRI/PINKERTON

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$367,718.20 in the attached schedule be accepted.

CARRIED 7/0

SCHEDULE OF ACCOUNTS PAYABLE
SHIRE OF NANNUP
SUBMITTED TO COUNCIL'S MAY 2011 MEETING

Chq/EFT	Name	Description	Amount
EFT2424	CA & CC SCOTT	FRUIT ORDER	\$24.00
EFT2425	NANNUP SURVEYS	MOWEN ROAD SURVEY WORK	\$11,763.40
EFT2426	NANNUP SKIP BINS	SKIP BIN SERVICE	\$280.00
EFT2427	BP NANNUP	MOWEN ROAD FUEL ACCOUNT	\$9,261.94
EFT2428	ASCENT ENGINEERING	ENGINEERING REPORT - SUBDIVISION	\$3,740.00
EFT2429	GRESLEY ABAS PTY LTD	EXTENSIONS OF ARCHITECTS BRIEF	\$10,560.00
EFT2430	SETTLERS ROOFING AND GRADING	MOWEN ROAD WORKS	\$11,979.00
EFT2431	PM TREASURE - EARTHMOVING CONTRACTOR	MOWEN ROAD WORKS	\$17,721.00
EFT2432	HITACHI CONSTRUCTION & MACHINERY AUST P/L	VARIOUS FILTERS	\$661.95
EFT2433	MANJIMUP SPRAY PAINTERS	EXCESS FEE	\$300.00
EFT2434	TANKS WEST	5600 GALLON TANK	\$3,135.00
EFT2436	D & J COMMUNICATIONS	REPAIRS TO RADIO	\$1,811.70
EFT2437	CORPORATE EXPRESS	STATIONERY SUPPLIES	\$103.01
EFT2438	LANDGATE	MINING TENEMENTS INTERIMS	\$32.30
EFT2439	D & J MILLER (DO YOUR BLOCK CONTRACTING)	MOWEN ROAD WORKS	\$8,910.00
EFT2440	JASON SIGNMAKERS	SIGNAGE	\$271.04
EFT2441	K & C HARPER	SUNDRY MAINTENANCE - VARIOUS SITES	\$276.10
EFT2442	GREG MADER EARTHWORKS	MOWEN ROAD MACHINERY HIRE	\$83,649.50
EFT2443	PRESTIGE PRODUCTS	CLEANING PRODUCTS	\$464.20
EFT2444	THE PAPER COMPANY OF AUSTRALIA PTY LTD	STATIONERY ORDER	\$181.34
EFT2445	SCOTTIES EXCAVATIONS	MOWEN ROAD WORKS	\$18,535.00
EFT2446	CRAIGE WADDELL	RECOUP OF EXPENSES	\$347.25
EFT2447	WADIFARM CONSULTANCY SERVICES	PROFESSIONAL SERVICES	\$2,244.00
EFT2448	WESTERN POWER	BYPASS DESIGN FEE	\$1,500.00
EFT2449	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$13,117.91
EFT2450	WEST OZ LINEMARKING	LINE MARKING	\$1,793.00
EFT2451	J BLACKWOOD & SON LIMITED	SUNDRY SUPPLIES	\$1,198.14
EFT2452	CPS WEAR PARTS	GRADER BLADE	\$301.18
EFT2453	IMINI HOLDINGS PTY LTD	TRANSPORTABLE HIRE	\$990.00
EFT2454	BP NANNUP	FUEL - MOWEN ROAD	\$9,074.58
EFT2455	SETTLERS ROOFING AND GRADING	WATER CARTAGE	\$7,722.00
EFT2456	SENTINEL ALERT PTY LTD	PART PAYMENT NO 2 - BUSHFIRE ALERT SYSTEM	\$41,800.00
EFT2457	MARGARET RIVER CLIMBING COMPANY	ABSEILING COURSE	\$1,918.00
EFT2458	MY SOUTHWEST.COM.AU	CRITICAL HORIZONS SEMINAR TICKETING	\$120.00
EFT2459	GEOFFREY BENSON	REIMBURSEMENT OF EXPENSES	\$118.62
EFT2460	COURIER AUSTRALIA	FREIGHT CHARGES	\$925.42
EFT2461	SHANE COLLIE	RECOUP OF FBT CONTRIBUTIONS	\$451.00
EFT2462	CJD EQUIPMENT PTY. LTD.	REPLACE TAIL SHAFT AND PARTS AS NEEDED	\$7,558.82
EFT2463	HOLCIM AUSTRALIA PTY LTD	MOWEN ROAD SUPPLIES	\$3,850.00
EFT2464	CORPORATE EXPRESS	STATIONERY ORDER	\$121.53
EFT2465	LANDGATE	LAND ENQUIRIES	\$320.37
EFT2466	DARRADUP VOLUNTEER BUSH FIRE BRIGADE	CATERING FOR AGE FRIENDLY PROJECT	\$150.00
EFT2467	THE GOOD FOOD SHOP	SUPPLY OF AFTERNOON TEA	\$400.20
EFT2468	INSIGHT CCS PTY LTD	AFTER HOURS SERVICE CALLS	\$68.64
EFT2469	JASON SIGNMAKERS	SIGNAGE	\$330.00
EFT2470	K & C HARPER	MARINKO TOMAS TOILET MAINTENANCE	\$864.60
EFT2471	NANNUP NEWSAGENCY	STATIONERY & POSTAGE SUPPLIES	\$318.24
EFT2472	NANNUP EZIWAY SELF SERVICE STORE	GAS SUPPLIES	\$453.43
EFT2473	NANNUP COMMUNITY RESOURCE CENTRE	ADVERTISEMENT AND SHIRE NOTES	\$198.00
EFT2474	NANNUP LIQUOR STORE	REFRESHMENTS	\$419.84
EFT2475	SW PRECISION PRINT	STATIONERY SUPPLIES	\$1,517.00
EFT2476	THE PAPER COMPANY OF AUSTRALIA PTY LTD	STATIONERY SUPPLIES	\$53.63
EFT2477	SUGAR MOUNTAIN ELECTRICAL SERVICES	MARINKO TOMAS PARK WORKS	\$4,893.80
EFT2478	WESTERN POWER	SP034192 BYPASS DESIGN FEE	\$1,500.00
EFT2479	WML CONSULTANTS	MOWEN ROAD MANAGEMENT	\$2,234.10
EFT2480	CRAIGE WADDELL	FBT - RECOUP OF CONTRIBUTIONS	\$1,614.00
EFT2481	WADIFARM CONSULTANCY SERVICES	PROFESSIONAL FEES	\$1,749.00
EFT2483	PLANWEST	AMEND NO 12 - DESIGNATION OF FIRE PRONE AREAS	\$1,500.00
Total EFT Payments:			\$297,396.78

Cheque Payments

18530	CIVIC LEGAL	PROFESSIONAL SERVICES	\$440.00
18531	SCANIA AUSTRALIA - BUNBURY OFFICE	SUNDRY SUPPLIES	\$1,210.00
18532	AUSTRALIAN DRUG FOUNDATION	READING LITERATURE	\$33.00
18533	NUMERO PTY LTD	HIRE VEHICLE	\$1,500.77
18534	MANJIMUP TRADING COMPANY	IRRIGATION FITTINGS - ACCESSORIES	\$362.10
18536	WORK CLOBBER	SAFETY WEAR	\$150.00
18537	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	\$215.69
18538	AMP LIFE LTD	SUPERANNUATION CONTRIBUTIONS	\$1,166.47
18539	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$299.62
18540	WESTSCHEME	SUPERANNUATION CONTRIBUTIONS	\$299.62
18541	COMMONWEALTH SUPER SELECT	SUPERANNUATION CONTRIBUTIONS	\$92.10
18542	IIML ACF IPS APPLICATION TRUST	SUPERANNUATION CONTRIBUTIONS	\$302.40
18543	WIRTGEN AUSTRALIA PTY LTD	ACTUATING CABLE	\$259.79

SCHEDULE OF ACCOUNTS PAYABLE
SHIRE OF NANNUP
SUBMITTED TO COUNCIL'S MAY 2011 MEETING

Chq/EFT	Name	Description	Amount
18544	CIVIC LEGAL	PROFESSIONAL FEES - LOAN AGREEMENT	\$1,820.73
18545	WENDY TROW	ACTIVE AGING PROJECT	\$4,550.00
18546	SWOT	PROVISION OF ORIENTEERING ACTIVITIES	\$75.00
18547	ZANSHIN PERSONAL TRAINING	SOCIAL TENNIS SESSION	\$95.00
18548	AMBER TECHNOLOGY	SUNDRY SUPPLIES	\$102.23
18549	SEVENTH DAY ADVENTIST CHURCH	CAMPING FOR SCHOOL HOLIDAYS PROGRAM	\$169.00
18550	BLACKWOOD CAFE - ARIHIA PTY LTD	FESA DINNER	\$621.80
18551	DIRECT FUEL SUPPLIES	FUEL & OILS	\$1,140.59
18552	FORPARK AUSTRALIA	PLAYGROUND EQUIPMENT	\$6,507.60
18553	DEPARTMENT FOR TRANSPORT	VEHICLE REGISTRATION	\$48.60
18554	PIONEER CREDIT MANAGEMENT SERVICES	LEGAL ACTION FOR OVERDUE RATES	\$38.50
18555	SHIRE OF BUSSELTON	RANGER CALL OUTS	\$261.84
18556	B.J. & F.H. TOMAS	2ND PAYMENT - SCOTT RIVER FIRE SHED	\$21,993.80
18557	WATER CORPORATION	WATER EXPENSES	\$9,358.30
18558	SHIRE OF NANNUP	PLATE CHANGE	\$23.90

Total Cheque Payments: \$53,138.45

Direct Credits

99236	SG FLEET AUSTRALIA P/L	LEASE VEHICLE	\$637.29
99237	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN 37	\$1,672.98
99238	BP AUSTRALIA	FUEL EXPENSES	\$12,953.93
99239	CALTEX AUSTRALIA	FUEL EXPENSES	\$294.71
99240	TELSTRA	TELEPHONE EXPENSES	\$1,379.17
99241	WESTNET	INTERNET EXPENSES	\$104.89

Total Direct Credits: \$17,042.97

TRUST ACCOUNT

EFT Payment

EFT2482	CAROLYN GARNER	BOND REFUND	\$140.00
---------	----------------	-------------	----------

Total Trust Payment: \$140.00

Total Municipal Payments:	\$367,578.20
Total Trust Payments:	\$140.00
Total Payments for the Period Ending 17/05/2011	\$367,718.20

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

(a) OFFICERS

8625 BOULTER/PINKERTON

That Council introduce new business of an urgent nature introduced by decision of meeting being Naming of Road in Credence Estate Subdivision.

CARRIED 7/0

AGENDA NUMBER: 11 (A).1
SUBJECT: Naming of Road in Credence Estate Subdivision
LOCATION/ADDRESS: Lot 902 Perks Road, Nannup
NAME OF APPLICANT: Mr Andrew Pash, Surveyor
FILE REFERENCE: A1376
AUTHOR: Manager Development Services, Geoffrey Benson
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 20 May 2011

Attachments: 1. Deposited Plan 69041 – Plan of Subdivision
2. Landgate Plan of Locality
3. Geographic Names Committee, Guidelines

BACKGROUND:

A few years ago Mr Shane Brown applied for and was granted approval for a subdivision for boundary realignment for the purposes of farm restructuring of his farm on Perks Road, Cundinup.

The proposal was to amalgamate 8 Lots owned by the Brown's in Cundinup and subdivide into 5 separate lots.

Providing a constructed and gazetted road to the new lots being considered for subdivision was required, the proposal would create a new road reserve linking Perks Road, at Lot 900, to the unmade and unnamed road reserve located on the western boundary of proposed lots 903 and 904.

COMMENT:

One of the matters to be addressed as part of this subdivision and amalgamation process is the naming of the new roads created as part of the subdivision, which is needed to provide road access to the lots being created.

A letter of request for the naming of this new road has been received from Mr Andrew Pash, acting on behalf of Mr S and Mrs B Brown, requesting that Council name the road, from where it leaves Perks Road, at point A, through to the end at point C. The section of new road is from point A to point B, with the unmade and unnamed road being from point B to point C

Following is the list of requested names, submitted by Mr Andrew Pash, for the subdivision Road from point A through point C, in order of preference, with background/history and comment from Landgate as to suitability;

1. Credence Ridge Road

The name of the farm is CREDENCE ESTATE and the new road follows a high ridge.

Not suitable as it is a double barrel name, however Credence Ridge (Ridge being the road type as discussed) - complies given the position (terrain) and extent of the proposed road

2. Credence Road

As Above

Is suitable

3. Brown Road

The subject property has been owned by the Brown Family for the past three generations.

The name Brown is not suitable because it is an over used name throughout the State and region

4. Stewart Road

James Miller Stewart was the great grandfather of the land owner. Mr Stewart was a World War One and Gallipoli veteran serving with the AIF 12th Battalion.

He was wounded six times before returning to Nannup to continue working and living in the area before his death.

The name Stewart is already in use in the Shire of Nannup – duplications are not permitted

The applicant has also provided signed letters of support for the above proposed road names, with the three adjoining land owners agreeing with either Credence or Credence Ridge. Copies of these letters are available if Councillors wish to view them.

Considering the above, the author recommends that Council agree to name the road from point A through to point C on the attached deposited plan 69041, as Credence Ridge (Ridge being the road type).

STATUTORY ENVIRONMENT:

Land Administration Act 1997

26A. Names of roads and areas in new subdivisions

1. If a person delivers a diagram or plan of survey of a subdivision of land approved by the Planning Commission to a local government, and the proposed subdivision includes the provision of a road for use by the public, that person must also deliver to the local government the name proposed to be given to the road.
2. The local government may require the person so subdividing the land —
 - (a) to propose a name for the proposed road or, if a name has already been proposed, to alter that name; and
 - (b) to propose a name for the area the subject of the proposed subdivision, or if a name has already been proposed, to alter that name.
3. If the local government approves a name proposed under subsection (1) or (2), the local government is to forward the proposal to the Minister.
4. The Minister may —
 - (a) approve the proposed name;
 - (b) direct the local government to reconsider the proposed name, having regard to such matters as the Minister may mention in the direction; or
 - (c) refuse to approve the proposed name.
5. A person must not —
 - (a) assign a name to the area or road unless the name is first approved by the Minister;
 - (b) alter or change a name that has been so assigned, whether initially or from time to time, to the area or road unless the Minister first approves of the alteration or change of that name.

Penalty: \$1 000 and a daily penalty of \$100.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: Nil.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

That Council agree to name the road from point A through to point C on the attached deposited plan 69041, as Credence Ridge and advise the applicant and Landgate of this decision.

8625 CAMARRI/MELLEMA

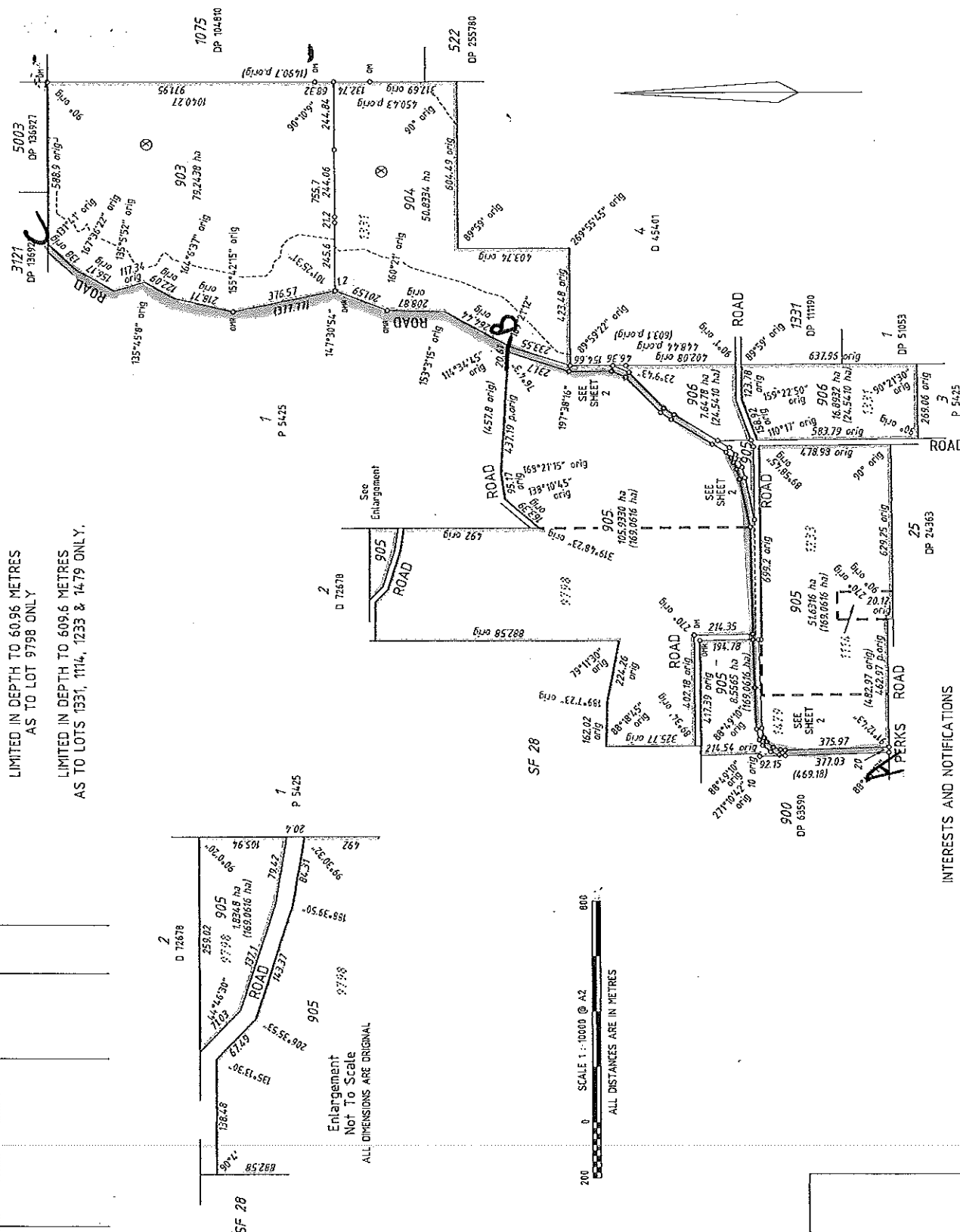
That Council agree to name the road from point A through to point C on the attached deposited plan 69041, as Credence Ridge and advise the applicant and Landgate of this decision.

CARRIED 7/0

Nannup Surveys
13 Cockatoo Drive NANNUP WA 5275
Phone: 9756 0901 Fax: 9756 0902
Mobile: 0432 110 940

SUBJECT	PURPOSE	STATUTORY REFERENCE	ORIGIN	LAND BURDENED	BENEFIT TO	COMMENTS
⊗	RESTRICTIVE COVENANT	SEC 1298A OF THE TLA	DOC L060423	LOTS 903 & 904	CONSERVATION AND LAND MANAGEMENT EXECUTIVE BODY	USE OF LAND RESTRICTIONS PROPOSED DERIVED FROM ASIAN INFLUENCE

INTERESTS AND NOTIFICATIONS



LIMITED IN DEPTH TO 60.96 METRES
AS TO LOT 9798 ONLY

TITLE FREEHOLD		PURPOSE SUBDIVISION	
PLAN OF			
LOTS 903 - 906 (INCL) AND ROAD			
DISTRICT TOWNSITE	NELSON	SSA • NO	
FILE LOCALITY LOCAL AUTHORITY	CUNDUP SHIRE OF NANNUP	FORMER TENURE LOT 902 DP 63590 CT 2726/579	
INDEX	QW BALINGUP SW (2S)	FIELD BOOK 114-807	
SCALE 1 : 1000 @ A2 ALL DIMENSIONS TO BE SHOWN ON THIS PLAN ARE APPROVED AND AS A CORRECT REPRESENTATION OF THE SURVEYOR'S CERTIFICATE - Reg 54 I hereby certify that this plan is accurate and is a correct representation of the information received from the owner or his agent, and that it complies with the provisions of the Survey Act 1965. In witness whereof I have hereunto set my hand and seal at Perth this _____ day of _____ 19____ <i>(Signature)</i> _____ Licensed Surveyor			
SURVEY FIRM		Nannup Surveys	
LOGGED	DATE	TYPE OF VALUATION	APPROVED BY WESTERN AUSTRALIAN PLANNING COMMISSION
FULL ADOT	LOCAL	VALUATION FOR	FILE
COMPONENT	LOCAL	FOR	136217
REVISION	LOCAL	FOR	
CORRECTED	LOCAL	FOR	
CORRECT	LOCAL	FOR	
ACCESSED No.	LOCAL	FOR	
		DATE	
IN ORDER FOR DEALINGS			
SUBJECT TO			
INSPECTOR OF PLANS & SURVEYS / AUTHORIZED LAND OFFICER			
APPROVED			
INSPECTOR OF PLANS & SURVEYS / AUTHORIZED LAND OFFICER			

Nannup Surveys

LOGGED	TYPE OF VALIDATION	APPROVED BY WESTERN AUSTRALIAN PLANNING COMMISSION
DATE	FULL AMOUNT	FILE
27 NOVEMBER 1982 10 45 AM	LOCAL COMPONENT	136271
FILE NAME	SUBJECT	136271
136271	PROJECT/DIAGRAM	136271
136271	CRITERION	136271
136271	CORRECT	136271
136271	U.C.	136271
136271	136271	136271

IN ORDER FOR DEALINGS

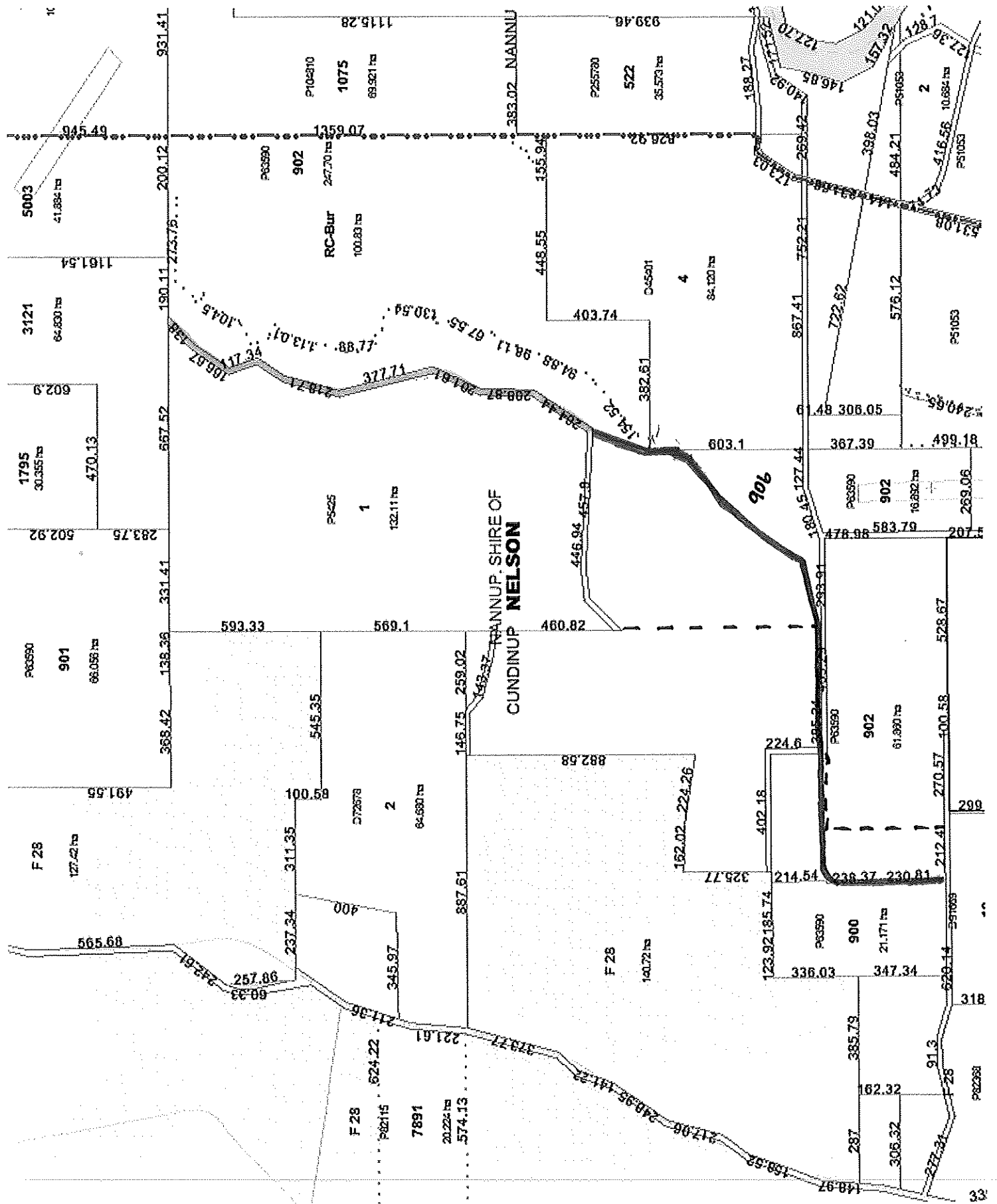
SUBJECT TO

INFORMATION ON PLANT & MATERIALS AUTHORIZED AND OFFICE

APPROVED

Journal of Management Education 34(1) 1-12

INSPECTOR OF PLANS & SURVEYS / AUTHORIZED LAND OFFICER	DATE
--	------



GEOGRAPHIC NAMES COMMITTEE

WESTERN AUSTRALIA

PRINCIPLES, GUIDELINES AND PROCEDURES



FOREWORD

Place names are perhaps the most commonly and widely used form of geographical information. Official and local names of administrative, cultural and geographic features, including roads and localities are used by the community every day. Each name appears simple, but with growing community demands, and advances in technology, place names are now required to meet many needs. The currency of information is important and sometimes critical.

Foremost is the demand for up to date information, in the protection of life and property by emergency service organisations. At a more general level, current information on location and size is required for a wide range of administrative and planning uses, such as statistics for population and census planning. At another level, there is a growing demand for access to the historical data contained in the record of place names and their "meaning".

The role of geographic names is straight forward, but there is a need to regulate and standardise the use, collection, and registration of place names. Since 1936 this has been the responsibility of the Nomenclature Advisory Committee, and more recently the Geographic Names Committee. Successive Western Australian Ministers for Lands have relied on these Committees for advice when naming geographic and cultural features, such as townsites, districts, localities, roads and reserves.

This document, *Principles, Guidelines and Procedures* of the Geographic Names Committee, will serve as the guide for all involved with naming features in Western Australia, allowing for the orderly recording and use of names. I commend its use as a valuable resource to local governments, businesses and individuals.

Brendon Grylls MLA
MINISTER FOR REGIONAL DEVELOPMENT; LANDS;

TABLE OF CONTENTS

	PAGE
PREFACE	4
GEOGRAPHIC NAMES COMMITTEE	5
Structure	5
Terms of Reference	5
Legislation	6
<i>Land Administration Act 1997</i>	6
GUIDING PRINCIPLES OF NOMENCLATURE	8
GUIDELINES	9
Road Naming Guidelines	9
Locality names and boundaries	11
Locality Size (urban)	11
Locality Size (rural)	11
Locality Boundaries	11
Locality Names	11
Renaming Localities	12
Naming of Parks and Reserves	13
Renaming of Parks and Reserves	14
Dual Naming Guidelines	14
Aboriginal and Torres Strait Islander place names	15
Guidelines for the consistent use of place names	15
PROCEDURES	16
Naming Roads	16
Naming Physical Features	16
Naming Parks and Reserves	16
Naming Towns and Localities	16
Changes of Names	17
Mapping Procedures	17
Name Enquiries	17
APPENDICES	
APPENDIX A Road Types	18
APPENDIX B Policy Guidelines for the recording and use of Aboriginal and Torres Strait Islander Place Names	22
APPENDIX C Guidelines for the Consistent Use of Place Names	31



PREFACE

Geographical names in Western Australia are an essential reference system for transportation and communication and are an important element of our culture. Clear, unambiguous names for populated places, roads and physical features are essential for correct reference in resource development and planning and standard forms of names are important elements of reliable maps and charts. The orderly process of designating names for landscape and seascape phenomena permits the State to exercise its prerogative in managing and protecting this aspect of our culture and heritage.

The Geographic Names Committee, originally the Nomenclature Advisory Committee, was appointed as an advisory committee to the Minister for Lands in 1936. Essentially, it performs a similar role today as it did in 1936, in providing advice to the Minister on geographical name issues. The name of the Committee was changed in 1987 and the representation was revised in 1987 and 2002.

The primary task of the Committee is to develop rules and guidelines for approval by the Minister. Changing attitudes and perceptions and the pressures of urban growth have led to the revision and updates of guidelines since the first edition of this booklet. The guidelines on the naming of parks and reserves and roads have been significantly changed following consultation with local government.

Of all the Committee's guidelines, that of restricting the approval of names honouring living persons is the most contentious. Although this policy may seem unduly restrictive, it prevents the naming of features on the basis of self-recognition or through exerting inappropriate influence. Because place names make inexpensive, long-lasting and prominent memorials, the Committee in the main prefers to base assessments on the lifetime achievements of a person.

Above all else, geographic names are essentially a local community issue. When allocating a new name or changing an existing one the Committee will ensure the local community is extensively consulted to determine their view before any recommendations are made.

The Secretary of the Committee represents the State on a national consultative committee that meets annually to address issues of common interest to all states and territories and some guidelines adopted now reflect a national approach.

The Geographic Names Committee is served by a Secretariat provided by the Information Services Division of LANDGATE. The Secretariat serves the needs of the real estate, Local Government and mapping industries for names and maintains a computer database 'GEONOMA' that holds essential information on all named roads and places in the State.

GEOGRAPHIC NAMES COMMITTEE

STRUCTURE

Responsibility for the naming of roads, features, townships and places in Western Australia resides with the Minister for Land Information. The Geographic Names Committee was established by the Minister and represents many different points of view, from local communities to professional institutions and government agencies within Western Australia. It provides an inexpensive mechanism to make democratic naming decisions for the State Government and at present, is comprised of representatives of the following organisations:-

Department of Indigenous Affairs
State Records Office
Main Roads Western Australia
Western Australian Local Government Association (2 representatives)
Australia Post
Urban Development Institute of Australia (WA Division) Inc.
Department of Industry and Resources
Fire and Emergency Services Authority
LANDGATE - Chairman.

TERMS OF REFERENCE

To provide the Minister for Land Information with:

- advice on geographical nomenclature matters;
- guidelines to facilitate the approval and processing of nomenclature applications.

LEGISLATION

Legislation that impacts on Geographic Names:-

Land Administration Act 1997
Part 2-General administration
Division 3-General

26. Constitution, etc. of land districts and townsites

(1) In this section

townsite

(a) means townsite constituted under subsection (2); and

(b) except in subsection (2)(a), includes land referred to in clause 37 of Schedule 9.3 to the *Local Government Act 1995*.

(2) Subject to section 26A, the Minister may by order

(a) constitute land districts and townsites;

(b) define and redefine the boundaries of, name, rename and cancel the names of, and, subject to this section, abolish land districts and townsites; and

(c) name, rename and cancel the name of any topographical feature, road or reserve.

(3) An order made under subsection (2) may include such matters enabled to be effected under an order made under another provision of this Act as the Minister thinks fit.

[Section 26 amended by No. 38 of 2005 s. 8.]

26A. Names of roads and areas in new subdivisions

(1) If a person delivers a diagram or plan of survey of a subdivision of land approved by the Planning Commission to a local government, and the proposed subdivision includes the provision of a road for use by the public, that person must also deliver to the local government the name proposed to be given to the road.

(2) The local government may require the person so subdividing the land —

(a) to propose a name for the proposed road or, if a name has already been proposed, to alter that name; and

(b) to propose a name for the area the subject of the proposed subdivision, or if a name has already been proposed, to alter that name.

(3) If the local government approves a name proposed under subsection (1) or (2), the local government is to forward the proposal to the Minister.

(4) The Minister may —

(a) approve the proposed name;

(b) direct the local government to reconsider the proposed name, having regard to such matters as the Minister may mention in the direction; or

(c) refuse to approve the proposed name.

(5) A person must not —

(a) assign a name to the area or road unless the name is first approved by the Minister;

(b) alter or change a name that has been so assigned, whether initially or from time to time, to the area or road unless the Minister first approves of the alteration or change of that name.

Penalty: \$1 000 and a daily penalty of \$100.

[Section 26A inserted by No. 38 of 2005 s. 9.]

GUIDING PRINCIPLES OF NOMENCLATURE

- New names and changes of names shall have strong local community support.
- Names in public use shall have primary consideration.
- Name duplication and dual naming should be avoided, especially those in close proximity.
- Names of living individuals should be used only in exceptional circumstances.
- Names characterised as follows are to be avoided, where possible:-
 - incongruous; given and surname combinations; qualified names; double names; corrupted, unduly cumbersome, obscene, derogatory or discriminating names; and commercialised names.
- Preferred sources of names are:-
 - descriptive names appropriate to the features, pioneers, war casualties and historical events connected with the area, and names from Aboriginal languages currently or formerly identified with the general area.
- Generic terms must be appropriate to features described.
- New names proposed must be accompanied by exact information as to location, feature identification, origin, or if alteration is proposed, by a rationale.
- The use of the genitive apostrophe is to be avoided (e.g. Butcher's).
- Hyphenated words in place names shall only be used where they have been adopted in local usage. (e.g. City of Kalgoorlie-Boulder)

GUIDELINES

ROAD NAMING GUIDELINES

Selection of Names

Suitable Names - Preferred sources of names include names from Aboriginal languages currently or formerly identified with the general area, pioneers of the State or area, citizens who have made a significant community contribution, war casualty lists and thematic names (eg nautical, sporting etc). Ethnic and gender diversity is encouraged. Given/first and surname combinations are suitable only if the surname alone cannot be used because of duplication. All name proposals must clearly identify the origin of the name and provide relevant references to allow for the verification of the name.

Unsuitable Names - Names characterised as follows are to be avoided - given/first names, corrupted, unduly cumbersome or difficult to pronounce names, obscene, derogatory, racist or discriminating names, company or commercialised names (unless in an historical context).

Name Duplication - Name duplication within local governments or adjoining local governments shall be avoided. When a duplicated name is proposed elsewhere, it must not be duplicated more than 5 times in the metropolitan region, must be at least 10 km from the existing duplication and must have a different road type. These exclusions apply to similar sounding or written names, and also apply to those within similar sounding suburbs even if more than 10 km away. In rural areas the distance should be at least 50 km away.

Names of Living Persons - The names of living persons are not normally suitable for road names, and if proposed will be subject to a more rigorous selection process. The proposal must be accompanied by comprehensive biographical details including details of community involvement, and also an indication of strong community support for the proposed name.

Private Roads

The naming of private roads is outside the Committee's area of responsibility, and is a function of local government. In order to minimise confusion the road naming guidelines should be applied by local government. All such names must be notified to the Committee Secretary for inclusion in street directories and to assist the emergency services. This includes roads in strata developments, retirement home complexes, reserves etc.

Laneways and Rights of Way

The increase in urban density in new developments and urban redevelopment has resulted in many narrow short lanes and rights-of-way requiring names. The naming of such roads is supported with a preference for use of the road type Lane and short names. Laneways will normally only be named if a name is required for addressing purposes. The leg of a battleaxe lot is not a laneway.

Major State Roads

The naming of major state roads shall conform to these guidelines, but must be referred to the Minister for Lands for approval. The process for the selection of names shall include consultation with relevant government agencies.

Road Types

The Committee has approved a comprehensive list of road types with definitions outlining their particular application and these are attached as Appendix A. Correct application of these types assists the motoring public. The abbreviation of road types is in accordance with the AS 4212.

Renaming Roads

The renaming of roads is discouraged unless there are good reasons for a change of name. Typical reasons are redesign of a road, changed traffic flow, mail delivery problems, misspelling of a name and duplication problems. Renaming is particularly necessary when a road is cul-de-saced, resulting in two or more separated sections of road, as this can provide difficulties for emergency services. Renaming may also be helpful in solving house numbering problems.

Where a change to the name of a road is proposed the name selected should conform to the Road Naming Guidelines. In addition, for regional roads the change of name should have broad community support, and for local roads, majority support from affected residents. However, the requirements of emergency services for clear unambiguous naming will also be a consideration. Proposals normally require the support of local government, but the Minister for Land Information is the final authority in all such matters. Non essential road name changes also incur a service charge.

Procedure for Naming and Renaming Roads

New Roads - Survey documents require approved road names before the survey can be approved. The developer or their agent should be prompt in lodging a concept plan and a proposal for road names conforming to the above guidelines with the relevant local government. It may also be helpful to supply a copy to the Secretary, Geographic Names Committee. Local governments then propose the names to LANDGATE for approval. Following agreement between the Department and the local government, the names will be approved and all interested parties advised.

The selection of names is at local government discretion, and many local governments maintain lists of preferred names. There must be sound justification to propose alternative names, but some local governments allow developers discretion, particularly with larger developments. Short names are encouraged for short roads.

Existing Roads – Unnamed roads should be treated in a like manner to new roads. Proposals for renaming roads should follow the above guideline and be submitted through local government. Proposals should be accompanied by a map showing the extent of the name and full details on the name, including the reason for the selection.

LOCALITY NAMES AND BOUNDARIES

Locality Size

- **Urban**
Minimum size of localities to be 100ha.
Minimum number of available lots to be 1000 and maximum to be 10,000.
Ideal size to be approximately 500ha.
- **Rural**
Minimum size of localities to be 1000ha.
Ideal size to be 2500ha.
No maximum size.

Locality Boundaries

Boundaries to be established in accordance with the following:-

- Natural boundaries i.e. rivers, shorelines, creeks.
- Centreline of major highways, divided carriageways, other roads, railways.
- Local government boundaries.

Boundaries currently along the back of lots facing a road are to be maintained where it is relevant to postal deliveries or where residents and local government currently accept such boundaries and do not desire a change.

Locality Names

Names for new localities or changes of names to preferably have an Australian emphasis and to be selected from the following categories:-

- a) Name associated with the area:
 - Aboriginal - feature or descriptive.
 - Locational or descriptive name.
 - Pioneer settler of the area.
 - Early property name.
- b) Name associated with the development of the state:
 - Statesman or former politician.
 - Other e.g. ship, event, etc.
- c) Other choice of name:-
 - Flora or Fauna Association.

Localities may **not** be named in honour of someone still living.

NOTE 1 - Use of the name extensions.

The use of extensions to names, such as "Park", "Grove", "Heights" etc is discouraged unless necessary to avoid duplication.

NOTE 2 - Use of the "Estate" names.

Estate names may be used by developers for the marketing of real estate, and should only be used in conjunction with the approved locality name. When used they should also conform to general naming principles, such as avoiding duplication and only using a locality name when the estate is within the locality of that name. Estate names are not an element in an address. (Ref: AS4590 & AS4212)

RENAMING LOCALITIES

Renaming proposals submitted to the Geographic Names Committee, which conform to the preceding guidelines, are likely to succeed only if there are sound reasons for a change. The proposal must have some of the following typical requirements:-

- The proposal is supported by a broad-based community survey indicating very strong community support for the name change.
- The proposal has strong local government support.
- The proposal is to rename all or part of a locality before urban development occurs.
- The proposal is based on a locality being divided by a newly constructed major road or railway.
- The current name can be easily confused with another name, has mail delivery or emergency services problems.
- The proposed name has some long-standing association with the locality.
- The proposal is based on a change to local government boundaries.

Renaming proposals submitted to the Geographic Names Committee, which conform to the preceding guidelines, are unlikely to succeed if:-

- The proposal seeks to adopt a developer's inappropriate name coined to promote a development.
- The proposed name has no relationship to the area or is a made up name.
- The proposed name is duplicated or similar in spelling or sound to an existing Western Australian town or locality name.
- Petitions presented in support only present one point-of-view.
- The proposal is not supported by local government.
- The proposal does not have strong local community support.

NAMING OF PARKS AND RESERVES**General Guidelines**

- Priority will be given to the naming of parks and reserves after an adjacent street or feature to maximise the identification of that park or reserve with an area. The 'road type' is not to be included as part of the name.

- 'Reserve' is only to be used as part of the name if the whole of the area to be named is reserved under the *Land Administration Act 1997* and therefore has a reserve number.
- Names that commemorate or may be construed to commemorate living persons will not be considered for parks or reserves over 1ha.
- Proposals to name parks or reserves should include evidence of strong community support for the name. This support can be ascertained by some of the following:-
 - Advertising proposals to name parks and reserves in local papers, inviting comments.
 - Advertising proposals to name parks and reserves in local libraries.
 - Erection of signs on the park or reserve, advising of the proposed name.
 - Advising residents in the area surrounding the park or reserve of the proposed name in writing.
 - Advising local progress associations of proposed names and requesting their comments.
- For personal names, the person being honoured by the naming should have either had a direct long-term association with the area, or have made a significant contribution to the area of the proposed park or reserve, or the State. Association or contribution can include:-
 - Two or more terms of office on a local government council.
 - Twenty or more years' association with a local community group or service club. Action by an individual to protect, restore, enhance or maintain an area that produces substantial long-term improvements for the community or area.
- Service to the community or organisation must have been voluntary.
- Given names may be included as part of the naming proposal, and given and surname combinations are acceptable.
- Death and former ownership of land are not acceptable reasons for proposing a name, unless previous criteria apply.

Naming of Parks and Reserves under 1ha

1. The approval of the Minister for Land Information is not required, but LANDGATE must be advised of all names assigned.
2. The names of living persons are acceptable except for those persons holding any form of public office.
3. The general guidelines listed above shall apply for the naming of such parks and reserves.

Naming of Ovals, Pavilions, etc

1. Components of reserves (e.g. pavilions, ovals, gardens, etc.) may be named in honour of living community members who have contributed towards the establishment of the particular feature or towards the community in general.

2. The approval of the Minister for Land Information is not required for such names when the park or reserve has already been named as a whole. LANDGATE should be informed of the name if it is to be included on maps.

Renaming of Parks and Reserves

1. Names chosen for parks and reserves are expected to be permanent, and renaming is discouraged. If renaming is proposed because of some exceptional circumstance, the general guidelines will apply.
2. Evidence of substantial community support for a change of name must be provided.

Advice to LANDGATE

All naming proposals for parks and reserves shall include:-

1. Proof of community support, including evidence of consultation.
2. A map showing the location of the park or reserve.
3. The reason for the choice of name.
4. For personal names: biographical details, including dates of birth and death (if relevant), length and years of service or association.

Advice of names assigned to parks and reserves under 1ha should also include the above details so that these names can be included on maps and in the names database.

DUAL NAMING GUIDELINES

- Dual naming is not considered preferable to one name, and in each case the proposal should be investigated to establish if the Indigenous name would have enough community support to replace the European name.
- Temporary dual naming is a useful process to assist in changing from a European name to an Indigenous name.
- Dual naming is not to be considered for addressable localities, road names or physical structures associated with roads, such as bridges.
- Dual naming should apply to physical features, such as mountains, lakes etc.
- Dual naming is to give recognition to existing traditional Indigenous names, where evidence exists, preferably historic in written form or oral tradition, that a feature has two names.
- Dual naming proposals should have significant support from local Indigenous communities.
- Dual naming proposals should preferably have the support of the relevant local government.
- Depiction of Dual Names
 1. Both the Indigenous part and the introduced part of the dual names should be the same font size, font type and colour. If a visual separator is required, it should be a solidus “/”.

2. Whichever of the two names is most likely to be used by the local community and acceptable to the broader community is to be used first in a sequence.
3. In each instance of dual naming the Committee shall identify the naming sequence most likely to reach the widest acceptance in the local community. This sequence can be reviewed every 5 years.
4. Both parts of the dual name should be shown on official maps such as topographical maps.
5. Signposting of dual names is to be applied as agreed or appropriate.

ABORIGINAL AND TORRES STRAIT ISLANDER PLACE NAMES

The Geographic Names Committee has adopted guidelines for the recording and use of Aboriginal and Torres Strait Islander Place Names and these are attached as Appendix B.

GUIDELINES FOR THE CONSISTENT USE OF PLACE NAMES

The Geographic Names Committee has adopted the national Guidelines for the Consistent Use of Place Names prepared by the Committee for Geographical Names in Australia, attached as Appendix C.

PROCEDURES

NAMING ROADS

Survey documents require endorsed road names before the survey can be approved. To facilitate the early release of titles, the developer or their agent should be prompt in lodging a concept plan and a proposal for road names with the Secretary, Geographic Names Committee. Proposals should conform with the *'Road Naming Guidelines'* and it is advisable to supply the relevant local government with a copy of the proposal. Following agreement between the Committee and the local government, the names will be approved and all interested parties advised.

NAMING PHYSICAL FEATURES

Naming proposals for physical features may be received from the general public, companies or local, state or federal government and statutory authorities. Proposals should conform with the guiding principles. Features are carefully investigated to check if there is an existing Aboriginal name and each proposal should include:-

- reason for proposal;
- location by latitude and longitude, either geographic coordinates or Map Grid of Australia (MGA) coordinates;
- identification on a map indicating precise extent;
- photographs or sketches; and
- origin and meaning of name proposed.

All proposals are referred to local government for comment before approval.

NAMING PARKS AND RESERVES

Naming proposals for parks and reserves should conform to the naming policy and include clear identification of the property to be named. All such proposals must be submitted by local government or through local government.

NAMING OF TOWNS AND LOCALITIES

The naming of towns and localities should conform to the relevant policy. Submissions are always made by local government who normally will seek community support for a proposal. Accurate mapping details are essential for all such proposals.

CHANGES OF NAMES

The changes of names of roads, localities and features should conform to the relevant policy and in addition, should have broad community support. Road name changes should have the support of those residents affected by the name change. Proposals require the support of local government, but the Minister for Land Information is the final authority in all such matters. It is incumbent on local government to ensure there is community support for a change of name. Non-essential road name changes also incur a service charge.

MAPPING PROCEDURES

When a person, organisation or authority proposes to compile a map for general publication, the Geospatial Maintenance Section of LANDGATE, is able to supply an up-to-date listing of all approved names relevant to the area under examination. Listings can be supplied in analogue or digital form and can be varied to suit specific requirements.

Where mapping includes fieldwork all available sources of information should be utilised. Unapproved names obtained from land owners, residents, local government or signposts should be submitted to the Secretary, Geographic Names Committee for consideration.

Submissions of names obtained by 'local interrogation' should include:-

- the current use or otherwise of recorded names and variants of these;
- local names and variants in use, for those features which have no recorded names; and
- proof of general enquiry concerning the evidence of any name in use in the area.

The interrogation should include aspects of derivation and origin, time in use, and in particular, form of spelling. The reliability of the information gained and weight of opinion should be tested by reference to as many informants as possible. In addition, care must be taken to determine the exact positions for the application of the names, all of which should be recorded for submission to the Geographic Names Committee.

NAME ENQUIRIES

LANDGATE provides an enquiry service regarding the position of place names, origin of name, meaning (for some names) and other relevant details. Details of all road and feature names are recorded in a digital database named "GEONOMA", further details of which are available from the Secretary, Geographic Names Committee, LANDGATE.

APPENDIX A

ROAD TYPES

NOTE: Road types are grouped into three categories – Culs-de-sac, Open Ended and Either. The use of appropriate types is strongly encouraged to assist the traveling public and delivery companies and emergency services. Existing exceptions to these rules are often the result of particular circumstances, and similar use is not encouraged. Redevelopment is often a reason for the non-typical use of such road types.

CULS-DE-SAC

TYPE	ABBREVIATION	DESCRIPTION
BRAE	BRAE	A roadway running along a hill area.
BROW	BROW	A roadway that runs along or over the top of a hill.
CLOSE	CL	A short enclosed roadway.
COPSE	CPS	A roadway running through or to a public open space or woodland area.
COURT	CT	A short enclosed roadway.
COURTYARD	CTYD	An enclosed area.
COVE	COVE	A short enclosed roadway.
DALE	DALE	A roadway situated between hills.
END	END	A roadway that has a definite finishing point.
GLADE	GLADE	A roadway usually in a valley of trees.
GLEN	GLEN	A roadway usually in a valley of trees.
GREEN	GRN	A roadway often leading to a grassed public recreation area.
GROVE	GR	A roadway which often features a group of trees standing together.
KEY	KEY	A roadway serving as an entry to an estate or stage of a development as a feature or landscaped entry with controlled access.
LOOKOUT	LKT	A roadway leading to or having a view of fine natural scenery.
MEWS	MEWS	A roadway having houses grouped around the end.
NOOK	NOOK	A short, secluded roadway with limited frontage indicating privacy.
PLACE	PL	A short sometimes-narrow enclosed roadway.
PLAZA	PLZA	A roadway enclosing the four sides of an area forming a market place or open space.
POCKET	PKT	A short roadway leading to an intimate village environment.
POINT	PNT	A roadway leading to a focal point or river frontage.
PORT	PORT	A small roadway abutting a harbour, inlet, marina etc. in a coastal development.
REST	REST	A short roadway with limited residential frontage creating a quiet secluded environment.
RETREAT	RTT	A roadway forming a place of seclusion.
SHUNT	SHUN	A short, dead-end track used in State Forests only.
TARN	TARN	A roadway surrounding or leading to a lake or some other water feature.
TOP	TOP	A roadway constructed at the highest part of an area.
TOR	TOR	A roadway along a rocky height or hillside.
WHARF	WHRF	A roadway running alongside a water feature creating a wharf-like impression.

OPEN ENDED STREETS

TYPE	ABBREVIATION	DESCRIPTION
ALLEY	ALLY	A usually narrow roadway for people or vehicles in cities and towns. A minor roadway through the centre of city blocks or squares.
APPROACH	APP	A roadway leading to an area of community interest i.e. public open space, commercial area, beach etc.
ARCADE	ARC	A passage having an arched roof, or any covered passageway, especially one with shops along the sides.
AVENUE	AV	A broad roadway, usually planted on each side with trees.
BANAN	BA	Aboriginal word meaning 'Street' or 'Path' (east Kimberley only)
BEND	BEND	A roadway containing a bend.
BOULEVARD	BVD	A wide roadway, well paved, usually ornamented with trees and grass plots.
BRACE	BR	A small roadway, which connects other roads or a major road to another feature.
BREAK	BRK	Vehicular access on a formed or unformed surface, which was originally prepared as a firebreak.
BYPASS	BYPA	An alternative roadway constructed to enable through traffic to avoid congested areas or other obstructions to movement.
CENTRE	CTR	A roadway, which runs into or around a group of buildings forming the central point of an area of activity i.e. commercial, community, public open space, etc.
CIRCLE	CIR	A roadway, which forms a circle or part of a circle.
CIRCUIT	CCT	A roadway enclosing an area.
CIRCUS	CRCS	A circular open place where many roadways come together.
CONCOURSE	CON	A roadway which runs around a central area, e.g. public open space or a commercial area.
CRESCENT	CR	A crescent or half moon shaped roadway.
DRIVE	DR	A wide thoroughfare allowing a steady flow of traffic without many cross streets.
EDGE	EDGE	A roadway constructed along the edge of a cliff or ridge.
ENTRANCE	ENT	A roadway connecting other roads.
ESPLANADE	ESP	A level roadway, often along the seaside or a river.
FAIRWAY	FAWY	A short open roadway between other roadways.
FOLLOW	FOLW	A roadway meandering through wooded or undulating country.
FORMATION	FORM	A formed surface, once a timber railway which now provides vehicular access.
FREEWAY	FWY	An express highway, with limited or controlled access.
GATE	GTE	A roadway leading into an estate, main entrance to a focal point, public open space.
GRANGE	GRA	A roadway leading to a country estate, or focal point, public open space, shopping area, etc.
HIGHWAY	HWY	A main road or thoroughfare, a main route.
INTERCHANGE	INTG	A highway or freeway junction designed so that traffic streams do not intersect.
JUNCTION	JNC	A roadway making a transition from a major to a minor road in an estate, etc. A through road leading from one minor road to another as a link.
LANE	LANE	A narrow way between walls, buildings etc. a narrow country or city roadway.
LINE	LINE	A generally long and straight road.
LINK	LINK	A roadway which links similar land uses i.e. pockets of residential, other roadway, etc.
LOOP	LOOP	A roadway that diverges from and rejoins the main thoroughfare.

MALL	MALL	A sheltered walk, promenade or shopping precinct.
MEANDER	MNDR	A sinuous winding roadway, wandering at random through an area or subdivision.
PARADE	PDE	A public promenade or roadway which has good pedestrian facilities along the side.
PARKWAY	PWY	A roadway through parklands or an open grassland area.
PASS	PASS	A roadway connecting major thoroughfares or running through hills.
PATH	PATH	A roadway usually used for pedestrian traffic.
PATHWAY	PWAY	A narrow roadway of any length meandering through an estate.
PROMENADE	PROM	A roadway like an avenue with plenty of facilities for the public to take a leisurely walk, a public place for walking.
QUADRANT	QDRT	A loop road forming a circular path or a curved deviation from another road.
QUAYS	QYS	A roadway leading to a landing place alongside or projecting into water.
RAMBLE	RMBL	A roadway that meanders from place to place.
RIDGE	RDGE	A roadway along the top of a hill.
ROAD	RD	A place where one may ride, an open way or public passage for vehicles, persons and animals, a roadway forming a means of communication between one place and another.
ROTARY	RTY	An intersection of two or more carriageways at a common level where all traffic travels around a central island.
ROUTE	RTE	A roadway allowing steady traffic flow with limited cross streets.
ROW	ROW	A roadway with a line of professional buildings on either side.
STREET	ST	A public roadway in a town, city or urban area, especially a paved thoroughfare with footpaths and buildings along one or both sides.
TERRACE	TCE	A roadway usually with houses on either side raised above the road level.
TRACK	TRK	A roadway with a single carriageway.
TRAIL	TRL	A roadway through a natural bush land region.
TURN	TURN	A roadway containing a sharp bend or turn.
UNDERPASS	UPAS	A passage having an arched roof, or any covered passageway, especially one with shops along the sides.
WALK	WALK	A thoroughfare with restricted vehicle access used mainly by pedestrians.
WALKWAY	WKWY	A roadway on which traffic travels at a slow pace.
WAY	WAY	An access way between two streets.
WYND	WYND	A short narrow roadway or alley.

EITHER CULS-DE-SAC OR OPEN ENDED STREETS

Note: when these types are used for a cul-de-sac it is essential that a “No Through Road” sign also be erected

TYPE	ABBREVIATION	DESCRIPTION
CHASE	CH	A roadway leading down to a valley.
CORNER	CNR	A roadway containing a sharp bend or corner.
CREST	CRST	A roadway running along the top or summit of a hill.
CROSS	CRSS	A roadway forming a ‘T’ or cross.
DIP	DIP	Short roadway through a steep valley or gully.
ELBOW	ELB	A roadway containing a sharp bend or turn.
FRONTAGE	FRTG	A roadway passing a point of interest or significance with lots fronting only one side e.g. public open space, coastline, etc.
GAP	GAP	A roadway that traverses a passage or a pass through a ridge or hill.
GARDENS	GDNS	A roadway with special plantings of trees, flowers etc. and often leading to a place for public enjoyment.
HEIGHTS	HTS	A roadway traversing high ground.
HILL	HILL	A roadway going up a natural rise.
OUTLOOK	OTLK	A roadway leading to an area which affords a view across surrounding areas.
RISE	RISE	A roadway going to a higher place or position.
SPUR	SPUR	A minor roadway running off at less than 45 degrees.
SQUARE	SQ	A roadway bounding the four sides of an area to be used as open space or a group of buildings.
VALE	VALE	A roadway along low ground between hills.
VIEW	VIEW	A roadway commanding a wide panoramic view across surrounding areas.
VISTA	VSTA	A road with a view or outlook.

In addition to the above road types, “Jalan” is used as a prefix on roads on Cocos (Keeling) Islands and Christmas Island. Examples are Jalan Guru and Jalan Perak on Christmas Island. “Jalan” is a Malay word for road or street.

All of the above abbreviations are according to the Australian Standard for Geographic Information Systems – data dictionary for transfer of street addressing information (AS 4590-2006)

(b) ELECTED MEMBERS

Nil

(Resumption of items after procedural motions 8619 and 8623 to move items 10.5 and 10.10 to the end of the meeting.)

Cr Camarri left the meeting at 7.18pm.

8626 PINKERTON/LORKIEWICZ

That standing orders be suspended to allow free discussion on item 10.5 2011/12 Draft Cash Budget.

CARRIED 7/0

Standing Orders were suspended at 7.20pm.

Cr Camarri returned to the meeting at 7.22pm.

Cr Pinkerton left the meeting at 7.27pm.

Cr Pinkerton returned to the meeting at 7.29pm.

8627 PINKERTON/GILBERT

That Standing Orders be resumed.

CARRIED 7/0

Standing Orders were resumed at 8.13pm.

AGENDA NUMBER: 10.5 SUBJECT: 2011/12 Draft Cash Budget LOCATION/ADDRESS: Nannup NAME OF APPLICANT: FILE REFERENCE: FNC3 AUTHOR: Craige Waddell – Manager Corporate Services DISCLOSURE OF INTEREST: DATE OF REPORT: 11 May 2011
--

Attachment: 2011/12 Draft Cash Budget (as at time of meeting).

BACKGROUND:

The presentation of this agenda item represents the first budget deliberation meeting of Council for the 2011/12 financial year. This follows the review of Council's Forward Plan undertaken at the Ordinary March 2011 meeting.

It is planned to again discuss the budget at the ordinary June meeting where it is hoped a final cash position will be agreed to. This will then be converted into a statutorily compliant budget document to be adopted by Council at the Ordinary July 2011 meeting.

COMMENT:

The attachment to this report details the draft 2011/12 cash budget. The report also shows the anticipated income and expenditure for the current financial year as predicted at 30 April 2011.

The budget currently contains a shortfall of income over expenditure of \$4,355,598.

The following specific comments are offered in relation to various components of the budget:

1. Surplus/Deficit Carried Forward From 2010/11

The attached draft budget contains a carried forward amount from the 2010/11 operations of \$0.

A budget review of the current year's budget has been undertaken as at 30 April 2011. This is detailed in the attachment to this item in the right hand column titled "ANTICIPATED 30/6/2011".

The following details those significant variations from the review that Council may wish to take into consideration in terms of identifying any proposed action to be taken to trim the budget or commit further funds. Some variations in both income and expenditure that nullify each other, such as the predicted income and expenditure associated with Recoverable expenses (COA 0422) and Expenses recovered (COA 0573) have not been included in the following as they do not impact the bottom line.

1. The surplus carried forward position (net carried forward from operations) as confirmed by Council's auditors as at the 30th June 2010 was \$19,810 instead of \$71,819 which was \$52,009 less than provided in the budget.
2. Income from Interest on investments is anticipated to be more than the budget provision by \$55,209 due primarily to the delay in the Jalbarragup Bridge replacement works and from Mowen Road income, both funded by government grants.
3. Donations are expected to be over budget by \$3,205 due primarily to the additional costs associated with Council waiving fees and charges in

accordance with policies ADM 7 Council Function Room Hire and HAB 2 Use/Hire Community Facilities.

4. Expenditure on conference expenses will be less than expected by \$6,705 due to the expectation that the prepayment for the Annual Local Government Week Conference for 2011 not being required until the 2011/12 financial year.
5. The budgeted expenditure on administration salaries will be over spent by \$73,547 due to additional contract services required to cover periods of annual leave, acting CEO duties and corporate services duties during the year, increased salary package for CEO's position, and payment of accrued leave entitlements on termination of employment by employees.
6. Overall savings on computer maintenance, printing and stationery, advertising less over expenditures on FBT and recruitment expenses total \$14,153.
7. Administration Legal Fees is anticipated to be over budget by \$24,939 due to several matters that required legal advice and legal representation.
8. Darradup Home Alarm Trial is unbudgeted expenditure (\$100,000) funded by a grant (\$95,000) with the balance of \$5,000 being met by Council.
9. Cost of the Scott River/Jasper brigade building (\$57,000) is unbudgeted expenditure that is to be funded through grant funding.
10. The budgeted expenditure on health salaries is expected to be over the budget amount by approximately \$22,735 being comprised of the costs associated with paying out the contract for the previous Manager Development Services and additional contractor hours to cover the position.
11. Rubbish Site Maintenance expenditure is anticipated to be under budget by \$21,039 due to savings in the costs associated with the Regional Waste Coordinator consultancy and DEC site monitoring.
12. The budgeted expenditure on town planning services will be under spent by \$94,630 as a result of several projects to be contracted out being deferred until 2011/12 and town planning administration expenses will be under by \$19,854 for similar reasons.
13. The cost of operating and maintaining Council's cemetery will be underspent by \$30,840 due to planned upgrading being deferred until 2011/12.
14. The cost of maintaining Council's public conveniences will exceed the budget provision by \$15,460 due predominantly as a result of the higher standard of cleaning being more than anticipated during budget preparation.

15. Recreation Centre Hire Income is anticipated to exceed the budget provision by \$7,000.
16. Nannup Town Hall (Capital Expenditure) will be over budget by \$10,000 as a result of a negotiated settlement being reached with the builder.
17. Purchase of Plant will be under the budget provision by \$41,280 due to savings achieved on the purchase of the new grader.
18. Total savings on Council's insurance portfolio premiums will be \$11,123 for the year.
19. Income from Private Works (net) is anticipated to be \$14,567 over budget.

A summary of these variations follow (negative figures indicate over expenditure):

Surplus Carried Forward (Net Cash)	-\$52,009
Interest on Investments	\$55,209
Donations	-\$3,205
Conference Expenses	\$6,705
Administration Salaries	-\$73,547
Administration Legal Expenses	-\$24,939
Various Admin expenses (Net)	\$14,153
Darradup Home Alarm Trial (Net)	-\$5,000
Scott River Fire Brigade Building	-\$57,000
Health Salaries	-\$22,735
Rubbish Site Maintenance	\$21,039
Town Planning Services	\$94,630
Town Planning Admin Expenses	\$19,854
Cemetery Expenses	\$30,840
Public Conveniences	-\$15,460
Town Hall Capital Expenses	-\$10,000
Recreation Centre Income	\$7,000
Plant Purchases	\$41,280
Overall Savings on Insurance costs	\$11,123
Private Works Income	\$14,567
Various	-\$28,655
Total Anticipated Deficit	-\$23,850

The "Various" as stated above is made up of a myriad of minor line by line variations, any of which can be detailed to Councillors if required.

The net result of the review shows an anticipated deficit of \$23,850 as at 30 June 2011.

As previously explained in budget reviews, the actual carried forward amount will not be known until about the second week of July 2011. It is planned to build this known figure into the budget process at a later date to enable Council to proceed with the adoption of the budget in full knowledge of it. It is suggested that at this stage no allowance for the carried forward position be included in the draft budget until a more accurate figure is known.

2. Rates

The amount contained in the draft budget is the amount as contained within Council's Forward Plan. This represents a 5.42% increase on last year's actual rates raised. The amount of rates raised for 2009/10 was less than originally estimated due to revaluations associated with interim rated properties being less than originally anticipated.

Council may wish to increase rates beyond the 5.42% currently proposed (in accordance with the Forward Plan) due to the current excess of expenditure over income as contained in the attached draft budget.

At this point in time, only the total amount to be raised from rates is required for the purposes of agreeing on a cash budget position. The breakup of this into the various categories of rates Council has will be determined via another agenda item.

3. Debt Level

Council will have loans with outstanding principal of \$430,000 as at 30 June 2011 with no new proposed loans allowed for within the attached draft budget. The following table details Council's current loan situation:

Particulars

L37 Self Supporting Loan – N.C.R.C.	\$150,000
L38 2010/11 Plant	\$280,000
TOTAL	<u>\$430,000</u>

An analysis of Council's future capacity to loan funds has been undertaken. At this point in time, Council is repaying approximately \$87,000 per annum in interest and principal, and has an outstanding principal of \$430,000.

Using the benchmarks as stated in the Department of Local Government's Operational Guidelines Number 18 "Financial Ratios" relating to loans, Council has the ability to repay a total of approximately \$200,000 per annum and have a

principal outstanding of approximately \$600,000. This is based on financial data from the latest audited financial statements being for the year ended 2009/10.

These benchmarks are noted as "desirable" within the guidelines. A prudent financial manager would treat these benchmarks as maximums and would plan (budget) for ratios less than the benchmarks.

Putting this into perspective for the forthcoming budget, Council should avoid introducing a loan into the draft 2011/12 budget.

Having stated the above, the ability to loan any funds is at the discretion of the funding agency, traditionally the Western Australian Treasury Corporation.

4. Community Group Grants

The attached draft budget contains \$57,809 for community group grants as detailed. This is the subject of an item contained elsewhere within this agenda. Changes to this will need to be made if the recommendation as contained within the report is changed.

5. Fire Prevention

The total anticipated operating expenditure for Fire Prevention is offset by FESA grant income other than non FESA funded activities being Community Emergency Services Manager's motor vehicle running costs, Maintenance of PAW's and Strategic Firebreaks, and Fire Break Inspections. Therefore in effect the net cost to Council of providing fire protection services is \$25,451.

6. Mobile Bin Charges

In line with Council's proposed fees and charges as discussed at the ordinary May 2011 meeting of Council, mobile kerbside rubbish and recycling bin charges have not been increased pending the results of negotiations with the collection contractor.

7. Forward Plan

The attached draft cash budget takes into account all activities contained within Council's Draft Forward Plan 2011/12 – 2015/16 as reviewed at Council's Ordinary March 2011 meeting except for the following:

Sub Program 4.1 E (page 23) Increased from \$9,000 to \$12,000;

Sub Program 5.1 B (page 29) and 5.3 A (page 32) Grant Income and expenditure increased equally;

Sub Program 8.1 A (page 34) Increased from \$300,000 to \$310,740;

- Sub Program 10.1 A (page 40) Increased from \$57,750 to \$67,000;
- Sub Program 11.2 A (page 51) Decreased from \$2.3m to \$150,000;
- Sub Program 12.5 A (page 63) Decreased from \$701,000 to \$669,000;
- Sub Program 13.2 B (page 65) Deleted as included under Council donations;
- Sub Program 13.3 D (page 69) Decreased from \$350,000 to \$100,000;

8. Plant Replacement Reserve

Council adopted policy WKS12 Plant Replacement at its meeting of 28 October 2010 which provides a mechanism to fund the Plant Replacement Reserve. This has been implemented within this budgetary process for the first time.

9. Balanced Budget

Council should aim for a balanced cash budget, i.e. having sufficient income to meet expenditure. The attached draft budget currently contains a shortfall of income over expenditure of \$4,355,598.

Due to the extent of the deficit within the current draft budget, staff have undertaken a preliminary review of each line item and the following list details some potential changes which will reduce the above figure.

P1	0011	Rate Revenue	\$44,000
P2	0162	Donations – Ribbons of Blue	-\$6,000
P8	2302	Cemetery – Seal Driveway	-\$35,000
P9	2642	Oval Development	-\$80,000
P9	2574	Capital Works Halls – Cundinup Hall	-\$50,000
P10	3052	Implementation of Cultural Plan	-\$10,000
P11	3170	Capital Road Works – River/Barrabup/Town	-\$130,000
P12	3380	Local Road Maintenance – Wage offset	\$100,000
P12	3380	Local Road Mtce – Rural Road Numbering	-\$10,000
P13	3632	Parking Planning	-\$8,000
P13	3862	Functions & Event Support	-\$13,000
P13	4024	Caravan Parks Upgrade – Brockman St	-\$100,000
P11	3264	Main St Upgrade	<u>-\$3,000,000</u>
Total			-\$3,498,000

This list can assist Council in its deliberations and can be accepted as presented or changed as Council sees fit, however given the extent of the projected deficit, Council will need to source additional (untied) grant funding, income from property or higher rates or make some serious cuts to the proposed expenditures to achieve a balanced budget.

After Council has reviewed the budget and made any changes it deems necessary, if there still exists an excess of expenditure over income, Council may wish to consider offsetting this shortfall against the raising of a loan for a specific component of the budget. Councillors should note the detail in point 3 above.

Councillors are advised to review the draft budget document, making any changes deemed necessary to ensure that community expectations are balanced against available resources. The preferred outcome of this process is a balanced position.

In undertaking this, careful consideration should be given to reducing or increasing expenditure in any areas that contain labour, public works overheads and plant operating costs. The allocation of these costs throughout the budget balance back to the total budgeted amount for these areas. Any reduction in these areas needs to be put back into the budget to balance back to the overall payroll that will be incurred by Council.

Likewise, the draft budget contains a high percentage of grant dependent expenditure, i.e. the expenditure is directly related to grant income. This means that if Council chooses not to undertake the grant dependent works, it will not receive the income from the grant associated with the works.

The next step in the process of adopting the 2011/12 budget is to review the attached budget and any requested alterations at Council's Ordinary June 2010 meeting.

STATUTORY ENVIRONMENT:

Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS: 2011/12 budget.

STRATEGIC IMPLICATIONS: Nil.

RECOMMENDATION:

That Council make the necessary changes to the draft cash budget to achieve a balanced budget.

8628 BOULTER/CAMARRI

That Council make the following changes to the draft cash budget to achieve a balanced budget.

	Draft (Surplus)/ Deficit	Reduction in Exp. Increase in Income	Increase in Exp. Decrease in Income	Revised Position
As presented OM 26May2011	-\$4,355,598			-\$4,355,598
0011 - Rate Revenue				-\$4,355,598
0162 - Donations Ribbons of Blue		\$6,000		-\$4,349,598
2302 - Cemetery - Seal Driveway		\$35,000		-\$4,314,598
2642 - Oval Development		\$80,000		-\$4,234,598
2574 - Capital Works - Cundinup Hall		\$49,000		-\$4,185,598
3052 - Implementation of Cultural Plan		\$10,000		-\$4,175,598
3170 - Capital Road Works - River/Barrabup/Town		\$130,000		-\$4,045,598
3632 - Parking Planning			\$8,000	-\$4,053,598
3862 - Functions & Event Support		\$13,000		-\$4,040,598
4024 - Caravan Parks Upgrade - Brockman St		\$50,000		-\$3,990,598
3264 - Main Street Upgrade		\$3,000,000		-\$990,598
0182 - Warren Blackwood Strategic Alliance			\$2,000	-\$992,598
1754 - Staff House - Dunnet Rd		\$7,500		-\$985,098
1744 - Staff House - Carey St		\$2,000		-\$983,098
7042 - Agg Rd		\$20,000		-\$963,098
1834 - Shire Office Public Toilet		\$13,000		-\$950,098
2443 - Recreation - Transfer from reserve			\$40,000	-\$990,098
2574 - Recreation Centre Upgrade		\$40,000		-\$950,098
7432 - Foreshore park Materials		\$10,000		-\$940,098
3212 - Depot Community Sheds - seal driveway		\$20,000		-\$920,098
NEW - Rural Road Numbering Income from Property Owners		\$10,000		-\$910,098
Revised Position	Total	\$3,495,500	\$50,000	

CARRIED 7/0

SHIRE OF NANNUP- DRAFT 2011/12 CASH BUDGET AS PRESENTED TO COUNCIL 26/5/2011

INCOME AND EXPENDITURE DESCRIPTION	2011/12	2011/12 BUDGET		2010/11 BUDGET		ANTICIPATED 30/6/2011	
	detail	expense	Income	expense	Income	expense	Income
SCHEDULE 3 - GENERAL PURPOSE REVENUE							
GENERAL PURPOSE REVENUE - OPERATING INCOME							
0011 RATE REVENUE (FP P19)	\$990,000		\$990,000		\$940,000		\$937,773
0041 LEGAL FEES	\$100		\$0		\$0		\$0
0061 INTEREST ON OVERDUE RATES	\$6,000		\$6,000		\$4,500		\$5,500
0091 EQUALISATION GRANT	\$637,914		\$637,914		\$481,117		\$474,305
0231 INTERIM RATES	\$2,000		\$2,000		\$2,200		\$1,200
0261 INTEREST ON INSTALLMENTS	\$3,000		\$3,000		\$2,400		\$2,858
0271 INTEREST ON DEFERRED RATES	\$500		\$500		\$500		\$500
0291 LOCAL ROAD GRANT	\$376,438		\$376,438		\$275,438		\$277,592
0553 ROYALTIES FOR REGIONS							
C/F 2010/11 Council Allocation	\$302,685		\$1,210,740		\$1,210,741		\$1,210,741
C/F 2010/11 Regional Projects Allocation	\$302,685						
2011/12 Council Allocation	\$302,685						
2011/12 Regional Projects Allocation	\$302,685						
4812 ROYALTIES FOR REGIONS EXPENDITURE		\$1,228,741		\$1,245,741		\$640,371	
C/F 2010/11 Expenditure	\$605,371						
2011/12 Council Allocation	\$302,685						
2011/12 Regional Projects Allocation	\$302,685						
Return of partial SWDC R4R grant - Recreation Centre plans	\$18,000						
0361 ADMINISTRATION CHARGES ON INSTALLMENTS	\$3,500		\$3,500		\$2,900		\$3,250
0523 DEPT. OF TRANSPORT COMMISSION	\$18,000		\$18,000		\$18,000		\$19,956
0533 SUNDRY INCOME			\$12,450		\$12,600		\$14,327
Photocopies, Faxes & Miscellaneous services	\$50						
Account enquires	\$1,200						
Trainee commencement	\$2,500						
WALGA advertising rebate	\$200						
FESA Levy	\$4,000						
LGIS Insurance Rebate	\$4,000						
Other sundry Income	\$500						
0573 EXPENSES RECOVERED							
Payments recovered from others	\$50,000		\$50,000		\$25,000		\$48,000
0583 B.C.I.T.F. AND BRB COMMISSION	\$500		\$500		\$500		\$450
4882 SURPLUS CARRIED FORWARD FROM 2010/11	\$0		\$0		\$71,819		\$19,810
4873 INTEREST ON INVESTMENTS - GENERAL	\$20,000		\$20,000		\$15,000		\$38,179
4883 INTEREST ON INVESTMENTS - RTR			\$0		\$0		\$16,147
4893 INTEREST ON INVESTMENTS - DOTARS	\$0		\$0		\$5,000		\$20,883
GENERAL PURPOSE REVENUE - OPERATING EXPENDITURE							
0472 RATING VALUATION EXPENSES		\$11,200		\$10,500		\$9,400	
Miscellaneous Valuation Expenses	\$4,200						
Annual Unimproved Valuation Roll	\$6,000						
4 yearly GRV Valuation Roll	\$0						
Change of Valuation basis Revaluations - estimate	\$1,000						
4852 GRANTS COMMISSION REVIEW		\$0		\$500		\$500	
Review of Annual Information Return	\$0						
3832 INTEREST ON OVERDRAFT	\$100	\$100		\$100		\$0	
4872 DOT LICENSING EXPENSES		\$16,035		\$14,778		\$10,005	
Telephone	\$500						
Salaries	\$13,742						
Superannuation	\$1,793						
0422 RECOVERABLE EXPENSES		\$50,000					
Payments to be recovered from others	\$50,000			\$25,000		\$48,000	
4802 WRITE OFFS	\$100	\$100		\$200		\$0	

SHIRE OF NANNUP- DRAFT 2011/12 CASH BUDGET AS PRESENTED TO COUNCIL 26/5/2011

Page 2

INCOME AND EXPENDITURE DESCRIPTION	2011/12	2011/12 BUDGET		2010/11 BUDGET		ANTICIPATED 30/6/2011	
	detail	expense	Income	expense	Income	expense	Income
SCHEDULE 4 - GOVERNANCE							
GOVERNANCE - OPERATING EXPENDITURE							
0112 ELECTION EXPENSES	\$3,000	\$3,000		\$0		\$0	
0122 STRATEGIC PLANNING		\$32,500					
Asset Management Plan	\$20,000						
Long Term Financial Plan	\$7,500						
Integrated Planning Framework	\$5,000						
0142 REFRESHMENTS AND FUNCTIONS		\$15,400		\$14,300		\$19,032	
Refreshments	\$14,000						
Purchase of minor utensils	\$200						
Australia Day breakfast	\$800						
Community/Council get togethers	\$400						
0162 DONATIONS/CONTRIBUTIONS		\$82,309		\$16,900		\$20,105	
ONE OFF REQUESTS							
West Aust. Music Concert (Youth) Nannup Music Festival	\$1,500						
Jack Buntain - Ribbons of Blue	\$6,000						
COMMUNITY GROUP GRANTS							
Blackwood River Valley Marketing Association	\$0						
Nannup Garden Village Committee	\$7,009						
Warren Blackwood Small Business Centre	\$1,500						
NDHS - Graduation Ceremony Awards	\$250						
Nannup Occasional Child Care Association	\$1,000						
Nannup Music Club	\$40,225						
Nannup Arts Council - Acquisitive Art Prize	\$1,000						
Nannup Arts Council	\$4,525						
Youth Advisory Council	\$750						
NDHS - P & C	\$1,000						
Smart Events	\$500						
BigN	\$500						
Riding Develops Abilities	\$0						
Nannup Volunteer Resource Centre	\$550						
Sundry Provision for Ad-hoc Donations & Matching Grant Funds	\$4,000						
Ad Hoc Waiving of Fees & Charges	\$12,000						
0172 COUNCILLOR ALLOWANCES, FEES & REIMBURSEMENTS		\$42,650		\$41,200		\$41,200	
President's Allowance	\$8,000						
Deputy President's Allowance	\$2,000						
Meeting Attendance Fees	\$13,650						
Phone/Fax Line Rental/SP mobile phone calls	\$0						
Crs Computer Allowance	\$9,000						
Travel Costs	\$10,000						
Child Care Expenses	\$0						
0182 SUBSCRIPTIONS		\$18,400		\$6,933		\$8,734	
Industrial Service (Fitz Gerald Strategies) incl. EBA assistance	\$4,600						
WALGA	\$7,500						
WBSA (FP P47)	\$5,000						
SWZ LGA	\$500						
LGMA - CEO & MCS	\$800						
0192 CONFERENCE EXPENSES		\$17,500		\$14,500		\$7,795	
Local Government Week	\$6,000						
Local Govt. Week banners	\$0						
Other Conferences/Seminars/Meetings	\$2,500						
Councilor Training Courses (FP P23)	\$9,000						
0202 INSURANCE		\$26,813		\$15,725		\$14,713	
Liability, Personal Insurance, Fidelity & Vehicle	\$10,313						
Regional Risk Co Coordinator	\$4,500						
Revaluation (last done 2008)	\$12,000						
0212 CEO PERFORMANCE REVIEW	\$4,000	\$4,000		\$0		\$0	
0532 GRATUITIES & APPRECIATIONS		\$1,000		\$1,000		\$570	
Gifts	\$1,000						
0572 MEMBERS CONSUMABLES	\$200			\$1,000		\$10	
GOVERNANCE - CAPITAL EXPENDITURE							
0254 CAPITAL EQUIPMENT		\$17,000				\$0	
Five year office equipment replacement program (FP APP.#1 P72)	\$15,000			\$1,000			

SHIRE OF NANNUP- DRAFT 2011/12 CASH BUDGET AS PRESENTED TO COUNCIL 26/5/2011

INCOME AND EXPENDITURE DESCRIPTION	2011/12 detail	2011/12 BUDGET		2010/11 BUDGET		ANTICIPATED 30/6/2011	
		expense	Income	expense	Income	expense	Income
Data Projector and Screen	\$2,000						
SCHEDULE 4 - GENERAL ADMINISTRATION							
GENERAL ADMINISTRATION - OPERATING EXPENDITURE							
0242 ANNUAL LEAVE EXPENSE (NON CASH)		\$0		\$0		\$0	
0272 SALARIES	\$346,265	\$346,265		\$305,580		\$379,127	
0282 SUPERANNUATION	\$33,233	\$33,233		\$29,592		\$30,598	
0292 INSURANCE	\$17,295	\$17,295		\$18,984		\$13,792	
0312 FURNITURE AND EQUIPMENT - MINOR		\$2,000		\$2,000		\$953	
Five year office equipment replacement program (FP APP.#1 P72)	\$2,000						
0352 TRANSFER TO RESERVES		\$50,000		\$30,000		\$30,000	
Office Equipment (FP APP 3 P27)	\$20,000						
Long Service Leave (FP APP3 P27)	\$30,000						
0362 BUILDING AND GARDENS MAINTENANCE		\$57,860		\$92,178		\$85,000	
Wages - Cleaner	\$5,533						
Overheads	\$1,585						
Cleaning Materials	\$1,000						
Wages - Gardener	\$7,500						
Overheads	\$2,445						
Plant Operations Costs	\$3,670						
Plant Depreciation (Non Cash)	\$989						
Gardener Materials	\$1,988						
Water & Sewerage Charges	\$1,500						
Electricity	\$7,500						
Building Maintenance (incl Fire Extinguisher service & Pest control)	\$2,200						
Carpet Cleaning	\$1,000						
FESA Levy	\$150						
Bicycle Rack	\$800						
Partitioning for Cluster Desks	\$4,000						
Replace Alarm and Smoke Detection System	\$6,000						
Replace Telephone System	\$10,000						
0372 COMPUTER MAINTENANCE		\$57,115		\$46,155		\$27,544	
Product and Telephone Support	\$13,740						
Records Management System	\$12,075						
Planning/Health modules & training	\$20,000						
Virus control annual license	\$1,000						
Miscellaneous Maintenance and Repairs	\$5,000						
IT Vision User Group	\$500						
Website Maintenance	\$3,800						
WALGA - Secure Internet Gateway Management Service	\$1,000						
0382 PRINTING AND STATIONERY		\$13,500		\$16,000		\$12,725	
Printing	\$6,000						
Stationery	\$5,000						
Printing Consumables	\$2,000						
Freight	\$500						
0392 TELEPHONE		\$9,000		\$11,000		\$10,482	
Telephone Expenses	\$8,000						
Call Centre	\$1,000						
0402 OFFICE EQUIPMENT MAINTENANCE		\$8,000		\$8,000		\$4,530	
Photocopier Service Contract	\$5,500						
General Repairs & Maintenance	\$2,500						
0412 POSTAGE	\$5,000	\$5,000		\$5,000		\$3,986	
	\$10,000	\$10,000		\$11,000		\$11,167	
0442 BANK CHARGES		\$4,500		\$4,500		\$4,654	
Account Management Fee	\$4,500						
0452 ADVERTISING		\$15,000		\$15,000		\$7,093	
Nannup Telecentre news	\$3,000						
Other publications	\$12,000						
0462 AUDIT FEES		\$11,700		\$15,640		\$15,640	
Audit & Interim Audit	\$8,200						
Attendance at Audit Committee meeting	\$1,500						
Other audit requirements	\$2,000						
0482 LEGAL EXPENSES		\$15,000		\$10,000		\$34,939	
General Legal Expenses	\$15,000						

SHIRE OF NANNUP- DRAFT 2011/12 CASH BUDGET AS PRESENTED TO COUNCIL 26/5/2011

Page 4

INCOME AND EXPENDITURE DESCRIPTION	2011/12 detail	2011/12 BUDGET		2010/11 BUDGET		ANTICIPATED 30/6/2011	
		expense	Income	expense	Income	expense	Income
0492 STAFF TRAINING EXPENSES		\$10,000		\$6,500		\$5,254	
Staff Training Requirement - Administration	\$9,000						
OS&H course (statutory requirement)	\$1,000						
0502 SUNDRY EXPENSES	\$1,000	\$1,000		\$1,000		\$10	
0522 UNIFORM ALLOWANCE		\$1,000		\$2,000		\$181	
Uniform expenses for Council staff as per policy	\$1,000						
0552 FRINGE BENEFITS TAX	\$19,000	\$19,000		\$15,860		\$21,235	
0812 RECRUITMENT EXPENSES	\$5,000	\$5,000		\$5,000		\$15,265	
GENERAL ADMINISTRATION - OPERATING INCOME							
0543 TRANSFER FROM RESERVES			\$27,523		\$23,000		\$23,000
Office Equipment (FP APP1)	\$27,523						
8053 INCOME FROM SALE OF ASSETS			\$40,000		\$36,000		\$32,235
2 x Motor Vehicle	\$40,000						
GENERAL ADMINISTRATION - CAPITAL EXPENDITURE							
0584 FURNITURE AND EQUIPMENT		\$30,000		\$20,500		\$18,419	
Five year office equipment replacement program (FP APP.#1 P72)	\$10,000						
Implementation of Shire Record Keeping Plan (FP P26)	\$20,000						
0544 PLANT		\$66,000		\$62,000		\$57,832	
2 x Motor Vehicle	\$66,000						
0564 BUILDINGS		\$23,000					
Five year office equipment replacement program (FP APP.#1 P72)	\$13,000						
Paint interior and exterior (FP APP4)	\$10,000						
SCHEDULE 5 - LAW, ORDER AND PUBLIC SAFETY							
FIRE PREVENTION - OPERATING EXPENDITURE (FP P31)							
0602 ASSISTANCE TO BFB'S		\$74,688		\$39,620		\$36,530	
Balingup Rd	\$4,398						
Bidellia	\$2,290						
Carlotta	\$2,150						
Cundinup	\$11,750						
Darradup	\$12,150						
East Nannup	\$10,450						
Nannup Brook	\$8,440						
North Nannup	\$18,300						
Scott River Jasper	\$4,760						
0632 CESM MOTOR VEHICLE		\$15,000					
Motor Vehicle Running Costs	\$15,000						
0642 INSURANCE	\$19,928	\$19,928		\$21,041		\$18,432	
0652 MAINTENANCE OF PAW / STRATEGIC FIREBREAKS		\$5,000		\$5,000		\$1,124	
Materials & Contracts	\$5,000						
0712 FIRE BREAK INSPECTIONS (FP P30)		\$5,451					
Salaries	\$5,000						
Superannuation	\$451						
0722 COMMUNITY EMERGENCY SERVICES OFFICER (FP P29)		\$59,213		\$45,000		\$63,903	
Salaries	\$45,487						
Superannuation	\$5,393						
Insurance	\$3,333						
Authorised O/Time	\$5,000						
0732 CESM ANNUAL LEAVE EXPENSE (NON CASH)		\$0		\$0			
0762 MAINTENANCE OF PLANT & EQUIPMENT		\$0		\$6,750		\$4,850	
Maintenance of brigade units and equipment	\$0						
0832 MAINTENANCE OF VEHICLES, BOATS & TRAILERS	\$20,000	\$20,000		\$7,000		\$5,025	
0842 MAINTENANCE OF LAND & BUILDINGS		\$800		\$0		\$831	
Annual inspection and maintenance of repeater station	\$800						
0862 UTILITIES, RATES & TAXES	\$500	\$500		\$0		\$0	
0872 OTHER GOODS & SERVICES	\$5,500	\$5,500		\$7,250		\$4,413	
FIRE PREVENTION - OPERATING INCOME							

SHIRE OF NANNUP- DRAFT 2011/12 CASH BUDGET AS PRESENTED TO COUNCIL 26/5/2011

Page 5

INCOME AND EXPENDITURE DESCRIPTION	2011/12 detail	2011/12 BUDGET		2010/11 BUDGET		ANTICIPATED 30/6/2011	
		expense	Income	expense	Income	expense	Income
0644 CAPITAL INCOME	\$0		\$0		\$22,800		\$25,171
Equipment Grants							
0743 FESA EQUIPMENT GRANTS	\$0		\$0		\$0		\$95,000
Equipment Grants							
0703 FESA LEVY OPERATING INCOME			\$177,648		\$112,620		\$148,644
Bush Fire Brigades (FP P32)	\$122,648						
Contribution to CESM (FP P29)	\$50,000						
Contribution to CESM Authorised O/Time	\$5,000						
0773 FINES			\$100		\$120		\$250
Estimated infringements - firebreaks	\$100						
FIRE PREVENTION - CAPITAL EXPENDITURE							
0744 PLANT PURCHASES		\$0		\$22,800		\$24,618	
0744 BUILDINGS		\$0		\$0		\$57,000	
ANIMAL CONTROL - OPERATING EXPENDITURE							
0802 CONTROL EXPENSES		\$4,000		\$4,000		\$2,600	
Compliance with Dog Act (FP P31)	\$1,000						
Contract Ranger	\$3,000						
ANIMAL CONTROL - OPERATING INCOME							
0833 DOG REGISTRATION FEES			\$1,400		\$1,600		\$1,387
Income from Dog Registrations	\$1,400						
0843 FINES & PENALTIES			\$100		\$100		\$3,020
Fines	\$100						
OTHER - LAW, ORDER AND PUBLIC SAFETY - OPERATING EXPENDITURE							
0912 COMMUNITY SAFETY PROGRAM		\$14,000		\$2,705		\$2,705	
BMX Event	\$14,000						
0942 EMERGENCY RESPONSE	\$1,000	\$1,000		\$1,000		\$5,824	
0922 DONATION TO NANNUP S.E.S.		\$10,110		\$5,240		\$5,093	
Insurance	\$1,564						
Operating Grant	\$8,546						
OTHER - LAW, ORDER AND PUBLIC SAFETY - OPERATING INCOME							
0963 FESA LEVY OPERATING INCOME - SES			\$80,110		\$5,240		\$4,830
SES	\$10,110						
SES Building Refurbishment (FP APP 4)	\$70,000						
6993 GRANT COMMUNITY SAFETY PROGRAM	\$10,000		\$10,000		\$0		\$0
OTHER - LAW, ORDER AND PUBLIC SAFETY - CAPITAL EXPENDITURE							
0974 BUILDING UPGRADE		\$70,000					
SES Building Refurbishment (FP APP 4)	\$70,000						
SCHEDULE 7 - HEALTH							
HEALTH INSPECTION AND ADMINISTRATION - OPERATING EXPENDITURE							
1242 INSURANCE	\$999	\$999		\$434		\$419	
1262 ANNUAL LEAVE EXPENSE HEALTH (NON CASH)		\$0		\$0			
1262 HEALTH SERVICES		\$18,852		\$15,570		\$38,305	
Salaries	\$9,852						
Food premises Inspections (FP P33)	\$3,500						
Implementation of Health Local Laws (FP P33)	\$5,500						
1272 LSL EXPENSE HEALTH (NON CASH)		\$0		\$0			
1282 SUPERANNUATION	\$1,229	\$1,229		\$751		\$1,680	
1322 ADMINISTRATION EXPENSES		\$5,500		\$5,500		\$1,900	
Analytical Expenses	\$1,500						
Publications	\$1,000						
Training	\$1,500						
Motor Vehicle Running Costs	\$1,500						

SHIRE OF NANNUP- DRAFT 2011/12 CASH BUDGET AS PRESENTED TO COUNCIL 26/5/2011

Page 6

INCOME AND EXPENDITURE DESCRIPTION		2011/12	2011/12 BUDGET		2010/11 BUDGET		ANTICIPATED 30/6/2011	
		detail	expense	income	expense	income	expense	income
HEALTH - INSPECTION AND ADMINISTRATION - OPERATING INCOME								
1383 / 1373 GENERAL LICENSE FEES		\$2,000		\$2,000		\$2,000		\$2,618
1475 INCOME FROM SALE OF ASSETS (CASH)				\$0		\$3,600		\$3,091
Motor Vehicle (0.2)		\$0						
HEALTH INSPECTION AND ADMINISTRATION - CAPITAL EXPENDITURE								
1454 PLANT (MOTOR VEHICLE)			\$0		\$6,200		\$5,804	
Motor Vehicle (0.2)		\$0						
SCHEDULE 8 - EDUCATION AND WELFARE								
PRE-SCHOOL - OPERATING EXPENDITURE								
0992 PRE-SCHOOLS MAINTENANCE			\$6,159		\$6,524		\$2,960	
Gardeners Wages		\$2,000						
Overheads		\$652						
Plant Operations Costs		\$979						
Plant Depreciation (Non Cash)		\$264						
Gardners Materials		\$606						
Insurance		\$658						
General Maintenance		\$1,000						
PRE-SCHOOL - CAPITAL EXPENDITURE								
1644 CAPITAL WORKS			\$312,740		\$100,000		\$8,178	
Construction Early Children's Care Facility (FP AAP4)		\$310,740						
Seal brickwork - Pre School (FP APP4)		\$2,000						
9883 GRANTS				\$210,710		\$0		\$0
Kindergarten extension		\$210,710						
9893 TRANSFER FROM RESERVE				\$100,000		\$239,000		\$0
Kindergarten extension		\$100,000						
OTHER EDUCATION OPERATING EXPENDITURE								
1642 YOUTH & COMMUNITY DEVELOPMENT			\$78,413		\$80,046		\$97,732	
Salary		\$63,324						
Superannuation		\$5,623						
Insurance		\$2,966						
Wages		\$1,150						
Overheads		\$375						
Plant Operation Costs		\$563						
Plant depreciation (non cash)		\$152						
Materials		\$260						
Advertising & Promotions		\$2,000						
Community Development specific training		\$2,000						
Annual Leave (non cash)								
1132 YOUTH PROGRAMS & PLANNING			\$10,500		\$4,705		\$17,024	
School Holiday Programs		\$5,000						
Youth Strategic Planning Provision		\$5,000						
Leeuwin Sailing Ship Sponsorship		\$500						
OTHER EDUCATION OPERATING INCOME								
1123 CDO ADMINISTRATION INCOME				\$0		\$2,705		\$40,700
Office of Crime Prevention - Paint by Colours		\$0						
OTHER EDUCATION CAPITAL EXPENDITURE								
1164 FURNITURE & EQUIPMENT CAPITAL		\$0	\$0		\$2,000		\$1,432	
OTHER AGED AND DISABLED OPERATING EXPENDITURE								
1612 SENIORS ACTIVITIES			\$29,000		\$37,435		-\$2,600	
Seniors Activities (FP P36)		\$5,000						
Seniors Bus (Hire)		\$3,000						
Seniors Defensive Driving Course		\$10,000						
Aged Housing Plan		\$11,000						
OTHER AGED AND DISABLED - OPERATING INCOME								
1653 GRANTS				\$23,000		\$24,684		\$8,933
Dept for Communities - Seniors Bus (Hire)		\$3,000						
Dept for Communities - Seniors Defensive Driving Course		\$10,000						
Dept for Communities - Aged Housing Plan		\$10,000						

SHIRE OF NANNUP- DRAFT 2011/12 CASH BUDGET AS PRESENTED TO COUNCIL 26/5/2011

Page 7

INCOME AND EXPENDITURE DESCRIPTION	2011/12 detail	2011/12 BUDGET		2010/11 BUDGET		ANTICIPATED 30/6/2011	
		expense	income	expense	income	expense	income
OTHER AGED AND DISABLED - CAPITAL EXPENDITURE							
SCHEDULE 9 - HOUSING							
COUNCIL STAFF - OPERATING EXPENDITURE							
1712 BUILDING MAINTENANCE		\$7,068		\$16,361		\$19,500	
Water Rates	\$1,000						
Maintenance	\$3,000						
Electricity	\$2,000						
FESA Levy	\$100						
Insurance	\$968						
1722 INTEREST REPAYMENTS	\$0	\$0		\$975		\$978	
COUNCIL STAFF - OPERATING INCOME							
1723 RENTAL INCOME			\$12,220		\$8,060		\$6,413
L1302 Carey St. (\$80 / wk) MDS	\$4,160						
L234 Dunnet Rd (\$75 / wk) WM	\$3,900						
L233 Carey St. (\$80 / wk) CEO	\$4,160						
COUNCIL STAFF - CAPITAL EXPENDITURE							
1764 PRINCIPAL REPAYMENTS (PAP)	\$0	\$0		\$8,241		\$8,241	
1764 DUNNET RD		\$7,500					
Painting	\$7,500						
1744 CAREY ST		\$2,000					
Replace Lino	\$2,000						
HOUSING OTHER - OPERATING EXPENDITURE							
1732 BUILDING MAINTENANCE		\$7,826		\$15,296		\$10,750	
Water Rates	\$1,000						
Maintenance by Contractors	\$3,000						
Insurance	\$1,626						
Sewage rates	\$2,200						
HOUSING OTHER - OPERATING INCOME							
1743 RENTAL INCOME			\$0		\$8,640		\$8,161
Grange Rd Duplex	\$0						
SCHEDULE 10 - COMMUNITY AMENITIES							
SANITATION - HOUSEHOLD REFUSE - OPERATING EXPENDITURE							
1762 CONTRACTORS COLLECTION FEES (FP P40)		\$67,000		\$62,322		\$62,322	
Rubbish & Recycling Verge Pick Up Services	\$67,000						
1772 WASTE MANAGEMENT FACILITY MAINTENANCE		\$135,543		\$138,032		\$116,993	
Contract (FP P40)	\$130,000						
Perimeter Clean Up	\$1,000						
Insurance	\$543						
DEC Site Monitoring & Fencing Requirements	\$4,000						
1824 STREET BIN PICK-UP		\$9,000		\$8,500		\$16,694	
Wages	\$4,100						
Overheads	\$1,337						
Plant Operation Costs	\$2,006						
Plant depreciation (non cash)	\$540						
Materials	\$1,017						
XXXX TRANSFER TO RESERVE (FP APP. 3)		\$20,000					
Land Fill Site Rehabilitation	\$20,000						
SANITATION - HOUSEHOLD REFUSE - OPERATING INCOME							
1803 MOBILE BIN CHARGES			\$73,000		\$72,276		\$70,650
318 Rubbish @ \$125.79	\$40,000						
276 Recycling @ \$119.57	\$33,000						
1813 TIP FEES	\$9,000		\$9,000		\$5,000		\$10,730
1993 SEPTIC TANK INSPECTION FEES	\$1,500		\$1,500		\$500		\$1,978
TOWN PLANNING AND REGIONAL DEVELOPMENT - OPERATING EXPENDITURE							

SHIRE OF NANNUP- DRAFT 2011/12 CASH BUDGET AS PRESENTED TO COUNCIL 26/5/2011

Page 8

INCOME AND EXPENDITURE DESCRIPTION	2011/12 detail	2011/12 BUDGET		2010/11 BUDGET		ANTICIPATED 30/6/2011	
		expense	Income	expense	income	expense	Income
2122 PARKING STRATEGY		\$0		\$0		\$161	
Development	\$0						
2132 TOWN PLANNING SERVICES		\$97,691		\$254,650		\$160,020	
Salaries	\$92,691						
Contracted services	\$5,000						
2142 ADMINISTRATION EXPENSES		\$80,559		\$31,100		\$11,246	
Miscellaneous Office Expenses	\$4,000						
Insurance	\$4,559						
Training	\$1,000						
Motor Vehicle Running Costs	\$2,000						
Advertising - scheme amendments	\$1,000						
Review Municipal Inventory (FP P44)	\$18,000						
Review Townsite Strategy (FP P43)	\$15,000						
Guidelines for new developments (FP P43)	\$10,000						
Review LPS#3 and LPS (FP P43)	\$25,000						
2162 SUPERANNUATION	\$10,356	\$10,356		\$4,509		\$1,793	
2172 TOWN PLANNING SCHEME		\$1,000		\$0		\$352	
Advertising & miscellaneous non-contract expenses	\$1,000						
2212 LOCAL PLANNING SCHEME AMENDMENT EXPENSES		\$3,000		\$24,279		\$5,107	
C/F from 2010/11							
Expenses	\$3,000						
7042 ROAD DEVELOPMENT EXPENSES		\$45,000		\$90,000		\$18,000	
Agg Road North and South	\$45,000						
TOWN PLANNING AND REGIONAL DEVELOPMENT - OPERATING INCOME							
2243 LOCAL PLANNING SCHEME AMEND CONTRIBUTIONS	\$3,000		\$3,000		\$4,000		\$3,743
2253 MISCELLANEOUS FEES AND CHARGES			\$7,000		\$5,000		\$14,600
Town Planning Fees	\$7,000						
2295 INCOME FROM SALE OF ASSETS			\$0		\$10,800		\$9,273
Motor Vehicle (0.6)	\$0						
TOWN PLANNING AND REGIONAL DEVELOPMENT - CAPITAL EXPENDITURE							
2274 PLANT		\$0		\$18,600		\$17,413	
Motor Vehicle (0.6)	\$0						
OTHER COMMUNITY AMENITIES - OPERATING EXPENDITURE							
2302 CEMETERY OPERATION AND MAINTENANCE		\$45,681		\$40,458		\$9,618	
C/F from 2009/10							
Wages	\$4,000						
Overheads	\$1,304						
Plant Operation Costs	\$1,957						
Plant depreciation (non cash)	\$527						
Materials	\$1,793						
Water	\$100						
Seal Driveway	\$35,000						
Plaques	\$1,000						
2322 PUBLIC CONVENIENCES		\$32,557		\$23,000		\$38,460	
Cleaners Wages	\$17,114						
Overheads	\$4,904						
Materials	\$2,500						
Water	\$1,000						
Sanitary Blins	\$500						
Sewage charges for caravan park public toilet	\$900						
Insurance	\$2,639						
Maintenance by Contractors	\$3,000						
2362 INTEREST REPAYMENTS L37 (FP APP 2)	\$8,120	\$8,120					
OTHER COMMUNITY AMENITIES - OPERATING INCOME							
2373 CEMETERY FEES			\$2,000		\$3,000		\$1,800
Cemetery Fees	\$2,000						
6041 NCRC REPAYMENT OF SELF SUPPORTING LOAN	\$19,722		\$19,722				
OTHER COMMUNITY AMENITIES - CAPITAL EXPENDITURE							
1834 CAPITAL WORKS		\$13,000					
Shire Offices - Public Toilets (FP APP 4)	\$13,000						

**SHIRE OF NANNUP- DRAFT 2011/12 CASH BUDGET
AS PRESENTED TO COUNCIL 26/5/2011**

Page 9

INCOME AND EXPENDITURE DESCRIPTION	2011/12 detail	2011/12 BUDGET		2010/11 BUDGET		ANTICIPATED 30/6/2011	
		expense	income	expense	income	expense	income
1174 PRINCIPAL REPAYMENTS L37	\$11,602	\$11,602					
SCHEDULE 11 - RECREATION AND CULTURE							
PUBLIC HALLS AND CIVIC CENTRES - OPERATING EXPENDITURE							
2422 TOWN HALL		\$11,238		\$22,040		\$9,034	
Cleaners Wages	\$2,384						
Overheads	\$683						
Electricity	\$2,000						
Water & Sewerage Charges	\$600						
Insurance	\$1,951						
Cleaning Materials	\$500						
FESA Levy	\$120						
Maintenance by Contractors	\$3,000						
2432 RECREATION CENTRE BUILDING		\$15,891		\$80,448		\$52,572	
Cleaners Wages	\$1,214						
Overheads	\$348						
Electricity	\$3,000						
Water	\$2,000						
Insurance	\$3,509						
Cleaning Materials	\$700						
FESA Levy	\$120						
Recreation Program Provision (FP P52)	\$5,000						
2442 COMMUNITY CENTRE BUILDING		\$2,907		\$2,604		\$1,437	
Insurance	\$1,787						
Maintenance	\$1,000						
FESA Levy	\$120						
2462 TELECENTRE BUILDING		\$691		\$574		\$839	
Insurance	\$691						
2472 OLD ROADS BOARD BUILDING		\$552		\$4,459		\$2,134	
Insurance	\$552						
2482 BOWLING CLUB BUILDING		\$3,869		\$3,000		\$3,037	
Insurance	\$1,869						
Water	\$2,000						
2492 CUNDINUP HALL		\$494		\$360		\$675	
Insurance	\$374						
FESA Levy	\$120						
2502 CARLOTTA HALL		\$453		\$20,326		\$20,326	
Insurance	\$333						
FESA Levy	\$120						
2622 TRANSFER TO RESERVE	\$0	\$0		\$404,130		\$0	
PUBLIC HALLS AND CIVIC CENTRES - OPERATING INCOME							
2443 TRANSFER FROM RESERVE			\$150,000		\$518,461		\$0
Recreation Centre	\$150,000						
2453 GRANTS			\$0		\$50,000		\$0
SWDC - Recreation centre - Upgrade							
7043 RECREATION CENTRE HIRE FEES			\$2,500		\$5,150		\$6,538
Estimated hire fees Recreation Centre	\$2,500						
7053 OTHER HIRE CHARGES			\$600		\$900		\$7,900
Estimated hire fees Town Hall	\$300						
Estimated hire fees Function Room	\$300						
PUBLIC HALLS AND CIVIC CENTRES - CAPITAL EXPENDITURE							
2574 CAPITAL WORKS - HALLS		\$230,500		\$0		\$10,000	
Old roads Board Building (FP APP4)	\$4,000						
Town Hall (FP APP4)	\$13,500						
Cundinup Hall (FP P49)	\$50,000						
Recreation Centre (FP APP4)	\$13,000						
Recreation Centre Upgrade - Contract Documentation only	\$150,000						
OTHER RECREATION AND SPORT - OPERATING EXPENDITURE							
2642 PUBLIC PARKS, GARDENS AND RESERVES		\$515,299		\$424,000		\$390,000	
Wages	\$130,162						
Overheads	\$42,437						
Plant Operation Costs	\$63,692						

SHIRE OF NANNUP- DRAFT 2011/12 CASH BUDGET AS PRESENTED TO COUNCIL 26/5/2011

Page 10

INCOME AND EXPENDITURE DESCRIPTION	2011/12 detail	2011/12 BUDGET		2010/11 BUDGET		ANTICIPATED 30/6/2011	
		expense	Income	expense	Income	expense	Income
Plant depreciation (non cash)	\$17,157						
Materials	\$98,551						
Water	\$3,100						
Electricity	\$1,700						
Marinko Park Trees & Shade Shelter (FP P54)	\$50,000						
Arboretum Trees	\$10,000						
Oval Development (FP P54)	\$80,000						
Oval Pump House	\$20,000						
Nannup Tree Trail - Citizen Recognition Initiative (FP P54)	\$500						
2702 STREETSCAPE (FP P48)	\$0	\$0		\$5,000		\$6,036	
2712 GARDEN VILLAGE THEME	\$0	\$0		\$7,000		\$4,700	
2842 ART PROJECT MAINTENANCE		\$7,000		\$5,000		\$3,170	
Wages	\$2,600						
Overheads	\$848						
Plant Operation Costs	\$1,272						
Plant depreciation (non cash)	\$343						
Materials	\$1,937						
2682 OFF ROAD VEHICLE ACCESS AREA	\$0	\$0		\$600		\$0	
2772 CYCLE PATH TO COCKATOO VALLEY	\$0	\$0		\$16,625		\$162,292	
2812 BLACKWOOD VALLEY TRAILS PROJECT		\$0		\$3,000		\$3,479	
Warren Blackwood Strategic Alliance - Contribution to Project Officer	\$0						
7432 FORESHORE PARK		\$20,000		\$34,000		\$14,248	
Wages	\$3,450						
Overheads	\$1,125						
Plant Operation Costs	\$1,688						
Plant depreciation (non cash)	\$455						
Materials	\$13,282						
OTHER RECREATION AND SPORT - OPERATING INCOME							
2823 CYCLE PATH TO COCKATOO VALLEY GRANT			\$0		\$0		\$55,326
	\$0						
3033 USER CHARGES & SUNDRY INCOME			\$3,000		\$720		\$3,448
Miscellaneous ground fees & Community Arboretum Income	\$3,000						
7703 GRANTS			\$0		\$120,000		\$30,000
LIBRARIES - OPERATING EXPENDITURE							
2902 SALARIES		\$22,319		\$20,279		\$20,918	
25% Executive Officer and Trainee	\$19,841						
Superannuation	\$2,478						
2922 OFFICE EXPENSES		\$2,300		\$2,000		\$1,500	
Office Expenses attributable to Library Operation	\$800						
Software support	\$1,200						
Minor Equipment	\$300						
2932 WRITE OFFS	\$100	\$100		\$100		\$0	
LIBRARIES - OPERATING INCOME							
2993 LOST BOOK CHARGES			\$100		\$100		\$71
Charges for lost books	\$100						
LIBRARIES - CAPITAL EXPENDITURE							
3014 FURNITURE & EQUIPMENT	\$0	\$0		\$2,000		\$0	
OTHER CULTURE - OPERATING EXPENDITURE							
3052 IMPLEMENTATION OF CULTURAL PLAN (FP P66)	\$10,000	\$10,000					
SCHEDULE 12 - TRANSPORT							
CONST. STREETS, ROADS, BRIDGES AND DEPOTS - CAPITAL EXPENDITURE							
3130 MOWEN ROAD		\$4,000,000		\$5,219,251		\$4,615,000	
Wages	\$739,308						
Overheads	\$241,040						
Plant Operation Costs	\$361,765						
Plant depreciation (non cash)	\$97,453						
Materials	\$2,560,434						

SHIRE OF NANNUP- DRAFT 2011/12 CASH BUDGET AS PRESENTED TO COUNCIL 26/5/2011

Page 11

INCOME AND EXPENDITURE DESCRIPTION	2011/12 detail	2011/12 BUDGET		2010/11 BUDGET		ANTICIPATED 30/6/2011	
		expense	Income	expense	Income	expense	Income
3170 CAPITAL ROAD WORKS PROGRAM (FP P55) (Includes Blackspot Funding, Coronation and Mowen Rds)		\$749,081		\$463,081		\$470,581	
Wages	\$298,000						
Overheads	\$97,158						
Plant Operation Costs	\$145,820						
Plant depreciation (non cash)	\$39,281						
Materials	\$168,822						
3180 MRWA SPECIAL BRIDGEWORKS (FP APP8) Maldments Bridge	\$669,000	\$669,000		\$93,000		\$93,000	
3190 TIRES PROJECTS Wages	\$38,000	\$85,000		\$125,000		\$123,071	
Overheads	\$12,389						
Plant Operation Costs	\$18,595						
Plant depreciation (non cash)	\$5,009						
Materials	\$11,007						
3264 MAIN STREET UPGRADE (FP P60)	\$3,000,000	\$3,000,000					
3210 FOOTPATH PROGRAM (FP P56) Wages	\$9,000	\$50,000		\$50,000		\$50,955	
Overheads	\$2,934						
Plant Operation Costs	\$4,404						
Plant depreciation (non cash)	\$1,186						
Construction by contractors	\$32,476						
3212 DEPOT OFFICE & MAINTENANCE EXPENSES Telephone		\$46,293		\$17,564		\$18,628	
Wages	\$3,500						
Overheads	\$1,141						
Cleaners wages	\$500						
Cleaners overheads	\$143						
Cleaning Materials	\$500						
Plant Operation Costs	\$0						
Depreciation (non cash)	\$0						
Materials	\$13,359						
Water	\$4,000						
FESA Levy	\$150						
Electricity	\$2,500						
Community Sheds - Seal Driveway	\$20,000						
General Maintenance	\$500						
3240 TRAFFIC SIGNS AND CONTROL	\$9,000	\$9,000		\$7,000		\$7,045	
3250 JALBARRAGUP BRIDGE (FP APP 8) Construction	\$0	\$0		\$5,087,973		\$5,087,973	
6880 DEPOT CONSTRUCTION Wages	\$3,450	\$20,000		\$20,000		\$20,000	
Overheads	\$1,125						
Plant Operation Costs	\$1,688						
Plant depreciation (non cash)	\$455						
Materials	\$13,282						
7120 ROMANS ROAD INVENTORY SYSTEM Program maintenance fee	\$5,000	\$5,000		\$8,000		\$5,392	
7870 TRANSFER TO RESERVE Main street upgrade (FP APP 3)		\$0		\$0			
ROAD CONSTRUCTION - INCOME							
3221 MRWA DIRECT GRANTS	\$59,474		\$59,474		\$59,474		\$60,029
3391 BLACKSPOT GRANTS Coronation Rd	\$100,000		\$117,000		\$0		
Mowen Rd	\$17,000						
3231 REGIONAL ROAD GROUP GRANTS Balingup Rd	\$50,000		\$188,000		\$170,000		\$170,000
Fouracres Rd	\$50,000						
Cundinup/Kirup Rd	\$56,000						
Cundinup West Rd	\$30,000						
3261 ROADS TO RECOVERY GRANTS	\$208,081		\$208,081		\$208,081		\$208,801
3281 MRWA BRIDGEWORK GRANT Maldments Bridge	\$669,000		\$869,000		\$93,000		\$93,000
3341 MOWEN ROAD	\$4,000,000		\$4,000,000		\$5,000,000		\$5,000,000
3351 TIRES PROJECTS	\$85,000		\$85,000		\$125,000		\$125,000

SHIRE OF NANNUP- DRAFT 2011/12 CASH BUDGET AS PRESENTED TO COUNCIL 26/5/2011

Page 12

INCOME AND EXPENDITURE DESCRIPTION	2011/12 detail	2011/12 BUDGET		2010/11 BUDGET		ANTICIPATED 30/6/2011	
		expense	income	expense	income	expense	income
3371 JALBARRAGUP BRIDGE	\$0		\$0		\$4,300,000		\$4,300,000
MAINTENANCE. STREETS, BRIDGES AND DEPOTS - OPERATING EXPENDITURE							
3160 BRIDGE MAINTENANCE		\$32,000		\$24,000		\$24,000	
Wages	\$4,000						
Overheads	\$1,304						
Plant Operation Costs	\$1,957						
Plant depreciation (non cash)	\$527						
Materials	\$24,212						
3230 CONSTRUCTION OF CROSSTOVS	\$5,000	\$5,000		\$5,000		\$810	
3242 INTEREST REPAYMENTS	\$0	\$0		\$167		\$167	
Loan 32 Underground Power Warren Rd (APP 2)							
3380 LOCAL ROAD MAINTENANCE		\$550,000		\$423,000		\$450,000	
Wages	\$104,393						
Overheads	\$34,036						
Plant Operation Costs	\$51,083						
Plant depreciation (non cash)	\$13,761						
Materials	\$256,727						
Repairs to Hitchcock Drive	\$80,000						
Implementation of Rural Street Numbering (FP P59)	\$10,000						
3410 ROAD VERGE MAINTENANCE		\$25,000		\$25,000		\$26,573	
Contract Tree Pruning	\$25,000						
3420 LIGHTING OF STREETS	\$16,000	\$16,000		\$16,000		\$15,217	
3440 CONTRACT STREET SWEEPING		\$8,000		\$7,000		\$7,000	
Contract sweeping - 2 to 3 services per year	\$8,000						
3450 TRAFFIC COUNTER PLACEMENT		\$4,800		\$5,001		\$3,000	
Wages	\$2,450						
Overheads	\$799						
Plant Operation Costs	\$1,199						
Plant depreciation (non cash)	\$323						
Materials & Other	\$29						
4012 GRAVEL PIT REHABILITATION & SEARCH		\$20,000		\$20,000		\$18,360	
Wages	\$3,000						
Overheads	\$978						
Plant Operation Costs	\$1,468						
Depreciation (non cash)	\$395						
Materials & Other	\$14,159						
3470 (4022, 3584) SAFETY MEASURES WORKS		\$6,000		\$7,500		\$6,417	
Air Drum Pump	\$2,500						
Lifting Chains and Inspection and web slings	\$1,500						
Radio Replacement	\$2,000						
3572 (3574) PURCHASE OF MINOR EQUIPMENT		\$6,000		\$18,500		\$16,192	
Chainsaws	\$3,500						
Mower	\$1,500						
Five year office equipment replacement program (FP APP.#1 P72)	\$1,000						
3682 TRANSFER TO RESERVES		\$470,000		\$230,000		\$472,359	
Plant Purchases (FP APP 3)	\$270,000						
Main St Upgrade	\$50,000						
Supervision Fees	\$150,000						
MAINTENANCE. STREETS, BRIDGES AND DEPOTS - OPERATING INCOME							
3311 INCOME FROM CROSOVER WORKS	\$2,000		\$2,000		\$500		\$182
3361 MOWEN RD SUPERVISION FEE	\$150,000		\$150,000		\$100,000		\$672,797
MAINTENANCE. STREETS, BRIDGES AND DEPOTS - CAPITAL EXPENDITURE							
3254 PRINCIPAL REPAYMENTS		\$0		\$4,868		\$4,868	
Loan 32 Underground Power Warren Rd (APP 2)	\$0						
ROAD PLANT PURCHASES OPERATING EXPENDITURE							
3594 INTEREST REPAYMENTS		\$15,044					
Interest Repayments L38	\$15,044						
ROAD PLANT PURCHASES OPERATING INCOME							
3595 PROCEEDS FROM LOAN			\$0		\$280,000		\$280,000

SHIRE OF NANNUP- DRAFT 2011/12 CASH BUDGET AS PRESENTED TO COUNCIL 26/5/2011

Page 13

INCOME AND EXPENDITURE DESCRIPTION	2011/12 detail	2011/12 BUDGET		2010/11 BUDGET		ANTICIPATED 30/6/2011	
		expense	income	expense	income	expense	income
Plant Purchases	\$0						
3686 TRANSFER FROM RESERVE (FP P&I)			\$265,014		\$230,000		\$230,000
Plant Purchases & Loan 38 Repayments	\$265,014						
8393 INCOME FROM SALE OF ASSETS (FP APP7)			\$46,000		\$80,000		\$84,000
Utility	\$14,000						
Utility	\$14,000						
Truck 2t Tipper	\$10,000						
Lawn Mower Ride On	\$8,000						
ROAD PLANT PURCHASES CAPITAL EXPENDITURE							
3564 PURCHASE OF PLANT (FP APP 7)		\$246,000		\$420,000		\$378,720	
Utility Space Cab	\$28,000						
Utility Space Cab	\$28,000						
Truck 2t Tipper	\$50,000						
Lawn Mower Ride On	\$20,000						
Truck Water Cartage	\$120,000						
3604 PRINCIPAL REPAYMENTS (FP APP 2)		\$49,970					
Principal Repayments L38	\$49,970						
PARKING AND PARKING FACILITIES OPERATING EXPENDITURE							
3632 PARKING PLANNING (FP P62)	\$8,000		\$8,000				
SCHEDULE 13 - ECONOMIC SERVICES							
RURAL SERVICES - OPERATING EXPENDITURE							
3842 WEED CONTROL - ROAD RESERVES		\$10,000		\$4,500		\$4,548	
Weed Spraying - Contract Work	\$10,000						
3872 FERAL PIG PROGRAM		\$10,296		\$4,286		\$98,795	
Wages	\$4,000						
Superannuation	\$360						
Insurance	\$5,936						
RURAL SERVICES - OPERATING INCOME							
3893 FERAL PIG PROGRAM	\$10,296		\$10,296		\$4,286		\$93,217
TOURISM AND AREA PROMOTION - OPERATING EXPENDITURE							
3862 FUNCTIONS AND EVENTS SUPPORT (Road closures etc.)		\$20,000		\$23,000		\$19,557	
Wages	\$10,000						
Overheads	\$3,260						
Plant Operation Costs	\$4,893						
Plant depreciation (non cash)	\$1,318						
Materials	\$529						
3932 CARAVAN PARKS AND CAMPING GROUNDS		\$3,689		\$16,440		\$11,105	
Contract Maintenance	\$2,000						
Insurance	\$839						
Water	\$700						
FESA Levy	\$150						
3912 CARAVAN PARKS AND CAMPING GROUNDS GARDENING		\$2,000		\$15,001		\$10,000	
Wages							
Overheads							
Plant Operation Costs							
Plant depreciation (non cash)							
Materials							
Tree inspection and Works	\$2,000						
3962 REGIONAL PROMOTION		\$45,000					
Economic & Regional Promotion	\$15,000						
Foreshore Park Arboretum Events	\$30,000						
TOURISM AND AREA PROMOTION - OPERATING INCOME							
3993 GRANTS			\$24,000				
Foreshore Park Arboretum Events	\$24,000						
TOURISM AND AREA PROMOTION - CAPITAL EXPENDITURE							
4024 CARAVAN PARKS UPGRADE		\$105,000				\$1,364	
Camp Kitchen (FP APP4)	\$2,000						

**SHIRE OF NANNUP- DRAFT 2011/12 CASH BUDGET
AS PRESENTED TO COUNCIL 26/5/2011**

Page 14

INCOME AND EXPENDITURE DESCRIPTION	2011/12 detail	2011/12 BUDGET		2010/11 BUDGET		ANTICIPATED 30/6/2011	
		expense	Income	expense	Income	expense	Income
Timber Toilets (FP APP4)	\$3,000						
Upgrade (FP APP4)	\$100,000						
BUILDING CONTROL - OPERATING EXPENDITURE							
4062 SALARY	\$75,001	\$75,001		\$65,229		\$69,243	
4072 SUPERANNUATION	\$9,746	\$9,746		\$7,787		\$1,823	
4092 ADMINISTRATIVE EXPENSES		\$6,296		\$7,800		\$4,511	
Administration Expenses	\$2,000						
Insurance	\$1,296						
Training	\$1,600						
Motor Vehicle Running Costs	\$1,500						
BUILDING CONTROL - OPERATING INCOME							
4153 CHARGES AND FEES/BUILDING. PERMITS			\$18,000		\$18,000		\$23,954
Income from Building Permits	\$18,000						
4225 INCOME FROM SALE OF ASSETS			\$0		\$3,600		\$3,091
Motor Vehicle (0.2)	\$0						
BUILDING CONTROL - CAPITAL EXPENDITURE							
4194 PLANT		\$0		\$6,200		\$5,804	
Motor Vehicle (0.2)	\$0						
OTHER ECONOMIC SERVICES - OPERATING INCOME							
4263 SALE OF MATERIAL	\$2,000		\$2,000		\$5,000		\$2,000
SCHEDULE 14 - OTHER PROPERTY AND SERVICES							
PRIVATE WORKS							
4292 PRIVATE WORKS - EXPENDITURE		\$21,736		\$20,969		\$54,678	
Wages	\$9,300						
Overheads	\$3,032						
Cleaners Wages	\$1,349						
Overheads	\$387						
Plant Operation Costs	\$4,551						
Plant depreciation (non cash)	\$1,226						
Materials	\$1,891						
4323 PRIVATE WORKS - INCOME			\$25,000		\$25,000		\$73,276
Plant Hire Income & Miscellaneous Private Works	\$25,000						
PUBLIC WORKS OVERHEADS - OPERATING EXPENDITURE							
4312 TRAINING		\$10,000		\$10,000		\$7,054	
Wages	\$5,000						
External training providers	\$5,000						
4322 LONG SERVICE LEAVE (NON CASH)	\$23,115	\$23,115		\$18,144		\$18,144	
4332 SALARIES	\$96,458	\$96,458		\$76,406		\$72,416	
4362 ANNUAL LEAVE EXPENSE (NON CASH)	\$65,417	\$65,417		\$65,065		\$65,065	
4362 SUPERANNUATION	\$135,030	\$135,030		\$77,592		\$105,810	
4402 SICK LEAVE PAY	\$13,919	\$13,919		\$12,960		\$12,175	
4432 INSURANCE ON WORKS	\$46,376	\$46,376		\$52,407		\$49,330	
4452 PROTECTIVE CLOTHING	\$12,000	\$12,000		\$10,000		\$7,198	
4462 SAFETY MEETINGS - WAGES		\$3,500		\$3,500		\$78	
Wages paid during safety meeting attendance	\$3,500						
4532 ADMINISTRATIVE EXPENSES		\$1,000		\$1,000		\$0	
Technical papers	\$1,000						
6792 PUBLIC HOLIDAY PAY	\$33,405	\$33,405		\$31,104		\$30,776	
7672 RECRUITMENT EXPENSES		\$2,000		\$2,000		\$250	
Advertising	\$2,000						
9562 DEPRECIATION (NON CASH)	\$9,359	\$9,359		\$0		\$9,359	
7422 LESS P.W.O. ALLOCATED	-\$451,579	-\$451,579		-\$380,209		-\$377,655	

SHIRE OF NANNUP- DRAFT 2011/12 CASH BUDGET AS PRESENTED TO COUNCIL 26/5/2011

Page 15

INCOME AND EXPENDITURE DESCRIPTION		2011/12	2011/12 BUDGET		2010/11 BUDGET		ANTICIPATED 30/6/2011	
	detail		expense	Income	expense	Income	expense	Income
PLANT OPERATION COSTS - OPERATING EXPENDITURE								
4472 WAGES			\$45,893		\$68,019		\$59,821	
Mechanic	\$45,893							
4482 TYRES AND BATTERIES			\$28,000		\$25,000		\$22,006	
Tyres and Batteries Requirement	\$28,000							
4492 INSURANCES AND LICENSES			\$21,344		\$21,100		\$21,796	
Insurance	\$17,844							
Licenses	\$3,500							
4982 FUEL AND OIL	\$330,000		\$330,000		\$250,000		\$123,760	
4992 SUNDRY TOOLS AND STORES	\$4,000		\$4,000		\$4,000		\$2,500	
6802 PARTS AND EXTERNAL WORK	\$55,000		\$55,000		\$55,000		\$76,800	
9382 DEPRECIATION (NON CASH)	\$182,112		\$182,112		\$168,698		\$168,698	
4512 LESS POC ALLOCATED TO WORKS AND SERVICES	-\$666,349		-\$666,349		-\$591,817		-\$475,381	
LESS NON CASH ITEMS			-\$472,128		-\$251,907		-\$261,266	
TOTALS			\$14,517,738	\$10,162,140	\$16,559,484	\$15,055,732	\$15,154,178	\$15,130,328
(SURPLUS) DEFICIT ANTICIPATED			\$4,355,598		\$1,503,752		\$23,850	

NON CASH ITEMS CONTAINED IN CASH BUDGET

Depreciation	\$201,484	
Plant depreciation	\$182,112	
Long service leave	\$23,115	
Annual leave	\$65,417	\$472,128

AGENDA NUMBER: 10.10
SUBJECT: Community Group Grants
LOCATION/ADDRESS: Nannup
NAME OF APPLICANT:
FILE REFERENCE: FNC 9
AUTHOR: Louise Stokes, Community Development Officer
DISCLOSURE OF INTEREST: Member Nannup Music Club, Nannup Garden
Village and Nannup Arts Council
DATE OF REPORT: 9 May 2011

Attachment: Spreadsheet community grants.

BACKGROUND:

A meeting was held on the 2nd May 2011 to review the applications for the Shire Community Grants for 2011/12. A spreadsheet is attached with the working party's recommendations to Council.

COMMENT

As alluded to in a previous agenda item, a slightly different approach has been adopted in analysing the request from some of the groups.

Traditionally some groups have requested a grant comprising an amount of money plus "in kind" works. This has always presented issues to Council in terms of it been seen as a "right" to demand the "in kind" works at the particular organisation's timing which may or may not suit the works program. It also does not allow transparency and accountability as to the true value of the grant from both a Council and Community group point of view.

For this reason, all requests as detailed on the attached spreadsheet have been costed and the full amount of the Council resolved contribution will be forwarded to the group. When the group require the works to be undertaken, they can if they wish request Council to undertake the works as a private works job (and pay Council), or use alternative methods of undertaking the works.

The following comments are offered in relation to the requests received for Community Grants:

The Blackwood River Marketing Association request was not supported as there is uncertainty as to the future of this organisation.

It is recommended to support the Garden Village Committee request for funding of \$7,000.

It is recommended to support the Warren Blackwood Small Business Centre a reduced figure of \$1,500 from their requested \$2,500 due to budget constraints.

It is recommended to increase the allocation of funds to the Nannup District High School for graduation pens as there is an increase in the number of students graduating this year to \$250.

The Community Group Grants allocations are supported for Nannup Occasional Care for 2011/12 of \$1,000.

It is recommended to support the Nannup Music Club \$40,300 towards the Nannup Music Festival as acknowledgement of the economic and social benefits to the community.

The request to underwrite a shuttle bus for the Nannup Arts Council has not been recommended as further financial information requested was not presented at the time of the selection panel meeting. It is recommended to support the Nannup Arts Festival \$4,500.

Financial assistance of \$750 to the Family Fun Day through the Youth Advisory Council is supported.

It is recommended to support the Nannup District High School P&C Association \$1,000 for soft fall in the playground area.

It is recommended to join as a Local Government member to Smart Events so that event organisers can utilise the membership benefits and reduced rates of hire for event evaluations and trailer hire. The Local Government membership is a cheaper option for the Shire opposed to each organisation joining individually.

The initiative of the Big N Business Group Christmas Lights competition is supported as this will add economic stimulus to the main street and be an attractive entrance to town during the festive season.

The request for a vaulting box for Riding Develops Abilities is not supported as a similar request was previously funded in a Community Grants round.

\$550 is supported to the Nannup Volunteers in acknowledgement of the work that volunteers do in our community as part of the volunteer celebrations in September.

STATUTORY ENVIRONMENT: Nil

POLICY IMPLICATIONS: Nil.

FINANCIAL IMPLICATIONS:

\$57,805 is allocated to Community Organisations in the financial year 2011/12.

STRATEGIC IMPLICATIONS: Nil

RECOMMENDATION:

That Community Group Grants be approved per the attached spreadsheet to the groups indicated for the amounts indicated.

8628 BOULTER/MELLEMA

That Community Group Grants be approved per the attached spreadsheet to the groups indicated for the amounts indicated.

CARRIED 5/2

Voting for the motion: Dunnet, Boulter, Gilbert, Mellema and Pinkerton

Voting against the motion: Camarri and Lorkiewicz

SHIRE OF NANNUP COMMUNITY GROUP GRANTS 2011/12

ORGANISATION	REASONING	REQUESTED	RECOMMENDED
Blackwood River Marketing Association	To continue to promote the 4 towns in the Blackwood River Valley in a way that the individual towns cannot afford to undertake on their own.	\$2,000	\$0
Garden Village Committee	Waiver of hall fees for Town Hall from 15-23 August, set up of marquees, chairs, banners and signage erected, bins, road closure signage, help with set up for Garden Party.	\$7,000 "in kind"	\$7,000
Warren Blackwood Small Business Centre	To develop a list of economic business opportunities and general business and service provision to Nannup	\$2,500	\$1,500
Nannup District High School	Graduation prizes	\$200	\$250
Nannup Occasional Child Care Association	Insurance	\$1,000	\$1,000
Nannup Music Club	Sponsorship of event, venue hire fees for event and throughout year, photocopying, Shirley Humble room for meetings, administration support, depot assistance with set up of festival, bins, signage, banner, shade sail erection and dismantling, temporary fencing	\$5000 cash plus \$35,300 "in kind"	\$40,300
Arts Council	Venue hire fees, bins, power shade sails Foreshore Park, underwrite shuttle bus for elderly and disabled	\$4,500 "in kind"	\$4,500
Youth Advisory Council	Family Fun Day 2012	\$1,000	\$750
Nannup District High School P&C	Assist with resurfacing of junior playground with soft fall recycled rubber	\$1,000	\$1,000
Smart Events	Membership which offers event trailer hire, evaluation, discount for festivals	\$500	\$500
BigN	Christmas lights competition	\$500	\$500
Riding Develops Abilities	Vaulting box	\$1,300	\$0
Nannup Volunteers Resource Centre	Sponsorship plus Town hall venue hire for hosting Volunteers acknowledgement event in September	\$1,000 plus \$50 "in kind"	\$550
Total			\$57,850

12.ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

13.QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil.

14.CLOSURE OF MEETING

There being no further business to discuss the Shire President declared the meeting closed at 8.22pm.