

**Shire of Nannup
Ordinary Council Meeting Agenda: April 2014**

AGENDA NUMBER:	12.8
SUBJECT:	Proposed 2014/15 Fees and Charges
LOCATION/ADDRESS:	Nannup
NAME OF APPLICANT:	Shire of Nannup
FILE REFERENCE:	FNC 10
AUTHOR:	Tracie Bishop – Corporate Finance Office
REPORTING OFFICER:	Vic Smith – Manager Corporate Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT	11 April 2014

Attachment: 1. Proposed Schedule of Fees and Charges for 2014/15

BACKGROUND:

Officers have reviewed Council's fees and charges for the services it offers for the 2014/15 financial year. The attached list shows the current and proposed fees and charges.

These fees and charges will be used to develop the formal 2014/15 budget due to be presented to Council on 22 May 2014.

COMMENT:

For 2014/15 all fees and charges have been reviewed in the light of what the market will bear and statutory requirements; a base uplift of 5% has been applied. Fees have then been rounded to a manageable figure for practical application. In future years fees and charges will continue to be maximised to reduce the burden on ratepayers.

Fees are shown inclusive of any GST so that Council can see the full fee charged for the service. The schedule has been annotated to indicate whether the fee includes GST. The GST element of the fee is not retained by the Council.

Some of the fees and charges are set through regulations (for example, some Planning and Health fees). The schedule has been annotated to indicate whether or not the fee is set by statutory regulations.

Other changes to the fee structure are described in the paragraphs below.

Hire of Facilities

Whilst the council charges for the hire of various open spaces (e.g. the football oval or hockey field) other open spaces do not currently attract a charge. Charges have therefore been included in the proposed fees and charges for the Village

Green and the Old Roads Board Building Park at the same level as for the Hockey Field and Football/Cricket Oval.

Fees for the hire of public halls have been revised to take into consideration the cost of cleaning. Historically, the fee for hall hire per hour has not been set at a level to cover the cost of labour involved with the cleaning of the facility after the event. With this in mind the base rate for an hourly hall hire has been adjusted to \$30.00 which will cover the majority of the expenses involved.

The introduction of an Event Rubbish Bond fee for events held within the Shire of Nannup is also considered necessary to cover any costs incurred as a result of Shire employees having to clean up and remove rubbish after an event. As with all bonds, should the event organisers complete all clean ups to an acceptable standard then this would be refundable once an inspection of the premises has been completed.

Cat Registration

Statutory fees relating to the Cat Act 2011 are now included.

Waste

Costs associated with the service charge for domestic refuse collection have been increased by 9% but the fee for recycling collection has been frozen, representing an overall increase of 6% for a standard property. This is the approach adopted at the last budget and seeks to introduce an increased differential between the two types of collection to encourage recycling.

Officers recommend that from 2014/15 the costs associated with running the Waste Management and Recycling Facility previously funded by the sale of tip passes are included as a charge on rate bills. The new fee would be raised under the *Waste Avoidance and Resource Recovery Act 2007 (WARR Act)* and would fund part of the refuse disposal cost.

The charge would be set by applying a rate in the dollar adopted by Council under the *WARR Act S66*; it would then be applied to each assessment based on the current valuation of the property by the Valuer General. The Department of Local Government has advised that while a set charge cannot be applied to each property, a minimum rate can be applied and a rate in the dollar set at a level such that all properties only reach the minimum rate. In this way all assessments would only be liable for the minimum rate.

For all tip users who do not reside within the Shire of Nannup the option to purchase non-resident tip pass would still apply for their domestic waste disposal.

The opportunity has also been taken to review the opening times of the Nannup Waste Management Facility. Currently, the facility is open on alternate mornings and afternoons and closed on Wednesday (when the domestic waste is compacted and the recycling is collected by the Refuse Collection contractor). A minor change to the opening times would rationalise the current arrangements and

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make it easier for the contractor to provide cover for opening and closing the facility. The current times and proposed times are shown in the table below.

Day	Current		Proposed	
	Open	Close	Open	Close
Monday	8am	1pm	8am	1pm
Tuesday	1pm	5pm	8am	1pm
Wednesday	Closed		Closed	
Thursday	9am	1pm	1pm	5pm
Friday	1pm	5pm	1pm	5pm
Saturday	8am	12 noon	8am	12 noon
Sunday	1pm	5pm	1pm	5pm

The new times would provide one extra hour per week where the facility is open, as Thursday's normal opening time of 9am has been replaced with an opening time of 8am on Tuesday.

The facility is currently closed on New Year's Day, Good Friday and Christmas Day. There seems little justification for closing on Christmas Day but not on Boxing Day and for closing on Good Friday but not Easter Monday; discussion with the contractor has confirmed that there is limited use of the facility on these days. It is therefore proposed that the facility be closed on both Boxing Day and Easter Monday but to be open for one hour longer during the remaining weeks of the year.

The main recommendation is to endorse the proposed fees and charges, which will be formally adopted when Council adopts the budget in total, currently scheduled for the Ordinary Meeting of Council on 22 May 2014.

STATUTORY ENVIRONMENT:

Local Government Act 1995 Sections 6.16 and 6.17; Waste Avoidance and Resource Recovery Act 2007 Sections 66.1 and 66.3

POLICY IMPLICATIONS: None.

FINANCIAL IMPLICATIONS: Council's 2014/15 budget.

STRATEGIC IMPLICATIONS: None.

VOTING REQUIREMENTS: Simple majority.

RECOMMENDATION:

That Council:

1. Endorse the proposed Fees and Charges for 2014/15 as listed in Attachment 1 for inclusion in the 2014/15 budget.
2. Endorse the proposed introduction of a rate in the dollar set via the *Waste Avoidance and Resource Recovery Act 2007* as a means to cover costs associated with operating the Nannup Waste Management Facility.
3. The opening times of the Nannup Waste Management Facility be as follows with effect from 1 July 2014:

Day	Current		Proposed	
	Open	Close	Open	Close
Monday	8am	1pm	8am	1pm
Tuesday	1pm	5pm	8am	1pm
Wednesday	Closed		Closed	
Thursday	9am	1pm	1pm	5pm
Friday	1pm	5pm	1pm	5pm
Saturday	8am	12 noon	8am	12 noon
Sunday	1pm	5pm	1pm	5pm

4. The Nannup Waste Management Facility be closed on the following public holidays:
 - a. New Year's Day
 - b. Good Friday
 - c. Easter Monday
 - d. Christmas Day
 - e. Boxing Day

FEES & CHARGES 2014/15					CURRENT	PROPOSED
SERVICE	UNIT	STATUTORY	GST	2013/14	2014/15	
HISTORY BOOKS						
History of Nannup (Extracts of minutes etc.)	Each	N	N	\$7.00	\$7.00	
War Clouds Over Nannup (Mr. A Hartley)	Each	N	N	\$7.00	\$7.00	
Bulk purchase of 10+ books	Each	N	N	\$5.00	\$5.00	
PROPERTIES REPORT (UN BOUND)						
List of All Owners, Address, Property Descriptions etc.	Each	N	Y	\$115.00	\$120.00	
List of All Owners, Address, Property Descriptions etc. Electronic (Email)	Each	N	Y	\$25.00	\$30.00	
COUNCIL MINUTES AND AGENDAS						
Copy of Ordinary Minutes - Hard Copy	Per Year	N	Y	\$215.00	\$225.00	
	Per Meeting	N	Y	\$23.00	\$25.00	
Copy of Ordinary Agendas - Hard Copy	Per Year	N	Y	\$215.00	\$225.00	
	Per Meeting	N	Y	\$23.00	\$25.00	
PHOTOCOPIES						
Only Applicable to Community Not-For-Profit Organisations						
A4 Copy	Each	N	Y	\$0.75	\$0.75	
A4 Copy Double Sided	Each	N	Y	\$1.00	\$1.00	
A3 Copy	Each	N	Y	\$1.00	\$1.00	
A3 Copy Double Sided	Each	N	Y	\$1.50	\$1.50	
Own Paper Supplied - A4	Each	N	Y	\$0.30	\$0.30	
Own Paper Supplied - A4 DOUBLE SIDED	Each	N	Y	\$0.30	\$0.30	
Own Paper Supplied - A3	Each	N	Y	\$0.30	\$0.30	
Colour Copies - Additional \$0.25 per copy						
FACSIMILES						
(Sending & Receiving)						
Within W.A.	Per Page	N	Y	\$4.50	\$5.00	
Within Australia	Per Page	N	Y	\$6.50	\$7.00	
Overseas - First Page	Per Page	N	Y	\$20.50	\$20.00	
- Each Additional Page	Per Page	N	Y	\$12.00	\$12.00	

FEE & CHARGE 2014/15	UNIT	STATUTORY	GST	CURRENT 2013/14	PROPOSED 2014/15
MISCELLANEOUS ADMINISTRATION					
Production of Misc. Computer Reports, Other					
Information Requiring Dedicated Staff Time	Per 15 Mins		Y	\$25.00	\$26.00
	Per Hour		Y	\$95.00	\$100.00
Account Enquiries - Rates Only	Per Enquiry		Y	\$48.00	\$50.00
Freedom of Information Requests (as set by FOI Regulations 1993 Schedule 1)					
- Application for FOI	Per Application	Y	N	\$30.00	\$30.00
- Staff Time Dealing With Application	Per Hour (Pro Rata)	Y	N	\$30.00	\$30.00
- Access Time Supervised by Staff	Per Hour (Pro Rata)	Y	N	\$30.00	\$30.00
- Photocopying:					
- Staff Time to Copy Information	Per Hour (Pro Rata)	Y	N	\$30.00	\$30.00
- Cost Per Copy		Y	N	\$0.20	\$0.20
LIBRARY					
Overdue Library Book Fee	Per Book	N	Y	\$8.00	\$8.50
SHIRLEY HUMBLE ROOM					
Bond for All Bookings (Except Exempted Community Groups)	Per Hire	N	N	\$200.00	\$200.00
Function Room	Per Hour	N	Y	\$15.00	\$15.00
	Per Half Day	N	Y	\$50.00	\$50.00
	Per Day	N	Y	\$100.00	\$100.00
TOWN HALL					
Bond for All Bookings (Except Passive Use)	Per Hire	N	N	\$200.00	\$200.00
Hourly Rate	Per Hour	N	Y	\$23.00	\$30.00
Session Rate - Morning (8 AM - 12 NOON)	Per Session	N	Y	\$60.00	\$60.00
- Afternoon (12 NOON - 5 PM)	Per Session	N	Y	\$60.00	\$60.00
- Evening (After 5PM)	Per Session	N	Y	\$60.00	\$60.00
Daily Rate	Per Day	N	Y	\$110.00	\$120.00
Long Term Hire (Passive Use Only) - Two Days	Per Day	N	Y	\$95.00	\$100.00
- Three - Five Days	Per Day	N	Y	N/A	
- More Than Five Days	Per Day	N	Y	N/A	
Surcharge For Alcohol Consumption	Per Session	N	Y	\$50.00	\$50.00

SERVICE	UNIT	STATUTORY	GST	CURRENT 2013/14	PROPOSED 2014/15
RECREATION HALL					
Bond for All Non-Recreational Bookings	Per Hire	N	N	\$1,000.00	\$1,000.00
Bond for Recreational Bookings	Per Hire	N	N	\$200.00	\$200.00
Sporting Events - Hourly	Per Hour	N	Y	\$20.00	\$30.00
Sporting Events - Daily	Per Day	N	Y	\$90.00	\$120.00
Other Functions (Social, Cabaret, Wedding, Overnight Events, etc.)	Per Day	N	Y	\$250.00	\$250.00
Long Term Hire	Per Day	N	Y	\$170.00	\$180.00
MISCELLANEOUS EQUIPMENT					
Hire of Trestles	Each	N	Y	\$5.00	\$5.00
Hire of Polypropylene Chairs – Individual	Each	N	Y	\$1.50	\$1.50
Hire of Polypropylene Chairs - Maximum		N	Y	\$130.00	\$130.00
Hire of Public Address (PA) Equipment	Per Day	N	Y	\$25.00	\$25.00
Hire of Projector	Per Day	N	Y	\$25.00	\$25.00
Bond for Projector	Per Hire	N	N	\$200.00	\$200.00
Hire of Nordic Poles	Per Day	N	Y	\$10.00	\$10.00
OVALS					
FOOTBALL / CRICKET OVAL					
Community Sporting Groups	Per Day	N	Y	\$60.00	\$63.00
Other Groups (\$200 Bond Required)	Per Day	N	Y	\$60.00	\$63.00
Seasonal Charge	Per Year	N	Y	\$465.00	\$490.00
Change Rooms	Per Day Per Change Room	N	Y	\$27.00	\$30.00
HOCKEY FIELD					
Community Sporting Groups	Per Day	N	Y	\$60.00	\$63.00
Other Groups (\$165 Bond Required)	Per Day	N	Y	\$60.00	\$63.00
Change Rooms	Per Day Per Change Room	N	Y	\$27.00	\$30.00
TOWN GREENS					
Village Green	Per Day	N	Y	\$0.00	\$63.00
Old Roads Board Building Park	Per Day	N	Y	\$0.00	\$63.00
Event Rubbish Bond	Per Event	N	N	\$0.00	\$500.00
OVERFLOW CAMPING AREAS					
No Facilities Required	Per Person	N	Y	\$12.50	\$12.50
Facilities Required (\$250.00 Bond for Group Booking)	Per Person	N	Y	\$13.00	\$13.00

SERVICE	UNIT	STATUTORY	GST	CURRENT 2013/14	PROPOSED 2014/15
FORESHORE PARK					
Bond for All Bookings	Per Hire	N	Y	\$650.00	\$650.00
ALL FACILITIES - NO POWER					
Not-For-Profit Incorporated Local Community Groups	Per Day	N	Y	\$75.00	\$75.00
All Other Community Groups	Per Day	N	Y	\$300.00	\$300.00
Commercial Use	Per Day	N	Y	\$400.00	\$400.00
ALL FACILITIES					
Not-For-Profit Incorporated Local Community Groups	Per Day	N	Y	\$150.00	\$150.00
All Other Community Groups	Per Day	N	Y	\$750.00	\$750.00
Commercial Use	Per Day	N	Y	\$950.00	\$950.00
CONSUMER POLES					
Each Pole	Per Day	N	Y	\$35.00	\$40.00
Note: Actual Cost of the account for the period will be charged when being used for more than just street stalls.					
FIRE CONTROL					
Application for Suspension of Prohibited Burning Period	Per Application	N	Y	\$430.00	\$450.00
Application for Fire Break Variation					
- One (1) Year	Per Lot Applied For	N	Y	\$95.00	\$100.00
- Five (5) Year	Per Lot Applied For	N	Y	\$240.00	\$252.00
Firebreaks Fine	Each	N	Y	\$230.00	\$240.00
Firebreak Fines – Late Payment Fee	Each	N	Y	\$13.50	\$15.00
Firebreak Fines – Late Payment Court Registration Fee	Each	N	Y	\$43.00	\$45.00
Firebreak Fines – Late Payment Enforcement Certificate Fee	Each	N	Y	\$11.50	\$12.00

SERVICE	UNIT	STATUTORY	GST	CURRENT 2013/14	PROPOSED 2014/15
ENVIRONMENTAL HEALTH					
FOOD PREMISES:					
Notification (food street traders, registered elsewhere)	Each	N	N	\$45.00	\$48.00
Registration (food business in Shire)	Each	N	N	\$105.00	\$110.00
Inspection Fee - High/Medium Risk	Each	N	N	\$150.00	\$160.00
Inspection Fee - Low Risk	Each	N	N	\$100.00	\$105.00
Verification Certificate	Each	N	Y	\$50.00	\$52.50
Transfer of Ownership	Each	N	Y	\$50.00	\$52.50
Food Premises Fit Out Approval - High/Medium Risk (Includes Notification)	Each	N	N	\$200.00	\$210.00
Food Premises Fit Out Approval - Low Risk (Includes Notification)	Each	N	N	\$150.00	\$157.50
Follow Up Inspections <30 Mins Officer Time	Each	N	Y	\$50.00	\$52.50
Follow Up Inspections 30 Mins or more Officer Time	Each	N	Y	\$75.00	\$80.00
Food Spoilt (Written Confirmation of Disposal)	Each	N	N	\$85.00	\$90.00
Hairdressing Fit Out Approval	Each	N	Y	\$100.00	\$105.00
Beauty Therapy/Skin Piercing Fit Out Approval	Each	N	Y	\$100.00	\$105.00
Registration - Lodging House	Each	N	Y	\$150.00	\$157.50
WATER TESTING:					
Bacteriological Testing	Per Test	N	Y	\$120.00	\$126.00
Chemical Testing (Plus Cost of Analysis)	Per Test	N	Y	\$120.00	\$126.00
Regular Water Testing (6 Per Year)		N	Y	\$500.00	\$525.00
HEALTH (TREATMENT OF SEWERAGE AND DISPOSAL OF EFFLUENT AND LIQUID WASTE) REGULATIONS 1994					
SEPTIC TANKS:					
Application Fee	Each	Y	Y	\$113.00	\$113.00
Inspection Fee	Each	Y	Y	\$113.00	\$113.00
Copy of Septic Tank Plans	Each	N	Y	\$20.00	\$21.00
CARAVAN & CAMPING FEES HEALTH ACT 1911 SECTION 344C					
Caravan & Camping Facility Minimum Fee	Per Site	Y	N	\$200.00	\$200.00
Short & Long Stay Caravan Park	Per Site	Y	N	\$6.00	\$6.00
Camp Site	Per Site	Y	N	\$3.00	\$3.00
Overflow Site	Per Site	Y	N	\$1.50	\$1.50
Application for Caravan Annexes or Park Home Approval	Each	Y	N	\$80.00	\$80.00
Transfer of Facility License (Caravan Park/Camp Ground)	Each	Y	N	\$100.00	\$100.00
Temporary License Facility	Each	Y	N	\$100.00	\$100.00
OTHER ENVIRONMENTAL HEALTH CHARGES:					
Food Sampling Results (Copy)	Each	N	Y	\$50.00	\$52.50
Seized Food Analysis Certificate	Each	N	Y	\$50.00	\$52.50
Section 39 (Liquor Licensing) Certificates	Each	N	N	\$85.00	\$90.00
Noise Monitoring – Non-Complying Event	Each	N	Y	\$500.00	\$525.00
Local Government Report Fee	Each	Y	N	\$150.00	\$150.00
Written Report to Settlement Agency	Each	N	Y	\$90.00	\$95.00

FEES & CHARGES 2014/15				CURRENT	PROPOSED
SERVICE	UNIT	STATUTORY	GST	2013/14	2014/15
Inspection of Premises on Request	Per Application	N	Y	\$150.00	\$157.50
Environmental Assessment & Reports on Request	Per Application	N	Y	\$150.00	\$157.50
Public Building Approval <1,000 People	Per Application	N	N	\$250.00	\$262.50
Public Building Approval 1,000 People or more	Per Application	N	N	\$500.00	\$262.50
HEALTH (OFFENSIVE TRADES FEES) REGULATIONS 1976:					
Slaughterhouses	Per Application	Y	N	\$285.00	\$285.00
Piggeries	Per Application	Y	N	\$285.00	\$285.00
Artificial Manure Depots	Per Application	Y	N	\$202.00	\$202.00
Bone Mills	Per Application	Y	N	\$163.00	\$163.00
Places for Storing, Drying or Preserving Bones	Per Application	Y	N	\$163.00	\$163.00
Fat Melting, Fat Extraction or Tallow Melting ESTABLISHMENTS	Per Application	Y	N	\$163.00	\$163.00
Butcher Shops & Similar	Per Application	Y	N	\$163.00	\$163.00
Blood Drying	Per Application	Y	N	\$163.00	\$163.00
Gut Scraping, Preparation of Sausage Skins	Per Application	Y	N	\$163.00	\$163.00
Fellmongeries	Per Application	Y	N	\$163.00	\$163.00
Manure Works	Per Application	Y	N	\$202.00	\$202.00
Fish Curing Establishments	Per Application	Y	N	\$202.00	\$202.00
Laundries, Dry Cleaning Establishments	Per Application	Y	N	\$140.00	\$140.00
Bone Merchant Premises	Per Application	Y	N	\$163.00	\$163.00
Flock Factories	Per Application	Y	N	\$163.00	\$163.00
Knackeries	Per Application	Y	N	\$285.00	\$285.00
Poultry Processing Establishments	Per Application	Y	N	\$285.00	\$285.00
Poultry Farming	Per Application	Y	N	\$285.00	\$285.00
Rabbit Farming	Per Application	Y	N	\$285.00	\$285.00
Fish Processing Establishments in which Whole Fish are Cleaned & Prepared	Per Application	Y	N	\$285.00	\$285.00
Shellfish & Crustacean Processing Establishments	Per Application	Y	N	\$285.00	\$285.00
Any Other Offensive Trade Not Specified	Per Application	Y	N	\$285.00	\$285.00
BUILDING CONTROL					
BUILDING REGULATIONS 2012					
BUILDING PERMIT					
Uncertified Application Class 1 or Class 10 Building/Structure - Minimum Fee	Per Application	Y	N	\$90.00	\$90.00
Uncertified Application Class 1 or Class 10 Building/Structure - Scale Fee	Per Application	Y	N	0.19% of estimated value of building work	0.19% of estimated value of building work
Certified Application:	Per Application				
- Class 1 or Class 10 Building/Structure - Minimum Fee	Per Application	Y	N	\$90.00	\$90.00
- Class 1 or Class 10 Building/Structure - Scale Fee	Per Application	Y	N	0.19% of estimated value of building work	0.19% of estimated value of building work
- Class 2 to 9 Building/Structure - Minimum Fee	Per Application	Y	N	\$90.00	\$90.00

FEES & CHARGES 2014/15				CURRENT	PROPOSED
SERVICE	UNIT	STATUTORY	GST	2013/14	2014/15
- Class 2 to 9 Building/Structure - Scale Fee	Per Application	Y	N	0.09% of estimated value of building work	0.09% of estimated value of building work
BUILDING PERMIT EXTENSION					
Major Reassessments (Estimated Value of Construction Remaining):					
- Class 1 or Class 10 Building/Structure - Minimum Fee	Per Application	Y	N	\$90.00	\$90.00
- Class 1 or Class 10 Building/Structure - Scale Fee	Per Application	Y	N	0.32% of value of construction	0.32% of value of construction
- Class 2 to 9 Building/Structure - Minimum Fee	Per Application	Y	N	\$90.00	\$90.00
- Class 2 to 9 Building/Structure - Scale Fee	Per Application	Y	N	0.19% of value of construction	0.19% of value of construction
Extension of Time for Building Approval Certificate	Per Application	Y	N	\$90.00	\$90.00
DEMOLITION PERMIT					
Class 1 or Class 10 Building/Structure	Each	Y	N	\$90.00	\$90.00
Class 2 to 9 Building/Structure	Per Storey	Y	N	\$90.00	\$90.00
Extension of Time	Per Application	Y	N	\$90.00	\$90.00
Performance Bond - Site Clean-Up & Verge Including Footpaths	Each	N	N	\$750.00	\$750.00
OCCUPANCY PERMIT & BUILDING APPROVAL CERTIFICATE					
Occupancy Permit for a Completed Building	Each	Y	N	\$90.00	\$90.00
Temporary Permit for Incomplete Building	Each	Y	N	\$90.00	\$90.00
Modification for Additional Use of Building on Temporary Basis	Each	Y	N	\$90.00	\$90.00
Replacement Permit for Permanent Change of Building Use	Each	Y	N	\$90.00	\$90.00
Building Approval Application Certificate (Strata) - Minimum Fee	Per Application	Y	N	\$100.00	\$100.00
Building Approval Application Certificate (Strata) - Scale Fee	Each Strata Unit	Y	N	\$10.00	\$10.00
Occupancy Permit where Unauthorised Work has been done - Minimum Fee	Each	Y	N	\$90.00	\$90.00
Occupancy Permit where Unauthorised Work has been done - Scale Fee	Each	Y	N	0.18% of estimated value of building work	0.18% of estimated value of building work
Building Approval Certificate where Unauthorised Work has been done	Each	Y	N	0.38% of estimated value of building work	0.38% of estimated value of building work
Replacement Occupancy Certificate for Existing Building	Each	Y	N	\$90.00	\$90.00
Building Approval Certificate where Unauthorised Work has not been done	Each	Y	N	\$90.00	\$90.00
Extension of Time for Occupancy Permit	Each	Y	N	\$90.00	\$90.00

FEES & CHARGES 2014/15 SERVICE	UNIT	STATUTORY	GST	CURRENT 2013/14	PROPOSED 2014/15
OTHER APPLICATIONS					
Declaration that a Building Standard Does Not Apply	Each	Y	N	\$2,000.00	\$2,000.00
OTHER BUILDING CHARGES					
Temporary Accommodation Approval	Each	N	Y	\$110.00	\$115.00
Extension of Temporary Accommodation Approval	Each	N	Y	\$110.00	\$115.00
Monthly Building Statistics Report	Per Year	N	Y	\$175.00	\$185.00
	Per Month	N	Y	\$40.00	\$42.00
Copy of Archived Building Plans	Each	N	Y	\$30.00	\$32.00
CONSTRUCTION TRAINING FUND LEVY (CTF)					
		Y	N	0.2% of value of construction > \$20,000	0.2% of value of construction > \$20,000
BUILDING SERVICES LEVY					
Applies to Building & Demolitions Applications					
For Works up to \$45,000 (Inc. GST)	Per Application	Y	N	\$40.50	\$40.50
For Works Over \$45,000 (Inc GST)	Per Application	Y	N	0.09% of value of construction	0.09% of value of construction
BUILDING PLAN SEARCHES AND RESEARCH FEE					
Building Plans	Each	N	N	\$55.00	\$58.00
Provide Copy of Housing Indemnity Insurance Policy	Each	N	N	\$55.00	\$58.00
BUILDING INSPECTION AND REPORTS					
Housing Indemnity Insurance Report	Each	N	Y	\$1,110.00	\$1,165.50
Building call out fee applies where work for which an inspection is requested, was not ready for inspection	Each	N	Y	\$75.00	\$80.00
Weekend Call Out Fee - Per Hour (Minimum of One Hour)	Per Hour	N	Y	\$150.00	\$160.00
DOG REGISTRATION					
Sterilised - 1 Year	Each	Y	N	\$10.00	\$20.00
Sterilised - 3 Year	Each	Y	N	\$18.00	\$42.50
Pensioner Concession - Sterilised - 1 year	Each	Y	N	\$5.00	\$10.00
Pensioner Concession - Sterilised - 3 year	Each	Y	N	\$9.00	\$21.25
Farm Dog - sterilised - 1 Year	Each	Y	N	\$2.50	\$5.00
Farm Dog - sterilised - 3 Year	Each	Y	N	\$4.50	\$21.25
Unsterilized - 1 Year	Each	Y	N	\$30.00	\$50.00
Unsterilized - 3 Year	Each	Y	N	\$75.00	\$120.00
Pensioner Concession - Unsterilised - 1 year	Each	Y	N	\$15.00	\$25.00
Pensioner Concession - Unsterilised - 3 year	Each	Y	N	\$37.50	\$60.00

FEE & CHARGE 2014/15				CURRENT	PROPOSED
SERVICE	UNIT	STATUTORY	GST	2013/14	2014/15
Farm Dog - unsterilised - 1 Year	Each	Y	N	\$7.50	\$12.50
Farm Dog - unsterilised - 3 Year	Each	Y	N	\$18.75	\$40.00
Dogs kept in an approved kennel	Per Application	Y	N	n/a	\$200.00
*Note registration fees reduced by 50% if registered between 1 June - 31 October each year					
CAT REGISTRATION					
Sterilised - 1 Year	Each	Y	N	\$10.00	\$20.00
Sterilised - 3 Year	Each	Y	N	\$18.00	\$42.50
Pensioner Concession - Sterilised - 1 year	Each	Y	N	\$5.00	\$10.00
Pensioner Concession - Sterilised - 3 year	Each	Y	N	\$9.00	\$21.25
Unsterilized - 1 Year	Each	Y	N	\$30.00	\$50.00
Unsterilized - 3 Year	Each	Y	N	\$75.00	\$120.00
Pensioner Concession - Unsterilised - 1 year	Each	Y	N	\$15.00	\$25.00
Pensioner Concession - Unsterilised - 3 year	Each	Y	N	\$37.50	\$60.00
Lifetime Registration	Each	Y	N	\$0.00	\$100.00
Lifetime Registration - Pensioner	Each	Y	N	\$0.00	\$50.00
*Note registration fees reduced by 50% if registered between 1 June - 31 October each year					
WASTE MANAGEMENT					
Refuse Collection					
Kerbside Rubbish Collection	Per Bin	N	N	\$165.00	\$180.00
Kerbside Recycling Collection	Per Bin	N	N	\$125.00	\$125.00
Refuse Disposal					
Non-Resident's Pass	Per Pass	N	N	\$50.00	\$55.00
TIP FEES - No Tip Pass					
Small Load <1m ³	Each	N	Y	\$6.00	\$7.00
Large Load > 1m ³	Each	N	Y	\$10.00	\$11.00
Large Trailer >1.8m x 1.2m	Each	N	Y	\$35.00	\$38.00
Small Truck up to 4T	Each	N	Y	\$95.00	\$105.00
Medium Truck 4 - 8T	Each	N	Y	\$150.00	\$165.00
Large Truck 8 - 14T	Each	N	Y	\$190.00	\$210.00
Semi Trailer	Each	N	Y	\$250.00	\$275.00
< 3M ³ Skip Bin	Each	N	Y	\$40.00	\$45.00
3M ³ - 6M ³ Skip Bin	Each	N	Y	\$70.00	\$75.00
6M ³ - 10M ³ Skip Bin	Each	N	Y	\$110.00	\$120.00
> 10M ³ Skip Bin	Each	N	Y	\$150.00	\$165.00
Asbestos	Per M ³	N	Y	\$70.00	\$80.00
TIP FEES - TYRES/RIMS					
Passenger Tyre	Each	N	Y	\$7.50	\$8.50
Light Truck & 4 x 4 Tyre	Each	N	Y	\$10.00	\$12.00

FEES & CHARGES 2014/15				CURRENT	PROPOSED
SERVICE	UNIT	STATUTORY	GST	2013/14	2014/15
Truck Tyre	Each	N	Y	\$17.00	\$18.50
Super Single Truck	Each	N	Y	\$20.00	\$22.00
Passenger Tyre On Rim	Each	N	Y	\$10.00	\$12.00
Light Truck & 4 x 4 Tyre On Rim (not split rim)	Each	N	Y	\$15.00	\$16.00
Super Single Truck Tyre On Rim	Each	N	Y	\$35.00	\$38.00
Small Forklift Tyre UP TO 30 cm	Each	N	Y	\$10.00	\$12.00
Medium Forklift Tyre 30cm to 45cm	Each	N	Y	\$15.00	\$16.00
Large Forklift Tyre 45cm to 60cm	Each	N	Y	\$20.00	\$22.00
Solid Forklift Tyre Small TO 30cm	Each	N	Y	\$15.00	\$16.00
Solid Forklift Tyre Medium 30cm to 45cm	Each	N	Y	\$20.00	\$22.00
Solid Forklift Tyre Large 45cm to 60cm	Each	N	Y	\$25.00	\$27.50
Solid Forklift Tyre Extra Large 60cm to 1m	Each	N	Y	\$90.00	\$100.00
Solid Forklift Tyre 1m & above (Per Tonne)	Each	N	Y	\$165.00	\$180.00
Tractor Tyre Small UP TO 1m	Each	N	Y	\$35.00	\$38.00
Tractor Tyre Large 1m to 1.5m	Each	N	Y	\$90.00	\$100.00
Tractor Tyre 1.5m to 2.2m	Each	N	Y	\$165.00	\$180.00
Bobcat Tyre	Each	N	Y	\$10.00	\$12.00
Earthmover Tyre Small UP TO 1m	Each	N	Y	\$100.00	\$110.00
Earthmover Tyre Medium 1m to 1.5m	Each	N	Y	\$140.00	\$150.00
Earthmover Tyre Large 1.5m to 2m	Each	N	Y	\$200.00	\$220.00
Grader Tyre	Each	N	Y	\$90.00	\$100.00
DEPOT SERVICES					
Supply of Used Aggregate Ex-Depot - Loaded	Per Trailer	N	Y	\$42.00	\$45.00
Supply of New Aggregate Ex-Depot - Loaded	Per Trailer	N	Y	\$100.00	\$105.00
Only the plant listed below is available for hire. All plant must be hired with an operator					
WEEKDAY HIRE					
4.5T Truck	Per Std Hour	N	Y	\$126.00	\$135.00
14T Truck	Per Std Hour	N	Y	\$160.00	\$170.00
Backhoe	Per Std Hour	N	Y	\$140.00	\$150.00
Grader	Per Std Hour	N	Y	\$180.00	\$190.00
Loader	Per Std Hour	N	Y	\$160.00	\$170.00
Roller	Per Std Hour	N	Y	\$130.00	\$140.00
Tractor	Per Std Hour	N	Y	\$125.00	\$135.00

FEES & CHARGES 2014/15				CURRENT	PROPOSED
SERVICE	UNIT	STATUTORY	GST	2013/14	2014/15
WEEKEND HIRE					
4.5T Truck	Per Std Hour	N	Y	\$165.00	\$175.00
14T Truck	Per Std Hour	N	Y	\$195.00	\$205.00
Backhoe	Per Std Hour	N	Y	\$180.00	\$190.00
Grader	Per Std Hour	N	Y	\$210.00	\$220.00
Loader	Per Std Hour	N	Y	\$195.00	\$205.00
Roller	Per Std Hour	N	Y	\$195.00	\$205.00
Tractor	Per Std Hour	N	Y	\$195.00	\$205.00
OTHER HIRE CHARGES					
Hire of Pig Trailer	Per Std Hour	N	Y	\$60.00	\$65.00
Hire of Float	Per Std Hour	N	Y	\$60.00	\$65.00
LABOUR CHARGES					
Weekday	Per Std Hour	N	Y	\$60.00	\$65.00
Weekend	Per Std Hour	N	Y	\$90.00	\$95.00
OTHER WORKS					
Quotations can be obtained for small jobs. These will be charged at an appropriate hourly rate.					
HIRE OF TEMPORARY FENCING					
Bond		N	N	\$500.00	\$525.00
For Other Local Governments for Extended Periods Only	Per Metre/Week	N	Y	\$15.00	\$16.00
Erected & Dismantled within Nannup Townsite	Per Metre/Week	N	Y	\$30.00	\$32.00
WATER FROM BROCKMAN ST AND DEPOT STAND PIPE:					
Commercial Users	Per K/L	N	Y	\$20.00	\$21.00
Local Residents for Domestic Purposes	Per K/L	N	Y	\$8.00	\$9.00
Heavy Haulage Agreement	Each	N	Y	\$240.00	\$252.00
CEMETERY					
RIGHT OF BURIAL					
Grant of Exclusive Right of Burial - 25 Year Period	Each	N	Y	\$735.00	\$770.00
Grant of Exclusive Right of Burial Niche Wall/Rose Garden - 25 Year Period	Each	N	Y	\$170.00	\$175.00
Renewal of Grant of Exclusive Right of Burial - 25 Year Period	Each	N	Y	\$145.00	\$150.00
Registration of Transfer of Form of Grant of Right of Burial	Each	N	Y	\$25.00	\$25.00

FEES & CHARGES 2014/15				CURRENT	PROPOSED
SERVICE	UNIT	STATUTORY	GST	2013/14	2014/15
INTERMENT TO A DEPTH OF 2.1M					
Any Person Ten Years of Age or Older	Each	N	Y	\$1,000.00	\$1,000.00
Any Person Under Ten Years of Age	Each	N	Y	\$890.00	\$900.00
A Stillborn Child	Each	N	Y	\$600.00	\$600.00
Additional Fee – Interment Without Due Notice	Each	N	Y	\$115.00	\$120.00
Additional Fee - Interment Not in Usual Hours	Each	N	Y	\$115.00	\$120.00
Additional Fee - Interment on a Saturday, Sunday or Public Holiday	Each	N	Y	\$525.00	\$550.00
ASHES					
Interment of Ashes	Each	N	Y	\$200.00	\$220.00
Placement of Ashes Within Niche Wall (includes plaque with standard inscription)	Each	N	Y	\$450.00	\$470.00
Placement of Ashes in Rose Garden (includes plaque with standard inscription & Concrete Base)	Each	N	Y	\$490.00	\$500.00
Placement of Ashes in Rose Garden - No Plaque	Each	N	Y	\$260.00	\$270.00
MEMORIALS					
Dedicated Memorial Rose Bush/Shrub (exclusive family use, maximum of 8)					
Internments, (Shrub selection to be approved by CEO as per Council plan)					
- Initial Placement (includes plaque with standard inscription & concrete base)	Each	N	Y	\$750.00	\$750.00
- Subsequent Single Placements	Each	N	Y	\$370.00	\$380.00
Permission to Erect Headstone, Kerbing or Monument	Each	N	Y	\$45.00	\$45.00
LICENSE FEES					
Undertakers Annual License Fee	Each	N	Y	\$115.00	\$120.00
Undertakers Single License Fee (for one interment)	Each	N	Y	\$30.00	\$35.00
CARAVAN PARK					
Caravan Parks and Camping Grounds Act 1995					
Winter Season: 3rd June, 2014 to 15th August 2014 and 2nd June, 2015 to 14th August, 2015					
Standard Season 16th August 2014 to 29th May 2015					
Peak Periods (inclusive dates): 27/9/14 to 29/9/14, 20/12/14 to 2/2/15, 3/4/15 to 6/4/15, 20/4/15 to 4/5/15, 30/5/15 to 1/6/15					
Winter					
Powered Sites - Standard	Per night	N	Y	\$28.00	\$30.00
Powered Site - Seniors	Per night	N	Y	\$26.00	\$26.00
Unpowered Sites - Standard	Per night	N	Y	\$20.00	\$25.00
Unpowered Sites - Senior	Per night	N	Y	\$18.00	\$20.00
Additional Adult	Per night	N	Y	\$12.00	\$10.00
Childred aged 5 - 16	Per night	N	Y	\$7.00	\$5.00
Children under 5	Per night	N	Y	\$0.00	\$0.00
Showers	Per person	N	Y	\$4.00	\$5.00

FEEES & CHARGES 2014/15				CURRENT	PROPOSED
SERVICE	UNIT	STATUTORY	GST	2013/14	2014/15
Standard					
Powered Sites - Standard	Per night	N	Y	\$28.00	\$32.00
Powered Site - Seniors	Per night	N	Y	\$26.00	\$28.00
Unpowered Sites - Standard	Per night	N	Y	\$20.00	\$27.00
Unpowered Sites - Senior	Per night	N	Y	\$18.00	\$23.00
Additional Adult	Per night	N	Y	\$12.00	\$12.00
Childred aged 5 - 16	Per night	N	Y	\$7.00	\$7.00
Children under 5	Per night	N	Y	\$0.00	\$0.00
Showers	Per person	N	Y	\$4.00	\$5.00
Peak					
Powered Sites - Standard	Per night	N	Y	\$30.00	\$35.00
Powered Site - Seniors	Per night	N	Y	\$28.00	\$30.00
Unpowered Sites - Standard	Per night	N	Y	\$25.00	\$29.00
Unpowered Sites - Senior	Per night	N	y	\$24.00	\$25.00
Additional Adult	Per night	N	Y	\$12.00	\$12.00
Childred aged 5 - 16	Per night	N	Y	\$7.00	\$7.00
Children under 5	Per night	N	Y	\$0.00	\$0.00
Showers	Per person	N	Y	\$4.00	\$5.00
Specials					
Winter Special: Pay for 3 nights, 4th night free!					
Year Round Weekly Special : Pay for 6 nights, 7th night free!					
Nannup Music Festival: 28th Feb 2015 to 2nd Mar 2015					
Powered Site Per Adult	Per night	N	Y	\$95.00	\$95.00
Unpowered Site Per Adult	Per night	N	Y	\$80.00	\$80.00
Per Child 5 to 17 years	Per night	N	Y	\$30.00	\$30.00
Under 5 years	Per night	N	Y	\$0.00	\$0.00

TOWN PLANNING

All fees are to be paid upon application.

DEVELOPMENT APPLICATIONS

Charge & Comment	2013/14	2014/15	STATUTORY	GST
Determination of a development application where the estimated cost of the development is:				
a) No more than \$50,000	\$139	\$147	Y	N
b) More than \$50,000 but not more than \$500,000	0.32% of the estimated cost of the development	0.32% of the estimated cost of the development	Y	N
c) More than \$500,000 but not more than \$2.5 million	\$1,600 + 0.257% for every \$1 in excess of \$500,000	\$1,700 + 0.257% for every \$1 in excess of \$500,000	Y	N
d) More than \$2.5 million but not more than \$5 million	\$6,740 + 0.206% for every \$1 in excess of \$2.5M	\$7,161 + 0.206% for every \$1 in excess of \$2.5M	Y	N
e) More than \$5 million but not more than \$21.5 million	\$11,890 + 0.123% for every \$1 in excess of \$5 million	\$12,633 + 0.123% for every \$1 in excess of \$5 million	Y	N
f) More than \$21.5 million	\$32,185	\$34,196	Y	N

Note: If the development has commenced or being carried out prior to approval, an additional amount, by way of penalty that is twice the amount of the maximum fee payable for determination of the application under Parts (a), (b), (c), (d), (e) and (f) will be added to base rate.

MISCELLANEOUS DEVELOPMENT APPLICATIONS

Single Dwelling (where Planning Approval required)	\$139	\$145	N	N
Additions to Single Dwelling (where Planning Approval required)	\$139	\$145	N	N
Second Dwelling for Rural Purposes	\$139	\$145	N	N
Ancillary Accommodation/Granny Flat/Caretakers Dwelling	\$139	\$145	N	N

Notes:

- Applications that are subject to Development Assessment Panels will attract an additional fee at the rate set out in Schedule 1 to the Planning and Development (Development Assessment Panels) Regulations 2011
- Applicants are to provide details of estimated cost of development (includes any car parking, effluent disposal, landscaping features, etc).
- Delegated Authority has been provided to the CEO to determine the value of proposed development. If applicants disagree with the estimate made by the Shire reconsideration can be requested if evidence of the cost of development can be provided. If applicants still dispute the estimated cost determined by the Shire the matter can be referred to the Fees Arbitration Panel (WAPC WAMA) for determination.
- The costs of advertising and any specialist reports will be an additional cost

Farm stay/Bed & Breakfast/Holiday Cottage (in existing residence)	\$275	\$290	N	N
Application for approval of home occupation	\$209	\$222	Y	N
Sign Application Fee	\$139	\$146	N	N
Relocation of a Building Envelope	\$150	\$120	N	N
Setback Reduction (in addition to other fees)	\$125	\$120	N	N
Application for change of use or for change or continuation of a non-conforming use where no new development is occurring	\$278	\$295	Y	N
Alfresco Dining	\$275	\$290	N	N
Extending Conditional Planning Approval/Renewal Fee	\$69	\$73	Y	N
Retail / Shop (use only)	N/A	\$72	N	N
Bed & Breakfast Accommodation (additional fees if notification req'd)	N/A	\$300	N	N
Consulting Rooms	N/A	\$185	N	N
Light/General/Service/Rural Industry (use only)	N/A	\$72	N	N
Extractive Industry	\$696	\$739	Y	N
Timber Plantation	\$500	0.32% of the estimated value	N	N
Nannup Strata Title Fees	a) For a certificate under Section 5B(2)	Minimum \$100	Minimum \$100	N
	b) For a certificate under Section 8A(f) or 9(3)	Minimum \$100	Minimum \$100	N
	c) For a Form 7 certificate	\$0.20 per square metre of building floor area (min \$100)	\$0.20 per square metre of building floor area (min \$100)	N

Notes:

- Applications that are subject to Development Assessment Panels will attract an additional fee at the rate set out in Schedule 1 to the Planning and Development (Development Assessment Panels) Regulations 2011
- Applicants are to provide details of estimated cost of development (includes any car parking, effluent disposal, landscaping features, etc).
- Delegated Authority has been provided to the CEO to determine the value of proposed development. If applicants disagree with the estimate made by the Shire reconsideration can be requested if evidence of the cost of development can be provided. If applicants still dispute the estimated cost determined by the Shire, the matter can be referred to the Fees Arbitration Panel (WAPC WAMA) for determination.

SCHEME AMENDMENTS/STRUCTURE PLANS

Minor Amendment	\$2,677.50 per FCT	\$2,700 per FCT	N	N
Major Amendment - determined by CEO	\$4,725.00 per FCT	\$4,725 per FCT	N	N
Structure Plan - if previously addressed through scheme amendment	\$525 per application	\$525 per application	N	N
Structure Plan - (separate to scheme amendment process)	\$4,725.00 per FCT	\$4,725 per FCT	N	N
Revised minor structure plan	\$525.00 per application	\$525 per application	N	N
Revised major structure plan (separate to scheme amendment process) - determined by CEO	\$2,677.50 per FCT	\$2,700 per FCT	N	N
Detailed area plans	\$787.50 per application	\$800 per application	N	N
Revised detailed area plans	\$387.50 per application	\$400 per application	N	N

Notes:

- Details of the calculation used to derive the fee is to be made available to the applicant upon request
- Any specialist external studies (soil reports, land capability analysis, engineering reports, etc) are to be provided by the applicant at the applicants cost. Such costs are separate to the fees stipulated in this schedule.
- If an applicant is not satisfied that the fee calculated by the Shire are a reasonable estimate of the service, the matter may be referred to the Fees Arbitration Panel (WAPC, WAMA) for determination.

SUBDIVISIONS

Clearance Certificates	Up to 5 lots	\$69 per lot	\$730 per lot	Y	N
	6 to 195 lots	\$35 per lot	\$35 per lot	Y	N
	More than 195 lots	\$6,959 per application	\$7,393 per application	Y	N

OTHER PLANNING FEES

Issue of zoning certificate	\$69 each	\$73 each	Y	N
Section 40 (Liquor Licensing) Certificate	\$70 each	\$75 each	N	Y
Replying to a property settlement questionnaire	\$75.90 per hour	\$73 each	Y	Y
Issue of written planning advice	\$69	\$73 each	Y	Y
Certificate of Title Search	\$69	\$73 each	N	Y
Road Closure Application	\$525 per application	\$550 per application	N	Y
Erection of sign at Information Bay	\$73.50 each	\$75 each	N	Y
Application for advertising signage	\$73.50 per application	\$75 each	N	Y

PLANNING DOCUMENTS

Copy of Local Planning Scheme Text	\$73.50 each	\$75 each	N	Y
Copy of Local Planning Strategy	\$73.50 each	\$75 each	N	Y
Copy of Townsite Strategy	\$73.50 each	\$75 each	N	Y
Copy of Municipal Inventory	\$73.50 each	\$75 each	N	Y

ADVERTISING/NOTIFICATION OF PROPOSALS (NOT SCHEME AMENDMENTS)

Local newspaper advertising	\$183.75	185 per advertisement	N	N
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Notes:

- Advertising and/or notification fees are to be paid in addition to any development application fees (as set out in part 1 of this Schedule)
- Advertising or nearby land owner notification may be required to comply with Council's local planning scheme(s), policies or may be determined as being a requirement of the planning assessment process by Shire Officers.

**Shire of Nannup
Ordinary Council Meeting Agenda: April 2014**

AGENDA NUMBER:	12.9
SUBJECT:	Budget 2014/15
LOCATION/ADDRESS:	Nannup
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 3
AUTHOR:	Vic Smith – Manager Corporate Services
REPORTING OFFICER:	Vic Smith – Manager Corporate Services
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT	14 April 2014

Attachment: 1. Budget Summary 2014/15.
Attachment: 2. Changes to Base Budget
Attachment: 3. Budgeted Reserves
Attachment: 4. Proposed Savings and Growth

BACKGROUND:

This recommended draft budget continues the process started in 2011/12 to produce a sustainable financial position for the Shire of Nannup. In compiling the draft budget, a great deal of background work has been undertaken by both Councillors and officers.

Monthly financial reporting is focused to concentrate on the anticipated end of year financial position; this was supplemented by a detailed budget review reported to Council on 27 February 2014.

A model of the projected budgetary position over the next 10 years has been developed as part of the Integrated Planning process, so that the annual consideration of the budget can take into account cost pressures that will arise over the medium and long term. The updated projections in the Long Term Financial Plan were presented to Council on 27 March 2014. The model underpinning the Long Term Financial Plan demonstrates that the Council currently benefits from capital grants because significant elements of its recurring costs are charged to these capital projects. The 2013/14 budget established a Rate Equalisation Reserve and the use of the reserve will be a major element in reducing the impact of the budget increase in 2014/15.

The budget format classifies income and expenditure into three groups:

1. Base income/expenditure – the cost of carrying out the same level of activity in the new financial year as was undertaken in the old financial year.

2. Committed income/expenditure – unavoidable changes to the base, such as contracts entered into in the old financial year which will have a cost impact on the new financial year.
3. Uncommitted income/expenditure – items of income or expenditure where there is a choice over whether it should be included in the draft budget.

Officers carried out a detailed review of the draft budget prior to a presentation to Council at its budget workshops on 20 March, 3 April and 16 April 2014. The workshops examined all areas of committed and uncommitted income and expenditure and the output from this process provided guidance to officers on which items should be included or excluded from the draft budget. The result of the process described above is the draft budget presented to Council today as summarised at Attachment 1.

COMMENT:

Budget Assumptions

In compiling the base budget an assessment of probable levels of inflation and interest rates has been taken. Reasonable account has been taken of known or anticipated price increases and other committed expenditure. Inflation of 2.9% has been added to the base level of expenditure but has not been added where underspends have been seen in previous years.

The employee budget is a major constituent of the Council's finances. The 2014/15 budget allows for a pay award of 4% for employees as part of a three year agreement from 2012/13 to 2014/15. Employee costs have also increased as a result of the statutory increase in employer superannuation contributions; employer contributions for 2014/15 have increased from 9.25% to 9.5%. Employer contributions will continue to increase over the next six years until they reach 12%; however, this policy is currently being reviewed by the Federal Government.

The Council has a degree of control over the main areas of uncertainty in the budget and should therefore be able to moderate its exposure to significant variations through the decisions taken during the budget process. However, the unpredictability of many of the factors influencing the Council's budget remains a risk and this is addressed through prudent estimates.

There are four major risks affecting the revenue budget:

- (a) In the current economic climate the Council's main income streams are at risk. The base budget for 2014/15 includes income from fees and charges of approximately \$447,000.
- (b) The Council receives significant income from investment interest. As interest rates decline and grant income falls this will decrease. A decrease of \$30,000 has been assumed in the draft 2014/15 budget.

- (c) The budget assumes that the caravan park can be let commercially from 1 January 2014 and the net cost of the park of \$42,039 in 2014/15 is based on a lease being in place and the cost profile in the first six months of operation reflecting that for 2013/14. Variations to the budget would result if the lease income does not meet expectations or the cost profile of the park varies from that for 2013/14.
- (d) The Council does not maintain a general level of working balances which can absorb unexpected fluctuations in its income and expenditure. In the event that there are significant adverse variations during the year money would need to be released from other earmarked reserves to cover any shortfall.

In the light of the assumptions made in compiling these estimates and reflected in the recommendation it is considered that the budget as presented is sufficient to meet the liabilities facing the Council during 2014/15.

Changes to the Base Budget

The Base Budget for 2014/15 represents the cost of carrying out the same level of activity as in 2013/14. Next year there will be a substantial change to the base budget as a result of the reduction in activity in the construction of Mowen Road; this will result in some overheads previously charged to this budget being borne by other budget heads. After taking account of this change and including inflationary increases the base budget is expected to rise by approximately 24.5%.

However, the Base Budget also needs to be revised to accommodate other detailed changes in circumstances which have occurred during 2013/14 that will continue in 2014/15 or that will occur in 2014/15. Amendment is also required to reflect the budget reductions necessary to offset the increase in the base budget that have been discussed in budget workshops with Council. These changes are summarised in Attachment 2.

Overall, costs have increased by \$156,485, primarily as a net result of changes to the allocation of overheads as set out above and the reductions recommended to offset them. This cost is offset by a reduction in contributions to reserves of \$280,000 and contributions from reserves of \$120,000, including a contribution of \$100,000 to fund the upgrade of the Brockman Street Caravan Park. Taking all these factors into account costs have reduced by \$242,797 representing a net committed increase of 5.8%.

Reserves

The budget process provides an opportunity for the Council to assess the adequacy of its reserves. The Council maintains a number of reserves set up for specific purposes. The table in Attachment 3 details the reserve position as reflected in the recommended budget and the purpose for which each reserve is maintained.

The reserves are adequate to meet the future needs of the Council and are anticipated to have sufficient funds to meet expected expenditure. The budgeted contribution to the Plant Reserve is in accordance with Council's Plant Replacement Policy (WKS12).

Although the Main Street Upgrade Reserve shows a projected balance of \$190,329 the majority of this funding has been earmarked to support the Recreation Centre Upgrade in accordance with Council resolution 9062 of 28 November 2013. This funding will be replenished by any funds raised through corporate sponsorship in accordance with the resolution.

The Asset Management Plan shows that significant funds will be required over the next 10 years to maintain the Council's buildings and infrastructure. The resources required to maintain Council-owned buildings is anticipated to be \$180,000 per annum.

The 2013/14 budget established a Rates Equalisation Reserve, with an annual contribution of \$150,000. The intention was that contributions would be made to the reserve in 2013/14 and 2014/15 to build up a fund to mitigate the impact of the loss of capital grant from the Mowen Road project in 2015/16. The cost profile of the project for 2014/15 means that some of the impact will be felt in the 2014/15 budget and the contribution to the reserve has therefore been withdrawn. A contribution of \$50,000 will also be made from the reserve to support the 2014/15 budget. Contributions can also be made in 2015/16 and 2016/17 if they are maintained at a similar level.

Funding Corporate Priorities

As part of the 2014/15 business planning process, managers have submitted bids for growth within their service areas. These bids have been considered and prioritised by the Senior Management Team and reviewed in the budget workshops held on 20 March, 3 April and 16 April 2014.

Only those revenue bids that were agreed to be essential have been included within the proposed budget for 2014/15; they are shown in the uncommitted column in the draft budget. A list of all the bids is shown in Attachment 4.

The main item providing additional revenue is the use of the Waste Avoidance and Resource Recovery Act to cover part of the cost of refuse disposal. This new charge will replace the current system of issuing tip passes and will allow unrestricted access to the Council's waste management and recycling facility for non-commercial refuse. The new system will also streamline administration.

A sum of \$9,700 has been included in the budget to insure the Shire's most important bridges. Although bridges have never been covered by the council's insurers in the past, recent losses from bushfires in the State has shown that councils may not be able to replace bridges that are damaged or destroyed by natural events. Further contributions would be required in future budgets to provide full cover.

There is a unique opportunity to develop an area to the south of the Shire known as the Quannup Lease. In order to take advantage of this opportunity an options appraisal will need to be carried out. It is anticipated that some external funding can be secured to support this work and a net sum of \$10,000 has been included in the budget to allow the project to proceed.

A number of smaller items are included in the proposed budget to support existing council services and details of all the proposed changes to the budget are set out in the attachment. After taking these bids into account the overall increase in the budget is 5.21%.

Prospects for the Future

The Council remains heavily dependent upon grants to deliver both operational and project specific works. These grants include an "administrative" component which allows Council to offset officers' time against some of these grants; this has the effect of reducing the requirement to fund operational expenses (in the form of wages and salaries) from rate income.

The model underpinning the Long Term Financial Plan demonstrates that rates would need to increase by 22% in 2015/16 as the income derived from these capital grants ceases. The 2014/15 budget contains measures that will help to mitigate this position and identifying further savings will be the main focus for 2014/15; this will commence with a further review of the Long Term Financial Plan early in the new financial year.

A Council workshop in the new financial year will review the Long Term Financial Plan in the light of the budget adopted for 2014/15. After the financial position stabilises by 2016/17 the pressure on income streams is expected to reduce and rate increases of around the level of CPI are anticipated.

Conclusion

The proposed rate requirement is \$1,365,669, an increase of 5.21% on 2013/14. The budget presented for adoption assumes a balanced budget, in that the Council will not end the 2014/15 financial year with either a surplus or deficit.

The Council faces a substantial financial challenge over the next year and the proposed 2014/15 budget is a key step in addressing this. It is therefore considered that after taking all the above factors into account the budget as presented is sufficient to meet the liabilities facing the Council during 2014/15.

STATUTORY ENVIRONMENT:

Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

Section 6.2 of the Local Government Act 1995 stipulates that no later than 31 August each financial year or such extended time as the Minister allows each local government is to prepare and adopt by absolute majority in the form and manner prescribed a budget for its municipal fund for the financial year ending on the next following 30 June.

POLICY IMPLICATIONS: None.

FINANCIAL IMPLICATIONS: A rate requirement for 2014/15 of \$1,365,669.

STRATEGIC IMPLICATIONS:

The adoption of the proposed 2014/15 budget is the cornerstone of developing the long term financial sustainability of the Shire.

VOTING REQUIREMENTS: Simple Majority.

RECOMMENDATION:

Council adopt the proposed draft budget as set out in Attachment 1.

Attachment 1

2014/15 COMPREHENSIVE INCOME SUMMARY						
2012/13	PROGRAM AREAS	2013/14	2014/15	2014/15		2014/15
ACTUAL		ORIG EST	BASE	COMMITTED	UN-COMMIT	ESTIMATE
317,286.75	Governance	344,891	336,055	(37,056)	13,950	312,949
(1,732,383.80)	General Purpose Funding	(685,273)	(719,592)	(609,189)	0	(1,328,781)
199,720.82	Law, Order & Public Safety	163,040	247,026	2,920	0	249,946
52,958.74	Health	49,479	51,460	0	0	51,460
115,631.03	Education & Welfare	227,737	154,277	(9,300)	0	144,977
36,972.25	Housing	17,076	28,166	(2,000)	0	26,166
298,525.87	Community Amenities	311,413	326,984	(18,100)	4,250	313,134
598,842.02	Recreation & Culture	769,986	510,286	1,000	5,000	516,286
2,173,081.29	Transport	3,818,788	2,823,536	335,556	12,800	3,171,892
340,329.04	Economic Services	549,937	157,686	70,671	210	228,567
(25,710.36)	Other Property & Services	(4,789)	(428,157)	421,983	0	(6,174)
2,375,253.65	PROGRAM EXPENDITURE	5,562,285	3,487,728	156,485	36,210	3,680,423
(131,561.98)	Leave Accruals	(203,161)	(211,846)	718	0	(211,128)
204.95	Interest Accruals	(656)	(656)	0	0	(656)
(1,808,370.16)	Depreciation	(1,929,378)	(2,049,850)	0	0	(2,049,850)
(113,099.63)	Profit/(Loss) on Sale of Assets	(42,200)	11,000	0	(6,000)	5,000
151,005.26	Contributions to/(from) Reserves	387,280	379,880	(400,000)	(38,000)	(58,120)
	Contribution from Grants carried forward	(1,816,983)	0	0	0	0
	Contribution from Surplus	(659,155)	0	0	0	0
(4,907.18)	Rate (Surplus)/Deficit	0	0	0	0	0
468,524.91	TOTAL NET EXPENDITURE	1,298,032	1,616,256	(242,797)	(7,790)	1,365,669
767,664.09	Surplus Carried Forward	0	0	0	0	0
1,236,189.00	RATE REQUIREMENT	1,298,032	1,616,256	(242,797)	(7,790)	1,365,669

GENERAL PURPOSE FUNDING						
2012/13		2013/14	2014/15	2014/15		2014/15
Actual		Original Estimate	Base	Committed	Uncommitted	Estimate
				VARIANCES		
1,482.77	Rates	(12,000)	(11,950)	0	0	(11,950)
(455,678.00)	Royalties for Regions	0	0	0	0	0
(1,210,593.00)	Grant Income	(639,189)	(660,811)	(639,189)	0	(1,300,000)
(2,107.95)	Department of Transport	17,938	(3,405)	0	0	(3,405)
(103,462.51)	Investments	(102,000)	(102,000)	30,000	0	(72,000)
(15,744.94)	Miscellaneous Income & Expenditure	(21,000)	(19,700)	0	0	(19,700)
(1,786,103.63)	PROGRAM EXPENDITURE	(756,251)	(797,866)	(609,189)	0	(1,407,055)
53,719.83	Administration Expenses Reallocated	70,978	78,274	0	0	78,274
(1,732,383.80)	NET CHARGE TO MUNICIPAL FUND	(685,273)	(719,592)	(609,189)	0	(1,328,781)

GOVERNANCE						
2011/12		2012/13	2013/14	2012/13		2013/14
Actual		Original	Base	Committed	Uncommitted	Estimate
		Estimate				
0.00	Elections	2,500	2,500	(2,500)	0	0
48,477.92	Councillors Expenses	50,250	51,493	(5,000)	0	46,493
62,932.01	Subscriptions	72,768	64,845	(8,700)	4,250	60,395
51,327.62	Central Expenses	28,547	37,910	(1,500)	9,700	46,110
158,872.86	General Administration	402,000	388,356	(169,356)	(50,000)	169,000
321,610.41	PROGRAM EXPENDITURE	556,065	545,104	(187,056)	(36,050)	321,998
(4,323.66)	Administration Expenses Reallocated	(211,174)	(209,049)	150,000	50,000	(9,049)
317,286.75	TOTAL EXPENDITURE	344,891	336,055	(37,056)	13,950	312,949
145,000.00	Contributions to Reserves	370,000	370,000	(150,000)	0	220,000
0.00	Contributions from Reserves	(9,600)	0	0	(50,000)	(50,000)
462,286.75	NET CHARGE TO MUNICIPAL FUND	705,291	706,055	(187,056)	(36,050)	482,949

LAW, ORDER & PUBLIC SAFETY						
2012/13		2013/14	2014/15	2014/15		2014/15
Actual		Original Estimate	Base	Committed	Uncommitted	Estimate
VARIANCES						
66,819.93	DFES	(65,004)	0	0	0	0
85,792.38	CESM	98,882	137,440	(1,080)	0	136,360
30,063.19	Firebreaks	60,756	51,937	4,500	0	56,437
885.26	Animal Control	900	(100)	(500)	0	(600)
(41,933.00)	Public Safety	14,891	1,000	0	0	1,000
8,481.47	SES	0	0	0	0	0
150,109.23	PROGRAM EXPENDITURE	110,425	190,277	2,920	0	193,197
49,611.59	Administration Expenses Reallocated	52,615	56,749	0	0	56,749
199,720.82	TOTAL EXPENDITURE	163,040	247,026	2,920	0	249,946
0.00	Reserves	0	0	0	0	0
199,720.82	NET CHARGE TO MUNICIPAL FUND	163,040	247,026	2,920	0	249,946

HEALTH						
2012/13		2013/14	2014/15	2014/15		2014/15
Actual		Original	Base	VARIANCES		Estimate
		Estimate		Committed	Uncommitted	
41,882.97	Health Inspection & Administration	37,733	38,791	0	0	38,791
41,882.97	PROGRAM EXPENDITURE	37,733	38,791	0	0	38,791
11,075.77	Administration Expenses Reallocated	11,746	12,669	0	0	12,669
52,958.74	NET CHARGE TO MUNICIPAL FUND	49,479	51,460	0	0	51,460

EDUCATION & WELFARE						
2012/13		2013/14	2014/15	2014/15		2014/15
Actual		Original	Base	VARIANCES		Estimate
		Estimate		Committed	Uncommitted	
18,285.25	Pre-School	14,955	18,594	(1,000)	0	17,594
49,890.30	Youth & Community	184,055	107,519	(3,300)	0	104,219
4,438.72	Aged & Disabled	7,250	5,000	(5,000)	0	0
72,614.27	PROGRAM EXPENDITURE	206,260	131,113	(9,300)	0	121,813
43,016.76	Administration Expenses Reallocated	21,477	23,164	0	0	23,164
115,631.03	NET CHARGE TO MUNICIPAL FUND	227,737	154,277	(9,300)	0	144,977

HOUSING						
2012/13		2013/14	2014/15	2014/15		2014/15
Actual		Original	Base	Committed	Uncommitted	Estimate
		Estimate		VARIANCES		
26,289.70	Council Staff	5,747	15,947	(2,000)	0	13,947
26,289.70	PROGRAM EXPENDITURE	5,747	15,947	(2,000)	0	13,947
10,682.55	Administration Expenses Reallocated	11,329	12,219	0	0	12,219
36,972.25	NET CHARGE TO MUNICIPAL FUND	17,076	28,166	(2,000)	0	26,166

COMMUNITY AMENITIES						
2012/13		2013/14	2014/15	2014/15		2014/15
Actual		Original	Base	Committed	Uncommitted	Estimate
		Estimate		VARIANCES		
106,064.18	Refuse Collection	117,805	120,930	(12,600)	(20,750)	87,580
106,200.63	Planning	105,062	102,528	(5,500)	25,000	122,028
47,960.21	Community Facilities	47,321	58,277	0	0	58,277
260,225.02	PROGRAM EXPENDITURE	270,188	281,735	(18,100)	4,250	267,885
38,300.85	Administration Expenses Reallocated	41,225	45,249	0	0	45,249
298,525.87	NET CHARGE TO MUNICIPAL FUND	311,413	326,984	(18,100)	4,250	313,134

RECREATION & CULTURE						
2012/13		2013/14	2014/15	2014/15		2014/15
Actual		Original	Base	VARIANCES		Estimate
		Estimate		Committed	Uncommitted	
103,252.77	Recreation Centre	365,422	52,917	3,000	5,000	60,917
29,527.58	Public Halls	5,735	37,450	0	0	37,450
330,143.33	Sport & Recreation	286,203	299,731	0	0	299,731
31,944.15	Libraries	27,969	28,880	(2,000)	0	26,880
494,867.83	PROGRAM EXPENDITURE	685,329	418,978	1,000	5,000	424,978
103,974.19	Administration Expenses Reallocated	84,657	91,308	0	0	91,308
598,842.02	TOTAL EXPENDITURE	769,986	510,286	1,000	5,000	516,286
0.00	Transfers to Reserves	0	0	0	0	0
(24,150.00)	Transfers from Reserves	0	0	0	0	0
574,692.02	NET CHARGE TO MUNICIPAL FUND	769,986	510,286	1,000	5,000	516,286

TRANSPORT						
2012/13		2013/14	2014/15	2014/15		2014/15
Actual		Original Estimate	Base	Committed	Uncommitted	Estimate
				VARIANCES		
(387,265.35)	Construction	1,205,667	170,000	186,000	0	356,000
1,830,100.82	Maintenance	2,137,184	2,203,451	2,000	12,800	2,218,251
54,737.34	Depot	41,104	41,986	(2,444)	0	39,542
555,362.74	Plant	232,996	173,797	0	12,000	185,797
2,052,935.55	PROGRAM EXPENDITURE	3,616,951	2,589,234	185,556	24,800	2,799,590
120,145.74	Administration Expenses Reallocated	201,837	234,302	150,000	(12,000)	372,302
2,173,081.29	TOTAL EXPENDITURE	3,818,788	2,823,536	335,556	12,800	3,171,892
340,000.00	Transfers to Reserves	275,000	283,000	(130,000)	12,000	165,000
(274,544.66)	Transfers from Reserves	(280,000)	(305,000)	(20,000)	0	(325,000)
2,238,536.63	NET CHARGE TO MUNICIPAL FUND	3,813,788	2,801,536	185,556	24,800	3,011,892

ECONOMIC SERVICES						
2012/13		2013/14	2014/15	2014/15		2014/15
Actual		Original Estimate	Base	Committed	Uncommitted	Estimate
				VARIANCES		
6,553.00	Rural Services	0	0	0	0	0
57,300.80	Tourism	70,043	63,475	(32,350)	4,000	35,125
155,855.73	Caravan Parks	142,559	50,808	(3,979)	(4,790)	42,039
8,961.16	Building Control	17,215	18,515	7,000	1,000	26,515
33,528.00	Heart of Nannup	297,044	0	0	0	0
262,198.69	PROGRAM EXPENDITURE	526,861	132,798	(29,329)	210	103,679
78,130.35	Administration Expenses Reallocated	23,076	24,888	100,000	0	124,888
340,329.04	TOTAL EXPENDITURE	549,937	157,686	70,671	210	228,567
0.00	Transfers to Reserves	0	0	0	0	0
(56,372.03)	Transfers from Reserves	0	0	(100,000)	0	(100,000)
283,957.01	NET CHARGE TO MUNICIPAL FUND	549,937	157,686	(29,329)	210	128,567

OTHER PROPERTY & SERVICES						
2012/13		2013/14	2014/15	2014/15		2014/15
Actual		Original Estimate	Base	Committed	Uncommitted	Estimate
				VARIANCES		
(33,873.92)	Private Works	(4,736)	(1,846)	0	0	(1,846)
7,813.56	Works Overheads	(53)	(183,377)	179,048	0	(4,329)
350.00	Plant Overheads	0	(242,934)	242,935	0	1
(25,710.36)	PROGRAM EXPENDITURE	(4,789)	(428,157)	421,983	0	(6,174)
0.00	Administration Expenses Reallocated	0	0	0	0	0
(25,710.36)	NET CHARGE TO MUNICIPAL FUND	(4,789)	(428,157)	421,983	0	(6,174)

CHANGES TO THE BASE BUDGET

General Purposes Funding	
\$	Item
-639,189	The prepayment of the Equalisation Grant and Roads grant will cease in 2013/14. There will be additional cash income in 2014/15 as a result.
30,000	Reduced investment income –capital grants are decreasing in 2014/15. Interest from cash deposits will therefore decline
-609,189	Total – General Purposes Funding
Governance	
\$	Item
-2,500	Elections – there are no elections scheduled for 2014/15
-5,000	Councillors expenses – the costs of refreshments for Shire functions has been reduced by \$3,000 and travelling by \$2,000
-8,700	Subscriptions – the grant of \$1,000 for the Town Hall Centenary has been removed, the grant to the Nannup Music Festival has been reduced by \$5,000 and Community Grant support reduced by \$1,000
-1,500	Reduction in the legal expenses budget
-19,356	Staff costs have been reduced by \$1,887 as a result of a lower pay award for the CEO, maintenance costs for the Shire building have been increased by \$4,821 to reflect actual expenditure, IT costs have been reduced by \$540 as result of the new website, \$500 of the advertising budget has been moved to Planning, travelling expenses have been reduced by \$3,250, savings of \$18,000 accrue because officers vehicles do not need replacement in 2014/15
-37,056	Total - Governance
Law & Order	
\$	Item
-1,080	CESO – reduction in vehicle running costs
4,500	Firebreaks – income from firebreak fines has been reduced to reflect the current position on compliance
-500	Animal Control – Ranger costs reduced to reflect current activity level
2,920	Total – Law & Order

Health	
\$	Item
0	Total - Health
Education & Welfare	
\$	Item
-1,000	Pre-School – maintenance costs reduced
3,000	Community Development – overtime costs of the Youth Officer
-4,000	Community Development - budget for the Cultural Plan removed
-1,800	Community Development – grant budget reduced
-500	Community Development – training budget reduced
-5,000	Seniors – funding for community bus removed pending full business case
-9,300	Total – Education & Welfare
Housing	
\$	Item
-2,000	Maintenance of staff housing reduced
-2,000	Total - Housing
Community Amenities	
\$	Item
-2,600	Waste Collection - cost of recycling service reduced
-10,000	Waste Disposal Recycling Facility fencing works no longer required.
500	Planning – small advertising budget moved from Governance
-2,000	Planning – Sustainability support budget removed
-1,000	Planning – budget for a signage strategy removed
-3,000	Planning – planning fees budget increased to reflect current level of income
-18,100	Total – Community Amenities
Recreation & Culture	
\$	Item
3,000	Recreation Centre – income reduced to reflect closure of the centre during construction period
-2,000	Library – administrative expenses reduced
1,000	Total – Recreation & Culture

Transport	
\$	Item
-914,000	Construction – construction costs reduced as Mowen Road nears completion
1,100,000	Construction – reduction in Mowen Road capital grant
150,000	Maintenance – reduction in Mowen Road supervision fee
2,000	Maintenance – reduced income from sale of materials and construction of crossovers to reflect actual activity levels
-2,444	Depot – maintenance costs reduced
335,556	Total - Transport
Economic Services	
\$	Item
-350	Tourism – support for the Quit Forest Rally removed
-3,000	Tourism – reduction in promotions budget
-1,500	Tourism – economic development plan budget reduced
-25,000	Tourism – contract for visitor services not being renewed in 2014/15
-2,500	Tourism – reduced contribution to amphitheatre shell replacement
-3,979	Caravan Park – initial half year saving from the letting of the park
100,00	Caravan Park – upgrade costs funded by Main Street reserve
7,000	Building Control – reduced income to reflect current level of activity
70,671	Total – Economic Services
Other Property & Services	
\$	Item
-38,247	Works Overheads - reduced superannuation costs due to reduced casual employment on Mowen Road
217,295	Works Overheads - reduction in overheads charged against capital grants
700	Plant Overheads – additional maintenance costs to reflect current activity levels
20,000	Plant Overheads – increased fuel costs to reflect anticipated activity levels
222,235	Plant Overheads - reduction in overheads charged against capital grants
421,983	Total – Other Property & Services
156,485	Total – All Services
718	Increased leave accruals (non cash)
-150,000	Contribution to the Rates Equalisation Reserve has been removed.
-150,000	Reduced contribution to the Plant Reserve
-100,000	Reserve contribution to caravan park upgrade
-242,797	Change in Operational Costs

RESERVES

Reserve	Opening Balance 1/7/13 \$	Net Cont. To/(from) 2013/14 \$	Interest Earned 2013/14 \$	Closing Balance 30/6/14 \$	Net Cont. To/(from) 2014/15 \$	Interest Earned 2014/15 \$	Closing Balance 30/6/15 \$
Long Service Leave Reserve	139,086	25,000	2,400	166,486	25,000	2,400	193,886
Office Equipment Reserve	34,037	5,400	100	39,537	15,000	100	54,637
Asset Management Reserve	110,000	106,000	2,500	218,500	180,000	2,500	401,000
Rates Equalisation Reserve	0	150,000	0	150,000	(50,000)	0	100,000
Emergency Management Reserve	50,838	0	500	51,338	0	500	51,838
Aged Housing Reserve	20,334	0	200	20,534	0	200	20,734
Refuse Site Rehabilitation Reserve	20,167	10,000	200	30,367	10,000	200	40,567
Recreation Centre Reserve	784,181	0	10,000	794,181	0	10,000	804,181
Plant Reserve	490,470	(5,000)	1,300	486,770	(180,000)	1,300	308,070
Gravel Pit Reserve	0	0	180	180	20,000	180	20,360
Main Street Upgrade Reserve	281,329	0	4,500	285,829	(100,000)	4,500	190,329
Total	1,930,442	291,400	21,880	2,243,722	(80,000)	21,880	2,185,602

Notes:

Long Service Leave Reserve: An accounting requirement to fund long service leave accumulated by employees.

Office Equipment Reserve: To be used to ensure that the equipment required for Shire administration and the supporting computer system is maintained.

Asset Management Reserve: To provide funding for works to Shire buildings as determined by the Asset Management Plan.

Rates Equalisation Reserve: To provide support to the 2015/16 budget to minimise the impact of the loss of capital grants on the completion of Mowen Road.

Emergency Management Reserve: To provide funding for costs of dealing with local emergencies, where those costs cannot be recovered from another party.

Aged Housing Reserve: to be used to facilitate the development of Aged Housing.

Refuse Site Rehabilitation Reserve: To provide funding for the rehabilitation of the refuse disposal site once it reaches the end of its useful life.

Recreation Centre reserve: To be used for the construction of the new recreation centre.

Plant Reserve: Used for the purchase of major plant.

Gravel Pit Reserve: to be used for the rehabilitation of the gravel pit at the end of its useful life.

Main Street Upgrade Reserve: To be used to support the project to upgrade the main street of Nannup.

PRIORITIES FOR 2014/15

GOVERNANCE	
\$	Comment
4,250	Bridle Trail contribution as agreed with the Warren Blackwood Alliance of Councils
9,700	Cost of insuring priority bridges
13,950	Total
COMMUNITY AMENITIES	
\$	Comment
-20,750	Additional income to be raised through the Waste Avoidance and Resource Recovery Act. Details are provided in the Fees and Charges report on today's agenda
5,000	Additional resources to cover the increased demand for planning work.
1,500	Budget to allow additional training for planning staff. This is required to allow the new structure to operate effectively.
8,500	Additional resources to carry out the review of the Local Planning Scheme.
10,000	This comprises \$30,000 in expenditure supported by \$20,000 in grant support to carry out an options appraisal for the Quannup Lease site.
4,250	Total
RECREATION & CULTURE	
\$	Comment
5,000	Funding to allow the Recreation Centre floors to be upgraded
5,000	Total

TRANSPORT	
\$	Comment
12,000	Increased contribution to the Gravel Pit Rehabilitation Reserve
800	Increased budget for street sweeping
12,800	Total
ECONOMIC SERVICES	
\$	Comment
4,000	Additional funding for events such as the Movies by Moonlight to continue
-4,790	Savings arising from reduced maintenance and leasing the caravan park from 1 January 2015
1,000	Funding to cover increased building inspection work
210	Total
36,210	Total – All Services
(50,000)	Contribution from the Rate Equalisation Reserve to support the 2014/15 budget
12,000	Increased contribution to gravel pit reserve
(6,000)	Reduced loss on the sale of assets
(7,790)	

**Shire of Nannup
Ordinary Council Meeting Agenda: April 2014**

AGENDA NUMBER:	12.10
SUBJECT:	Write off of Rates
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A410
AUTHOR:	Tracie Bishop – Corporate Finance Officer
REPORTING OFFICER:	Vic Smith – Manager Corporate Services
DISCLOSURE OF INTEREST:	None
DATE OF REPORT	April 2014

Attachment: 1. Letter received from Department of Parks & Wildlife

BACKGROUND:

Lot 51 Carey Street has been under investigation for a number of years to ascertain who the correct owner is in relation to payment of rates. Shire records indicate that the ownership rested with Department of Housing and Works (DHW), however there is confusion as it appeared that the land is vested with Department of Parks & Wildlife (DPAW) but the dwelling on the land is controlled by DHW.

There have been numerous attempts to resolve who the rightful owner is and who should incur the debt. This issue was escalated by recommendations from our auditors within the Financial Audit for 2012/13. It was noted that due to the implications of such a large rates debt outstanding that correct ownership in relation to the rates outstanding needed to be resolved.

This recommendation came at a time when a much larger investigation into our ex-gratia properties was being undertaken as part of our rates review. This review led to work with DPAW to conduct an audit of properties within our shire for which they were financially responsible. One of the outcomes from this audit was confirmation that this property historically had been rateable due to the purpose of its usage, as staff housing, however, it had changed usage a number of years previously and is now used solely as an office building for DPAW. From a rating perspective, as per the *Local Government Act 1995 S6.26(2)(a)(i)* this property is now deemed to be a public building, owned by the Crown and as such non rateable.

COMMENT:

Up to the 31 March 2014 \$24,161.44 in unpaid rates has accrued, which represents a period of 6 years of rates revenue in total. Based on the Local Government Act, the change of use means that there are no avenues open to the Shire of Nannup in relation to recovering this lost revenue. The only option

Shire of Nannup
Ordinary Council Meeting Agenda: April 2014

available as per the Local Government Act is to write off all rates raised on this assessment since the change in use occurred.

The overall impact that this will have on the anticipated final year position is reported in the budget review for this Council meeting.

Going forward the impact will be a reduction in the rate base. The current Gross Rental Value of this property is \$54,384 and based on this value it represents a drop of \$4,844 per annum in rate income in 2013/14.

STATUTORY ENVIRONMENT: *Local Government Act 1995 S6.12(1)(c)*

POLICY IMPLICATIONS: None.

FINANCIAL IMPLICATIONS:

The financial implication for this financial year is a loss of \$24,161.44 from our rate revenue as at 31 March 2014. This is made up of both non-current and current rate revenue raised on this property. The implication for future financial years is a reduction in our rates base.

STRATEGIC IMPLICATIONS: None.

VOTING REQUIREMENTS: Absolute majority.

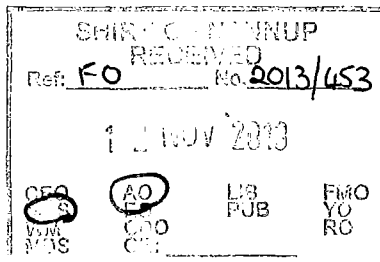
RECOMMENDATION:

That as per the *Local Government Act 1995 S6.26(2)(a)(i)* Council agree to write off outstanding rates debts carried by assessment A410 based on the change of usage to the property from a rental property to a public building. Additionally that the rating category for this property be changed from rateable to non rateable.



Government of **Western Australia**
 Department of **Parks and Wildlife**
Blackwood District

Your ref:
 Our ref:
 Enquiries: Brad Commins
 Phone: 08 9752 5555
 Fax: 08 9752 1432
 Email: blackwood@dpaw.wa.gov.au



Chief Executive Officer
 Shire of Nannup
 2 Adam Street
 NANNUP WA 6275

Dear Robert

RATE NOTICES FOR EMERGENCY SERVICES LEVY AND COUNCIL RATES

The Blackwood District of the Department of Parks and Wildlife has received the attached rate notices (A1698,A1699,A410,A851) for the Emergency Services Levy (ESL) and council rates for the property at 16 Carey Street Nannup and three other locations in the Shire of Nannup.

The district has sought advice from the corporate level of the department and received advice and documentation to effect that the ESL is not payable for the properties. I have attached a copy of correspondence from the Department of Fire and Emergency Services, formally FESA, that clear states that government departments should not be charged the ESL by local authorities.

In regards to the former residence at 16 Carey Street Nannup the District is advised that the property, lot 51, is not ratable as it is used as an office which is deemed to be a public building. This has been the case since the house was vacated by the previous tenant Mr. Jim Craigie.

The rate notices are attached for your reference.

If you wish to discuss any aspect of this matter please contact me at the department's Busselton office, telephone 9752 5555.

Yours sincerely

Greg Mair
 DISTRICT MANAGER

6 November 2013

**Shire of Nannup
Ordinary Council Meeting Agenda: April 2014**

AGENDA NUMBER:	12.11
SUBJECT:	Budget Monitoring – March 2014
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 8
AUTHOR:	Tracie Bishop – Corporate Finance Officer
REPORTING OFFICER:	Vic Smith – Manager Corporate Services
DISCLOSURE OF INTEREST:	None
DATE OF REPORT	9 April 2014

Attachment: 1. Monthly Financial Statements for the period ending 31 March 2014
Attachment: 2. Table Showing Detailed Variances for 2013/14

BACKGROUND:

Local Government (Financial Management) Regulation 34(1) requires that Council report monthly on the financial activity from all the various operating and capital divisions. Council has adopted a variance threshold of 10% or \$5,000, whichever is the greater on which to report. The statutory statements are appended at Attachment 1.

Whilst this has resulted in all variances of 10% being identified and reported, it only focuses attention on the performance to the month in question and not the likely outturn at the end of the year.

Monthly reporting draws on the flexibility allowed in the Financial Management Regulations to draw attention to likely under and overspends at the end of the year.

COMMENT:

The gross deficit that is anticipated for the end of this financial year is expected to be \$21,307; this is shown in the table below.

	<i>(Surplus)/Deficit</i> \$
Gross (surplus)/deficit expected for the year	
Income – under received	\$643,491
Expenditure – underspent	-\$622,384
Projected deficit at end of the year	\$21,107

Shire of Nannup
Ordinary Council Meeting Agenda: April 2014

The increase from that reported in the previous month is largely due to the rates write off that is included for Council consideration elsewhere within this agenda. The underlying position relating to income and expenses anticipated for this financial year remains consistent with that reported last period. Any significant variances are detailed in the following paragraphs.

Income for the year is expected to be \$643,491 lower than budgeted. The main reason for this is that the Royalties for Regions grants for 2013/14 will not be received following the revisions to the State Government's budget. This will have no net effect on the council's budget since these grants had been allocated to specific projects; the spending on these projects will be reduced to compensate for the loss of grant.

Income in Education and Welfare is approximately \$45,000 higher than budgeted due to the receipt of grants to develop a heritage trail, a bridle trail from Nannup to the South Coast and for the Town Hall Centenary celebrations; this will be matched by expenditure and will not therefore result in a budget variation.

Department of Transport licensing commission is expected to be approximately \$20,000 higher than budgeted. This increase in income will be used to fund the Scott River Growers Group expenditure of \$15,000 approved by Council in August 2013 and to offset capital expenditure of \$5,800 at the caravan park.

There is also a significant income variation in the anticipated income from planning fees. This has been increased to \$6,000 to reflect the actual income to date already exceeding the 2013/14 budget.

As reported last month, savings are currently being shown within the Parks and Gardens budget of \$50,000. This is a combined result of careful planning and spending. The savings will be used to offset the repairs to council vehicles which is expected to result in an overspend of \$30,000 at the end of the year. Within the August 2013 report it was noted that this overspend is due to a major repair to a grader that was initially hoped could be substantially recouped from the supplier. Fuel expenditure is anticipated to exceed the budget by approximately \$20,000. This will mean that the saving within Parks and Gardens is offset by these two areas.

Private works income will also exceeded budget expectations; at this stage it is anticipated that there will be a gross surplus of \$49,000 in this area. Once expenses have been accounted for there will be a net surplus of \$26,254. As noted last month, this surplus will be transferred to the Plant Reserve as per policy WRK 12; therefore this additional income will have no overall effect on our end of year position.

The income and expenditure of the caravan park is being monitored and income appears to be tracking consistent with budgetary expectations. Current expectations should see it reach the budgeted figure of \$140,000. In terms of expenditure, this is still being monitored closely as a result of lack of historic data. To date this area is trending with higher than expected expenses within the utilities

and maintenance areas. At this point it is anticipated that the overall expenses within this area will exceed the budget by \$18,000.

Other areas with higher expenditure than shown within the Budget for 2013/14 that have previously been reported include the Recreation Centre maintenance and Planning administration. Please refer to attachments for detailed breakdowns within these areas.

All capital expenditure items are currently within allocated budgets.

Officers will continue to monitor spending and adjust where possible to eliminate any overspends currently projected.

Attachment 2 provides a detailed breakdown of income and expenditure incurred to 31 March 2014 and the associated annual budgets. The first two columns show the budget and the income or expenditure to date against each account code. The two columns on the right show the budget remaining for the year and the anticipated income or expenditure at the year end.

The variances shown in the statutory statements at Attachment 1 that are not commented on above result from income and expenditure not being in accordance with the profile adopted for the budgets and are therefore due to timing differences.

As previously reported, any deficit will be offset by the uncommitted surplus carried forward from the 2012/13 financial year.

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulation 34(1)(a).

POLICY IMPLICATIONS: None.

FINANCIAL IMPLICATIONS:

In accordance with Council Resolution 9095 surpluses or deficits arising at the end of the year will be transferred to the Rate Equalisation Reserve.

STRATEGIC IMPLICATIONS: None.

VOTING REQUIREMENTS: Simple Majority

RECOMMENDATION:

It is recommended that the Monthly Financial Statements for the period ending 31 March 2014 be received.

SHIRE OF NANNUP

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014

<u>Operating</u>	2013/14 Y-T-D Actual \$	2013/14 Y-T-D Budget \$	2013/14 Budget \$	Variances Y-T-D Budget to Actual %
Revenues/Sources				
Governance	42	500	1,000	92%
General Purpose Funding	572,749	742,399	1,484,797	23%
Law, Order, Public Safety	186,548	147,150	294,300	(27%)
Health	2,078	1,800	3,600	(15%)
Education and Welfare	49,817	6,180	12,360	(706%)
Housing	14,920	9,698	19,396	(54%)
Community Amenities	113,616	58,298	116,596	(95%)
Recreation and Culture	32,031	12,785	25,570	(151%)
Transport	2,910,378	1,695,449	3,390,897	(72%)
Economic Services	107,829	79,500	159,000	(36%)
Other Property and Services	80,281	13,447	26,894	(497%)
	4,070,288	2,767,205	5,534,410	47%
(Expenses)/(Applications)				
Governance	(237,477)	(151,646)	(303,291)	57%
General Purpose Funding	(95,607)	(399,762)	(799,524)	(76%)
Law, Order, Public Safety	(257,366)	(210,627)	(421,253)	22%
Health	(40,606)	(26,040)	(52,079)	56%
Education and Welfare	(170,755)	(120,049)	(240,097)	42%
Housing	(18,157)	(18,236)	(36,472)	(0%)
Community Amenities	(283,997)	(214,005)	(428,009)	33%
Recreation & Culture	(243,542)	(225,033)	(450,066)	8%
Transport	(653,980)	(1,258,555)	(2,517,109)	(48%)
Economic Services	(243,598)	(160,950)	(321,900)	51%
Other Property and Services	88,345	(11,053)	(22,105)	(899%)
	(2,156,741)	(2,795,953)	(5,591,905)	(23%)
Adjustments for Non-Cash (Revenue) and Expenditure				
(Profit)/Loss on Asset Disposals	(25,015)	21,100	42,200	(219%)
Depreciation on Assets	0	964,689	1,929,378	(100%)
Capital Revenue and (Expenditure)				
Purchase Land and Buildings	(320,383)	(198,289)	(396,577)	62%
Purchase Infrastructure Assets	(2,966,012)	(1,272,393)	(4,744,785)	133%
Purchase Plant and Equipment	(485,133)	(237,500)	(475,000)	104%
Purchase Furniture and Equipment	0	(4,800)	(9,600)	(100%)
Proceeds from Disposal of Assets	25,015	88,500	177,000	(72%)
Repayment of Debentures	(30,764)	(34,372)	(68,743)	(10%)
Proceeds from New Debentures	(5,287)	0	0	0%
Leave Provisions	1,769	0	195,531	0%
Accruals	0	0	8,286	0%
Self Supporting Loan Principal Income	8,524	5,381	12,915	58%
Transfers (to)/from Reserves	0	0	(387,280)	0%
ADD Net Current Assets July 1 B/Fwd	2,368,085	2,476,138	2,476,138	
LESS Net Current Assets Year to Date	1,782,378	3,077,740	0	
Amount Raised from Rates	(1,298,032)	(1,298,032)	(1,298,032)	

SHIRE OF NANNUP

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2012 TO 31 MARCH 2014

	2012/13 Actual \$	Brought Forward 01-July-2013 \$
NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	1,295,559	2,589,881
Cash - Restricted	83,884	43,591
Cash - Reserves	1,941,605	1,930,442
Receivables	1,015,214	493,244
Inventories	0	0
	<u>4,336,262</u>	<u>5,057,158</u>
LESS: CURRENT LIABILITIES		
Payables and Provisions	<u>(528,395)</u>	<u>(715,040)</u>
	3,807,867	4,342,118
Less: Cash - Reserves - Restricted	(2,025,489)	(1,974,033)
NET CURRENT ASSET POSITION	<u><u>1,782,378</u></u>	<u><u>2,368,085</u></u>

Summary

		Mar-14	
		Year End Anticipated Position	Year To Date Position
		(Surplus)/Deficit	
		\$	\$
Income		643,491	(2,361,593)
Expenditure		(622,384)	4,249,913
	Total Overspend/(Underspend) Anticipated	21,107	1,888,319

OPERATING EXPENSES TO 31 MARCH 2014

Governance Expenditure

(Under Expended)/Over Expended

Budget	Actual	Explanation		Current	Year End
\$	\$			\$	\$
2,500	1,180	Election Expenses	No year end variance anticipated	(1,320)	1,200
0	2,800	Strategic Planning	Late payment for strategic plan summaries	2,800	2,800
15,450	11,019	Refreshments	No year end variance anticipated	(4,431)	15,450
37,650	59,786	Donations/contributions	Additional grant for Scott River Growers Group & Lotterwest Bridle Trail Grant	22,136	71,786
34,800	22,164	Councillor allowances	No year end variance anticipated	(12,636)	34,800
20,818	15,962	Subscriptions	Timing Issues. No year end variance anticipated	(4,856)	20,818
8,500	3,864	Conference Expenses	No year end variance anticipated	(4,636)	8,500
9,747	9,055	Insurance	Change in insurance allocation. Insurance overall on budget	(692)	9,055
0	0	CEO performance review		0	0
5,500	5,073	Bank Charges	No year end variance anticipated	(427)	5,500
10,800	8,620	Audit Fees	No year end variance anticipated	(2,180)	10,800
2,500	734	Legal Expenses	No year end variance anticipated	(1,766)	2,500
1,000	664	Gratuities	No year end variance anticipated	(336)	1,000
0	0	Members consumables		0	0
1,500	0	Blackwood Valley Trails	No year end variance anticipated	(1,500)	1,500
150,765	140,920			(9,845)	185,709

General Administration

Budget	Actual	Explanation		Current	Year End
\$	\$			\$	\$
36,533	0	Annual Leave expense	No year end variance anticipated	(36,533)	36,533
409,357	301,909	Admin Salaries	No year end variance anticipated	(107,448)	409,357
43,041	31,026	Superannuation	No year end variance anticipated	(12,015)	43,041
2,161	18,770	Insurance	Changes to insurance allocation. Insurance overall on budget	16,609	18,762
2,000	1,509	Minor furniture & equip	No year end variance anticipated	(491)	2,000
44,756	21,529	Building & Gardens maintenance	No year end variance anticipated	(23,227)	44,756
38,530	36,911	Computer maintenance	Higher than expected maintenance requirements for this financial year. Any excess will be netted off by Office Equipment Expense Account.	(1,619)	43,500
19,000	14,081	Printing & Stationery	No year end variance anticipated	(4,919)	19,000
12,750	10,380	Telephone Expenses	Slight increase in usage anticipated	(2,370)	14,750
3,000	2,904	Office Equipment Maintenance	No year end variance anticipated	(96)	3,000
4,300	4,369	Postage	Costs associated with rates mailouts higher than anticipated.	69	5,800
9,000	6,430	Vehicle & Travel	No year end variance anticipated	(2,571)	9,000
5,000	3,245	Advertising	No year end variance anticipated	(1,755)	5,000
12,500	9,382	Staff training expenses	No year end variance anticipated	(3,118)	12,500
500	250	Sundry expenses	No year end variance anticipated	(250)	500
0	0	Uniforms	No year end variance anticipated	0	0
12,319	1,769	Long Service Leave	No year end variance anticipated	(10,550)	12,319
19,000	14,798	Fringe Benefits Tax	No year end variance anticipated	(4,202)	19,000
0	278	Recruitment Expenses	Expenditure paid for from salary savings	278	0
0	0	Depreciation - Furniture	No year end variance anticipated	0	0
21,299	0	Depreciation - Plant & Equipment	No year end variance anticipated	(21,299)	29,761

Budget	Actual	Explanation		Current	Year End
695,046	479,541			(215,505)	728,579
General Purpose Revenue					
\$	\$			\$	\$
5,000	192	Rates Legal expenses	No year end variance anticipated	(4,808)	5,000
13,200	1,222	Rating Valuation Expenses	No year end variance anticipated	(11,978)	8,200
100	24,161	Write offs - rates	No year end variance anticipated	24,061	24,061
22,938	19,363	DOT Licensing Expenses	No year end variance anticipated	(3,575)	22,938
670,428	0	Royalties for Regions Expenditure	Expenditure reduced due to non-receipt 12/13 & 13/14 grant	(670,428)	0
711,666	44,938			(666,728)	60,199
Law & Public Order					
\$	\$			\$	\$
10,000	4,630	DFES - Vehicle maint	No year end variance anticipated	(5,370)	10,000
11,398	4,268	CESO - Vehicle	No year end variance anticipated	(7,130)	11,398
34,895	30,301	DFES - Insurance	Change in insurance allocation. Insurance overall on budget	(4,594)	30,301
10,113	3,852	Maintenance of Strategic Firebreaks	No year end variance anticipated	(6,261)	10,113
0	0	DFES - minor equipment	No year end variance anticipated	0	0
35,643	14,517	Firebreak Inspections	No year end variance anticipated	(21,126)	35,643
74,605	63,338	CESO - Salary costs	No year end variance anticipated	(11,267)	74,605
5,595	0	CESO - Annual Leave	No year end variance anticipated	(5,595)	5,595
500	3	CESO - Uniforms	No year end variance anticipated	(497)	500
1,200	1,444	CESO - Training	No year end variance anticipated	244	1,200
1,000	879	DFES - Maint of equipment	No year end variance anticipated	(121)	1,000
4,000	1,332	Animal Control	No year end variance anticipated	(2,668)	4,000
10,000	4,630	Firebreak maintenance	No year end variance anticipated	(5,370)	10,000
4,000	0	DFES - Maint of land & buildings	No year end variance anticipated	(4,000)	4,000
1,000	0	DFES - Clothing & accessories	No year end variance anticipated	(1,000)	1,000
1,500	1,237	DFES - Utilities	No year end variance anticipated	(263)	1,500
10,000	4,386	DFES - Other goods & services	No year end variance anticipated	(5,614)	10,000
0	2,703	SES - Utilities	Expenditure on Other Goods & Services reduced - no impact expected	2,703	2,703
1,026	1,638	SES - Insurance	Change in insurance allocation. Insurance overall on budget	612	1,638
0	109	SES - Minor plant	Expenditure on Other Goods & Services reduced - no impact expected	109	109
0	290	SES - Maint of plant & equipment	Expenditure on Other Goods & Services reduced - no impact expected	290	290
1,000	1,680	Emergency response	Response to bush fires	680	1,680
0	0	SES - Maintenance of vehicles		0	0
0	856	SES - Maint of land & buildings	Expenditure on Other Goods & Services reduced - no impact expected	856	856
0	0	SES - Clothing & accessories		0	0
7,974	3,272	SES - Other goods & services	Reduced - Reallocated to utilities and insurance	(4,702)	4,016
0	19,000	Sentinel Alarm		19,000	0
61,584	0	Depreciation	No year end variance anticipated	(61,584)	116,779
287,033	164,363			(122,670)	338,926
Health					

Budget	Actual	Explanation		Current	Year End
\$	\$			\$	\$
176	95	Insurance	Change in insurance allocation. Insurance overall on budget	(81)	95
595	0	Health - annual leave	No year end variance anticipated	(595)	595
36,662	30,718	Health costs	No year end variance anticipated	(5,944)	36,662
200	0	Long Service Leave	No year end variance anticipated	(200)	200
700	505	Superannuation	No year end variance anticipated	(195)	700
2,000	889	Admin Expenses	No year end variance anticipated	(1,111)	2,000
40,333	32,207			(8,126)	40,252
Education & Welfare					
\$	\$			\$	\$
9,824	2,937	Pre School maintenance	Slight variance - maintenance less than anticipated	(6,887)	6,500
1,100	8,057	Family Fun day	No year end variance anticipated	6,957	1,100
7,500	14,346	School holiday program	No year end variance anticipated	6,846	7,500
7,100	269	Seniors activities	No year end variance anticipated	(6,831)	7,100
103,775	70,700	Community Development	Additional grant funded spending	(33,075)	129,150
11,891	0	Depreciation	No year end variance anticipated	(11,891)	15,587
141,190	96,308			(44,882)	166,937
Housing					
\$	\$			\$	\$
16,104	10,056	Building Maintenance	No year end variance anticipated	(6,048)	16,104
9,039	0	Depreciation	No year end variance anticipated	(9,039)	9,039
25,143	10,056			(15,087)	25,143
Community Amenities					
\$	\$			\$	\$
34	0	SSL Accrued interest	No year end variance anticipated	(34)	34
12,915	8,524	SSL Principal	No year end variance anticipated	(4,391)	12,915
34,750	23,836	Collection - domestic waste	No year end variance anticipated	(10,914)	34,750
42,800	25,119	Collection - recycling	No year end variance anticipated	(17,681)	42,800
111,235	72,200	Waste Management Facility	No year end variance anticipated	(39,035)	111,235
19,130	7,457	Street Bin Pick up	No year end variance anticipated	(11,673)	19,130
87,227	75,389	Town Planning Services	Overlap between recruitment to enable staff training variance offset by admin expenses	(11,838)	87,227
11,349	2,613	Admin Expenses	No year end variance anticipated	(8,736)	11,349
601	0	Planning - Long Service Leave	No year end variance anticipated	(601)	601
2,101	1,686	Planning - Superannuation	No year end variance anticipated	(415)	2,101
1,784	0	Planning - Annual Leave	No year end variance anticipated	(1,784)	1,784
0	298	LPS Amend Exp	Small variance anticipated. Bushfire prone area amendment	298	298
11,631	6,572	Cemetery Exp	No year end variance anticipated	(5,059)	11,631
32,936	27,352	Public Conveniences	No year end variance anticipated	(5,584)	32,936
7,161	4,772	SSL Interest	No year end variance anticipated	(2,389)	7,161
3,325	0	Depreciation - waste facility	No year end variance anticipated	(3,325)	3,325
5,720	0	Depreciation - toilets	No year end variance anticipated	(5,720)	8,993
384,699	255,817			(128,882)	388,270
Recreation & Culture					

Budget	Actual	Explanation		Current	Year End
\$	\$			\$	\$
9,843	8,487	Town Hall	Expenditure part of Centenary celebrations grant funded	(1,356)	11,062
15,064	18,487	Rec Centre	Overspend result of cleaning apparatus needing upgrades. Cleaning costs increased with increased facility usage	3,423	20,000
2,773	2,796	Comm Centre	Slight increase due to overall increase in costs	23	3,000
6,713	6,365	Supper Room	No year end variance anticipated	(348)	6,713
1,314	1,307	Old Roads Building	No year end variance anticipated	(7)	1,314
2,208	2,494	Bowling Club	Change in insurance allocation. Insurance overall on budget	286	2,500
475	492	Cundinup Hall	Change in insurance allocation. Insurance overall on budget	17	492
3,392	2,069	Carlotta Hall	Works carried over from 12/13 funded by carry fwd	(1,323)	3,392
1,387	934	Community House	No year end variance anticipated	(453)	1,387
228,282	104,495	Public Parks	Less work undertaken than initially anticipated	(123,787)	150,000
7,138	825	Art Maintenance	No year end variance anticipated	(6,314)	7,138
5,750	3,650	Office Expenses - Library	No year end variance anticipated	(2,100)	5,750
200	16	Write-Offs - Library	No year end variance anticipated	(184)	200
11,510	3,050	Foreshore Park	Slight variance - maintenance less than anticipated	(8,460)	8,000
0	1,875	Depreciation Community House	No year end variance anticipated	1,875	1,875
10,868	42,441	Depreciation Recreation Centre	No year end variance anticipated	31,573	42,441
39,273	35,758	Depreciation Parks	No year end variance anticipated	(3,515)	35,758
346,190	235,543			(110,647)	301,022
Transport					
\$	\$			\$	\$
41,104	17,360	Depot Maintenance	Maintenance costs less than anticipated	(23,744)	25,000
5,000	3,202	Traffic Signs	No year end variance anticipated	(1,798)	5,000
32,294	26,260	Bridge Maintenance	No year end variance anticipated	(6,034)	32,294
5,000	3,167	Crossovers	No year end variance anticipated	(1,833)	5,000
622	0	Loan - accrued interest	No year end variance anticipated	(622)	622
509,512	408,868	Local Road Maintenance	No year end variance anticipated	(100,644)	509,512
75,830	24,524	Road Verge Maintenance	No year end variance anticipated	(51,306)	75,830
24,750	14,317	Street Lighting	No year end variance anticipated	(10,433)	24,750
8,000	4,225	Street Sweeping	No year end variance anticipated	(3,775)	8,000
5,085	1,844	Traffic Counter Maintenance	No year end variance anticipated	(3,241)	5,085
6,000	1,124	Safety Works	No year end variance anticipated	(4,876)	6,000
6,000	2,085	Equipment replacement	No year end variance anticipated	(3,915)	6,000
9,346	4,196	Loan - Interest	No year end variance anticipated	(5,150)	9,346
55,828	27,527	Loan - Principal	No year end variance anticipated	(28,301)	55,828
20,070	20,000	Gravel Pit	No significant year end variance anticipated	(70)	20,000
4,794	4,794	ROMANS	No year end variance anticipated	0	4,794
1,524,665	1,384,401	Depreciation - Roads	No year end variance anticipated	(140,264)	(1,384,401)
2,333,900	1,947,894			(386,006)	(591,340)
Economic Services					
\$	\$			\$	\$
800	1,390	Australia Day	Costs higher than anticipated	590	1,500
14,243	6,152	Functions & Events	No year end variance anticipated	(8,091)	14,243
90,959	65,936	Caravan Park	No year end variance anticipated	(25,024)	90,959
4,000	2,919	Caravan Park admin expenses	No year end variance anticipated	(1,081)	4,000
14,165	22,327	Caravan park utilities	Water and Gas expenditure above budgetted amounts	8,162	24,500
5,000	2,255	Caravan Park promotion	No year end variance anticipated	(2,745)	5,000

Budget	Actual		Explanation	Current	Year End
21,174	26,908	Caravan Park & Camping	Anticipated overspend	5,734	29,174
45,638	36,816	Caravan park wages	No year end variance anticipated	(8,822)	45,638
25,000	15,893	Visitor Centre services	No year end variance anticipated	(9,107)	25,000
14,000	4,272	Regional Promotion	No year end variance anticipated	(9,728)	14,000
10,000	8,454	Tourism promotion	No year end variance anticipated	(1,546)	10,000
807	0	Building Control - Long Service Leave	No year end variance anticipated	(807)	807
26,828	21,154	Building Control - Salary	No year end variance anticipated	(5,674)	26,828
2,821	2,560	Building Control - Superannuation	No year end variance anticipated	(261)	2,821
2,394	0	Building Control - Annual Leave	No year end variance anticipated	(2,394)	2,394
2,365	799	Building Control - Expenses	No year end variance anticipated	(1,566)	2,365
12,630	17,910	Depreciation - Caravan Park	No year end variance anticipated	5,280	17,910
292,824	235,746			(57,078)	317,139
Other Property & Services					
\$	\$			\$	\$
22,158	42,319	Private Works	No year end variance anticipated	20,161	45,000
10,000	8,397	Training	No year end variance anticipated	(1,603)	10,000
27,708	0	Long Service Leave	No year end variance anticipated	(27,708)	27,708
90,756	52,417	Salaries	No year end variance anticipated	(38,339)	90,756
76,235	0	Annual Leave	No year end variance anticipated	(76,235)	76,235
150,489	98,099	Superannuation	No year end variance anticipated	(52,390)	150,489
0	0	Office expenses	No year end variance anticipated	0	0
28,422	11,260	Sick pay	No year end variance anticipated	(17,162)	28,422
71,294	65,994	Insurances	No year end variance anticipated	(5,300)	65,994
10,000	5,908	Protective Clothing	No year end variance anticipated	(4,092)	10,000
3,500	700	Safety Meetings	No year end variance anticipated	(2,800)	3,500
54,305	23,150	Wages - plant	No year end variance anticipated	(31,156)	54,305
28,000	13,249	Tyres & Batteries	No year end variance anticipated	(14,751)	28,000
28,291	17,299	Insurances & Licenses	No year end variance anticipated	(10,992)	28,291
1,000	0	Admin Expenses	No year end variance anticipated	(1,000)	1,000
0	(9,196)	Workers Comp	Will be balanced by expenditure no variance expected	(9,196)	0
200,000	171,122	Fuel & Oil	Slight overspend due to escalating fuel costs	(28,878)	220,000
4,000	778	Sundry Tools	No year end variance anticipated	(3,222)	4,000
34,949	21,702	Holiday Pay	No year end variance anticipated	(13,247)	34,949
55,000	83,382	Parts & External Work	High cost of grader repair	28,382	85,000
2,000	0	Recruitment Exp	No year end variance anticipated	(2,000)	2,000
219,238	0	Depreciation - Vehicles	No year end variance anticipated	(219,238)	219,238
9,846	0	Depreciation - Depot	No year end variance anticipated	(9,846)	9,846
1,127,191	606,580			(520,611)	1,194,733
6,535,980	4,249,913	TOTAL		(2,286,067)	3,155,569
			Less Expenditure tied to additional grants		(45,200)
			Less Non Cash Deprecition increases		2,803,227
			Total Expenditure Savings Anticipated for Year		(622,384)

OPERATING INCOME TO 31 MARCH 2014

Budget	Actual	Explanation	(Over)/Under received	
			Current	Anticipated Year End
General Purpose Revenue				
\$	\$		\$	\$
(1,298,032)	(1,295,720)	Rate Revenue	2,312	(1,294,994)
(5,000)	0	Legal Fees	5,000	(5,000)
(12,500)	(13,263)	Int on Overdue rates	(763)	(14,000)
(781,860)	(319,037)	Equalisation Grant	462,824	(781,860)
(4,000)	(4,542)	Interest on Instalments	(542)	(4,600)
(496,518)	(160,859)	Local Road Grant	335,659	(496,518)
(665,428)	0	R4R	665,428	0
(3,800)	(3,641)	Admin Charges	159	(3,800)
(22,550)	(14,949)	DOT Commission	7,601	(20,000)
(21,000)	(24,705)	Sundry Income	(3,705)	(25,000)
(60,000)	(12,686)	Interest on Investment - General	47,314	(60,000)
(42,000)	(15,996)	Interest on Investment - R4R	26,004	(42,000)
(3,412,688)	(1,865,398)		1,547,290	(2,747,772)
General Administration				
\$	\$		\$	\$
(1,000)	0	Shirley Humble room hire	1,000	(200)
(1,000)	0		1,000	(200)
Law & Order				
\$	\$		\$	\$
(115,000)	(100,873)	DFES Grant - Brigades	14,127	(115,000)
(75,000)	0	DFES Grant - CESO	75,000	(75,000)
(5,000)	(750)	Firebreak Fines	4,250	(750)
(2,000)	(2,670)	Dog Registrations	(670)	(2,670)
(1,000)	(756)	Cat Registrations	244	(1,000)
(100)	0	Fines - Animal Control	100	0
(9,000)	(7,420)	DFES Grant - SES	1,580	(9,000)
(207,100)	(112,470)		94,630	(203,420)

Budget	Actual	Explanation		(Over)/Under received	
Health					
\$	\$			\$	\$
(1,000)	(1,013)	Septic Tank Inspections	Budget expected to be met	(13)	(1,100)
(2,600)	(1,633)	Gen License Fees	Budget expected to be met	967	(2,600)
(3,600)	(2,646)			954	(3,700)
Education & Welfare					
\$	\$			\$	\$
(6,760)	(5,070)	FROGS lease income	Budget expected to be met	1,690	(6,760)
(2,000)	(4,905)	School holiday contributions	Budget expected to be met	(2,905)	(2,000)
(1,500)	(31,092)	CDO grants	Additional grants received for Heritage Trail and Town Hall Centenary	(29,592)	(28,800)
(2,100)	(273)	Seniors activities contributions	Budget expected to be met	1,827	(273)
0	(19,900)	Bridle Trail - Lotterywest Grant	Additional grants received for Bridle Trail	0	(19,900)
(12,360)	(61,239)			(28,979)	(57,733)
Housing					
\$	\$			\$	\$
(19,396)	(14,920)	Rental Income	Budget expected to be met	4,476	(19,396)
(19,396)	(14,920)			4,476	(19,396)
Community Amenities					
\$	\$			\$	\$
(12,915)	(8,524)	Self Supporting Loan - Principal	Budget expected to be met	4,391	(12,915)
(7,161)	(4,860)	Self Supporting Loan - Interest	Budget expected to be met	2,301	(7,161)
(51,810)	(52,401)	Mobile Bin Charges	Bin numbers slightly higher than budgeted	(591)	(52,140)
(34,625)	(34,925)	Recycling Fees	Bin numbers slightly higher than budgeted	(300)	(34,875)
(9,800)	(12,472)	Tip Fees	Budget expected to be met	(2,672)	(12,500)
(7,200)	(1,109)	Tip Passes	Fees included above	6,091	(7,200)
0	0	LPS Amend Contributions		0	0
(3,000)	(5,055)	Town planning fees	Demand higher than expected	(2,055)	(6,000)
(3,000)	(2,794)	Cemetery Fees	Budget expected to be met	206	(3,000)
(129,511)	(122,139)			7,372	(135,791)
Recreation & Culture					
\$	\$			\$	\$
(6,000)	(5,495)	Hire Fees - Rec Centre	Budget expected to be met	505	(6,000)
(6,500)	(3,779)	Hire Fees - Other Venues	Budget expected to be met	2,721	(6,500)
(10,400)	(10,400)	Supper Room lease	Budget expected to be met	0	(10,400)
(2,470)	(2,400)	Community Centre lease	Budget expected to be met	70	(2,400)
(200)	(24)	Lost Book charges	Budget expected to be met	176	(200)
(25,570)	(22,098)			3,472	(25,500)

Operating Income

<i>Budget</i>	<i>Actual</i>	<i>Explanation</i>		<i>(Over)/Under received</i>	
Transport					
\$	\$			\$	\$
(85,816)	(85,816)	Main Roads - Direct Grant	Budget expected to be met	0	(85,816)
(2,000)	(450)	Crossover fees	Varies with demand - budget expected to be met	1,550	(2,000)
(150,000)	0	Mowen Road Supervision Fee	Charged at year end - budget expected to be met	150,000	(150,000)
(2,000)	(1,112)	Sale of materials	Varies with demand - budget expected to be met	888	(2,000)
(239,816)	(87,378)			152,438	(239,816)
Economic Services					
\$	\$			\$	\$
(142,000)	(97,978)	Caravan Park Income	Budget expected to be met	44,022	(142,000)
(17,000)	(7,515)	Building Control fees	Varies with demand	9,485	(10,000)
(159,000)	(105,493)			53,507	(152,000)
Other Property & Services					
\$	\$			\$	\$
(26,894)	(80,281)	Private Works	Varies with demand - budget expected to be met	(53,387)	(76,000)
(26,894)	(80,281)			(53,387)	(76,000)
(4,029,835)	(2,361,593)	TOTAL INCOME	TOTAL	1,688,142	(3,457,908)
			Less: Income tied to additional expenditure		45,300
			Less: Private work income excess to plant reserve as per Council policy		26,264
			Anticipated (Over)/Under Budget:	1,688,142	643,491

Attachment 2					
CAPITAL EXPENDITURE TO 31 MARCH 2014					
Budget	Actual	Explanation	(Over)/Under Budget		
			Current	Anticipated Year End	
General Administration					
9,600	0	Furniture & equipment	Expected to be spent at year end	9,600	9,600
18,000	54,968	Purchase of vehicles	Changeover costs higher than budgeted	(36,968)	19,472
0	15,537	Capital works - Shire Office		15,537	15,537
0	0	Plant & equipment		0	0
27,600	70,505			(11,831)	44,609
Recreation & Culture					
0	264,269	Recreation Centre upgrade	To be funded from Recreation Centre Reserve	(264,269)	2,383,500
			Recreation Centre Upgrade income		(2,383,500)
0	264,269			(264,269)	0
Transport					
2,231,636	2,133,062	Mowen Road - construction	No variation expected at year end	98,574	2,231,636
504,151	377,663	Local roads - construction	No variation expected at year end	126,488	504,151
558,000	392,000	Special Bridgeworks	No variation expected at year end	166,000	558,000
50,156	40,381	Footpath program	No variation expected at year end	9,775	50,156
(160,000)	(129,000)	Regional Road Group grants	No variation expected at year end	(31,000)	(160,000)
(25,000)	0	Footpaths grant	No variation expected at year end	(25,000)	(25,000)
(208,081)	0	Roads to Recovery grant	No variation expected at year end	(208,081)	(208,081)
(558,000)	(294,000)	Special Bridgeworks grant	No variation expected at year end	(264,000)	(558,000)
(2,200,000)	(2,400,000)	Mowen Road grant	No variation expected at year end	200,000	(2,200,000)
415,000	430,165	Purchase of vehicles	No variation expected at year end	(15,165)	415,000
(135,000)	(25,015)	Income from sale of assets	No variation expected at year end	(109,985)	(135,000)
472,862	525,256			(52,394)	472,862
Economic Services					
0	5,568	Main Street upgrade	To be funded from Main Street reserve	(5,568)	25,000
0	17,337	Caravan Park upgrade	To be funded from Royalties for Regions grant	(17,337)	200,000
0	5,840	Caravan Park accommodation	Funded by additional Dept of Transport income	(5,840)	5,840
0	0	Caravan Park furniture & equipment		0	0
			Main Street reserve		(125,000)
			Royalties for Regions funding		(100,000)
			DoT Income		(5,840)
0	28,745			(28,745)	0
500,462	888,775	TOTAL NET EXPENDITURE	Unfunded Capital Expenditure		17,009

**Shire of Nannup
Ordinary Council Meeting Agenda: April 2014**

AGENDA NUMBER:	12.12
SUBJECT:	Monthly Accounts for Payment
LOCATION/ADDRESS:	Nannup Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	FNC 8
AUTHOR:	Tracie Bishop – Corporate Finance Officer
REPORTING OFFICER:	Vic Smith – Manager Corporate Services
DISCLOSURE OF INTEREST:	None
DATE OF REPORT	Date 10 April 2014

Attachment: 1. Schedule of Accounts for Payment – March 2014

BACKGROUND:

The Accounts for Payment for the Nannup Shire Municipal Account fund and Trust Account fund to 31 March 2014 as detailed hereunder and noted on the attached schedule, are submitted to Council.

COMMENT:

If Councillors have questions about individual payments prior notice of these questions will enable officers to provide properly researched responses at the Council meeting.

There are two corporate credit cards currently in use. The 2012/13 audit included a recommendation to show the breakdown of this expenditure in the monthly financial report to comply with financial regulations. This breakdown is now shown, when available, in Attachment 2. Please note that due to relevant staff members being away on leave this report has not been completed for this period but will be included within the April report.

Municipal Account

Accounts paid by EFT	5837 - 5938	\$ 423,497.14
Accounts paid by cheque	19456 –19480	\$10,537.43
Accounts paid by Direct Debit		\$0.00

Sub Total Municipal Account	<u>\$434,034.57</u>
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Trust Account

Accounts paid by EFT	\$0.00
Accounts Paid by cheque	0.00

Sub Total Trust Account	<u>\$0.00</u>
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Total Payments

<u><u>\$434,034.57</u></u>

STATUTORY ENVIRONMENT: LG (Financial Management) Regulation 13

POLICY IMPLICATIONS: None.

FINANCIAL IMPLICATIONS: As indicated in Schedule of Accounts for Payment.

STRATEGIC IMPLICATIONS: None.

VOTING REQUIREMENTS: Simple majority.

RECOMMENDATION:

That the List of Accounts for Payment for the Nannup Shire Municipal Account fund totalling \$434,034.57.11 in the attached schedule be endorsed.

SHIRE OF NANNUP
ACCOUNTS FOR PAYMENT - FEBRUARY 2014

Chq/EFT	Name	Description	Amount
EFT5837	GRIFFIN VALUATION ADVISORY	PROFESSIONAL VALUATION AND ADVISORY SERVICES	\$ 3,080.00
EFT5838	CIVIC LEGAL	REVIEW OF DEED - LOT 8271 BROCKMAN HIGHWAY	\$ 935.00
EFT5839	NANNUP SURVEYS	24-FEB - 7-MAR 2014	\$ 7,040.00
EFT5840	B & B STREET SWEEPING PTY LTD	STREET SWEEPING FOR MUSIC FEST	\$ 3,003.00
EFT5841	LEAWAY INVESTMENTS PTY LTD	MOWEN ROAD WORKS	\$ 5,923.50
EFT5842	SPLIT TEAM	SHIRE AIR-CONDITIONING MAINTENANCE	\$ 112.00
EFT5843	GUMNUTS GALORE	GARDENING SUPPLIES	\$ 84.10
EFT5844	IMINI HOLDINGS PTY LTD	FUNCTION TOILET HIRE	\$ 2,167.00
EFT5845	BP NANNUP	FEB FUEL ACCOUNT	\$ 24.14
EFT5846	ARBOR GUY	TREE WORKS	\$ 4,400.00
EFT5847	SETTLERS ROOFING AND GRADING	MOWEN ROAD WATER CARTING	\$ 14,256.00
EFT5848	P. M TREASURE - EARTHMOVING CONTRACTOR	GRADER HIRE	\$ 23,353.00
EFT5849	KERRIE YABSLEY	REIMBURSEMENT OF EXPENSES	\$ 46.00
EFT5850	EDGE PLANNING & PROPERTY	PLANNING WORKS	\$ 3,699.30
EFT5851	SQUIRE SANDERS	NATIVE TITLE CLAIMS	\$ 351.23
EFT5852	PETER TILLEY	MOWEN ROAD WATER CARTING	\$ 14,256.00
EFT5853	KIM DAWE CONCRETE	GENERATOR SLAB, CONCRETE, MESH, CHAIRS & LABOUR	\$ 1,190.00
EFT5854	DEAN GUJA	EHO CONSULTANT	\$ 2,560.00
EFT5855	COVS PARTS	SUNDRY SPARE PARTS	\$ 22.00
EFT5856	BUNBURY TRUCKS	SUNDRY SPARE PARTS	\$ 972.11
EFT5857	DRACOM SERVICES	CONSULTANCY WORK	\$ 2,000.00
EFT5858	NAS SECURITY	MONITORING - MOWEN ROAD	\$ 492.75
EFT5859	JOHNSON'S FOODSERVICE	CARAVAN PARK SUPPLIES	\$ 30.71
EFT5860	BJ & FH TOMAS	SHED AT KEARNEY STREET DEPOT	\$ 8,600.00
EFT5861	LEBLANC	CARAVAN PARK WEBSITE SUPPORT	\$ 395.00
EFT5862	JOANNA KEPA	YAC SUPERVISION	\$ 150.00
EFT5863	WARDAN ABORIGINAL CENTRE	YAC CAMP	\$ 320.00
EFT5864	ROSS CARPENTRY	TOILET BUILDING AT NANNUP CARAVAN PARK	\$ 2,290.00
EFT5865	HERITAGE COUNCIL	2014 HERITAGE SEMINAR -STAFF TRAINING	\$ 440.00
EFT5866	CARLOTTA BUSH FIRE BRIGADE	SUPPORT FOR QUIT FOREST RALLY 2011/12 AND 2012/13	\$ 750.00
EFT5867	LANDGATE	LAND ENQUIRY	\$ 24.00
EFT5868	DARRADUP VOLUNTEER BUSH FIRE BRIGADE	SUPPORT FOR QUIT FOREST RALLY 2011/12	\$ 850.00
EFT5869	D & J MILLER (DO YOUR BLOCK CONTRACTING)	24/02-06/03	\$ 11,814.00
EFT5870	EAST NANNUP BUSH FIRE BRIGADE	SUPPORT FOR QUIT FOREST RALLY 2011/12 AND 2012/13	\$ 250.00
EFT5871	UHY HAINES NORTON	STAFF TRAINING	\$ 3,355.00
EFT5872	HOLBERRY HOUSE	STAFF ACCOMMODATION	\$ 115.00
EFT5873	TOLL IPEC ROAD EXPRESS PTY LTD	FREIGHT EXPENSES	\$ 58.05
EFT5874	JASON SIGNMAKERS	SIGNAGE	\$ 129.25
EFT5875	MALATESTA ROAD PAVING	BITUMEN PRODUCTS MOWEN ROAD	\$ 62,351.12
EFT5876	NANNUP HARDWARE & AGENCIES	SUNDRY SUPPLIES	\$ 2,777.20
EFT5877	NANNUP BROOK BUSH FIRE BRIGADE	SUPPORT FOR QUIT FOREST RALLY 2011/12 AND 2012/13	\$ 500.00
EFT5878	NORTH NANNUP BUSH FIRE BRIGADE	SUPPORT FOR QUIT FOREST RALLY 2011/12 AND 2012/13	\$ 500.00
EFT5879	PRESTIGE PRODUCTS	CLEANING PRODUCTS	\$ 1,970.93
EFT5880	RENTAL CHOICE	SECOND HAND FRIDGE - CARAVAN PARK	\$ 199.00
EFT5881	SYNERGY	ELECTRICITY EXPENSES	\$ 1,944.35
EFT5882	SOUTHWEST TYRE SERVICE	TYRE SUPPLIES	\$ 6,159.00
EFT5883	SHIRE OF MANJIMUP	CONTRIBUTION TOWARDS SPONSORSHIP	\$ 330.00
EFT5884	SCOTTIES EXCAVATIONS	MOWEN ROAD WORKS	\$ 21,015.50
EFT5885	WML CONSULTANTS	MOWEN ROAD CONSULTANCY	\$ 2,359.05
EFT5886	WALGA	MARKET FORCE ADVERTISING	\$ 619.72
EFT5887	WORTHY CONTRACTING	NANNUP WASTE MANAGEMENT FACILITY	\$ 9,863.33
EFT5888	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 16,698.82
EFT5889	HOWARD PORTER	TRAILER SUPPLIES	\$ 936.17
EFT5890	EC & GJ HERRING	GARDENING SUPPLIES	\$ 275.00
EFT5891	NANNUP SURVEYS	MOWEN ROAD WORKS	\$ 12,485.00
EFT5892	BUSSELTON RETRAVISION	TABLET WIFI	\$ 328.00
EFT5893	NANNUP SKIP BINS	SKIP BIN SERVICE	\$ 350.00
EFT5894	TULIPS WITH A DIFFERENCE	GARDENING SUPPLIES	\$ 66.00
EFT5895	SETTLERS ROOFING AND GRADING	MOWEN ROAD WATER CARTING	\$ 7,656.00
EFT5896	P. M TREASURE - EARTHMOVING CONTRACTOR	GRADER HIRE - MOWEN ROAD	\$ 7,502.00
EFT5897	YOHO PIZZA / CHARLES CANNON	COUNCIL MEETING DINNER	\$ 325.00
EFT5898	QUICK CORPORATE AUSTRALIA	CARAVAN PARK SUPPLIES	\$ 766.45
EFT5899	EDGE PLANNING & PROPERTY	PLANNING WORKS	\$ 6,419.65
EFT5900	VIC SMITH	ACCOMODATION AND TRAVEL LGMA CONFERENCE	\$ 1,342.70
EFT5901	PETER TILLEY	MOWEN ROAD WATER CARTING,	\$ 7,656.00
EFT5902	BUSSELTON BEARING SERVICES	SUNDRY SUPPLIES	\$ 28.60
EFT5903	COVS PARTS	SUNDRY SUPPLIES	\$ 13.75

SHIRE OF NANNUP
ACCOUNTS FOR PAYMENT -FEBRUARY 2014

Chq/EFT	Name	Description	Amount
EFT5904	BUNBURY TRUCKS	SUNDRY PARTS	\$ 3,225.75
EFT5905	AUSTRALIA'S SOUTHWEST	2014 HOLIDAY PLANNER UNITS	\$ 713.00
EFT5906	JOANNA KEPA	ASSISTANT YAC	\$ 150.00
EFT5907	ST MARY'S COMMUNITY CARE (BUSSELTON)	NEW CLIMBING WALL FOR FAMILY FUN DAY	\$ 720.00
EFT5908	TREDWELL MANAGEMENT SERVICES	BRIDLE TRAIL FROM NANNUP TO THE SCOTT COAST	\$ 10,945.00
EFT5909	BLACKWOOD CAFE - SUMART	REFRESHMENTS	\$ 30.00
EFT5910	D & J COMMUNICATIONS	RADIO INSTALATION	\$ 99.00
EFT5911	CHAMP PTY LTD (COMSOFT)	LMSI SUBSCRIPTION	\$ 1,138.50
EFT5912	GEOGRAPHE SAWS & MOWERS	PRUNER, BACKPACK BLOWER	\$ 2,148.00
EFT5913	LANDGATE	REVALUATIONS	\$ 35.65
EFT5914	D & J MILLER (DO YOUR BLOCK CONTRACTING)	WATER TRUCK	\$ 1,188.00
EFT5915	GUMPTION PTY LTD	DESIGN OF NANNUP REC PRECINCT BROSHURE	\$ 875.00
EFT5916	UHY HAINES NORTON	2013/14 LG RATES COMPARISON REPORT	\$ 198.00
EFT5917	TOLL IPEC ROAD EXPRESS PTY LTD	FREIGHT EXPENSES	\$ 45.71
EFT5918	INSIGHT CCS PTY LTD	AFTER HOURS CALL CENTRE	\$ 22.55
EFT5919	WAYNE G H JOLLEY	REIMBURSEMENT OF EXPENSES	\$ 788.10
EFT5920	K & C HARPER	FORESHORE PARK MAINTENANCE	\$ 124.30
EFT5921	MALATESTA ROAD PAVING	BITUMEN PRODUCTS, MOWEN ROAD	\$ 39,088.02
EFT5922	ROBIN MELLEMA	COUNCILLOR REIMBURSEMENT	\$ 3,804.00
EFT5923	NANNUP NEWSAGENCY	POSTAGE & STATIONERY	\$ 632.50
EFT5924	NANNUP EZIWAY SELF SERVICE STORE	SUNDRY SUPPLIES	\$ 1,018.53
EFT5925	NETREGISTRY PTY LTD	RENEWAL OF NANNUP.WA.GOV.AU FOR 2 YEARS	\$ 47.85
EFT5926	THE PAPER COMPANY OF AUSTRALIA PTY LTD	PAPER ORDER	\$ 138.60
EFT5927	RICOH BUSINESS CENTRE	PHOTOCOPIER EXPENSES	\$ 660.52
EFT5928	SYNERGY	ELECTRICITY EXPENSES	\$ 3,331.90
EFT5929	SCOTTIES EXCAVATIONS	MOWEN ROAD WORKS	\$ 16,173.40
EFT5930	STEWART & HEATON CLOTHING CO. PTY LTD	PROTECTIVE CLOTHING	\$ 315.71
EFT5931	LOUISE STOKES	REIMBURSEMENT OF EXPENSES	\$ 78.66
EFT5932	TRACIE BISHOP	REIMBURSEMENT OF EXPENSES	\$ 212.90
EFT5933	WALGA	BUSHFIRE RISK PLANNING COORDINATOR AD	\$ 707.93
EFT5934	WARREN BLACKWOOD WASTE	REFUSE CHARGE	\$ 6,157.73
EFT5935	WORTHY CONTRACTING	SUNDRY WORKS	\$ 29,143.40
EFT5936	HITACHI CONSTRUCTION MACHINERY AUST P/L	SUNDRY SPARE PARTS	\$ 887.45
EFT5937	TECHNO PLASTICS	BISTRO WHITE CHAIRS	\$ 2,722.50
EFT5938	NANNUP HOTEL MOTEL	MOWEN ROAD STAFF PARTY	\$ 2,952.50
			Total EFT Municipal Payments for period: \$ 423,497.14

19456	GRUB HUB	ICE, PETROL	\$ 532.63
19457	BOOEASY PTY LTD	BOOEASY RETURNS FEB 2014	\$ 220.00
19458	AUSTRALIAN SPORTS FOUNDATION	CONTRIBUTIONS RECEIVED - REC CENTRE	\$ 275.00
19459	BROWNIE DICKENS	START UP COST FOR COMMUNITY KITCHEN	\$ 397.63
19460	ZURICH	EXCESS PAYMENT	\$ 500.00
19461	AUSTRALIA POST	RENEWAL OF POST OFFICE BOX	\$ 255.00
19462	BUNNINGS- BUSSELTON	SUNDRY SPARE PARTS	\$ 398.12
19463	WATER CORPORATION	WATER EXPENSES	\$ 744.59
19464	AMP LIFE LTD	SUPERANNUATION CONTRIBUTIONS	\$ 261.13
19465	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 746.34
19466	IIML ACF IPS APPLICATION TRUST	SUPERANNUATION CONTRIBUTIONS	\$ 426.53
19467	GENERATIONS PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 347.92
19468	AUSTRALIAN ETHICAL SUPERANNUATION PTY LTD	SUPERANNUATION CONTRIBUTIONS	\$ 347.99
19469	BT BUSINESS SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 112.69
19470	REST	SUPERANNUATION CONTRIBUTIONS	\$ 67.37
19471	ONEPATH MASTERFUND	SUPERANNUATION CONTRIBUTIONS	\$ 121.26
19472	SENSIS PTY LTD	CARAVAN AND TOURIST PARK - YELLOW PAGES	\$ 53.90
19473	DEPARTMENT OF TRANSPORT	BOAT RENEWAL - SES	\$ 682.40
19474	TIMECARE DISTRIBUTORS	AUSSIE CLEAR DRUM	\$ 2,359.50
19475	SUE SMITH	BOOEASY PAYMENT	\$ 122.50
19476	WOLTER BRENKMAN	CROSSOVER REIMBURSEMENT	\$ 800.00
19477	BUNNINGS WAREHOUSE - BUNBURY	ASSORTED NUTS AND BOLTS FOR WHEELS	\$ 101.13
19478	ELLIOTTS SMALL ENGINES	VEHICLE REPAIRS - SES	\$ 318.80
19479	SHIRE OF NANNUP	BLACK DOG RIDE	\$ 60.00
19480	ST.JOHN AMBULANCE	ST JOHNS AMBULANCE FUND	\$ 285.00
			Total Cheque Municipal Payments for period: \$ 10,537.43

TOTAL MUNICIPAL PAYMENTS FOR PERIOD	\$ 434,034.57
TOTAL TRUST PAYMENTS FOR PERIOD	\$ -
TOTAL PAYMENTS FOR PERIOD:	\$ 434,034.57