



Shire of
Nannup
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Minutes

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Special Council Meeting held

Monday 19 October 2015

Unconfirmed

C o n t e n t s

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The CEO declared the Special Meeting of Council open at 4.00pm and advised that the meetings purpose was to undertake the formalities of Swearing-In of Newly Elected and Returned Councillors and Elections of Shire President, Deputy Shire President and appointment of Councillor representatives on Committees.

The CEO welcomed Mr Ross Croft JP who had been invited to officiate in the Swearing-In processes and also welcomed those in the gallery who had attended to witness the above processes.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

ATTENDANCE:

COUNCILLORS:

A Dean, Cr R Mellema, C Gilbert, B Longmore, N Steer, A Slater, C Stevenson and P Fraser

STAFF:

Mr P Clarke, Chief Executive Officer
Ms Tracie Bishop, Manager Corporate Services
Mr Chris Wade, Manager Infrastructure

APOLOGIES: Nil

GALLERY: Mrs M Longmore, Mr D Slater and Ms S Donovan

LEAVE OF ABSENCE: Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME: Nil

5. SWEARING-IN OF NEWLY ELECTED COUNCILLORS

The CEO individually called upon Councillors Dean, Steer, Longmore and Fraser to take the Oath of Office of Councillor of the Shire of Nannup in the presence of Mr Ross Croft JP.

Following the taking the Oath of Office the above Councillors were congratulated by acclamation.

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6. ELECTION OF SHIRE PRESIDENT

The CEO advised Councillors that the Agenda document comprehensively outlined the process for the election of the Shire President position.

The CEO advised that he had received one (1) written nomination for the position as Shire President and prior to closing nominations, invited any further nominations for this position. No further nominations were received.

The CEO advised that Cr Dean had been nominated by Cr Fraser and that Cr Dean had given written consent to the nomination. There being no further nominations received the CEO declared Cr Dean elected to the position of Shire President of the Shire of Nannup for the ensuing two (2) years.

Following the election, Cr Dean took the Oath of Office as Shire President in the presence of Mr Ross Croft JP.

Cr Dean was congratulated by acclamation.

The CEO vacated the Chair and Cr Dean as Shire President took the Chair.

ELECTION OF DEPUTY SHIRE PRESIDENT

The Shire President advised that the process for the election of the Deputy Shire President was the same as the Shire President.

The Shire President advised that he had received one (1) written nomination for the position as Deputy Shire President and prior to closing nominations, invited any further nominations for this position. No further nominations were received.

The Shire President advised that he had nominated Cr Mellema and that Cr Mellema had given written consent to the nomination. There being no further nominations received the Shire President declared Cr Mellema elected to the position of Deputy Shire President of the Shire of Nannup for the ensuing two (2) years.

Following the election, Cr Mellema took Oath of Office as Deputy Shire President in the presence of Mr Ross Croft JP.

Cr Mellema was congratulated by acclamation.

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MEETING ADJOURNMENT

The Shire President adjourned the meeting at 4.39pm for the purpose of having a Council photograph and the meeting recommenced at 4.41pm with all Councillors present.

7. ELECTION OF COUNCILLORS TO VARIOUS ADVISORY COMMITTEES

- **AUDIT ADVISORY COMMITTEE**

Previous Representation of the Audit Advisory Committee consisted of the whole of Council.

RECOMMENDATION:

That the Shire of Nannup Audit Advisory Committee be comprised of all Councillors.

9275 STEVENSON/GILBERT

That the Shire of Nannup Audit Advisory Committee be comprised of all Councillors.

CARRIED 8/0

- **RISK MANAGEMENT ADVISORY COMMITTEE**

Crs Longmore and Steer were Council's previous representatives on the Risk Management Advisory Committee

RECOMMENDATION:

That Council appoints Cr _____ and Cr _____ as its representatives on the Risk Management Advisory Committee.

9276 GILBERT/MELLEMA

That Council appoints Cr Longmore and Cr Steer as its representatives on the Risk Management Advisory Committee.

CARRIED 8/0

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- **BUSH FIRE ADVISORY COMMITTEE**

Crs Mellema and Stevenson were Council's previous representatives on the Bush Fire Advisory Committee.

Considering that Cr Mellema is now the Chief Bush Fire Control Officer for the Shire of Nannup and would normally attend the meetings in this capacity, Council may wish to nominate an additional Councillor to the Bush Fires Advisory Committee.

The CESO and Manager Infrastructure also attend the Bush Fire Advisory Committee meetings

<p>RECOMMENDATION: That Council appoints Cr _____ and Cr _____ as its representatives on the Bush Fire Advisory Committee.</p>

9277 STEER/SLATER

That Council appoints Cr Stevenson and Cr Fraser as its representatives on the Bush Fire Advisory Committee.

CARRIED 8/0

- **LOCAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE**

Crs Dean and Longmore were Council's previous representatives on the Local Emergency Management Advisory Committee.

The CESO and CEO also attend the Local Emergency Management Advisory Committee meetings.

<p>RECOMMENDATION: That Council appoints Cr _____ and Cr _____ as its representatives on the Local Emergency Management Advisory Committee.</p>
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9278 SLATER/STEVENSON

That Council appoints Cr Dean and Cr Longmore as its representatives on the Local Emergency Management Advisory Committee.

CARRIED 8/0

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- **AUSTRALIA DAY ADVISORY COMMITTEE**

Crs Slater, Stevenson, Mellema and Lorkiewicz were Council's previous representatives on the Australia Day Advisory Committee. The 2013 October Minutes also recorded Cr Dobbin as a member of this Committee.

RECOMMENDATION:

That Council appoints Crs _____ as its representatives on the Australia Day Advisory Committee.

9279 SLATER/DEAN

That Council appoints Crs Mellema, Gilbert, Slater, Stevenson and Fraser as its representatives on the Australia Day Advisory Committee.

CARRIED 8/0

ELECTION OF COUNCILLORS TO OCCASIONAL AND OTHER COMMITTEES

- **WARREN BLACKWOOD ALLIANCE OF COUNCILS**

Crs Dean and Longmore were previously elected as Council's representatives with Cr Slater as a Deputy.

The CEO attends these meetings with the represented Councillors.

The Alliance Constitution, Clause 11.2, relating to Composition of the Board, states the following:-

11.2 Composition of Board

- (a) The management and control of the Alliance and its affairs and property shall be vested in the Board of persons comprised of;
 - (i) Two nominated delegates from each of the participating Warren Blackwood Municipalities,**
- (b) Each Municipal Member may nominate a permanent deputy to their Board delegate. In addition, the Chief Executive Officer shall act as deputy if the permanent deputy is not in attendance at a Board meeting.*

One would assume that the Shire President is automatically nominated by Council as one of its representatives on the Warren Blackwood Alliance of Councils with an additional Councillor to be appointed. Clause 11.2 of the Alliance Constitution indicates that Council may nominate a Deputy to attend meetings in the absence of the appointed representatives. The CEO can also act in the deputy capacity

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RECOMMENDATION:

That Council appoints the Shire President and Cr _____ as its representatives on the Warren Blackwood Alliance of Councils. Council nominates Cr _____ as a deputy to the above appointments as per the Alliance Constitution.

9280 STEVENSON/FRASER

That Council appoints the Shire President and Cr Longmore as its representatives on the Warren Blackwood Alliance of Councils. Council nominates Cr Slater as a deputy to the above appointments as per the Alliance Constitution.

CARRIED 8/0

• **PLANT REPLACEMENT GROUP**

Crs Mellema, Lorkiewicz and Slater were Council's previous representatives on the Plant Replacement Group

RECOMMENDATION:

That Council appoints Crs _____ as its representatives on the Plant Replacement Group.

9281 MELLEMA/STEVENSON

That Council appoints Crs Mellema, Slater and Steer as its representatives on the Plant Replacement Group.

CARRIED 8/0

• **REGIONAL ROAD GROUP**

Cr Dean was Council's previous representative on the Regional Road Group.

Attendance at any of the Regional Group Meetings would be accompanied by the Manager of Infrastructure.

RECOMMENDATION:

That Council appoints Cr _____ as its representative on the Regional Road Group.

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9282 STEER/SLATER

That Council appoints Cr Dean as its representative on the Regional Road Group.

CARRIED 8/0

• **SOUTH WEST LOCAL GOVERNMENT EMERGENCY MANAGEMENT ALLIANCE (SWLGEMA)**

Crs Dean and Longmore together with the CEO, CESO and the Economic and Community Development Officer (ECDO) were Council's previous representative on the SWLGEMA.

It is considered that the Shire of Nannup is over represented on the SWLGEMA and that one Councillor together with the CESO and ECDO, when required, is more preferable.

RECOMMENDATION:

That Council appoints Cr _____ and the CESO and ECDO as its representatives on the South West Local Government Emergency Management Alliance.

9283 MELLEMA/GILBERT

That Council appoints Cr Longmore and the CESO and ECDO as its representatives on the South West Local Government Emergency Management Alliance with Cr Steer appointed as Cr Longmore's deputy.

CARRIED 8/0

• **LOWER BLACKWOOD VERTEBRATE PEST MANAGEMENT GROUP**

Cr Lorkiewicz was Council's previous representative on the Lower Blackwood Vertebrate Pest Management Group.

RECOMMENDATION:

That Council appoints Cr _____ as its representative on the Lower Blackwood Vertebrate Pest Management Group.

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9284 STEER/SLATER

That Council appoints Cr Fraser as its representative on the Lower Blackwood Vertebrate Pest Management Group.

CARRIED 8/0

• **BLACKWOOD BASIN GROUP MANAGEMENT COMMITTEE**

Cr Longmore was Council's previous representative on the Blackwood Basin Group Management Committee

RECOMMENDATION:

That Council appoints Cr _____ as its representative on the Blackwood Basin Group Management Committee.

9285 GILBERT/MELLEMA

That Council appoints Cr Longmore as its representative on the Blackwood Basin Group Management Committee.

CARRIED 8/0

• **LOWER BLACKWOOD CATCHMENT LAND CONSERVATION DISTRICT COMMITTEE**

Cr Longmore was Council's previous representative on the Lower Blackwood Land Conservation District Committee

RECOMMENDATION:

That Council appoints Cr _____ as its representative on the Lower Blackwood Land Conservation District Committee.

9286 STEER/MELLEMA

That Council appoints Cr Longmore as its representative on the Lower Blackwood Land Conservation District Committee.

CARRIED 8/0

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- **WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA) SOUTH WEST ZONE REPRESENTATIVE**

The Shire President is normally the Shire of Nannup's WALGA South West Zone representative and the CEO accompanies the President to these meetings.

Currently there is no deputy appointed and in the case that the Shire President is not available for a Zone meeting, it is advisable that a deputy be appointed.

RECOMMENDATION:

That Council appoints the Shire President as its representative on the WALGA South West Zone and that Cr _____ be appointed as a deputy if the Shire President is unavailable to attend meetings.

9287 MELLEMA/GILBERT

That Council appoints the Shire President as its representative on the WALGA South West Zone and that Cr Steer be appointed as a deputy if the Shire President is unavailable to attend meetings.

CARRIED 8/0

- **BUSINESS INITIATIVE GROUP OF NANNUP (BIGN)**

There has not been a representative of Council appointed to the BigN however, it is considered appropriate for Council to have representation on this Group.

Since the appointment of the CEO, he has been attending BigN meetings representing Council.

RECOMMENDATION:

That Council appoints the CEO as its representative on the Business Initiative Group Nannup.

9288 DEAN/MELLEMA

That Council appoints the CEO as its representative on the Business Initiative Group Nannup.

CARRIED 8/0

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- **DEVELOPMENT ASSESSMENT PANELS (DAPs) – LOCAL GOVERNMENT NOMINATIONS**

Council's current DAP members are as follows:-

Crs **Dean and Slater** are the Shire of Nannup's appointed DAP Members, with Crs **Steer and Lorkiewicz** as alternative Members. The current appointments of Crs Dean, Slater and Steer will remain, but as Cr Lorkiewicz is contesting an election, it was considered that this should be listed in case the Department of Planning need to be advised of a new alternative Member.

In view of the results of the election, the Shire President advised that a replacement alternative Member would need to be appointed to replace Joan Lorkiewicz.

9289 LONGMORE/GILBERT

That Council appoints Cr Stevenson as an alternative DAP Member to replace Joan Lorkiewicz's position and that the previous appointments of Crs Dean and Slater as DAP Members and Cr Steer as an alternative Member remain.

CARRIED 8/0

- **BLACKWOOD RIVER MARKETING ASSOCIATION**

The Shire President advised that Council should formally appoint a representative on the Blackwood River Marketing Association as Council has had representation on the Association previously.

9290 DEAN/LOMGMORE

That Council appoints Cr Stevenson as its representative on the Blackwood River Marketing Association.

CARRIED 8/0

8. ELECTED MEMBERS SEATING ARRANGEMENTS

The Shire of Nannup's Local Laws relating to Standing Orders 2010, clause 7.2 states, the following in respect to Elected Member Seating Arrangements:-

"At the first meeting held after each ordinary elections day, the CEO is to allot by random draw, a position at the Council table to each Councillor and the Councillor is to occupy that position when present at meetings of the Council until such time as there is a call by a majority of Councillors for a re-allotment of positions"

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Council needs to determine whether it wishes to impose clause 7.2 or alternatively, retain the status quo in respect to seating arrangements.

9291 SLATER/STEER

That Council retains the status quo in respect to Elected Member seating arrangements.

CARRIED 8/0

9. CLOSURE OF MEETING

There being no further business to discuss the Shire President declared the meeting closed at 5.02pm.